

# South Bay Cities Council of Governments

## SBCCOG Board of Directors' Meeting Thursday, May 27, 2021 @ 6:00 pm Conducted Via Zoom

### PUBLIC COMMENTS:

To address the SBCCOG Board of Directors on any agenda item or a matter within the Board of Directors' purview, please provide written comments by 5:00 pm, May 27, 2021 via email to [davidl@southbaycities.org](mailto:davidl@southbaycities.org). All written comments submitted will become part of the official record. Unless otherwise noted in the Agenda, the Public can only provide written comment on SBCCOG related business that is within the jurisdiction of the SBCCOG and/or items listed on the Agenda which will be addressed during the Public Comment portion of the meeting (Item #IV).

### ACCESSING THE MEETING:

To receive Zoom meeting credentials in advance of the meeting, register by using the link below: [https://scag.zoom.us/meeting/register/tJlId-uorDsqhEYyjlRPN\\_G-rVEpc0Lrw](https://scag.zoom.us/meeting/register/tJlId-uorDsqhEYyjlRPN_G-rVEpc0Lrw)

OR to access the Zoom meeting, visit <https://zoom.us/join> or call (669) 900-6833 and use Meeting ID: 968 020 200; Passcode: 398836

## AGENDA

- I. **CALL TO ORDER** (6:00 pm)  
Olivia Valentine, Chair
- II. **VERIFY QUORUM**
- III. **CONFIRM POSTING OF THE AGENDA BY TORRNACE CITY CLERK**
- IV. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. **COMMENTS FROM THE PUBLIC** (6:05 pm)
- VI. **CONSENT CALENDAR** (6:10 pm)  
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. They have all been reviewed by the Steering Committee which recommended the action indicated. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
  - A. **April Board Meeting Minutes** (*attachment*) – **Approve** (Pages 5-10)
  - B. **SCAG Regional Early Action Program Memorandum of Understanding** (*attachment*) – **Approve** (Pages 11-53)
  - C. **West Basin Municipal Scope of Work for FY 21-22** (*attachment*) – **Approve scope of work and direct staff to execute the contract** (Pages 55-65)
  - D. **South Bay Fiber Network Work Order #3** (*attachment*) – **Approve** (Pages 67-74)
    1. Change order to Work Order #3
  - E. **JP Marketing No Cost Contract Extension for Website Redesign** (*attachment*) – **Approve** (Page 75)
  - F. **Metro Service Council Appointment Recommendations to Metro** (*attachment*) – **Approve** (Page 77)
  - G. **Legislative Matrix with bills of interest** (*attachment*) – **Approve** (Pages 79-97)
    1. Support – AB 1258
    2. Oppose – AB 377

## H. Monthly Reports – Receive and File

1. **South Bay Environmental Services Center Report** (*attachment*) (Pages 99-104)
2. **Transportation Report** (*attachment*) (Pages 105-110)
3. **City Attendance at SBCCOG meetings** (*attachment*) (Page 111)
4. **Reports from Outside Agencies** (*attachments for each at end of the agenda*)
  - a. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeff Kiernan) (Pages 141-143)
  - b. SCAG Committees
    - i. SCAG Regional Council (Drew Boyles, Mark Henderson, James Gazeley) (Pages 145-149)
    - ii. Community, Economic, & Human Development (Mark Henderson, Drew Boyles, Frank Zerunyan & Mark Waronek) (Page 151)
    - iii. SCAG Energy and Environment Committee (Britt Huff) (Page 153)
  - c. California Association of Councils of Governments – CALCOG (Britt Huff) (Pages 155-156)
  - d. South Bay Association of Chambers of Commerce (Olivia Valentine) (Page 157)
  - e. South Bay Workforce Investment Board (Chris Cagle) (Pages 159-202)

## VII. PRESENTATIONS – (all prepared presentations will be posted on SBCCOG website)

### A. West Harbor – A New LA Waterfront Destination (6:10 pm)

1. Alan Crail Johnson, President of Jerico Development, Inc. &
2. Kathleen Maguire, Director – Marketing & Communication, The Ratkovich Company

### B. Service Planning Area 8 Update (6:40 pm)

#### Research re: more local control re: health regulations

1. Lindsey Lastra, LA County Dept. of Public Health

### C. Work Program (6:50 pm)

1. Jacki Bacharach, SBCCOG

### D. 2021-2022 Draft Budget Review (*attachments*) (7:05 pm) (Pages 113-134)

1. Brooke Heri, SBCCOG

## VIII. TRANSPORTATION REPORTS (7:20 pm)

### A. Metro Report – Board member James Butts/Mike Bohlke/Steve Lantz

### B. Transportation Committee report – Christian Horvath

## IX. SBCCOG PROGRAM ACTION ITEMS, REPORTS & UPDATES

### A. Nomination Committee report (*attachment*) – **Open nominations** (Page 135)

### B. Legislative Visits

### C. Local Travel Network – Resolution 2021-01: Resolution of Support to implement a Local Travel Network by South Bay Cities to encourage and facilitate safe travel of zero-emission slow-speed vehicles (*attachment*) – **Approve** (Page 137-138)

### D. South Bay Fiber Network

### E. Senior Services

### F. Homeless Services

### G. Telework Workshop

## X. AGENCY REPORTS (7:55 pm)

### **NOTE: Oral reports will only be made to clarify or amplify written attachments No Attachments received for the following:**

### A. SCAG Transportation Committee (James Gazeley)

### B. Air Quality Management District (Joe Buscaino & Stephano Padilla)

### C. Metro Service Council & Ridership Report (Don Szerlip)

### D. KHHR (Hawthorne Airport) Communities Network Committee (Olivia Valentine)

### E. Santa Monica Bay Restoration Commission (Bill Brand/Eric Alegria)

### F. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka)

XI. UPCOMING EVENTS & ANNOUNCEMENTS

XII. ADJOURNMENT

***Next Board meeting – Thursday, June 24, 2021***

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**X: Inactive (missed last 3 meetings in a row)**  
**Inactive Membership is automatically re-instated by attending a meeting**

### **SBCCOG BOARD MEETINGS: ATTENDANCE 2020 - 2021**

<b>City</b>	<b>Sep - 20</b>	<b>Oct – 20</b>	<b>Nov-20</b>	<b>Jan - 21</b>	<b>Feb - 21</b>	<b>Apr - 21</b>	<b>May - 21</b>
<b>Carson</b>	Hicks	Hicks	Hicks	Hicks	Dear	Hicks	
<b>El Segundo</b>	Boyles	Boyles	Boyles	Boyles Pimentel	Boyles	Boyles	
<b>Gardena</b>	Tanaka		Tanaka	Tanaka	Tanaka	Tanaka	
<b>Hawthorne</b>	Valentine	Valentine	Valentine	Valentine	Valentine	Valentine	
<b>Hermosa Beach</b>	Armato Massey	Armato	Armato	Armato	Armato	Armato	
<b>Inglewood</b>	Franklin	Franklin	Franklin		Butts	Faulk	
<b>Lawndale</b>	Suarez	Suarez	Suarez	Suarez	Suarez	Suarez	
<b>Lomita</b>	Gazeley	Gazeley		Gazeley Waite	Gazeley Waite	Gazeley	
<b>Los Angeles</b>				<b>X</b>	Buscaino		
<b>Manhattan Beach</b>	Stern	Stern	Stern	Stern		Stern	
<b>Palos Verdes Estates</b>	Kao	Kao	Kao	Roos	Roos	Roos	
<b>Rancho Palos Verdes</b>	Cruikshank	Cruikshank	Cruikshank	Cruikshank	Cruikshank	Cruikshank	
<b>Redondo Beach</b>	Horvath	Horvath	Horvath	Horvath	Horvath	Horvath	
<b>Rolling Hills</b>			Dieringer	Dieringer	Dieringer	Dieringer	
<b>Rolling Hills Estates</b>	Huff	Huff	Huff Mitchell	Zuckerman Huff	Zuckerman Huff	Zuckerman Huff	
<b>Torrance</b>	Chen	Chen	Chen	Chen Furey	Chen	Chen	
<b>County of Los Angeles-2<sup>nd</sup> District</b>	<b>X</b>	<b>X</b>	<b>X</b>	Mitchell Lopez	Lopez	Lopez	
<b>County of Los Angeles- 4<sup>th</sup> District</b>		LaMarque		LaMarque	LaMarque	LaMarque	

<b>Number of Active Agencies</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>17</b>
<b>Quorum Required (50% +1)</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Number of Agencies Attending</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>16</b>	

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS  
THURSDAY, APRIL 22, 2021  
HELD VIRTUALLY VIA ZOOM**

**I. CALL TO ORDER**

Chair Valentine called the SBCCOG Board of Directors meeting to order at 6:01 pm.

**II. VERIFY QUORUM**

**In attendance were the following voting elected officials:**

Cedrick Hicks, Carson (6:06 arrival)	Jim Roos, Palos Verdes Estates
Drew Boyles, El Segundo	John Cruikshank, Rancho Palos Verdes
Rodney Tanaka, Gardena	Christian Horvath, Redondo Beach
Olivia Valentine, Hawthorne	Bea Dieringer, Rolling Hills
Stacey Armato, Hermosa Beach	Steve Zuckerman, Rolling Hills Estates (7:08 arrival)
Dionne Faulk, Inglewood (6:12 arrival)	George Chen, Torrance
Bernadette Suarez, Lawndale (6:03 arrival)	Sonia Lopez, LA County D-2
Jim Gazeley, Lomita	Jennifer LaMarque, LA County D-4
Hildy Stern, Manhattan Beach	

**Other elected officials in attendance:**

Bill Brand, Redondo Beach	Mike Griffiths, Torrance
Britt Huff, Rolling Hills Estates	

**Also, in attendance were the following persons:**

Martha Hurtado, El Segundo	Basil Hewitt, LA Sanitation Districts
Jacob Haik, LA City CD-15	Sarah Patterson, SCAG
Aksel Palacios, LA City CD-15	Jacki Bacharach, SBCCOG
Stephano Padilla, AQMD	Kim Fuentes, SBCCOG
Nicol Manzanares, Energy Coalition	Steve Lantz, SBCCOG
Jeff Kiernan, Cal Cities	Wally Siembab, SBCCOG
Fernanda Craig, LA County ISD	David Leger, SBCCOG
Lindsey Lastra LA County Public Health	Colleen Farrell, SBCCOG
Nancy Rodriguez, LA County Public Health	Grace Farwell, SBCCOG
Glenn Acosta, LA Sanitation Districts	Holly Osborne, Public

**III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE**

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

**IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**

Ms. Bacharach reported no changes to the agenda but brought the Board Members' attention to the modified Consent Calendar description as noted in Delegation of Authority item on the Consent Calendar.

**V. PUBLIC COMMENT**

No public comment was received.

**VI. CONSENT CALENDAR**

Ms. Bacharach noted that Item B (South Bay Fiber Network) was being removed from the Consent Calendar and will be brought back at a future meeting.

- A. February Board Meeting Minutes (attachments) – Approved**
- B. South Bay Fiber Network Work Orders (attachments) – Pulled from agenda, no action taken**
  - 1. Change order to Work Order #3 and Work Order #4
- C. Special Assessment for SBCCOG Land Use Planner (attachment) – Approved**
- D. Contract with So Cal Gas Company (attachment) – Approved**
  - 1. Bea Dieringer – SBCCOG appointment to LCC
  - 2. Bill Brand – Santa Monica Bay Restoration Commission

- E. Delegation of Authority Issue** *(attachment)* – **Approved**
- F. Legislative Matrix with bills of interest** *(attachment)* – **Approved**
  - 1. Support – AB 538, SB 612, AB 1053, ACA 7, AB 1251
  - 2. Oppose – SB 617, AB 339, AB 1401
- G. Actions of Steering Committee since last Board meeting** *(attachment)* – **Received and Filed**
- H. Monthly Reports – Received and Filed**
  - 1. South Bay Environmental Services Center Report *(attachment)*
  - 2. Transportation Report *(attachment)*
  - 3. City Attendance at SBCCOG meetings *(attachment)*
  - 4. Reports from Outside Agencies *(attachments for each at end of the agenda)*
    - a. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeff Kiernan)
    - b. SCAG Regional Council (Drew Boyles, Mark Henderson, James Gazeley)
    - c. SCAG Energy and Environment Committee & California Association of Councils of Governments (Britt Huff)
    - d. Metro Service Council & Ridership Report (Don Szerlip)
    - e. South Bay Workforce Investment Board (Chris Cagle)

Board Members Roos and Dieringer requested that Item C (Land Use Planner Assessment) be pulled for additional discussion.

**MOTION** by Board Member Huff, seconded by Board Member Tanaka, to **APPROVE** the Consent Calendar except Items B and C. No objection. So ordered.

Board Member Dieringer shared that Rolling Hills discussed the assessment and although it is not supported, would be willing to pay a maximum assessment of \$1,000 and to have that assessment revisited annually.

Board Member Roos noted that Palos Verdes Estates voted to not support the assessment in its current form and shared that their concern was mainly the added value they would be receiving and that the position would focus on tracking or enforcing member compliance with state law.

Board Member Chen shared that Torrance supports local control, just like other South Bay cities. If the position is created, that person's goal should be to protect and support local control. He added that Torrance staff reviewed the proposed assessment and job description and recommended supporting the proposal. Board Member Chen asked Board Member Roos if the city would consider supporting the proposal if the language was clarified in the job description. Board Member Roos affirmed that he suspected his colleagues would be fine with the assessment if there was more balanced language and clarification added that the duties include advocating for local control.

Board Member Cruikshank announced that RPV supported the assessment and believes the South Bay is stronger as a collective region, particularly through organizations such as the SBCCOG. He noted that although he hears his fellow Peninsula city representatives, he believes their concerns are unfounded. He also shared that his city does not have the resources to hire a staff member to understand the impacts of state legislation, and that sharing in that expense with other SBCCOG members seemed like a great value.

Board Member Horvath added his view that this position would be to help SBCCOG members understand and comply with state law but would in no way serve as a policeman for SCAG, HCD, or any other body.

Board Member Armato asked Ms. Bacharach what it meant if some cities did not pay the assessment or paid an amount less than the assessment. Ms. Bacharach shared that since participation is voluntary, the main repercussion is that specific work would not be done in those cities. The assessment would not increase for the participating members, but the funding shortfall would be made up from general revenues.

Board Member Boyles proposed an amendment clarifying that the intention of the position is to retain or increase local control and to clarify/remove language about tracking compliance. Board Member Roos noted this would satisfy his concerns.

**MOTION** by Board Member Boyles, seconded by Board Member Gazeley to **APPROVE** the special assessment with the clarified description.

Aye: Boyles, Valentine, Armato, Gazeley, Stern, Cruikshank, Horvath, Huff, Chen, Lopez  
Nay: Dieringer,  
Abstention/No Vote: Hicks, Tanaka, Faulk, Suarez, Roos, LaMarque

Motion passed. So ordered.

## **VII. PRESENTATIONS**

### **A. Construction Update on the Clearwater Project**

Mr. Acosta presented a brief update on LACSD's Clearwater Project which is building a new stormwater outflow tunnel from the Joint Water Pollution Control Plant in Carson to the existing outfall in San Pedro. The new tunnel is 18ft wide and is augmenting two existing tunnels, an 8ft wide tunnel built in 1937 and a 12ft wide tunnel built in 1958. During recent storms, those tunnels have neared capacity which if it was breached, would require the JCPCP to dump untreated waste water into Harbor Park and/or the Dominguez Channel. The Clearwater Tunnel, when completed, will provide the necessary capacity to allow LACSD the opportunity to inspect and repair the older tunnels. The project's tunnel boring machine has been delivered and the access shaft and starter/tail tunnels are nearing completion. The project is expected to be completed by 2027 and will cost approximately \$700 million.

Mr. Acosta's presentation is available online here:

[https://www.southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_2021%20Clearwater%20Project%20Update.pdf](https://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_2021%20Clearwater%20Project%20Update.pdf)

### **B. South Bay Regional Partnership & SoCalREN Public Agency Programs**

Ms. Craig began by giving the Board a brief overview of the Southern California Regional Energy Network (SoCalREN). She explained that LA County administers the SoCalREN Public Agency Programs which are funded by utility ratepayers (via the CPUC). She thanked the SBCCOG Board and staff for their partnership and noted the value that the existing SBCCOG relationships brought to the programs. She also briefly touched on some of the programs being administered in the South Bay such as the Multi-Family program that aims to bring comprehensive energy upgrades to multi-family properties.

Ms. Manzanera then presented some of the SoCalREN Regional Partners and the coordinated marketing/outreach approach. She explained that the SBCCOG team is leading enrollment efforts and helping bring on cities and school districts to the programs, including identifying presentation opportunities. She touched on the Public Agency Programs such as Metered Savings Program and the Revolving Savings Fund, as well as the no-cost energy efficiency services such as benchmarking, technical support, and project management/procurement/financing/construction support. She then focused on some of the progress made in the South Bay so far this year, highlighting some projects underway and newly enrolled agencies.

The full presentation is available online here:

[https://www.southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_SoCalREN%20Update%20to%20the%20SBCCOG%20%20Board%20%281%29.pdf](https://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_SoCalREN%20Update%20to%20the%20SBCCOG%20%20Board%20%281%29.pdf)

Ms. Fuentes added that this work is being done to help cities meet their individual goals and bring extra resources to city staff.

### **C. Sacramento Stripping Local Control of Zoning and Land Use**

Redondo Beach Mayor Bill Brand presented his efforts to fight Sacramento's assault on local control over zoning and land use. Mayor Brand touched on some of the history of the issue, including the fact that the housing issue is more about a lack of affordability than a lack of supply. He touched on some of the recent efforts to strip local control over the zoning and land use policies throughout the state and current bills being considered. He went on to review ways to get involved that include supporting ACA 7 which would put in the state constitution an amendment protecting local control over zoning and land use; joining California Alliance of Local Electeds which is a coalition of locally elected officials that meet weekly; lobby state legislators; and join California Cities for Local Control, which was started by Torrance Councilmember Mike Griffiths.

Councilmember Griffiths gave a brief overview of California Citizens for Local Control which is a grassroots effort of volunteers statewide that are working together to identify support so that there can be a unified voice advocating alongside the well-financed special interests in Sacramento.



The presentation is available on the SBCCOG website here:

[https://www.southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_Protecting%20Local%20Control%20of%20Zoning%20and%20Land%20Use.pdf](https://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_Protecting%20Local%20Control%20of%20Zoning%20and%20Land%20Use.pdf)

## **VIII. TRANSPORTATION REPORTS**

### **A. Metro Report**

Mr. Lantz reported the following items: 1) Metro is considering a 24-month pilot Fareless System Initiative (FSI) that would apply to K-12 students as soon as August, with a Phase 2 expansion to low-income riders in January 2022. The pilot is proposed to cost approximately \$200 million and would involve the local municipal operators as well. Metro would want municipal operators to determine how to make up their own losses; 2) The Metro Board passed an amendment to the federal project priorities that instructs staff to collaborate and coordinate with Inglewood as it seeks federal funding for the Inglewood Transit Connector project; 3) Metro originally estimated the Airport Metro Connector project at \$580 million and it is now expected to cost \$885 million with the increase attributed to higher construction and material costs. The Board approved moving forward with the project, but it triggered a lot of discussion among the Board as to why capital projects are continually going over budget; 4) Metro Board approved use of state cap and trade funds to address Crenshaw/LAX cost overruns, with any excess funding to be allocated to the FSI.

### **B. Transportation Committee report**

#### **1. Measure M Metro Budget Request Amendment – APPROVED**

Board Member Horvath announced that the committee received several presentations by Metro on their Coordinated Plan, Airport Connector Project, and a brief update on the Crenshaw North Extension Project scoping period. The committee also recommended SBCCOG Board approval of an amendment to the Measure M Metro Budget Request to include funding for the wayfinding signage design for the SBCCOG's Local Travel Network Project.

**MOTION** by Board Member Horvath, seconded by Board Member Armato, to **APPROVE** the Metro Budget Request amendment. No objection. So ordered.

## **IX. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES**

### **A. Research re: more local control re: health regulations**

#### **a. Service Planning Area 8 Update**

Ms. Lastra introduced herself and provided the Board a brief presentation on the California Healthy Places Index, what the scores are based upon, and how some of the SBCCOG cities and communities have scored. She went on to review some of the detailed health statistics such as life expectancy and access to healthcare that make up those scores. Ms. Lastra's full presentation is available online here : [https://www.southbaycities.org/sites/default/files/board\\_directors/meeting/PRESENTATION\\_SPA%208%20Update.pdf](https://www.southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_SPA%208%20Update.pdf)

Board Member Stern asked if the community profiles are available to the cities. Ms. Lastra shared that she will have Ms. Rodriguez send the profiles over to the SBCCOG for distribution to the individual cities.

### **B. General Assembly**

Ms. Fuentes reviewed the GA survey responses with the Board and touched on some of the statistical differences between the 2019 in-person and 2021 virtual events. Overall, fewer responses were received for the virtual event, but they indicated that the was very well received.

### **C. Legislative Visits**

Ms. Bacharach reported that meetings have been scheduled with Assemblymembers O'Donnell and Burke, and housing staff for two others to express the SBCCOG's concerns with the proposed housing legislation but most meetings likely won't take place until May.

### **D. South Bay Fiber Network**

Ms. Bacharach announced that the SBCCOG has had great conversations with the SBWIB and Beach Cities Health District (BCHD) about BCHD putting on virtual healthy workplace workshops for the SBWIB that can be streamed via the SBFN. Mr. Siembab is also working with LA County ISD on their digital divide initiative and the possibility of doing a pilot project in the South Bay that utilizes the SBFN.

## **E. Community Project Funding Requests**

Mr. Leger reported that applications were submitted to Congressmembers Lieu, Barragan, and Waters for neighborhood center demonstration projects within their districts. One will also be submitted to Senator Feinstein's office for the same locations identified in the individual House applications. Additional updates will be provided when the offices begin to select projects.

## **F. Senior Services**

Ms. Farwell shared that the SBCCOG is revisiting the Age Friendly program and is looking into becoming an age-friendly region. The next Senior Services Working Group meeting will be May 25th.

## **G. Homeless Services**

Ms. Farwell reported that LA County released the draft Measure H funding recommendations on April 15<sup>th</sup> with a 3-week comment period ending May 6<sup>th</sup>. The SBCCOG continues to work with 5 cities on the implementation funding, which will receive some bridge funding to carry through the end of 2021. The LAHSA governance structure is still being reviewed and a presentation about it has been made available on the LAHSA website. One of the main recommendations is to ensure that an individual with lived experience is on every committee. The next Homeless Services Task Force meeting will take place May 5<sup>th</sup>.

## **H. Telework Workshop**

Ms. Bacharach announced that the SBCCOG is looking to organize a workshop for city staff and elected officials on what a hybrid telework workplace looks like, best practices, etc. Once a speaker has been identified, an announcement will be made.

## **I. Ad Hoc Committees**

1. Nominating Committee has been selected to nominate new officers and 4 at large Steering Committee members

Chair Valentine reported that anyone interested in serving should contact her. Nominations will be open in May and the Nominating Committee report will be presented. Elections will be at the June Board meeting.

2. ByLaws Committee

Chair Valentine asked for volunteers to serve on the committee. Board Members Chen, Armato, and Dieringer will participate along with Chair Valentine.

## **X. AGENCY REPORTS**

**NOTE: Oral reports are only made to clarify or amplify written attachments. All reports that were submitted or handed out are available online here: <https://www.southbaycities.org/committees/board-directors/board-directors-meeting-70>**

### **A. SCAG Committees**

1. Community, Economic, & Human Development (Mark Henderson, Drew Boyles, Frank Zerunyan & Mark Waronek) – no oral report
2. Transportation (James Gazeley) – no oral report

**B. Air Quality Management District** (Joe Buscaino & Denny Shaw) – no oral report

**C. KHRH (Hawthorne Airport) Communities Network Committee** (Olivia Valentine) – no oral report

**D. South Bay Association of Chambers of Commerce** (Olivia Valentine) – no oral report

**E. Santa Monica Bay Restoration Commission** (Bill Brand/vacant) – no oral report

**F. South Bay Aerospace Alliance** (Olivia Valentine/Rodney Tanaka) – no oral report

## **XI. UPCOMING EVENTS & ANNOUNCEMENTS**

Ms. Bacharach reported that Lomita Councilmember Mark Waronek is the incoming president of the Contract Cities association.

## **XII. ADJOURNMENT**

Chair Valentine adjourned the meeting at 8:16 pm to Thursday, May 27, 2021 at 6:00 pm. The meeting will be held virtually via Zoom until further notice.

David Leger, Assistant Board Secretary

**MEMORANDUM OF UNDERSTANDING  
No. M-017-21**

**SCAG Overall Work Program (OWP) No: 300-4872Y0.03**

**Federal/State Awarding Agency:** State of California, Department of Housing and Community Development

**CFDA Number and Name:** N/A

**Federal Award Identification Number (FAIN) No:** N/A

**Federal Award Date:** N/A

**Total Amount of the Federal Award:** N/A

**Federal Award Project Description:** N/A

**Federal Awarding Official:** N/A

**Sub-Recipient Name:** SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)

**Sub-Recipient's DUNS No:** TBD

**Total Amount of Federal Funds Obligated to the Sub-Recipient:** \$0

**Total Amount of Non-Federal Funds Obligated to the Sub-Recipient:** \$604,171

**Total Amount of the Sub-Award:** \$604,171

**Subaward Period of Performance Start Date:** September 3, 2020

**Subaward Period of Performance End Date:** June 30, 2023

**Type of Contract:** Project Specific

**Method of Payment:** See Section 6 of this MOU

**Project R&D:** N/A

**Indirect Cost Rate for the Federal Award:** N/A

**Subaward Project Title: SBCCOG REGIONAL EARLY ACTION PLANNING (REAP) GRANT PARTNERSHIPS AND OUTREACH**

**Subaward Project Description: SBCCOG Regional Early Action Planning (REAP) Grant Partnerships and Outreach** will utilize REAP funding to implement planning projects to further the development of housing within the SBCCOG jurisdiction.

**MEMORANDUM OF UNDERSTANDING  
No. M-017-21**

**BETWEEN THE  
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
AND SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)  
FOR SBCCOG REGIONAL EARLY ACTION PLANNING (REAP) GRANT  
PARTNERSHIPS AND OUTREACH**

(SCAG Project/OWP No. 300-4872Y0.03)

This Memorandum of Understanding (“MOU” or “Agreement”) is by and between the **Southern California Association of Governments** (“SCAG”) and the **South Bay Cities Council of Governments (SBCCOG)** (“Sub-Recipient”), for SBCCOG Regional Early Action Planning (REAP) Grant Partnerships and Outreach, subsequently herein referred to as “Project.” SCAG and the Sub-Recipient are individually referred to herein as “Party” and may be collectively referred to herein as “Parties.”

**RECITALS**

WHEREAS, SCAG is a Joint Powers Agency and a federally designated Metropolitan Planning Organization (MPO) for Southern California. As an MPO, SCAG is primarily responsible for the development of a Regional Transportation Plan/Sustainable Communities Strategy (“RTP/SCS”) for the counties of Imperial, Los Angeles, Orange, San Bernardino, Riverside, and Ventura;

WHEREAS, the State of California (the “State”), Department of Housing and Community Development (“Department”) is authorized to provide up to \$47,471,023 (the “Full Funding Amount”) to SCAG under the Regional Early Action Planning Grant Program (the “REAP Program”), the regional component of the Local Government Planning Support Grants Program (as described in Health and Safety Code section 50515.02);

WHEREAS, based on SCAG’s Regional Council action at its March 5, 2020 meeting, of the authorized Full Funding Amount, approximately up to \$23 million will be allocated to fund subregional partnership projects for planning activities that will accelerate housing production and facilitate compliance in implementing the Sixth Cycle of Regional Housing Needs Allocation (“RHNA”) (the “Subregional Partnership Program”), and the funding amount available for each subregional partner will be based on the final Sixth Cycle of RHNA allocation;

WHEREAS, the Department approved SCAG’s application for a Request for Advance Allocation on April 14, 2020, to receive \$11,867,755 (up to 25% of the Full Funding Amount allocated) and a Request for Allocation for the remaining funding is expected to be authorized in 2021;

WHEREAS, on September 3, 2020, SCAG’s Regional Council approved Subregional Partnership Program Guidelines (the “Guidelines”) and authorized SCAG’s Executive Director or his designee to enter into agreements with the designated subregional partner under the REAP Program;

WHEREAS, the Sub-Recipient, as the designated subregional partner, developed and submitted their proposals consistent with the Subregional Partnership Program Guidelines (“Project”) and SCAG reviewed and approved the Project;

WHEREAS, pursuant to its annual Overall Work Program (“OWP”), SCAG will be engaged in activities and projects that will require certain technical, professional, or support services from time to time related to its work regarding the Subregional Partnership Program;

WHEREAS, the purpose of this MOU is to describe the responsibilities of the Parties, which includes SCAG to provide funding for the Project;

WHEREAS, the Sub-Recipient will hire a Consultant (“Consultant”) to perform the services required for the Project as described in the REAP Subregional Partnership Program application (“Scope of Work”);

WHEREAS, consistent with the funding schedule in the Subregional Partnership Program Guidelines, SCAG shall contribute a maximum, not to exceed full suballocation amount of Six Hundred Four Thousand One Hundred Seventy-One Dollars (\$604,171) of state funds for the Project (“Grant Funds”). Phase 1 funding in a not to exceed amount of Two Hundred Thousand Dollars (\$200,000) of state funds shall be available to the Sub-Recipient subject to the provisions of this Agreement upon the Effective Date of this MOU. Funds related to approved Phase 2 project components in a not to exceed amount of Four Hundred Four Thousand One Hundred Seventy-One Dollars (\$404,171) will only be made available to the Sub-Recipient upon execution of a signed agreement between the Department and SCAG for the Full Funding Amount and, consistent with the Guidelines, costs incurred by Sub-Recipient for Phase 2 projects prior to a signed agreement between the Department and SCAG for the Full Funding Amount may not be eligible for reimbursement by SCAG;

WHEREAS, the Sub-Recipient’s designated project manager, in coordination with SCAG’s designated project manager, will ensure the Scope of Work is performed by the Consultant;

WHEREAS, subject to the conditions described in the Subregional Partnership Program Guidelines, reimbursable activities by the Sub-Recipient and Consultant will begin on September 3, 2020 and shall be completed by June 30, 2023;

WHEREAS, this MOU shall supersede and replace any previous agreements or negotiations between SCAG and the Sub-Recipient related to the Project described herein; and

WHEREAS, SCAG’s Fiscal Year is from July 1 through June 30.

**NOW THEREFORE, IT IS MUTUALLY AGREED THAT:**

**1. MOU Contents**

This MOU is comprised of these terms and conditions and any attached Exhibits, and may be amended only by written agreement between SCAG and the Sub-Recipient. The Recitals to this Agreement are also incorporated herein by this reference.

## **2. Scope of Work**

- a. The Sub-Recipient and Consultant procured by the Sub-Recipient in accordance with applicable procurement requirements and policies, shall perform the Scope of Work, in accordance with applicable State requirements, and the provisions of this MOU.
- b. SCAG shall only be obligated to make payments to the Sub-Recipient from REAP Program funding that SCAG actually receives and only for work performed as part of the Scope of Work regarding the Project, up to the maximum amount of Six Hundred Four Thousand One Hundred Seventy-One Dollars (\$604,171). SCAG intends to use state funds to meet its funding obligations described herein.
- c. The Sub-Recipient shall use the Grant Funds in accordance with the approved Scope of Work as contained in the timeline and budget and related information outlined in the Subregional Partnership Program application and any subsequent applications.
- d. If the Sub-Recipient is able to contract for services at a lower cost than outlined in their Subregional Partnership Program application and approved Scope of Work budget, the remaining funds may be used to fund other REAP programs by SCAG. The Sub-Recipient shall have the opportunity to submit a revised Scope of Work Approval form detailing a proposed use for the remaining funds within 30 days of execution of the contract creating the cost savings. The proposed use is subject to approval by the SCAG Project Manager, and must be proposed to fund meaningful work which adheres to the guidelines.
- e. The approved Scope of Work shall be documented using the Scope of Work Approval Form, attached hereto as “Exhibit A” and incorporated herein by this reference and subsequently herein referred to “Approval Form.” The completed Approval Form must be signed and agreed upon by Subrecipient Project Manager and SCAG Project Manager, prior to the performance of the Scope of Work. The completed Approval Form may be signed by way of a manual or authorized digital signature, or a signature stamp. The completed Approval Form may be amended subject to approval by SCAG. No alteration or deviation of the Scope of Work shall be valid unless the completed Approval Form is amended and properly signed and agreed upon by both Parties.
- f. The Sub-Recipient has had their procurement process reviewed by SCAG, and is hereby required pursuant to this Agreement to procure all services in the Scope of Work on a “monitored” basis, subject to provisions outlined in the “Monitored Sub-Recipient Requirements”, attached hereto as “Exhibit B” and incorporated herein by this reference and subsequently herein referred to “Monitored Requirements.” If the Sub-Recipient can satisfy the requirements to be considered for “unmonitored” procurements, this MOU may be amended to remove the Monitored Requirements.
- g. The Sub-Recipient hereby verifies that it procured or shall procure the Consultant to perform the Scope of Work through a fair and competitive process consistent with the Sub-Recipient’s procurement procedures, as long as those procedures comply with all laws, rules, regulations and ordinances governing Sub-Recipient’s procurement, and all applicable provisions of California state law. The following guidelines further describe procurement requirements applicable to this funding:

- i. Any sole source purchase must be preapproved by SCAG and HCD as compliant with REAP requirements;
  - ii. The maximum allowed cost for procurements made as a “micropurchase” or “small purchase”, which is not subject to a competitive process is \$5,000 or the limit set by the procurement policy of the Sub-Recipient, whichever is lower;
  - iii. The maximum allowed cost for procurements made through an informal process, which requires a minimum of three written or verbal quotes or proposals documented in the procurement file, is \$25,000 or the limit set by the procurement policy of the Sub-Recipient, whichever is lower;
  - iv. Any contract or purchase over the amount of \$25,000 or the limit set by the procurement policy of the Sub-Recipient, whichever is lower, must be procured using a formal method (RFP, RFQ, etc.) in accord with the Sub-Recipient’s adopted procurement policy; and
  - v. The Sub-Recipient shall consult with SCAG Project Manager in development of an RFP (or any solicitation) and obtain SCAG Project Manager’s approval on the final RFP (or solicitation) prior to its issuance. The Sub-Recipient shall provide SCAG with a copy of its Notice to Proceed issued to the Consultant, along with a copy of the Consultant contract within seven (7) days of its issuance. When requested, the Sub-Recipient shall also provide other related documentation of compliance, as determined by SCAG, with applicable procurement requirements and terms and conditions of this MOU within seven (7) days of the request.
- h. Subject to the execution of a valid, enforceable contract between the Sub-Recipient and Consultant, the Sub-Recipient shall be responsible for managing the Consultant in performing the Scope of Work. Each Party’s Project Manager shall review and approve Consultant’s invoices.
- i. The Sub-Recipient’s Project Manager shall be responsible for final approval of Consultant’s deliverables consistent with the Scope of Work; provided, however, that prior to approving a deliverable from the Consultant, the Sub-Recipient’s Project Manager shall consult with SCAG’s Project Manager. In the event that the Sub-Recipient or its Consultant proposes an amendment to the Consultant’s contract which changes the terms of Consultant’s contract with the Sub-Recipient, including but not limited to, increases the value of the contract amount and/or modifies the Scope of Work, the Sub-Recipient shall notify SCAG’s Project Manager in writing prior to such amendment process and provide SCAG with a copy of such amendment.
- j. The Sub-Recipient shall provide SCAG with quarterly reports and a final report as specified in Section 6 of this MOU, which shall include an accounting of Grant Fund expenditures. The Sub-Recipient shall retain a copy of payment records, invoices, receipts, and any other documentation requested by SCAG for all Grant Fund expenditures.
- k. The Sub-Recipient agrees that SCAG, or its authorized representative(s), shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent transaction, activity, or record relating to this Agreement. All such material shall be kept and maintained by the Sub-Recipient and shall be made available to SCAG during the term of this Agreement unless SCAG’s advance written permission is given to dispose of any such material.

**3. Term**

The Term of this Agreement shall begin on the Effective Date of the Agreement and continue until June 30, 2023, hereinafter referred to as the “Completion Date,” unless terminated earlier as provided herein. Time is of the essence in the performance of services under this MOU.

**4. Program Management**

- a. All work under this MOU shall be coordinated with SCAG and the Sub-Recipient through the Project Managers.
- b. For purposes of this MOU, SCAG designates the following individual as its Project Manager:

Ma’Ayn Johnson  
Housing Program Manager  
(213) 236-1975  
[johnson@scag.ca.gov](mailto:johnson@scag.ca.gov)

SCAG reserves the right to change this designation upon written notice to the Sub-Recipient.

- c. For purposes of this MOU, the Sub-Recipient designates the following individual as its Project Manager:

Jacki Bacharach  
Executive Director  
310-371-7222  
[jacki@southbaycities.org](mailto:jacki@southbaycities.org)

The Sub-Recipient reserves the right to change this designation upon written notice to SCAG.

**5. Funding**

- a. SCAG’s contribution to the Project is funded wholly with state REAP Program funds, in an amount not to exceed Six Hundred Four Thousand One Hundred Seventy-One Dollars (\$604,171). SCAG shall not be obligated to make payments for any Project costs that exceed Six Hundred Four Thousand One Hundred Seventy-One Dollars (\$604,171). Funds related to any approved Phase 2 project components will only be made available to the Sub-Recipient upon execution of a signed agreement between the Department and SCAG for the Full Funding Amount and, consistent with the Guidelines, Sub-Recipient agrees and acknowledges that any costs it incurs for Phase 2 projects prior to a signed agreement between the Department and SCAG for the Full Funding Amount may not be eligible for reimbursement by SCAG, notwithstanding the amounts identified in this Agreement. SCAG shall not be obligated to pay for any increase in Project costs which exceeds SCAG’s obligated funding amount. SCAG shall not be obligated to make payments from any source other than funds provided by HCD to SCAG pursuant to the REAP Program.



- b. SCAG reserves the right, in its sole discretion, to discontinue funding the Program and terminate the contract as described in Section 21 of this MOU.
- c. Any costs for which the Sub-Recipient receives reimbursement or credit that is determined by a subsequent audit or other review by either SCAG, the Department or other State authorities to be ineligible or otherwise unallowable, are to be repaid by the Sub-Recipient within thirty (30) calendar days of the Sub-Recipient receiving notice of audit findings and a written demand for reimbursement from SCAG. Such repayment shall include interest, penalties or related fees, as determined by the Department or other State authorities. Should the Sub-Recipient fail to reimburse unallowable costs due to SCAG within thirty (30) calendar days of demand, or within such other period as may be agreed between both parties hereto, SCAG is authorized to withhold future payments due to the Sub-Recipient.

## **6. Invoices and Progress Reports**

- a. SCAG's contribution to the Project shall be made on a reimbursement basis to the Sub-Recipient after the Sub-Recipient and Consultant have performed the services made pursuant to the Scope of Work. All invoices submitted to SCAG for payment shall be e-mailed to [accountspayable@scag.ca.gov](mailto:accountspayable@scag.ca.gov) (file cannot exceed 10MB).
- b. For all reimbursements sought by Sub-Recipient for allowable amounts incurred through June 30, 2021, the Sub-Recipient shall submit monthly invoices to SCAG using the Invoice Report, attached hereto and incorporated herein by this reference and subsequently herein referred to as "Exhibit B." Commencing with reimbursements incurred as of July 1, 2021, upon the prior written notification to SCAG staff, the Sub-Recipient may elect to invoice SCAG for reimbursement no less frequently than once in every calendar quarter; provided, however, that if accumulated invoice charges for which reimbursement will be sought reach the amount of One Hundred Thousand Dollars (\$100,000), then the Sub-Recipient shall submit an invoice within not more than 30 days of the \$100,000 threshold being reached (or by the end of the calendar quarter, whichever is sooner). Notwithstanding the foregoing, SCAG may require the Sub-Recipient to return to a monthly billing cycle at its sole discretion upon thirty (30) days' notice. SCAG shall reimburse the Sub-Recipient for paid Staff charges and paid Consultant invoices. The Invoice Report shall be accompanied by the attachments noted on the Invoicing Checklist and shall include a narrative description of the progress towards completion of tasks related to the Project, along with copies of paid Staff charges and paid Consultant invoices, and a proof of the payments.
- c. The Invoice Report shall include the following information:
  - 1) Names of Sub-Recipient and Consultant personnel performing work
  - 2) Dates and times of Project work
  - 3) Location of Project work
  - 4) Itemized costs, including identification of each employee, contractor or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each such employee, including complete timesheets or time cards signed by the employee and approved by the supervisor; invoices and vouchers, evidencing in proper detail the nature of the charges, and other documentation requested by SCAG; contractor or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and subcontractor invoices.

- 5) The Sub-Recipient shall submit narrative reports indicating percentage of completion with each set of invoices to allow the SCAG's Project Manager to determine if the Sub-Recipient is performing to expectations, is on schedule, is within funding limitations, as well as to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.
- d. Incomplete or inaccurate invoices shall be returned to the Sub-Recipient unapproved for correction.
- e. All direct and Consultant costs billed must be specifically identified and supported with original receipts, invoices, or statements. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to the Sub-Recipient, its sub-recipient, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: [http://www.dot.ca.gov/hq/asc/travel/ap\\_b/bu1.htm](http://www.dot.ca.gov/hq/asc/travel/ap_b/bu1.htm). Also see website for summary of travel reimbursement rules.
- f. By the tenth day following the start of a new quarter (i.e., January 10, April 10, July 10, October 10), the Sub-Recipient shall submit a Quarterly Report using the Sub-Recipient Report Template provided by SCAG Project Manager to the Sub-Recipient Project Manager prior to the due date. A copy of the Sub-Recipient Report Template is attached hereto as "Exhibit D" and incorporated herein by this reference and subsequently herein referred to as the "Report Template". The Report Template may be modified at any time by the SCAG Project Manager, and will be provided to the Sub-Recipient Project Manager as soon as the change is in effect. The Quarterly Report shall include, in narrative form, a description of services performed by Sub-Recipient's staff and Consultant as well as progress toward completion of tasks related to the Project for the prior quarter and a reporting of all costs incurred regarding the Project.
- g. By February 10 of each year following receipt of funding pursuant to this MOU, the Sub-Recipient shall submit an Annual Report using the Report Template. The Annual Report shall include, in narrative form, a description of services performed by Sub-Recipient's staff and Consultant as well as progress toward completion of tasks related to the Project for the prior year and a reporting of all costs incurred regarding the Project for that period.
- h. On April 10, 2021, the Sub-Recipient Project Manager shall submit the Housing Element Progress portion of the Report Template to SCAG Project Manager. The Housing Element Progress section shall thereafter be required annually, as part of the Annual Report due on February 10 of each year.
- i. As each project is finalized, and no later than July 21, 2023, the Sub-Recipient shall submit a Close-Out Report for each project, in a format to be determined by the SCAG Project Manager. At the time of the drafting of this MOU, the Awarding Agency, State of California, Department of Housing and Community Development has not provided the requirements for the Close-Out Report due to the Department by all grantees at the conclusion of the grant performance period. Therefore, the Close-Out Report format required by SCAG of Sub-Recipients is not available at this time, but will be provided to the Sub-Recipient Project Manager by SCAG Project Manager once it becomes available.

- j. On all documents submitted to SCAG for the Project, including Invoices, Quarterly Reports, Annual Reports, and Close Out Form, the Project Number (OWP No. 300-4872.03) shall be referenced from the Effective Date through June 30, 2023.
- k. The Parties acknowledge that SCAG's fiscal year is from July 1 to June 30. The Sub-Recipient agrees to submit all invoices to SCAG for services rendered through June 30th, no later than July 21<sup>st</sup> during the Term of this Agreement (e.g., 7/21/21, 7/21/22, & 7/21/23). SCAG shall not be obligated to pay the Sub-Recipient for any invoice received after such date.
- l. The Sub-Recipient will require that its Consultant pay any subconsultants for satisfactorily completed work no later than ten (10) days of receipt of each payment from the Sub-Recipient. The ten (10) calendar days period is applicable unless a longer period is agreed to in writing.

