

South Bay Cities Council of Governments

Steering Committee AGENDA

Monday, April 9, 2012 @ 12:30 pm
SBCCOG Environmental Services Center
20285 Western Avenue, Suite 100
Torrance, Ca. 90501

- I. **REPORT OF POSTING OF AGENDA**
 - **ACTION:** Receive and file
- II. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- III. **PUBLIC COMMENT**
- IV. **CONSENT CALENDAR - 12:35 pm**
 - A. Steering Committee – March 12, 2012 meeting minutes attached
 - **ACTION:** Approve
 - B. Nominating Committee
 - It is time to appoint the annual Nominating Committee so that they can report at the May Board meeting.
 - **ACTION:** Appoint Nominating Committee of Judy Mitchell, Ellen Perkins and Pat Aust
 - C. Metro Technical Advisory Committee (TAC) Appointment
 - At the last IWG meeting, it was agreed to recommend to the Steering Committee that Rob Beste become the new TAC representative appointed by the SBCCOG replacing Steve Huang from Redondo Beach. The alternate position would also be held by Torrance and at this time will be Ted Semaan. Both appointments would be for four years.
 - A Redondo Beach representative will continue to serve on the Metro Streets and Highways Committee.
 - **ACTION:** Approve Rob Beste, delegate, and Ted Semaan, alternate, as the SBCCOG representatives to the Metro TAC for the next 4 years. (Note: The alternate designation will be officially Torrance so that if Rob or Ted can't make a meeting, someone else can fill in.)
 - D. Only You Can Save Energy Update
 - Contributions are coming in with the goal to have all of the funds by the end of May.
 - City interviews may start in April. Event still planned for June 13 in Manhattan Beach studio.
 - E. General Assembly Follow-up
 - 1 sponsor – the Gas Company hasn't paid. Expected this month – 2nd quarter.

V. ITEMS FOR REVIEW AND APPROVAL

ADMINISTRATION

- F. SCAG Policy Committee appointment – memo attached – **12:40 pm**
 - **ACTION:** Send out a request for those interested in serving on the SCAG Transportation Committee to nominate themselves with the appointment to be made at the next Steering Committee meeting.

WORK PROGRAM

- G. Los Angeles Regional Water Quality Control Board Science Consultant – **12:45 pm**
 - Leroy Jackson, Torrance City Manager, has agreed to serve as the contact person on this issue for the SBCCOG.
 - A meeting was held on March 29 to discuss this issue. The SBCCOG was not in attendance but an update of the meeting results will be provided at this meeting.
 - Before the meeting on March 29, Leroy did send the group an opinion from the Torrance City Attorney which said that since the RWQCB is a regulatory body and adjudicates matters involving cities, it would be inappropriate for cities to pay for a staff person. Neither he nor I have received a response to this opinion.

- H. Transportation Issues – **12:55 pm**
 - Monthly transportation update from Steve Lantz – attached

- I. South Bay Environmental Services Center –**1:15pm**
 - Partnership extension
 - The CPUC published a preliminary opinion in which they declared that local government partnerships such as ours will be funded for the next 2 years - 2013-2014 - in what will be called a 'transition period'. The utilities have to prepare their proposals for this extension and submit them by July 2.
 - SBCCOG/SBESC staff has already meet with our SCE representative about what we need to do to participate in the development of our program for the transition period. Further information will be provided at the meeting.
 - Amendment to engineer's contract – memo attached
 - **ACTION:** Approve amendment to GSE Solutions, LLC Engineering Technical Consulting Services contract in an additional amount not to exceed \$12,000 on an as needed basis for the next 3 months ending June 30, 2012. This period will allow CAP and EAP work to continue through the recruitment period and provide time to work with the new staff member as well as assist with strategic planning for the next program cycle.
 - Vanpool consultant contract – memo attached
 - **ACTION:** Approve contact with Acire in an amount not to exceed \$18,000 through June 30, 2012 to provide vanpool outreach and formation services as part of the Metro partnership with the SBCCOG.
 - Volunteer Hours - March 2012 = 149.5 - Grand total as of 3/31/12 = 6,525.75
 - Additional volunteers are signing up and projects are being planned for them
 - Additional updates to be provided at the meeting

