

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

INFRASTRUCTURE WORKING GROUP LUNCH MEETING

Wednesday, September 26, 2012 from 11:30 A.M. – 1:30 P.M.

LOCATION: **Blue Water Grill**, 665 North Harbor Drive, Redondo Beach 90277

For map of location go to: www.bluewatergrill.com

Cost of lunch, including soft drinks, coffee, and tip, is \$25.00 per person and must be paid in cash; no credit cards. Payment will be collected during the meeting. Lunch selection will be available at the meeting. To ensure seating for everyone, please RSVP your attendance by close of business, Monday, September 24, 2012 to Marcy Hiratzka at: Marcy@southbaycities.org

SOCIAL & ORDER LUNCH - 11:30 A.M. to Noon MEETING – 12:00 P.M. to 1:30 P.M.

- 12:00 p.m.** **Self-Introductions & Approval of Meeting Notes** (Attachment A) - Rob Beste
- 12:05 p.m.** **Agency & Other Reports**
- **SBCCOG** – Program update - Steve Lantz, SBCCOG
 - **SOUTH BAY TRAFFIC FORUM, LA County Dept. of PW** – Status – Jane White
 - **Caltrans** – Update
 - **Metro** – Mandatory PMIS Training (Attachment B), Board Update
 - **Metro TAC & Streets and Freeway Subcommittee** – Update – Rob Beste
- 12:15p.m.** **South Bay Project Spotlight: Artesia / Western Intersection Improvement** - Frank Bigdeli, City of Gardena
- 12:20 p.m.** **South Bay Regional Broadband Consortium Project** – Revlyn Williams (SB Reg. Broadband Consortium), Eric Sloan (MTC Dir. of Technology), Tom Glegola (CPUC)
- 12:50 p.m.** **South Bay ITS Plan / STE Plan Status** – Alan Clelland, Iteris
- 1:05 p.m.** **Measure R Updates** – Steve Lantz
- **SBHP Project Progress Chart** (Attachment C)
 - **Draft SBHP Candidate Projects List** (Attachment D)
 - **Measure R Subfund Match for Metro Call for Projects and PSR/PSRE Preparation** (Attachment E)
 - **SBHP Approval Hierarchy and Delegation of Authority** (Attachment F)
- 1:25 p.m.** **Other Business** – Rob Beste, IWG Chair
- 1:30 p.m.** **Adjournment** — *Next IWG meeting **October 24, 2012**. If you want to include an item in the agenda, please send e-mail to: Marcy@southbaycities.org by October 16, 2012.*

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South Bay Cities Council of Governments

Infrastructure Working Group August 22, 2012 – Meeting Notes

Attendees: Rob Beste, Chair (Torrance); Farrokh Abolfathi (Carson); Stephanie Katsouleas (El Segundo); Frank Bigdeli (Gardena); Homayoun Benboodi (Hermosa Beach); Aaron Klem (Huntington Beach); Tom Shahbazi (Lomita); Crystal Killian (LADOT); Jim Arndt & Steve Finton (Manhattan Beach); Jim Goodhart & Floriza Rivera (Palos Verdes Estates); Steve Huang, Elaine Jeng, & John Mate (Redondo Beach); Craig Bilezerian & Ted Semaan (Torrance); Virgingia Maloles & Andres Narvaez (LA County DPW); Mike Bohlke (Representing Metro Director, Pam O'Connor); Marcy Hiratzka & Steve Lantz (SBCCOG); Greg Stevens (GSE Solutions, LLC); Alex Geyer (Breen Engineering); Richard Mahoney (Group Delta Consultants); Alan Clelland, Alek Hovsepian, & Ramin Massoumi (Iteris, Inc.); Eric Sloan & Dr. Revlyn Williams (Manchester Community Technologies, Inc); Teresa Price (McKissack McKissack); Claudette Moody (Parsons Brinckerhoff); Anissa Voyiatzes (Psomas)

Chair Beste called IWG meeting to order at 12:04 pm.

I. **Self-Introductions and Approval of Minutes** – Minutes were approved as presented.

II. **Agencies & Other Reports:**

- **SBCCOG** – Program update – no report.
- **SOUTH BAY TRAFFIC FORUM, LA County Dept. of PW** – Status – Andres Narvaez distributed the South Bay Traffic Forum Status Report for August 2012. Tasks in progress mentioned: construction has been completed for the City of Torrance Traffic Management Center, Gardena's Traffic Management Center is being set up, county and cities are reviewing the final submittal of the detailed design plans for the South Bay Fiber Interconnect project (along multiple streets.)
- **Caltrans** – no report
- **Metro** – Mandatory PMIS Training- Steve Lantz announced that Metro's PMIS training announcement will be released soon. It will most likely take place at MTA headquarters to accommodate the need for a computer lab. This training is MANDATORY for any cities or agencies with Measure R projects. Mike Bohlke reported that MTA is dark this month, so there was no update.
- **Metro TAC & Streets and Freeway Subcommittee** – Update – Chair Beste reported that the upcoming call for projects was discussed, including the level of funding. He said that there were not many requirement changes in the application process.
- **Metro's Sub-Regional 2013 Call for Projects Workshop** (Attachment F) – Steve Lantz pointed out the Call for Projects workshop flyer in the meeting packet. South Bay Cities' staff may attend at the Blue Water Grill in Redondo Beach on October 24 at 10am. Elaine Jeng, of Redondo Beach, reported that \$186 million is available.

