

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS INFRASTRUCTURE WORKING GROUP (IWG) LUNCH MEETING

Wednesday, July 19, 2017 from 11:30 A.M. – 1:30 P.M.

LOCATION: Blue Water Grill, 665 North Harbor Drive, Redondo Beach 90277

IWG meetings rotate between public meetings and public agency staff only meetings.

Agency Staff Only Meetings

July 19

September 13

November 8

Meetings Open to the Public

August 9

October 11

December – no meeting

NOTE NEW MEETING DATES BELOW:

Lunch, including beverage and tip, is available at a cost of **\$30.00** per person and must be paid in cash. **No credit cards.** Payment will be collected during the meeting. Lunch selection must be from meeting menu. To ensure seating for everyone, please RSVP your attendance and whether you will be purchasing lunch by close of business, Friday, March 10, 2017 to David Leger at: DavidL@southbaycities.org

IWG SOCIAL & ORDER LUNCH - 11:30 A.M. to Noon

MEETING – 12:00 P. M. to 1:30 P. M.

- 12:00 p.m. Self-Introductions & Approval of the June 21, 2017 IWG Meeting Notes**
(Attachment A)
- 12:05 p.m. Agency & Other Reports**
- **SBCCOG** – Program update –Steve Lantz
 - **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Update
 - **Caltrans** – Update
 - **L. A. Metro** - Updates
 - **L. A. Metro Board** - Update
 - **Metro TAC & Streets and Freeway Subcommittee** – Update
- 12:15 p.m. Transportation Committee Update**
- **SBHP Project Progress Financial Risk Report** (To be distributed at meeting)
 - **Playa del Rey Traffic Calming Projects Update**
 - **Measure M Master Guidelines Changes** (Attachment B)
- 12:30 p. m. Measure R SBHP Reporting / Oversight Changes**
- **Measure R SBHP Project De-obligation / Extension Recommendations**
(Attachment C)
 - **Annual Program Evaluation Tool and Summary Table**
- 12:45 p.m. South Bay WPCP effluent tunnel –Carson to San Pedro Project** - Glenn Acosta,
L. A. County Sanitation District
- 1:20 p.m. Three-Month Look Ahead** (Attachment D.) – Steve Lantz
- 1:25 p. m. Announcements / Adjournment** - *Next IWG meeting (public meeting) –
August 9, 2017.*

To include an item in the agenda, e-mail to: lantzsh10@gmail.com by August 1, 2017.

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**South Bay Cities Council of Governments
Infrastructure Working Group Meeting Notes – June 21, 2017**

Attendees: Chair Stephanie Katsouleas (Manhattan Beach); Vice Chair Rob Beste (Torrance); Akbar Farokhi & Alan Leung (Hawthorne); Louis Atwell (Inglewood); Frank Senteno & Miguel Alvarez (Lawndale); Prem Kumar (Manhattan Beach); Ted Semaan & Didar Khandker (Redondo Beach); Craig Bilezerian (Torrance); Josie Gutierrez, Robert Torres & Andres Narvaez (LA County DPW); Isidro Panuco, Roya Falahati & Mark Dierking (Metro); Jimmy Shih (Caltrans); Frank Fuchs (West Basin Municipal Water District) Wally Siembab, Steve Lantz & David Leger (SBCCOG); Marie Marston (Civil Works Engineers); Danielle Buzas & Jeanne Ogar (GPA Consulting); Lynn Capouya (Lynn Capouya Architects); Lan Saadatnejadi (LRS Program Delivery); Wayne Richardson (MARRS Corp); Greg Jaquez (MNS Engineers) Michael Bruz (Michael Baker International); Juanita Martinez (NCE); Anissa Voyiatzes (Psomas); Linda Hunter (Rincon Consultants); Bill Stracker (SC Consulting); Rawad Hani (TranspoGroup); Tom Sardo (Jacobs); Steve Henderson (AECOM)

Chair Stephanie Katsouleas called the meeting to order at 12:07 pm.

I. Self-Introductions and Approval of May 17, 2017 Meeting Notes

Motion by Rob Beste, seconded by Ted Semaan to APPROVE May 17th meeting notes. No objection. So ordered.