## **7. Accounting Records**

- a. The Sub-Recipient and Consultant shall establish and maintain an accounting system conforming to Generally Accepted Accounting Principles ("GAAP") to support Invoices which segregate and accumulate the costs of work elements by line item and produce Progress Reports which clearly identify reimbursable costs and other expenditures by work elements.
- b. The Sub-Recipient and Consultant shall establish a separate ledger account for receipts and expenditures of Grant Funds and maintain expenditure details in accordance with the scope of work, project timeline and budget.
- c. The Sub-Recipient and Consultant shall maintain documentation of its competitive bid process consistent with the Sub-Recipient's procurement procedures, and comply with the requirements set forth in Section 2.f, all applicable laws, rules, regulations and ordinances applicable to Sub-Recipient governing procurement, and all applicable provisions of California state law, and financial records of expenditures incurred during the course of the project in accordance with GAAP.
- d. The Sub-Recipient agrees that SCAG or designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this MOU.
- e. The Sub-Recipient and Consultant shall be responsible for maintaining accounting records as specified above.

## **8. Allowable Uses of Grant Funds**

- a. SCAG shall not award or disburse funds unless it determines that the Grant Funds shall be expended in compliance with the terms and provisions of the Notice of Funding Opportunity (NOFA) for the REAP Program pursuant to Chapter 3.1 of Health and Safety Code (Sections 50515 to 50515.05) (Chapter 159, Statutes of 2019), which includes associated forms and guidelines and this Agreement.
- b. Grant Funds shall only be used by the Sub-Recipient for project activities approved by SCAG that involve planning activities in accordance with the NOFA published by the Department.

- c. Grant Funds may not be used for administrative costs of persons employed by the Sub-Recipient for activities not directly related to eligible activities.
- d. The Sub-Recipient shall use no more than 5 percent (5%) of the total Grant Funds for administrative costs related to the Project, or a maximum of Thirty Thousand Two Hundred Nine Dollars (\$30,209), whichever is lower. For purposes of this MOU, administrative costs are defined as: preparing invoices and supporting documentation; preparing quarterly progress reports; and participating in project management meetings. Additional funds may be used from other sources solely contributed by the Sub-recipient to support the Sub-recipient's administration of the Project.
  - i. The Sub-Recipient must clearly indicate if funds will be used towards administrative costs on or before the Effective Date of this MOU.
  - ii. If the Sub-Recipient is seeking reimbursement for indirect costs, they must annually submit an Indirect Cost Allocation Plan ("ICAP") or an Indirect Cost Rate Proposal ("ICRP") to its cognizant agency for indirect costs in accordance with Title 2 Code of Federal Regulations Part 200 (2 CFR 200) Uniform Administrative Requirements, Cost Principles, And Audit Requirements for Federal Awards. The cognizant agency for indirect costs means the federal agency responsible for reviewing, negotiating, and approving indirect cost allocation plans or indirect cost proposals. The Sub-Recipient must include their estimated indirect cost rate in the project application and provide a copy of the acceptance letter from their cognizant agency for the approved ICAP or ICRP for the current fiscal year. Indirect costs may be sought for reimbursement only if the Sub-Recipient has received ICAP/ICRP approval from its cognizant agency on or before the Effective Date of this MOU.
  - iii. All indirect costs may only be charged as administrative costs, and are subject to limit on administrative costs set in Section 8d.
  - iv. The Sub-Recipient must inform SCAG in writing if an ICAP/ICRP will be utilized and indirect costs charged to the administrative cost allowance on or before the Effective Date of this MOU.
- e. The Sub-Recipient shall be accountable to SCAG and the Department to ensure Consultants' performance. The agreements with the Consultants shall provide for compliance with all applicable requirements of this Agreement as determined by SCAG.
- f. SCAG will provide reimbursement only for approved and eligible costs incurred after September 3, 2020 as described in the conditions of the Subregional Partnership Program Guidelines.
- g. There must be a strong implementation component for the funded activity through REAP, including, where appropriate, agreement by the Sub-Recipient to submit the completed planning document to the applicable board, council, or other entity for adoption. The Sub-Recipient that does not formally request adoption of the funded activity may be subject to repayment of the Grant Funds.
- h. In the event that it is determined, at the sole discretion of SCAG, that the Sub-Recipient is not meeting the terms and conditions of the Agreement, immediately upon receiving a written notice from SCAG to stop work, the Sub-Recipient shall cease all work under the Agreement. SCAG has the sole discretion to determine that the Sub-Recipient meets the terms and conditions after a stop

work order, and to deliver a written notice to the Sub-Recipient to resume work under the Agreement.

**9. Electronic Version of Work Products**

- a. For purposes of this Agreement, “Work Products” shall mean any deliverables, including reports, data files, newsletters or any other written or electronic materials provided pursuant to the Scope of Work.
- b. The Sub-Recipient shall submit one (1) electronic copy of all completed deliverables associated with the Project to the assigned SCAG Project Manager.
- c. SCAG shall own all Work Products and shall grant to the Sub-Recipient a perpetual royalty-free, non-assignable, non-exclusive and irrevocable license to reproduce, publish or otherwise use Work Products related to the Project and developed as part of this MOU; provided, however, that any reproduction, publishing, or reuse of the Work Products will be at the Sub-Recipient’s sole risk and without liability or legal exposure to SCAG.
- d. Subject to any provisions in the California Public Records Act to the contrary, all deliverables and related materials related to the Project shall be held confidential by Consultant. Nothing furnished to the Sub-Recipient or SCAG which is otherwise known or is generally known, or has become known, to the related industry shall be deemed confidential. The Sub-Recipient shall also safeguard such confidential materials from unauthorized disclosure, using the same standard of care to avoid disclosure, as the Sub-Recipient treats its confidential information, but in no case less than reasonable care.

**10. MOU Changes**

No alteration or deviation of the terms of this MOU shall be valid unless made in writing in the form of MOU Amendment and fully and properly executed by both parties. If an amendment is to become effective before the date of full execution by the Parties, the effective date of such amendment shall be no earlier than the date that SCAG received the Request.

**11. Notices**

Any notice or notices required or permitted to be given pursuant to this MOU may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested, to the following addresses:

To SCAG:                      Cindy Giraldo  
   Chief Financial Officer  
   Southern California Association of Governments  
   900 Wilshire Blvd., Suite 1700  
   Los Angeles, CA 90017  
   (213) 630-1413  
   [giraldo@scag.ca.gov](mailto:giraldo@scag.ca.gov)

SCAG reserves the right to change this designation upon written notice to the Sub-Recipient.

To Sub-Recipient:

Jacki Bacharach  
Executive Director  
South Bay Cities Council of Governments  
2355 Crenshaw Blvd., Suite 125  
Torrance, California 90501  
310-371-7222

SBCCOG reserves the right to change this designation upon written notice to the Sub-Recipient.

## **12. Insurance**

The Sub-Recipient and Consultant, at their own expense, shall procure and maintain policies of insurance of the types and amounts below, for the duration of the MOU. The policies shall state they afford primary coverage. Notwithstanding the foregoing, Sub-Recipient shall have the right, at its election but upon written notice to SCAG, to maintain all such insurance required under this Section 12 under a program of self-insurance or self-administered claims in lieu of purchasing such insurance; provided, however, that the scope and coverage limits are not less than those required below in subdivisions (a) and (b) below and provided, further, that the provisions in subdivision (c) apply to any self-insurance program. Any notice by Sub-Recipient shall detail consistency of its self-insurance program with the requirements of this Section 12. The minimum required insurance coverage required by SCAG is set forth below unless otherwise waived by SCAG, in its sole discretion.

- a. Minimum Scope of Insurance – Coverage shall be at least as broad as:
  - 1) Insurance Services Office Commercial General Liability coverage (Occurrence form CG0001), or its equivalent.
  - 2) Insurance Services Office form number CA0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto) or its equivalent.
  - 3) Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
  - 4) Professional Liability (Errors and Omissions) insurance appropriate to the Consultant's profession.
- b. Minimum Limits of Insurance – The Sub-Recipient, Consultant, and SCAG shall maintain limits no less than:
  - 1) General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
  - 2) Automobile Liability: Including contractual liability insuring owned, non-owned, hired and all vehicles by the Sub-Recipient and Consultant with a combined single limit of not less than

- \$1,000,000 applicable to bodily injury, or death, and loss of or damage to property in any one occurrence.
- 3) Workers' Compensation Liability: Including Occupational Diseases in accordance with California Law and Employers' Liability Insurance with a limit of not less than \$1,000,000 each accident.
  - 4) Professional Liability Insurance: With limits of not less than \$1,000,000 per occurrence. In addition, it shall be required that the professional liability insurance policy remain in effect for six (6) months after the Completion Date of this MOU.
- c. Other Insurance Provisions – Both Sub-Recipient and SCAG should comply with the other insurance provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:
- 1) SCAG, its officials and employees are to be covered as additional insureds, as respects to liability arising out of the activities performed by or on behalf of the Sub-Recipient or Consultant, products and completed operations of the Sub-Recipient or Consultant; premises owned, occupied or used by the Sub-Recipient; or automobiles owned leased, hired or borrowed by the Sub-Recipient. The coverage shall contain no special limitations on the scope of protection afforded to SCAG, its officials and employees.
  - 2) For any claims related to this Project, the Sub-Recipient's and Consultant's insurance coverage shall be primary insurance as respects SCAG, its officials and employees. Any insurance or self-insurance maintained by SCAG shall be excess of the Sub-Recipient's and Consultant's insurance and shall not contribute with it.
  - 3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to SCAG, its officials and employees.
  - 4) The Sub-Recipient's or Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
  - 5) Workers' Compensation and Employer's Liability policies shall contain the inclusion of SCAG, its members, subsidiaries, officials and employees and shall provide a waiver of subrogation.
- d. Deductibles and Self-Insured Retentions – Any deductibles or self-insured retentions in amounts over \$10,000 must be declared to and approved by SCAG.
- e. Acceptability of Insurers – Insurance is to be placed with California admitted insurers with a current A.M. Best's rating of no less than A and be admitted, unless otherwise approved by SCAG.
- f. Verification of Coverage – The Sub-Recipient and Consultant shall furnish SCAG with original endorsements and certificates of insurance evidencing coverage required by this clause. All documents are to be signed by a person authorized by that insurer to bind coverage on its behalf. All documents are to be received and approved by SCAG before work commences. Upon request of SCAG at any time, the Sub-Recipient shall provide complete, certified copies of all required



insurance policies, including endorsements affecting the coverage required by these specifications.

### **13. Indemnification**

- a. Except for the negligence or willful misconduct of SCAG and any of its directors, officers, agents, employees, assigns, and successors in interest, the Sub-Recipient undertakes and agrees to defend, indemnify, and hold harmless SCAG and any of its directors, officers, agents, employees, assigns, and successors in interest from and against all suits and causes of action, claims, losses, demands and expenses, including, but not limited to, attorney's fees and cost of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including SCAG's employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of the acts, errors or omissions or violations of law by the Sub-Recipient, employees and agents in connection with its activities in pursuing the Project or under this MOU. The Sub-Recipient further agrees to require its Consultant to provide indemnification for SCAG to the same extent as the Sub-Recipient, in the contract(s) between the Sub-Recipient and its Consultant for work related to this Agreement.

### **14. Records Retention and Audits**

- a. The Sub-Recipient shall maintain all source documents, books and records connected with the Project and procurement of the Consultant and all work performed under this MOU for a minimum of three (3) years after the end of term of this MOU. Records relating to any and all audits or litigation relevant to this MOU shall be retained for five years after the conclusion or resolution of the matter or the date an audit resolution is achieved for each annual SCAG Overall Work Program ("OWP"), whichever is later, and shall make all supporting information available upon request for inspection and audit by representatives of SCAG, the Department, the California State Auditor, or other authorized government agency. Copies shall be made and furnished by SCAG upon request at no cost to SCAG.
- b. SCAG shall maintain all source documents, books and records connected with the Project under this MOU for a minimum of three (3) years after the end of term of this MOU. Records relating to any and all audits or litigation relevant to this MOU shall be retained for five years after the conclusion or resolution of the matter or the date an audit resolution is achieved for each annual SCAG OWP, and shall make all supporting information available upon request for inspection and audit by representatives of the Sub-Recipient, the Department, the California State Auditor, or other authorized government agency. Copies shall be made and furnished by the Sub-Recipient upon request at no cost to the Sub-Recipient.
- c. At any time during the term of this Agreement, SCAG and the Department may perform a financial audit of any and all phases of the award. At SCAG and the Department's request, the Sub-Recipient shall provide, at its own expense, a financial audit prepared by an independent certified public accountant. SCAG and the Department have the right to review project documents and conduct audits during project implementation and over the project life.

- d. The Sub-Recipient agrees that SCAG and the Department shall have the right to review, obtain, and copy all records and supporting documentation to the performance of this Agreement. The Sub-Recipient agrees to provide any relevant information requested.
- e. The Sub-Recipient agrees to permit SCAG and the Department access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees who might reasonably have information related to such records and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with statutes, program guidelines, and this Agreement.
- f. If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, all records must be retained by the Sub-Recipient and the Consultant until completion of the action and resolution of all issues which arise from it. Records relating to any and all audits or litigation relevant to this Agreement shall be retained for five (5) years after the conclusion or resolution of the matter.
- g. If applicable, the Sub-Recipient agrees to include all costs associated with this MOU and any amendments thereto to be examined in the annual audit and in the schedule of activities to be examined under a single audit prepared by the Sub-Recipient in compliance with Subpart F of the Office of Management and Budget's Uniform Grant Guidance, formerly referred to as Circular A-133. The Sub-Recipient is responsible for assuring that the Single Auditor has reviewed the requirements of this MOU. Copies of said audits shall be submitted to SCAG.
- h. Neither the pendency of a dispute nor its consideration by a Party or the State shall excuse the other Party from full and timely performance in accordance with the terms of this MOU.

## **15. General Terms and Conditions**

- a. The Sub-Recipient and Consultant shall adhere to the requirements contained in the State of California General Terms and Conditions (GTC 04/2017) now incorporated by reference. Such requirements shall apply to the Sub-Recipient and the Consultant to the same extent as SCAG and may include, but are not limited to:
  - 1) Recycling Certification
  - 2) Non-Discrimination Clause
  - 3) Anti-Trust Claims
  - 4) Child Support Compliance Act
  - 5) Priority Hiring Considerations
  - 6) Small Business Participation and DVBE Participation

## **16. Equal Employment Opportunity/Nondiscrimination**

- a. In the performance of work undertaken pursuant to this MOU, the Parties and their assignees and successors in interest, shall affirmatively require that their employees and contractors shall not unlawfully discriminate, harass or allow harassment, against any person, employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical

disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status.

- b. The Parties shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. The Parties shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article.
- c. The Parties shall permit access by representatives of SCAG, the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department shall require to ascertain compliance with this clause. The Parties shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. The Parties shall include the nondiscrimination and compliance provisions of this clause in all sub-agreements to perform work under this MOU.
- d. The applicable regulations of the Fair Employment and Housing Commission implementing the Government Code sections referenced above, are incorporated into this MOU by reference and made a part hereof as if set forth in full.
- e. In the event of noncompliance by either Party with the nondiscrimination provisions of this MOU, the other Party may cancel, terminate or suspend the MOU, in whole or in part.
- f. If required by Department, additional or alternate sanctions for noncompliance may be imposed.

### **17. Conflict of Interest**

The Parties shall comply with federal and state conflict of interest laws, regulations and policies as well as all applicable federal and state laws, regulations and policies in connection with its activities pursuant to this Agreement.

### **18. Independent Contractor**

The Sub-Recipient and its Consultant(s), officers, employees and agents shall be independent contractors in the performance of this MOU, and not officers, employees, contractors or agents of SCAG.

### **19. Disputes**

- a. In the event of a dispute among the Parties concerning a question of fact arising under this Agreement that is not disposed of by agreement, which involves a decision by the Department's Housing Policy Development Manager (or the Manager's designee) who may consider any written or verbal evidence submitted by SCAG, the decisions of the Department shall be final and not subject to further appeal pursuant to Health and Safety Code Section 50515.04(g). SCAG shall include in such submittal to the Department any written or verbal evidence submitted to SCAG by the Parties, at the discretion of SCAG, as part of this process. Neither the pendency of a dispute

nor its consideration by the Department will excuse the Parties from full and timely performance in accordance with the terms of this agreement.

- b. For other disputes and except as otherwise provided in this MOU, if a dispute arises between the Parties to this MOU, the Parties hereto agree to use the following procedure to resolve such dispute, prior to pursuing other legal remedies:
- c. A meeting shall be held promptly between the Parties that will be attended by the Sub-Recipient's Project Manager and SCAG's Project Manager as well as individuals with decision-making authority (to the extent reasonably possible), who will attempt in good faith to negotiate a resolution of the dispute.
- d. If the Parties are unsuccessful in resolving the dispute under (c) above, they may:
  - 1) agree to submit the matter to mediation, binding judicial reference, or a private adjudicator (if all Parties so agree); or
  - 2) initiate litigation following advance written notice to the other Party of not less than thirty (30) days.
- e. If any Party should bring a legal action against the other to enforce the terms of this MOU, the prevailing Party shall be entitled to recover reasonable attorneys' fees and costs, as determined by a court of competent jurisdiction in said proceeding.

## **20. Noncompliance**

In addition to such other remedies as provided by law, in the event of nonperformance or noncompliance with any grant condition or specific requirement of this MOU, this MOU may be terminated pursuant to Section 21.

## **21. Termination of MOU**

- a. Termination for Convenience. Either Party may terminate this MOU at any time by giving written notice to the other party of such termination at least thirty (30) calendar days before the effective date of such termination. In such event, all finished or unfinished documents and other materials as described in the MOU shall be provided to SCAG and the Sub-Recipient shall be paid for all services performed by Consultant and accepted by the Sub-Recipient through the effective date of termination, provided the required consultation between the Sub-Recipient and SCAG has been undertaken in accordance with Section 2(f) of this MOU. Any Party terminating this MOU before the effective date of termination shall be responsible for any actual, incurred termination costs incurred by the Consultant as a result of such termination notice.
- b. Termination for Cause (Sub-Recipient Default). If through any cause, the Sub-Recipient shall fail to timely and adequately fulfill its obligations under this MOU, or if the Sub-Recipient violates any of the covenants, agreements, or stipulations of this MOU, SCAG shall thereupon have the right to terminate the MOU by giving not less than ten (10) calendar days written notice to the Sub-Recipient of the intent to terminate and specifying the effective date thereof. SCAG shall provide

a reasonable opportunity for the Sub-Recipient to cure prior to termination. In no event shall such opportunity to cure extend beyond the term of the MOU. In the event that SCAG invokes this termination clause, all finished or unfinished documents and other materials as described in the MOU shall be returned to SCAG at its option.

- c. Termination for Cause (SCAG Default). If through any cause, SCAG shall fail to timely and adequately fulfill its obligations under this MOU, or if SCAG violates any of the covenants, agreements, or stipulations of this MOU, the Sub-Recipient shall thereupon have the right to terminate the MOU by giving not less than ten (10) calendar days written notice to SCAG of the intent to terminate and specifying the effective date thereof. The Sub-Recipient shall provide a reasonable opportunity for SCAG to cure prior to termination. In no event shall such opportunity to cure extend beyond the term of the MOU. In the event that the Sub-Recipient invokes this termination clause, all finished or unfinished documents and other materials as described in the MOU shall be returned to the Sub-Recipient at its option.

## **22. Non-Assignment**

- a. Neither Party shall assign this MOU, or any part thereof, without the written consent of each Party to this MOU, which consent may be granted, withheld or conditioned in the consenting Party's sole and absolute discretion. Any assignment without such written consent shall be void and unenforceable.
- b. The covenants and agreement of this MOU shall inure to the benefit of, and shall be binding upon each of the Parties and their respective successors and assignees.

## **23. Release of Information**

The Sub-Recipient shall not release any information to a third party or otherwise publish or utilize any information obtained or produced by it as a result of or in connection with the performance of services under this Agreement without the prior written authorization of SCAG, except as required by law (including, without limitation, pursuant to the California Public Records Act) and with prior written notice to SCAG.

## **24. Non-Exclusivity**

Nothing herein is intended nor shall be construed as creating an exclusive arrangement between SCAG and the Sub-Recipient. This Agreement shall not restrict SCAG from acquiring similar, equal or like services from other entities or sources.

## **25. Severability**

If any provision of this MOU is held to be illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

## **26. Survival**

The following sections survive expiration or termination of this MOU:

Section 9 (Electronic Version of Work Products)  
Section 13 (Indemnification)  
Section 19 (Disputes)  
Section 23 (Release of Information)

## **27. Jurisdiction and Venue**

This MOU shall be deemed an agreement under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both Parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought thereunder shall be Los Angeles County, California.

## **28. Waiver**

No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. A Waiver to be valid shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

## **29. Standard of Care**

The Parties and Consultant shall perform the work required for the production of the Project under this MOU in accordance with generally accepted industry standards, practices, and principles applicable to such work.

## **30. Force Majeure**

Neither the Sub-Recipient, SCAG nor Consultant shall be liable or deemed to be in default for any delay or failure in performance under this MOU or interruption of services resulting, directly or indirectly, from acts of nature, civil or military authority, acts of public enemy, war, strikes, labor disputes, pandemics, or any other similar cause beyond the reasonable control of the Sub-Recipient, SCAG or Consultant, provided that the Party seeking to delay or excuse its performance as a result of such event shall notify the other Party in writing of such circumstances within not more than ten (10) days following the first occurrence of the event forming the basis of the delay or excuse of performance. In the event that the Party seeking to delay or excuse its performance fails to timely deliver the notice described in the previous sentence, then such event shall not relieve the Party from its timely performance.

**31. Execution of MOU or Amendment**

This MOU, or any amendment related thereto (Amendment), may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which shall constitute one and the same agreement. The signature page of this MOU or any Amendment may be executed by way of a manual or authorized digital signature. Delivery of an executed counterpart of a signature page to this Agreement or an Amendment by electronic transmission scanned pages shall be deemed effective as a delivery of a manually or digitally executed counterpart to this Agreement or any Amendment.

**32. Effective Date**

This MOU shall be effective as of the last date in which the document is executed by both Parties.

**33. Entire MOU**

This MOU, including the attached Exhibits A, B C, and D represents and contains the entire agreement of the Parties with respect to the matters set forth herein. This MOU supersedes any and all prior negotiations, discussions and, if any, previous agreements between the Parties.

**34. Authority**

The Sub-recipient warrants and certifies that it possesses the legal authority to execute this Agreement and to undertake administration of the proposed Project, and that a resolution, motion, or similar action has been fully adopted or passed, as an official act of the Sub-recipient's governing body, authorizing receipt of SCAG Grant Funds, and directing and designating the authorized representative(s) of the Sub-recipient to act in connection with the Project specified and to provide such additional information as may be required by SCAG.



**SIGNATURE PAGE TO  
MEMORANDUM OF UNDERSTANDING  
NO. M-017-21**

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed by their duly authorized representatives as of the dates indicated below:

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (“SCAG”)**

By: \_\_\_\_\_  
Cindy Giraldo  
Chief Financial Officer

\_\_\_\_\_ Date

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Michael R.W. Houston  
Chief Counsel

\_\_\_\_\_ Date

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)**

By: \_\_\_\_\_  
Olivia Valentine  
Chair

\_\_\_\_\_ Date

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Michael Jenkins  
Legal Counsel

\_\_\_\_\_ Date

## Exhibit A Scope of Work Approval Form



Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Scope of Work Approval Form - Project Summary

Subregional Partner: \_\_\_\_\_

- Original Scope of Work Approval       Add or Remove Project Manager  
 Revision Requested to Projects (Please check all that apply)  
      Revise/Delete a Previously Approved Project or Task       Change Funding Allocation Between Projects  
      Add a New Project       Project/Task Date Change       Change in Deliverable  
      RHNA Adjusted Allocation Initiated by SCAG

Other (Please describe)

SCAG Approval Date: \_\_\_\_\_

Revision Request Date: \_\_\_\_\_

**Approved Summary of Projects and Activities (application approved on XX,XX,XXX)**

	Project/Activity Name	Phase 1 funding	Phase 2 funding	Total Project Funding
1				
2				
3				
4				
5				
6				
7				
	<b>Phase Total</b>			
	<b>Total Approved Funding Amount</b>			

*Please check the box below if you are intending to use funding for administrative costs. If you do not elect to utilize the 5% admin allowance, the award amount will not be affected, but all funds must be used for program activities. This decision can not be changed later, so please choose carefully.*

- A portion of the requested funding amount above will be applied as "administrative costs", which can be up to 5% of the total project funding.

*If you checked the box above, please indicate if you plan to utilize:*

- The entire 5% allowable under the grant terms.
- A different percentage: Click or tap here to enter text.
- A specific dollar amount: Click or tap here to enter text.



Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Scope of Work Approval Form - Project Summary

**Approved Summary of Projects and Activities (Revision)** *If a revision is requested, please also update the appropriate individual project outline(s) on the following pages. If a new project is being requested, please fill out a new project outline using the template on the last three pages of this form.*

	Project/Activity Name and requested change	Total Amount
1		
2		
3		
4		
5		
6		
7		
	<b>Total Approved Funding Amount</b>	

**Approval Requested By:**  
 SUBRECIPIENT PROJECT MANAGER  
 Name and Title

**Approved By:**  
 SCAG PROJECT MANAGER  
 Ma'Ayn Johnson, Housing Programs Manager

\_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Signature Date

**Note to Subrecipient(s):**

*If the approved Scope of Work includes the adoption or amendment of ordinances or any other support activities, those activities, e.g., ADU ordinances, must support the creation of additional housing and be in compliance with applicable current State and Federal laws and statutes. If the project is found to be non-compliant with any current laws or statutes, reimbursement will be denied, and any funds previously disbursed may be subject to repayment by the Subrecipient. If the Subrecipient is unclear as to the legality of their proposed ordinance or amendment, the SCAG Project Manager can offer technical assistance. The California Department of Housing and Community Development has a website for current ADU law and resources for agencies at <https://www.hcd.ca.gov/policy-research/accessorydwellingunits.shtml>.*



Regional Early Action Planning (REAP) Grant  
Subregional Partnership Program  
Scope of Work Approval Form - Project Metrics

**Project Metrics**

Each REAP project requires a metric to qualitatively measure the outcome of the project. Project metrics selected on this form will be included in the REAP SRP quarterly progress reporting form for your subregion. *Please select all metrics that will apply to your approved projects:*

1. Accessory dwelling unit projects
  - Number of ordinances updated or adopted resulting from the project
  - Range of weeks (or other **time period**) saved to approve permits from streamlined process (compared to baseline/current conditions)
  - Units permitted under project implementation/affordable units permitted under project implementation
  - Number of pre-approved plans designed and approved
  - Other: (please specify)
2. Outreach/public engagement projects
  - Number of events/meetings
  - Number of participants
  - Number of elected official/decisionmaker participants
  - Number of website hits
  - Number of video hits
  - Number of tool users or downloads
  - Other: (please specify)
3. GIS-related projects
  - Increase in total residential capacity and/or affordable residential capacity (compared to baseline/current capacity)
  - Other: (please specify)
4. AFFH-related projects
  - Number of adopted/implemented programs that increase access to fair housing
  - Other: (please specify)
5. Housing trust fund projects
  - Number of loan documents generated
  - Number of additional identified funding sources and amounts
  - Grants applied for and awarded if successful
  - Other: (please specify)
6. Plans and/or policies for implementation that are not related to ADUs (e.g., zoning ordinance updates, streamlined permitting processes, adoption of zoning strategies, etc)
  - Additional unit capacity resulting from drafting or adopting plan (compared to baseline/current conditions)
  - Range of weeks (or other **time period**) saved to approve permits from streamlined process (compared to baseline/current conditions)
  - Other: (please specify)



Regional Early Action Planning (REAP) Grant  
Subregional Partnership Program  
Scope of Work Approval Form - Project Metrics

*Use the space below to indicate any metrics not listed above that will be used to measure progress on your project(s), and indicate the project number(s) measured by the metric(s).*

*Other projects (please specify metrics)*

Click or tap here to enter text.



Regional Early Action Planning (REAP) Grant  
Subregional Partnership Program  
Scope of Work Approval Form - Project Detail

SCAG will provide enough copies of the following two pages for each approved project.

1	Project Name
<input type="checkbox"/> Metrics for this project have been selected in the "Project Metrics" portion of this form.  <i>Please consult with the SCAG Project Manager if you need assistance in determining appropriate metrics for this project.</i>	
<b>Brief Description of Project:</b> <i>As provided in initial approved application</i>	
<b>Alignment with SCAG Connect SoCal regional priorities:</b> <i>As provided in initial approved application</i>	



Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Scope of Work Approval Form – Housing Element Progress

**Housing element progress**

*Subregional partners must demonstrate jurisdictional progress toward housing element preparation before projects and activities that are not directly related to housing element preparation can be funded. In the section below, please list the jurisdictions your subregional area covers, planned SB 2 and LEAP activities (if any), and housing element progress. If a LEAP grant has not yet been awarded, please also indicate in the table. The rubric below can be used to indicate housing element progress: Use additional space or add additional lines, if needed.*

- A. The jurisdiction has either consultant or dedicated staff resources for their housing element updates, with all updates underway; no additional REAP support is proposed.*
- B. The jurisdiction has either consultant or dedicated staff resources for their housing element updates. A REAP support project for housing element updates is proposed by our subregion.*
- C. The jurisdiction has neither consultant nor dedicated staff resources for their housing element updates. A REAP support project for housing element updates by our subregion is NOT proposed. This jurisdiction will need technical assistance resources for their housing element update.*
- D. Our subregion is unaware of the status of housing element updates for this jurisdiction*

Jurisdiction	SB 2 or LEAP (Local Early Action Program) Tasks re: Housing Element	Housing element progress (A, B, C, or D.)



Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Scope of Work Approval Form

1	Project Name	Task and sub-tasks	Staff/Consultant/Both	Estimated cost	Phase 1 or 2	Begin date	End date	Deliverable
		<i>As provided in initial approved application</i>						
		<b>Total projected cost</b>						





Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Scope of Work Approval Form

Please provide more information about the new requested project. Use additional pages if needed, and copy the template if more than one new project is being requested.

New Project Name:	
Estimated cost	
Expected start date	
Expected end date	
Does this project require the procurement of at least one consultant?	<input type="checkbox"/> no <input type="checkbox"/> yes __ total number of consultant firms expected for projects
Agency expected to procure consultant	<input type="checkbox"/> subregional partner <input type="checkbox"/> SCAG <input type="checkbox"/> Other, please specify:
Agency expected to administer or implement project or activity*	<input type="checkbox"/> subregional partner <input type="checkbox"/> SCAG <input type="checkbox"/> Other, please specify:
Which agency will be directly paying consultant invoices?	<input type="checkbox"/> subregional partner (SCAG will reimburse the subregional partner) <input type="checkbox"/> SCAG
Does this project require adoption or approval by a local decision-making body for implementation?	<input type="checkbox"/> no <input type="checkbox"/> yes If yes, please specify the expected adoption/approval date:

\*The implementing agency cannot have any unresolved audit findings from prior government contracts and cannot be party to pending land use, housing, or environmental litigation which could impact the proposed activities.



Regional Early Action Planning (REAP) Grant  
Subregional Partnership Program  
Scope of Work Approval Form

Please provide more details about the project or activity, including:

- Brief description of project key deliverables and tasks, proposed performance indicators
- Nexus to housing production and why the task necessary for the adoption or implementation of the listed eligible activities for any tasks that are considered indirect to housing production (e.g., EIRs or General Plan amendments)
- Expected outcome of project or activity (i.e., plans for adoption or implementation)
- Related tasks that will be funded from other funding sources besides REAP (e.g., LEAP, SB 2) and the amount
- You may add additional space, as needed

**Alignment with SCAG Connect SoCal regional priorities** (refer to Program Guidelines and attachment)

*Please describe below how the project or activity aligns and advances Connect SoCal and Housing Program regional priorities and framework. You may add additional space, as needed.*



Regional Early Action Planning (REAP) Grant  
Subregional Partnership Program  
Scope of Work Approval Form

<b>New Project Name:</b>						
<b>Project/Activity Tasks</b>						
Task and sub-tasks	Staff/Consultant/Both	Estimated cost	Phase 1 or 2	Begin date	End date	Deliverable
<b>Total projected cost</b>						



## EXHIBIT B REAP GRANT SUB-RECIPIENT REQUIREMENTS FOR UNMONITORED AND MONITORED PROCUREMENT

<b>Sub-Recipient Name</b>			
<b>Contact Name</b>			
<b>Email</b>		<b>Phone</b>	
<b>Program Title</b>	Subregional Partnership Program	<b>OWP Project/ Task No.</b>	300.4872Y0.03
<b>Project Title</b>			
<b>Grant Source</b>	REAP AB101	<b>Grant Amount</b>	
<b>Are you requesting to conduct your own procurement process?</b> <input type="checkbox"/> No – sub-recipient requests SCAG to conduct procurement on their behalf. Skip Section 1 and 2 and sign form below. <input type="checkbox"/> Yes – complete Section 1a or 1b and sign form below.			

<b>SECTION 1.</b>	<b>For SCAG Use Only:</b> documentation of SCAG approval required
<input type="checkbox"/> a. Sub-recipient is requesting SCAG authorization to conduct its own unmonitored procurement. Sub-recipient must provide a copy of its procurement policies and procedures and submit a past grant procurement. SCAG will review the procurement policies and procedures to ensure adequate procedures are in place to conduct a fair and competitive procurement, subject to the terms and conditions in the MOU.	<input type="checkbox"/> Approved by Contracts Manager, or designee
<input type="checkbox"/> b. Sub-recipient is requesting SCAG authorization to conduct its own procurement subject to the requirements set forth in Section 2a. Monitored Procurement Tasks.	<input type="checkbox"/> Approved by Contracts Manager, or designee

<b>SECTION 2a. MONITORED PROCUREMENT TASKS:</b> Sub-recipient required to obtain noted approvals for each procurement task prior to advancing to the next task, unless authorized to “bundle” tasks by the SCAG PM.	
<b>FOR PROCUREMENTS \$5,000 OR LESS:</b> While not subject to formal or informal procurement requirements, sub-recipient should ensure that goods and services are procured at a fair and reasonable price.	
	<b>For SCAG Use Only:</b> documentation of SCAG approval required
<b>FOR PROCUREMENTS \$5,001 TO \$25,000, MINIMUM REQUIREMENTS:</b>	
1. Obtain a minimum of three (3) offers selecting the highest ranked offeror or lowest bid.	<input type="checkbox"/> Approved by Project Manager
<b>FOR PROCUREMENTS \$25,001 OR GREATER, MINIMUM REQUIREMENTS:</b>	
1. Scope of Work and Cost Estimate (prior to issuing the solicitation)	<input type="checkbox"/> Approved by Project Manager
2. Rationale for procurement method <u>and</u> contract type	<input type="checkbox"/> Approved by Contracts Manager, or designee
3. Solicitation (RFP or Bid) must include: <ul style="list-style-type: none"> <li>▪ Evaluation criteria with cost criteria, using less than 30% cost criteria requires written justification to be approved by Contracts Manager</li> <li>▪ Protest language</li> </ul>	<input type="checkbox"/> Approved by Project Manager <input type="checkbox"/> Approved by Contracts Manager, or designee
4. Public advertisement of the solicitation for a minimum of 10 working days	<input type="checkbox"/> Approved by Project Manager
5. Minimum of three (3) offers were received on time, <u>evaluated</u> and scored independently prior to evaluation committee discussion (any late submissions must be rejected); if less than 3 bids received, written justification for proposed course of action.	<input type="checkbox"/> Approved by Project Manager <input type="checkbox"/> Approved by Contracts Manager, or designee, if less than 3 bids received
6. Evaluator’s signed Conflict of Interest Forms (solicitation reviewer has no conflict of interest); Authorize the evaluation committee to meet	<input type="checkbox"/> Approved by Project Manager
7. Review scoring for potential anomalies	<input type="checkbox"/> Approved by Contracts Manager, or designee
8. Summary of cost or price analysis and negotiation record (documentation of how the price was determined to be fair and reasonable and any negotiation if final price is different than offer)	<input type="checkbox"/> Approved by Contracts Manager, or designee
9. Evidence the State of California’s Debarment website was checked to ensure selected firm has not been debarred <a href="https://www.dir.ca.gov/dlse/debar.html">https://www.dir.ca.gov/dlse/debar.html</a> and Insurance Verification	<input type="checkbox"/> Approved by Project Manager

10. Notice of Intent to Award (notification of the final selection to all offerors via letter or posting)	<input type="checkbox"/> Approved by Project Manager
11. Protest and Resolution (if any, SCAG will determine final resolution)	<input type="checkbox"/> Approved by Contracts Manager, or designee
12. Contract contains all required flow-down clauses, invoice report requirements/checklist appropriate for contract type (prior to contract execution)	<input type="checkbox"/> Approved by Project Manager (flow-down clauses) <input type="checkbox"/> Approved by Accounting Manager (invoice report requirements)
13. Procurement Summary (-documenting basis for selecting or rejecting an offer, basis for the contract price... Board minutes typically suffice)	<input type="checkbox"/> Approved by Contracts Manager, or designee
14. Evidence of Contract Approval (approver has no conflict of interest)	<input type="checkbox"/> Approved by Project Manager

By signing below, the authorized representative of the Sub-Recipient agrees to provide the required documentation to SCAG, and if approved as a Sub-Recipient it will comply with all program requirements noted in the MOU and Section 2a above, as applicable.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

**For SCAG Use Only**

Contracts Manager Approval \_\_\_\_\_ Date \_\_\_\_\_  
 Name \_\_\_\_\_


Monitored Sub-Recipient  
 Unmonitored Sub-Recipient  
 SCAG to complete procurement on behalf of sub-recipient

Project Manager Approval \_\_\_\_\_ Date \_\_\_\_\_  
 Name \_\_\_\_\_

## Exhibit C Invoice Report Format

Use Agency Letterhead							
<b>SAMPLE</b>				<b>INVOICE</b>			
<b>Email invoice to:</b> <a href="mailto:accountspayable@scag.ca.gov">accountspayable@scag.ca.gov</a> Cindy Giraldo Chief Financial Officer Southern California Association of Governments 900 Whire Blvd., Ste 1700 Los Angeles, CA 90017				Date: _____ Invoice #: _____ Invoice Period: _____  MOU #: _____ OWP #: _____ Project Title: _____			
Cost Categories	Hourly Rate	Hours	Budget	Current Invoice	Previously Invoiced	YTD Expenditure	Balance
<b><u>Tasks (labor only)</u></b>							
Task 1				\$0.00	\$0.00	\$0.00	\$0.00
Task 2				\$0.00	\$0.00	\$0.00	\$0.00
Task 3				\$0.00	\$0.00	\$0.00	\$0.00
Task 4				\$0.00	\$0.00	\$0.00	\$0.00
Task 5				\$0.00	\$0.00	\$0.00	\$0.00
Task 6				\$0.00	\$0.00	\$0.00	\$0.00
Task 7				\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal - Tasks</b>		-	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><u>Overhead &amp; Fringe (if applicable)</u></b>							
Overhead	0.00%			\$0.00	\$0.00	\$0.00	\$0.00
Fringe	0.00%			\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal - Overhead &amp; Fringe:</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><u>Fixed Fee (if applicable)</u></b>							
Fixed Fee	0.00%			\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal - Fixed Fee:</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><u>Other Direct Costs (ODCs)</u></b>							
Travel				\$0.00	\$0.00	\$0.00	\$0.00
Printing - Directly Chargeable only				\$0.00	\$0.00	\$0.00	\$0.00
Other				\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal - ODCs:</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><u>Consultant/Subconsultant</u></b>							
Consultant 1				\$0.00	\$0.00	\$0.00	\$0.00
Consultant 2				\$0.00	\$0.00	\$0.00	\$0.00
Consultant 3				\$0.00	\$0.00	\$0.00	\$0.00
Consultant 4				\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal - Consultant/Subconsultant:</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>GRAND TOTAL</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Please send check to:</b>							
CITY OF TBD Address City/State/ZIP							
By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.							
_____ Signature of an Authorized Official				_____ Title			
_____ Full Name of An Official who is authorized to legally bind the Organization				_____ Date			

## Exhibit D Report Template



Regional Early Action Planning (REAP) Grant  
 Subrecipient Partnership Program  
 Sub-Recipient Reporting Form

**Subrecipient:** \_\_\_\_\_

**Reporting Period** Please check the appropriate reporting period.

Quarterly Report     
  Annual Report     
  Final Report     
 Date Submitted: \_\_\_\_\_

Jan-Mar     
  Apr-Jun     
  Jul-Sep     
  Oct-Dec     
  2021     
  2022     
  2023

**Current Approved Summary of Projects and Activities Per Scope of Work Dated XX-XX-XXXX**

Project/Activity Name	Total Project Funding	Expenditures This Period	Expenditures to Date	Balance to be Spent by 6/30/23	Uses LEAP or SB2 Funding
1					None
2					Choose an item.
3					Choose an item.
4					Choose an item.
5					Choose an item.
6					Choose an item.
7 Administrative Fee					None
<b>Total Approved Funding Amount</b>					

**Report Submitted By:**  
 SUBRECIPIENT PROJECT MANAGER  
 Name and Title

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Report Reviewed and Accepted By:**  
 SCAG PROJECT MANAGER  
 Ma'Ayn Johnson, Housing Program Manager

Signature \_\_\_\_\_ Date \_\_\_\_\_

Report Received by SCAG Date: \_\_\_\_\_

1






Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Sub-Recipient Reporting Form

**Project/Activity Task Tracker Required for Quarterly and Annual Reports**

*Please write a brief description of progress for each task/subtask. Narrative reporting on overall project will be reported in the Project Progress Narrative section of this form. Indicate if the task is complete, and the date the deliverable was completed. Please attach any and all deliverables to this report.*

Task and sub-tasks	Staff/Consultant/Both	Estimated cost	Begin date	End date	Deliverable	Deliverable Completion Date
1.						Click or tap to enter a date.
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached Description of progress:						
2.						Click or tap to enter a date.
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached Description of progress:						
3.						Click or tap to enter a date.
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached Description of progress:						
4.						Click or tap to enter a date.
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached Description of progress:						
5.						Click or tap to enter a date.



Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Sub-Recipient Reporting Form

Task and sub-tasks	Staff/Consultant/Both	Estimated cost	Begin date	End date	Deliverable	Deliverable Completion Date
<i>Description of progress:</i>						
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached 6.						Click or tap to enter a date.
<i>Description of progress:</i>						
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached 7.						Click or tap to enter a date.
<i>Description of progress:</i>						
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached 8.						Click or tap to enter a date.
<i>Description of progress:</i>						
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached 9.						Click or tap to enter a date.
<i>Description of progress:</i>						
<input type="checkbox"/> Task Completed <input type="checkbox"/> Deliverable Attached 10. Administrative	Staff					
<b>Total projected cost</b>						



Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Sub-Recipient Reporting Form

**Project Metrics Required for Quarterly and Annual Reports**

*Below are the metrics for this project as approved in consultation with SCAG Project Manager. Please provide the data for the applicable reporting period. Add as many lines as necessary, and you may include other metrics that are also applicable, as appropriate.*

Metric	Baseline	As of 3/31/21	As of 6/30/21	As of 9/30/21	As of 12/31/21	As of 3/31/22	As of 6/30/22	As of 9/30/22	As of 12/31/22	As of 3/31/23	As of 6/30/23	Change
Other Quantitative Metrics: (optional)												
Other Qualitative Metrics: (optional)												



Regional Early Action Planning (REAP) Grant  
Subregional Partnership Program  
Sub-Recipient Reporting Form

**Project Progress Narrative Required for Quarterly and Annual Reports**

**Project:** \_\_\_\_\_

*Please describe in narrative format the progress for this project during the reporting period. Include any actions taken to further project tasks and indicate if the project is proceeding according to the timeline in the Scope of Work Approval Form. List any challenges to progress that occurred during the reporting period and plans to address those challenges. If project was completed during this reporting period, please indicate the date completed, and include any outstanding deliverables with your report.*

<input type="checkbox"/> <b>Project Complete</b> Date Completed: Click or tap to enter a date.
<b>Briefly describe the status of the project as of the end of the reporting period:</b>
<b>List actions taken to further project tasks:</b>
<b>Identify any delays to project schedule and plans to address the delays. (If none, please indicate N/A):</b>
<b>List any other challenges to progress during this reporting period. (If none, please indicate N/A):</b>
<b>Identify any needs for additional technical assistance from SCAG. (If none, please indicate N/A):</b>



Regional Early Action Planning (REAP) Grant  
 Subregional Partnership Program  
 Subrecipient Reporting Form

**Housing Element Progress Required by April 10, 2021 and thereafter on Annual Reports Only**

*In the section below, please list the jurisdictions your subregional area covers and housing element progress. The rubric below can be used to indicate housing element progress: Use additional space or add additional lines, if needed.*

- A. *Work on housing element update has not been initiated*
- B. *Draft housing element update is underway/proceeding, but not yet submitted to HCD*
- C. *Draft housing element update has been submitted to HCD; HCD review is pending or has been received/*
- D. *Revised Draft housing element update pursuant to initial HCD review is proceeding*
- E. *Revised Draft housing element update has been submitted to HCD, HCD review is pending or has been received*
- F. *Housing element update has been Adopted and submitted to HCD, certification pending*
- G. *Adopted housing element being revised pursuant to HCD review noncompliance findings*
- H. *Housing element update has been adopted, submitted to HCD, found in compliance with State law, and is being implemented*

Jurisdiction	Housing element progress as reported in application	Housing element progress (A-F) April 2021	Housing element progress (A-F) February 2022	Housing element progress (A-F) February 2023	Housing element progress (A-F) June 2023
		Choose an item.	Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.	Choose an item.