III. **Measure R Project Spotlight- South Bay Project Spotlight: Torrance's Del Amo Blvd. Extension Project** – Craig Bilezerian, who has been with the project for 12 years, reported that the project scope included: relocating utilities and BNSF spur rail, constructing a new storm drain system, mechanically stabilized earthen walls and roadway, a new bridge over active BNSF railway, and installing new traffic signals, landscape, and irrigation. The project cost \$34 million and benefits include: additional east-west route throughout Torrance, reduces traffic volumes on adjacent arterials, reduces vehicle delays, and decreases response times for emergencies. He announced that the ribbon-cutting ceremony for this project was scheduled for this afternoon.

IV. **Clean Water, Clean Beaches Parcel Fee Measure – Update** – Hector Bordas, from the LA County Dept. of Public Works, gave a presentation on the County's Clean Water, Clean Beaches Measure. The new MS4 permit (a funding measure to clean storm water and put it back in the ground) is coming out in the fall of this year. The proposed fee will be determined by the amount of runoff properties generate, based on the size of each parcel and its use. The typical single-family residential fee would be \$54 annually; condos would be \$20 or less. November 27 is the tentative date for the protest hearing. The ballot election will occur in the spring of 2013. The draft ordinance is available for review. The County is still educating the public about this proposed new fee. Chair Beste clarified that the protest vote is first (if 50% of the property owners in LA County protest there won't be a ballot vote). The ballot vote comes second (approval needs a simple majority). Mr. Bordas' presentation will be uploaded to the SBCCOG's website.

V. **City Ownership of Street Lights** – Aaron Klemm, Energy Project Manager at the City of Huntington Beach, gave an overview

of the results of the recent rate case and settlement agreement between Southern California Edison and the member cities of the Coalition for Affordable Streetlights. SCE initially proposed 5% annual increases for street lights over the next 3 years and is willing to sell street lights to cities. The Coalition's member cities acknowledge that city budgets are forcing the restructuring of services and believe that street lights should not be an exception. Huntington Beach believes that purchasing and contracting for service can improve branding and public safety, while providing near term and long-term costs savings. Mr. Klemm announced that it costs a city \$10,000 to join the Coalition, and that there will be a new rate case in 2016. Steve Lantz asked which sector (public or private) ends up owning the poles. Mr. Klemm said that the taxpayer and city owns the pole. Steve Huang asked if a city may mount lighting on Edison distribution poles. Mr. Klemm said that this is not allowed and that current street lights on power distribution poles are not included in the street light sale program. Homayoun Benboodi asked if this case settlement affects other SCE agreements. Mr. Klemm said no; the California Public Utilities Commission is the only jurisdiction that can settle this. Steve Finton asked if a risk analysis has been done and Mr. Klemm said no. Chair Beste noted that Mr. Klemm is especially progressive in this effort and extremely knowledgeable. In 2016, the Coalition plans to really push for a good rate (distribution poles). Mr. Klemm concluded by stating that the Coalition needs more members, because if it went to trial, its city resources would be depleted rapidly due to the lack of membership.

VI. **Measure R Updates – Steve Lantz**

- **Draft SBHP Candidate Projects List** (Attachment B) Steve Lantz reported that this list is the result of the one-on-one meetings cities have had with the SBCCOG/Metro, and this does not yet include the City of Los Angeles. Nexus analysis must begin now to determine which projects are eligible to receive Measure R South Bay Highway funds.
- **SBHP Project Progress Chart** (Attachment C) Steve Lantz described the Progress Summary Chart that the Measure R Oversight Committee is using to monitor progress being made on SBHP Projects. The Oversight Committee will receive an update monthly and will determine what steps the SBCCOG can take to bring delayed projects back on schedule.
- **Measure R Subfund Match for Metro Call for Projects** (Attachment D) The SBCCOG and Metro need to create a policy about how South Bay Cities' subfunds will provide a portion of the local match for eligible Metro Call for Projects applications. The IWG Executive Committee will be convened by Chair Beste to develop recommended policies for the Oversight Committee to recommend to the SBCCOG Board. Metro is aware of this initiative.
- **Non-mandatory SBHP Project Management Course** (Attachment E) The SBCCOG will host a 5-session course on Project Development, facilitated by a third party. This is not mandatory, as the original email stated. There are requirements for registration; please refer to the attachment.

VII. **Other Business – Chair Beste** said that IRWMP project applications must be in the IRWMP database by Aug 31.

VIII. Chair Beste **adjourned the meeting at 1:26pm until September 26, 2012.** *If you want to include an item in the agenda, please send e-mail to: Marcy@southbaycities.org by Monday, Sept. 18, 2012.*



SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS



MetroTM

Do you have a South Bay Measure R project? You need to learn how to use Metro's new Project Management Information System (PMIS)!

What will this training cover, and is it mandatory?

This one-session, 4-hour class is mandatory for local agency staff with South Bay Highway Project funding agreements! Agencies with Measure R projects are now required to submit monthly and quarterly reports electronically, rather than in the hard copy formats previously used. The training will provide information on both the mechanics of logging, entering data, submittal deadlines, and the content that is expected in each of the reporting sections of the forms. Metro will provide the process training and Iteris will provide the content overview.

THREE TRAINING DATES - FIRST COME, FIRST RESERVED – 14 max attendees at each session

What training dates & times are being offered?

Wednesday, October 17, 1-5 pm

Tuesday, October 23, 8:30 am to 12:30 pm

Thursday October 25, 1-5 pm

The same training will be offered on three separate days (first come, first served); you do not need to attend all three sessions.

Where will the training be held?

This training will require computers and internet connections. Metro has reserved a training room at their headquarters, with computers and internet connectivity. The room can accommodate 14 students at a time, so please reserve your seat!

Metro Headquarters (Check in with security desk on 3rd floor)

Training Room #1, 4th Floor

One Gateway Plaza

Los Angeles, CA 90012

How do I register?