- J. Sustainable South Bay Strategy Updates – **1:50 pm**
 - Mobility
 - LUV
 - The paper to be given at the EVS26 conference on the LUV project will be presented by David Magarian without the SBCCOG paying the \$850 registration fee. AQMD as a sponsor of the conference has made a registration available so that we can deliver our paper.
 - Policy on accidents and responsibilities – memo to be provided separately
 - **ACTION:** Review the issue and provide direction
 - ZEV Demonstration Plan Development - Waiting for contract from

AQMD within days which will fund the plan development. Demonstration expected to begin sometime in early July.

- SCAG RTP - Approved with amendments by Steve Diels. Our next steps involve building on the PEV Readiness Plan to develop the potential foundation for a possible South Bay SCS in the 2016 RTP.
- Regional CPI grant from CEC – PEV Readiness Planning - Luskin Center should have NTP last Monday, April 2. SBCCOG contract with SCAG not expected until May.
- EVSE Vendor Forum – Waiting for LA County master purchase agreement. Date being planned for May.
- Land Use
 - Compass project – Kick-off meeting the week of April 16. Pro Forma Advisors will analyze 3 areas for their potential for neighborhood oriented development.
 - Caltrans Community Planning Grant application – submitted April 2

K. Legislation – matrix attached

L. Approval of Invoices – available at the meeting

- **ACTION:** Approve invoices for payment

SPECIAL EVENT – 2:10 pm

- M. April 11, 10 am to noon - SCE tour - El Nido Substation which is one of their District Operation Centers (DOC) that is the one that primarily serves the South Bay when they have an incident. It is located at 5235 Marine Ave, Hawthorne
- N. April 12 – Legislative Breakfast & Brown Bag Seminar
- O. April 17 – Expo Line Tour – 10 am @ 7th and Flower Station. Limited to 20 people

AGENDA DEVELOPMENT – 2:40 pm

- P. Board Meeting – April 26, 2012 – draft agenda attached
 - Annual Work Program Presentation

NEXT STEERING COMMITTEE MEETING – Monday, May 14, 2012 @ 12:30 pm

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South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA March 12, 2012

Attendees: Ellen Perkins (Chair, PVE); Ralph Franklin (Inglewood); Jim Goodhart (PVE), Jeff Duclos (Hermosa Beach); Pat Aust, Steve Diels & Matt Kilroy (RB); Dan Medina (Gardena); Susan Seamans (RHE); Alexa Davis (PVE); Jacki Bacharach, Kim Fuentes, Catherine Showalter, Marilyn Lyon (SBCCOG) and Steve Lantz (SBCCOG Transportation Consultant), Wally Siembab (SBCCOG consultant)

I. REPORT OF POSTING OF AGENDA

- **ACTION:** Receive and file

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA – ADD LEGISLATION

III. PUBLIC COMMENT

IV. CONSENT CALENDAR - 12:35 pm – APPROVED AUST/FRANKLIN

- A. Steering Committee – February 13, 2012 meeting minutes attached
 - **ACTION:** Approved
- B. 2012-2013 Dues – memo attached
 - **ACTION:** Maintain dues and assessment at current level. EXPLAIN WHAT WOULD GET DONE WITH ASSESSMENT MOVED BACK UP TO FORMER LEVEL AND PREPARE THAT FOR REVIEW.- *memo prepared for Board meeting*
- C. Employee Issues
 - Employee Manual Revisions - Issues from last month: comp time payout if employee leaves and pornography in the work place – memo attached
 - **ACTION:** Approved recommendations
- D. Office Update
 - 911 calling
 - Our phones may dial 911 directly and the correct address to our location will appear on the 911 system computer screens.
 - Report on bulk/discount purchasing
 - Through a contact at City of Redondo Beach, Dell was contacted and a bulk purchasing account was set up for the SBCCOG. All the computers and peripherals have been ordered by March 9.
- E. Request from Ed Caprielian that the SBCCOG form a task force to address alcohol-related harms in the South Bay – memo attached
 - **ACTION:** Receive and file — *letter mailed to him 3/15/12*

F. Los Angeles Regional Water Quality Control Board Science Consultant

RECEIVED 3/8/12 FROM KORINKE:

- **assessment to support the Water Board Consultant – LCC coordinating a meeting to discuss.**

- county-wide strategic planning. funds don't allow for this in the immediate future, to explore options for later this summer.
- League's adopted 2012 goals, developed last Fall.