II. Agency & Other Reports

- **SBCCOG:** Steve Lantz gave the following update on behalf of Jacki Bacharach:
 - **Broadband:** The final report and executive summary is available on the SBCCOG website (www.southbaycities.org). Efforts are proceeding on three fronts over the summer (education, fundraising, understanding city requirements). SBCCOG is sponsoring brownbag seminars – the next one taking place 7/13 at 11:30am on Wireless, Small Cells, and SB 649. Assembly Member Muratsuchi and Supervisor Hahn have indicated they might be able to help the SBCCOG fund part of the network and applications development. SBCCOG will be verifying existing services and costs, and confirming both public and private locations that should be considered for connections to a regional network
 - **Homeless Services:** The Board of Supervisors will be voting on a renewal of the augmented services contract with PATH for services to the homeless in the South Bay. Redondo Beach City Manager Joe Hoefgen has represented the SBCCOG on the Measure H Revenue Planning Committee. Two major recommendations that the SBCCOG and other COGs were advocating were approved by the Board of Supervisors: funding for COGs for coordinating services in their areas and funding for local police departments. The next SBCCOG Homeless Services Task Force meeting will be July 12 at 3pm at the SBCCOG Office.
 - The next SBCCOG Legislative Briefing will take place July 13th at 8 a. m.
 - At the next SBCCOG Board of Directors meeting, there will be a presentation by LA County Sustainability Officer Gary Gero. The election of officers will take place, as well as the adoption of the scheduled dues increase and the annual budget.
- **South Bay Traffic Forum, LA County DPW:** Robert Torres gave an update on the status of the County's ITS projects, which include the South Bay CCTV & Fiber Project, Centracs System for Cities of Carson and Hawthorne, and IEN for Cities of Torrance and Redondo Beach. For details on specific projects and project statuses, the full report can be found on the SBCCOG website at:
http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_June%20South%20Bay%20Traffic%20Forum%20Report.pdf
- **Caltrans:** Jimmy Shih updated the group on the status of Caltrans projects. Project #MR312.11 (DCCM) is expected to complete construction by the end of June 2017. Project #MR312.24 (405/110 interchange) is being advertised and should be awarded in November 2017. Caltrans is initiating a Funding Agreement with Metro for Project #MR312.25 (405/182nd Street). Project #MR312.29 (PCH ITS) was awarded on May 17th and is expected to have the contract approved by the end of June.
- **L. A. Metro Updates**
 - **L.A. Metro Board** – Isidro Panuco reported that the Metro Board will be voting on a \$30M contract with consultants to help with the delivery of some highway projects. At the same meeting, the Metro Board will be voting on Measure M guidelines, with the administrative guidelines being developed after the Board's approval.
 - **Metro TAC & Streets and Freeway Subcommittee** – Rob Beste reported that the Metro TAC meeting included a presentation on the updated Measure M guidelines as well as a presentation on the West Santa Ana Branch and LAX Airport Connector projects.

III. Transportation Committee Update

- **SBHP Project Progress – Financial Risk Report** – Received and filed.

The current Financial Risk Report was handed out at the meeting. The report can be viewed online at:

http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_April%20Risk%20Report.pdf

- **SBCCOG Letter to Metro Re.: Revised Measure M Guideline Concerns**

Mr. Lantz explained that the Transportation Committee authorized transmittal of the letter after review of the revised Measure M Guidelines. Mr. Lantz noted that Metro had addressed many of the issues brought up in the first letter sent by the SBCCOG. Two outstanding issues are the 1-mile from a state highway limitation for Measure M Highway Operational Improvement Program projects, and the Local Return minimum allocation “floor” for cities with employment population higher than their resident population. Mr. Lantz reported that Metro Board Members Hahn, Butts, and Garcia introduced a motion to remove the 1-mile limitation and allow local jurisdictions to apply for projects through the sub-regional programs to help augment funding not received through Local Return.

Mr. Panuco added that the motion regarding the 1-mile limitation was amended to broaden the eligible use of funds on a case-by-case basis. Although the 1-mile limit would still exist, there would be consideration of exceptions on a case-by-case basis when a project has regional significance.

- **Playa del Rey Traffic Calming Projects Update**

Mr. Lantz provided an overview of the issue and the SBCCOG’s role in the ongoing discussions. Mr. Lantz explained that the City of Los Angeles/Councilman Bonin’s Office has narrowed Vista del Mar, Pershing Drive, Jefferson Boulevard, and Culver Boulevard to one lane in each direction as part of a “road diet” aimed at calming traffic and reducing the use of those streets as a thoroughfare between the South Bay and West Los Angeles/Santa Monica. Mr. Lantz noted that the Vista del Mar project was being handled in response to a settlement from a lawsuit over a pedestrian related traffic fatality. According to Councilman Bonin’s office, the projects on all streets except Vista del Mar are considered “pilot” projects and will be revisited periodically over the next several months. Mr. Lantz mentioned that the SBCCOG is concerned with the process through which these projects were carried out, noting that there was no public comment/outreach. The cities of Manhattan Beach, Hermosa Beach, and El Segundo and a community coalition may take further actions, separate from the SBCCOG.