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**Water-Efficiency Program Partnership between  
West Basin Municipal Water District and the  
South Bay Cities Council of Governments**

**SCOPE OF WORK**

This Scope of Work (SOW) covers the programs and activities that the South Bay Cities Council of Governments (SBCCOG) and its South Bay Environmental Services Center (SBESC) will conduct on behalf of West Basin Municipal Water District (West Basin) for a **12-month period, commencing on Thursday, July 1, 2021 through Thursday, June 30, 2022.**

*Due to the Coronavirus Disease of 2019 (COVID-19), in March 2020, West Basin postponed most of its (public contact) programs. COVID-19 has continued through 2021. In dealing with the situation, West Basin staff has modified its programs to increase implementation flexibility and to utilize webinars and other technologies and strategies to implement programs safely. Therefore, flexibility has been added to the programs listed below where possible and feasible, as a way to continue the successful promotion and implementation of West Basin’s programs.*

The SOW tasks include education, coordination, promotion and implementation of West Basin’s programs. With West Basin’s prior approval, this agreement can allow for the addition, removal, modification or substitution of programs in the event that the timing, implementation or budgetary process for a specific task makes its implementation infeasible during the duration of this agreement. If programs are added, modified or substituted, the total amounts will not exceed the West Basin Board approved contractual amount of this agreement.

<b>1. Educational Outreach Support</b>	<b>\$ 83,800</b>
a. Exhibit / Virtual events	(\$6,983.33 per mo.)
b. Kiosk	
c. Media/Web/E-mail	
d. On-Going Water Reliability outreach	
e. Outreach and support for West Basin’s Water Bottle Filling Station	
f. SBCCOG Governing Board, Steering Committee and Infrastructure Working Group outreach	
<b>2. Support for Classes, Workshops, Events &amp; Webinars</b>	<b>\$ 37,125</b>
a. Promote and assist with Educational Classes / Webinars	
b. Assist with Rain Barrel Distributions and/or Home Deliveries	
<b>3. Assist with Cash for Kitchens Program</b>	<b>\$ 27,228</b>
<b>4. Assist with Change &amp; Save Program</b>	<b>\$ 33,151</b>
<b>5. Green Building Assist Program</b>	<b>\$ 4,500</b>
<b>Total</b>	<b><u>\$185,804</u></b>

## Billing Instructions for SOW

For Task 1 above, Educational Outreach Support category, the SBCCOG will invoice West Basin on a pro-rated monthly basis of \$6,983.33 per month and all invoices will include the following: a summary of activities (by Director Division), copies of receipts, a year-to-date tracking of budgets and labor hours, copies of articles or press releases, sign-in sheets, photos, and any other back-up documentation that supports the deliverables on the invoice. Also, the SBESC will include in its monthly reports an estimated number of people reached at each event or webinar. The tasks associated with categories 2 - 5 above will be billed monthly based on a time and materials basis as work is completed, with the exception of Task 5. The Task 5 Green Building Program amount will be billed as a one-time amount of \$4,500.

## Project Tasks

### 1. Educational Outreach Support of West Basin's Programs

The SBESC will help communicate West Basin's program message to the public through its outreach efforts and existing communication channels. **The goal is to promote and conduct program activities equally in each of West Basin's five (5) Divisions in the South Bay.** SBESC will track all activities utilizing an Excel spreadsheet that is separated by each West Basin Division.

### Activities

- A. Exhibit Events and/or Virtual Events** – Due to COVID-19, there may be less physical outdoor event opportunities in fiscal year 2021-2022, however, there could be opportunities to attend or hold a greater number of virtual webinars and virtual events. Therefore, West Basin will work with the SBESC and its vendors to identify and plan for these opportunities.
- The SBESC will provide outreach for West Basin at a minimum combination of 100 exhibit events, virtual events, virtual presentations and meetings. The SBCCOG staff and volunteers will take digital photos at the events and provide them to West Basin. These photos will provide visual examples of the work conducted by the SBESC, and if opportunities exist, photos of West Basin Directors will also be taken.
    - i. West Basin will also work with the SBESC to develop a joint Photo / Testimonial Release Form. This will allow both partners to utilize the photos for its web sites, newsletters and other communication and social media outlets.
  - The SBESC will coordinate with West Basin's Public Information Department to obtain sufficient amounts of West Basin program literature to provide at tabling and outreach events. The SBESC will also request electronic flyers and social media ads from West Basin to use for web sites, social media platforms, virtual events and meetings.
- B. Kiosks** – SBESC will research cities, malls, colleges and other areas that may have kiosks or informational centers where West Basin's programs can be promoted. SBESC will provide photos and a list of items that are contained in the Kiosk and will coordinate with West Basin to keep the materials updated. SBESC will also research other locations that may have Kiosks and provide additional promotional opportunities.



**C. Media/Web/E-mail** – SBESC will disseminate West Basin program information through its existing communication channels, including but not limited to, its web site, e-mail blasts, Facebook, twitter, and other social media. SBESC communications, such as its monthly newsletter, will also be utilized. The SBESC will conduct the following number of activities:

- Communicate West Basin's Programs at a minimum of one article per SBESC e-Newsletter and also promote via 30 e-mail blasts.

**D. On-Going Activities**

- SBCCOG staff will provide the SBCCOG Board of Directors, City Managers, and others at the SBCCOG Committee meetings with regular updates on West Basin's water reliability programs. (SBESC will track and document these efforts in the monthly invoicing and reporting)
- Cities - SBESC will communicate West Basin's programs to its cities through its contacts and committees
- Chambers of Commerce – SBESC will provide West Basin's program information, as it relates to businesses, to the South Bay Association of Chambers of Commerce and all other chambers located within West Basin's service area, including the L.A. County unincorporated areas covered by the SBCCOG service area
- SBESC Education Center – SBESC will keep West Basin's display up-to-date at its office/education center, with current and relevant West Basin information
- Work with West Basin staff to schedule regular training sessions for the SBESC staff and volunteers on West Basin's water reliability programs
- Provide West Basin (Board Secretary) with a schedule of its outreach events on a weekly basis, or as updates occur (This communication will assist West Basin staff with scheduling loads and avoid event conflicts)

**E. Water Bottle Filling Station Program**

- Working with West Basin staff, SBESC will conduct outreach and marketing for West Basin' Water Bottle Filling Station Program throughout the West Basin service area until grant dollars are fully expended or until West Basin reaches its maximum applicant commitment.

**F. SBCCOG Outreach**

- **Liaison Assistance** – Through this partnership agreement, West Basin may seek the assistant from the SBCCOG's Executive Director and Deputy Executive Director to support West Basin with furthering its water reliability strategies. The SBCCOG is the Joint Power Authority in the South Bay and has fostered positive relationships with local elected officials, board members, committee members, public work directors and others. An important benefit of this partnership agreement is the ability to leverage relationships to further West Basin's water reliability projects.
  1. If program support is required, West Basin will contact the SBCCOG's Executive Director and Deputy Executive Director for assistance.
  2. As needed, SBESC shall assist West Basin to coordinate and schedule program and project briefings and updates to the SBCCOG Governing

Board, Steering Committee, Infrastructure Working Group, local cities and other organizations.

### **SBESC TASKS**

- In addition to the tasks listed above, the SBESC will develop a regular and agreed upon schedule with West Basin for ordering supplies. The SBESC will coordinate with West Basin's Conservation and Public Information Departments; and
- The SBESC will assist West Basin with scheduling presentations at the various SBCCOG committees, when requested by West Basin.

### **WEST BASIN TASKS (TASK A – F)**

West Basin will:

- Continue to coordinate with SBESC to ensure they have adequate supplies of West Basin's most updated outreach and electronic materials;
- Provide topics, stories and photos for the monthly newsletter;
- Coordinate to develop a joint Photo / Testimonial Release Form;
- Provide SBESC with a schedule of its outreach events on a monthly basis, or as updates occur. This communication will keep the SBCCOG staff informed and updated on West Basin's conservation and outreach events; and
- Provide marketing materials for West Basin's Water Bottle Filling Station Program, and schedule a program briefing with the SBCCOG staff to discuss grant program rules, regulations, and program capacity.

## **2. Support of Classes, Workshops, Events and Webinars (Tasks A & B)**

Due to COVID-19, there may not be as many opportunities to conduct physical classes, workshops and events, however, West Basin is exploring creative ways to add flexibility and use technology to safely implement the programs listed below. West Basin is currently coordinating and exploring opportunities to offer classes in a webinar format. West Basin will coordinate with the SBESC to utilize the various webinar platforms to offer virtual classes.

### **A. Educational Classes / Webinars:**

The SBESC will work with West Basin staff to schedule, promote and conduct 5 physical classes or webinars. West Basin will coordinate with the SBESC staff to provide information on the selected cities, locations, and dates.

1. For the physical class, the SBESC will be responsible for contacting each site regarding the following; reserving the site, inquiring about facility fees, permits, insurance, inquiring about AV requirements, parking and restroom facilities, etc. The SBESC will also inquire about promoting at the sites potential marque sign, counter, display, etc.
2. For the webinar classes, the SBESC will work with West Basin to implement and promote the webinar. Additional assistance with hosting the webinar classes may be requested, including;
  - a. Provide assistance with registration and accessing webinar link, troubleshooting, assisting webinar attendees and other tasks as

needed. The SBESC will also database the webinar attendees and provide to West Basin.

The Grass Replacement Classes are being funded by the Metropolitan Water District (MWD) and West Basin will work with MWD to schedule the classes and secure an instructor for each physical class, once the COVID-19 situation improves.

In order to hold a physical class, MWD's minimum class size requirement is 20 people; however, SBESC cannot guarantee or be held responsible for the minimum class size. MWD has also developed a Spanish and Chinese version of the Grass Replacement Class, and these classes may be offered upon West Basin direction.

Due to COVID-19, MWD has also developed webinar versions of its Grass Replacement, California Friendly and Design Classes. West Basin will keep the SBESC updated on this effort. These classes are hosted by MWD and West Basin may seek the assistance of the SBCCOG to promote them.

All informational documents related to events/activities that SBESC is responsible for supporting (such as flyers) will be reviewed by SBESC prior to distribution to help ensure accuracy and consistency in deployment between the organizations.

## **SBESC TASKS**

### **Physical Classes**

- Work with the West Basin staff and the various facilities to schedule the physical classes. The SBESC will coordinate and obtain approval from the various sites to hold the classes.
- Inquire about any site permit, application, and insurance requirements and bring them to the West Basin's attention.
- Promote every class, workshop, and webinar via all SBESC communication channels;
- Reach out to city contacts, libraries, etc., and request that they promote on their web site, social media, advertisement boards, announcements, newsletters and inquire about e-blasts to listserv opportunities.
- The SBESC will track and document the various marketing activities conducted by its staff and, to the best of its ability, conducted by the local cities and organizations with which it coordinates and provide the information as part of the monthly reporting.
- Strive for an attendance of 20-50 participants per class or webinar and take class reservations by phone and online reservation system.
- Provide residents with reminder emails and also request that residents confirm their attendance to classes, workshops, webinars and rain barrel events.
- For the physical class, attend each class in the SBCCOG's geographical area and provide the following:
  - One (1) SBCCOG employee and one volunteer;
  - Appropriate snacks and quantities for each class; and
  - Utilize "green" and recyclable products and try to eliminate the use of packaging, Styrofoam, and non-recyclable plastics.
- Conduct sign-in registration on day of each class and workshop and provide West Basin with a copy of the sign-in sheet for events within the South Bay territory.

- Database the registrants and provide West Basin with the digital spreadsheet.

### **Virtual Classes**

For the virtual classes, and where appropriate, the SBESC staff will deploy many of the same tasks listed above including;

- Coordinate with West Basin on scheduling, targeting, marketing and implementing virtual classes and webinars.

Note: **For the physical classes** outside of the SBCCOG service area, but within West Basin (such as Culver City, West Hollywood, Malibu, and Topanga), SBESC will provide the following services: take and database RSVPs, provide energy utility outreach materials to West Basin, send out class reminder e-mails, and assist with ordering the refreshments (but not pay outside their service area). No day of or on-site services will be provided. West Basin staff will schedule and attend the Division IV physical classes that are located outside the SBESC service territory.

For any potential virtual classes and webinars located outside the SBCCOG service area, West Basin will discuss and explore the possibility of obtain further assistance from the SBCCOG.

### **WEST BASIN TASKS**

- Work with its Board to select cities and locations to hold classes and webinars;
- Develop and provide the SBESC with event flyer and materials no later than one month prior to event;
- Work with local water purveyors and cities to send flyers to water users and invite them to the class or webinar;
- Provide instructor for physical classes and training materials; and
- Provide webinar content and presentation materials.

### **B. Assist with a new Rain Barrel Home Delivery Pilot Program and/or the traditional Rain Barrel Distribution Events**

The goal for fiscal year 2021-2022 is to implement a new Rain Barrel Home Delivery Pilot Program. Due to COVID-19, West Basin has not been able to implement the outdoor distribution events, therefore West Basin is seeking the SBESC's assistance with implementing the Home Delivery Program. If conditions improve in 2021-22, West Basin may elect to provide the free one-day events, or a combination of events and home deliveries. Either way, the task budget will either the five (5) distribution events or the Home Delivery Program. A description of both programs has been provided below.

#### **Home Delivery Pilot Program**

West Basin staff is seeking to work with the South Bay Cities Council of Governments (SBCCOG) to potentially assist with administering the Change & Save Program for Fiscal Year 2021-22. This would be a task contained in the overall partnership contract. Depending on the status of COVID-19, West Basin may either continue the home delivery program in FY 2021-22, and/or revert back to the one-day rain barrel distribution events.

West Basin has estimated a cost that works within its budget and would like to work with the SBCCOG to finalize the costs.

#### **WEST BASIN:**

- West Basin to house the Rain Barrel Landing Page, with registration link to the SBESC
- West Basin to develop and provide marketing and social media materials to help promote the program

#### **SBCCOG/SBESC:**

- West Basin has estimated the following number of hours and rates that will work within its budget.
  - Provides Customer Service
  - Manages the registration page that was created in 20-2021 and maintain database
  - Coordinates deliveries with the rain barrel delivery company
  - Acquires installed photos from residents (up to 25% or 250 photos)
  - Use GIS software to document participation and analysis

#### **Rain Barrel Distribution Events**

If typical rain barrel events are implemented, the SBCCOG will provide the following support.

Provide a **minimum of two (2)** SBCCOG staff members and two (2) SBESC volunteers at the event to manage the registration process and other event activities. West Basin will provide the non-profit group(s) for each event. The SBESC will instruct, direct, and assign volunteers to assist with registration, traffic control, loading rain barrels and other duties.

The SBESC will work with West Basin staff to schedule and coordinate each event. West Basin will coordinate with the SBESC staff to provide the cities, locations, contacts, and the SBESC will be responsible for contacting each site regarding the following; reserving the site, inquiring about facility fees, permits, insurance, parking and restroom facilities, etc. The SBESC will also inquire about promoting at the site's potential marquee sign, counter, display, etc. West Basin staff will schedule and attend the Division IV events that are located outside of the SBCCOG's service area.

The SBESC will conduct the following in coordination with West Basin:

#### **SBESC TASKS**

- Coordinate with the site staff for each event;
- Inquire about any site permit, application, and insurance requirements and bring them to West Basin's attention.
- Take RSVPs prior to the event and send out reminder notices;
- Attend the event and handle the registration process;
- Work with West Basin's non-profit Community-Based Organization (CBO) volunteers;
- Coordinate with the various partners and vendors;
- **Have each volunteer sign a West Basin Hold Harmless waiver form;**
- Hold a safety meeting and provide each volunteer with a safety vest;

- Assign roles and train the volunteers on the various duties at the event;
- Provide healthy snacks and refreshments for volunteers at the events;
- Sign guests in and develop a sign-in list and database to provide to West Basin;
- Track and conduct additional outreach to previous registered participants, who were unable to attend and fulfill their reservation, and provide invitations to future West Basin rain barrel distribution events; and
- Database all the registrants and identify the participants. Use the participant database to populate MWD's required spreadsheet, provided by West Basin, and provide both spreadsheets to West Basin.

### **WEST BASIN TASKS**

- West Basin to provide the SBESC with the future rain barrel locations and contacts;
- Work closely with the SBESC to coordinate distribution events;
- Provide the non-profit CBO volunteers for each event;
- Provide the SBESC with the Hold Harmless waiver form;
- Schedule the event dates and secure the event locations; and
- Procure the rain barrels and have them delivered to the event site.

### **3. Assist with Cash for Kitchens Program**

West Basin staff is seeking a quote from the South Bay Cities Council of Governments to potentially assist with administering the Cash for Kitchens Program for Fiscal Year 2021-22. This task will be contained in the overall annual contract. Below are the roles and tasks for each agency. Please provide hours, staff hourly rates, mailing costs, etc. Note: Green Media will end June 30, 2021. West Basin will seek to extend the grant funded large device rebates through the FY 21-22.

#### **WEST BASIN:**

- West Basin to house the Cash for Kitchens website, with registration information login shared with SBESC
- Commercial kitchens and restaurant sites will take an online water efficiency survey and qualify for free water saving devices. Large device rebates will be available for air-cooled ice machines, connectionless steamers, and efficient dishwashers (first-come, first-served).
- West Basin will procure the pre-rinse spray valves, sink flow restrictors, program marketing materials and have them delivered to the South Bay Environmental Services Center (SBESC)
- West Basin will seek approval from MWD's Member Agency Administered (MAA) Program to fund the kits and associated costs as well as SBESC tasks.

#### **SBCCOG/SBESC:**

- Support the Cash for Kitchens program with tasks that will:
  - Provide customer service and support for sites completing the online water efficiency survey or rebate process
    - Online Water Efficiency Survey:

- Guide participating sites through their existing kitchen equipment devices and identify flow rates, model type, model size utilizing the program website
- Rebate Process:
  - Provide customer service to process available rebates including; high-efficiency dishwashers, air-cooled ice machines, and connectionless food steamers
  - Provide device recommendations to eligible customers from eligible lists provided by Socalwatersmart and West Basin.
  - Call participating sites to confirm needs (i.e., lbs. of ice for ice machines and number compartments for food steamers).
  - Receive all necessary documentation to process rebate online with no issues (copy of water bill, receipt, and any signatures needed).
- Manage the registration page and database
- Mail out an estimated up to 100 water efficiency packages
- Request and acquire photos of installed devices (up to 25% of 100 or 25 photos)
- Remote and/or in person Canvassing/Outreach
  - Coordinate with local entities such as cities, school boards, hospitals, Board of Supervisors, Chambers of Commerce and other organizations to identify potential kitchen facilities that would benefit from an online water efficiency survey and rebates
  - Distribute updated program information and materials through a variety of channels such as targeted emails, phone calls, newsletters. In-person will be considered if conditions improve and will be discussed with SBESC team.
  - Coordinate marketing efforts with city departments and representatives.
- Use GIS software to document participation and analysis

#### **4. Assist with Change & Save Program**

Below are the roles and tasks for each agency. The SBESC will assist West Basin with implementing this program District-wide.

##### **WEST BASIN:**

- West Basin to house the Change and Save Landing Page, with registration link to the SBESC
- Residents can take a free on-line survey and qualify for a conservation kit and learn about rebates and water efficiency webinars (limited kit quantities, first-come, first-served)
- West Basin will procure the 500 kits and have them delivered to the South Bay Environmental Services Center (SBESC)
- West Basin will seek approval from MWD's Member Agency Administered (MAA) Program to fund the kits and associated costs as well as SBESC tasks.

## **SBCCOG/SBESC:**

- West Basin has estimated the following number of hours and rates that will work within its budget.
  - Provide Customer Service
  - Develop registration process (similar to rain barrel registration process)
  - Manage the registration page and database and provide West Basin with required database for MWD reimbursements
  - Mail out an estimated up to 500 conservation kits
  - Use GIS software to document participation and analysis
  - Request photos for installed devices (up to 25% or 125 photos)

## **5. Green Building Assist Program**

- The SBCCOG will continue the Green Business Assist Program (GBAP) for contract year 2021-2022 building on the momentum strategies and contacts developed through the Program.
- The Program will provide business participants with a list of water measures to consider and dedicated staff support for implementation.
- Measures will include participation in direct install, rebate, incentive, pilot, and educational programs offered by the various program providers such as utility agencies.
- The Program will include outreach to the business community to support water conservation, education, and participation in rebate programs.
- Partner materials and press releases will be included in quarterly business e-newsletter.
- Partner logos will be included on program flyers, website, e-newsletter, and promotional materials.
- Program will partner with sponsors to provide targeted outreach (e.g. by industry or high usage).
- Opportunity for West Basin to co-host and speak at program events.
- Recognition of West Basin as a program partner at outreach events, including City Council and Commission meetings; and
- Name/logo on signage and invitation at any Green Business Assist Program award events.

## **SBESC TASKS**

- Provide West Basin with list of water conservation measures that SBESC identified with participants.
- Promote West Basin programs and rebates.
- Provide the current list of businesses to West Basin and GIS plot map the businesses per West Basin Division.
- Alert West Basin of public outreach opportunities.

## **Additional Activities**

- SBCCOG staff will continue to use flyers and letters during various business walks.



- SBCCOG staff will post green business tips on the South Bay Environmental Services Center (SBESC) website and promote information through Facebook and Twitter.
- SBCCOG staff will exhibit at various South Bay Cities Business Expo's and provide materials about available certification programs and GBA program at these events.
- A quarterly newsletter will be sent out to over 244 businesses enrolled in GBAP.
- Checklist of indoor and outdoor water measures are presented to businesses.

**WEST BASIN TASKS**

- Review and update list of conservation measures and provide resource materials.

**Board Presentations**

The SBESC, at the direction of West Basin staff, will provide the WBMWD Board with an interim deliverables briefing. West Basin will lead the presentations and the SBESC will provide support.

**Updated Rate Chart**

South Bay Cities Council of Governments  
2021-2022  
Below are the billing rates:

Executive Director	\$ 180
Deputy Exec. Director	\$ 140
Sr. Project Manager	\$ 107
ESA III	\$ 87
Project Manager	\$ 84
Accountant	\$ 84
ESA II	\$ 78
ESA I	\$ 62
Admin. Assistant	\$ 49

Average rate w/out Executive Staff: \$79.00  
Average rate with Executive Staff: \$97.00

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## South Bay Cities Council of Governments

May 27, 2021

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: South Bay Fiber Network: Change Order for Work Order #3

### Adherence to Strategic Plan:

*Goal A: Environment, Transportation and Economic Development.* Facilitate implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

### Background

South Bay Cities Council of Government's (SBCCOG's) South Bay Fiber Network (SBFN) has been under construction since November 2019 when the Board approved issuing Work Order #1 (WO #1) for the construction of the Core Ring. In February 2020, the Board approved WO #2, to connect the first 32 designated sites. In June 2020, the Board approved both WO #3, which included an additional 10 sites and a change order (CO) to WO #2, that removed 4 sites for which services were no longer sought by the affected cities. In November 2020, SBFN was declared operational, with core ring complete and 23 South Bay sites connected and operational.

Under the Master Services Agreement (MSA) with the prime contractor, American Dark Fiber (ADF), aggregate recurring minimum services revenue (non-capital) must meet or exceed \$35,000 monthly to its internet service provider, Race Communications (Race). There are incentives and other rebates at higher levels, along with reductions in monthly costs to subscribing cities.

### Current Project Status – May 2021

SBFN now provides broadband connectivity at a minimum of 1 Gbps services to all 15 South Bay Cities, with some cities receiving 10 Gbps service. In addition, several other public agencies are connected or under pending contract, including Los Angeles County Metropolitan Transportation Authority (Metro), Los Angeles Department of Public Works (DPW), West Basin Municipal Water District (WBMWD), and several non-governmental organizations,

Of the 38 contracted sites, all but 1 will be connected by June 2021. While service contracts for all but one of 38 sites have been signed, due to contractual commitments with legacy communications providers, several sites have not yet set a service turn-up date to avoid redundant payments. Despite these service deferrals, as of May 2021, aggregate monthly revenue is expected to exceed \$39,000, satisfying SBCCOG's contractual minimum commitments with ADF.

### SBFN Outreach

SBCCOG holds bi-monthly Tech Talks, with all participating agency representatives invited. Depending on topic, focus is on information technology, economic development, and/or public works.

SBCCOG and ADF are planning the next phase of network expansion. SBFN team are soliciting additional city locations, planning for extensions to Los Angeles District 15 (San Pedro) via Council motion, and connections to perhaps other City or State government buildings, all while maintaining the transportation nexus required for use of Metro funds.

Project Status – Funding and Accounting

At Metro’s March 2020 Board meeting, Metro increased SBFN funding to \$6.9 million from the original \$4.4 million. As of March 31, 2021, status of committed Measure M funding is as follows:

Event	Amount	Comment
Work Order #1 (NRC):	\$3,084,465.28	Approved by SBCCOG Board, 11/21/19 (Core Ring / 2x POPs)
Work Order #2 (NRC):	\$1,053,665.41	Approved by SBCCOG Board, 02/27/20 (32 sites)
CO to WO #2 (NRC):	(\$95,823.32)	Approved by SBCCOG Board, 06/25/20 (removed 4 sites)
Work Order #3 (NRC):	\$1,069,775.85	Approved by SBCCOG Board, 06/25/20 (10 sites)
Sub-total:	\$5,112,083.22	Committed to ADF, as of 03/31/2021

**INCREASED ONE-TIME COST ESTIMATES:**

In October-November 2018, prior to SBCCOG award of SBFN contract to American Dark Fiber (ADF), ADF performed preliminary assessments of available physical fiber infrastructure that could be leased from Crown Castle or others, or that would have to be constructed. These assessments formed the basis for ADF’s 2018 construction estimates. One year later, in October 2019, SBCCOG Board approved the SBFN contract with ADF.

Since that time, Crown Castle and other entities have continued to expand their footprint and offer services within the South Bay region. Offerings of services have utilized capacity and assets that had, in 2018, been available, but now, in early 2021, are either no longer available (which will require additional SBFN fiber construction) or for which offered leased prices have increased (due to increased regional demand).

Additional costs were incurred due to unanticipated permitting and construction techniques at lateral construction sites including, trenching and/or longer a different leased fiber configuration to reach respective sites, and surface remediation. Included in these costs are additional permitting fees as well as engineering drawings and documents.

**RECOMMENDATION:**

That the Board approve:

1. SBFN Change Order to Work Order #3 - net increase of \$254,777.00 These increases are due to unexpected changes to construction techniques, modifications to implementation tactics required by Cities to satisfy new protocols and/or to reduce surface remediation.

Sub-Total	\$5,112,083.22	Committed to ADF, as of 3/31/2021
Event	Amount	Comment
CO to WO #3 (NRC)	\$254,777.00	Requested for SBCCOG Board approval May, 2021
May SBCCOG Board:	\$254,777.00	Additional Committed to ADF, as of 5/27/2021
Revised Sub-Total	\$5,366,860.22	Expected Committed to ADF, as of 5/27/2021
Unallocated	\$1,522,504.78	a/o May 27, 2021
Measure M Committed	\$6,889,365.00	

**Exhibit C - American Dark Fiber, LLC  
 Work Order #: SBC03-LA012 (R1)  
 South Bay Cities Council of Government "SBCCOG"  
 Job Name: South Bay Fiber Network (Building Lateral Development)**

<b>I. CONTACT INFORMATION</b>			
<b>PROVIDER ADDRESS</b> American Dark Fiber, LLC ("ADF" or "Provider") 11110 Ohio Avenue Suite 111 Los Angeles, CA 90025		<b>CUSTOMER ADDRESS</b> South Bay Cities Council of Governments ("SBCCOG" or "Customer") 2355 Crenshaw Blvd., Suite 125 Torrance, CA 90501	
<b>CONTACT:</b> David J. Daigle	<b>PHONE:</b> 310-312-1818	Email: <a href="mailto:jacki@southbaycities.org">jacki@southbaycities.org</a>	Phone: 310-371-7222
<b>PAYMENT ADDRESS</b> American Dark Fiber, LLC 11110 Ohio Avenue Suite 111 Los Angeles, CA 90025		<b>INVOICE ADDRESS</b> South Bay Cities Council of Governments 2355 Crenshaw Blvd., Suite 125 Torrance, CA 90501	
<b>ATTN:</b> Karen Wells, Controller	<b>PH:</b> 951-572-1204	Email: <a href="mailto:aaron@southbaycities.org">aaron@southbaycities.org</a>	Phone: 310-371-7222
<b>II. DESCRIPTION OF ROUTE/WORK</b>			
<b>TERMINATION POINT A:</b> SBFN Core Ring		<b>PATCH PANEL:</b> N/A	
		<b>CONNECTOR TYPE:</b> N/A	
<b>TERMINATION POINT B:</b> Individual Buildings (See Attached List)		<b>PATCH PANEL:</b> Termination Panel	
		<b>CONNECTOR TYPE:</b> LC/UPC	

**Exhibit C - American Dark Fiber, LLC**  
**Work Order #: SBC03-LA012 (R1)**  
**South Bay Cities Council of Government "SBCCOG"**  
**Job Name: South Bay Fiber Network (Building Lateral Development)**

**DESCRIPTION AND DETAILS OF WORK**

American Dark Fiber ("ADF") will deploy a minimum 24-strand fiber optic non-right of way lateral connection between the SBFN Ring and Extensions (as described in the executed Amended and Restated Work Order #1 "SBC01-LA009") and each of the 11 buildings detailed below. The Building Laterals will be the initial lateral connections made to SBCCOG Customer locations as described in the ARMSA executed by the parties. ADF will provide the Building Laterals from a vault or splice case near the ROW that then terminates inside each building listed (in space provided by a SBCCOG Customer). For clarity, fiber strands #1 through #12 in each lateral extension to a building will be allocated solely to and for use by ADF as it provides services to described locations. Per terms agreed to in the ARMSA, strands #13 through #24 in a building connection (non-ROW fiber installed in a vault or splice case at the curb of a below-listed location that is then routed to and terminates in a building listed below) will be available for use upon notice to an authorized SBCCOG Customer. Upon completion of work, ADF will provide documentation of the connection in a close-out package and as-built drawings that will be provided to SBCCOG. ADF anticipates a delivery interval of approximately nine (9) months from execution of this Work Order ("WO") for the completion of the Building Laterals. ADF shall submit for necessary jurisdictional permits required for public ROW work and building access requests needed to deploy the lateral connections. ADF will notify the SBCCOG of any hidden conditions that may arise during the Building Lateral construction process that may impact the delivery interval. Once the Building Lateral connections are completed, ADF will provide testing documentation of each lateral path in its close-out package.

ADF understands that the work contemplated under this WO is subject to the terms of the ARMSA including the provisions requiring payment of prevailing wages.

**Summary of WO #3 Lateral Connection Non-Recurring Costs (NRC) (w Prevailing Wage)**

<b>Total Buildings:</b>	<b>10</b>	
<b>Actual Cost:</b>	<b>\$ 1,035,177.68</b>	
<b>WO #2 Discount Recoupment:</b>	<b>\$ 34,598.16</b>	<i>\$69,196.31 discount was provided in WO #2 in return for the "recoupment" of</i>
<b>Original Amount (Work Order #3):</b>	<b>\$ 1,069,775.83</b>	
<b>Credit for Cancelled Site (PV Transit):</b>	<b>\$ (25,520.00)</b>	
<b>Increase costs for sites:</b>	<b>\$ 280,297.00</b>	
<b>Revised Total Work Order #3:</b>	<b>\$ 1,324,552.83</b>	

**Change Order for Work Order #3: \$ 254,777.00**

**Exhibit C - American Dark Fiber, LLC**  
**Work Order #: SBC03-LA012 (R1)**  
**South Bay Cities Council of Government "SBCCOG"**  
**Job Name: South Bay Fiber Network (Building Lateral Development)**

<b>III. TERMS AND CONDITIONS</b>	
<b>NUMBER OF ADF FIBER STRANDS: 4</b>	<b>WORK ORDER TERM: 4-30-2021</b>
<b>ESTIMATED START DATE: 7-01-2020</b>	<b>ESTIMATED END DATE: 4-30-2021</b>
<p>This Work Order is subject to the terms and conditions of the Amended and Restated Master Service Agreement ("Agreement") executed with ADF. ADF hereby provides specific Fiber Optic related work as detailed herein that will provide for the connection to SBCCOG Customer controlled facilities at the locations detailed in this WO.</p> <p>The four payments on this WO will be as follows, subject to provision of satisfactory testing results and as built documentation.</p> <p>The NRC (Non-Recurring Charge) of \$1,069,775.83 will be billed as follows:</p> <ol style="list-style-type: none"> <li>1. <b>Executed WO:</b> 25% of the original executed Work Order value (or \$267,443.96), net 30-day payment upon receipt of invoice;</li> <li>2. <b>33% Network Completion:</b> 25% of the original executed Work Order value (or \$267,443.96), net 30-day payment upon receipt of invoice;</li> <li>3. <b>67% Network Completion:</b> 25% of the original executed Work Order value (or \$267,443.96), net 30-day payment upon receipt of invoice;</li> <li>4. <b>Project Completion:</b> Balance due, representing lesser of (a) remainder of total amount expended on WO not yet paid, or 39% of revised Work Order value (or \$522,220.95), net 30-day payment upon receipt of invoice.</li> </ol>	

**American Dark Fiber, LLC**

**South Bay Cities Council Governments**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: David Daigle

Name: \_\_\_\_\_

Title: CEO

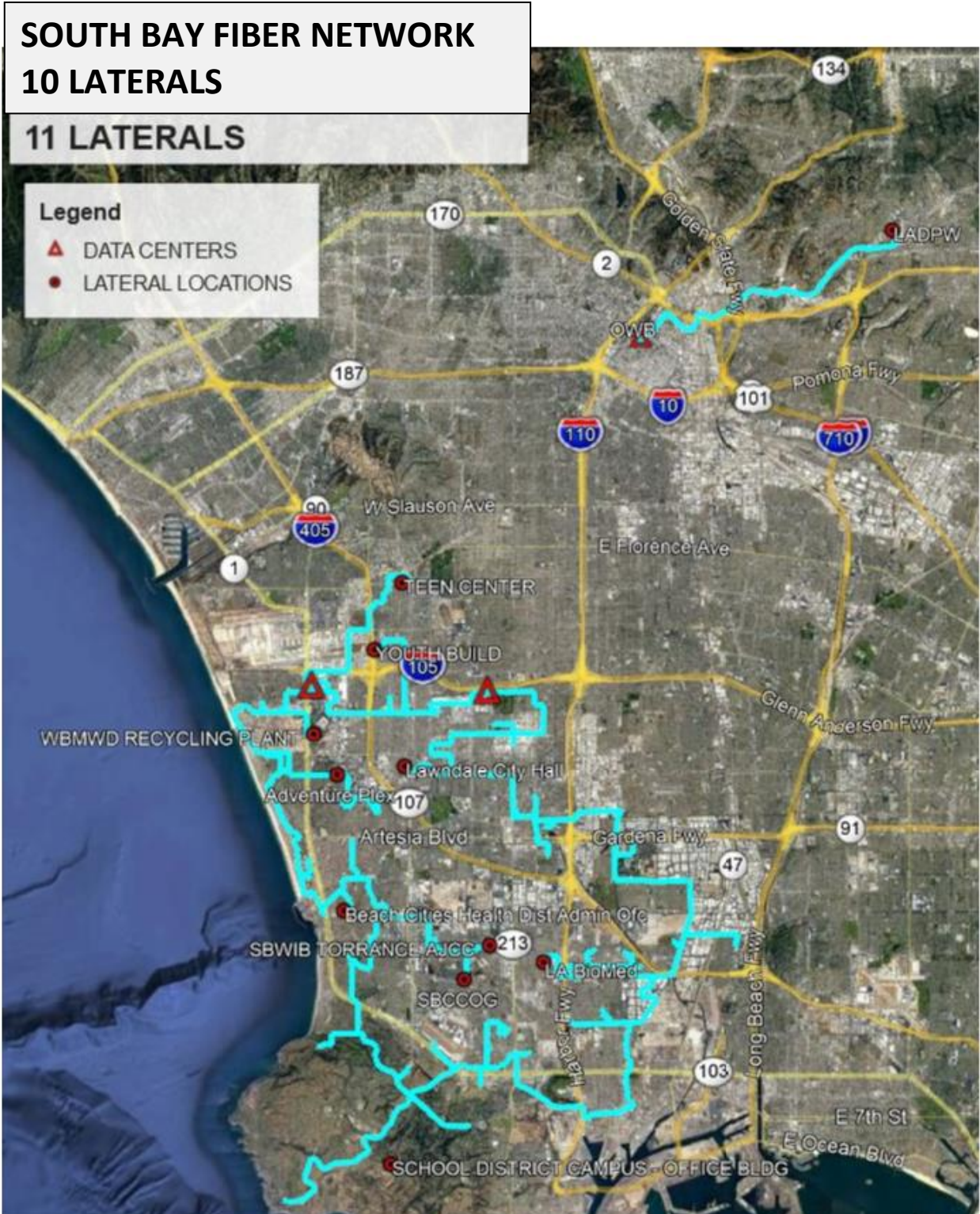
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit C - American Dark Fiber, LLC  
Work Order #: SBC03-LA012 (R1)  
South Bay Cities Council of Government "SBCCOG"  
Job Name: South Bay Fiber Network (Building Lateral Development)

GENERAL SBFN SYSTEM ROUTING  
10 Laterals





**Exhibit C - American Dark Fiber, LLC**  
**Work Order #: SBC03-LA012 (R1)**  
**South Bay Cities Council of Government "SBCCOG"**  
**Job Name: South Bay Fiber Network (Building Lateral Development)**

**AMERICAN DARK FIBER**  
**SBFN - WORK ORDER # 3 LATERAL LIST**

#	Member City/Agency	Street Address	City	Zip Code	Bldg Reference	Lateral Cost	C/O (12/31/20 & 2/09/21)	Comments
1	Lawndale	14717 Burin Ave	Lawndale	90260	City Hall	\$ 20,111.56		
2	LA BioMed	1124 W Carson St.	Torrance	90502		\$ 194,650.57	\$ 55,178.00	12/31/20: Cal-trans and AT&T denied 110 Fwy crossing at Carson St. Re-route resulted in add'l construction of: 3,000' aerial and 115' new underground structure
3	LA Cnty DPW	900 S. Fremont Ave	Alhambra	91803		\$ 110,385.00		
4	SBWIB	1220 Engracia Ave	Torrance	90501	Torrance AJCC	\$ 106,918.00	\$ 46,020.00	2/09/21: City Required Paving Restoration
5	SBWIB	101 W. Manchester Blvd	Inglewood	90301	Teen Center	\$ 35,891.00		
6	SBWIB	5201 Lennox Blvd	Lennox	90304	Youth Build	\$ 230,889.71	\$ 4,250.00	12/31/20: Needed customer access pole
7	WBMWD	1935 S Hughes Way	El Segundo	90245	El Segundo Recycling Plan	\$ 95,000.00		
8	SBCCOG	2355 Crenshaw Blvd	Torrance	90501		\$ 135,997.47	\$ 13,050.00	12/31/20: Needed to re-route AT&T lease structure due to failed structure & city paving moratorium
9	Beach Cities Health Dist (RB)	1200 Del Amo St.	Redondo Beach	90277	Admin Offices	\$ 57,497.96	\$ 48,500.00	12/31/20: Redondo Beach will not allow placement of right-of-way pole while SCE determines replacement of existing deteriorating pole. This will require approximately 500' of new trench.
10	Beach Cities Health Dist (MB)	1701 Marine Ave	Manhattan Beach	90266	Adventure Plex (MB)	\$ 22,316.40		
11	PV Transit	38 Crest Rd. W.	Rolling Hills	90274	School District Campus - Office Bldg	\$ 25,520.00	\$ (25,520.00)	Site Cancelled by SBFN Prior to Any Work
	Inglewood	1 W. Manchester	Inglewood	90301	City Hall		\$ 29,270.00	12/31/20 WO 2 Site: Initial cost factored use of City conduit which was not permitted during construction phase. New route required additional 125' of trenching and restoration (decorative pavers)
	SBWIB	110 S LaBrea Ave	Inglewood	90301	Inglewood AJCC		\$ 33,840.00	12/31/20 WO 2 Site: City inspector required additional 360 sq. ft (12ft wide) restoration
	Manhattan Beach	1400 Highland Ave	Manhattan Beach	90266	City Hall		\$ 50,189.00	1) Frontier & Edison denying attachment to existing poles 2) City of MHB not allowing temp poles in the Right-of-Way.
						\$ 1,035,177.68	\$ 280,297.00	

**Summary of WO #3 Lateral Connection Non-Recurring Costs (NRC) (w Prevailing Wage)**

<b>Total Buildings:</b>	10	
<b>Actual Cost:</b>	\$ 1,035,177.68	
<b>WO #2 Discount Recoupment:</b>	\$ 34,598.16	\$69,196.31 discount was provided in WO #2 in return for the "recoupment" of
<b>Original Amount (Work Order #3):</b>	\$ 1,069,775.83	
<b>Credit for Cancelled Site (PV Transit):</b>	\$ (25,520.00)	
<b>Increase costs for sites:</b>	\$ 280,297.00	
<b>Revised Total Work Order #3:</b>	\$ 1,324,552.83	
<b>Change Order for Work Order #3:</b>	\$ 254,777.00	

**Exhibit C - American Dark Fiber, LLC**  
**Work Order #: SBC03-LA012 (R1)**  
**South Bay Cities Council of Government "SBCCOG"**  
**Job Name: South Bay Fiber Network (Building Lateral Development)**

**FIBER SPECIFICATIONS**

ADF will meet the optical specifications as defined in Exhibit E of the MSA which apply to single-mode fiber with the following general specifications:

**Single-mode Fiber:**

Operation Temperature	-60 c to 85 c
Optical Properties	1300-1550 nm
Standard Attenuation	≤ 0.400 dB/km @ 1310 nm ≤ 0.300 dB/km @ 1550 nm
Attenuation Uniformity	0.1 dB/km @ 1310 @1550 nm
Mode Field Diameter	9.15 ± .85 Microns @1300 nm 10.5 ± 1.0 Micron @ 1550 nm
Zero Dispersion Wavelength	1310 nm +/- 10 nm
Maximum Dispersion	< 2.8 ps/nm-km between 1285 –1330 nm 18 ps/nm-km between 1510 – 1570 nm
Polarization Mode Dispersion	<0.25 ps/sqrt-km
Macro Bending Loss	≤ 0.100 dB @ 1310 nm ≤ 0.050 dB @ 1550 nm
Tensile Testing Strength	100 kpsi w/1 second dwell time
Cladding Diameter	125 ± 2 Microns
Concentricity Error	≤ 1 Micron
Cladding Ovality Ratio	≤ 2%
Buffer Coating Diameter	250 ± 15 Microns
Fiber Coating Color Code	Bellcore Standard
Optical Connectors	LC/SC/FC/SPC with greater than 45 dB back reflection

**AMENDMENT TO SBCCOG CONSULTING SERVICES AGREEMENT**

This amendment to SBCCOG Consulting Services Agreement is made as of May 27, 2021 by and between the South Bay Cities Council of Governments, a California joint powers authority (“SBCCOG”) and Two Q, Inc. dba JP Marketing (“Consultant”).

**RECITALS**

- A. SBCCOG and Consultant entered into a Consulting Services Agreement as of January 7, 2021 wherein SBCCOG engaged the services of the Consultant as an independent contractor to provide website redesign services to SBCCOG.
- B. The Agreement will expire on May 31, 2021 and the parties desire to extend the Term to August 31, 2021 with no increase in funding to allow time to complete the approved scope of work.
- C. SBCCOG Steering Committee ratified the extension of this agreement at its May 10, 2021 meeting.