Division Priorities - 2012

Promote Economic Development in LA County Cities.

Restore Balance and Accountability for Southern California Interests in Statewide Policy.

Expand the Division's Capacity to Educate and Inform Local Officials.

- LCC looks forward to finding ways to collaborate with the COGs

V. ITEMS FOR REVIEW AND APPROVAL

ADMINISTRATION

- G. Approval of Invoices – available at the meeting – **12:40 pm**
- **ACTION:** Approve invoices for payment

WORK PROGRAM

- H. Only You Can Save Energy Update – **12:45 pm**
- SCE committed; Gas Company pending; talking to Chevrolet, Verizon, AT&T, Enterprise, some insurance companies; and contractor matching
 - Green Technology wants to develop a nonprofit event honoring the South Bay Cities for its South Bay Cities Edition of the CD video in early June. They are recommending either June 6 or 7 from 6 pm (networking) and function from 7 - 11 pm @ Raleigh or Paramount. More information will be available at the meeting.
 - APPROACHING EUC CONTRACTORS. SAMPLE VIEWING LINK.
 - **ACTION:** Select June 6 OR 13 – ELLEN CANNOT ATTEND. WE PREFER RALEIGH. *E-mailed Huls 3/14/12 re: June 13 and Raleigh preferred*
- I. General Assembly Update – February 24, 2012 – **12:50 pm**
- Sponsorships @ \$39,750 in cash and \$7120 for a total of \$46,850. 2 sponsors haven't paid.
 - Attendance @ GA – estimate over 300 and Training about 40 people.
- KIRAN - It is my pleasure and a privilege to inform you that I have been selected as Hawthorne and El Segundo area American Red Cross (ARC) Community Ambassador Representative (for a term of 2 years). I came to learn about this opportunity at our 13th Annual General Assembly Meeting of SBCCOG - 2012 .*
- Lessons Learned?
 - **ACTION:** FRANKLIN – OUTSTANDING JOB. EXHIBITS SHOULD HAVE BEEN CLOSED. DIDN'T REACH OUT TO UTILITIES FOR A PRESENTATION.
 - PERKINS/AUST LIKED THE ROUND TABLES AND STAYING AT THE TABLE. SOME PLACES HARD TO SEE THE SCREEN. SCREEN TOO LOW.
 - REHEARSE SLIDES. HAVE AN OFF STAGE PERSON RUN THE SLIDES. WE TRY TO GET THEM IN ADVANCE.
 - INTRODUCE SPEAKERS AND MAKE ANNOUNCEMENTS, DISCUSS FACTOIDS WHILE PRESENTATIONS ARE BEING SET UP
 - CHALLENGES WITH NEW CATERER AND NEW EQUIPMENT
 - VENUE STILL WORKS – FOOD SET UP LATE
 - NEED TO TELL CARSON RE: BATHROOM NOT WORKING RIGHT AND THAT MORE TRASH CANS NEEDED
 - QUESTION RE: ONLY ONE ELECTRIC VEHICLE – CONFUSING CAUSE NOT CONSISTENT WITH THE THEME.
 - TRAINING SESSION – FRANKLIN LEARNED A LOT. PERKINS – EXCELLENT. YOU CAN BE PREPARED.
 - KILROY – VANPOOLS FOR MAX REPLACEMENT – ASKED HIM TO

WORK WITH KIM

- SHOWALTER WORKING WITH TORRANCE FIRE DEPT TO GET CERT TRAINING FOR SBESC STAFF
- BACHARACH SENT FOLLOW-UP IDEAS TO JEFF ROBINSON