Registrants must RSVP to Marcy Hiratzka at (marcy@southbaycities.org) or 310-371-7222, x.202. We will do our best to accommodate your schedule!

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LEGEND	Description
Percent Complete by Time Task completed by time	
Funding Agreement	Date Funding Agreement Signed
Planning and Preliminary Design	Project Planning phase develops the concept for the project including the project requirements, the preliminary design addresses the requirements. This phase also includes Project Approval/Environmental Documentation if required for the project to proceed.
PS&E	Plans Specifications and Estimate - This comprises all work to develop construction contract plans, specifications, engineer's estimate, contract bid documents, allocation of funds, contract award, and contract approval
ROW	Right of Way - The Right of Way acquisitions for the locally preferred concept/alternative are identified
Construction	Construction - All construction related activities.
Color Code	Parameters
G	Within 6 months of schedule and on budget
Y	Behind schedule by more than 6 months and/or concerns over expenditures
R	Change in Schedule, Scope and/or Budget requires Funding Agreement Amendment

Measure R - Candidate Project List

Considered But Unprogrammed in Current 5-Year Program, to be Reconsidered in Update

FY 2012/13

Identification			Location			Description	Source	Status					Assessment	Project Notes
Old ID	ID	Type	Facility	Limits	City/ County			Project Sponsor	FA Type	Cost Estimate	Non-Measure R Funding	Committed Funds		
	CT.35	Ramp	I-110	at Pacific Coast Highway	Los Angeles	Signalize northbound off-ramp, intersection improvements and widen existing ramps	City of Los Angeles	Caltrans	Project Development				\$0	City of Los Angeles willing to lead project
	CT.36	Ramp	I-110	at Anaheim Street	Los Angeles	Widen Anaheim Street and reconfigure ramps	City of Los Angeles	Caltrans	Project Development				\$0	City of Los Angeles willing to lead project
N54	CA.02	Intersection	Del Amo Boulevard	at Santa Fe Avenue	Carson	Intersection improvements	SBCCOG List	Carson	Design and Construction	\$477,000	No Funds	\$0	\$477,000	2.7
N33	CA.03	Intersection	Sepulveda Boulevard	at Wilmington Avenue	Carson	Improvements to the intersection of Wilmington Ave. and Sepulveda Blvd.	City	Carson	Design and Construction	\$500,000	No Funds	\$0	\$500,000	2.7
A2	CA.04	Arterial	Broadway	Main Street to Griffith Street	Carson	Construction of new c & g, street lights, sidewalk and pavement rehabilitation from Main Street to Griffith Street	SBCCOG List	Carson	Construction	\$900,000	City design, funds for construction only		\$900,000	City's #1 priority
	CA.05	Arterial	Figueroa Street	from I-405 Freeway to Victoria Street	Carson	Figueroa Street Pavement Restoration; from I-405 Freeway to Victoria Street	City	Carson	Construction	\$500,000	City design, funds for construction only		\$500,000	
	CA.06	Arterial	Figueroa Street	from Torrance Boulevard (I-110 Freeway) to Carson Street	Carson	Figueroa Street Pavement Restoration; from Torrance Boulevard (I-110 Freeway) to Carson Street	City	Carson	Construction	\$500,000	City design, funds for construction only		\$500,000	
A6	CA.08	Arterial	223rd Street	from Lucerne Avenue to Alameda Street	Carson	Construction of new street lights, sidewalk and pavement rehabilitation	City	Carson	Construction	\$4,700,000	City design, funds for construction only		\$4,700,000	City's #2 Priority
A5	CA.09	Arterial	Carson Street	from I-405 Freeway to I-110 Freeway	Carson	Carson Street Master Plan, Implementation of Public Improvements from I-405 Freeway to I-110 Freeway	City	Carson	Construction	\$12,000,000	City design, funds for construction only		\$12,000,000	
	CO.04	ITS	Normandie Avenue	from 95th Street to El Segundo Boulevard	County	Upgrade traffic signal operations, vehicle detection, parking restrictions, signing and striping, and minor widening	County TSSP	County	Design and Construction				\$0	Need scope and cost estimate from County
	CO.05	ITS	Manhattan Beach Boulevard	from Manhattan Avenue to Van Ness Avenue	County	Upgrade traffic signal operations, vehicle detection, parking restrictions, signing and striping, and minor widening	County TSSP	County	Design and Construction				\$0	Need scope and cost estimate from County
	CO.06	ITS	Hawthorne Boulevard	from Imperial Highway to Manhattan Beach Boulevard	County	Upgrade traffic signal operations, vehicle detection, parking restrictions, signing and striping, and minor widening	County TSSP	County	Design and Construction				\$0	Need scope and cost estimate from County
	CO.07	ITS	Hawthorne Boulevard	from 244th Street to Palos Verdes Drive West	County	Upgrade traffic signal operations, vehicle detection, parking restrictions, signing and striping, and minor widening	County TSSP	County	Design and Construction				\$0	Need scope and cost estimate from County
	CO.23	Arterial	Various	Regional	South Bay	Operational Improvements	LA County	County		\$399,314		\$319,451	\$79,863	
	CO.24	ITS	Various	Regional	South Bay	Systemwide Coordination Timing	LA County	County		\$800,000		\$640,000	\$160,000	
	CO.25	ITS	Various	Regional	South Bay	ITS Improvements	LA County	County		\$1,020,000		\$816,000	\$204,000	
	CO.26	Arterial	Various	Regional	South Bay	Program Management	LA County	County		\$400,000		\$320,000	\$80,000	