**NOW, THEREFORE**, in consideration of the foregoing, the parties agree to amend the Agreement as follows: The Agreement is hereby amended by extending the Term to August 31, 2021, unless earlier terminated pursuant to the provisions of paragraph VI of the Agreement.

Except as modified above, all other provisions of the Agreement remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed this agreement to be effected as of the date first written above.

“SBCCOG”  
South Bay Cities Council of Governments

By: \_\_\_\_\_  
Olivia Valentine (Signature)  
SBCCOG Board Chair

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
SBCCOG Board Secretary

“Contractor”  
Two Q, Inc. dba JP Marketing

By: \_\_\_\_\_  
Jane Olvera

Date: \_\_\_\_\_

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## **South Bay Cities Council of Governments**

May 27, 2021

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Metro South Bay Service Sector Governance Council Nominations

### **ADHERENCE TO THE STRATEGIC PLAN:**

*Goal B: Regional Advocacy.* Advocate for the interests of the South Bay.

The SBCCOG opened nominations in February to fill the three year terms expiring this June for the following members: Don Szerlip; Charles Michel Deemer and Rochelle Mackabee. Seven nominations were received by the deadline. Attached for your information is the April Steering Committee memo with more information.

The interview panel – Christian Horvath, Olivia Valentine and John Cruikshank - met on April 29th to interview all interested candidates for the three Metro Service Council terms currently available. We had engaging conversations and appreciated the time, experience and resumes shared by all applicants.

### **RECOMMENDATION**

While the Interview Panel believes that all candidates are qualified and can bring unique perspectives to the MSC, after a robust discussion considering a variety of factors, they came to a consensus on the following individuals:

- Don Szerlip – Redondo Beach businessman
- Rochelle Mackabee – rider and senior. Works in Inglewood, lives in Watts/Willowbrook.
- Richard Montgomery – Manhattan Beach City Councilmember and rider.

The committee would like to thank all applicants and encourages them each to apply again next year.

**NOTE: At the Steering Committee meeting, a statement was read from Charles Michel Deemer in which he explained his exemplary participation on the Service Council and asked for re-appointment.**

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## South Bay Cities Council of Governments

May 27, 2021

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, Executive Director  
David Leger, Analyst

RE: Bills to Monitor and for Action – **Status as of May 20, 2021**

### Adherence to Strategic Plan:

Goal B: Regional Advocacy. Advocate for the interests of the South Bay

NOTE: **BOLD recommendation & status**  
indicates bill added since last Board meeting

### AEROSPACE

<a href="#">AB 538</a> (Muratsuchi)	<b>California Aerospace Commission: establishment.</b> Would establish, within the office, the California Aerospace Commission consisting of 15 members, as specified, to serve as a central point of contact for businesses engaged in the aerospace industry and to support the health and competitiveness of this industry in California. The bill would require the commission to make recommendations on legislative and administrative action that may be necessary or helpful to maintain or improve the state's aerospace industry and would authorize the commission to engage in various other activities in undertaking its mission and responsibilities, as specified.	SUPPORT (4/22/21)  (Ltr sent 4/23/21)  LCC POSITION: WATCH	5/12/21 Referred to Assembly Appropriations Committee suspense file  <i>Previously supported in prior sessions</i>
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### BROADBAND

<a href="#">AB 14</a> (Aguiar-Curry)	<b>Communications: broadband services: California Advanced Services Fund.</b> Current law establishes the State Department of Education and vests the department with specified powers and duties relating to the state's public school system. This bill would authorize local educational agencies to report to the department their pupils' estimated needs for computing devices and internet connectivity adequate for at-home learning. The bill would require	SUPPORT (2/25/21)  (Ltr sent 3/8/21)	5/12/21 Referred to Assembly Appropriations Committee suspense file
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	the department, in consultation with the Public Utilities Commission, to compile that information and to annually post that compiled information on the department's internet website.	LCC POSITION: SUPPORT	
<a href="#">AB 34</a> (Muratsuchi)	<b>Communications: Broadband for All Act of 2022.</b> Existing law requires the Public Utilities Commission to develop, implement, and administer the California Advanced Services Fund program to encourage deployment of high-quality advanced communications services to all Californians. Existing law provides that the goal of the program is to, no later than December 31, 2022, approve funding for infrastructure projects that will provide broadband access to no less than 98% of California households, as provided. This bill would declare the intent of the Legislature to enact legislation that would enact the Broadband for All Act of 2022, to become operative only if approved by the voters at the November 8, 2022, statewide general election, to authorize the issuance of state general obligation bonds to fund increased access to broadband services to rural, urban, suburban, and tribal unserved and underserved communities.	SUPPORT (2/25/21)  (Ltr sent 3/8/21)  LCC POSITION: SUPPORT IN CONCEPT	5/5/21 Assembly Appropriations suspense file
<a href="#">AB 41</a> (Wood)	<b>Broadband Infrastructure.</b> Would state the intent of the Legislature to enact future legislation that will improve California's "Dig Once" policy and expedite the deployment of broadband infrastructure in communities that are currently unserved and underserved.	SUPPORT (3/8/21)  (Ltr sent 3/24/21)  LCC POSITION: WATCH	5/12/21 Referred to Assembly Appropriations Committee suspense file
<a href="#">SB 4</a> (Gonzalez)	<b>Communications: California Advanced Services Fund.</b> Would require the Governor's Office of Business and Economic Development, known as "GO-Biz, to coordinate with other relevant state and local agencies and national organizations to explore ways to facilitate streamlining of local land use approvals and construction permit processes for projects related to broadband infrastructure deployment and connectivity.	SUPPORT (2/25/21)  (Ltr sent 3/8/21)  LCC POSITION: SUPPORT	5/14/21 Senate Appropriations Committee  5/20 hearing set



<p><a href="#">SB 556</a> (Dodd)</p>	<p><b>Street light poles, traffic signal poles, utility poles, and support structures: attachments.</b> This bill would prohibit a local government or local publicly owned electric utility from unreasonably denying the leasing or licensing of its street light poles or traffic signal poles to communications service providers for the purpose of placing small wireless facilities on those poles. The bill would require that street light poles and traffic signal poles be made available for the placement of small wireless facilities under fair, reasonable, and nondiscriminatory fees, subject to specified requirements, consistent with a specified decision of the Federal Communications Commission. The bill would specify time periods for various actions relative to requests for placement of a small wireless facility by a communications service provider on a street light pole or traffic signal pole. By placing additional requirements upon local publicly owned electric utilities and local governments, the bill would impose a state-mandated local program, but the bill would provide that no reimbursement is required.</p>	<p>OPPOSE (4/12/21)  (Ltr sent 4/13/21)  LCC POSITION: OPPOSE</p>	<p>5/13/21 In Assembly. Read first time. Held at Desk</p>
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ENVIRONMENT

<p><a href="#">AB 78</a> (O'Donnell)  Co-author - Gipson</p>	<p><b>San Gabriel and Lower Los Angeles Rivers &amp; Mountains Conservancy: territory: Dominguez Channel watershed &amp; Santa Catalina Island.</b> Existing law establishes the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy in the Natural Resources Agency and prescribes the functions and duties of the conservancy with regard to the protection, preservation, and enhancement of specified areas of the Counties of Los Angeles and Orange located along the San Gabriel River and the lower Los Angeles River and tributaries along those rivers. Existing law, for purposes of those provisions, defines "territory" to mean the territory of the conservancy that consists of those portions of the Counties of Los Angeles and Orange located within the San Gabriel River and its tributaries, the lower Los Angeles River and its tributaries, and the San Gabriel Mountains, as described. This bill would additionally include the Dominguez Channel watershed and Santa Catalina Island, as described, within that</p>	<p>SUPPORT (12/14/20)  (Ltr sent 1/4/21)</p>	<p>4/28/21 Referred to suspense file.  Previously supported in last session</p>
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	<p>definition of territory, and would make various related changes to the boundaries of that territory.</p> <p>This bill would require the conservancy to update the San Gabriel and Lower Los Angeles Parkway and Open Space Plan to include the priorities for conservation and enhanced public use within the Dominguez Channel watershed and Santa Catalina Island.</p>		
<p><a href="#">AB 246</a> (Quirk)</p>	<p><b>Contractors: disciplinary actions.</b> Would authorize the Contractors' State License Board to include illegal dumping to the list of violations that constitute a cause for disciplinary action against a contractor by the Board.</p>	<p>SUPPORT (4/12/21)</p> <p>(Ltr sent 4/13/21)</p> <p>LCC POSITION: WATCH</p>	<p>5/12/21 Referred to Senate Committee on Business, Professions, &amp; Economic Development</p>
<p><a href="#">AB 377</a> (Rivas)</p>	<p><b>Water quality: impaired waters.</b> Would require, by January 1, 2023, the State Water Resources Control Board and regional boards to prioritize enforcement of all water quality standard violations that are causing or contributing to an exceedance of a water quality standard in a surface water of the state. The bill would require the state board and regional boards, by January 1, 2025, to evaluate impaired state surface waters and report to the Legislature a plan to bring all water segments into attainment by January 1, 2050. The bill would require the state board and regional boards to update the report with a progress summary to the Legislature every 5 years. The bill would create the Waterway Recovery Account in the Waste Discharge Permit Fund and would make moneys in the Waterway Recovery Account available for the state board to expend, upon appropriation by the Legislature, to bring impaired water segments into attainment in accordance with the plan.</p>	<p><b>RECOMMEND OPPOSE</b></p> <p>LCC POSITION: OPPOSE</p>	<p>5/19/21 <b>Referred to Assembly Appropriations Committee suspense file</b></p>
<p><a href="#">SB 54</a> (Allen)</p>	<p><b>Solid waste: disposable packaging and food ware.</b> Would declare the intent of the Legislature to enact the Plastic Pollution Producer Responsibility Act, which would significantly reduce the amount of disposable packaging and food ware waste entering California's waste stream, polluting oceans, littering local</p>	<p>SUPPORT (2/25/21)</p> <p>(Ltr sent 3/8/21)</p>	<p>5/11/21 Read second time. Ordered to third reading</p>

	communities and beaches, and costing local governments millions of dollars in cleanup costs through source reduction requirements and increased composting and recycling.	LCC POSITION: SUPPORT IN CONCEPT	
<a href="#">SB 83</a> (Allen)	<b>California Infrastructure and Economic Development Bank: Sea Level Rise Revolving Loan Program.</b> Would create the Sea Level Rise Revolving Loan Program within the I-Bank to provide low-interest loans to local jurisdictions for the purchase of coastal properties in their jurisdictions identified as vulnerable coastal property. Would require the California Coastal Commission, before January 1, 2023, in consultation with the California Coastal Commission, the State Lands Commission, and any other applicable state, federal, and local entities with relevant jurisdiction and expertise, to determine criteria and guidelines for the identification of vulnerable coastal properties eligible for participation in the program. Would authorize specified local jurisdictions to apply for, and be awarded, a low-interest loan under the program if the local jurisdiction develops and submits to the bank a vulnerable coastal property plan.	SUPPORT (2/25/21)  (Ltr sent 3/8/21)  LCC POSITION: WATCH	5/18/21 Senate Appropriations Committee  5/20/21 hearing set
<a href="#">SB 612</a> (Portantino)	<b>Electrical corporations and other load-serving entities: allocation of legacy resources.</b> Would ensure CCA customers receive fair and equal access to the benefits and resources that all customers pay for and would ensure these legacy contracts are managed in a way to maximize benefits for everyone. CCA customers continue to pay for resources (energy) procured on their behalf through the power charge indifference adjustment but receive no benefits like IOU customers. Would require CPUC recognize value of GHG-free energy in legacy contracts. Would increase transparency around how IOUs renegotiate legacy contracts.	SUPPORT (4/22/21)  LCC POSITION: SUPPORT	5/18/21 Senate Appropriations Committee  5/20/21 hearing set
<a href="#">SB 617</a> (Wiener)	<b>Residential solar energy systems: permitting.</b> Would require every city and county to implement an online, automated permitting platform that verifies code compliance and instantaneously issues permits for a residential photovoltaic solar energy system that is no larger than 38.4 kilowatts alternating	OPPOSE (4/22/21)  (Ltr sent 4/26/21)	5/18/21 Senate Appropriations Committee  5/20/21 hearing set

	<p>current nameplate rating and an energy storage system paired with a residential photovoltaic solar energy system that is no larger than 38.4 kilowatts alternating current nameplate rating, as specified. The bill would require a city or county to amend a certain ordinance to authorize a residential solar energy system and an energy storage system to use the online, automated permitting platform. The bill would require a city, county, or fire district to provide the option of remote inspections by real-time or recorded video or photo for a residential photovoltaic solar energy system and battery storage systems paired with a residential photovoltaic solar energy system permitted under these provisions.</p>	<p>LCC POSITION: OPPOSE</p>	
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FINANCE

<p><a href="#">AB 106</a> (Salas)</p>	<p><b>Regions Rise Grant Program.</b> Would state the intent of the Legislature to enact legislation that would establish the Regions Rise Grant Program in order to close the equity gap and spur economic growth.</p>	<p>MONITOR  LCC &amp; CALCOG POSITION: WATCH</p>	<p>5/12/21 Referred to Assembly Appropriations Committee suspense file</p>
<p><a href="#">ACA 1</a> (Aguiar-Curry)</p>	<p><b>Local government financing: affordable housing and public infrastructure: voter approval.</b> The California Constitution prohibits the ad valorem tax rate on real property from exceeding 1% of the full cash value of the property, subject to certain exceptions. This measure would create an additional exception to the 1% limit that would authorize a city, county, city and county, or special district to levy an ad valorem tax to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of public infrastructure, affordable housing, or permanent supportive housing, or the acquisition or lease of real property for those purposes, if the proposition proposing that tax is approved by 55% of the voters of the city, county, or city and county, as applicable, and the proposition includes specified accountability requirements.</p>	<p>MONITOR  LCC POSITION: WATCH</p>	<p>4/22/21 Referred to Assembly Local Government and Appropriation Committees</p>

GOVERNANCE

<p><a href="#">AB 339</a> (Lee)</p>	<p><b>State and local government: open meetings.</b> Would, until December 31, 2023, require all open and public meetings of a city council or a county board of supervisors that governs a jurisdiction containing least 250,000 people to include an opportunity for members of the public to attend via a telephonic option or an internet-based service option. The bill would require all open and public meetings to include an in-person public comment opportunity, except in specified circumstances during a declared state or local emergency. The bill would require all meetings to provide the public with an opportunity to comment on proposed legislation in person and remotely via a telephonic or an internet-based service option, as provided.</p>	<p>OPPOSE (4/22/21)  (Ltr sent 4/26/21)  LCC POSITION: OPPOSE</p>	<p>5/19/21 From Assembly Appropriations Committee: Do pass.</p>
<p><a href="#">AB 361</a> (Rivas)</p>	<p><b>Open meetings: local agencies: teleconferences.</b> Would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting for the purpose of declaring or ratifying a local emergency, during a declared state or local emergency, as those terms are defined, when state or local health officials have imposed or recommended measures to promote social distancing, and during a declared local emergency provided the legislative body makes certain determinations by majority vote. The bill would require legislative bodies that hold teleconferenced meetings under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, as provided, to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body.</p>	<p>MONITOR  LCC POSITION: WATCH</p>	<p>5/18/21 In Senate. Read first time. To Rules Committee for assignment</p>
<p><a href="#">AB 703</a> (Rubio, Blanca)</p>	<p><b>Open meetings: local agencies: teleconferences.</b> Would remove the requirements of the act particular to teleconferencing and allow for teleconferencing subject to existing provisions</p>	<p>MONITOR</p>	<p>5/3/21</p>

	<p>regarding the posting of notice of an agenda and the ability of the public to observe the meeting and provide public comment. Would require that, in each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the local agency also give notice of the means by which members of the public may observe the meeting and offer public comment and that the legislative body have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act, as provided. Would require at least a quorum of the members of the body participate in person from a singular location clearly identified on the agenda which shall be open to the public.</p>	<p>LCC POSITION: WATCH</p>	<p>Re-referred to Assembly Committee on Local Government</p>
<p><a href="#">AB 1053</a> (Gabriel)</p>	<p><b>City selection committees: quorum: teleconferencing.</b> Under current law, a quorum for a city selection committee requires a majority of the number of the incorporated cities within the county entitled to representation on the city selection committee. Current law requires a city selection committee meeting to be postponed or adjourned to a subsequent time and place whenever a quorum is not present at the meeting. This bill would reduce the quorum requirement to 1/3 of all member cities within the county for a meeting that was postponed to a subsequent time and place because a quorum was not present, as long as the agenda is limited to items that appeared on the immediately preceding agenda where a quorum was not established. This bill would authorize a meeting to be conducted by teleconference and electronic means.</p>	<p>SUPPORT (4/22/21)  (Ltr sent 4/23/21)  LCC POSITION: WATCH</p>	<p>4/21/21 Amended and re-referred to Assembly Local Government Committee</p>
<p><a href="#">AB 1195</a> (Garcia)</p>	<p><b>Southern Los Angeles County Regional Water Agency.</b> Existing law establishes the Safe and Affordable Drinking Water Fund in the State Treasury to help water systems provide an adequate and affordable supply of safe drinking water in both the near and long terms. This bill would prohibit, once an operator of a public water system exercises water rights for the benefit of the public water system, those surface water rights or groundwater rights from being severed or otherwise separated from the public water system. Would enact the Southern Los Angeles County</p>	<p>MONITOR  LCC POSITION: WATCH</p>	<p>5/19/21 Assembly Appropriations Committee suspense file</p>

	<p>Human Right to Water Collaboration Act, which would require the state board to appoint a commissioner to, among other things, expend moneys from the Safe and Affordable Drinking Water Fund on behalf of the state board for eligible purposes and recipients in southern Los Angeles County, within the jurisdictional boundaries of the Water Replenishment District of Southern California and in collaboration with the communities and operators of public water systems in the region. The bill would require the commissioner, on or before December 31, 2024, to develop and submit to the state board a plan for the long-term sustainability of public water systems in southern Los Angeles County, in collaboration with a technical advisory board, which the bill would create. The bill would require the technical advisory board to be composed of an unspecified number of members, with one member appointed by the state board and the remaining members appointed by unspecified entities. Would require the commissioner, among other things, to oversee the work of the Water Replenishment District of Southern California in a specified assessment and to consult with the Los Angeles County Local Agency Formation Commission regarding effective public water system governance strategies in the region, as specified. The bill would require the commissioner to oversee the expenditure of all state funding for groundwater cleanup in the region and to oversee the operations of the Central Basin Municipal Water District in selling drinking water and recycled water to public water systems in its jurisdiction. The bill would authorize the commissioner to require the Central Basin Municipal Water District to pay for an audit directed by the commissioner.</p>		
<p><a href="#">AB 1251</a> (Muratsuchi)</p>	<p><b>Local Public Health Orders.</b> This bill would require a public health order issued by the County of Los Angeles local health officer during the COVID-19 pandemic state of emergency to be based on data for each service planning area, as defined, rather than on countywide data. The bill would further require that a local public health order related to the COVID-19 pandemic include the data for each service planning area upon which the order is based. The bill would specify that these provisions remain operative until</p>	<p>SUPPORT (4/22/21)  (Ltr sent 4/23/21)</p>	<p>4/13/21 Assembly Committee on Health, hearing canceled at request of author</p>

	the termination of the state of emergency declared on March 4, 2020. By requiring the County of Los Angeles to prepare emergency local public health orders based on data for each service planning area, this bill would impose a state-mandated local program.	LCC POSITION: WATCH	
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HOMELESS

<a href="#">AB 816</a> (Chiu)	<b>State and local agencies: homelessness plan.</b> This bill, upon appropriation by the Legislature or upon receiving technical assistance offered by the federal Department of Housing and Urban Development (HUD), if available, would require the Homeless Coordinating and Financing Council to conduct, or contract with an entity to conduct, a statewide needs and gaps analysis to, among other things, identify state programs that provide housing or services to persons experiencing homelessness and create a financial model that will assess certain investment needs for the purpose of moving persons experiencing homelessness into permanent housing.	MONITOR  LCC POSITION: WATCH	5/12/21 Assembly Appropriations Committee suspense file
<a href="#">AB 1372</a> (Muratsuchi)	<b>Right to temporary shelter.</b> Would require every city, or every county in the case of unincorporated areas, to provide every person who is homeless, as defined, with temporary shelter, mental health treatment, resources for job placement, and job training until the person obtains permanent housing if the person has actively sought temporary shelter in the jurisdiction for at least 3 consecutive days and has been unable to gain entry into all temporary shelters they sought for specified reasons. The bill would require the city or county, as applicable, to provide a rent subsidy, as specified, if it is unable to provide temporary shelter. The bill would authorize a person who is homeless to enforce the bill's provisions by bringing a civil action.	MONITOR  LCC POSITION: WATCH	3/4/21 Assembly Housing & Community Development Committee, and Assembly Judiciary Committee  (2-year bill)

HOUSING

<a href="#">AB 68</a> (Salas)	<b>Department of Housing and Community Development: housing appeals committee: housing development and financing.</b> Would revise and recast provisions related to the California Statewide Housing Plan. Would, starting with any update	OPPOSE (4/12/21)	5/5/21 Referred to Assembly Appropriations Committee suspense file
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	<p>or revision to the plan on or after January 1, 2022, require the plan to include specified information, including, among other things, an inventory number of affordable units needed to meet the state's affordable housing needs and an identification of strategies to help individuals experiencing homelessness. Would require the department to publish and make the plan available to the public on the department's internet website. Would require the department to develop and publish on its internet website an annual report by December 31 of each year that includes specified information regarding grant programs that are administered by the department, including the median time between the issuance of award letters and the issuance of funding, a comparison of how the median time between award letter and funding varies across department administered programs, and changes to the median time between the issuance of award letters and the issuance of funding for each program since the previous annual report. Would require the department to develop and publish on its internet website an annual report by December 31 of each year that includes specified information regarding housing element enforcement actions, including the number of housing element enforcement actions taken against cities and counties, outcomes of those enforcement actions, and the median time between the initiation of each enforcement action and its resolution.</p>	<p>(Ltr sent 4/13/21)</p> <p>LCC POSITION: WATCH</p>	
<p><a href="#">AB 115</a> (Bloom)</p>	<p><b>Planning and zoning: commercial zoning: housing development.</b> This bill, notwithstanding any inconsistent provision of a city's or county's general plan, specific plan, zoning ordinance, or regulation, would require that a housing development be an authorized use on a site designated in any local agency's zoning code or maps for commercial uses if certain conditions apply. Among these conditions, the bill would require that the housing development be subject to a recorded deed restriction requiring that at least 20% of the units have an affordable housing cost or affordable rent for lower income households, as those terms are defined, and located on a site that satisfies specified criteria.</p>	<p>OPPOSE (3/8/21)</p> <p>(Ltr sent 3/24/21)</p> <p>LCC POSITION: WATCH</p>	<p>4/28/21 Assembly Local Government Committee, hearing canceled at request of author</p>
<p><a href="#">AB 1199</a> (Gipson)</p>	<p><b>Homes for Families and Corporate Monopoly Transparency Excise Tax: qualified property: reporting requirements.</b></p>	<p><b>MONITOR</b></p>	<p><b>4/6/21</b></p>

	<p>Would require annual reports to the Secretary of State by qualified entities owning qualified properties of specified information about those properties. Would impose an annual excise tax upon a qualified taxpayer, as defined, for the privilege of renting or leasing out qualified property, as defined at a rate of 25% of the gross receipts of the qualified taxpayer that are derived from rental income. Would require those funds collected be deposited into the Homes for Families Fund which the bill would create to be used for specified purposes relating to rental assistance, homelessness, affordable housing, and housing counseling services.</p>	<p>LCC POSITION: WATCH</p>	<p><b>Re-referred to Assembly Revenue and Taxation Committee</b></p>
<p><a href="#">AB 1258</a> (Nguyen)</p>	<p><b>Housing element: regional housing need plan: judicial review.</b> Would subject Department of Housing and Community Development final regional housing need plan allocation determinations to judicial review in an action brought by the council of governments. Would also subject the final regional housing need plan adopted by the council of governments or the department, as the case may be, to judicial review.</p>	<p><b>RECOMMEND SUPPORT</b></p>	<p>3/23/21 <b>Re-referred to Assembly Housing and Community Development Committee</b></p>
<p><a href="#">AB 1295</a> (Muratsuchi)</p>	<p><b>Residential development agreements: very high fire risk areas.</b> This bill, beginning on or after January 1, 2022, would prohibit the legislative body of a city or county from entering into a residential development agreement for property located in a very high fire risk area. The bill would define “very high fire risk area” for these purposes to mean a very high fire hazard severity zone designated by a local agency or a fire hazard severity zone classified by the director.</p>	<p>MONITOR</p> <p>LCC POSITION: WATCH</p>	<p>3/4/21 Assembly Local Government Committee, and Assembly Housing &amp; Community Development Committee</p>
<p><a href="#">AB 1401</a> (Friedman)</p>	<p><b>Residential and commercial development: parking requirements.</b> Would prohibit a local government from imposing a minimum parking requirement, or enforcing a minimum parking requirement, on residential, commercial, or other development if the development is located on a parcel that is within one-half mile walking distance of public transit, as defined, or located within a low-vehicle miles traveled area, as defined. When a project provides parking voluntarily, nothing in this section shall preclude a local government from imposing requirements on that voluntary parking to require spaces for car share vehicles. Would not preclude any requirement imposed on a new multifamily or</p>	<p>OPPOSE (4/22/21)</p> <p>(Ltr sent 4/26/21)</p> <p>LCC POSITION: OPPOSE</p>	<p>5/19/21 Senate Appropriations Committee. From committee: Do pass</p>

	nonresidential development to provide EV parking spaces or those that are accessible by persons with disabilities.		
<a href="#">ACA 7</a> (Muratsuchi)	<b>Local government: police power: municipal affairs: land use and zoning.</b> Would provide that a county or city ordinance or regulation enacted under the police power that regulates the zoning or use of land within the boundaries of the county or city would prevail over conflicting general laws, with specified exceptions. The measure, in the event of the conflict with a state statute, would also specify that a city charter provision, or an ordinance or regulation adopted pursuant to a city charter, that regulates the zoning or use of land within the boundaries of the city is deemed to address a municipal affair and prevails over a conflicting state statute, except that the measure would provide that a court may determine that a city charter provision, ordinance, or regulation addresses either a matter of statewide concern or a municipal affair if it conflicts with specified state statutes. The measure would make findings in this regard and provide that its provisions are severable.	SUPPORT (4/22/21)  (Ltr sent 4/23/21)	3/17/21 from printer
<a href="#">SB 6</a> (Caballero)	<b>Local planning: housing: commercial zones.</b> This bill, the Neighborhood Homes Act, would deem a housing development project, as defined, an allowable use on a neighborhood lot, which is defined as a parcel within an office or retail commercial zone that is not adjacent to an industrial use. The bill would require the density for a housing development under these provisions to meet or exceed the density deemed appropriate to accommodate housing for lower income households according to the type of local jurisdiction, including a density of at least 20 units per acre for a suburban jurisdiction.	MONITOR  LCC POSITION: WATCH	5/14/21 Senate Appropriations Committee suspense file  5/20/21 Hearing set
<a href="#">SB 9</a> (Atkins)	<b>Housing development: approvals.</b> Would require a proposed housing development containing no more than 2 residential units within a single-family residential zone to be considered ministerially, without discretionary review or hearing, if the proposed housing development meets certain requirements, including, but not limited to, that the proposed housing development would not require demolition or alteration of housing that is subject to a recorded covenant, ordinance, or law that	OPPOSE (2/25/21)  (Ltr re-sent 4/15/21)  LCC POSITION:	5/14/21 Senate Appropriations Committee suspense file  5/20/21 Hearing set

	restricts rents to levels affordable to persons and families of moderate, low, or very low income, that the proposed housing development does not allow for the demolition of more than 25% of the existing exterior structural walls, except as provided, and that the development is not located within a historic district, is not included on the State Historic Resources Inventory, or is not within a site that is legally designated or listed as a city or county landmark or historic property or district.	OPPOSE UNLESS AMENDED	
<a href="#">SB 10</a> (Wiener)	<b>Planning and zoning: housing development: density.</b> Would, notwithstanding any local restrictions on adopting zoning ordinances, authorize a local government to pass an ordinance to zone any parcel for up to 10 units of residential density per parcel, at a height specified in the ordinance, if the parcel is located in a transit-rich area, a jobs-rich area, or an urban infill site, as those terms are defined. In this regard, the bill would require the Department of Housing and Community Development, in consultation with the Office of Planning and Research, to determine jobs-rich areas and publish a map of those areas every 5 years, commencing January 1, 2022, based on specified criteria. The bill would specify that an ordinance adopted under these provisions is not a project for purposes of the California Environmental Quality Act. The bill would prohibit a residential or mixed-use residential project consisting of 10 or more units that is located on a parcel rezoned pursuant to these provisions from being approved ministerially or by right.	OPPOSE (3/8/21)  (Ltr sent 3/24/21)  LCC POSITION: WATCH	5/14/21 Senate Appropriations Committee suspense file  5/20/21 Hearing set
<a href="#">SB 15</a> (Portantino)	<b>Housing development: incentives: rezoning of idle retail sites.</b> This bill, upon appropriation by the Legislature in the annual Budget Act or other statute, would require the Department of Housing and Community Development to administer a program to provide incentives in the form of grants allocated as provided to local governments that rezone idle sites used for a big box retailer or a commercial shopping center to instead allow the development of workforce housing.	SUPPORT (2/25/21)  (Ltr sent 3/8/21)  LCC POSITION: WATCH	5/14/21 Senate Appropriations Committee suspense file  5/20/21 Hearing set

<p><a href="#">SB 55</a> (Stern)</p>	<p><b>Very high fire hazard severity zones: state responsibility area: development prohibition: supplemental height and density bonuses.</b> Would, in furtherance of specified state housing production and wildfire mitigation goals, prohibit the creation or approval of a new development, as defined, in a very high fire hazard severity zone or a state responsibility area. By imposing new duties on local governments with respect to the approval of new developments in very high fire hazard severity zones and state responsibility areas, this bill would impose a state-mandated local program. A local government shall not condition the submission, review, or approval of an application on the preparation of an additional report or study that is not otherwise required by state law. Does not prohibit a local government from requiring an applicant to provide reasonable documentation to establish eligibility for a requested density bonus, incentives or concessions, waivers or reductions of development standards, and parking ratios. Would require local governments adopt procedures and timelines for the expeditious processing a density bonus application</p>	<p>MONITOR</p> <p>LCC POSITION: WATCH</p>	<p>4/15/21 Testimony taken at Senate Governance &amp; Finance Committee, further hearing to be set</p>
<p><a href="#">SB 476</a> (Min)</p>	<p><b>California Financing Law: program administrators.</b> Would additionally prohibit a program administrator from executing an assessment contract, commencing work under a home improvement contract that is financed by that assessment contract, or executing the home improvement contract unless, except as specified, the property that will be subject to the assessment contract has undergone an energy audit by an energy auditor, as certified by the Building Performance Institute or equivalent certifying entity, that includes certain information in a written report provided to the property owner as a printed paper copy.</p>	<p>MONITOR</p> <p>LCC POSITION: WATCH</p>	<p>5/14/21 <b>Senate Appropriations Committee suspense file</b>  5/20/21 Hearing set</p>
<p><a href="#">SB 679</a> (Kamlager)</p>	<p><b>Los Angeles County: affordable housing.</b> This bill, the Los Angeles County Regional Housing Finance Act, would establish the Los Angeles County Affordable Housing Solutions Agency and would state that the agency's purpose is to increase affordable housing in Los Angeles County by providing for significantly enhanced funding and technical assistance at a regional level for renter protections, affordable housing</p>	<p>MONITOR</p> <p>LCC POSITION: WATCH</p>	<p>5/18/21 <b>Senate Appropriations Committee suspense file</b>  5/20/21 Hearing set</p>

	preservation, and new affordable housing production, as specified. The bill would require a board composed of 13 voting members from Los Angeles County, as specified, to govern the agency.		
<a href="#">SB 765</a> (Stern)	<b>Accessory Dwelling units: setbacks</b> Would address issues under the ADU bill passed last session that stated side and rear setbacks are only 4 feet. This bill would allow each jurisdiction to set their own setback requirements while preserving the right for ADUs.	SUPPORT (4/12/21)  (Ltr sent 4/13/21)  LCC POSITION: SUPPORT	4/15/21 Senate Committee on Housing and Committee on Governance & Finance testimony taken, further hearing to be set
<a href="#">SB 809</a> (Allen)	<b>Regional housing trusts.</b> The Joint Exercise of Powers Act authorizes 2 or more public agencies, by agreement, to form a joint powers authority to exercise any power common to the contracting parties, as specified. Current law authorizes the agreement to set forth the manner by which the joint powers authority will be governed. This bill would state the intent of the Legislature to enact legislation that would require all local governments to participate in a regional housing trust fund.	SUPPORT (3/8/21)  (Ltr sent 3/24/21)  LCC POSITION: WATCH	3/18/21 Re-referred to Senate Committee on Housing and Committee on Governance & Finance

#### TRANSPORTATION

<a href="#">AB 1147</a> (Friedman)	<b>Regional transportation plan: Active Transportation Program.</b> Would require the Strategic Growth Council convene key state agencies, MPOs, and local governments to assist in completing a report on the overview of the California Transportation Plan. Would require that the report be completed by January 1, 2023, and additionally assess barriers to the achievement of, and recommend actions at the state, regional, and local level to achieve, state and regional greenhouse gas emissions reduction targets related to the California Transportation Plan and all sustainable communities strategies and alternative planning strategies.	MONITOR  LCC POSITION: WATCH	5/19/21 Assembly Appropriations Committee suspense file
<a href="#">SB 44</a> (Allen)	<b>California Environmental Quality Act: streamlined judicial review: environmental leadership transit projects.</b> Would establish specified procedures for the administrative and judicial	MONITOR	5/14/21 Senate Appropriations Committee suspense file

	review of the environmental review and approvals granted for an environmental leadership transit project, as defined, proposed by a public or private entity or its affiliates. Would require the Judicial Council, on or before April 1, 2022, to adopt rules of court establishing procedures requiring actions or proceedings seeking judicial review pursuant to CEQA or the granting of project approvals, including any appeals to the court of appeal or the Supreme Court, to be resolved, to the extent feasible, within 270 days of the filing of the certified record of proceedings with the court to an action or proceeding seeking judicial review of the lead agency's action related to an environmental leadership transit project. Would require the environmental leadership transit project to meet certain labor requirements.	LCC POSITION: WATCH	5/20/21 Hearing set
<a href="#">SB 261</a> (Allen)	<b>Regional Transportation plans: sustainable communities.</b> Would require that the sustainable communities strategy be developed to additionally achieve greenhouse gas emission reduction targets for the automobile and light truck sector for 2045 and 2050 and vehicle miles traveled reduction targets for 2035, 2045, and 2050 established by CARB, and would make the regions and cities more accountable for hitting those targets.	MONITOR  LCC POSITION: WATCH	4/19/21 4/27/21 Senate Transportation Committee hearing postponed

CANNABIS

<a href="#">AB 1138</a> (Rubio, Blanca)	<b>Unlawful cannabis activity: enforcement.</b> Would impose a civil penalty on persons aiding and abetting unlicensed commercial cannabis activity of up to \$30,000 for each violation. The bill would prohibit filing an action for civil penalties brought against a person pursuant to MAUCRSA 3 years after the first date of discovery of the violation by a licensing authority or a participating agency, whichever is earlier or earliest.	MONITOR  LCC POSITION: WATCH	5/5/21 Referred to Assembly Appropriations Committee suspense file
<a href="#">AB 1435</a> (Carillo)	<b>Noncannabis cannabinoids.</b> Would impose testing and labeling requirements on products that are, or contain, one or more psychoactive or nonpsychoactive cannabinoids that are derived from a plant that is not cannabis, referred to as noncannabis cannabinoids or NCCs. The bill would require the State Department of Public Health to review each noncannabis	MONITOR  LCC POSITION: WATCH	3/11/21 Assembly Revenue & Taxation Committee and Business & Professions Committee

	cannabinoid in use in products for sale in the state to determine whether the NCC is psychoactive and to determine the safety and efficacy of the substance. The bill would require the department to publish a list that categorizes NCCs as approved psychoactive, approved, nonpsychoactive, or not approved, as specified.		
<a href="#">SB 235</a> (Allen)	<b>Industrial hemp products.</b> Would require a manufacturer of dietary supplements and food that includes industrial hemp to be able to demonstrate that all parts of the plant used come from a state or country that has an established and approved industrial hemp program, as defined, that inspects or regulates hemp under a food safety program or equivalent criteria to ensure safety for human or animal consumption and that the industrial hemp cultivator or grower is in good standing and compliance with the governing laws of the state or country of origin.	OPPOSE UNLESS AMENDED  (Ltr sent 3/24/21)  LCC POSITION: WATCH	5/14/21 Senate Appropriations Committee suspense file  5/20/21 Hearing set

FEDERAL

<a href="#">HR 2307</a> (Deutsch)	<b>Energy Innovation &amp; Carbon Dividend Act.</b> Imposes a fee on the carbon content of fuels, including crude oil, natural gas, coal, or any other product derived from those fuels that will be used so as to emit greenhouse gases into the atmosphere. The fee is imposed on the producers or importers of the fuels and is equal to the greenhouse gas content of the fuel multiplied by the carbon fee rate. The rate begins at \$15 in 2021, increases by \$10 each year, and is subject to further adjustments based on the progress in meeting specified emissions reduction targets.	REQUEST TO CONGRESSM AN LIEU TO SUPPORT RE- INTRODUCING (12/8/20)  (Ltr sent 12/22/20)	4/1/21 Introduced in House  Previously supported in last session
<a href="#">HR 1019</a> (Panetta)	<b>Electric Bicycle Incentive Kickstart for the Environment (E-BIKE) Act.</b> Creates a consumer tax credit that covers 30% of the cost of an electric bicycle (up to \$1,500 credit); applies to new electric bicycles that cost less than \$8,000; is fully refundable, allowing lower-income workers to claim the credit.	SUPPORT (3/8/21)	2/11/21 Introduced and referred to Committee on Ways and Means



## State Legislative Calendar

April 5	Legislature reconvenes
April 30	Last day for policy committee to meet and report to fiscal committees fiscal bills introduced in their house
May 7	Last day for policy committees to meet and report to the floor non-fiscal bills introduced in their house
May 14	Last day for policy committee to meet prior to June 7
May 2	Last day for fiscal committees to meet and report to the floor bills introduced in their house. Last day for fiscal committees to meet and report to the floor bills introduced in their house.
June 4	Last day for each house to pass bills introduced in that house.
June 7	Committee meetings may resume
June 15	Budget Bill must be passed by midnight
July 14	Last day for policy committees to meet and report bills
July 16	Summer Recess begins upon adjournment, provided Budget Bill has been passed
Aug. 16	Legislature reconvenes from Summer Recess
Aug. 27	Last day for fiscal committees to meet and report bills
Aug. 30- Sept. 10	Floor session only. No committee may meet for any purpose except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees
Sept. 3	Last day to amend bills on the floor
Sept. 10	Last day for any bill to be passed. Interim Recess begins upon adjournment
Oct. 10	Last day for Governor to sign or veto bills passed by the Legislature before Sept. 10 and in the Governor's possession by Sept. 10

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# South Bay Cities Council of Governments

May 27, 2021

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director  
Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – April 2021

## Adherence to Strategic Plan:

*Goal A: Environment, Transportation, and Economic Development.* Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

## I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

### **Energy Efficiency**

#### Regional Energy Network (SoCalREN); CITY SUPPORT

*Contract year is January 1, 2020 - August 31, 2021*

SBCCOG continues to work with cities to help them enroll in the SoCalREN. The SoCalREN team presented to the April Board meeting to explain that agencies enrolled in the SoCalREN program have access to resources including: utility use analysis, site audit, identification of projects, assistance with incentive applications, and help with project implementation.

Enrollment meetings are being planned for Gardena and Manhattan Beach in May. SBCCOG staff continues to follow up with the City of Lomita to complete enrollment.

To date the following cities are enrolled in the SoCalREN program: Carson, Hawthorne, Hermosa Beach, Redondo Beach, Rancho Palos Verdes, Rolling Hills Estates, and Torrance. School Districts enrolled include: El Segundo.

#### Regional Energy Network (SoCalREN); MULTIFAMILY

*Contract year is September 1, 2020 - August 31, 2021.*

*Contract goals:* Track, contact and outreach to local community organizations; track number of virtual events held, and number of attendees; distribute program collateral to local community organizations.

SBCCOG is working with the SoCalREN subcontractor ICF to help promote their multifamily energy efficiency program. This program provides resources to help property owners make energy efficiency improvements to their properties. Cities that own multifamily residential properties can also take advantage of this program. SBCCOG staff continues to follow up with Torrance and El Segundo which own residential properties.

Program promotions include:

- Coordinated a program presentation at the South Bay Association of Realtors June 2<sup>nd</sup> Resource Fair.

- Reached out to local realtor teams who showed interest in presenting the program. The goal is to secure a contact list of realtors for possible direct mailers via email and other opportunities at property owner events.
  - Presentation scheduled for May 12<sup>th</sup> to the Keller Williams LA Harbor realtor team

The Kits for Kids, another SoCalREN program implemented by ICF, focuses on providing energy efficiency education to 4<sup>th</sup> grade students through class curriculum. Teachers will be provided kits to hand out to students to complete at home. The program was recently approved by the CPUC and will be implemented next school year. ICF will be providing an overview flyer by end of April so SBCCOG can follow up with school districts. In the future, they may be accept promoting this program through other youth organizations such as YMCA, Girl Scouts, etc.

#### Southern California Gas Company (SoCalGas)

SBCCOG continues to work with SoCalGas on gas energy efficiency opportunities for both cities and school districts. SoCalGas 2021 rebates, incentives, and educational opportunities were promoted through the SBCCOG monthly e-newsletter and emails were sent to the school districts and commercial kitchens.

#### **Water Conservation**

##### West Basin Municipal Water District Programs (West Basin)

*Contract year is July 1, 2020 through June 30, 2021*

#### Task – Educational Outreach Support

##### Exhibit Events

*Contract goal:* 100 exhibit events, presentations, workshops, networking opportunities, etc.

*Status of goal:* 107 exhibit events, presentations, workshops, networking opportunities, etc.

Staff continues to work with West Basin and community event planners to identify opportunities to provide information virtually.

##### Water Bottle Filling Station Program

*Contract goal:* To assist with identifying locations for stations.

*Status:* Public sites are eligible to install two (2) water bottle filling stations per Tax ID.

SBCCOG staff is promoting this program through social media. West Basin staff received an additional application from the City of Lawndale.

#### Task - Support for Workshops, Events, & Webinars

##### Educational Classes

*Contract goal:* 10 classes or webinars

*Status of goal:* 12 completed (virtual classes); 2 class/webinars were held in April. In-person classes are on hold.

Staff continues to work with West Basin staff to hold classes via webinar or Zoom.

##### Rain Barrel Giveaway

*Contract goal:* minimum of 5 and maximum of 6 events

*Status of goal:* West Basin will be delivering rain barrels to residents and is not anticipating conducting actual in person events. SBCCOG staff is promoting the program and facilitating deliveries.

West Basin home delivery rain barrel program has begun and SBCCOG is in the process of registering participants and helping to facilitate deliveries. As of the end of March there have been 325 registrations. Delivery of the barrels is being scheduled by West Basin.

Task - Cash for Kitchens

*Contract goal:* distribute pre-rinse spray nozzles, sink flow restrictors, window clings, and program materials to 85 prior survey sites

*Status of goal:* 21 program materials packages were distributed in the month of April.

All 85 previous site surveys have received an initial correspondence and SBCCOG staff continues to follow up. In coordination with West Basin, as of the end of April, 33 pre-rinse spray valves and 147 faucet flow restrictors were distributed to 41 sites – which include the 21 sites contacted by the SBCCOG. Several cities have assisted in promoting the program by using the media kit materials provided by the SBCCOG. Cities posted information on their social media and in their monthly newsletters.

Task - Change & Save (DAC) Program

*Contract goal:* Receive, document, and track customer calls; assist customers with online survey and applying for \$500 High-Efficiency Clothes Washer Rebate

*Status of goal:* 500 Completed Surveys Phase I GOAL MET– Phase II is reported below which is achievement beyond goal

- Number of calls: 18 in April
- As of April 1 22, 2021, over 274 surveys have been completed with the help of SBCCOG staff and West Basin’s consultant

SBCCOG continues outreach efforts to promote West Basin’s water saving programs. SBCCOG staff and West Basin’s consultants reached out to qualifying residents to register them for the April 22<sup>nd</sup> West Basin Earth Day Water Efficient Workshop. There were 96 RSVP’s and 28 attendees. The next workshop will be held on Thursday, May 27, 2021. The focus of this workshop is to educate residents about general water efficiency and how to qualify for the \$500 rebate.