IV. Measure R SBHP Reporting / Oversight Changes

- **Annual Program Evaluation Worksheet Template**

Steve Lantz gave a brief overview of the new milestone worksheet templates that are being drafted for use in SBHP projects as part of the Annual Performance Evaluation. Mr. Lantz reviewed the two variations of the worksheet, a simpler version and a more intricate version. Mr. Lantz explained that after several one-on-one meetings with cities, it was determined that the simpler version would be the first worksheet used. If any project is severely behind schedule or if the simpler worksheet proves to be ineffective, the more complex worksheet will be implemented. The two draft worksheets can be viewed at:

http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_Measure%20R%20SBHP%20Reporting.pdf

V. Spotlight Presentation

- **South Bay Broadband Feasibility Study Update**

Wally Siembab, SBCCOG Research Director presented an update on the South Bay Broadband Feasibility Study. Mr. Siembab reviewed the study’s findings, noting that the South Bay’s current broadband infrastructure is like a “dirt road” where it should be a “six lane arterial”. The study recommended the development of a backbone network that will aggregate demand so cities can buy service collectively at wholesale prices. Mr. Siembab reviewed the SBCCOG’s next steps in finding short term funding to support the planning, education, and technical assistance to develop the network, search out longer-term funding for cities to help offset capital expenses, obtain support letters from cities, and issue an RFP to implement the South Bay fiber optic backbone network. Mr. Siembab explained why the broadband network is important, future uses, and why cities should act now and not wait. Mr. Siembab’s full presentation can be viewed online at:

http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_South%20Bay%20Broadband%20Study.pdf

VI. **Three-Month Look Ahead** – Received and filed.

VII. **California Financing Coordinating Council Funding Fair Flyer** - Received

VIII. Announcements & Adjournment

Chair Katsouleas adjourned the meeting at 1:14 pm until July 19, 2017 (agency only meeting). To include an item on the agenda, please email Steve Lantz (lantzsh10@gmail.com) by July 7, 2017.

South Bay Cities Council of Governments

July 19, 2017

TO: SBCCOG Infrastructure Working Group

FROM: Jacki Bacharach, SBCCOG Executive Director
Steve Lantz, SBCCOG Transportation Director

RE: Measure M Master Guidelines

Adherence to Strategic Plan:

Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

BACKGROUND

The Los Angeles Metro Board of Directors adopted Measure M Master Policy Guidelines on June 22, 2017. The final draft guidelines proposed by Metro staff included several changes from the draft guidelines issued by Metro staff in May. In addition, the Metro Board approved six motions during the June 22nd meeting that will have to be incorporated into the final Guidelines.

KEY POLICY CHANGES

Some of the key changes incorporated by Metro Staff the final Measure M guidelines that will impact the SBCCOG include:

1. Active transportation, complete streets, and greenway projects are eligible for highway funds. By explicitly referencing Metro's Complete Streets Policy, the full range of appropriate project elements that enhance walkability are now clearly eligible.
2. Safety for all road users is now a core objective for highway expenditures.
3. The COGs will administer Sub-Regional programs of projects and will be able to use up to 0.5% of each sub-fund's annual allocation for project development and administration of the programs.
4. The adopted Multiyear Subregional Programs and Subregional Equity Program will require a transparent prioritization process for these funds using an initial 5-year program of projects with subsequent annual updates. Each COG will be required to meet minimum standards for public participation in the development of these lists. The specific administrative details of this process will be developed over the next six months. The resulting five-year project lists, updated annually, will need to be adopted by each COG board and the Metro board at public meetings.

In addition to the staff changes in the draft guidelines, six board member motions were approved, as follows:

38.1 - SUBSTITUTE MOTION BY HAHN, BUTTS AND GARCIA REGARDING MEASURE M REVISED LOCAL RETURN GUIDELINES WE THEREFORE MOVE TO AMEND the Measure M Guidelines to allow for consideration of projects that fall outside of the "1 mile restriction" in the Highway Operational Improvement Sub-funds Category on a case-by-case basis. The process should be included in the administrative procedures for Multi-year Sub-regional Programs.

NOTE: When Motion 38.1 was considered by two Metro committees in mid-June, the motion originally included a Local Return supplemental allocation (known as the Local Return Floor) for cities that had a resident population lower than their employment population. Between the Committees and the Board, the author eliminated the language pertaining to supplemental Local Return funding. As a result, Local Return allocations will be based on each local jurisdiction's population share of countywide resident population. This methodology is consistent with Proposition A, Proposition C, and Measure R. Staff noted that additional funding is available to all local jurisdictions for eligible projects from the Measure M Multi-Year Sub-Regional Program funds.