Measure R - Candidate Project List

Reported on 8/30/2012 6:36:45 PM

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FY 2012/13

Identification			Location			Status								Assessment	Project Notes
Old ID	ID	Type	Facility	Limits	City/ County	Description	Source	Project Sponsor	FA Type	Cost Estimate	Non-Measure R Funding	Committed Funds	Funds Shortfall		
N55	ES.01	Arterial	Park Place	Nash Street to Allied Way	El Segundo	Park Place roadway extension and railroad grade separation project	2010 FTIP	El Segundo	Design and Construction	\$37,000,000	\$750K from FHWA, \$150k local match, FTIP 2010/2011	\$900,000	\$36,100,000	2.9	
N12	ES.02	Intersection	Aviation Boulevard	at El Segundo Boulevard	El Segundo	Add dual southbound left-turn lanes.	SBCCOG List	El Segundo	Design and Construction	\$1,500,000	No Funds	\$0	\$1,500,000	2.8	
	ES.03	Arterial	El Segundo Boulevard	Aviation Boulevard to Sepulveda Boulevard	El Segundo	Install bike lane accommodation	City	El Segundo	Design and Construction				\$0		Need scope and cost estimate from County
P5	GA.01	Park and Ride	Park & Ride Facilities (3)	S/W El Segundo & Vermont; S/W El Segundo & Western; and, S/E Rosecrans & Wadkins	Gardena	Develop three park and ride locations	City	Gardena	Design and Construction	\$4,292,000	No Funds	\$0	\$4,292,000	2.9	
N66	GA.02	Arterial	Redondo Beach Boulevard	from Crenshaw Boulevard to Vermont Avenue	Gardena	Traffic signal upgrades (Redondo and Vermont and other locations), addition of turn pockets where geometrically possible, channelization, pavement upgrade, and minor concrete work	City	Gardena	Design and Construction	\$3,340,000	No Funds	\$0	\$3,340,000	2.8	Overlap with County Project N62 City to provide revised scope
N65	GA.03	Arterial	Crenshaw Boulevard	From Redondo Beach Boulevard to El Segundo Boulevard	Gardena	Addition of turn pockets, channelization, pavement upgrade, traffic signal improvements, and minor concrete work	City	Gardena	Design and Construction	\$2,130,000	No Funds	\$0	\$2,130,000	2.6	Overlap with County Crenshaw CFP '07 City to provide revised scope
N68	GA.04	Arterial	Artesia Boulevard	from Vermont Avenue to Western Avenue	Gardena	Add channelization updates, pavement upgrade, and minor concrete work, Part of Bundle B13-other project is Early Action	City	Gardena	Design and Construction	\$2,905,000	No Funds	\$0	\$2,905,000	2.5	
N40	HA.01	Arterial	El Segundo Blvd.	from Inglewood Avenue to Crenshaw Boulevard	Hawthorne	Upgrade signals, improve right and left-turn lanes, roadway reconstruction	City	Hawthorne	Design and Construction	\$3,600,000	Local: 400k	\$400,000	\$3,200,000	2.8	City needs to identify scope change in order to access MR funds. Overlap with County TSSP project upgrades
N41	HA.02	Arterial	120th Street	from Prairie Avenue to Inglewood Avenue	Hawthorne	Upgrade signals, improve right and left-turn lanes, roadway reconstruction	City	Hawthorne	Design and Construction	\$2,000,000	Local: \$300k	\$300,000	\$1,700,000	2.7	
	HA.03	Arterial	Prairie Avenue	from Imperial Boulevard to Rosecrans Avenue	Hawthorne	Signal upgrades, widening of Prairie (westbound to northbound) at El Segundo Blvd., connect to County KITS system	City	Hawthorne	Design and Construction				\$0		Need scope and cost estimate from County
N39	IW.01	Arterial	Century Boulevard	from Van Ness Avenue to Felton Avenue	Inglewood	Construction of a raised median and exclusive right-turn and left-turn lanes, signal and signange improvements and pavement rehabilitation	City	Inglewood	Design and Construction	\$34,600,000	Metro: \$3.223m, \$5,371m Local Match, \$7m redevelopment funds	\$15,594,734	\$19,005,266	2.7	Design complete by 3/13; MR funds for construction
	IW.03	Arterial and Ramp	La Cienega Boulevard	from I-405 to I-10	Inglewood	Fairview/La Tijera/La Cienega triangle grade separations	City Study, La Cienega SCAG Study, 2007 Public Works Department, Parking and Traffic Commission Report 2008	Inglewood	Design and Construction				\$0		Need scope and cost estimate from County
N23	LD.01	Arterial	Inglewood Avenue	from south of Rosecrans Avenue to Marine Avenue	Lawndale/Hawthorne	Inglewood Corridor Capacity Enhancing Project: Phase 3: widening and adding SB lane from north city limit	SBCCOG List	Lawndale	Construction	\$3,167,912	\$1.9m 09 CFP, \$1.3m City	\$3,167,912	\$0	4.3	School district ROW Need cost estimate and scope Likely just Design and ROW
N24	LD.02	Arterial	Rosecrans Avenue	from east of Inglewood Avenue to Prairie Avenue	Lawndale	Traffic signal improvements, left-turn improvements and various concrete improvements.	SBCCOG List	Lawndale	Design and Construction	\$1,400,000	No Funds	\$0	\$1,400,000	2.8	Possible overlap with County Call '09 project for signal improvements

Measure R - Candidate Project List

Considered But Unprogrammed in Current 5-Year Program, to be Reconsidered in Update