Link to SBCCOG facilitated interview with Hawthorne Cable TV on Water Efficiency: [City News \(April 09, 2021 Edition\) - YouTube](#) interview begins on 22:54

Torrance Water

*Contract year is July 1, 2020 through June 30, 2021*

SBCCOG staff continues to conduct outreach, schedule appointments, and conduct water assessments.

Water Replenishment District of Southern California (WRD)

*Contract year is July 1, 2019-June 30, 2021.*

Ongoing promotion of WRD programs continues through SBCCOG’s e-newsletters and other social media channels. In addition, SBCCOG posts WRD events on the website and sends out e-blasts to increase attendance.

Sanitation Districts of LA County (LACSD)

*Contract year is July 1, 2020-June 30, 2021*

Task 1. Educational Outreach Support

Exhibit Events

*Contract goal:* 100 exhibit events, presentations, workshops, networking opportunities, etc.

*Status of goal:* 107 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of April 2021

SBCCOG staff distributed information on sanitation programs and virtual events via social media and e-blasts. The Sanitation Districts presented an update on the Clearwater Tunnel project to the SBCCOG Board on April 22.

Los Angeles Department of Water and Power (LADWP)

The 2021 contract is expected in June 2021. SBCCOG continues to follow up with LADWP staff to help expedite the contract completion. At this time, however, there is concern that this contract may not be renewed and LADWP will lose their status as a partner to the SBCCOG.

PACE

SBCCOG continues to promote PACE financing for homeowners through Ygrene. 2021 Q1 payments totaled \$209.94.

CA Green Business Network (CAGBN) & South Bay Green Business Assist Program (GBAP):

Contract period: Torrance – June 30, 2021; Hawthorne - Ongoing

CAGBN

*Contract goals - City of Hawthorne:* 10 certified green businesses; *Status of goals:* 9 certified businesses

*Contract goals - City of Torrance:* 10 certified green businesses; *Status of goals:* 9 certified businesses

SBCCOG staff continues to assist the CAGBN cities of Hawthorne and Torrance with certifying businesses and conducting outreach. During the month of April, SBCCOG staff certified four new businesses. This program is dependent on State funding, and it is unknown at this time if there will be funding to continue the program beyond May 2021.

GBAP - SBCCOG continues to provide information to local businesses on opportunities to implement sustainability programs. In addition, businesses received information on the status of our utility partners' operations during the COVID-19 pandemic.

As businesses are certified through CAGBN, they also become GBAP participants. GBAP by city: Torrance (63), Lawndale (27), Hawthorne (47), Redondo Beach (16), El Segundo (15), Gardena (15), Carson (12), Inglewood (10), Manhattan Beach (8), Palos Verdes Estates (7), Rancho Palos Verdes (7), Hermosa Beach (5), Rolling Hills Estates (4), Lomita (3), Lennox (2), and Los Angeles County – Community of Westmont (1) for a total of **248** businesses in the program as of the end of April 2021.

**Transportation**

Shared Mobility Program (Contract period July 1, 2019 – June 30, 2022)

*Contract goals:* 85 outreach events; 36 vanpool, rideshare, telework meetings or events; 8 Marketing/Media Survey Engagements

*Status of goals:* 146 outreach events; 6 vanpool or rideshare meetings; 3 Survey Engagements.

Preliminary planning continues for a new series of “online” workshops for South Bay Employee Transportation Coordinators to be produced starting in fall 2021.

Metro Express Lanes (MEL) (Contract period November 15, 2020 – November 14, 2021)

Because of COVID-19 restrictions, all SBCCOG outreach events continue to be held virtually. In support of the MEL marketing goals, SBCCOG staff continued to organize and plan a virtual calendar of events for the 2021 calendar year where Metro’s MEL program materials are distributed. MEL is also promoting ongoing in SBCCOG publications.

II. MARKETING, OUTREACH, & IMPLEMENTATION

Outreach Events

In April

- |                                 |                               |
|---------------------------------|-------------------------------|
| 0- Virtual Community Event      | 1 – Business Event            |
| 4 - Virtual Networking Meetings | 1 – In person Community Event |
| 4 – Virtual Workshops           |                               |

For the period July 1, 2020 through March 2021:

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• 16 Virtual Community Events</li> <li>• 12 Virtual Business Events</li> <li>• 54 Virtual Networking Meetings</li> </ul> | <ul style="list-style-type: none"> <li>• 23 Virtual Workshop</li> <li>• 2 In person Community Event</li> </ul> |
|---|--|

**Media**

Top Social Media Posts & Email Marketing Campaigns (*April*):

Channel	Post	Exposure	Engagements ( <i>clicks, shares, comments</i> )
SBCCOG Facebook	<u>“Micromobility refers to small, lightweight vehicles operating at slow speeds, most often for short trips. They are human-powered or electric and zero-emission. Visit our story map and take our survey on the proposed Local Travel Network...”</u>	1,700 impressions	196 engagements
SBCCOG Facebook	<u>“Do you own a bicycle? Then you are already a micromobility user. Take our survey and learn more about how the SBCCOG’s proposed Local Travel Network could save you money on fuel and take the South Bay a step closer to zero GHG emissions...”</u>	685 impressions	239 engagements
SBCCOG Twitter	<u>“Department of Beaches and Harbors offers access mats at 3 South Bay beaches—Dockweiler State Beach, Manhattan Beach and Torrance Beach. These mats provide a firmer surface for wheelchairs &amp; other mobility aids. Learn more about it...”</u>	811 impressions	10 engagements
Email Marketing	REMINDER: Tomorrow’s West Basin Firescaping Workshop: April 21, 2021	15,381 recipients (18% open rate)	6% click through rate

Social Media Followers – Year-Over-Year Comparison (*April*):

SBCCOG	2020	2021	Percent Increase
Twitter	242	322	33%
Facebook	121	173	43%

SBESC	2020	2021	
Twitter	555	568	2%
Facebook	755	757	0.03%
LinkedIn	133	145	9%

Earned Media – TV, Print, Online

Outlet	Link	Headline	Date	Quality	Relevance	Sentiment
Hawthorne Community Television	<a href="https://www.youtube.com/watch?v=6HOIgWFy6x">https://www.youtube.com/watch?v=6HOIgWFy6x</a> <u>U</u> (Featured a segment on the Change and Save WBMWD program)	City News – April 9, 2021 Edition	4/13/21	High	High	Positive

**Volunteer Program**

*Status of Program:* .0 hours April 2021

Grand total as of 4/30/2021 - 20,335 (starting April 2008)

Volunteer participation remains low due to COVID-19.



## South Bay Cities Council of Governments

May 3, 2021

TO: SBCCOG Transit Operators Working Group –5/6/21 meeting  
 SBCCOG Transportation Committee - 5/10/21 meeting  
 SBCCOG Infrastructure Working Group –5/12/21 meeting  
 SBCCOG Board of Directors –5/27/21 meeting

FROM: Steve Lantz, SBCCOG Transportation Director

RE: SBCCOG Transportation Update Covering April 2021

### **Adherence to Strategic Plan:**

*Goal A: Environment, Transportation and Economic Development.* Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

### **Federal**

#### **American Rescue Plan Provides Transit Opportunity To Plan Now For Post-COVID Travel Patterns**

Last year, two stimulus packages totaling \$39 billion helped keep the trains and buses running, at least for the time being. And after the transit operators were given the newest fiscal shot, \$30.5 billion available from the just-passed American Rescue Plan, transit operators have been able to rescind some of the draconian measures being contemplated.

Several cities across the country are already moving to reinstate service closer to pre-pandemic levels. Los Angeles Metro will restore a 20% cut in rail and bus service by September 2021. A proposed 40% reduction in subway service was recently canceled by the New York City Transit Authority, and existing plans to modernize the country's largest transportation network were at least partially revived. Transit officials in Washington are scrapping plans to close nearly a quarter of the system's subway stations while cutting the number of bus lines by 50%.

While the American Rescue Plan one-time money is being spent, agencies have the opportunity to reimagine their services in the post-COVID commuter culture which may look much different than it did two years ago. The pandemic has disrupted the way many Americans earn a living. The number of those working remotely has been approximately equal to the number of those taking transit for some time. But that may radically change in a post-pandemic world. For example, a recent survey by the Partnership for New York City, a nonprofit organization of business leaders, found that less than half of Manhattan's one million office workers are expected to return by September.

After the last federal stimulus dollar is spent, state and local governments may find it difficult to subsidize transit at previous levels. Also, revenue from fares is unlikely to rebound anytime soon. The pandemic-induced disruptions on public transportation will still be felt for years to come as planners balance budgets with the need for service that accommodates essential on-site workers and the new travel patterns in the post-pandemic economy.

### **Federal Transit Administration Offers \$10M For Transit-Oriented Development Planning**

The U.S. Federal Transit Administration (FTA) has opened the application period for the agency's Transit-Oriented Development (TOD) Planning pilot program. A total of \$10 million will be awarded to projects nationwide. Applications will be accepted through June 21<sup>st</sup>.

The TOD Planning pilot program funds projects that increase transit access and encourage ridership with mixed-use and mixed-income development near public transportation projects. Eligible projects include comprehensive planning studies around commuter rail, light rail, heavy rail, or bus rapid transit systems with a designated right-of-way. Funding also will support projects that help connect communities, promote equitable delivery of benefits to underserved communities, combat climate change, improve access to affordable housing, and advance environmental justice.

Applicants must be existing FTA recipients to qualify for funding. This means they either are an entity with land use planning authority in the project corridor or are a project sponsor of an eligible transit project. They also must partner to conduct the planning work.

### **White House Hopes To See \$2.25 Trillion Infrastructure Bill Passed By Summer**

President Biden hopes to see Congress pass his infrastructure and climate proposal by this summer, but even Democrats view the timeline as ambitious for such a large package, and it's possible that it could take several months to get a bill through.

The package would fund improvements to roads and bridges, expand broadband and invest in climate-friendly technologies. The measure would be paid for by increasing the corporate tax rate.

Republicans have already voiced opposition to the package and have proposed a \$568 billion package. The Republicans' framework covers a far narrower swath of infrastructure projects than Mr. Biden's. It would allocate \$299 billion to roads and bridges — more than double the figure the president proposed — and set aside \$61 billion for public transit, \$44 billion for airports, \$65 billion in broadband infrastructure, \$20 billion for rail and \$35 billion for drinking water and wastewater. Although their two-page outline does not identify funding sources, Republican leaders have said they would not support an increase in corporate taxes, as Mr. Biden has proposed, or a repeal of the cap on the state and local tax deduction, which some Democrats have championed.

The White House has said it would prefer to pass the proposal with bipartisan support but has not ruled out using budget reconciliation to get the bill through Congress without any GOP votes.

### **USDOT Makes \$1 Billion Available For Competitive RAISE Grants**

The U.S. Department of Transportation (USDOT) on April 13<sup>th</sup> has published a Notice of Funding Opportunity (NOFO) for \$1 billion in its new Rebuilding American Infrastructure with Sustainability and Equity (RAISE) \$1 billion in Fiscal Year (FY) 2021 discretionary grant funding grants, formerly known as BUILD and TIGER grants.

Of the \$1 billion available in the 2021 RAISE grant program, up to \$30 million will be awarded to planning grants, including at least \$10 million to Areas of Persistent Poverty. The maximum grant award is \$25 million, and no more than \$100 million can be awarded to a single state. To ensure that the benefits of infrastructure investments benefit communities large and small the Department will award an equitable amount, not to exceed half of funding, to projects located in urban and rural areas respectively. Projects for RAISE funding will be evaluated based on merit criteria that include safety, environmental sustainability, quality of life, economic competitiveness, state of good repair, innovation, and partnership. Within these criteria, the Department will prioritize projects that can demonstrate improvements to racial equity, reduce impacts of climate change and create good-paying jobs.

The USDOT will be hosting a series of webinars regarding RAISE grants in the coming weeks and

the deadline to submit an application is July 12, 2021. A link to the USDOT's press release with respect to RAISE grants can be found [here](#),

### **White House Releases "Skinny Budget" For Fiscal Year 2022**

President Biden's proposed Budget for Fiscal Year would increase transportation spending by approximately 14%. The discretionary requests include \$625 million for a new low-carbon intercity rail program, \$2.5 billion for the transit Capital Investment Grant (CIG) program, \$250 mil for purchase of low and no-emission buses, \$1 billion for the RAISE grant program and \$110 million in a competitive Thriving Communities Initiative Pilot that is intended to advance transportation equity by improving access to destinations and fostering community vibrancy.

### **New MUTCD Traffic Manual 'To Fall Asleep By' Stirs Call for Complete Overhaul**

The Federal Highway Administration's (FHWA) Manual of Uniform Traffic Control Devices (MUTCD) is an 862-page sleep inducing, guide that has provided uniformity of traffic signs and signals across the nation since 1935. However, the update released in March has ignited a tussle over how the federal government approaches transportation policy between the FHWA and pedestrian advocates, bicycle coalitions and advocates for multimodal transportation who say the manual is a relic of an era when the automobile was king.

The Federal Highway Administration can theoretically withhold federal dollars to communities that don't abide by the manual. Cities, meanwhile, often cite the manual as evidence that their streets were designed according to federal specifications when facing litigation over traffic issues.

Critics argue that the effectiveness of transportation should be assessed not only for how fast people and goods move but also for how safely our systems connect all modes of road users with jobs and education. They criticize the manual for applying a one-size-fits-all model to every street in the U.S. and are urging the FHWA to re-write the MUCTD to focus more on safety and equity, citing data that shows higher deaths in Black and Brown neighborhoods.

Pedestrian advocates increasingly see the potential for the manual to become a means to better protect them, arguing that for too long it has emphasized vehicle speed at the expense of safety. Among their key concerns is the 85th percentile speed rule, which recommends that agencies set speed limits based on the current traffic speeds on the road (within 5 miles per hour of the most-recently-documented 85th percentile speed of free-flow traffic).

## **State**

### **EPA To Allow California To Again Set Stricter Efficiency and Tailpipe Emissions Standards**

In a big rollback of a Trump-era revocation of California's right to set stricter-than-Federal tailpipe emission standards, the EPA on March 25<sup>th</sup> initiated the process to restore the state waiver of compliance with the federal fuel efficiency and emission standards. The EPA will seek the public's input at a June 2<sup>nd</sup> public hearing before it rescinds the 2019 Trump-era restriction. The move is significant as tailpipes are the biggest source of greenhouse gas pollution in California.

The proposed rule change would restore California's authority to set fuel efficiency and greenhouse gas emission standards for cars and SUVs, and to require car companies to sell more electric vehicles.

The state's special authority dates to the 1960s, when state officials acknowledged the smog enveloping Southern California as a public health crisis. By the time the federal government began to take an interest in enacting tailpipe emissions controls, California had already taken the lead.

### **Bill Would Eliminate Minimum Parking Requirements On Developments Near Transit**

A.B. 1401 was introduced on April 6<sup>th</sup> to prohibit cities from imposing minimum parking requirements on developments located within ½-mile of existing public transit which is defined as a high-quality transit corridor or a major transit stop. The bill would leave the amount of parking to be provided up to the developer rather than imposing a municipal minimum requirement.

According to Meea Kang, an affordable housing developer who currently serves as a director for the Council of Infill Builders, on-site minimum parking requirements can cost between \$30,000 and \$75,000 per space, which is passed on by developers to renters and homebuyers. SBCCOG opposes this bill.

### **The US Is Facing A Supply-Chain Crisis As 21 Cargo Ships Wait Off the Coast Of LA**

A US supply chain crisis is quietly brewing off the coast of Southern California as massive freighters wait for dock space at the two San Pedro ports to open up. California ports in Los Angeles and Long Beach account for about one-third of US imports. These ports operate as a primary source of imports from China and have been heavily congested for months. On a Wednesday in mid-April, 21 ships were anchored off the coast waiting for a dock with half of them carrying more than the equivalent of 10,000 20-foot containers.

Part of the problem is the ships are double or triple the size of the ships the ports served 10 or 15 years ago. They take longer to unload and more trucks, more trains, more warehouses are needed to put the cargo. In addition, consumer spending has risen dramatically during the pandemic with the ports setting records moving cargo. But they are overwhelmed.

As a result of California port delays, train and truck capacity limits, and the global container shortage, customers will likely face rising prices and limited options as commodities become increasingly difficult to obtain and produce and companies are forced to compete for containers and delivery dates.

## **Region**

### **Metro to Decide In May If Fareless Pilot Will Start In August 2021, Initially for Students**

For many years, public transit advocates have been pressing Metro to provide transit for free. During the COVID pandemic, Metro has essentially already been operating a “universal fareless pilot program” on all of its buses by not enforcing fare collection and boarding all passengers at the rear door of its buses. The debate is whether to continue free fares for all, offer free fare for some rider categories or resume fare enforcement for all riders. As Metro emerges from its COVID operations and resumes front-door boarding, the Board seems to be narrowing its options to implementing an 18-24-month pilot project that would provide TAP cards programmed to allow free travel for K-12 students, community college students, and/or low income riders on Metro or on all public transit agencies within the County.

Metro has historically discounted fare programs for low-income, student, and senior riders, but relatively cumbersome enrollment processes have kept enrollment in these programs fairly low. Approximately 70 percent of Metro riders could qualify for the agency’s low-income fare program – called LIFE (for Low-Income Fare is Easy). LIFE enrollment is currently only around 79,000 participants – around 40 percent of Metro’s 200,000+ core frequent riders. Metro estimates that 1.6 million L.A. County residents are eligible for LIFE. Another 15% of Metro riders purchase student passes.

If all three categories were allowed to ride free during the pilot program, Metro would forego more than 75% of its pre-pandemic fare revenue. Metro typically collected \$230-240 million per year in gross fare revenue (pre-COVID) while spending \$70 million to collect that revenue and enforce fare payment.

Even before the COVID-19 pandemic struck, transit ridership was dropping. Between 2014 and 2018, L.A. Metro lost more than 85.3 million annual boardings, a drop of more than 17.8%. In 2019, the system saw about 1.2 million weekday daily riders. At the height of the pandemic, ridership dropped to about

30% of pre-pandemic levels. The system is recovering riders slowly with current ridership at approximately 600,000, even while fare payment enforcement continues to be suspended. Once regular boarding resumes, Metro fares and passes will be half-off for at least six months – under a program approved in May 2020.

Many experts say the best way to move people out of their cars and into public transit is to increase the cost of driving. That could mean, for example, higher road tolls or raising the price of public parking. Metro is exploring congestion pricing as an element of its recovery initiatives. However, pilot programs could not be implemented before 2025 in downtown and three potential corridors.

## **Trends**

### **Street-Based Radar System Designed To Save Pedestrian Lives**

Many cars are now equipped with pedestrian-detecting radar systems, but those systems can still be blocked by obstacles such as buildings or other vehicles. A new setup is intended to get around that problem, by taking the radar to the streets at pedestrian-heavy locations such as bus stops, school zones or crosswalks.

Continuously scanning the area 100 times per second, each sensor unit is capable tracking 8 people at once by first identifying an object as being a person, and then ascertaining the speed and direction in which they're walking or running ... if they're moving at all, that is. Should the system determine that the person is heading toward the road at too fast of a speed – so that they're about to step out in front of oncoming traffic – it emits a warning signal. Such a wireless signal would be picked up by the vehicle-to-infrastructure (V2I) system in cars close by, causing an audio/visual alarm to sound/appear in any vehicles that might be about to hit the pedestrian. The system could perhaps even automatically activate those cars' brakes.

Additionally, even if no one were about to step onto the road, the system could still warn drivers to slow down if they were approaching an area where numerous people were milling about on the sidewalk. And because no cameras are involved, there shouldn't be any privacy concerns. The system is currently being developed as part of the HORIS project, by three separate branches of Germany's Fraunhofer research group.

### **At-Home Workers Want to Continue to Work From Home, At Least Part Time**

According to a survey released in mid-April by USC's Annenberg School for Communication and Journalism and the California Emerging Technology Fund, more than half of Californians surveyed who are now telecommuting want to keep working from home at least three days a week want to continue to telecommute after the pandemic ends. Just 18% are hoping they'll go back to in-person work every day.

The survey, looked at the impact that access to broadband internet has had on people's ability to work, learn and conduct doctor's visits remotely. Just over half of people with access to broadband internet were working at least some of the time from home.

Like other research on remote working during the pandemic, the survey found wealthier workers are more likely to telecommute than those who were considered "low income workers," who were twice as likely to report they are working in-person five days per week compared with higher earners.

Almost one-third of current telecommuters, 31%, say they would be happy working from home five days a week if they had that option. Lots of others want something in between their Zoom-based present and a full return to daily commuting. Just over 20% said they would like to work from home three to four days per week, and another 29% said one to two days of telecommuting were the right balance. The USC survey was based on phone interviews with 1,650 California residents conducted in English, Spanish, Mandarin and Vietnamese in February and March.

A separate survey released in April by the Bay Area Council, which asked how often today's telecommuters "anticipate" they will work in-person next year, as opposed to their preference, found 38% expect they'll be back in the office five days a week, more than double the 16% that said they think they will work from home every day.

### **Self-Driving Cars That Watch You Watch Them Drive Are On The Horizon**

Full self-driving cars are taking longer to arrive than techno-optimists predicted a few years ago. In fact, in a financial filing on April 28<sup>th</sup>, Tesla acknowledged it may never be able to deliver a full self-driving car. But with features such as automated cruise control, steering assist and automatic highway lane changing, new cars already come loaded with driver-assist options.

The National Transportation Safety Board, after several fatal Tesla Autopilot crashes, has recommended that safety regulators require more robust systems than the one Tesla uses to keep drivers engaged. European regulators plan to require such systems be installed on every new car sold there by mid-decade.

The next evolutionary step for the human driver is to shift from operating the vehicle to supervising the systems that do to make sure humans are monitoring the car when they are not controlling its operation. Driver-monitoring systems come in two basic types: eye trackers and steering wheel sensors. In either case, if a driver is detected not paying attention, warnings are sounded through lights or sounds or both. If the driver doesn't reengage, the car pulls itself to the roadside and stops.

Driver-facing camera systems that monitors eye and head movements already have been deployed in tens of thousands of long-haul trucks, mining trucks and heavy construction vehicles, mainly to recognize drowsiness, alcohol or drug use, and general distraction. And steering wheel monitoring developers are worried that a set of weights hung from the steering wheel can fool the monitoring software.

Despite the technology maturing rapidly, there are potential nagging privacy and distraction issues to be resolved when a driver is not being paid to drive. There are concerns that storing images of a distracted driver may have privacy implications.

Freeing the driver from driving also opens up a controversial opportunity to insert real-time advertising into in-vehicle or smartphone screens during the "rider's" trip. As the focus of automakers shifts from the driving experience to the riding experience, monitoring systems likely will move beyond keeping drivers alert to analyzing their moods and expressions in order to "customize and personalize" that rider/supervisor experience. But there is a fear that, by recommending the right movie or providing a virtual coupon for a nearby Starbucks, more distractions will be added to compete with a rider's supervisory responsibilities.



City Attendance at Meetings

April 2021	Cities that attended																
Monthly Meetings	Carson	El Segundo	Gardena	Hawthorne	Hermosa Beach	Inglewood	Lawndale	Lomita	Manhattan Beach	Palos Verdes Estates	Rancho Palos Verdes	Redondo Beach	Rolling Hills	Rolling Hills Estates	Torrance	County of LA	Los Angeles
City Managers Meeting	S. Landers	S. Mitnick			S. Lowenthal		K. Chun			L. Guglielmo	A. Mhranian		E. Jeng	G. Grammer	A. Chaparyan		
GIS						E. Moreno			B. Shrewsbury						S. Lai		
Infrastructure Working Group			W. Mendoza T. Lott				J. Lee		E. Zandvliet			T. Semaan			J. Garcia A. Reyes	J. Ickis W. Johnson	
Legislative Briefing		D. Boyles C. Pirsztuk M. Guzman-Hurtado	R. Tanaka M. Henderson		S. Armato A. Crespi	J. Butts D. Faulk C. Matthews	R. Pullen-Miles S. Cuevas R. Felton M. Ceballos	B. Waite B. Uphoff M. Waronek S. Repp			J. Cruikshank M. Bright			B. Huff D. Stegura	G. Chen H. Ashcraft M. Griffiths A. Chaparyan E. Barthe-Jones Z. Gent	S. Lopez	A. Palacios
Parks and Rec		A. Hester	N. Sweeney S. Santin		J. Jones	S. Barnes			M. Leyman		C. Linder	L. Koike		C. Morquecho	J. La Rock	C. Cooper	
Planning Directors/Community Dev.					K. Robertson	C. Jackson		G. Kapovich S. Repp	C. Tai	B. Rindge	K. Rukavina			J. Naughton	O. Martinez		A. Palacios
Transit Operators Working Group			D. Pynn								M. Gombert	J. Rooney D. Amaya					
Transportation Committee	J. Jo	C. Pimentel E. Sassoon L. Xu		O. Valentine		J. Butts	J. Lee					C. Horvath T. Semaan L. Scott			J. Lee R. Plumb G. Chen J. Lee S. Furukawa A. Reyes J. Garcia J. Crump R. Plumb	L. Klipp L. O'Brien	

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# SBCCOG

# Proposed Budget FY2021-2022

May 27, 2021



**SOUTH BAY CITIES**  
COUNCIL OF GOVERNMENTS



# FISCAL YEAR 21-22 PROPOSED BUDGET Overview

	Mid-Year Budget FY 20-21	Proposed Budget FY 21-22	Amount Change	% Change
Estimated Revenues	\$4,457,257	\$4,360,008	(\$97,250)	(2.2%)
Estimated Expenditures	<u>4,443,804</u>	<u>4,592,066</u>	<u>148,262</u>	3.34%
Revenues less Expenditures	\$13,453	(\$232,057)	(\$245,511)	(1824.8%)
General Fund	<u>0</u>	<u>232,057</u>	<u>232,057</u>	0%
Estimated Balance	\$13,453	0	(\$13,453)	100%

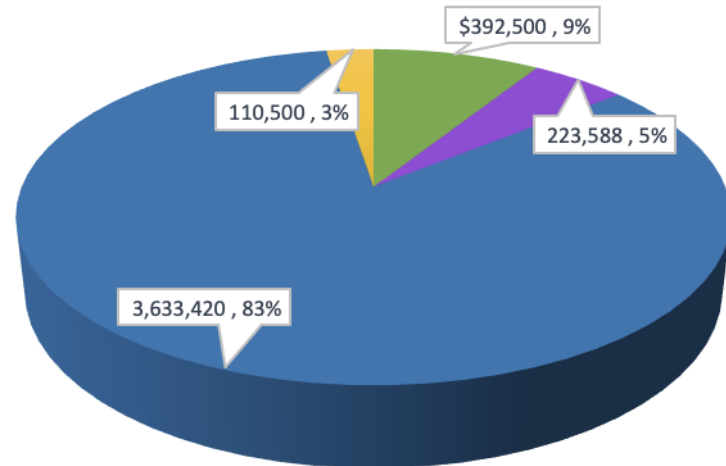


# FISCAL YEAR 21-22 PROPOSED BUDGET

## Revenues & Expenditures by Category

**ESTIMATED REVENUES FY 2021-2022:**

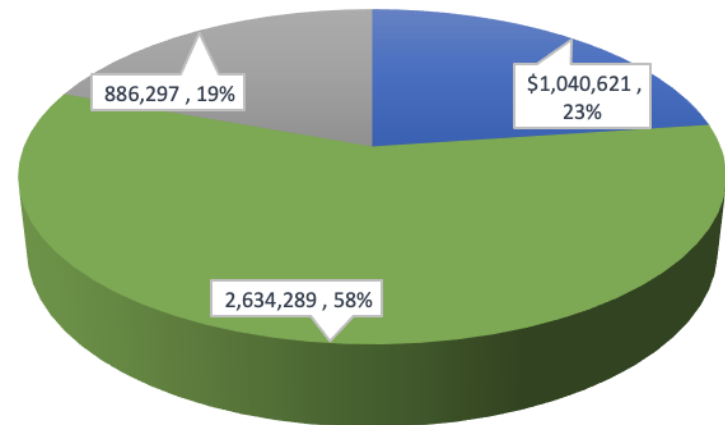
**\$4,360,008**



■ Dues ■ Other General Fund Revenues ■ Grant Revenues ■ Special Assessment

**ESTIMATED EXPENDITURES FY 2021-**

**2022: \$4,592,066**



■ Salaries & Benefits ■ Professional/Contractual ■ Supplies & Services



# FISCAL YEAR 21-22 PROPOSED BUDGET

## Revenue

---

### Revenues – 2.2% Decrease Compared to FY20-21 Mid-year

- **Noteworthy Decreases in Revenue**

- |  |      |
|--|------|
| 1. SoCalGas                                    | -55% |
| ▪ Project ending Dec'21                        |      |
| 2. LA County Homeless                          | -41% |
| ▪ Ended program (one-time funding)             |      |
| 3. LA County Homeless – Innovation Fund        | -28% |
| ▪ Contract time extension, no additional funds |      |
| 4. South Bay Fiber Network                     | -38% |
| ▪ Majority of construction completed           |      |



# FISCAL YEAR 21-22 PROPOSED BUDGET

## Revenue - (cont.)

---

- **Noteworthy Increases in Revenue**

1. Energy Coalition (REN) +80%
  - Extension of contract
  - Additional funding for FY21-22
2. Fiber – State of CA +275%
  - Increased program activity

- **New Revenue Sources**

1. LA County Homeless - Project Funds \$635,000
2. SCAG-REAP \$302,000



# FISCAL YEAR 21-22 PROPOSED BUDGET

## Expenditures

---

**Expenditures – 3.3% Increase Compared to FY20-21 Mid-Year**

- **Noteworthy Decreases in Expenses**

1. Contractual Services -10%
  - Fewer services for South Bay Fiber Network

- **Note: Increased Expenditures due to relaxing of COVID-19 restrictions**

1. Refreshments
2. Mileage Reimbursement
3. Meetings/Conferences
4. Newsletter



# FISCAL YEAR 21-22 PROPOSED BUDGET

## Expenditures – (cont.)

---

- **Other Increases in Expenditures**

- |   |     |
|---|-----|
| 1. Salaries & Benefits  | 20% |
| ▪ One additional staff + cost-of-living increases               |     |
| 2. Rent   | 24% |
| ▪ Paid 10-months rent in FY20-21, will pay 12 months in FY21-22 |     |
| 3. IT Services & Maintenance                                    | 73% |
| ▪ Website support, broadband access, Zoom, email blasts         |     |
| 4. City Reimbursements  | 76% |
| ▪ LA County Innovation and Homeless Project funds               |     |

# FISCAL YEAR 21-22 PROPOSED BUDGET

## Final Notes

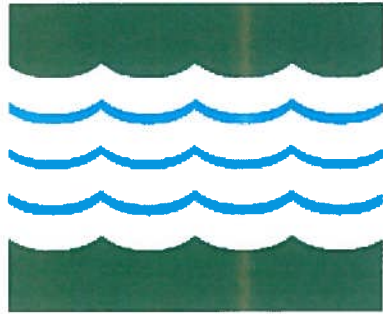
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- **Financial Impacts of COVID-19**
  - Loosening of Restrictions by State and County
  - Continuing to monitor
- **Potential New Revenue**
  - \$160,000 – CalTrans
  - \$ 50,000 – Energy Efficiency Pilot
- **Proposed FY21-22 Budget Recommended for Approval**



# Questions?

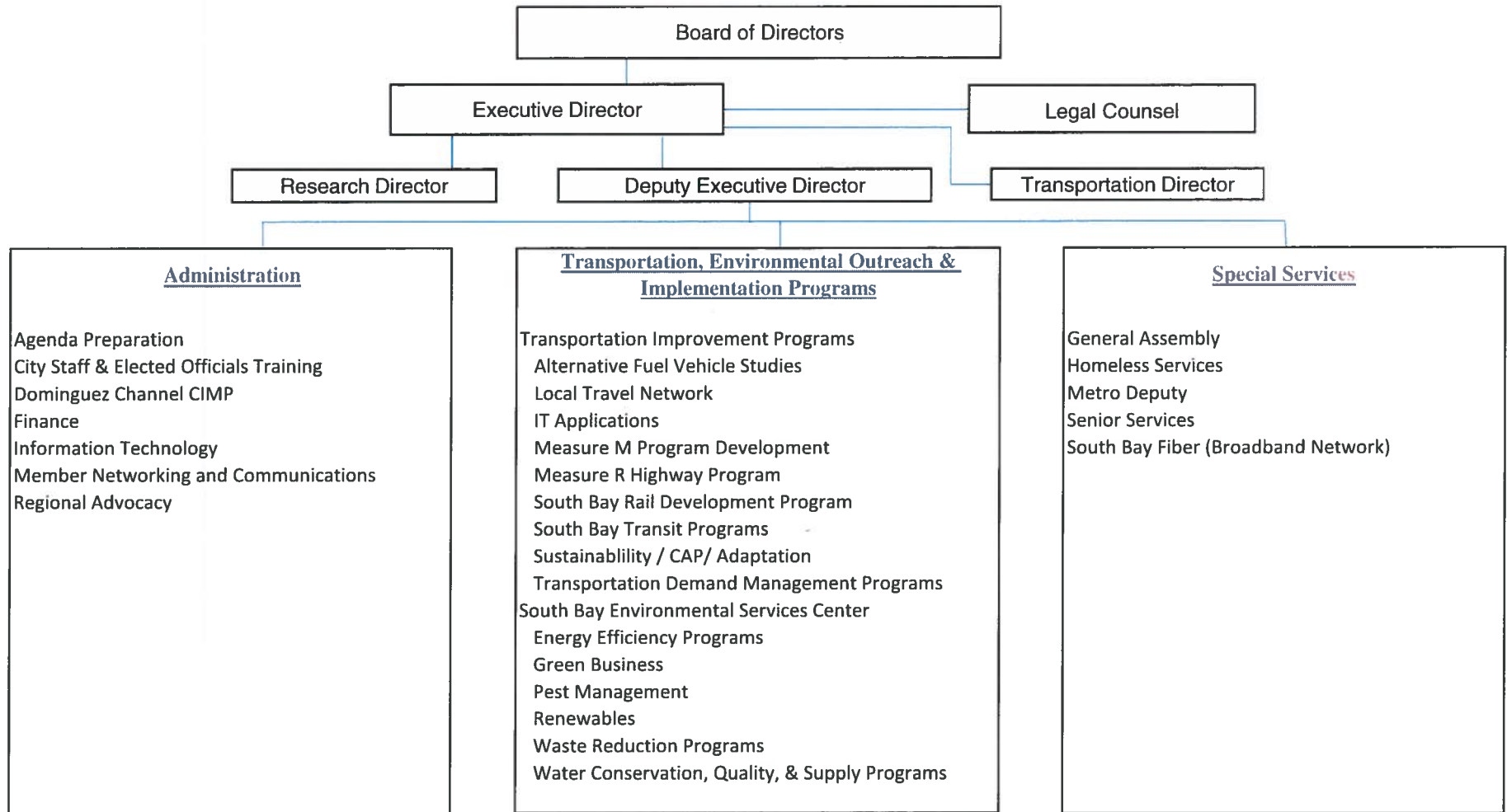


**SOUTH BAY CITIES**  
COUNCIL OF GOVERNMENTS

PROPOSED BUDGET  
FISCAL YEAR 2021-2022

May 27, 2021

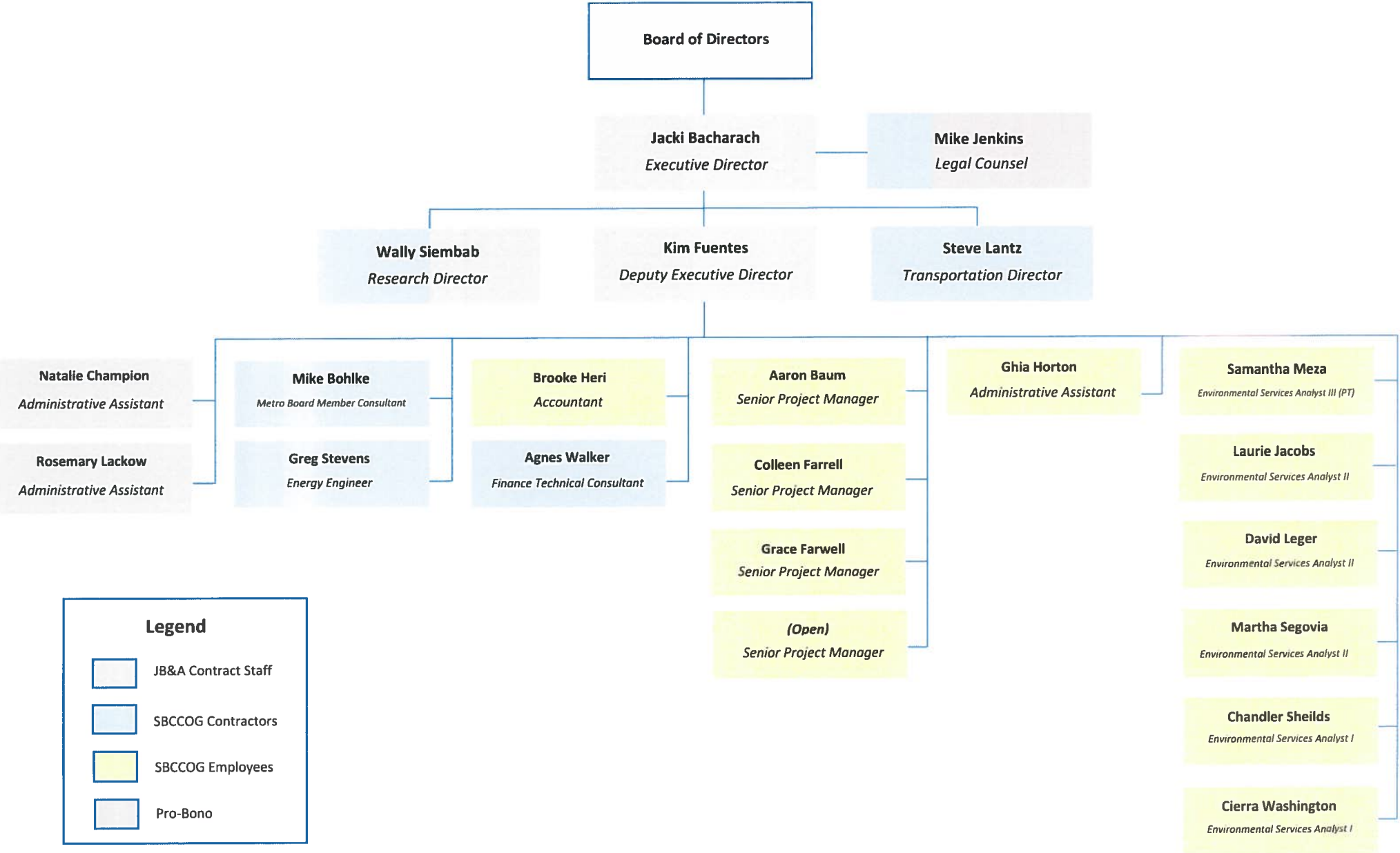
**SBCCOG  
ORGANIZATIONAL STRUCTURE  
PROPOSED BUDGET  
FISCAL YEAR 2021-2022**



- Goal A: Environment, Transportation and Economic Development**
- Goal B: Regional Advocacy**
- Goal C: Member Networking and Communications**
- Goal D: Organizational Stability**

# South Bay Cities Council of Governments

## Organizational Chart



**SBCCOG  
BUDGET SUMMARY  
PROPOSED BUDGET  
FISCAL YEAR 2021-2022**

	<u>ACTUAL FY 19-20</u>	<u>ADOPTED BUDGET FY 20-21</u>	<u>MID-YEAR BUDGET FY 20-21</u>	<u>YTD AS OF 03/31/21</u>	<u>PROPOSED BUDGET FY 21-22</u>	<u>INCREASE (DECREASE) PROPOSED BUDGET FY21-22/ MID-YEAR BUDGET FY20-21</u>	
						<u>AMOUNT</u>	<u>PERCENT</u>
<b><u>ESTIMATED REVENUES:</u></b>							
Dues	\$ 392,499	\$ 392,500	\$ 392,500	\$ 392,499	\$ 392,500	\$ -	-
Other General Fund Revenues	303,427	246,088	232,113	151,731	223,588	(8,525)	-3.67%
Grant Revenues	4,804,998	5,881,087	3,832,645	2,530,585	3,633,420	(199,225)	-5.20%
Special Assessment	-	-	-	-	110,500	110,500	-
<b>Total Revenues</b>	<b>\$ 5,500,924</b>	<b>\$ 6,519,675</b>	<b>\$ 4,457,258</b>	<b>\$ 3,074,815</b>	<b>\$ 4,360,008</b>	<b>\$ (97,250)</b>	<b>-2.18%</b>
<b><u>EXPENDITURES:</u></b>							
Salaries & Benefits	\$ 639,481	\$ 922,014	\$ 866,797	\$ 608,735	\$ 1,040,621	\$ 173,824	20.05%
Professional/Contractual	4,451,321	4,733,070	2,871,593	1,939,980	2,634,289	(237,304)	-8.26%
Supplies & Services	244,620	634,131	573,188	221,265	886,297	313,109	54.63%
<b>Sub Total Expenditures</b>	<b>\$ 5,335,422</b>	<b>\$ 6,289,215</b>	<b>\$ 4,311,578</b>	<b>\$ 2,769,980</b>	<b>\$ 4,561,207</b>	<b>\$ 249,629</b>	<b>5.79%</b>
<i>Moving Expenses</i>	<i>61,338.00</i>	<i>42,226</i>	<i>42,226</i>	<i>8,329</i>	<i>10,000</i>	<i>(32,226)</i>	<i>-76.32%</i>
<i>Website Redesign</i>	<i>-</i>	<i>100,000</i>	<i>90,000</i>	<i>19,704</i>	<i>20,859</i>	<i>(69,141)</i>	<i>-76.82%</i>
<b>Total Expenditures</b>	<b>\$ 5,396,760</b>	<b>\$ 6,431,441</b>	<b>\$ 4,443,804</b>	<b>\$ 2,798,012</b>	<b>\$ 4,592,066</b>	<b>\$ 148,262</b>	<b>3.34%</b>
<b>Revenues less Expenditures</b>	<b>\$ 104,164</b>	<b>\$ 88,234</b>	<b>\$ 13,454</b>	<b>\$ 276,803</b>	<b>\$ (232,057)</b>	<b>\$ (245,511)</b>	<b>-1824.82%</b>
<b>General Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>232,057</b>	<b>232,057</b>	<b>-</b>
<b>Estimated Balance</b>	<b>\$ 104,164</b>	<b>\$ 88,234</b>	<b>\$ 13,454</b>	<b>\$ 276,803</b>	<b>\$ 0</b>	<b>\$ (13,454)</b>	<b>-100.00%</b>

**RESERVES:**

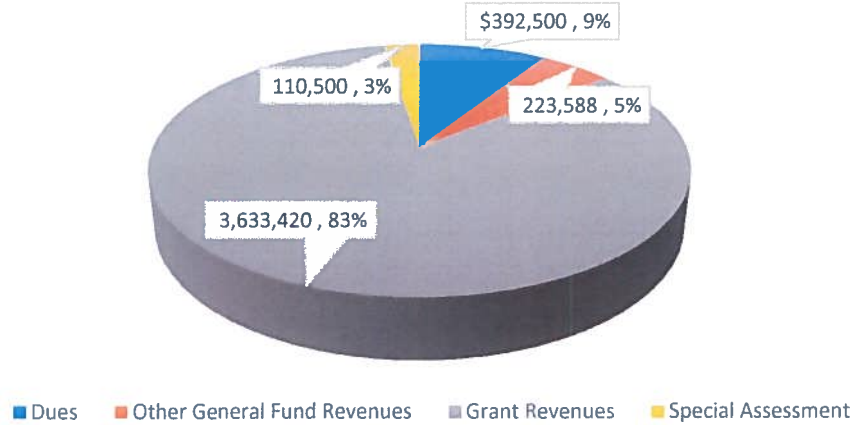
<b>Contributions to Reserve:</b>	<b>Amount</b>
Prior to FY15-16	\$ 53,372
FY 15-16 Plus Interest Earnings	20,192
FY 16-17 Plus Interest Earnings	20,349
FY 17-18 Plus Interest Earnings	20,939
FY 18-19 Plus Interest Earnings	22,297
FY 19-20 Plus interest Earnings	22,743
FY 20-21 Reserve	90,000
FY 21-22 Reserve- fully funded	155,108
<b>Total in LAIF thru 6/30/22</b>	<b>\$ 405,000</b>
Reserve Goal	\$ 405,000

