Attachment A

South Bay Cities Council of Governments
Infrastructure Working Group Meeting Notes – June 17, 2015

Attendees: Rob Beste & Ted Semaan (Torrance); Stephanie Katsouleas (El Segundo); Maria Slaughter (Carson); John Felix (Gardena); Akbar Farokhi & Alan Leung (Hawthorne); Ed Kao & Joe Parco (Manhattan Beach); Diana Reznik (Rancho Palos Verdes); Wisam Altowaji & Didar Khandker (Redondo Beach); Pamela Manning & Andres Narvaez (LA County DPW); Fulgene Asuncion & Isidro Panuco (Metro); Marcy Hiratzka & Steve Lantz (SBCCOG); Ted Mekuria (CH2M Hill); Jaime Bueno (Group Delta); David Briggs (Inspection Services); Alan Clelland (Iteris); Scott Simpson (MARRS Corp); Greg Jaquez (MNS Engineers); Carlos Morgner (Morgner Construction Management); Sam Ekrami (Parsons Brinckerhoff); Anissa Voyiatzes (Psomas); Doug Preble (Quantum Consulting); Kiel Ova (Traffic Technology Services)

Chair Beste called the meeting to order at 12:05 pm.

I.   **Self-Introductions and Approval of May 20, 2015 Minutes** (Attachment A) – Minutes were approved as presented.

II.   **Agency & Other Reports**
   – **SBCCOG –** Steve Lantz gave Jacki Bacharach's report, which included:
      – Cities with Edison-owned street lights have until August to pay Edison $10,000 for the acquisition study in order to purchase the streetlights from Edison. Cities have one year to complete the study.
      – Ygrene Energy Fund, a new PACE financing provider, provides program design and funding, contractor certification, marketing, administrative software and support to all stakeholders. The administrator's role may vary depending on the city and the program. Homes and commercial buildings of all sizes, including industrial and multi-family residential properties, are eligible. Facilities that are not on the property tax rolls, such as schools or government buildings, are not eligible at this time.
      – The SBCCOG is considering holding another Crisis Management workshop for elected officials (the last workshop was held in 2012.) South Bay Cities City Managers will be asked if their cities would like to attend; fee amount is yet to be undetermined.
      – An event flyer was included in the meeting packet for a public input session concerning the LA County Economic Development Corporation's 5-Year Strategic Plan (for the years of 2016-2020). Stakeholders are encouraged to attend this event, which will be held on July 14 at 2:00pm at the SBCCOG theater.
      – An event flyer was included in the meeting packet regarding the South Bay Homeless County Results Meeting, scheduled for July 7 at 8:30am at the Carson Center.
      – The Metro Sales Tax Proposal was discussed at the May SBCCOG Board meeting. The SBCCOG Board will discuss in July or August as to what the SBCCOG's position should be on the design of a new sales tax proposal. South Bay Cities are encouraged to let the SBCCOG know their thoughts on the structure. Metro will release its polling results in June. Fulgene Asuncion reported that additional input is needed from the sub-regions and stakeholders in the County leading up to the Board's June 2016 decision as to whether to pursue a Ballot measure. On June 19, 2015, Mr. Washington will transmit letters formally notifying stakeholders of the September 1, 2015 deadline for additional input.
   – **South Bay Traffic Forum, LA County DPW –** Andres Narvaez distributed the South Bay Traffic Forum Status Report for June 2015. Highlights include: the Notice to Proceed should be issued soon for the construction of the Gardena Traffic Management Center; the South Bay Fiber Interconnect Project is scheduled for completion in October 2015; TV studio equipment for Blue Commute deployment in Manhattan Beach has been identified and procurement is underway.
   – **Caltrans –**Not present
   – **Metro -**
      – **Board Updates –** Isidro Panuco reported that the Metro Board adopted the updated project lists for the Measure R Highway Sub-Regional Program, which includes the South Bay Highway Program budget request. Metro is closing out its FY 2015 cycle (ending June 30) Mr. Panuco requests that Measure R project invoices be sent to him as soon as possible so that FY 2015 expenses are not outstanding at the beginning of FY 2016. Fulgene Asuncion reported that two important CFP items were agendized at Metro's Planning and Programming Committee: Approve the 2015 CFP Preliminary Transportation Modal Category Funding Marks and Preliminary Fund Estimate, and, Approve four recommendations that address the following improvements to the Call for Projects process for future Calls beyond 2015. The four recommendations are: Strengthen Subregional Partnership in Countywide Call Process; Simplify and Improve the Call Process for Local Agencies; Strengthen Focus on Greenhouse Gas Reductions; and Maximize Funding Availability. Ms. Asuncion reported that an equivalent amount of funding to the 2013 CFP is being awarded in 2015 (across all categories.) The Metro Board will also consider adopting the Regional Bikeshare Implementation Plan for LA County this month.