FY 2012/13

Identification			Location			Description	Source	Project Sponsor	FA Type	Status				Assessment	Project Notes
Old ID	ID	Type	Facility	Limits	City/ County					Cost Estimate	Non-Measure R Funding	Committed Funds	Funds Shortfall		
	LD.03	Arterial	Redondo Beach Boulevard	at I-405, from Hawthorne Boulevard to Prairie Avenue	Lawndale	Signal upgrades, concrete pads for transit, ADA ramps	City	Lawndale	Design and Construction				\$0	Need scope and cost estimate from County	
	LA.02	Intersection	Anaheim Street	at Gaffey/ Vermont/Palos Verdes North	Los Angeles	Construct roundabout	City	Los Angeles	Design and Construction				\$0	City to check ROW issue	
	LA.03	Arterial	Anaheim Street	Farragut Avenue to Dominguez Channel	Los Angeles	Widen Anaheim Street from 78' to 84' and restripe to accommodate an additional lane in each direction; this would improve the roadway from 4 lanes to 6 lanes (SCAG RTP ID: 21120118)	City	Los Angeles	Design and Construction	\$6,725,900	None		\$6,725,900	Goods Movement Project, submitted 2011 Metro CFP	
	LA.04	Arterial	Figueroa Street	from 146th Street to Redondo Beach Boulevard	Los Angeles	Widen Figueroa Street to city standard to provide three lanes in each direction	City	Los Angeles	Design and Construction				\$0	Curb and gutter project, adding minimum of one lane in each direction	
	LA.05	ITS	Various	Los Angeles City Council District 15	Los Angeles	Traffic signal system upgrades (including controllers, left turn phasing, cameras, etc.)	City	Los Angeles	Design and Construction				\$0	Detection included	
	LA.06	Intersection	Gaffey Street	at 1st Street	Los Angeles	Intersection widening improvements	City	Los Angeles	Design and Construction				\$0		
	LA.07	Arterial	Redondo Beach Boulevard	I-110 Freeway to Figueroa Street	Los Angeles	Add westbound double left turn pockets at 110 Freeway northbound onramp. Signal and striping modifications from 110 Freeway to east of Figueroa Street.	City	Los Angeles	Design and Construction				\$0	More information needed	
	LA.08	Arterial	Harbor Freeway Station	at Metro Green Line	Los Angeles	Pedestrian improvements at the station	City	Los Angeles	Design and Construction				\$0		
	LA.09	Arterial	Vermont Station	at Metro Green Line	Los Angeles	Pedestrian improvements at the station	City	Los Angeles	Design and Construction				\$0		
F40	MB.01	Arterial	Sepulveda Boulevard	from El Segundo Boulevard to Artesia Boulevard	Manhattan Beach	PCH Study Improvements: Implement PCH Study Recommendations (10)	PCH Study (2009)	Manhattan Beach	Design and Construction	\$1,500,000	No Funds	\$0	\$1,500,000	5.4	
	MB.02	Arterial	Sepulveda Boulevard	from 33rd Street to South of Rosecrans Avenue	Manhattan Beach	Seismic retrofit of bridge	City	Manhattan Beach	Design and Construction				\$0	Linked to project MR312.28	
F52	TO.02	Intersection	Pacific Coast Highway	at Crenshaw Boulevard	Torrance	Add a second southbound left-turn lane, add northbound right-turn overlap phase. Continue third southbound lane on PCH from Rolling Hills Way to 600 feet east of intersection. Add an eastbound far side bus turn-out.	City Traffic Study	Torrance	Design and Construction	\$11,750,000	No Funds	\$0	\$11,750,000	4.1	
N28	TO.04	Intersection	190th Street	at Van Ness Avenue	Torrance	Widen signalized intersection and restripe to add three through lanes for westbound and eastbound and prohibit on-street parking and upgrade traffic signal	SBCCOG List	Torrance	Design and Construction	\$1,200,000	No Funds	\$0	\$1,200,000		
N29	TO.05	Intersection	190th Street	at Crenshaw Boulevard	Torrance	Reconstruct intersection (remove median and restripe) - Add one northbound left-turn lane, part of Bundle B9	SBCCOG List	Torrance	Design and Construction	\$900,000	No Funds	\$0	\$900,000		
N48	TO.06	Intersection	Crenshaw Boulevard	at Sepulveda Boulevard	Torrance	Crenshaw Boulevard Intersection Projects: Add dual northbound right-turn lanes, one eastbound right-turn lane and one eastbound through-lane	SBCCOG List	Torrance	Design and Construction	\$5,000,000	No Funds	\$0	\$5,000,000		
N50	TO.07	Intersection	Crenshaw Boulevard	at Carson Street	Torrance	Crenshaw Boulevard Intersection Projects: Add fourth northbound through lane	SBCCOG List	Torrance	Design and Construction	\$5,000,000	No Funds	\$0	\$5,000,000		
N51	TO.08	Intersection	Crenshaw Boulevard	at Torrance Boulevard	Torrance	Crenshaw Boulevard Intersection Projects: Provided dedicated southbound right-turn lane.	SBCCOG List, PCH Study, Coastal Corridor Study	Torrance	Design and Construction	\$5,000,000	No Funds	\$0	\$5,000,000		

Measure R - Candidate Project List

Considered But Unprogrammed in Current 5-Year Program, to be Reconsidered in Update