**Potential Grant Revenue for 2021-2022**

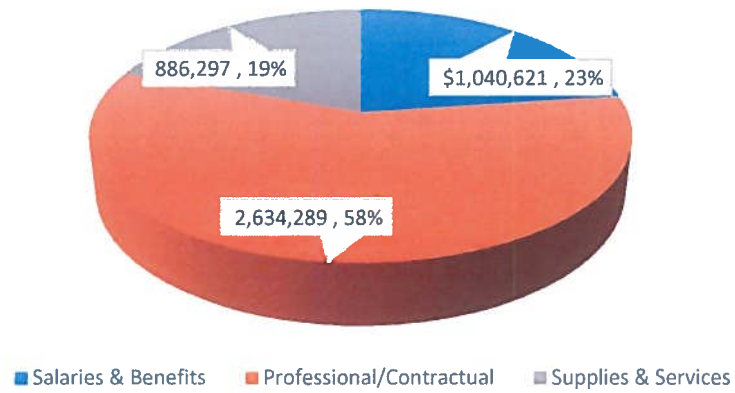
CalTrans	160,000	Total amt is \$450K, with \$160K for staff
Energy Efficiency Pilot	50,000	New funding to run Nov. 2021 - Jun. 30, 2022
	<b>210,000</b>	

**SBCCOG  
ESTIMATED REVENUES / EXPENDITURES CHARTS  
PROPOSED BUDGET  
FISCAL YEAR 2021-2022**

**ESTIMATED REVENUES FY 2021-2022: \$4,360,008**



**ESTIMATED EXPENDITURES FY 2021-2022: \$4,592,066**



**SBCCOG**  
**ESTIMATED REVENUE DETAILS**  
**PROPOSED BUDGET**  
**FISCAL YEAR 2021-2022**

REVENUE SOURCE:	ACCOUNT CODE	ACTUAL FY 19-20	ADOPTED BUDGET FY 20-21	MID-YEAR BUDGET FY 20-21	YTD AS OF 03/31/21	PROPOSED BUDGET FY 21-22	INCREASE (DECREASE) PROPOSED BUDGET FY21-22/ MID-YEAR BUDGET FY20-21	
							AMOUNT	PERCENT
Dues	4020	\$ 392,499	\$ 392,500	\$ 392,500	\$ 392,499	\$ 392,500	\$ -	-
General Assembly Sponsorship	4050	66,750	40,000	40,000	45,750	40,000	-	-
Holiday Light Exchange	4055	1,000	-	-	-	-	-	-
Training	4060	-	-	-	-	-	-	-
MTA South Bay Deputy	4070	102,271	106,288	102,270	77,161	106,288	4,018	3.93%
Interest Income	4090	63,318	30,000	20,000	16,777	12,000	(8,000)	-40.00%
Green Business Assist Program	4125	12,000	12,000	12,000	12,000	7,500	(4,500)	-37.50%
Reimbursable Expense	4190	-	-	-	-	-	-	-
CIMP Dominguez Channel Admin Fee	4810	57,800	57,800	57,800	-	57,800	-	-
Miscellaneous Revenue	4999	288	-	43	43	-	(43)	-
<b>Sub-total General Fund Revenues</b>		<b>\$ 695,926</b>	<b>\$ 638,588</b>	<b>\$ 624,613</b>	<b>\$ 544,230</b>	<b>\$ 616,088</b>	<b>\$ (8,525)</b>	<b>-1.36%</b>
GBN - Hawthorne	4126	\$ 20,000	\$ 20,000	\$ 19,194	\$ 9,198	\$ -	(19,194)	-100.00%
GBN - Torrance	4127	24,500	20,000	21,850	8,675	-	(21,850)	-100.00%
SCG-DWP Outreach	4512	40,000	40,000	40,000	20,000	40,000	-	-
SCG Contract	4513	39,979	50,000	98,000	71,057	44,000	(54,000)	-55.10%
WBMWD Contract	4520	155,006	174,980	174,980	110,049	185,204	10,224	5.84%
Sanitation District	4525	49,000	49,000	49,000	36,750	49,000	-	-
Torrance Water	4540	29,000	29,000	29,000	21,750	29,000	-	-
CalTrans LTN	4544	235,616	103,657	93,104	98,103	-	(93,104)	-100.00%
Metro Vanpool / Shared Mobility	4545	50,000	50,000	50,000	37,145	50,000	-	-
Metro Express Lane	4546	34,000	48,000	48,000	36,000	48,000	-	-
Measure R	4570	129,287	88,000	39,110	31,464	24,450	(14,660)	-37.48%
PACE (HERO, Ygrene)	4580	1,016	1,100	1,050	901	600	(450)	-42.86%
Integrated Pest Management	4589	2,100	2,300	2,750	2,750	5,500	2,750	100.00%
Energy Coalition (REN)	4592	19,244	100,000	100,000	48,786	180,844	80,844	80.84%
ICF Resources (REN)	4593	-	-	25,000	13,135	20,410	(4,590)	-18.36%
Homeless (PATH)	4600	25,000	25,000	25,000	18,750	25,000	-	-
Homeless - LA County	4601	44,756	79,000	134,922	125,214	79,000	(55,922)	-41.45%
Homeless - LA County- Innovation Fund	4602	-	739,685	564,685	140,229	403,868	(160,817)	-28.48%
Homeless - LA County- Project Funds	4603	-	-	-	-	635,000	635,000	-
Water Replenishment District	4610	50,000	50,000	60,000	45,000	60,000	-	-
Measure M	4611	53,742	60,000	50,000	24,037	26,400	(23,600)	-47.20%
South Bay Fiber Network (SBFN)	4612	3,591,330	4,101,365	2,187,000	1,619,039	1,350,144	(836,856)	-38.27%
Fiber - State of CA	4613	5,984	50,000	20,000	12,555	75,000	55,000	275.00%
SCAG REAP	4011	-	-	-	-	302,000	302,000	-
<b>Sub-total Grant Revenues</b>		<b>\$ 4,804,998</b>	<b>\$ 5,881,087</b>	<b>\$ 3,832,645</b>	<b>\$ 2,530,585</b>	<b>\$ 3,633,420</b>	<b>\$ (199,225)</b>	<b>-5.20%</b>
Special Assessment	4026	-	-	-	-	110,500	110,500	-
<b>Total Estimated Revenues</b>		<b>\$ 5,500,924</b>	<b>\$ 6,519,675</b>	<b>\$ 4,457,258</b>	<b>\$ 3,074,815</b>	<b>\$ 4,360,008</b>	<b>\$ (97,250)</b>	<b>-2.18%</b>

**SBCCOG  
EXPENDITURE DETAILS BY ACCOUNT  
PROPOSED BUDGET  
FISCAL YEAR 2021-2022**

EXPENDITURE CATEGORY	ACCOUNT CODE	ACTUAL FY 19-20	ADOPTED BUDGET FY 20-21	MID-YEAR BUDGET FY 20-21	YTD AS OF 03/31/21	PROPOSED BUDGET FY 21-22	INCREASE (DECREASE) PROPOSED BUDGET FY21-22/ MID-YEAR BUDGET FY20-21	
							AMOUNT	PERCENT
Salaries/Regular	6010	\$ 498,933	\$ 739,070	\$ 694,792	\$ 493,370	\$ 806,450	\$ 111,658	16.07%
Salaries/Part-Time	6030	-	5,520	8,400	-	44,520	36,120	430.00%
Overtime	6011	490	1,400	1,400	1,197	1,400	-	-
Medical/Deferred Comp	6012	65,000	92,400	82,100	60,400	92,400	10,300	12.55%
Life Insurance	6013	1,078	1,663	1,474	1,071	1,663	189	12.84%
Social Security	6014	31,551	46,165	43,021	30,505	52,760	9,739	22.64%
Medicare	6015	7,379	10,797	10,061	7,134	12,339	2,278	22.64%
FUTA	6016	392	743	743	485	1,094	351	47.20%
California SUI-ER	6017	4,053	5,116	5,116	5,013	7,534	2,418	47.27%
Workers' Comp	6018	5,491	8,200	8,200	4,672	8,200	-	-
Employee Reimbursable Expense	6019	4,180	5,940	6,490	4,888	7,260	770	11.86%
Vacation/Floating Holiday Payoff	6020	-	5,000	5,000	-	5,000	-	-
Severance Pay	6035	-	-	-	-	-	-	-
Accrued Leave - expense	6036	20,934	-	-	-	-	-	-
<b>Sub-total Salaries &amp; Benefits</b>		<b>\$ 639,481</b>	<b>\$ 922,014</b>	<b>\$ 866,797</b>	<b>\$ 608,735</b>	<b>\$ 1,040,621</b>	<b>\$ 173,824</b>	<b>20.05%</b>
Office Supplies	6201	\$ 6,586	\$ 7,500	\$ 7,000	\$ 4,549	\$ 7,500	\$ 500	7.14%
Postage	6202	554	1,200	1,200	627	1,200	-	-
Refreshments	6203	16,142	25,500	1,000	406	12,000	11,000	1100.00%
Membership Dues	6204	10,276	11,500	11,500	8,781	11,500	-	-
Mileage Reimbursement	6205	5,582	6,871	2,500	1,503	4,500	2,000	80.00%
Meetings/Conferences	6206	4,292	6,840	2,000	1,859	6,840	4,840	242.00%
Special Events/General Assembly	6224	9,587	40,000	40,000	24,765	40,000	-	-
Staff Training/Development	6207	545	2,500	2,500	42	2,500	-	-
Newsletter	6208	6,712	11,424	4,354	3,015	11,424	7,070	162.38%
Audit Fees	6209	6,578	6,000	6,000	6,000	6,000	-	-
Contractual Services	6210	4,035,321	4,313,070	2,451,593	1,624,980	2,214,289	(237,304)	-9.68%
Professional Services	6211	416,000	420,000	420,000	315,000	420,000	-	-
Rent	6212	61,591	136,100	104,787	94,308	129,516	24,729	23.60%
Equipment Lease	6213	8,190	9,960	5,603	4,202	7,800	2,197	39.21%
Telephone	6214	7,672	8,400	8,536	6,420	8,611	75	0.88%
IT Services/Maintenance	6215	62,876	36,616	21,396	21,628	36,963	15,567	72.76%
Software/Hardware	6216	7,100	14,133	14,133	7,033	14,643	510	3.61%
Liability Insurance	6217	2,248	2,300	2,300	2,129	2,300	-	-
Subscription/Advertising	6218	240	1,000	1,000	150	1,000	-	-
Miscellaneous Supplies/HLE	6219	106	-	142	142	-	(142)	-100.00%
Specialty Legal Services	6220	4,725	10,000	10,000	2,316	5,000	(5,000)	-50.00%
City Reimbursements	6222	-	295,287	326,237	30,950	576,000	249,763	76.56%
Miscellaneous Expenses	6225	920	1,000	1,000	440	1,000	-	-
Uncollected Accounts Receivable	6226	22,098	-	-	-	-	-	-
<b>Sub-Total Supplies &amp; Services</b>		<b>\$ 4,695,941</b>	<b>\$ 5,367,201</b>	<b>\$ 3,444,781</b>	<b>\$ 2,161,245</b>	<b>\$ 3,520,586</b>	<b>\$ 75,805</b>	<b>2.20%</b>
Moving Expenses	6221	61,338	42,226	42,226	8,329	10,000	(32,226)	-76.32%
Website Redesign	6032	-	100,000	90,000	19,704	20,859	(69,141)	-76.82%
<b>Total Operating Expenditures</b>		<b>\$ 5,396,760</b>	<b>\$ 6,431,441</b>	<b>\$ 4,443,804</b>	<b>\$ 2,798,012</b>	<b>\$ 4,592,066</b>	<b>\$ 148,262</b>	<b>3.34%</b>



**SBCCOG  
APPROVED SALARY SCHEDULE BY POSITION /  
PROFESSIONAL-CONTRACTOR LABOR DISTRIBUTION  
PROPOSED BUDGET  
FISCAL YEAR 2021-2022**

POSITION	SALARY
Administrative Officer - Tier 1	\$ 91,000
Senior Project Manager - Tier 1	85,000
Accountant - Tier 3	81,000
Project Manager - Tier 3	78,000
Project Manager - Tier 2	71,000
Project Manager - Tier 1	64,000
Environmental Services Analyst III - Tier 3	87,000
Environmental Services Analyst III - Tier 2	82,000
Environmental Services Analyst III - Tier 1	77,000
Environmental Services Analyst II - Tier 3	72,000
Environmental Services Analyst II - Tier 2	67,000
Environmental Services Analyst II - Tier 1	62,000
Environmental Services Analyst I - Tier 3	57,000
Environmental Services Analyst I - Tier 2	53,500
Environmental Services Analyst I - Tier 1	50,500
Administrative Assistant - Tier 3	47,000
Administrative Assistant - Tier 2	40,000
Administrative Assistant - Tier 1	35,000
Part-time Hourly Staff (ESAs for events)	10,000

PROFESSIONAL SERVICES - 6211	TOTAL AMOUNT
Executive Director (JB) and staff - appx. Jacki Bacharach and Associates \$186,000 - appx. \$234,000 (subs to JB)	\$ 420,000
<b>CONTRACTOR SERVICES - 6210</b>	
Transportation Director - Steve Lantz	84,000
Research Director - Siembab Corp.	25,000
Energy Efficiency Engineer - GSE Solutions	32,000
Metro Deputy - Mike Bohlke	110,879
American Dark Fiber - Broadband - Measure M Fiber	1,276,144
Budget & Finance Consultant - Agnes Walker	6,000
LA County Homeless Innovation Client Aid - Pass-thru to PATH	230,266
SCAG-REAP - contractors not yet identified	237,000
Civic Spark - two fellows	58,000
Magellan	30,000
Additional consultants or staff as needed on contracts or project development	125,000
<b>Estimated Contractor Expenses FY 2020-2021</b>	<b>\$ 2,214,289</b>

**SBCCOG  
LIST OF ACRONYMS USED  
PROPOSED BUDGET  
FISCAL YEAR 2021-2022**

<u>ACRONYM</u>	<u>DEFINITION</u>	<u>ACRONYM</u>	<u>DEFINITION</u>
CA-SUI	California State Unemployment Insurance	LADWP	Los Angeles Department of Water & Power
CALCOG	California Council of Governments	LAIF	Local Agency Investment Fund
CAP	Climate Action Plan	LARC	Los Angeles Regional Coalition
CEC	California Energy Commission	LGSEC	Local Government Sustainability Energy Coalition
CIMP	Coordinated Integrated Monitoring Program	MEL	Metro Express Lanes
CPUC	California Public Utilities Commission	MTA	Metropolitan Transportation Authority
DWP	Department of Water & Power	LTN	Local Travel Network
EUC	Energy Upgrade California	PACE	Property Assessed Clean Energy
EV	Electric Vehicle	PATH	People Assisting the Homeless
FTE	Full Time Equivalent	PUC	Public Utilities Commission
FUTA	Federal Unemployment Tax Act	REN	Regional Energy Network
FY	Fiscal Year	SB	South Bay
GA	General Assembly	SBCCOG	South Bay Cities Council of Governments
GBC	Green Building Challenge	SBFN	South Bay Fiber Network
GBN	Green Business Network	SBWIB	South Bay Work Investment Board
GSW	Golden State Water	SCE	Southern California Edison
HERO	Home Energy & Resources Organization	SCG	Southern California Gas
HLE	Holiday Light Exchange	WBMWD	West Basin Metropolitan Water District
ICLEI	International Council for Local Environmental Initiatives	WRCOG	Western Riverside Council of Government
LA	Los Angeles	WRD	Water Replenishment District

**SBCCOG  
PROPOSED BUDGET NARRATIVE  
FISCAL YEAR 2021-2022  
May 27, 2021**

Last year's adopted budget was created without knowing what the effects of COVID-19 would be. At mid-year, the budget was adjusted to reflect the conditions at that time by reducing many of our expenses related to in-person events. All staff were working from home, there were no meetings in-house, nor outreach events.

For this year, FY2021-22, the budget reflects the loosening of state and county restrictions regarding in-person meetings and the result this action will have on operations. These changes are most notable in the expense section of the budget. They reflect increased in-person meetings, such as Steering Committee and Board meetings, as well as outreach opportunities.

The narrative below highlights overall budget changes with explanations for variances +/-5%:

**Budget summary:** The proposed budget for FY21-22 reflects a balanced budget. While revenues have decreased (\$97,250) or (2.18%), net expenditures have increased \$148,262 or 3.34% compared to the FY20-21 Mid-year Budget. The revenue decrease is due primarily to the South Bay Fiber project being in its last phase of network construction with more funds than anticipated expended in the 20-21 fiscal year. The budget is being balanced using the cash balances that have accrued.

**Estimated revenues:** As illustrated on the Estimated Revenue Details (page 4), the total General Fund revenues which include Dues, are projected to decrease by (\$8,525) or (1.36%). Revenues from grants decreased (\$199,225) or (5.2%). As stated above, this decrease is primarily due to the South Bay Fiber project.

Below is an explanation of some of the revenue increases and (decreases) with the corresponding account codes and descriptions on the revenue categories:

- Interest Income/4090 – decrease of (\$8,000) due to falling interest rates
- Green Business Assist Program/4125 – decrease of (\$4,500): this revenue is now being realized under WBMWD
- SCG-SoCalGas/4513 – decrease of (\$54,000) due contract ending mid-year in Dec '21
- WBMWD/4520 - increase of \$10,224 due to change in scope
- CalTrans LTN/4544 – decrease of (\$93,104) due to completion of project
- Measure R/4570 - decrease of (\$14,660) due to continued decrease in program activity
- PACE programs/4589 - decrease of (\$450) due to conclusion of HERO program
- Integrated Pest Management/4589 - increase of \$2,750 due to increase in scope of services
- Energy Coalition (REN)/4592 - increase of \$80,844 due to extension of contract and additional funding for new year
- ICF Resources (REN)/4593 – decrease of (\$4,590) due to a shift of funds from FY20-21 to FY21-22
- Homeless – LA County/4601 – decrease of (\$55,922) due to end of program (one-time funding)

**SBCCOG  
PROPOSED BUDGET NARRATIVE  
FISCAL YEAR 2021-2022  
May 27, 2021**

- *Homeless – LA County, Innovation Fund/4602* – decrease of (\$160,817) due to program extension with no additional funds
- *Homeless – LA County Project Funds/4603* – new funding of \$635,000 starting Jan 1, 2022
- *Measure M/4611* – decrease of (\$23,600) due to decrease in program activities
- *South Bay Fiber Network (SBFN)/4612* - decrease of (\$836,856) due to majority of construction being completed
- *Fiber – State of CA/4613* - increase of \$55,000 due to increased program activity
- *SCAG-REAP /4011* - new funding \$302,000 starting Jul 1, 2021
- *Special Assessment/4026* – new funding of \$110,500 to hire a planner
- *Contracts ended*
  - *GBN-Hawthorne/4126*
  - *GBN-Torrance/4127*
  - *CalTrans LTN/4544*

**Proposed expenditures/Salaries & Benefits:** The proposed expenditures (page 5) for the coming fiscal year show a *net* increase of \$148,262 or 3.34% compared to the FY20-21 mid-year adopted budget. The Salaries & Benefits portion of the budget increased \$173,824 or 20.05%, which reflects 1.5 additional staff.

Below is an explanation of the expenditure increases with the corresponding account codes and descriptions of the various expenditure categories:

- *Salaries/Regular/6010* – increase of \$111,658 reflects one additional staff plus cost-of-living increases
- *Salaries/Part-Time/6030* – increase of \$36,120 provides funding for a part-time Project Manager at 20 hours a month
- *Benefits/6012-6017* – increase of \$25,275: as salaries increase, benefits will have a relative increase, especially those benefits based on a percentage of salaries such as: Social Security, Medicare, and California SUI-ER
- *Employee Reimbursable Expense/6019* – increase of \$770 due to increase in staff

**Supplies & Services:** Overall, the Supplies & Services category shows a *net* increase of \$75,805 or 2.2%. The expense increase is due primarily to an increase in city reimbursements through LA County Homeless Innovation.

Below is an explanation of increases or (decreases) and the corresponding account codes and descriptions of the expenses:

- *Refreshments/6203* – increase of \$11,000 due to anticipated in-person events during the year (total budget projection is less than pre-COVID amount)
- *Mileage Reimbursement/6205* – increase of \$2,000 in anticipation of outreach events (total budget projection is less than pre-COVID amount)
- *Meetings/Conferences/6206* – increase of \$4,840 in preparation for increased travel and attendance at conferences (total budget projection is less than pre-COVID amount)

**SBCCOG  
PROPOSED BUDGET NARRATIVE  
FISCAL YEAR 2021-2022  
May 27, 2021**

- *Newsletter/6208* – increase of \$7,070 for additional printing of newsletter for outreach events (total budget projection is less than pre-COVID amount)
- *Contractual Services/6210* – net decrease of (\$237,304) reflects overall decrease in grant-related expenditures. Decreases include South Bay Fiber Network (SBFN) (\$739,897); S.Lantz (\$28,000); Siembab (\$65,000); GSE Solutions (\$28,000). Increases include LA County Homeless pass thru \$230,000; SCAG-REAP \$237,000; Civic Spark fellows \$58,000
- *Rent/6212* – increase of \$24,729: paid 10 months rent in FY20-21 due to rent abatement, will pay 12 months' rent in FY21-22
- *Equipment Lease/6213* – increase of \$2,197 expected due to current lease expiration Jan'22, as well as expected increase of in-office use
- *IT Services/Maintenance/6215* – increase of \$15,567 for website support, broadband access, Zoom and increased number of email blasts. Broadband costs were temporarily low during office move transitions and are now equivalent to pre-move costs, with increased bandwidth due to the South Bay Fiber Network Project.
- *Specialty Legal Services/6220* - decrease of (\$5,000) based on current spend rate
- *City Reimbursements/6222* – increase of \$249,763 LA County Homeless Innovation pass through funds for cities and new LA County Homeless Project funds
- *Moving Expenses/6221* – decrease of (\$32,226): new budget amount of \$10,000 to cover residual move-in expenses
- *Website Redesign/6032* – decrease of (\$69,141) reflects work done in FY20-21 and a decrease in total budgeted contract amount from \$90,000 to \$71,852. Remaining \$20,859 of \$71,852 contract carried over to new fiscal year

**Reserves:** Per the reserve policy, the target amount for reserves is \$405,000. These funds are from the following sources as shown on the Budget Summary (page 2):

- \$288,669 shall be accumulated in LAIF as of June 30, 2022. This amount includes \$53,372 reserve funds established prior to FY15-16 and \$106,520 from the 5-year dues increase with interest.
- \$ 90,000 from FY20-21
- \$155,108 from FY21-22 which will fully fund the reserve from the accrued cash balance

**SBCCOG**  
**CALCULATION OF ESTIMATED FUND BALANCE**  
**FOR JUNE 30, 2022**

<b>Fund Balance for June 30, 2020 per Audited Financial Statement</b>		<b>\$</b>	<b>1,111,352</b>
Revised Revenue Budget FY20-21	\$	4,457,257	
Less Adjustments:			
Energy Coalition	\$	(35,000)	
Homeless LA County		(248,000)	
LA DWP		(20,000)	
Measure M		(18,000)	
Fiber - State of CA		(32,500)	
Total Revenue Adjustments		(353,500)	
Adjusted Revised Revenue Budget FY20-21			4,103,757
Revised Expenditure Budget FY20-21		(4,443,804)	
Less Adjustments:			
Salaries & Benefits (staff not hired)	55,000		
Moving expenses not incurred	33,897		
Website Redesign expenses not incurred	20,859		
Total Expense Adjustments		109,756	
Adjusted Revised Expenditure Budget FY20-21			(4,334,048)
Estimated Fund Balance FY20-21			881,061
<b>Proposed Budget FY21-22</b>			
Estimated Revenues		4,360,008	
Estimated Expenditures		(4,592,066)	
Estimated Balance (Revenue over Expenditures)			(232,058)
Less Reserve for Contingencies:			
FY20-21		(90,000)	
FY21-22		(155,108)	
Total for Reserve			(245,108)
<b>Estimated Fund Balance June 30, 2022</b>		<b>\$</b>	<b>403,895</b>

Note: The SBCCOG has received a \$1.2million advance from the State of California for the fiber network, of which \$18,539 has been expended. This \$1.2 m is not part of the fund balance and is currently showing as a liability. The liability is offset by cash received. Should the funds not be used, they will be returned to the state.

## South Bay Cities Council of Governments

May 27, 2021

TO: SBCCOG Board of Directors

FROM: Nominating Committee, Olivia Valentine, Chair

RE: Nominating Committee Recommendation for 2021-2022 SBCCOG Officers

### **Adherence to the Strategic Plan**

***Goal D: Organizational Stability.*** Be a high performing organization with a clear path to long-term financial health, staffing continuity and sustained board commitment.

The Nominating Committee, whose members are Olivia Valentine, Britt Huff, Christian Horvath, and Jim Gazeley, presents the following slate of officers for the 2021-2022 fiscal year starting July 1, 2021 and ending June 30, 2022:

Chairman: Drew Boyles  
Mayor, El Segundo

1<sup>st</sup> Vice Chair John Cruikshank  
Mayor, Rancho Palos Verdes

2<sup>nd</sup> Vice Chair Cedric Hicks  
Council Member, Carson

The Board previously approved nominating 4 additional at large members to the Steering Committee in order to more deeply engage city council members in the work of the SBCCOG and to better prepare members to serve as future SBCCOG officers.

Recommended at large nominees to the Steering Committee are:

1. Hildy Stern, Council Member, Manhattan Beach
2. Rodney Tanaka, Council Member, Gardena
3. James Butts, Mayor, Inglewood
4. George Chen, Council Member, Torrance

All candidates have agreed to serve if elected.

### **RECOMMENDATION:**

The Board should receive the report of the Nominating Committee and open nominations from the floor for the officers and 4 at large Steering Committee positions.

Election of officers and at large Steering Committee members will be at the June Board meeting

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**Resolution No. 2021-01**

**A RESOLUTION OF THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS SUPPORTING THE IMPLEMENTATION OF A SUB-REGIONAL LOCAL TRAVEL NETWORK (LTN) BY THE CITIES OF THE SOUTH BAY THAT WILL PROMOTE, ENCOURAGE AND FACILITATE SAFE TRAVEL OF ZERO-EMISSION SLOW-SPEED VEHICLES WITHIN AND BETWEEN THE SOUTH BAY CITIES AND FURTHER THE SOUTH BAY'S GOALS FOR AN IMPROVED, SUSTAINABLE AND RESILIENT QUALITY OF LIFE.**

**WHEREAS**, Governor Newsom's Executive Order N-79-20 states that the climate change crisis is happening now, impacting California in unprecedented ways, and affecting the health and safety of too many Californians; and

**WHEREAS**, the Executive Order further states that Californians must accelerate actions to mitigate and adapt to climate change, and more quickly move toward a low-carbon, sustainable and resilient future; and

**WHEREAS**, the California Legislature enacted Senate Bill 375 (SB 375: Steinberg, 2008) to encourage integrated land use and transportation planning that supports air quality and public health goals and emphasizes reductions in vehicle miles traveled and emissions by promoting alternatives to driving, such as practical walking, biking, zero-emission vehicles and innovative transit options; and

**WHEREAS**, the promotion and use of slow-speed, zero-emission vehicles for short-trips is a critical and key Land-Use and Transportation strategy of the South Bay's Sub-regional Climate Action Plan for reducing Vehicle Miles Traveled (VMT) and GHG emissions (January 2018); and

**WHEREAS**, the South Bay Cities Council of Governments (SBCCOG) Board of Directors approved the South Bay Sustainable Strategy (SBSS) in September 2010 which calls for the need to identify and implement mobility alternatives to address congestion reduction and lifestyle enhancement goals; and

**WHEREAS**, the Regional Housing Needs Assessment (RHNA) requirements for the South Bay cities will require about 35,000 new households before 2030 which will add approximately 60,000 more vehicles to the area's congested streets significantly increasing vehicle trips and therefore expanding the need to reduce the vehicles miles travelled of South Bay trips; and

**WHEREAS**, the SBCCOG and its member cities have demonstrated their leadership and commitment to support these efforts by implementing local strategies such as the implementation of a Neighborhood Electric Vehicles (NEV) demonstration project, a program that demonstrated the reduction of greenhouse gas (GHG) emissions, air pollution, and congestion relief on the major streets as well as satisfying over 70% of daily trips; and

**WHEREAS**, the majority of South Bay trips are less than 3 miles, a robust neighborhood electric vehicle project using slow-speed, zero-emission vehicles on safe roads will reduce the cost of

mobility for residents with their significantly lower purchase price and operation and maintenance costs while significantly reducing vehicle related emissions and reliance on imported oil: and

**WHEREAS**, the Local Travel Network, as designed, will not remove any travel lanes but will establish a network of slow-speed, low-stress streets that, with relatively low-cost street treatments and wayfinding signage, will support the safe use of the growing market of personal zero-emission micromobility modes;

**NOW, THEREFORE BE IT RESOLVED**, that the South Bay Cities Council of Governments supports the findings of the South Bay Cities Council of Governments' Route Refinement Study for the implementation of a sub-regional Local Travel Network that will provide safe routes for slow-speed, zero-emission vehicles throughout the South Bay; and

**BE IT FURTHER RESOLVED**, that the South Bay Cities Council of Governments Board of Directors directs South Bay Cities Council of Government staff to work with all South Bay cities to draft and introduce a South Bay Neighborhood Electric Vehicle (NEV) Network Plan for review and adoption by the State Legislature if required; said NEV Network Plan, being a critical first step for the implementation of the Local Travel Network; and

**BE IT FURTHER RESOLVED**, that the South Bay Cities Council of Governments Board of Directors directs staff to work with the South Bay cities to promote, coordinate, and facilitate the implementation of a sub-regional Local Travel Network, and

**BE IT FURTHER RESOLVED**, that the South Bay Cities Council of Governments strongly recommends that the cities of the South Bay review, approve, and proceed to implement the Local Travel Network within their respective cities to provide a network of safe, slow-speed streets that will lower vehicle miles traveled, decrease GHG emissions and reduce the cost of mobility thereby enhancing the quality of life for South Bay residents.

PASSED, APPROVED, and ADOPTED this 27th day of May 2021.

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Olivia Valentine  
Chair

ATTEST:

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SBCCOG Board Secretary

**MONTHLY REPORTS FROM OUTSIDE AGENCIES**

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**TO: South Bay Cities COG Board of Directors**  
**FR: Jeff Kiernan, League of California Cities**  
**RE: Cal Cities Update & Priority Bill List for 5/27/2021 Meeting (prepared May 18)**

#### MAY REVISE TO THE STATE BUDGET

The League of California Cities has issued a detailed [analysis](#) of the Governor's \$267.8 billion revised May budget proposal. The revision is a full \$40 billion larger than the budget he proposed just four months ago and includes stimulus checks for most Californians, an expansion of small business grants and tax credits, \$20 billion in public education investments, \$11 billion in transportation systems, \$7 billion for broadband deployment, and \$5.1 billion in drought support.

Unlike the State which is working with a one-time surplus of more than \$75 billion, local governments are still facing a \$2 billion financial loss even *after* the American Rescue Plan Act funds from the federal government. For this reason, the League of California Cities has requested \$10 billion in state funds for local cities, including:

- **\$2 billion in direct & flexible aid** for those cities that still have local budget gaps after the distribution of the American Rescue Plan Act funds;
- **\$5 billion for evidence-based homelessness and housing solutions;**
- **\$3 billion for broadband infrastructure;**
- **\$225 million to help fund the mandates to divert organic waste from landfills** (SB 1383 implementation).

#### UPCOMING EVENTS

**June 3** from 6 – 7 PM [LA County Division General Membership Meeting w/ State Treasurer Fiona Ma](#) (virtual)

**August 5** from 6 – 8:30 PM LA County Division Annual Installation Ceremony & Dinner (*in-person!*)

**September 22 – 24:** League of California Cities Annual Conference in Sacramento. YES, we are currently anticipating this will be an in-person conference. Details as they become available at [www.CACities.org/AC](http://www.CACities.org/AC)

#### PRIORITY BILLS LIST

The League of California Cities is currently monitoring almost 1400 pieces of legislation and we have positions on nearly 70 bills. Due to the sheer volume of bills we are tracking, Cal Cities focuses on bills that are active and moving through the legislature. Our priority is to focus our advocacy on bills that have been assigned to a legislative committee and scheduled for a hearing. This practice helps Cal Cities avoid writing position letters on bills that may be amended prior to their first hearing or for bills that are never scheduled for a hearing.

Key legislative deadlines that will make or break bills are upon us... **May 7** was the deadline for non-fiscal bills to advance to the floor of their first house. **May 21** is the deadline for a fiscal bill to pass out of appropriations in the first house. **June 4** is the deadline for all bills to cross over to the other house. Any bills that do not meet these deadlines will become 2-year bills and will be on hold until JAN 2022.

Cal Cities lobbyists have identified these 16 bills as priorities at our recent Legislative Action Days:

- **[AB 14 \(Aguiar-Curry\)](#) Communications. Broadband Services. California Advanced Services Fund.** This measure would reform the existing California Advanced Services Fund (CASF) surcharge to help close the digital divide. Specifically, it would continue the collection of the CASF fund beyond its original 2022 sunset date, and make it easier for local governments to apply for these infrastructure grants. This would create a long-term sustainable funding source for cities for broadband deployment. Cal Cities Position: Support
- **[AB 215 \(Chiu\)](#) Housing Element: Regional Housing Need. Relative Progress Determination.** This measure would require cities to have a mid-cycle housing element consultation with the Department of Housing and Community Development (HCD) if housing production is below the regional average; require cities to amend their laws so as to attain HCD's "pro-housing designation" if housing production is substantially below the regional average; and allow the Attorney General to enforce violations of the Housing Crisis Act of 2019 (SB 330, Skinner). Cal Cities Position: Oppose

- **[AB 339 \(Lee\)](#) Local Government. Open and Public Meetings.** This measure was significantly amended on May 4 in the Assembly Local Government Committee to only require telephonic or internet based call-in options for city councils and boards of supervisors with jurisdictions larger than 250,000 people. The prior requirements related to translation and interpretation services have been moved and the amended measure now sunsets on December 31, 2023. Cal Cities Position: Oppose
- **[AB 377 \(Rivas\)](#) Water Quality. Impaired Waters.** This measure would overhaul the existing regulatory system for storm water and add significant costs to local governments to pay for storm water and water quality infrastructure. Additionally, AB 377 would circumvent the regulatory discretion and permitting processes of the State Water Resources Control Board and Regional Water Quality Control Boards, and impose strict penalties on cities who are not in compliance with State Water Resources Control Board orders. Cal Cities Position: Oppose. [Los Angeles County Division Position: Oppose.](#)
- **[AB 989 \(Gabriel\)](#) Housing Accountability Act. Appeals. Housing Accountability Committee.** This measure would establish a housing appeals committee and would establish procedures by which an applicant who proposes a housing development project pursuant to the Housing Accountability Act may appeal a local agency's decision on the project application to the committee. Cal Cities Position: Oppose
- **[AB 1401 \(Friedman\)](#) Residential and Commercial Development. Parking Requirements.** This measure would prohibit a local government from imposing a minimum parking requirement, or enforcing a minimum parking requirement, on residential, commercial, or other development if the development is located on a parcel that is within one-half mile walking distance of public transit or located within a low-vehicle miles traveled area. Cal Cities Position: Oppose
- **[SB 2 \(Bradford\)](#) Peace Officers. Certification. Civil Rights.** This measure would set standards for peace officer decertification and eliminates qualified immunity for peace officers and custodial officers, or public entities employing peace officers or custodial officers sued under the act. Cal Cities Position: Oppose
- **[SB 4 \(Gonzalez\)](#) Communications. California Advanced Services Fund. Deaf and Disabled Telecommunications Program. Surcharges.** This measure would reform the existing California Advanced Services Fund (CASF) surcharge to help close the digital divide. Specifically, it would continue the collection of the CASF fund beyond its original 2022 sunset date, and make it easier for local governments to apply for these infrastructure grants. This would create a long-term sustainable funding source for cities for broadband deployment. Cal Cities Position: Support. [Los Angeles County Division Position: Support.](#)
- **[SB 9 \(Atkins\)](#) Housing and Development. Approvals.** This bill would require a local government to ministerially approve a housing development containing two residential units in single-family residential zones. Additionally, this measure would require local governments to ministerially approve urban lot splits. Cal Cities Position: Oppose. [Los Angeles County Division Position: Oppose.](#)
- **[SB 16 \(Skinner\)](#) Peace Officers. Release of Records.** This measure would make every incident involving use of force, sustained findings of unlawful arrests and unlawful searches, and incidents where a peace officer or custodial officer engaged in conduct involving prejudice or discrimination on the basis of specified protected classes to be subject to disclosure. Additionally, SB 16 would require indefinite retention of all complaints and related reports or findings currently in the possession of a department or agency. Cal Cities Position: Oppose
- **[SB 210 \(Wiener\)](#) Automated License Plate Recognition Systems. Use of Data.** This measure would require Automated License Plate Reader data that does not match a hot list be destroyed within 24 hours. Cal Cities Position: Oppose
- **[SB 278 \(Leyva\)](#) Public Employees' Retirement System. Disallowed Compensation. Benefit Adjustments.** This bill would require public agencies to directly pay retirees and/or their beneficiaries disallowed retirement benefits using their general fund dollars. Cal Cities Position: Oppose. [Los Angeles County Division Position: Oppose.](#)
- **[SB 555 \(McGuire\)](#) Local Agencies. Transient Occupancy Taxes. Short-Term Rental Facilitator. Collection.** This measure would provide an opt-in program for cities to delegate short-term rental Transient Occupancy Taxes collection authority to the California Department of Tax and Fee Administration. Cal Cities Position: Oppose Unless Amended
- **[SB 556 \(Dodd\)](#) Street Light Poles, Traffic Signal Poles. Small Wireless Facilities Attachments.** This measure would directly conflict with Federal Communications Commission's adopted regulations on wireless services deployment. It would require local governments to make space available on street light poles, traffic signal

poles, utility poles, and other public infrastructure to telecommunications providers. Additionally, SB 556 would create ambiguity in the fees local governments can charge for access to their infrastructure. Cal Cities Position: Oppose. [Los Angeles County Division Position: Oppose.](#)

- **[SB 617 \(Wiener\)](#) Residential Solar Energy Systems. Permitting.** This measure would require every city in a county with a population of 150,000 or more, by September 2023, to implement an online, automated permitting platform that verifies code compliance and issues permits for a residential photovoltaic solar energy system and an energy storage system paired with a residential photovoltaic solar energy system. Cal Cities Position: Oppose
- **[SB 619 \(Laird\)](#) Organic Waste. Reduction Regulations.** This measure would seek to help local governments implement SB 1383 (Lara, 2016), and the subsequent CalRecycle organic waste regulations. Cal Cities Position: Support

In addition to the notations on the applicable bills above, the [Los Angeles County Division](#) has also taken positions on these bills of significant interest:

- **[AB 818 \(Bloom\)](#) Solid waste: premoistened nonwoven disposable wipes.** Establishes standardized labeling for single-use wet wipes to provide clear and consistent consumer information about what products are not safe to flush. Division Position: Support
- **[AB 1053 \(Gabriel\)](#) City selection committee: quorum: teleconferencing.** Would allow City Selection Committee meetings to lower quorum requirements to one-third and allow meetings to be conducted by teleconference and electronic means. Division Position: Support
- **[SB 15 \(Portantino\)](#) Housing development: incentives: rezoning of idle retail sites.** A reintroduction of last year's SB 1299, this bill would enable cities that rezone, build, and certify new occupancy of idle big box retail sites or commercial shopping centers into workforce multi-family housing to receive the average of the annual amount of sales tax revenue generated by that site for the last seven (7) years. The program would be administered by the Department of Housing and Community Development and requires annual appropriation by the legislature. Division Position: Co-Sponsor
- **[SB 342 \(Gonzalez\)](#) South Coast Air Quality Management District: board membership.** Would add two additional seats to the South Coast Air Quality Management District (SCAQMD) Governing Board to be filled by persons residing in and working directly with pollution-burdened and vulnerable communities and issues of environmental justice in the South Coast Air Basin. Division Position: Oppose Unless Amended
- **[SB 426 \(Rubio\)](#) Municipal separate storm sewer: financial capability analysis.** Would require the State Water Resources Control Board to adopt Financial Capability Assessment (FCA) guidelines for Municipal Separate Storm Sewer System (MS4) permittees that consider the costs to local jurisdictions. Division Position: Support
- **[SB 590 \(Allen\)](#) 2022 statewide primary election: terms of office.** Resolves an issue for some local city council terms caused by the signing of SB 970 (Umberg, 2020) which moved California's statewide primary in gubernatorial years from March to June to assist in making sure all levels of government have the appropriate amount of time to engage in districting and redistricting as required by the law. Division Position: Support

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# SPOTLIGHT

SCAG REGIONAL COUNCIL NEWSLETTER



## ABOUT

The Regional Council is the governing board of the Southern California Association of Governments and consists of 86 elected officials representing 191 cities, six counties, county transportation commissions, transportation corridor agencies, tribal governments and air districts in Southern California.

## AGENDA

[Click here](#) for current and archived Regional Council meeting agendas.

## HIGHLIGHTS FROM THE MEETING



## **ACTION** GENERAL ASSEMBLY ELECTS 2021-2022 BOARD OFFICERS

The General Assembly today approved the nominations for the SCAG 2021-2022 Board Officers as recommended by the Regional Council. Congratulations to Hon. Clint Lorimore (City of Eastvale), who will serve as the new SCAG President; Hon. Jan Harnik (Riverside County Transportation Commission), who will serve as First Vice President; and Hon. Carmen Ramirez (County of Ventura), who will serve as Second Vice President. Leadership also took time to recognize Hon. Rex Richardson (City of Long Beach), who served as President for 2020-2021 and will continue on as a board officer in the role of Immediate Past President.

## **ACTION** **REGIONAL COUNCIL APPROVES THE RACIAL EQUITY EARLY ACTION PLAN**

The Regional Council today adopted the [Racial Equity Early Action Plan](#) which will guide and sustain SCAG’s regional leadership in service of equity and social justice. Following the Regional Council resolution affirming a commitment to advancing justice, equity, diversity, and inclusion, an ad hoc Special Committee on Equity and Social Justice was tasked with recommending a set of policies to the Regional Council and any necessary changes to the bylaws to the General Assembly to help SCAG meet these objectives.

The Early Action Plan is the result of discussions and feedback provided by the Special Committee. It provides a definition of equity and establishes goals, strategies, and a set of “early actions” to advance racial equity through SCAG’s policies, practices and activities. The four overarching goals include:

1. **Shift the Organizational Culture**, which is focused on SCAG’s internal work and practices.
2. **Center Racial Equity in Regional Policy & Planning**, which refers to SCAG’s regional planning functions.
3. **Encourage Racial Equity in Local Planning Practices**, referring to how SCAG can influence the local elected officials and planning professionals with which it works and partners.
4. **Activate and Amplify**, in which SCAG commits to communicating more broadly its commitment to racial equity and joining with others in different fields and sectors to amplify impact.

In support of SCAG’s commitment to “early actions,” the General Assembly today voted to amend the SCAG Bylaws to include an increase in representation of “communities of concern” in regional policy conversations. The Regional Council also approved \$1.37 million, as part of the Fiscal Year 2021-2022 Final Comprehensive Budget, for two new tasks focused on equity outreach and engagement for the 2024 update of Connect SoCal and to provide more planning resources to Environmental Justice communities.

More information on SCAG’s work regarding inclusion, equity, diversity and awareness, including SCAG’s definition of Racial Equity, can be found [here](#).

## **ACTION** **REGIONAL COUNCIL APPROVES 33 ACTIVE TRANSPORTATION**

## PROJECTS

The Regional Council today approved 33 local proposals that promote walking and biking, traffic safety and expand opportunities for multimodal transportation options as part of the 2021 SCAG Regional Active Transportation and Sustainable Communities Programs.

The Regional Active Transportation Program consists of 23 projects totaling \$93.4 million that support walking and bicycling. One of these projects is the Sustainable Communities Program – Active Transportation & Safety, which includes 11 sub-projects totaling \$4.97 million that support active transportation and safety planning strategies.

SCAG staff will submit the Regional Active Transportation Program to the California Transportation Commission for adoption at their June meeting. Upon approval, staff will follow up with award letters to project sponsors regarding the next steps. Read more about the Active Transportation and Sustainable Communities Programs at [scag.ca.gov/active-transportation](https://scag.ca.gov/active-transportation).