38.2 - MOTION BY DIRECTORS GARCETTI AND BUTTS REGARDING MEASURE M MASTER GUIDELINES - VISIONARY PROJECTS WE MOVE that the MTA Board direct the CEO to: A. Allow private organizations to be eligible for Visionary Project Seed funding for predevelopment purposes. An MTA policy shall be established to oversee the use of these funds. B. To maximize pioneering transportation solutions, include under the "Eligible Projects" section, the following criteria: 1. Connectivity to major trip generators 2. Use new and innovative technology solutions, beyond transit solutions. 3. Provides innovation and reduces project costs compared to conventional delivery methods. C. Allow the use of unsolicited proposals using MTA existing policies. D. The criteria and selection process shall be developed and adopted within 6 months.

38.3 - SUBSTITUTE MOTION BY GARCIA, BONIN, SOLIS AND HAHN REGARDING MEASURE M MASTER GUIDELINES HIGHWAY SUBFUNDS WE THEREFORE MOVE to remove any reference in this section of the guidelines to "Level of Service". We intend that, in accordance with Metro's Complete Streets policy, Multi-Year Highway Subfunds shall prioritize the movement of people traveling on foot, by bike, or by transit, in addition to automobile travel, in order to optimize the safe movement of people by all modes. WE FURTHER MOVE to allow the Gateway Cities COG to discuss and prioritize Active Transportation and Complete Streets during the Measure M Guidelines Administrative Development, including a report back to the Board of Directors at the conclusion of the development of these procedures. WE FURTHER MOVE to direct Metro staff to include Active Transportation and Complete Streets, Innovative Mobility Technology, and Greenways in the Measure M Guidelines Administrative Development for the Highway Sub-fund 2%.

38.4 - MOTION BY GARCIA, BUTTS AND HAHN REGARDING MEASURE M MASTER GUIDELINES - 3% LOCAL CONTRIBUTION FOR TRANSIT SYSTEM CONNECTIVITY PROJECTS WE THEREFORE MOVE that, during its continued development of Measure M Master Guidelines noted in the guidelines' Attachment D, Metro develop further options for the identification and utilization of funding sources, separate from Local Return, that could be available to any local jurisdictions to partially or fully fund the 3% local match for those major transit projects designated for system connectivity purposes.

38.5 – MOTION BY SOLIS, FASANA, RIDLEY-THOMAS, HAHN AND GARCIA REGARDING MEASURE M GUIDELINES – RELINQUISHED STATE HIGHWAYS I THEREFORE MOVE that we expand the Highway Sub-fund eligibility to include state highways that have been or will be relinquished to local jurisdictions.

38.6 – MOTION BY KREKORIAN established the percentages for ADA Paratransit for the Disabled / Metro Discounts for Seniors and Students be set as 75% for ADA paratransit and 25% for low income student and senior pass discounts.

NEXT STEPS

Metro staff expects to issue Measure M administrative guidelines within the next 6-18 months for each the various sub-funds. Metro staff also intends to update the Metro Long Range Transportation the next two years to incorporate the new Measure M revenues, programs and projects. The Measure M Policy Advisory Committee will continue to provide policy input to the Metro staff and Board during the development of the Measure M administrative guidelines and the Long Range Transportation Plan.

RECOMMENDATION

The Infrastructure Working Group may receive and file this report.

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South Bay Cities Council of Government

July 19, 2017

TO: SBCCOG Infrastructure Working Group

FROM: Jacki Bacharach, Executive Director
Steve Lantz, Transportation Director

SUBJECT: Measure R South Bay Highway Program (SBHP) Project
Funding Agreement Extensions; Project De-obligation

ADHERENCE TO STRATEGIC PLAN:

Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

BACKGROUND

SBCCOG staff has been working with Measure R SBHP lead agencies during the past two months to implement the Annual Performance Evaluation (APE) process and to determine whether any active SBHP projects should be de-obligated or recommended for a funding agreement amendment to avoid expiration of funding. The process included presentations on the new APE process, development of a project monitoring tool, and 1-on-1 meetings with each of the SBHP lead agencies, Metro Highway staff and SBCCOG staff.