J. Transportation Issues – 1:05 pm

- Monthly transportation update from Steve Lantz – attached
- Harbor/Gateway (almost formerly Artesia) Transit Center
 - Report of meeting on March 1 – GOODHART – VERY POSITIVE MEETING. ALL OF THE ACTIONS ON SCHEDULE EXCEPT PERMANENT RESTROOMS. ALL TO BE COMPLETED BY JUNE/JULY. RESTROOMS – ONLY 1 RESPONSE AND 4 TIMES THE BUDGET. BID CANCELLED AND THEY ARE DESIGNING IT THEMSELVES AND RFP TO BUILD THEMSELVES AND WILL BE COMPLETE CA. SEPTEMBER.
 - SIGNAGE ON SITE - 80 FOOT OBELISK WITH METRO LOGO. STILL PROBLEM RE: HOW TO GET THERE. GARDENA AND TORRANCE TRANSIT WILL WORK ON SIGNAGE TO GET THERE. WANT TO BETTER INTEGRATE THE MUNC LOGOS TOO. COST IS BIG CONCERN. ENTRY SIGNS FOR BUSES AND AUTO.
 - MINOR VANDALISM. BETTER THAN EXPECTED. ALSO NEED ADEQUATE LIGHTING. DIALING 911 AND WHO RESPONDS NOT QUITE CLEAR YET. NOW IT'S CHP.
 - CALTRANS RELINQUISHMENT – PROGRESS MADE. SHOULD BE DONE BEFORE THE END OF THIS YEAR. GOES TO LA CITY AND THEN TO METRO. #1 PRIORITY FOR RELINQUISHMENT.
- Bicycle Advisory Committee request
 - SBCCOG staff met with members of the South Bay Bicycle Coalition and explained that being a member driven organization, it would be best if the cities requested our facilitation. Those in attendance agreed to work on that. Also a bike expo was discussed featuring various types of bikes. An offer was also made to allowing the Bicycle Coalition to have coalition meetings in our offices. THIS BUILDING DOESN'T ALLOW BIKES TO BE BROUGHT IN AND ARE NO BIKE LOCKERS BUT BIKE RACKS.
 - MEASURE R – DEFINE SECONDARY ROADWAY NETWORK FOR LUV VEHICLES?

K. South Bay Environmental Services Center – updates on file – 1:15pm

L. Environmental Issues - 1:35 pm

- Proposal from Waste Management for Partnering on a Green Business Certification Pilot Program in Manhattan Beach – 3 or 4 a month at most
 - Program Management and Audit Process**
 - WM will manage all components of the certification process.
 - WM will perform audits for business for the program certification
 - WM will notify SCBESC of businesses applying for certification, and invite them as appropriate to participate in the audit process (i.e. SBESC will be invited to all restaurant audits to promote the West Basin Kitchen refurbishment program).
 - SBESC will provide contact information for utilities so that WM and participating businesses can follow up on potential rebates or other programs.
 - SBESC is not expected to provide any more follow up on referrals or requests than they would spend for any other referral they receive from local businesses.
 - Lisa Ryder is coordinating the first business audits for that will take place in the next 1-2 weeks in conjunction with Martha/ SBESC. We will use this opportunity to being developing Best Practices in our collaboration.

Education/Resources:

- SBESC may be asked to share educational flyers, newsletters, etc. that they already have available to share with businesses and post on the MB Green Bus Program website as well for WM website.
- WM will request that SBESC share program information its website and email blasts as available and appropriate
- WM will promote all rebate programs and incentives available through SBESC or partnering utilities to participating businesses.
- WM will send email referrals of business participants to SBESC to see if they are eligible for any applicable rebates and incentives.
- SBESC will provide information in "Direct Install" program in MB so that we can try to take advantage of any efforts in MB.

Reporting

- WM will provide SBESC access to the database so that SBESC can access all reporting tools available (i.e carbon reduction, increases in recycling, etc.)
- WM will provide a scanned copy of sample reporting to SBESC for review and reference.
- SBESC can count all efforts and results towards its Environmental Leadership program in MB (and any other program as applicable and appropriate).