## INFORMATION

### SCAG SEEKS FEEDBACK ON INCLUSIVE ECONOMIC RECOVERY STRATEGY RECOMMENDATIONS

To implement SCAG Resolution No. 20-623-2—SCAG’s commitment to addressing racial and social equity—and President Rex Richardson’s 2020-2021 Work Plan, SCAG staff developed the Inclusive Economic Recovery Strategy. Staff convened 20 focus groups from February through April 2021 to learn about ongoing efforts across the region and identify priorities and areas where SCAG can be most effective and impactful. Staff also continued to seek out best practices and data through a partnership with the University of California, Riverside Center for Social Innovation. Findings and draft recommendations were reviewed by the SCAG bench of economic advisors and the Global Land Use and Economics Council, as well as the stakeholders that participated in the convenings. With additional feedback, staff will finalize a more detailed report and web resource with related appendices. The final report and prioritized recommendations will be brought to the Regional Council in Summer 2021. Learn more about the Inclusive Economic Recovery Strategy and submit your feedback at [scag.ca.gov/inclusive-economic-recovery-strategy](https://scag.ca.gov/inclusive-economic-recovery-strategy).

### We Want to Hear from You

SCAG is seeking stakeholder input on the findings and proposed recommendations for the final Inclusive Economic Recovery Strategy. All stakeholders who live or work in the SCAG six-county region (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura) are encouraged to review the draft Inclusive Economic Recovery Strategy Findings and Recommendations and submit suggestions for recommendation revisions, suggestions for recommendations that should be prioritized and suggestions for new comments/findings and recommendations. The public comment period will be open **May 6 through 3 p.m. PST on June 4**. All comments should be sent to [economicrecovery@scag.ca.gov](mailto:economicrecovery@scag.ca.gov).



### **INFORMATION**

#### **GOVERNOR NEWSOM ADDRESSES THE GENERAL ASSEMBLY**

Governor Gavin Newsom provided remarks to open the 56th Annual General Assembly. In his video to the delegates, Gov. Newsom credited SCAG as instrumental in fighting issues like COVID-19, promoting sustainable and affordable housing development, and improving statewide and regional transportation infrastructure. His address celebrated SCAG and local government as essential to realizing the vision for the state and as key to economic recovery. In closing, Gov. Newsom urged unity and collaboration in guiding the region, the state and the country into the next chapter of innovation and inclusive economy. Watch the video [here](#).

## **NEWS FROM THE PRESIDENT**

### **YEAR IN REVIEW: 2020-2021**

President Rex Richardson closed out his term as SCAG President by sharing a report of SCAG's annual accomplishments for 2020-2021. The [Year in Review: 2020-2021](#) highlights SCAG's extensive work to identify and address the needs of the region and promote sustainability, prosperity and quality of life improvements for all Southern Californians.

Over the last year, the region has faced many challenges brought on by COVID-19. President Richardson's top policy priority was to build an inclusive and equitable recovery strategy that addresses the health, social, and economic challenges created by the pandemic. To accomplish this vision, the President

developed a comprehensive work plan that provided a framework for the year which included a three-phased process that began with a listening tour across the six-county region, the launch of the Special Committee on Equity and Social Justice and the development of recommendations and strategies to provide a strong foundation for continued implementation of regional planning and policies.

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under the leadership of President Rex Richardson can be found [here](#).

## NEWS FROM THE EXECUTIVE DIRECTOR

### MONTHLY REPORT, MAY 2021

Read the full [Executive Director's Report](#) for May 2021 and see past reports on the SCAG website.

## UPCOMING MEETINGS

### MAY

18<sup>th</sup> Legislative/Communications & Membership Committee

25<sup>th</sup> Transportation Conformity Working Group

26<sup>th</sup> Modeling Task Force

### JUNE

2<sup>nd</sup> Executive Administration Committee

3<sup>rd</sup> Regional Council and Policy Committees

15<sup>th</sup> Legislative/Communications & Membership Committee

22<sup>nd</sup> Transportation Conformity Working Group

24<sup>th</sup> Emerging Technologies Committee

30<sup>th</sup> Regional Transit Technical Advisory Committee

30<sup>th</sup> Executive Administration Committee



SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

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### CONNECT WITH US



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## From Rolling Hills Estates Councilmember Frank Zerunyan:

The upcoming action items for CEHD will relate to:

### **RTP 2024.**

Every four years, the Southern California Association of Governments (SCAG) must prepare and adopt a Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). SCAG's Regional Council adopted the current-2020 RTP/SCS, or Connect SoCal, in two separate actions in April and September of 2020. The next RTP/SCS will be prepared for adoption by the Regional Council by April 2024. My guess is that the plan will incorporate mobility lessons from the pandemic such as work from remote locations, smarter streets and public transportation.

### **Inclusive Economic Recovery Plan**

In efforts to implement SCAG Resolution No. 20-623-2 (regarding racial and social equity) and former President Rex Richardson's FY20/21 Work Plan, SCAG staff has developed a work plan for development of an Inclusive Economic Recovery Strategy (IERS). The IERS Work Plan is based on the President's work plan phases of Listen, Convene, Catalyze. Early phases of listening and data collection occurred between July and December 2020 and culminated in the 2020 Economic Summit on December 1, 2020. Next steps will include holding a series of small convenings and drafting the IERS Strategy document.

### **Housing**

This will include the struggle to comply with unreasonable RHNA numbers for our communities. Building affordable units in the SCAG region particularly LA County and the South Bay will remain a substantial challenge. On the positive side SCAG will fund and or lend human capital to projects that advance housing policy including ADU's for example. Changes in state law in recent years have increased the potential for Accessory Dwelling Units (ADUs) to support increased housing supply. New laws have addressed barriers to their implementation at scale, for example: setting development criteria for ADUs, streamlined processing, and limiting impact fees. Implementation of state law requires updating local ordinances, estimating ADU capacity when used to address regional housing need allocations (RHNA) in housing element updates, and a housing element program to incentivize and promote ADUs that can be offered at affordable rents. SCAG staff will support ADU development through a variety of the programs, including those funded by the Regional Early Action Plan (REAP) grant.

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## SBCCOG Board Meeting, May 2021 Reports - Britt Huff

### SCAG Energy and Environment Committee delegate

May 6 – the Energy and Environment Committee met as part of the virtual annual SCAG General Assembly. Governor Gavin Newsom provided remarks to open the 56th Annual General Assembly. In his video to the delegates, Gov. Newsom credited SCAG as instrumental in fighting issues like COVID-19, promoting sustainable and affordable housing development, and improving statewide and regional transportation infrastructure.

SCAG President Rex Richardson/Long Beach, closed out his term as SCAG President by sharing a report of SCAG’s annual accomplishments for 2020-2021. Over the last year, the region has faced many challenges brought on by COVID-19. President Richardson’s top policy priority was to build an inclusive and equitable recovery strategy that addresses the health, social, and economic challenges created by the pandemic.

The General Assembly approved the nominations for the SCAG 2021-2022 Board Officers: Hon. Clint Lorimore (City of Eastvale), new SCAG President; Hon. Jan Harnik (Riverside County Transportation Commission), First Vice President; and Hon. Carmen Ramirez (County of Ventura), Second Vice President. Leadership.

The Regional Council adopted the [Racial Equity Early Action Plan](#) which will guide and sustain SCAG’s regional leadership in service of equity and social justice. Following the Regional Council resolution affirming a commitment to advancing justice, equity, diversity, and inclusion.

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SCAG is seeking stakeholder input on the findings and proposed recommendations for the final Inclusive Economic Recovery Strategy. All stakeholders who live or work in the SCAG six-county region are encouraged to participate.

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## SBCCOG Board Meeting, May 2021 Reports - Britt Huff

### **CALCOG Board of Directors mtg, May 14, 2021/ Britt Huff, delegate**

The Governor's "May Revise" edition of the budget was released the morning of the board meeting. Some COG support items:

**Transportation Coalition.** CALCOG was an early partner with the California State Association of Counties and Transportation California in the formation of a coalition to support significant investment in transportation infrastructure in light of the projected budget surplus., outlining support for \$1 Billion in Sustainable Community Block Grants. Some recommendations for one-time investments:

**ACTIVE TRANSPORTATION PROGRAM (\$2 BILLION)** The Active Transportation Program (ATP) invests in transportation projects and programs to increase the use and safety of active modes of transportation, such as biking and walking.

**SUSTAINABLE COMMUNITIES BLOCK GRANT PROGRAM (\$1 BILLION)** SB 3 STATE AND LOCAL TRANSPORTATION ADAPTATION PROGRAM (\$500 MILLION) Increasing temperatures, larger wildfires, heavier rainstorms, and rising sea levels and storm 75 (Chapter 328, Statutes of 2008) tasked California's 18 Metropolitan Planning Organizations (MPOs) with reducing GHG emissions from the transportation sector through transportation 2 infrastructure investments and land use planning. The creation and funding of a dedicated Sustainable Communities Block Grant Program (SCBGP) to implement SB 375 would be a game-changer.

**HIGHWAY BRIDGE PROGRAM – LOCAL BRIDGE AUGMENTATION (\$500 MILLION)** The state and local governments own and operate over 25,000 bridges. Local governments are responsible for 12,105 bridges, 2,663 of which need rehabilitation or replacement.

**STATE AND LOCAL TRANSPORTATION ADAPTATION PROGRAM (\$500 MILLION)** Increasing temperatures, larger wildfires, heavier rainstorms, and rising sea levels and storm surges associated with climate change are posing a significant risk to the State's transportation infrastructure. Building on the one-time adaptation grant program in SB 1, this program would support state and local transportation and other related infrastructure adaptation projects.

**ZERO-EMISSION VEHICLE INFRASTRUCTURE (\$1.5 BILLION)** The Governor's Executive Order N-79-20 set forth numerous zero-emission vehicle (ZEV) goals, including that 100% of new light-duty vehicles sales in 2035 are ZEVs. A one-time general fund investment of \$1 billion to accelerate the pace and scale of the construction of electric vehicle charging stations and \$500 million for hydrogen fueling stations are critical.

Current bills were reviewed and discussed / proposed legislation to support:

#### **AB 1147 (Friedman) Regional Transportation Plans; Active Transportation Program.**

Support, but continue to Seek Amendments: • seeks to invest in large and transformative vehicle miles traveled (VMT) reduction projects at the Strategic Growth Council (SGC) and transformative active transportation projects at the Department of Transportation (Caltrans). Creation of a Sustainable Communities Strategy (SCS) Block Grant Program & 2035 Target Action Plan. As part of the assessment process to determine how the funds should be spent, the MPO must develop a target action plan that makes an assessment of current conditions to

determine how the funds could be effectively be invested to accelerate GHG emission reductions. (Senator Ben Allen has agreed to support it in the Senate).

**AB 106 (Salas D) Regions Rise Grant Program.** Would establish the Regions Rise Grant Program within the Office of Planning and Research. The bill would define “region” as a geographic area composed of one or more counties and cities that form a functional economy. RECOMMENDATION: Support; Seek Minor Amendment.

**SB 44 (Allen D) California Environmental Quality Act: streamlined judicial review: environmental leadership transit projects.** Would establish specified procedures for the administrative and judicial review of the environmental review and approvals granted for an environmental leadership transit project, as defined, proposed by a public or private entity or its affiliates. SUPPORT.

Meeting of the South Bay Association of Chambers of Commerce  
May 4, 2021

The South Bay Association of Chambers of Commerce (SBACC) had its monthly virtual meeting on May 4, 2021. Here are the highlights of that meeting:

Special Guests:

- Angie Gilbride is the Regional Affairs Community Representative for the California Water Service (CalWater). She introduced herself and the mission of CalWater, stating that the company has been serving the South Bay for more than 100 years and believes in being part of the community and giving back.
- Maria Camacho appeared on behalf of the LA Rams, stating that it is her job to identify opportunities for partnerships between the LA Rams and community members. She provided her contact information as follows: [mcamacho@rams.nfl.com](mailto:mcamacho@rams.nfl.com); (818) 400-0442

Governmental Affairs Report.

- The SBACC voted to support or oppose the following pending legislation:

AB 255: Support	AB 1251: Support
AB 570: Oppose	SB 44: Support
AB 650: Oppose	SB 314: Support
AB701: Oppose	SB 449: Oppose
AB 1028: Support	

- The U.S. Chamber of Commerce representative, Jennings Imel, reported that California is one of seven states that will lose a Congressional seat. He said that President Biden's combined proposals will add \$6 trillion in spending. He said that the U.S. Chamber supports the infrastructure proposals.
- Jennifer La Marque, the representative from Sup. Hahn's office, reported that the level of Covid-19 cases remains really low and that the County will go to the yellow Tier on May 6<sup>th</sup>, which will permit more indoor operations. She also said that appointments are no longer necessary in order to get the vaccine.
- Joey Apodaca, of Sen. Ted Lieu's Office, said that the Senator wrote a letter to Congress, requesting citizenship for all essential healthcare workers. He also announced that the Space Systems Command will have its headquarters at the LA Air Force Base.

Submitted by:

Olivia Valentine, Chair, South Bay COG

Chair, South Bay COG

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**SOUTH BAY WORKFORCE INVESTMENT BOARD**  
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Quarterly Summary of the  
April 15, 2021 South Bay Workforce Investment Board of Directors  
Meeting  
South Bay Cities Council of Government

This report summarizes the April 15, 2021, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 3<sup>rd</sup> Quarter of Program Year 2020-2021. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Hermosa Beach, Lawndale, El Segundo, Inglewood, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

\*Recently, the California Workforce Development Board awarded the South Bay WIB and the Southeastern Los Angeles Workforce Development Board (SELACO), with a \$500,000 grant to provide apprenticeship and training opportunities in the healthcare sector. The program will be implemented through a partnership between the Workforce Development Board's, Health Impact, and the Hospital Association of Southern California. Through this program, the SBWIB and partners will provide no cost training and supportive services to 75 local residents in the following occupations: specialty nursing, certified nursing assistants, phlebotomy, and clinical laboratory scientist.

\*Through the SBWIB's Aero-Flex Pre-Apprenticeship Program, the SBWIB assists local advanced manufacturing employers with locating new talent and connects job seekers with advanced manufacturing employment opportunities. 12 South Bay residents living in District IV will be enrolled into the three-track Aero-Flex Pre-Apprenticeship Program. Track I provides work readiness training through the SBWIB's Blueprint for Workplace Success curriculum. Track II is about technical skills training with a flexible curriculum that is tailored to meet the needs of the apprentice and the employer. Track III consists of on-the-job training at an advanced manufacturing employer. The SBWIB will either pay the pre-apprentices 70 hours of paid work experience or reimburse the employer for 80 hours of on-the-job training if an apprentice is hired. Advanced

manufacturing companies and participants interested in this opportunity may contact the SBWIB at (310) 970-7700 for additional information.

\*Now that the South Bay Fiber Network (SBFN) is complete, partners and stakeholders throughout the Region are on their own timelines to connect to the network. The South Bay WIB has already connected its Hawthorne and Inglewood locations to the network and plan to have all SBWIB locations connected within the next few months. The SBWIB is also exploring the possibility of installing a Wi-Fi system that can be provided at no cost to low income and disadvantaged job seekers that may not have access or sufficient access to participate in virtual instruction or prepare for employment.

\*COVID-19's Impact on Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena and Carson. For the safety of the public and to reduce the number of people in close proximity, the One-Stop Centers continue to offer services virtually or in-person by appointment only. Complete cleaning and sanitizing at all South Bay WIB locations is ongoing and aligned with public safety priorities. Each South Bay One-Stop Business & Career Center assists about 25-30 laid-off workers daily during the hours of 8:00 a.m. – 11:00 a.m. with applying for unemployment insurance benefits. Recruitments, workshops, orientation/info sessions, case management, and career pathway counseling are provided virtually. Many clients are being assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team also conducts recruitment fairs via Zoom and continue to screen and refer applicants to essential service employers that are in desperate need of employees.

\*During the third quarter, the Gardena Business and Career Center partnered with the City of Gardena to address labor shortages in the grocery industry as a result of the pandemic. Efforts included screening and job matching for courtesy clerk and sanitation clerk positions.

\*Last quarter, the South Bay WIB partnered with Facebook to train 80 youth ages 18 and older as Social Media/Digital Marketing Fellows. Through the South Bay One-Stop Business & Career Centers the Fellows will receive paid training, a Facebook employee mentor, and a paid work experience opportunity where the Fellow will utilize their training to assist a local South Bay business. Over 60 local employers have signed up



through Facebook to host the Social Media/Digital Marketing Fellows. Interviews are scheduled for early May and the paid work experience opportunities will begin shortly after.

\*The SBWIB recently submitted a new occupation called Cyber Intel Security Analyst to the Department of Labor (DOL) for approval. Upon DOL approval, it will be submitted to the California Department of Apprenticeship Standards (DAS). Once the occupation is registered and approved, enrollments will begin right away, employer Space Vector has already committed to enrolling two of their employees.

\*Rapid Response services were provided to 14 South Bay companies that employ 6,154 individuals who were affected by layoffs/closures during the 3<sup>rd</sup> Quarter of Program Year 2020-2021. Some of the employers included F45 Training, Inc., SPS Ventures, Inc. Godiva Chocolatier, Inc. Fry's Electronics, and Lisi Aerospace. The SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to employers and dislocated workers.

\*During the 3<sup>rd</sup> quarter, the Carson Business and Career Center virtually conducted 206 Certified Typing and Microsoft Office Suite Test. Job seekers provided these certifications as they applied for various positions.

\*The South Bay WIB launched the Virtual Learning Ambassadors (VLAs) program to assist South Bay School Districts that are providing instruction and supportive services virtually. Under the VLA program, high school students are paid to support K-12 students, teachers, and parents with adapting to a virtual presence during COVID-19. The Virtual Learning Ambassadors (VLA) are paid interns ages 16-24. The VLAs receive 20 hours of paid training on several online platforms such as Google Classroom, Canvas, Schoology, Edgenuity, Google Meets, Acellus Learning Accelerator, Zoom, and more online or in-person at the SBWIB's Hawthorne Teen Center, Inglewood Teen Center, or YouthBuild site. The VLAs receive up to \$1,500 of paid work experience for delivering a minimum of 120 hours of virtual services.

\*On March 16<sup>th</sup>, Torrance One-Stop staff met with the Human Resources Department of Torrance Memorial Hospital to discuss healthcare

initiatives and labor shortages. Due to the COVID pandemic, hospitals and skilled nursing facilities are in desperate need of certified nursing assistants, registered nurses and clinical specialists. A plan was set in motion for the Torrance One-Stop to contact local training providers and also recruit certified nurse assistants (CNAs). Due to the high demand, the hospitals and skilled nursing facilities informed the SBWIB that the CNA's do not need experience. The Torrance One-Stop began recruitment efforts quickly which resulted in a youth who was freshly out of training, obtaining employment as a CNA with Kensington Assisted Living in Redondo Beach. The Torrance One-Stop will be meeting with SoCal ROC to discuss the healthcare initiative and their CNA training course which will begin in the coming weeks.

\*The SBWIB enrolled 26 individuals in the statewide National Dislocated Worker Employment Recovery grant (NDWG) making the total number enrolled 84. Under this program, 177 displaced workers will be provided with job training and placement services. California Employment Development Department (EDD) awarded the South Bay WIB the NDWG Employment Recovery grant to assist workers displaced as a result of the COVID-19 pandemic.

\*During the third quarter, the Carson Career Center hosted virtual employment development workshops for external community partner Beacon House Association of San Pedro, a State-certified residential substance abuse recovery house for men

\*Last quarter, the South Bay WIB enrolled 46 new dislocated workers into the Emergency Additional Assistance Grant making the overall enrollment total 155. Under this grant, 180 veterans and dislocated workers will be provided with job training and placement services that include on-the-job-training, and enrollment into an apprenticeship or pre-apprenticeship program. So far, 50 individuals have exited the program with employment.

\*In response to emerging workforce needs for healthcare professionals statewide as a result of COVID-19, the Gardena One-Stop is assisting local hospitals and skilled nursing facilities to fill labor shortages and recruit for certified nursing assistants, laboratory technicians, and sanitation technicians.

\*The SBWIB continues to assist the Centinela Valley Union High School District (CVUSHD) with career pathway opportunities and connecting with

local businesses to serve as guest speakers, advisory board members, host company tours, and provide internship opportunities. So far, the SBWIB coordinated 32 guest speakers, 26 advisory board members, 3 virtual company tours, and 17 internship opportunities.

\*Last quarter, the Gardena One-Stop hosted a total of 3 virtual recruitment fairs for employers in the retail, food service, and manufacturing sectors.

\*Applications are currently being accepted for enrollment into the SBWIB's YouthBuild career pathway program. The program is open to at-risk out-of-school youth ages 16-24. The SBWIB's YouthBuild program provides a seamless progression from education to work-based training that includes classroom instruction leading to a high school diploma and occupational skills training in construction building trades at approved work sites. YouthBuild Charter School of California provides the academic skills curriculum and Habitat for Humanity manages the housing construction or rehabilitation project sites. Please contact the SBWIB YouthBuild site at (310) 225-3060 for additional information.

\*Last quarter, the SBWIB's YouthBuild program received a grant through the Harbor Freight Foundation to train 20 youth ages 18 – 24 in the construction trades. The LA/OC Building Trades Multi-Craft Core Curriculum (MC3) training will begin on May 17<sup>th</sup> at the SBWIB YouthBuild site located in Lennox. Those interested in the training program should connect with the SBWIB Youth Programs staff at (310) 680-3700.

\*During the last quarter, the South Bay One-Stop's held 21 virtual recruitment fairs with hundreds of job seekers in attendance.

\*This past quarter, the Los Angeles Basin Regional Planning Unit (LABRPU) successfully enrolled 555 individuals in the State of California's Prison to Employment (P2E) program. The South Bay Workforce Investment Board serves as the lead and fiscal agent under the (P2E) initiative on behalf of the seven Workforce Development Boards in Los Angeles County apart of the LABRPU. The P2E program will provide employment and job placement services to over 700 formerly incarcerated individuals over a two-year period. The program has already exceeded its enrollment goal of 705 individuals with over 1,030 receiving services.

\*The South Bay WIB's Construction and Utilities Pathways program (CUPP) is a construction pre-apprenticeship program that connects individuals with union representatives and also assists with job placement. CUPP orientations are held every other Friday at the Inglewood One-Stop or virtually to prepare individuals for upcoming construction projects. During the 3<sup>rd</sup> quarter, 90 job seekers attended the virtual orientation sessions which resulted in 48 returning to enroll in the program. A total of 21 have been placed on a construction worksite or in an apprenticeship training program for the quarter.

\*During the third quarter, the SBWIB partnered with iFoster through the Bridge-to-Work program to assist the State of California with the Vaccine For All roll-out program. Under the Program, TAY AmeriCorps Members (Peer Navigators) ensure that the vaccine roll-out happens with equity and prioritizes the most vulnerable populations. The Peer Navigators are trained then hired to staff a virtual Call Center to assist community health clinics with conducting outreach, scheduling vaccination appointments, sharing resources and answering community member questions. Eligible foster care youth will be trained through the AmeriCorps program and will earn close to \$6,000, \$1,300 in scholarships, as well as receive a tablet, hotspot and other swag items. The AmeriCorps Foster Youth will also be considered for permanent employment once their paid internship ends.

\*Last quarter, the South Bay WIB completed the Accelerator 7.0 grant and exceeded the enrollment goal of 25 students into the Bio-Flex Pre-Apprenticeship Program. A total of 28 high school students were enrolled and 25 successfully completed the program from the following schools: Inglewood City Honors Charter, Lawndale High School, California Academy of Math and Science at CSU Dominguez Hills, King Drew High School, Long Beach Jordan High School and North Torrance High School. Enrollees received work readiness training through the SBWIB's Blueprint for Workplace Success curriculum prior to being matched with an employer for 120 hours of paid work experience. Additionally, each student was linked with a mentor that matched the students background and/or career goals. The mentors included business professionals from companies such as Bachem Americas, Sakura USA, Kite Pharma, and BioLabs LA at the Lundquist Institute.

\*The third quarter totals reflect that 43 at-risk youth are enrolled in the Youth Reinvestment Program, implemented by the I-CARE (Inglewood Community and Regional Engagement Violence Intervention Prevention)

Coalition which is comprised of representatives from the City of Inglewood, the Inglewood Police Department, Inglewood Unified School District, Centinela Youth Services, and the SBWIB. Under the Youth Reinvestment Program 150 at-risk youth from the cities of Inglewood and Hawthorne will be provided with diversion and intervention services over a three-year period.

\*14 veterans were enrolled in the Veterans Employment Related Assistance Program (VEAP) last quarter. Under this program, veterans with significant barriers to employment receive career and training services leading to employment in high growth employment sectors such as construction trades. So far, a total of 38 veterans have exited the program with employment.

\*The third quarter totals reflect that a total of 153 South Bay area youth are enrolled in the WIOA year-round Youth Program; these individuals will receive pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at worksites in and around the South Bay region.

\*The SBWIB and El Camino College are in the initial planning stages on a California Apprenticeship Initiative (CAI) grant to enroll 50 apprentices in bioscience apprenticeship training programs. The partners successfully registered two bioscience occupations with the Department of Labor (DOL) and the Division of Apprenticeship Standards (DAS): Bio-Manufacturing Technician (aka Production Technician) and Biomedical Equipment Technician (aka Biomedical Maintenance Technician). Last quarter, the SBWIB submitted two additional occupations to the DOL for approval: Biomedical Maintenance Technician and Biomedical Quality Assurance Specialist. Once they are approved by the DOL, the occupations will be submitted to the DAS for approval. The CAI grant helps cover training costs and provides employers an on-the-job training incentive of \$1,000 per apprentice. Bioscience companies who are interested in enrolling existing employees into this program or hiring apprentices may contact the SBWIB at (310) 970-7700 for additional information.

\*As part of the Youth at Work Jobs Program, 182 South Bay students were recruited for an opportunity to receive paid pre-employment training

and 120 hours of paid work experience. Youth had a chance to earn up to \$1,590.

\*South Bay WIB staff continues to join virtual Chamber of Commerce meetings to market the business services available.

\*Our totals for the third quarter reflect that 22,612 individuals received services through our South Bay One-Stop Business and Career Centers.

\*During the third quarter, the South Bay One-Stop Business & Career Centers outreached to hundreds of businesses. Staff will continue to conduct monthly outreach to businesses throughout the South Bay to market SBWIB services available to meet their hiring and business needs.

\*194 youth received in-person or virtual assistance through the Hawthorne and Inglewood Teen Centers during the third quarter.

\*Last quarter, with the assistance of the South Bay WIB, 6 El Camino College students were hired by Northrop Grumman to work out of there Redondo Beach location. The SBWIB is also assisting Northrop Grumman's Lancaster location with the development of an Aircraft Structure Mechanic training program. The training will be provided by Antelope Valley College and Northrop Grumman is expected to hire hundreds of apprentices.

\*SBWIB continues to provide training dollars to local employers for incumbent worker training through the State's Employment Training Panel (ETP). Over 400 incumbent workers have received training to-date at an average salary of \$41 an hour. SBWIB is hopeful that the program will be refunded in the next fiscal year so this resource will continue to be available to local businesses.

A written summary, along with a report of Program Year 2020-2021 3<sup>rd</sup> quarter activities and accomplishments is being provided for your personal review. Thank you.

**Committees Activity Report**  
**(Based upon the April 15, 2021, South Bay Workforce Investment Board Meeting)**

**\*Rapid Response Summary of Activity from July 2020 – March 2021:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
14	6,154	14	0

City	Number of Companies Affected	Number of Employees Affected
Inglewood		
Hawthorne	2	252
Lawndale		
El Segundo	2	207
Gardena	1	257
Carson		
Redondo Beach		
Hermosa Beach		
Manhattan Beach	1	20
Torrance	4	977
Lomita	1	
Los Angeles	3	4,441

**Youth Development Council (YDC) Committee Meeting, February 2, 2021:**

The February 2, 2021, Youth Development Council meeting was called to order at 9:02 a.m. The following information was discussed or acted upon:

The Committee took action to approve the November 3, 2020 Meeting Minutes and the Youth Activity and Performance Report.

Mr. Michael Trogan and Ms. Osiris Herrera provided a presentation on the South Bay WIB and Facebook partnership to train 50 youth ages 18 and older as Social Media/Digital Marketing Fellows. Through the South Bay One-Stop Business & Career Centers the Fellows will receive paid training, a Facebook employee mentor, and a paid work experience opportunity where the Fellow will utilize their training to assist a local South Bay business.

During the meeting, SBWIB staff members also provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the YouthBuild Program, the Youth at Work Summer Program, the Virtual Learning Ambassadors Program and Special Youth Projects and Grants.

Presidents, Superintendents and Representatives from California State University, Dominguez Hills, West Los Angeles College, El Camino College, Inglewood, Hawthorne, Centinela Valley, Lennox, Redondo Beach, Torrance, and Wiseburn school districts provided the Committee with brief updates on things happening in their districts.

Many thanked Dr. O'Brien for his hard work and wished him the best of luck on his pending retirement.

The meeting was adjourned at 10:13 a.m.

**One Stop Policy Committee Meeting, February 17, 2021:**

The February 17, 2021, One Stop Policy Committee meeting was called to order at 9:04 a.m. The following items were discussed or acted upon.

The One-Stop Policy Committee held appeal hearings for training providers Sutech School of Vocational and Technical Training and California Premiere College. In November of 2020, the SBWIB was instructed by the Employment Development Department's Eligible Training Provider List (ETPL) Division to remove both training providers from the ETPL due to them being investigated for worker's compensation fraud. South Bay Workforce Investment Board staff recommendations were to place both training providers on hold as opposed to removing/delisting them from the local I-TRAIN Directory and State Eligible Training Provider List (ETPL) since no final court rulings have been made. The training providers were informed that they have the option to appeal to the South Bay WIB's Executive Committee if they did not agree with the decision made by the One-Stop Policy Committee. As per the State's ETPL policy, training providers have to appeal to the local Workforce Development Board, and if not satisfied with the outcome, can then appeal on the State level. After discussion, the Committee approved upholding staff recommendations to place training providers Sutech School of Vocational and Technical Training and California Premiere College on hold, with a unanimous vote of eight members.

The November 18, 2020 meeting minutes and the 2nd Quarter Summary for Classroom Training Providers Activity reports were approved.

The PY 20-21 3rd Quarter Self-Service Activity Report through January 31, 2021 was presented by Mr. Robert Chavez and approved unanimously by the Committee.

The disability services update was provided by Mr. Michael Trogan.

Mr. David Baquerizo, SBWIB One-Stop Operator provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 10:10 a.m.

**Performance & Evaluation Committee Meeting, February 16, 2021:**

The February 16, 2021, Performance & Evaluation Committee meeting was called to order at 9:00 a.m. The following items were discussed or acted upon:

The November 17, 2020, meeting minutes were reviewed and approved by the Committee.

The WIOA FY 20/21 2nd quarter expenditure report through December 31, 2020 was approved unanimously, as well as the Self-Service and Activity report through January 31, 2021.

Staff member Justina Munoz presented the 2nd Quarter One-Stop Centers and Service Providers Report. The Report displayed that the Gardena One-Stop Business & Career Center did not meet the new enrollment goal of 16 individuals into the Adult Program. In regards to the Youth Program, the report displayed that the



Inglewood and Torrance One-Stop Centers did not meet their new enrollment goals. Ms. Munoz noted that Service Provider ProPath, Inc. did not meet the quarterly plan of new enrollments into the Dislocated Worker program. The report also displayed that the Gardena One-Stop Business & Career Center only achieved 56% of the Adult exit rate and 53% of the Dislocated Worker exit rate. Staff recommendations were to issue letters of concerns to the One-Stop Centers and Service Provider ProPath, Inc. that did not meet the quarterly enrollment and exit goals. All other enrollment, exit, and unsubsidized employment goals were met. After review and discussion, the 2nd Quarter Service Provider and Operating Cities Report was approved unanimously by the Committee.

Ms. Laura Bischoff presented the 2nd Quarter Vendor Performance Report. Staff recommendations were to place 7 training providers on probation and to place 7 training courses on hold. Letters of concern will be sent to the training providers allowing them an opportunity to work out any discrepancies. Providers that are placed on hold will not receive any more referrals until their placement numbers have improved. After a discussion the 2nd Quarter Vendor Performance Report was approved unanimously by the Committee.

The meeting was adjourned at 9:34 a.m.

**Business & Economic Development Committee Meeting, April 7, 2021:**

The April 7, 2021, Business, Technology and Economic Development Committee meeting was called to order at 9:02 a.m.

The Committee reviewed and approved the January 6, 2021 Meeting Minutes.

Staff member Catherine Blaylock presented the PY 20-21 3rd quarter Rapid Response Activity Report. 14 companies received Rapid Response services through March 31, 2021, with a total of 6,154 employees affected by layoffs/closures. After review and discussion, the Rapid Response Activity Report was approved unanimously by the Committee.

The latest Construction and Utilities Preparation Program (CUPP) report was reviewed by the Committee and reflected that over 1,174 individuals were hired to work on a construction site or enrolled in an apprenticeship program since the program began in January of 2017. Mr. Robert Chavez informed the Committee that job seekers and apprentices are being referred to work on other construction projects on the SoFi Stadium campus, at LAX and Metro. Mr. Chavez noted that the SBWIB looks forward to being able to assist the Clippers Arena and Inglewood Unified School District with their upcoming construction projects.

The Committee was provided with a brief update on the progress made by the Healthcare Workgroup which includes the South Bay WIB and healthcare professionals from Centinela Hospital Medical Center, the Skilled Nursing Association, the Hospital Association, Torrance Memorial Hospital, the Beach Cities Health District, Avanti Hospitals, and Little Company of Mary. During the last couple meetings, the Workgroup identified the following occupations as priority: skilled nursing, certified nursing assistant, phlebotomy, and clinical laboratory scientist. The SBWIB will be focusing on assisting the healthcare providers to meet industry needs by developing a roadmap of training programs offered in the local area, developing a referral pipeline of qualified candidates, offering supportive services to the trainees and offering business services including incumbent worker training and internships to employers.

During the meeting the Committee was also provided with updates on the Aero-Flex and Bio-Flex Pre-Apprenticeship and Apprenticeship Programs, the South Bay Broadband Fiber Optic Network, the Employment Training Panel (ETP) Multiple Employer Contract (MEC), other special projects and new funding opportunities.

The meeting was adjourned at 9:33 a.m.

**Executive Committee Meetings:**

The following are highlights of the February 11, 2021, March 11, 2021, and April 8, 2021, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this quarter.

Two appeal hearings we held last quarter for training providers California Premiere College and Sutech School of Vocational & Technical Training. The training providers requested a hearing regarding the One-Stop Policy Committee and staff recommendations of placing the providers on hold status due to ongoing worker's compensation fraud investigations. The hearings resulted in the Executive Committee approving to uphold the One-Stop Policy Committee's recommendation of placing both training providers on hold pending the State's direction.

During the February 11th meeting, the Executive Committee approved the SBWIB AJCC Adult and Dislocated Worker Career Services Application. Under the Workforce Innovation and Opportunity Act (WIOA), local Workforce Development Boards are allowed to be an Adult and Dislocated Worker Career Services Provider if they have the agreement of the Chief Locally Elected Official (CLEO) and the Governor.

Last quarter, Ms. Justina Munoz presented the Program Year (PY) 2021 – 2023 Local Area Subsequent Designation and Local Board Recertification Application. After review and discussion, the Committee unanimously approved the Local Area Subsequent Designation & local Board Recertification Application.

Ms. Munoz also provided a brief overview regarding the Request for Proposal (RFP) recently released to solicit competitive proposals to identified qualified providers as the comprehensive AJCC Operator under Title I of the Workforce Innovation and Opportunity Act (WIOA).

During the April 8, 2021 meeting, the Executive Committee was provided with a brief update on the PY 2021 – 2024 Local and Regional Plans which are due to the State for review by April 30, 2021.

The Executive Committee also approved the SBWIB April 15, 2021, Meeting Agenda.

This concludes the Executive Committee Report.

# **SOUTH BAY WORKFORCE INVESTMENT BOARD**

## **PY 2020-2021**

### **NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY**

	<b>PREVIOUS CUMULATIVE REPORT</b>	<b>PREVIOUS MONTH</b>	<b>MONTH OF MARCH</b>	<b>CUMULATIVE PY 20/21</b>
<b>INGLEWOOD, HAWTHORNE, LAWDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER</b>	10112	2402	1505	11617
<b>GARDENA ONE-STOP BUSINESS AND CAREER CENTER</b>	2367	318	382	2749
<b>TORRANCE ONE-STOP BUSINESS AND CAREER CENTER</b>	4199	509	519	4718
<b>CARSON BUSINESS AND CAREER CENTER</b>	3276	210	252	3528
<b>TOTAL</b>	<b>19954</b>	<b>3439</b>	<b>2658</b>	<b>22612</b>

**ADULT PROGRAM (G201)**

	Gardena				Δ	Inglewood				Δ	Torrance				Δ	Carson				Δ	SBWIB TOTAL	Qtr.		Year-End	%	Δ				
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan			Plan	% Plan				Plan	% Plan		
I. TOTAL CLIENTS	40	42	95%	50	80%		190	199	95%	229	83%		65	69	94%	82	79%		49	55	89%	66	74%		344	366	94%	427	81%	
A. CARRIED IN	19	19		19			109	109		109			31	31		31			23	23		23			182	182		182		
B. NEW	21	23	90%	31	68%	2	81	90	90%	120	68%	5	34	38	89%	51	67%	5	26	32	81%	43	60%	5	162	184	88%	245	66%	17
II. TOTAL EXITS	22						84						21						19						146					
A. UNSUBSIDIZED EMPLOYMENT	12				6		55				17		17				3		16				3		100				29	
B. ALSO ATTAINED CREDENTIAL	10				4		31				12		6				1		0				0		47				17	
C. % OF PLACEMENT							65%						81%												68%					
D. AVERAGE PLACEMENT WAGE		\$17.31					\$19.03						\$21.33						\$23.61						\$20.32					

Grant (201)  
 Serving economically disadvantaged adults 18 years and over in the nine cities that comprise the South Bay Workforce Investment Area.

**YOUTH PROGRAM (G301)**

	Gardena				Δ	Inglewood				Δ	Torrance				Δ	Carson				Δ	SBWIB TOTAL	Qtr.		Year-End	%	Δ				
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan			Plan	% Plan				Plan	% Plan		
I. TOTAL CLIENTS	26	19	141%	23	113%		64	96.5	66%	115	56%		35	44	80%	52	67%		28	29	96%	36	78%		153	188	81%	226	68%	
A. CARRIED IN	5	5		5			41	41		41			19	19		19			9	9		9			74	74		74		
B. NEW ENROLLEES	21	14	156%	18	117%	6	23	56	41%	74	31%	11	16	25	65%	33	48%	6	19	20	94%	27	70%	7	79	114	69%	152	52%	30
II. TOTAL EXITS	11						20						14						22						67					
A. UNSUBSIDIZED EMPLOYMENT	8				3		1						3				0		5						17				3	
B. ENT. TRAINING/POST-SECONDARY	0						16				2		7				2		12				2		35				6	
C. ATTAINED RECOGNIZED DEGREE	3				1		17				1		2				1		3						25				3	
D. AVERAGE PLACEMENT WAGE		\$15.41					\$15.00						\$14.63						\$15.22							\$15.22				
YOUTH POSITIVE EXIT RATE		73%					85%						71%						77%							78%				

Grant (301)  
 Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the nine cities that comprise the South Bay Workforce Investment Area.

**DISLOCATED WORKER (G501)**

	Gardena				Δ	Inglewood				Δ	Torrance				Δ	Carson				Δ	SBWIB TOTAL	Qtr.		Year-End	%	Δ				
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan			Plan	% Plan							
I. TOTAL CLIENTS	35	43	82%	50	70%		130	135	96%	155	84%		127	141	90%	162	78%		51	55	94%	62	82%		343	373	92%	429	80%	
A. CARRIED IN	20	20		20			74	74		74			79	79		79			32	32		32			205	205		205		
B. NEW	15	23	67%	30	50%	2	56	61	92%	81	69%	2	48	62	77%	83	58%	9	19	23	84%	30	63%	1	138	168	82%	224	62%	14
II. TOTAL EXITS	24						53						74						21						172					
III. TOTAL UNSUBSIDIZED EMPLOYMENT	19				6		47				7		59				5		18				1		143				19	
A. RETRAINING	6				0		12				3		45				4		7				1		70				8	
ALSO ATTAINED CREDENTIAL	6				0		12				3		45				4		7				0		70				7	
B. CALLED BACK WITH EMPLOYER	0						0						0						0						0					
IV. % PLACEMENT (INCL. CALL BACKS)							89%						80%						86%						83%					
V. % PLACEMENT (EXCL. CALL BACKS)							89%						80%						86%						83%					
AVERAGE PLACEMENT WAGE		\$20.30					\$27.06						\$44.37						\$21.13							\$28.22				

Grant (501)  
 Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the nine cities that comprise the South Bay Workforce Investment Area.

**ADULT PROGRAM (G201)**

	Gardena			Inglewood			Hawthorne			Lawndale			El Segundo			Redondo			Hermosa			Manhattan			Torrance			Lomita			Carson			TOTAL	Year
	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	SBWIB	Plan	Δ		
I. TOTAL CLIENTS	40	50	152	177		30	38	5	12	3	2	16	22	2	2	1	16	22	2	2	1	1	41	50	5	7	49	66	344	427					
A. CARRIED IN	19	19	93	93		13	13	2	2	1	1	7	7	1	1	1	7	7	1	1	0	0	21	21	2	2	23	23	182	182					
B. NEW	21	31	2	59	84	5	17	25	0	3	10	0	2	1	0	9	15	1	1	0	1	1	20	29	2	3	5	1	26	43	5	162	245	17	
II. TOTAL EXITS	22	22	74	74		7	7	2	2	1	1	6	6	0	0	1	1	13	13	1	1	19	19	1	1	19	19	146	146						
A. UNSUBSIDIZED EMPLOYMENT	12	12	6	46	46	12	6	6	4	2	2	1	1	6	6	1	0	0	10	10	2	1	1	1	1	16	2	3	100	86	29				
ALSO ATTAINED CREDENTIAL	10	4	29		10	2	2	0	2	0	0	2	0	0	0	0	0	3	3	1	1	0	0	0	0	0	0	0	47	17					
B. OTHER TERMINATION	10	0	28		5	1	0	0	0	0	0	0	0	0	0	1	1	3	1	0	0	3	1	0	3	1	46	8							

**YOUTH PROGRAM (G301)**

	Gardena			Inglewood			Hawthorne			Lawndale			El Segundo			Redondo			Hermosa			Manhattan			Torrance			Lomita			Carson			TOTAL	Year
	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	SBWIB	Plan	Δ		
I. TOTAL CLIENTS	26	23	45	82		13	25	4	5	2	3	5	13	2	2	2	2	24	33	2	2	28	36	153	226										
A. CARRIED IN	5	5	28	28		9	9	2	2	2	2	3	3	1	1	1	1	13	13	1	1	9	9	74	74										
B. NEW	21	18	6	17	54	7	4	16	3	2	3	1	0	1	0	2	10	1	1	1	1	19	27	7	79	152	30								
II. TOTAL EXITS	11	11	13	13		5	5	1	1	1	1	5	5	0	0	0	0	8	8	1	1	22	22	67	67										
A. UNSUBSIDIZED EMPLOYMENT	8	3	1	0	0	0	0	0	0	0	1	1	0	0	0	0	0	2	0	0	0	5	0	17	3										
ALSO ATTAINED CREDENTIAL	3	1	11		0	5	1	0	1	1	0	0	0	0	0	0	0	2	1	0	0	3	0	25	3										
B. ENT. TRAINING/POST-SECONDARY	0	0	10		0	4	1	1	1	1	3	1	0	0	0	0	0	3	0	1	1	12	2	35	6										
C. ATTAINED RECOGNIZED DEGREE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0										
D. RETURNED TO SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0										
E. OTHER EXITS	3	0	2	2	1	1	0	0	0	1	1	0	0	0	0	0	0	3	1	0	5	1	15	6											

**DISLOCATED WORKER (G501)**

	Gardena			Inglewood			Hawthorne			Lawndale			El Segundo			Redondo			Hermosa			Manhattan			Torrance			Lomita			Carson			TOTAL	Year	
	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	Plan	Δ	Year	SBWIB	Plan	Δ			
I. TOTAL CLIENTS	35	50	102	94		16	39	2	8	10	14	35	42	8	13	13	17	63	77	8	13	51	62	343	429											
A. CARRY IN	20	20	55	55		11	11	0	0	8	8	19	19	6	6	8	8	40	40	6	6	32	32	205	205											
B. NEW	15	30	2	47	39	2	5	28	0	2	8	0	2	6	0	16	23	3	2	7	0	5	9	1	23	37	4	2	7	1	19	30	1	138	224	14
II. TOTAL EXITS	24	24	43	43		6	6	0	0	4	4	19	19	6	6	7	7	37	37	5	5	21	21	172	172											
III. TOTAL UNSUBSIDIZED EMPLOYMENT	19	19	6	39	39	6	4	4	0	0	4	1	15	15	1	6	6	1	28	2	4	4	18	18	1	143	143	19								
A. RETRAINING	6	0	11		3	1	0	0	0	0	8	2	3	0	5	0	27	1	2	1	7	0	7	0	70	7										
ALSO ATTAINED CREDENTIAL	6	0	11		3	1	0	0	0	8	2	3	0	5	0	27	1	2	1	7	0	7	0	70	7											
B. CALLED BACK WITH EMPLOYER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0											
IV. ALL OTHER TERMINATIONS	5	0	4	0	2	1	0	0	0	4	4	0	0	0	0	1	9	1	3	3	29	1														

I. TOTAL CLIENTS	11	33	33	18	4					20	19	13	0	
A. CARRIED IN	0	0	0	0	0					0	0	0	0	
B. NEW	11	33	33	18	4					20	19	13	0	
II. TOTAL EXITS	0	0	0	0	0					0	0	0	0	
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0					0	0	0	0	
OTHER TERMINATIONS	0	0	0	0	0					0	0	0	0	
	0.00	0.00	0.00	0.00	0.00					0.00	0.00	0.00	0.00	
I. TOTAL CLIENTS	24	23	0	10	20	37	0	18	0	0	20	47	13	
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	
B. NEW	24	23	0	10	20	37	0	18	0	0	20	47	13	
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	
I. TOTAL CLIENTS	25	9	18	47	23	0	40	0	0	0	0	0	0	
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	
B. NEW	25	9	18	47	23	0	40	0	0	0	0	0	0	
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	
I. TOTAL CLIENTS	18	29	0	0	0	0	2	0	0	0	0	0	0	
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	
B. NEW	18	29	0	0	0	0	2	0	0	0	0	0	0	
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	
ENROLLMENT GOALS	S 585	85	76	41	616	95	189	563		2250				
I. TOTAL CLIENTS	B 99	19	13	0	212	20	0	162						
A. CARRIED IN	W 0	0	0	0	0	0	0	0						
B. NEW	I 99	19	13	0	212	20	49	162						
II. TOTAL EXITS	B 0	0	0	0	0	0	0	0						
UNSUBSIDIZED EMPLOYMENT	T 0	0	0	0	0	0	0	0						
OTHER TERMINATIONS	O 0	0	0	0	0	0	0	0						
% OF PLACEMENT	A 0	0	0	0	0	0	0	0						
AVERAGE PLACEMENT WAGE	S \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
										<b>PAGE TOTALS</b>	574	80	2,250	26%

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.