In June 2016, the SBCCOG Board approved a new SBHP policy related to funding agreement extensions. The following policy incorporates the original policy and recommended modifications, which add a recovery plan requirement:

“If project funding programmed in a MR funding agreement is expiring prior to completion of the SBHP project, the lead agency would need to justify the project’s delay and commit to a milestone and recovery plan. Upon review and approval by the SBCCOG and Metro of the recovery plan and targeted project milestones to be accomplished in the next fiscal year, an amendment would be executed memorializing the revised project schedule and projected completed milestones. If the project schedule in the amendment is met, then a second amendment to complete the project could be approved. If the amendment schedule is met prior to the year deadline, the city could immediately request the second amendment required to complete the project. If the project schedule in the amendment is not met, then the consideration of project de-obligation should be taken.”

SBCCOG Staff is working with Metro Staff to ensure that funding agreement amendments for eight (8) projects are executed and complied with during FY 17-18. After SBCCOG Board approval of the following recommendations, SBCCOG will ask Metro to approve the recommended funding agreement amendments.

RECOMMENDATIONS TO THE SBCCOG BOARD

The Infrastructure Working Group requests that the SBCCOG Board of Directors approve the following actions:

1. **Carson SBHP Project #MR312.37** – SBCCOG recommends extension of the project funding agreement to June 30, 2018 with no increase in the projected cost. Conditioned on confirmation of project progress by June 2018, SBCCOG staff recommends conditional administrative approval of subsequent annual amendments through June 30, 2020 to allow project completion and closeout.
2. **Hermosa Beach SBHP Project #MR312.05** – In concurrence with the city, SBCCOG Staff recommends amending the project scope to eliminate the Artesia/PCH intersection improvement and to combine the improvements at Aviation /PCH and Pier/PCH with an extended term until June 30, 2018.
3. **Redondo Beach SBHP Project #MR312.06** - SBCCOG staff recommends extension of the funding agreement through June 30, 2018. Conditioned on confirmation of project progress by June 2018, SBCCOG staff recommends conditional administrative approval of a subsequent amendment through June 30, 2019 to allow project completion and closeout.
4. **Redondo Beach SBHP Project #MR312.07:** SBCCOG recommends a funding agreement amendment to December 31, 2018 with no increase in the projected cost.
5. **Redondo Beach SBHP Project #MR312.08:** SBCCOG staff recommends a conditional funding extension to June 30, 2018, with the condition that the city provide additional specificity on the causes for the cost increase to ensure that the increased costs are “through no fault” of the city.
6. **Inglewood SBHP Project #MR312.12** - SBCCOG staff recommends extending the Funding Agreement until June 30, 2018 to allow construction to be completed and project close out.
7. **Lawndale SBHP Project #MR312.15** - SBCCOG Staff recommends closing out the project funding agreement and de-obligating \$440,524 in unexpended SBHP funds.
8. **Redondo Beach SBHP Project #MR312.20:** SBCCOG recommends extension of the project funding agreement to June 30, 2018 with no increase in the projected cost.
9. That the original 2016 policy be approved as modified above.

South Bay Measure R / Measure M Highway Programs

July 2017	August 2017	September 2017
<p>10. SBCCOG Transportation Committee</p> <ul style="list-style-type: none"> • SBHP Annual Performance Evaluation • Measure M Master Guidelines Update <p>19. IWG Agency-only Meeting</p> <ul style="list-style-type: none"> • SBHP Project Progress / Deferral- Deobligation Risk Report • Measure M Master Guidelines Update • Spotlight: WPCP effluent tunnel – Carson to San Pedro • Recommend SBHP project funding agreement extensions/deobligations <p>27. Metro Board</p> <p>27. SBCCOG Board</p>	<p>9. IWG Public Meeting</p> <ul style="list-style-type: none"> • SBHP Project Progress / Report • Spotlight: Los Angeles County Regional Intelligent Transportation Systems (ITS) Architecture • Measure R /M SBHP Project Progress Quarterly review <p>14. SBCCOG Transportation Committee</p> <ul style="list-style-type: none"> • Review SBHP Project Progress / Deferral- Deobligation Risk Report • Measure R /M SBHP Project Progress Quarterly review • Recommend SBHP project funding agreement extensions/deobligations <p>24. Metro Board</p> <p>24. SBCCOG Board</p> <ul style="list-style-type: none"> • Approve SBHP project funding agreement extensions/deobligations 	<p>13. IWG Agency-only Meeting</p> <ul style="list-style-type: none"> • SBHP Project Progress Report • Spotlight: LAWA’s Landside Access Modernization Program (LAMP) <p>11. SBCCOG Transportation Committee</p> <p>28. Metro Board</p> <p>28. SBCCOG Board</p>

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