Co-branding

- WM is willing to consider co-branding the program with the SBESC (along with the City). SBESC logo and likeness will not be used without permission from the agency/ board.

M. Sustainable South Bay Strategy Updates – 1:50 pm

■ **Mobility**

- LUV – follow-up from February 7 event – attached
 - Two new cars are arriving this month, a Miles pickup and Miles 5 door sedan. 35 Households have executed driver agreements to date.
 - A paper was submitted to the EVS26 conference on the LUV project. It was accepted and will be included in a CD given to all audience members. The conference costs \$850 and speakers have to pay the registration so at this time, the paper will not be given at the conference. The paper is based on 29 test households.
 - Video of latest LUV focus group can be found @ <http://youtube/bcuaBbqikd4>
- Regional CPI grant from CEC
 - Consultant selected - UCLA Luskin Center. Negotiations are being conducted with SCAG because the proposal's budget was over 2x the available budget. (SCAG policy is to not let the proposers know the budget.)

3/8/12

- SCAG is waiting on UCLA to get legal sign off on the terms and conditions. The anticipated start date - April 2nd.
- The CEC grant should go to their Business Meeting in April. And our contract should be in place soon thereafter.
- SCAG grants staff will develop sub agreements for SBCCOG & WRCOG under the CEC grant ASAP (and WRCOG for the DOE grant).
 - The regional plan must be completed by September unless there is an extension granted but none has been requested to date. CEC contract with SCAG for the sub-regional plans is not expected until April or even May. SCAG-SBCCOG contract will need to follow and then SBCCOG will contract for staffing our portion.
- EV Marketplace – SBCCOG staff has developed a matrix of EVSE vendors to share with cities and will possibly hosting a multi-vendor presentation for cities interested in EVSE. Note that several cities have proceeded with acquiring their own charge stations, perhaps without recognizing how complex the issue is -- ie inter-operability re payment methods, hidden access charges, data streams and data ownership. Also, County of LA has negotiated a master agreement with a number of

- EVSE vendors that any city can use. SET DATE FOR EV CHARGER COMPANIES. SEND SOMETHING OUT TO CITIES RE: THIS. START WITH COMPANIES IN THE COUNTY'S PURCHASE ORDER
- SCE NOT PREPARED WITH INFRASTRUCTURE FOR EV CHARGING – ESPECIALLY THE PENINSULA
 - MOST CHARGING TO BE DONE AT HOME. CHARGING MUST CONSIDER THE UUT AND OTHER FEES ON TOP OF THE ELECTRICITY COSTS
 - LUSKIN CENTER SAYS DON'T GIVE IT AWAY. WILL NEED TO CHARGE FOR IT IN THE FUTURE BECAUSE EV CHARGING WILL BE EXPENSIVE IN THE FUTURE.
 - Meetings are being held with Torrance and Manhattan Beach re: EV initiatives – reports on each meeting will be given at the meeting
 - Car Sharing memo – attached
 - **ACTION:** Approved circulation of a Request for INTEREST from car sharing companies. START THE DIALOGUE. OFFER BOTH WAYS – WHAT WE CAN DO FOR THEM AND WHAT THEY CAN DO FOR US. WHAT ARE THE PERFORMANCE MEASURES, HOW MANY TRIPS ARE THEY HANDLING AND WHO IS TAKING THOSE TRIPS – ARE THEY COMING FROM TRANSIT.
 - Land Use
 - Compass project – evaluations in progress. Interviews March 13. LOOKING AT SMALL CLUSTERS OF DENSE RETAIL. 4 STUDY AREAS: MARINE STATION MIGHT BE DROPPED. GARDENA (ROSECRANS CORRIDOR), HERMOSA BEACH (PCH) & LENNOX (INGLEWOOD AVE.). LOOK AT ECONOMICS OF DIFFERENT DENSITIES. LOOKING AT SPATIAL DEMAND.
 - METRO TOD PLANNING \$\$ CAN PAY FOR MARINE STATION (LAWNDALE, HAWTHORNE & REDONDO BEACH – WITH LAWNDALE BEING LEAD FOR MODEL ORDINANCE FOR EACH OF THE CITIES TO APPROVE THIS KIND OF DEVELOPMENT)
 - Caltrans Community Planning Grant application - Due April 2.
 - Project is the same as proposed last year. It will deliver much needed education to the public about the SSBS, ZEV mode choices and charging infrastructure. A wide array of information about mode preferences, trip lengths, and mobility needs that will be used to inform transit service planning will also be collected. 2 MEETINGS IN EACH OF THE CITIES
 - SCAG would be lead agency since COG's are not eligible. (Last year Hermosa Beach was the lead).
 - Grant request will be for about \$240,000. Local match of \$18,750 cash is required with plan for 5 participating cities to provide \$2K each and the COG \$8,750. SCE declined to contribute to our local match requirements.
 - Gardena and Hermosa Beach have agreed to contribute \$2000. CARSON, RB and RPV HAVE ALSO AGREED.
 - **ACTION:** Approved proceeding with the Caltrans Community Planning Grant application and authorize the SBCCOG to contribute to the local match at an amount not to exceed \$8,750.