FY 2012/13

Identification			Location			Description	Source	Status					Assessment	Project Notes	
Old ID	ID	Type	Facility	Limits	City/ County			Project Sponsor	FA Type	Cost Estimate	Non-Measure R Funding	Committed Funds			Funds Shortfall
F64	TO.09	Arterial	Hawthorne Boulevard	from Redondo Beach Boulevard to Pacific Coast Highway	Torrance	Pavement rehabilitation, curb, gutter and sidewalk repairs, installation of storm drain	City	Torrance	Design and Construction	\$25,000,000	No Funds	\$0	\$25,000,000	2.3	
	TO.10	Intersection	Hawthorne Boulevard	at Lomita Blvd	Torrance	Widen existing roadway within 400 feet of the intersection to construct a new northbound right-turn lane.	City	Torrance	Design and Construction	\$1,000,000			\$1,000,000		
	TO.11	Intersection	Hawthorne Boulevard	at 182nd Street	Torrance	Widen existing roadway within 400 feet of the intersection to construct a new northbound right-turn lane.	City	Torrance	Design and Construction	\$2,000,000			\$2,000,000		
	TO.12	Intersection	Spencer Street	at Hawthorne Boulevard	Torrance	Widen Spencer Street east of Hawthorne Boulevard on the northeast corner	City	Torrance	Design and Construction				\$0		Need scope and cost estimate from County
	TO.13	Intersection	Emerald Street	at Hawthorne Boulevard	Torrance	Widen Emerald Street east of Hawthorne Boulevard on the northeast corner	City	Torrance	Design and Construction				\$0		Need scope and cost estimate from County
F55	TO.01	Intersection	Western Avenue	at Sepulveda Boulevard	Torrance/Los Angeles	Add northbound left-turn lane; widen and restripe for dual eastbound left-turn lanes and westbound right-turn lanes, modify signals AND WESTBOUND DOUBLE LEFT TURN LANES.	2008 LRTP (Draft) LA Metro, Citywide Traffic Study	Torrance/Los Angeles	Design and Construction	\$2,100,000	No Funds	\$0	\$2,100,000	4.7	City to provide revised scope

September 11, 2012

REVISED 9/12/12

TO: City Managers, SBCCOG Infrastructure Working Group

FROM: Jacki Bacharach, Executive Director

SUBJECT: Opportunity for SBCCOG Measure R South Bay Highway Program (SBHP)
Matching Funds in Metro Call for Projects (CFP)

Metro is initiating its 2013 Call for Projects process in October 2012 with applications due in mid-January 2013. For the first time, Measure R South Bay Highway Subfunds are eligible to be used (up to 100% of the minimum local match required for CFP projects). However the schedule for development and submittal of project applications is extremely short. The SBCCOG needs to determine as soon as possible if our members expect to submit a CFP application that uses SBHP funds. Please read the following proposed policies and procedures and let Steve Lantz (steve@southbaycities.org) know as soon as possible if you will be asking for SBHP funds for a Call project.

RECOMMENDATION

The SBCCOG Measure R Oversight Committee has recommended the following 2013 CFP applications policies to the SBCCOG Board which will be voting on these policies at their September 27 meeting:

1. South Bay Measure R Subfunds will provide up to 100% of the minimum local match required in each modal category of the 2013 Call for Projects Application Package for South Bay applications that meet the eligibility requirements of the CFP and Measure R Subfund.
2. Lead agencies are strongly encouraged to apply for Call for Projects funding for any candidate project that has a total cost of \$1 million for a Regional Surface Transportation Improvement or Goods Movement Improvement project or that has a total project cost of \$500,000 for any project in another category.
3. The SBCCOG will place a first priority on use of the Measure R Subfunds available each year to provide the “local” match for approved Call projects. CFP Project Applications that are not awarded Call for Projects funding will be considered for Measure R Subfunds in the biannual update of the SBCCOG SBHP Implementation Plan once Call for Projects funding commitments have been met.
4. Lead agencies are strongly encouraged to define the limits and scope their project to be able to fully fund their anticipated costs using the Subfund local match, Call for Projects match and any additional available funding.

5. The SBCCOG will execute a task order up to \$50,000 per project with the SBCCOG technical consulting team, Iteris, to provide technical assistance to the lead agency for the preparation of a PSR or PSRE that could be incorporated into a Call for Projects application that a lead agency agrees to prepare and submit by the January 18, 2013 deadline. Assistance will be provided consistent with a written scope of work and budget administratively approved by the SBCCOG Board or Measure R Oversight Committee if delegation if these policies and procedures are approved.
6. This policy was developed specific to the 2013 Call for Projects only. Once the Call process is complete, the SBCCOG will need to revisit the policies to prepare for future Subfund matching opportunities such as future Metro Calls for Projects.

BACKGROUND

The 2013 Call for Projects Application for each mode will be available in October 2012. Applications are due on January 18th, 2013 at 3 pm. The 2013 CFP is expected to be adopted by the Metro Board on September 26th, 2013. Funds are expected to be programmed for projects beginning in fiscal year 2017-18 and 2018-19. Project sponsors are required to execute a funding agreement during the first year that funds are available for their approved project and prior to starting any work on the project.

In developing the initial South Bay Highway Program Implementation Plan (the Plan), the SBCCOG recognized that the South Bay Measure R dedicated highway funding available over the next thirty years could only provide approximately half of the funding necessary to deliver the identified candidate projects. The Plan recognized that additional sources of funding would be needed. Despite the long-term need to identify additional outside sources, the SBCCOG approved an initial five year list of projects that are being funded exclusively by the South Bay Measure R Highway funds. These projects are to be completed by fiscal year 2015- 2016.

Each of the Call modal categories requires a “local match” that must be committed by the lead agency in its project application. The required local match differs depending on the CFP modal category, as follows:

Call For Projects Category	Required Local Match
• Regional Surface Transportation Improvements (RSTI)	35%
• Goods Movement	35%
• Signal Synchronization & Bus Speed Improvements	20%
• Transportation Demand Management	20%
• Bicycle Improvements	20%
• Pedestrian Improvements	20%
• Transit Capital	20%
• Transportation Enhancement Activities	20%

In past Calls, Measure R Subfunds (Subfunds), such as the South Bay Highway Program funding, were not an eligible “local match” source. However, the Metro Board modified its Call for Projects matching policy earlier this year to allow Measure R Subfunds to be considered a “local” match source with a specific limitation that prevents Subfunds from providing more than the minimum required match for the modal category. Measure R Subfunds also have specific “nexus” requirements related to the improvement of operations on South Bay Freeways and

designated arterials that will prevent use of Subfunds as a local match for some Call project categories.