I. TOTAL CLIENTS	2	8	12	7	0						0	0	0
A. CARRIED IN	0	0	0	0	0						0	0	0
B. NEW	2	8	12	7	0						0	0	0
II. TOTAL EXITS	0	0	0	0	0						0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0						0	0	0
OTHER TERMINATIONS	0	0	0	0	0						0	0	0
I. TOTAL CLIENTS	0	0	7	0	6								
A. CARRIED IN	0	0	0	0	0								
B. NEW	0	0	7	0	6								
II. TOTAL EXITS	0	0	0	0	0								
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0								
OTHER TERMINATIONS	0	0	0	0	0								
I. TOTAL CLIENTS	0	3	5	0									
A. CARRIED IN	0	0	0	0									
B. NEW	0	3	5	0									
II. TOTAL EXITS	0	0	0	0									
UNSUBSIDIZED EMPLOYMENT	0	0	0	0									
OTHER TERMINATIONS	0	0	0	0									
I. TOTAL CLIENTS	0												
A. CARRIED IN	0												
B. NEW	0												
II. TOTAL EXITS	0												
UNSUBSIDIZED EMPLOYMENT	0												
OTHER TERMINATIONS	0												
ENROLLMENT GOALS	38	7		3	52						50		
I. TOTAL CLIENTS	29	0		0	13						0		
A. CARRIED IN	0	0		0	0						0		
B. NEW	29	0		0	13						0		
II. TOTAL EXITS	0	0		0	0						0		
UNSUBSIDIZED EMPLOYMENT	0	0		0	0						0		
OTHER TERMINATIONS	0	0		0	0						0		
% OF PLACEMENT				0%									
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00		\$0.00	\$0.00						\$0.00		
<b>PAGE TOTALS</b>											50		
											0		
											50	6	
											0		
											0		
											0		
											100		
													50%

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.



GRANT PERIOD: 07/01/2020 TO 06/30/21

REPORT PERIOD: 07/01/2020 TO 3/31/2021

HOMELESS INITIATIVE

ENROLLMENT GOALS

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

II. TOTAL EXITS

UNSUBSIDIZED EMPLOYMENT

OTHER TERMINATIONS

% OF PLACEMENT

AVERAGE PLACEMENT WAGE

METRO NORTH WORKSOURCE CENTER	60	Δ	60	Δ	60	Δ	60	Δ	60	Δ	0	Δ
	31		11		13		11		3		0	
	0		0		0		0		0		0	
	31	2	11	1	13	1	11	0	3	0	0	
	0		0		0		0		0		0	
	0		0		0		0		0		0	
	0		0		0		0		0		0	
	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	

<b>PAGE TOTALS</b>	69	Δ
	0	
	69	4
	0	
	0	
	\$ -	

PLANNED ENROLLMENT	300
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PERCENT OF PLAN	23%
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The program is part of a countywide homeless initiative to target eligible CalWORKs families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

I. TOTAL CLIENTS	L.A. CITY COLLEGE	8	Δ	EAST L.A. COLLEGE	21	Δ	EL CAMINO /COMPTON	2	Δ	L.A. MISSION COLLEGE	17	Δ	L.A. PIERCE COLLEGE	7	Δ	L.A. SOUTHWEST COLLEGE	0	Δ	LONG BEACH CITY COLLEGE	0	Δ	WEST L.A. COLLEGE	6	Δ		0	Δ		0	Δ		0	Δ
A. CARRIED IN		0			0			0			0			0			0			0			0			0			0			0	
B. NEW		8	1		21	0		2	0		17	0		7	0		0	0		0	0		6	3		0	0		0	0		0	0
II. TOTAL EXITS		0			0			0			0			0			0			0			0			0			0			0	
UNSUBSIDIZED EMPLOYMENT		0			0			0			0			0			0			0			0			0			0			0	
OTHER TERMINATIONS		0			0			0			0			0			0			0			0			0			0			0	

I. TOTAL CLIENTS	0	0	0
A. CARRIED IN	0	0	0
B. NEW	0	0	0
II. TOTAL EXITS	0	0	0
OTHER TERMINATIONS	0	0	0

ENROLLMENT GOALS

I. TOTAL CLIENTS	61	Δ
A. CARRIED IN	0	
B. NEW	61	4
II. TOTAL EXITS	0	
UNSUBSIDIZED EMPLOYMENT	0	
OTHER TERMINATIONS	0	
% OF PLACEMENT	0%	
AVERAGE PLACEMENT WAGE	\$0.00	

**PAGE TOTALS**

PLANNED ENROLLMENT	159
PERCENT OF PLAN	38%

Targets CalWORKs participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2020 TO 6/30/2021

REPORT PERIOD: 07/01/2020 TO 3/31/2021

DCFS ILP PROGRAM (006K TIER I)

ENROLLMENT GOALS	GARDENA	INGLEWOOD	INGLEWOOD POMONA	CARSON	TORRANCE CAREER CENTER	FOOTHILL	PACIFIC GATEWAY	VERDUGO	SELACO	MCS HOLLYWOOD	MCS COVINA	JVS (MARINA DEL REY)	JVS (ANTELOPE VALLEY)	SELA AREA SOCIAL SERVICES	PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	0	4	1	0	0	1	0	1	0	0	0	0	0	7	16	63%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	0	0	4	1	0	0	1	0	1	0	0	0	0	0	10		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT															0%		
AVERAGE PLACEMENT WAGE															\$ -		

ENROLLMENT GOALS	HUB CITIES	CANOGA PARK	YOUTH POLICY INSTITUTE	EI PROYECTO DEL BARRIO	MCS SAN GABRIEL VALLEY
I. TOTAL CLIENTS	0	0	0	1	2
A. CARRIED IN	0	0	0	0	0
B. NEW	0	0	0	1	2
II. TOTAL EXITS	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0
TRANSFER TO OTHER AGENCY	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0
% OF PLACEMENT					
AVERAGE PLACEMENT WAGE					

Serving Youth in the Foster Care Independent Living Program, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2020 TO 06/30/2021

REPORT PERIOD: 07/01/2020 TO 3/31/2021

DCFS ILP PROGRAM (007K TIER II)

ENROLLMENT GOALS	GARDENA	INGLEWOOD	INGLEWOOD POMONA	CARSON	TORRANCE	FOOTHILL	PACIFIC GATEWAY	VERDUGO	SELACO PIC	HOLLYWOOD NORTH WORKSOURCE CENTER	MCS COVINA	JVS (MARINA DEL REY)	JVS (ANTELOPE VALLEY)	Lao / San Gabriel Valley	PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	6	1	12	2	2	0	0	0	12	0	0	0	2	4	43	70	61%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	6	1	12	2	2	0	0	0	12	0	0	0	2	4	43		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT															0%		
AVERAGE PLACEMENT WAGE															\$ -		

ENROLLMENT GOALS	LAO / HUB CITIES	CANOGA PARK	YOUTH POLICY INSTITUTE	LAO / SASSEA	LAO / EI Proyecto Del Barrio
I. TOTAL CLIENTS	0	0	0	0	2
A. CARRIED IN	0	0	0	0	0
B. NEW	0	0	0	0	2
II. TOTAL EXITS	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0
TRANSFER TO OTHER AGENCY	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0
% OF PLACEMENT					
AVERAGE PLACEMENT WAGE					

Serving Youth in the Foster Care Independent Living Program, between 18-21 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2020 TO 06/30/21

REPORT PERIOD: 07/01/2020 TO 3/31/2021

DPSS PROBATION PROGRAM (950K TIER I)

ENROLLMENT GOALS	INGLEWOOD	INGLEWOOD (POMONA)	HOLLYWOOD WORKSOURCE CTR	FOOTHILL	PACIFIC GATEWAY	HUBCITIES	SELA AREA SOCIAL SERVICES	YOUTH POLICY INSTITUTE										PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0%
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% OF PLACEMENT																		0%		
AVERAGE PLACEMENT WAGE																		\$ -		

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2020 TO 06/30/21

REPORT PERIOD: 07/01/2020 TO 3/31/2021

DPSS PROBATION PROGRAM (951K TIER II)

ENROLLMENT GOALS	INGLEWOOD	INGLEWOOD (POMONA)	HOLLYWOOD WORKSOURCE CTR	FOOTHILL	PACIFIC GATEWAY	HUBCITIES	SELA AREA SOCIAL SERVICES	YOUTH POLICY INSTITUTE										PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	2	0	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	2	7	29%
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% OF PLACEMENT																		0%		
AVERAGE PLACEMENT WAGE																		\$ -		

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.

**YOUTHBUILD**

REPORT PERIOD: 09/01/17 TO 3/31/2021

GRANT TERM: 09/01/2017 TO 3/31/2021

GRANT TERM: 1/01/2020 TO 3/31/2023

- ENROLLMENTS
- EDUCATION & EMPLOYMENT
  - Education (Obtained High School Diploma)
  - Entered Employment
- ATTAINMENT OF DEGREE/CERTIFICATE
- LITERACY & NUMERACY ATTAINMENT
- RETENTION (Quarter 4)
- RECIDIVISM

YOUTHBUILD	Enrolled	Planned Services	% of Plan	Δ
	63	62	102%	
24	47	51%		
22				
16				
48	63	76%		
20	58	34%		
10	15	67%		
0	0	100%		

YOUTHBUILD	Enrolled	Planned Services	% of Plan	Δ
	12	73	16%	0
0	55			
0				
0	58			
0	0			
0	0			
0	0			
*Next cohort starts 4/5/2021				

The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted communities. Outcome measures are based on qualified enrollment criteria. The SBWIB YouthBuild partnership includes two required partners the YouthBuild Charter School of California (Education) and the Habitat for Humanity of Greater Los Angeles (Housing Construction).

**CONSTRUCTION WORKFORCE PILOT (CALTRANS)**

GRANT TERM: 9/1/2018 TO 12/30/2020

FINAL

REPORT PERIOD: 09/01/2018 TO 3/31/2021

- Enrollment into Construction Pre-Apprentice Program Training
- Completion of Construction Pre-Apprentice Program Training
- Placements

CALTRANS	Enrolled	Year Plan	% of Plan	Δ
	122	122	100%	0
116	100	116%	0	
75	63	119%	0	

Pilot project with Caltrans to connect classroom training in construction, supportive services and job development activities; co-enrollment with WIOA programs to maximize services and outcomes.

Chancellor Apprenticeship Initiative (CAI #3) – EL Camino College (Aero-Flex Apprenticeship)

GRANT TERM: 07/18/2018 TO 12/31/2021

REPORT PERIOD: 07/18/2018 - 3/31/2021

DOL APPRENTICE ENROLLMENTS  
DAS APPRENTICE ENROLLMENTS

CAI #3 - ECC AERO-FLEX RA	Enrolled	Program Plan	% of Plan	Δ
	15	0	0%	0
15	25	60%	1	

Assist the District in creating a new apprenticeship training program (Aerospace Technician) registered by the Division of Apprenticeship Standards and assist El Camino in the enrollment of 25 apprentices. \*\*The Apprenticeship Program is now approved by the Department of Labor (DOL) and the Division of Apprenticeship Standards (DAS).

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)

GRANT TERM: 01/01/2020 TO 12/31/2022

REPORT PERIOD: 01/1/2020 TO 3/31/2021

APPRENTICESHIP ENROLLMENTS

CAI #4 - ECC BIO-FLEX RA	Enrolled	Program Plan	% of Plan	Δ
	0	50	0%	0

Assist the District in the enrollment of 50 apprentices into Bio-Flex and help to build additional Bioscience apprenticeship programs. \*\*The Apprenticeship Program has been approved by the Department of Labor and the Division of Apprenticeship Standards (DAS) and enrollment can now begin.

BOS Mark Ridley Thomas (Bio-Flex)

GRANT TERM: 10/01/2018 TO 6/30/2021

REPORT PERIOD: 10/01/2018 TO 3/31/2021

MRT BIO-FLEX	Enrolled	Program Plan	% of Plan	Δ
		109	50	218%
	106	50	212%	8
	3			2

PRE-APPRENTICESHIP ENROLLMENTS (100%)  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
PENDING COMPLETION

\*\*The county has issued a no cost extension through 6/30/2021 to implement the new initiative. Grant funds received from the District Supervisor Mark Ridley-Thomas to develop Bio-Flex Apprenticeship career pathways and to address employer-defined occupational needs within the Bioscience sector.

Workforce Accelerator 7.0 (Bio-Flex Pre-Apprenticeship)

GRANT TERM: 05/01/2019 TO 03/31/2021

REPORT PERIOD: 05/01/19 TO 3/31/2021

WAF 7.0	Enrolled	Program Plan	% of Plan	Δ
		50	50	100%
	28	25	112%	7
	25	20	125%	5

PARTICIPANTS SERVED  
PRE-APPRENTICE ENROLLMENTS  
ATTAINMENT OF CREDENTIAL/CERTIFICATE

Registering a new Bioscience apprenticeship training program with the Division of Apprenticeship Standards and enroll 25 pre-apprentices.

DOL Scaling Apprenticeship Grant (Bio-Flex & Aero-Flex Apprenticeship & Pre-Apprenticeship)

GRANT TERM: 07/15/2019 TO 07/14/2023

REPORT PERIOD: 07/15/2019 TO 3/31/2021

	DOL RA & PA	Enrolled	Program Plan	% of Plan	Δ
SBWIB PRE-APPRENTICESHIP ENROLLMENTS		0	0		
OTHER PROJECT PARTNER PRE-APPRENTICE ENROLLMENT		467	0	100%	0
SBWIB APPRENTICE ENROLLMENTS		14	1240	1%	2
SBWIB APPRENTICE COMPLETIONS		2	992	0%	2
OTHER PARTNER APPRENTICE ENROLLMENT		248	3760	7%	0
TOTAL PROJECT APPRENTICE ENROLLMENTS		262	5000	5%	2

Nationwide 4 year grant provided by the United States Department of Labor through West LA College. The goal is to recruit and enroll 5,000 pre-apprentices and apprentices. SBWIB is responsible for 1,230 of these enrollments. SBWIB pre-apprenticeship enrollments are optional.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)

GRANT TERM: 12/29/2019 TO 12/22/2021

REPORT PERIOD: 12/29/2019 TO 3/31/2021

	ETP - MEC 2	Enrolled	Program Plan	% of Plan	Δ
EMPLOYER PARTNERS ENROLLMENTS (100%)		8	15	53%	0
RETENTION IN EMPLOYMENT		426	272	157%	7
AVERAGE WAGE AFTER EMPLOYMENT		73	272	27%	0
		\$ 40.98			

To reimburse training costs to employers from the Employment Training Panel Fund. Two concurrent grant awards.



LACYJ WDACS

GRANT TERM: 11/04/2019 TO 06/30/2021

REPORT PERIOD: 11/04/2016 TO 3/31/2021

LACYJ WDACS	Enrolled	Program Plan	% of Plan	Δ
	0	12	0%	0
0	12	0%		
0	12	0%		

ENROLLMENTS  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
ENTERED INTO EMPLOYMENT

To enroll fifteen (12) youth into the Aero-Flex Pre-Apprenticeship Program, graduate the youth and place them into unsubsidized employment in partnership with the Rio Hondo AJCC.  
\*Pending Contract

YOUTH AT WORK EMPLOYMENT PROGRAM

GRANT TERM: 7/1/2020 TO 6/30/2021

REPORT PERIOD: 7/01/2020 TO 3/31/2021

Youth at Work	Enrolled	Year Plan	% of Plan	Δ
	182	343	53%	33
32	125		6	
94	132		16	
28	36		2	
2	12		1	
26	38		7	

TOTAL ENROLLMENTS  
CALWORKS  
OUSY  
FOSTER YOUTH  
PROBATION YOUTH  
SYSTEM INVOLVED YOUTH (New)

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

HOWMET FOUNDATION

GRANT TERM: 10/01/2020 TO 8/31/2021

REPORT PERIOD: 10/01/20 TO 3/31/2021

Arconic	Enrolled	Program Plan	% of Plan	Δ
	3	4	75%	2
12	20	60%	10	
1	16	6%	1	

BUSINESS ENGAGEMENT  
ENROLLMENTS  
ATTAINMENT OF CREDENTIAL/CERTIFICATE

To assess, enroll and graduate ten (20) individuals in the Aero-Flex and Bio-Flex Pre-Apprenticeship Program and to engage four (4) new businesses to support the Pre-Apprenticeships through work based learning.

INVEST LA COUNTY PROBATION GRANT

**GRANT TERM: 7/1/2019 TO 6/30/2020**  
**REPORT PERIOD: 7/1/2020 TO 3/31/2021**

*(Outcome reporting only from enrolled/trained)*

ENROLLMENTS  
ENROLLED INTO TRAINING  
TRAINING COMPLETION  
UNSUBSIDIZED PLACEMENTS  
TRAINING RELATED PLACEMENTS  
RETENTION SERVICES (2ND QUARTER)  
RETENTION SERVICES (4TH QUARTER)

INVEST YEAR 1	Enrolled	Year Plan	% of Plan	Δ
	24	120	20%	
	12	72	17%	
	1	61	2%	0
	9	58	16%	1
	0	10	0%	
	0	57	0%	
	0	54	0%	

**GRANT TERM: 7/1/2020 TO 6/30/2021**  
**REPORT PERIOD: 7/1/2020 TO 3/31/2021**

INVEST YEAR 2	Enrolled	Year Plan	% of Plan	Δ
	27	120	23%	
	21	72	29%	3
	5	61	8%	3
	14	58	24%	4
	0	10	0%	
	0	57	0%	
	0	54	0%	

Provide work-based learning services to 120 referred Probation Adult participants including BluePrint Workplace for Success training, short-term vocational training, Paid Work Experience, interviews and job referrals, and job placement.

FAMILIES FIRST

**GRANT TERM: 7/1/2020 TO 6/30/2021**

**REPORT PERIOD: 7/01/209 TO 3/31/2021**

ORIENTATIONS/WORKSHOPS  
INDIVIDUAL MEETINGS  
JOB REFERRALS / INTERVIEWS  
JOB READINESS / RESUME COMPLETION

PY20-21	Enrolled	Year Plan	% of Plan	Δ
	101	50	202%	
	59	50	118%	3
	368	50	736%	20
	26	50	52%	0

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on- one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

**VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)**

**GRANT TERM: 7/01/2019 TO 3/31/2021**

**REPORT PERIOD: 07/01/2019 TO 3/31/2021**

- ENROLLMENTS (100%)
- ENROLLED INTO EDUCATION OR TRAINING (65%)
- ATTAINMENT OF CREDENTIAL/CERTIFICATE (60%)
- EXIT RATE (100%)
- ENTERED EMPLOYMENT RATE (80%)
- EMPLOYMENT RETENTION (70%)
- AVERAGE WAGE AT EMPLOYMENT

	Enrolled	Year	% of	Δ
		Plan	Plan	
<b>VEAP</b>	100	100	100%	11
	66	65	102%	9
	25	60	42%	6
	47	47	100%	9
	38	38	100%	9
	0	70	0%	
	\$ 21.92			

This project will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades.

**UNDERSERVED COVID-19 IMPACTED INDIVIDUALS GRANT (UCII)**

**GRANT TERM: 3/01/2020 TO 6/30/2021**

**REPORT PERIOD: 04/01/2020 TO 3/31/2021**

AWARD: \$40,500

Activity Code Description	No. Assisted	% of Plan
Child/Dependent Care	_____	
Transportation Assistance	_____	
Medical	_____	
Temporary Shelter	_____	
Other	1	
Seminar/Workshop Allowance	_____	
Job Search Allowance	_____	
Tools/Clothing	31	
Housing Assistance	_____	
Utilities	3	
Educational Testing	_____	
Post-Secondary Academic Materials	_____	
<b>Total Expenditures</b>	<b>\$ 23,124</b>	<b>57%</b>

12/2020 Extension requested/approved to 6/30/2021; initial funds received under this grant were received in late April 2020 to provide supportive services to underserved and impacted participants due to COVID-19. Support is intended to help individuals laid-off and or have reduced income due to the pandemic. Participants must be co-enrolled in another supporting program to receive career and training services leading to reemployment.

CALIFORNIA CAREER PATHWAYS GRANTS

GRANT TERM: 09/01/2020 TO 8/31/2021

REPORT PERIOD: 09/01/2019 TO 3/31/2021

	Activities	Qrt.	%	Year	% of	Δ
		Plan	Plan	Plan	Plan	
Centinela Valley Union High School District (CVUHSD)	112	65	174%	86	130%	44
OPPORTUNITIES OFFERED	3	3	100%	4	75%	3
COMPANY TOURS	58	24	242%	32	181%	14
GUEST SPEAKERS	17	38	45%	50	34%	0
INTERNSHIP	115	38	307%	50	230%	0
EVENT VENDORS						

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activates will include participation in activities such as Career Day and Maker Faire.

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2020 TO 6/30/2021

REPORT PERIOD: 07/01/2020 TO 3/31/2021

	Activities	Qrt.	%	Year	% of	Δ
		Plan	Plan	Plan	Plan	
Homeless LA Rise Year 2	31	20	159%	26	119%	3
ENROLLMENTS	9	15	60%	20	45%	2
EMPLOYMENT	0			20	0%	
EMPLOYMENT RATE - 2ND QRT AFTER EXIT	0			12	0%	
EMPLOYMENT RATE - 4TH QRT AFTER EXIT						
WAGE AT EMPLOYMENT	\$ 16.12					

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

BORAD OF STATE AND COMMUNITY CORRECTIONS (BSCC) Youth Reinvestment Program

GRANT TERM: 10/01/2019 TO 3/31/2022

REPORT PERIOD: 10/01/2019 TO 3/31/2021

	Enrolled	Year	% of	Δ
		Plan	Plan	
YOUTH REINVESTMENT	77	150	51%	23
REFERRALS (100%)	0	75	0%	
RISK ASSESSMENT (100%)	34	0		4
PENDING INTAKE/PARENT APPT. (100%)	43	150	29%	4
ENROLLMENTS (100%)	39	75	52%	7
INTEVENTION WORKSHOPS/WORK READINESS PREPARATION	39	75	52%	7
PAID WORK EXPERIENCE, INTERNSHIP OR OJT	0	150	0%	
FOLLOW-UP SERVICES FOR 12 MONTHS				

This project will provide services to Inglewood, Hawthorne and Lennox youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide preventive and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

**HOME REHABILITATION AND REPAIRS PROGRAM (HRRP)**

**GRANT TERM: 7/01/2020 TO 6/30/2021**

**REPORT PERIOD: 07/01/2020 TO 3/31/2021**

- HOME REPAIR PROJECTS
- HOME REPAIR COMPLETIONS
- CLEARED HOME REPAIR APPLICATIONS BY CDBG
- PENDING HOME REPAIR APPLICATIONS/INTAKE/INQUIRIES

HRRP	Enrolled	Year Plan	% of Plan	Δ
	10	10	100%	0
8	10	80%	1	
10			0	
2			2	

The HRRP program provides residential home repairs to 8-10 eligible low income homeowners residing in the 2nd District and Athens-Westmont area that includes Inglewood and Lennox. Repairs promote and eliminate unhealthy and unsafe living conditions. Funding is sponsored by the Los Angeles Community Development Block Grants.

**AMERICORPS YOUTHBUILD**

**GRANT TERM: 8/15/2019 TO 8/14/2021**

**REPORT PERIOD: 08/15/2019 TO 3/31/2021**

- FULL-TIME ENROLLMENTS (TEACHERS AIDES)
- QUARTER-TIME ENROLLMENTS (YOUTHBUILD MEMBERS)
- NATIONAL SERVICE EVENTS
- SCHOLARSHIP ATTAINMENT

AmeriCorps	Enrolled	Year Plan	% of Plan	Δ
	4	4	100%	
18	40	45%		
2	5	40%	0	
3	44	7%	0	

\* 1 TA dropped due to medical

\*\* Activities impacted by COVID-19

The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities.

TRADE & ECONOMIC TRANSITION NDWG (TET)

GRANT TERM: 10/01/18 TO 9/30/21

REPORT PERIOD: 10/01/2018 TO 3/31/2021

	SBWIB TOTALS	Grant Plan	Δ
I. TOTAL CLIENTS		143	
A. ENROLLED		146	102%
B. NEW		0	0
C. TRAINING		85	1
D. OJT		17	0
E. Pre-Apprenticeship/Apprenticeship		0	
II. TOTAL EXITS		104	3
III. TOTAL UNSUBSIDIZED EMPLOYMENT		86	3
A. RETRAINING		39	0
ALSO ATTAINED CREDENTIAL		39	0
B. CALLED BACK WITH EMPLOYER		0	
IV. % PLACEMENT (INCL. CALL BACKS)		83%	
V. % PLACEMENT (EXCL. CALL BACKS)		83%	
AVERAGE PLACEMENT WAGE		\$ 28.65	

8/2020 - One year grant extension due to COVID-19, 6/2020 - Additional funding (\$100,000) and enrollments (13) awarded due to successful performance. The South Bay TET project has been approved to assist 150 dislocated workers that have been laid off due to economic conditions to receive employment and job training services.

**EMERGENCY ADDITIONAL ASSISTANCE GRANT - COVID**

**GRANT TERM: 4/01/2020 TO 5/31/2021**

**REPORT PERIOD: 04/01/2020 TO 3/31/2021**

	Grant Plan		Δ
I. TOTAL CLIENTS		180	
A. ENROLLED	155	86%	
B. NEW	13		13
C. TRAINING	47		3
D. OJT	25		0
E. Pre-Apprenticeship/Apprenticeship			
II. TOTAL EXITS	57		5
III. TOTAL UNSUBSIDIZED EMPLOYMENT	50		5
A. RETRAINING	6		1
ALSO ATTAINED CREDENTIAL	6		1
B. CALLED BACK WITH EMPLOYER	1		0
IV. % PLACEMENT (INCL. CALL BACKS)	88%		
V. % PLACEMENT (EXCL. CALL BACKS)	88%		
AVERAGE PLACEMENT WAGE	\$ 24.02		

The South Bay Emergency Additional Assistance project has been approved to assist 180 dislocated workers identified from selected employers faced with substantial layoffs or closure, veterans and individuals displaced as a result of the COVID-19 pandemic.

**COVID NDWG EMPLOYMENT RECOVERY GRANT**

**GRANT TERM: 4/10/2020 TO 3/31/2022**

**REPORT PERIOD: 04/10/2020 TO 3/31/2021**

	Grant Plan		Δ
I. TOTAL CLIENTS		177	
A. ENROLLED	84	47%	
B. NEW	5		5
C. TRAINING	31		1
D. OJT	13		1
E. Pre-Apprenticeship/Apprenticeship	0		
II. TOTAL EXITS	26		4
III. TOTAL UNSUBSIDIZED EMPLOYMENT	25		4
A. RETRAINING	6		1
ALSO ATTAINED CREDENTIAL	6		1
B. CALLED BACK WITH EMPLOYER	0		
IV. % PLACEMENT (INCL. CALL BACKS)	96%		
V. % PLACEMENT (EXCL. CALL BACKS)	96%		
AVERAGE PLACEMENT WAGE	\$ 20.12		

The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 177 displaced workers as a result of the COVID-19 pandemic.

QUARTERLY REPORTING

PRISON TO EMPLOYMENT

REPORT PERIOD: 12/01/2019 TO 3/31/2021

GRANT PERIOD: 12/01/2019 TO 03/31/22

	SBWIB		LA CITY		LA COUNTY		FOOTHILL		PACIFIC GATEWAY		SELACO		VERDUGO		TOTALS		PLANNED	PERCENT OF PLAN
TOTAL PLANNED ENROLLMENTS	35	Δ	282	Δ	269	Δ	28	Δ	35	Δ	28	Δ	28	Δ			705	
<b>I. TOTAL CLIENTS</b>																		
A. Individual Direct Services	51	1	534	55	349	43	17	10	19	0	44	1	9	6	1023	116	400	256%
B. Supportive Services & Earn and Learn	50	0	174	9	85	29	6	3	30	0	36	2	1	0	382	43	305	125%
<b>II. ACTIVITIES</b>																		
SUBSIDIZED EMPLOYMENT	2	1	81	52	50	36	6	1	0	0	9	1	0	0	148	91		
Transfer to Other Agency													0	0	0	0		
TRAINING	17	0	110	3	43	8	6	6	12	0	11	0	5	2	204	19	305	67%
CREDENTIAL OBTAINED	4	1	97	0	35	4	6	6	6	0	11	0	5	2	164	13	233	70%
UNSUBSIDIZED EMPLOYMENT	6	2	107	28	70	14	0		6	0	5	0	0		194	44	422	46%

Prison to Employment is a regional employment and training program to assist formerly incarcerated individuals. On behalf of the LA Basin, SBWIB serves as the fiscal agent and program lead on behalf of the seven Workforce Boards in Los Angeles County.



## Teen Center Attendance Report -3rd Quarter

### January 1, 2021- January 31, 2021

Inglewood Teen Center	New	Returning	Total
Inglewood	0	63	63
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	0	63	63

### March 1, 2021- March 31, 2021

Inglewood Teen Center	New	Returning	Total
Inglewood	14	0	14
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	14	0	14

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	14	14
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	0	14	14

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	11	1	12
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	11	1	12

### February 1, 2021 February 28, 2021

Inglewood Teen Center	New	Returning	Total
Inglewood	0	40	40
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	0	40	40

<b>QUARTER TOTAL</b>	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Total</b>
Inglewood Teen Center	200	139	117	456
Hawthorne Teen Center	82	222	77	381

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	13	38	51
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	13	38	51



**PRESS RELEASE**

March 18, 2021

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA  
90250  
Contact: 310-970-7700

**Third Class Graduates South Bay Workforce Investment Board  
Bio-Flex Pre-Apprenticeship Program**

**HAWTHORNE** – Twenty-one southland area high school students graduated from the South Bay Workforce Investment Board (SBWIB) Bio-Flex Pre-Apprenticeship (BFPA) Program March 3<sup>rd</sup>. The BFPA program provides a career pathway into the growing bioscience field and provides an opportunity to experience what it would be like to have a career in the bioscience industry.

Participants at the virtual graduation included parents, teachers, Bio Science industry volunteer mentors, educators and civic leaders. SBWIB Executive Director Jan Vogel was joined by Lawndale Mayor Robert Pullen-Miles in congratulating the students.

Mr. Vogel honored the graduates for taking the initiative to open the door to opportunities that await them in the bioscience industry by completing the Bio-Flex Pre-Apprenticeship. He also thanked the Bioscience industry partners who provided the employer led training experience for the students.

“Despite the distractions and limitations you faced during this past year, you have positioned yourselves for success,” Mayor Pullen-Miles told the graduates. “We expect to hear a lot more exciting success stories about you in the future,” he concluded.

In response to an initial request last Fall from the Centinela Valley Union High School District (CVUHSD) that sought enhanced programming for its BioMed Academy and a special request from former L.A. County Supervisor Mark Ridley Thomas, the SBWIB reached out to other local area districts and high schools in lower income and underserved communities to recruit additional applicants to join in the Bio-Flex pathway program. Science departments were encouraged to promote the opportunity to their students.

As a result, 10 Lawndale High School students from CVUHSD were joined by students from Inglewood City Honors Charter, California Academy of Math and Science at CSU Dominguez Hills, King Drew High School, Long Beach Jordan High School and North Torrance High School to complete the three-track BFPA, which included work readiness training, occupational



skills training and on the job training. An additional student from Da Vinci Communications Academy in the Wiseburn School District was honored for completing the SBWIB's Aero-Flex Pre-Apprenticeship.

Funding for the Bio-Flex Pre-Apprenticeship program was provided by former L.A. County Supervisor Mark Ridley Thomas and the California Workforce Development Board Workforce Accelerator Fund 7.0. Funding for the Aero-Flex program, in part, was provided by a grant from the Howmet/Arconic Aerospace Foundation.

Both the Bio-Flex and Aero-Flex Pre-Apprenticeship programs were developed as employer driven apprenticeship models to meet the workforce development needs common to industry partners, while providing a framework to allow each employer to design or flex their own program. Employers are able to tailor the curriculum to meet their individual training needs around a specific occupation or department. For more information please visit [www.sbwib.org/bioflex](http://www.sbwib.org/bioflex) or [www.sbwib.org/aero-flex](http://www.sbwib.org/aero-flex) or call (310) 970-7700.

# # #



Photo caption: Twenty-one southland area high school students graduated from the South Bay Workforce Investment Board (SBWIB) Bio-Flex Pre-Apprenticeship (BFA) Program March 3<sup>rd</sup>. The BFA program provides a career pathway into the growing bioscience field.

SOUTH BAY WORKFORCE



INVESTMENT BOARD

**Visit our website - [www.sbwib.org](http://www.sbwib.org)**

Dear partner,

Welcome to the "South Bay Workforce Newsletter," the electronic newsletter of the South Bay Workforce Investment Board (SBWIB). This information-packed eNewsletter will bring you up to date on happenings within our organization, including upcoming virtual events, encouraging stories of success and achievements throughout the South Bay area.

We encourage you to visit our social media outlets for additional resources, which may be found below.

Sincerely,

Jan Vogel  
Executive Director  
SBWIB

## Meet Ron Allen



**"Find the nearest office to you, take advantage of all the services, you never know what opportunities may be available. The counselors are available for resume critiques, revisions, and are knowledgeable about the job openings and can even fund training that may be beneficial to continued education to help make you a better candidate for prospective employers."**

**[Read Ron's story here](#)**

## Third Class Graduates SBWIB Bio-Flex Pre-Apprenticeship Program



Twenty-one southland area high school students graduated from the SBWIB Bio-Flex Pre-Apprenticeship (BFPA) Program March 3rd.

The BFPA program provides a career pathway into the growing bioscience field and provides an opportunity to experience what it would be like to have a career in the bioscience industry.

Additionally a student was honored for completing the SBWIB's Aero-Flex Pre-Apprenticeship.

Both the Bio-Flex and Aero-Flex Pre-Apprenticeship programs were developed as employer driven apprenticeship models to meet the workforce

development needs common to industry partners, while providing a framework to allow each employer to design or flex their own program.

[Read the full press release here](#)

[Visit the SBWIB Bio-Flex site here](#)



## SBWIB Bio-Flex Pre-Apprenticeship Graduation

The SBWIB honored twenty-one SBWIB Bio-Flex and Aero-Flex graduates.



[Watch the virtual celebration here](#)

## SBWIB Bio-Flex Testimonials

SBWIB Bio-Flex Graduates' shared their experience and gratitude for the program through these testimonials.

[Listen to them by visiting the site here](#)



## Meet Ashley Brown



“I would like to tell anyone who is a little apprehensive about the TSE program, to go for it, to give yourself a chance. Because without it I wouldn't be where I am, I wouldn't have this new amazing job offer. Because of TSE, I am a success story!”

[Read Ashley's story here](#)

## Jan Vogel - BizTv Interview



South Bay Workforce Investment Board's Executive Director, Jan Vogel interviews with BizTv to inform listeners of the available no cost services to small and large businesses, entrepreneurs and job seekers.

The SBWIB provides business services and employment preparation assistance to adults and youth through its four Business One-Stop Business and Careers Centers that serve 11 South Bay cities. It also operates Teen Centers in Hawthorne and Inglewood and YouthBuild in Lennox.

[www.SouthBayBusiness.org](http://www.SouthBayBusiness.org)

[View video here](#)

## Servicon Cares Donates \$10,000 to South Bay Workforce Investment Board

*"We are extremely grateful to Servicon for their generous donation and we are also very pleased that Servicon has come to trust the South Bay Workforce Investment Board as a reliable resource for qualified candidates to meet their hiring needs. We appreciate the support they have provided the organization and look forward to more collaboration in the years to come,"* said SBWIB Executive Director Jan Vogel.

[Read the press release here](#)



**servicon**<sup>®</sup>

## Virtual Learning Ambassadors

The SBWIB strives to assist schools with virtual services through our Virtual Learning Ambassadors (VLA).

VLA's are paid student interns who support elementary/middle/ high school students, teachers and parents who need assistance adapting to a digital presence during COVID-19.

To enroll, please contact a One-Stop near you. Information may be found at the flyer in the link below.

[Download flyer here](#)



**VIRTUAL LEARNING AMBASSADORS**  
16-24 year olds

**SUPPORTING STUDENTS, TEACHERS & PARENTS IN ONLINE PLATFORMS**

The South Bay Workforce Investment Board strives to assist schools with virtual services through our Virtual Learning Ambassadors (VLA). VLA's are paid student interns who support elementary/middle/ high school students, teachers and parents who need assistance adapting to a digital presence during COVID-19.

**VIRTUAL LEARNING AMBASSADORS:**

- Are paid student interns from the ages of 16-24
- Interns will receive 20 hours of paid training.
- 100 paid work experience hours and
- Earn up to \$1,800.

**VLA'S WILL BE TRAINED ON:**

- Google Classroom.
- Google Meets.
- Canvas.
- Acellus Learning Accelerator.
- Schoology.
- Edgenuity.
- Zoom, etc.

**FOR MORE INFORMATION CONTACT:**

<b>BLANKINZ</b> - Inglewood One Stop Phone: (310) 400-5100 Email: <a href="mailto:inw@sbwib.org">inw@sbwib.org</a>	<b>CHEN CLAYTON</b> - Torrance One Stop Phone: (310) 603-3035 Email: <a href="mailto:clayton@sbwib.org">clayton@sbwib.org</a>	<b>SANFORD TRIP</b> - Hawthorne One Stop Phone: (310) 610-1001 Email: <a href="mailto:trip@sbwib.org">trip@sbwib.org</a>	Scan QR Code to get instant interest form on site: <a href="https://sbwib.com/20m728">sbwib.com/20m728</a>
<b>ELIZABETH MILLEN</b> - Cudahy One Stop Phone: (310) 628-7270 Email: <a href="mailto:elizabeth@sbwib.org">elizabeth@sbwib.org</a>	<b>DEBORAH</b> - Carson One Stop Phone: (310) 600-3070 Email: <a href="mailto:deborah@sbwib.org">deborah@sbwib.org</a>	<b>SANDRA HONG</b> - SBWIB Headquarters Phone: (310) 220-3000 Email: <a href="mailto:sandra@sbwib.org">sandra@sbwib.org</a>	

**Logos:** SBWIB, South Bay Workforce Investment Board, YouthBuild, Inglewood-Terrace Centers, and the U.S. Department of Labor logo.

This WICIA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS 1-800-735-3522 or 310-680-3700.

## Meet Steven Lopez



**“Don’t ever be afraid or ashamed to ask for help. Even if that just means asking someone where to get help. And never give up on you, you ARE worth it.”**

[Read Steven's story here](#)



## Certified Nurse Assistant Training Program

CNA Training available at no cost for 18 - 24 year old's in the South Bay who are interested in a career in healthcare.

Details:

- 5 week program
- Hybrid class setting
- 100 hours of paid externship

Must be currently unemployed, reside in the South Bay, have the right to work in the U.S. and have a computer and internet access.

For more information and to fill out the interest form, view flyer at the link below.

[Download flyer here](#)



The flyer features a photograph of five healthcare students in blue scrubs standing in a hallway. A blue text box in the upper right corner reads: "Are you 18-24 and want a career in healthcare? GET STARTED WITH A NO COST CNA TRAINING!". Below the photo, the flyer is divided into two columns. The left column, titled "Training Class Information:", lists: "5 Week Program-170 Hours of Instruction", "Hybrid Class Setting (Virtual & In person)", and "100 hours of Paid Externship". It also includes a QR code and the text "Scan QR Code to fill out an interest form or visit: tinyurl.com/44bz75up". The right column, titled "Eligibility Requirements:", lists: "Must reside in the following cities: Inglewood, Hawthorne, El Segundo, Gardena, Torrance, Hermosa Beach, Lomita, Manhattan Beach, Redondo Beach, Carson", "Currently not working", "Right to work in the U.S.", and "Must have computer and internet access". At the bottom, a blue banner contains contact information for Diana Alvarez (Phone: (310) 680-3707, Email: dalvarez@sbwib.org) and Brian Nunez (Phone: (310) 680-3818, Email: bnunez@sbwib.org). Logos for the South Bay Workforce Development Board and America's JobCenter are also present. A small disclaimer at the very bottom states: "This MDA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CTS: 1-800-735-2922 or 310-680-3708."

## Youth Job Opportunities



Job openings for youth in the South Bay, ages 16 and older. Connect eligible youth to the monthly list below for job opportunities.

[Download the youth job listings here](#)

[Visit SouthBayYouth.org here](#)

## Thank You to Our Sponsors



The SBWIB presented its 25th Annual Awards Ceremony before a virtual audience of nearly 300 participants, last fall that featured both live and pre-recorded speakers in a one hour presentation.

Proceeds from donations support our youth programs and teen centers. Visit our site to view a recap and services offered from all our sponsors.

[Awards Ceremony site here](#)

## Connect with Us!

For the latest information and events taking place in the South Bay Area, be sure to check us out on social media at the following outlets:

**LinkedIn:** [South Bay Workforce Investment Board, South Bay 1-Stop](#)

**Twitter:** [@SouthBayWIB](#), [@SouthBayJobsCA](#), [@SBWIBYB](#)

**Facebook:** [South Bay Workforce Investment Board - SBWIB](#), [South Bay Jobs](#), [Gardena One-Stop](#), [Carson One-Stop](#), [Hawthorne Teen Center](#), [Inglewood Teen Center](#), [SBWIB YouthBuild](#)

**Pinterest:** [SouthBayWIB](#)

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**YouTube:** [South Bay Workforce Investment Board](#)

For more information and resources, be sure to visit

[SBWIB.org](#) | [SouthBay1Stop.org](#) | [SouthBayBusiness.org](#) | [SouthBayYouth.org](#)  
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