– **TAC & Streets and Freeway Subcommittee –** Regarding the Streets and Freeway Subcommittee, Wisam Altowaji reported that there is a vacancy for the position of Vice Chair. Among other items, the Subcommittee was given updates on Metro's Sustainability Annual Report, the Pedestrian Model Development Project, and Road Users' Charge. Regarding the Technical Advisory Committee (TAC), Chair Beste reported that the Draft Future Call Process was discussed, as it will be brought to the Board this month for approval.

III. **Measure R Updates**
– **SBHP Implementation Plan Update Follow Up Issues; Bench Task Order –** Steve Lantz announced that SBCCOG staff (with Metro) is meeting with all South Bay Measure R lead agencies to discuss the status of current projects, feasibility of upcoming projects, candidate projects, and to address any follow up questions from the April 30th Implementation Plan Update workshop. Lead agencies were asked to formally submit any requests for new projects or studies funded by SBHP Measure R by June 30, 2015 (for agencies that are waiting to hear the results of the 2015 CFP, the deadline was extended to the first week of July.) Stephanie Katsouleas asked if the SBCCOG plans to inform the lead agencies of the workshop's results and Implementation Plan's 2015 Update revisions before the Plan is finalized, and Mr. Lantz said that the SBCCOG will be asking for the lead agencies' input first. He also said that some of the firms on the SBHP Technical Consulting Bench were invited to bid on the SBCCOG's Request for Proposal No. 2015-R-2, *Technical Assistance Task Orders for the Preparation of the 2015 South Bay Highway Program Implementation Plan Update.* The firms from the bench that were given the opportunity to submit a response to this RFP were so chosen based on *Schedule III – Areas of Proposed Technical Services,* which was submitted with each firm's original proposal when they applied for a position on the bench in 2013.
– **SBHP Project Progress** – Steve Lantz announced that the SBHP Project Progress Chart used to be in the form of a Gantt chart, which tracked both financial and schedule progress of each project. The report was recently split into two documents, as some city staff members found it confusing or misleading to read both types of data on one page. As a result, the schedule progress is still captured on a **G**antt chart, and the projects' financial progress is captured on a separate table , which notes missing, or late, reports.

IV. **Project Spotlight: "Personal Signal Assistant" Connected Vehicle Project** – Kiel Ova introduced Traffic Technology Services (TTS), a Connected Vehicle data content provider for the automotive industry, automotive OEMs, commercial fleets, telematics integrators, and other transportation services and providers. This company's product, Personal Signal Assistant (PSA), is a predicted and time-calibrated state of the traffic signal for use in third-party applications. It provides historical information about signals and features a "Start/Stop" technology, which turns off the vehicle's engine while the vehicle is stopped. TTS uses your data to provide the added-value prediction and time calibration of the original signal timing state as provided from the traffic controller. PSA provides an industry-standard Signal Phasing and Timing (SPaT) and MAP message as a deliverable to the customer. Information provided in the message varies by customer, but always includes PSA information on the predicted state. TTS does not provide a Mobile application to the consumer market, as it is solely a data content provider. TTS communicates to traffic control signals that are on a network and capable of real-time communication for actuated signals. Data is updated at least once every cycle for fixed time intersections. Signals may be communicated with directly, or through preferred ATMS vendors, to cloud-based servers. TTS has two customers using this technology in the automotive industry, Audi and BMW, and is negotiating with other interested automotive OEM and other parties. Intended end users of this product include the automotive industry, commercial fleets, and other ATIS providers. This is not a pilot, as this technology has been deployed in nine US metropolitan areas. Mr. Ova explained that TTS is reaching out to local government organizations because TTS relies on public agencies to provide the initial and ongoing real-time data from the traffic controllers in the jurisdiction's proprietary processes and algorithms. Without the assistance of the public agencies, information would need to be gathered from other sources, which would take decades to implement on a system-wide basis for our customers. The liability exposure to the agency by allowing access to this data is no more than the current exposure experienced in the field by drivers or transportation end users. TTS will be producing a product that is used for predictive signal state changes, in addition to understanding the current signal state, and implemented by its customers in the manner that does not reduce or compromise the operator safety. Benefits categories include GIS, safety, mobility, and environmental. To learn what costs would be associated with the PSA system in your city, as well as how to share your city's data with TTS, please email Kiel Ova at kiel.ova@traffictechservices.com Steve Lantz mentioned that several South Bay cities' signal system operations are operated by LA County under agreements with the local jurisdictions and asked if TTS has reached out to the LA County DPW. Mr. Ova confirmed that he was already been in touch with Jane White at LA County. He also said that cities that operate their own signals will be contacted as well.

V. **Three-Month Look Ahead** (Attachment D) – Steve Lantz noted upcoming IWG spotlight presentations: IRWMP in July and the status of the Metro Complete Streets Strategic Plan in August.

VI. **Adjournment –** Chair Beste adjourned the meeting at 1:10pm until July 15, 2015. This meeting is limited to city and agency staff. To include an item on the agenda, please email Marcy Hiratzka (marcy@southbaycities.org) by July 3, 2015.