LEGISLATION – NOTHING HAS CHANGED ON THE MATRIX. ALTHOUGH A LETTER WAS ASKED FOR AB 1446 (FEUER) RE: MEASURE R EXTENSION – AFTER CHECKING WITH AUTHOR AND OTHERS, IT IS PREMATURE TO DO SO.

AB 1627(Dickinson) Environmental quality: building standards: vehicle miles traveled. – status 2/23/2012 Referred to Coms. on B., P. & C.P. and NAT. RES.

From text dated: 02/09/12

(1) Existing law requires the State Energy Resources Conservation and Development Commission (Energy Commission) to prescribe, by regulation, building design and construction standards and energy and water conservation design standards for new residential and nonresidential buildings. Existing law requires the Energy Commission to certify, within 180 days of the approval of the standards by the State Building Standards Commission, an energy conservation manual for use by designers, builders, and contractors of residential and nonresidential buildings.

The bill would prohibit a local building department from issuing a building permit for a residential or nonresidential building unless the department confirms that the building plan complies with those standards.

The bill would enact the Healthy Neighborhoods Act of 2012 and would require the Energy Commission to prescribe, by regulation, standards for reducing vehicle miles traveled by occupants of a building that would be applicable to new residential and nonresidential buildings and modification of existing residential and nonresidential buildings. The bill would require the commission to publish the standards, upon adoption, in the energy conservation manual. The bill would prohibit a local building department from issuing a building permit for a residential or nonresidential building unless the department confirms that the building plan complies with the standards.

Because a local building department would be required to confirm that a building plan complies with the vehicle miles traveled standards, this bill would impose a state-mandated local program. The bill would authorize a city, county, or city and county to prescribe, by ordinance or resolution, a schedule of fees sufficient to cover the costs incurred in the enforcement of these standards.

(2) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: yes.

APPROVED OPPOSE – FRANKLIN/AUST. BOARD AGENDA TOO

SPECIAL EVENT – 2:10 pm

N. April 11, 10 am to noon - SCE tour - El Nido Substation which is one of their District Operation Centers (DOC) that is the one that primarily serves the South Bay when they have an incident. It is located at 5235 Marine Ave, Hawthorne – SEND

REMINDERS – 3/14/12 sent

JENKINS ONLY HAD 8 PEOPLE FOR THE BROWN BAG IN MARCH

AGENDA DEVELOPMENT – 2:40 pm

O. Board Meeting – March 22, 2012 – draft agenda attached

■ Presentation on LAX access issues by Metro staff

■ SCAG Regional Council election for District 28 @ 5:15 pm – **SEND ELECTION**

REMINDER – sent notice to CMs asking that they distribute 3/14/12

■ Open House before the meeting starting at 4:30 pm

- **FOOD FOR BOARD MEETINGS – KIM – MORE SUBSTANTIAL BECAUSE IT IS REALLY THE DINNER HOUR**
- **ANOTHER REMINDER FOR OPEN HOUSE – LEGISLATORS AND PARTNERS, AGENCIES**
- **OTHER SCAG ISSUE – CEHD REPRESENTATIVE – MAYOR BUTTS. HAVEN'T HEARD FROM HIM. RALPH WILL FOLLOW-UP. THIS IS AN ISSUE BECAUSE OTHER PEOPLE WANT TO GET INVOLVED.**