Metro also has established a maximum Call for Projects funding request of \$6 million for an RSTI project and \$2.5 million for Bicycle Improvements and Pedestrian Improvements projects. Because the relatively low match required in the CFP provides an attractive additional funding source for South Bay Measure R projects, the SBCCOG can justify providing the entire minimum local match using Subfunds. By only relying on Subfunds for the local match to a Call project, the maximum RSTI project that could be funded in a Call application would be approximately \$9.2 million and the largest Bicycle Improvements or Pedestrian Improvements project would be approximately \$3.12 million.

However, Call applicants are encouraged to commit additional “other” funds that can be included in a Call application (e.g.: federal earmarks, state and federal formula funding, development fees, and/or local return sales tax revenues). These other funds can provide the balance of funding needed beyond the Call funds and Subfund local matching funds to fully fund a project. Evaluation points are awarded for lead agencies that commit more than the minimum local match.

Metro may award less Call funding than requested in the application. Since the Subfund match is capped at the minimum match to the award rather than the application amount, the local agency may have to supplement with additional local funds or reduce the project scope.

Metro also controls the total annual SBCCOG Subfund budget through annual budget allocations. Once the Call awards are known, the SBCCOG will work with lead agencies to integrate Call and Subfund amounts and schedules to be incorporated in the Call for Projects funding agreement for each project. Once signed, a Call for Projects funding agreement sets the maximum amount of Metro and SBCCOG Subfunds available to complete the project agreed upon in the funding agreement. Applicants should be prepared to revise their project scope, limits, schedule and other matching funding prior to executing the funding agreement.

To ensure a project is ready to move forward, Metro also requires a Call application to include either a Caltrans PSR (or Caltrans PSR/PDS) for projects affecting a state highway facility or a PSR Equivalent (PSRE) for other types of projects.

The IWG Executive Committee discussed several policy options specifically related to the 2013 Call for Projects and believes the recommendations are appropriate since:

1. Metro requires the local jurisdiction to pay the costs of preparing a Call Application and Subfunds cannot be used for that purpose

The policies leverage our Measure R funding 35% Subfunds and 65% Call funds for RSTI and Goods Movement projects.

2. Projects that are submitted in the Metro Call for Projects must be accompanied by a Project Study Report (PSR) or PSR Equivalent. It is understood that the coordination process with Caltrans for projects on state highways and freeways can be lengthy and uncertain. Metro has offered to work with Caltrans and the lead agencies to expedite Caltrans reviews, but it is probably not realistic to expect the more complex project PSRs

to be completed by January 15 unless a lot of technical work is already available for the project.

3. Although Subfunds cannot be used to pay costs associated with the Call for Projects application, they can be used for project development costs such as PSRs and PSREs. SBCCOG funding available beyond the Subfunds that have already been committed to the projects and program development that have been approved for the first five years of the SBHP Implementation Plan is not unlimited. The SBCCOG could offer to subsidize the PSR preparation cost by issuing a task order to the technical consulting team that is already under contract to the SBCCOG for SBHP program development and oversight. The consulting team could provide some technical assistance to lead agencies that request the assistance in the preparation of the required PSR / PSRE document. The assistance would be similar to the assistance the Iteris team provided to lead agencies that requested technical assistance in the preparation of their funding agreements.
4. The local agency will pay for costs for projects that exceed the Call matching maximums plus the Subfund maximum match (\$9.2 million for RSTI and Goods Movement projects, \$3.12 million for Bicycle Improvements and Pedestrian Improvements projects), the cost to prepare the CFP application and the costs to prepare a PSR/PSRE beyond the technical assistance available from the Subfund development program.
5. There is only \$18.2 million available in the Subfund budget in each of the two years covered by the Call. This policy leverages the relatively low budget by first using the scarce Subfunds to match the Call.
6. Subfunds could provide up to 100% match of Measure R for eligible projects under \$1 million (for RSTI and Goods Movement projects) or \$500,000 for other eligible project categories.
7. We will not know how much of the available Subfund will be needed to match the CFP until Metro announces its awards. Once known, the SBCCOG will need to re-program its funding. Any funds not needed to match the Call could be made available for projects that were submitted for CFP funding and were not funded in the 2013 CFP.
8. Because Subfunds can only be used for CFP projects that meet the Measure R Subfund nexus requirements, this Subfund matching policy needs to be determined by the SBCCOG Board by the end of September. Following approval of a policy for CFP match from the South Bay Measure R Subfund, South Bay CFP project applications can be developed and the Measure R nexus analysis can be completed for those that request Subfunds. The SBCCOG Board will be asked to approve the project applications that will use South Bay Measure R Subfunds at its November meeting and will request Metro Board approval of the project list no later than the January 2013 Metro Board meeting. This approval will allow the applications to submitted to Metro in compliance with the expected January 18, 2013 Metro Call for Projects application deadline.