P. Future Board meetings

- Congestion Mitigation Fee – April
- WORK PROGRAM

NEXT STEERING COMMITTEE MEETING – Monday, April 9, 2012 @ 12:30 pm

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South Bay Cities Council of Governments

April 9, 2012

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach

SUBJECT: SCAG Policy Committee Appointment

The SBCCOG is represented on the Regional Council at SCAG by 3 members and each of those members chose a policy committee to sit on. The Regional Council members for the South Bay are:

1. Judy Mitchell – Energy and Environment Committee
2. Jim Gazeley – Community, Economic & Human Development Committee
3. Judy Dunlap who has been replaced by Dan Medina. Judy sat on Transportation Committee.

The SBCCOG also has the authority to appoint 3 other members to sit on the policy committees. They are:

1. Dan Medina – Energy and Environment Committee
2. Steve Diels – Transportation Committee
3. James Butts – Community, Economic & Human Development Committee

Now that Dan Medina will be on the Regional Council, we have an opening in our SBCCOG policy committee appointments. Assuming that Dan chooses the Energy and Environment Committee, we would have 2 Regional Council members on that committee and then 2 representatives on the Community, Economic & Human Development Committee, but only one on Transportation.

While we can solicit members who are interested in any of the policy committees, staff would recommend that we narrow the focus to the Transportation Committee so that we have 2 representatives on that committee as well.

It should be noted that in preparation for this meeting, the 3 Regional Council representatives were asked if they would like to change their assignments. Responses will be reported at the meeting.

RECOMMENDATION

Send out a request for those interested in serving on the SCAG Transportation Committee to nominate themselves for appointment by the Steering Committee meeting at the May meeting.

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April 3, 2012

TO: Jacki Bacharach, SBCCOG Executive Director

FROM: Steve Lantz, SBCCOG Transportation Consultant

RE: SBCCOG Transportation Update –March 2012

Federal Update:

Congress Punts Federal Transportation Reauthorization Bill to (at least) June 2012

After the U. S. Senate passed a two-year transportation reauthorization bill on March 14, the House was unable to pass its version of the bill or take up the Senate bill, so Congress passed a ninth continuing resolution to extend for another 90 days the current surface transportation law which expired more than two years ago, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). The current hope of eternal optimists is that the extension will allow sufficient time for the House to pass its bill and for a conference committee to reconcile the House and Senate bills, which incorporate two very different and incompatible approaches. Skeptics doubt that a long term reauthorization of the federal gas taxes and the Highway Trust Fund will occur this calendar year.

Sacramento Update:

Road Improvement Financing Assistance Available

CA Communities will issue Revenue Certificates of Participation (COPs) secured by Gas Tax and/or Sales Tax revenues of participating agencies through the California Statewide Communities Development Authority's Total Road Improvement Program (TRIP), a program of the California State Association of Counties Finance Corporation. The program is now accepting applications for its Summer 2012 pool.

The TRIP program allows cities and counties to leverage a portion of their State Motor Vehicle Fuel Tax ("Gas Tax") and/or local Transportation Sales Tax ("Sales Tax") to finance street and highway maintenance and reconstruction projects, without any impact to their General Funds.

California Communities also is offering informational webinars describing the Flexible Tax & Revenue Anticipation Notes (Flex-TRANS) program. This program will offer rolling enrollment dates and monthly issuances commencing July 1, 2012 through November 1, 2012.