As a reminder of the need for an expedited PSR / Call process, the steps and deadlines are as follows:

1. Approval of the Oversight Committee to undertake the following process - 9-10-12

2. Solicitation of lead agencies for Candidate Projects that they are willing to submit a Call Application and co-pay for the PSR/PSRE – 9/17/12
3. Receipt of Metro Executive Management written concurrence with Call / PSR process - 9/20/12
4. Preliminary selection by IWG Executive Committee, Iteris Team, and SBCCOG staff of the candidate projects to be applied for in the Call - 9/20/12
5. Selection of the SB Call Project candidate projects contingent on lead agency commitments and nexus findings by the SBCCOG board 9/27/12. Delegation of authority by the board on 9/27/12 to the Oversight Committee to approve task orders and, if necessary a contract amendment, for Iteris Team to provide technical support to the lead agencies in the preparation of PSR / PSREs with a not-to-exceed Subfund cost of \$50,000 per project.
6. Completion of the nexus analysis for selected candidate projects by Iteris Team and review and approval by Metro staff - 10/5/12
7. Selection of CFP projects to be submitted and approval of PSR / PSRE task orders by Oversight Committee - 10/8/12
8. Task Orders issued to Iteris Team for PSR/PSRE technical support - 10/12/12
9. SBCCOG Board approval of FY 13-14 SBHP budget request and Call projects to be submitted with Subfund matching funds - 11/15/12
10. Submittal of SBHP FY 13-14 budget request and preliminary CFP project list to Metro staff for incorporation into January Metro Board item - 12/1/12
11. Completion of PSR/PSREs - 1/4/13
12. Submittal deadline for CFP application w/ PSR/PSRE - 1/18/13
13. Metro Board approval of the project list - 1/24/13 Metro Board meeting

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South Bay Cities Council of Governments

September 10, 2012

To: Measure R Oversight Committee

From: Jacki Bacharach, Executive Director

Re: South Bay Highway Program (SBHP) Delegation of Authority

This first year, the staff and Oversight Committee have been addressing new and sometimes unexpected issues. As the staff and consultants prepare the update of the South Bay Highway Program Implementation Plan, it would also be helpful for the Board to clarify its delegation of authority more specifically. Some policies have been covered in previous board briefings and actions, but a more comprehensive policy would be helpful to guide committee deliberations and public understanding of the decision making process for South Bay Measure R matters.

RECOMMENDATION

That the Measure R Oversight Committee recommend that the Board approve of the following SBHP Delegation of Authority policy:

Approval by Metro Board:

- New SBHP project eligibility within Measure R Ordinance, Expenditure Plan and other Metro Board Guidelines and policies (e.g.: Call for Projects local match)
- Measure R Expenditure Plan that identifies the annual South Bay Subfund revenues available for SBHP program
- Programming of SBHP projects in the SCAG RTP, Metro LRTP and SCAG TIP
- Measure R South Bay Subfunds eligible to be committed as local match for Metro Call for Project Applications
- Annual Measure R SBHP project list, annual contingency funds, program administration funds, inter-agency coordination funds, program development funds and project oversight funds
- Swaps of Measure R Subfunds between highway and transit projects (2/3rds Metro Board vote required)
- Agendas and minutes of Metro Board Meetings

Approval by Metro CEO/Designated Staff:

- Funding agreements and amendments consistent with Metro board-approved annual authority
- Changes in funding allocations between Caltrans projects that are within Metro board approved authority that do not adversely affect the non-Caltrans projects in the Metro Board-approved Annual Update

- Approval of invoices, monthly reports and quarterly reports submitted by SBHP lead agencies
- Design, administration and maintenance of Program Management Information System used for progress and financial reporting and monitoring of SBHP funding agreements

Approval by SBCCOG Board:

- SBHP recommended project funding allocations
- Annual Measure R SBHP project list update
- Bi-annual South Bay Highway Program Implementation Plan Update including policies, procedures and process changes
- Measure R South Bay Subfunds recommended to Metro for Metro Call for Projects South Bay Project Applications
- Annual Measure R South Bay Subfund budget request to Metro
- New SBHP Contracts and Task Orders in excess of \$50,000
- No-net-change reallocations of contract or task order scopes and funding in excess of \$50,000
- Any reallocations or contract or task order scopes and funding that are outside of the adopted budget or implementation plan – no matter what the value
- Changes required to the South Bay Implementation Plan that are time critical and cannot wait until the regular bi-annual update
- Approval to apply for federal or state funding for SBHP projects
- Requests for Metro to program SBHP projects in the SCAG RTP, Metro LRTP, and SCAG TIP, as needed for compliance and eligibility to receive state and federal transportation funds

SBCCOG Measure R Oversight Committee provides review and oversight of:

- New contracts, task orders and receive and file notifications by the Executive Director
- Annual project lists and Metro budget requests
- Bi-annual South Bay Highway Program Implementation Plan Updates
- Notifications of Executive Director approvals of new SBHP Contracts and Task Orders with a Not-To-Exceed Value less than \$50,000
- Notifications by Executive Director of approvals of no-net-change reallocations of contract or task order scopes and funding less than \$50,000
- Notifications by the Executive Director of emergency actions to initiate remedial administrative assistance for projects with unforeseen problems that need immediate attention
- Requested changes in Lead Agency that have no cost ramifications and are agreeable to all parties

Approval by the SBCCOG Executive Director:

- New SBHP Contracts and Task Orders with a Not-To-Exceed Value less than \$50,000
- No-net-change reallocations of contract or task order scopes and funding less than \$50,000 Compensation and assignment of SBCCOG staff to SBHP support tasks
- Changes in lead agency that have no project cost ramifications and are agreeable to all parties
- Emergency actions to initiate remedial administrative assistance for projects with unforeseen problems that need immediate attention
- Approve administrative decisions regarding staff and marketing budgets, expenditures and logistics within Board-approved scopes and budgets.
- All of the above actions taken by the SBCCOG Executive Director are reported to the Measure R Oversight Committee no less frequently than quarterly.