The California Statewide Communities Development Authority (CSCDA or California Communities®) is a joint powers authority sponsored by the California State Association of Counties and the League of California Cities. For more information about California Communities programs, please contact Jake Bayham of California Communities® at (925) 933-9229 extension 230.

Southern California Update:

Metro to install bus priority signal upgrade in South Bay

Metro will install a traffic signal priority system that enables bus drivers to extend yellow lights for a few seconds. Installation of the wireless system will occur at 80 points along a 16-mile route that includes Torrance, Carson, Los Angeles, unincorporated county areas and Long Beach - at intersections and midblock ahead of those intersections.

The system will be installed on Hawthorne Boulevard between Artesia Boulevard and Carson Street in Torrance; on Carson Street between Hawthorne and Avalon boulevards; on Avalon Boulevard from Carson Street to Pacific Coast Highway; on PCH from Avalon Boulevard to Pacific Avenue; and on Pacific from PCH to Sixth Street in Long Beach.

Metro to purchase 550 buses

Metro Board of Directors on March 22nd approved spending \$297 million to purchase 550 compressed natural gas-fueled buses to replace others that are nearing retirement. The new 40-foot buses will replace others that are 12 years old and have 500,000 miles on them. Replacement will take place in 2014.

The new buses will have lower floors, and drivers will have the ability to manually lower the wheelchair lifts in the event the electrical controls break down. The buses will also have interior video surveillance systems.

Manhattan Beach Council Holds Off on RTC Trolley Contract

Citing other Measure R priorities and problems with the proposed contract, Manhattan Beach City Council decided to not move forward with RTC's services for a proposed trolley service from downtown to points east of Sepulveda Blvd.

L. A. County Master Bike Plan Approved

The County Board of Supervisors formally approved a county bike plan on March 14th. The board had voted in favor of the plan in February but asked for it to be brought back one final time on Tuesday with some revised language. The overall bike plan includes 832 miles of bike improvements throughout the county.

Personal car sharing comes to Los Angeles

Personal car sharing was legalized in California last year, but RelayRides and the other two companies that offered the service in the state (Getaround and Spride) operated only in San Francisco. Now RelayRides, based in Boston, has expanded its service that allows car owners to rent their vehicles to other licensed drivers by the hour or the day.

Owners list their cars on the RelayRides website. The cars generally are no older than 10 years old and have fewer than 80,000 miles. Registered renters select a car they would like to use, make a reservation and pick up the car and the key from owners in person or through a lock box.

The minimum price for RelayRides rentals is \$5 per hour and includes gas, 20 miles of driving and insurance. RelayRides keeps 35% of the rental cost. The remaining 65% goes to the car owner. Monthly payments, which average \$250, are sent to owners.

Fewer than 1 million people use car sharing. That may change in the next few months when RelayRides partners with General Motors. The manufacturer has 6 million OnStar subscribers, whose cars will be available for rental through RelayRides and can be unlocked by smartphone.

QR Codes emerge in Public Transportation Communications

One of the more innovative tech tools available to transportation communications programs is the Quick Response Code, known as the QR Code. This advanced bar code technology offers the ability to embed a web site link within a Rorschach test-like rectangular image.

The promise of QR codes is great. A person with a smartphone loaded with a QR application can snap a photo of the QR code and instantly the phone's browser opens to a link. For a QR code to be worthwhile there should be something exceptional to reward the customer's effort. A few interesting examples:

- The Washington DC Department of Transportation has introduced QRs for its new Canopy Keepers tree adoption program. DDOT is hanging tags with QR codes on or near the newly planted trees. Residents can scan the QR codes and be connected directly to the form on the DDOT website to sign up to adopt the tree.
- Michigan DOT uses QRs on its state highway map to link people to additional information about state attractions.
- Washington State DOT has used QR codes on project information signage posted in neighborhoods to link people to additional information about nearby construction projects.

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South Bay Cities Council of Governments

April 9, 2012

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach

SUBJECT: GSE Solutions, LLC Contract Amendment

BACKGROUND

For the next three months, staff has identified tasks for which our contract engineer's skills could be extremely helpful. They are as follows:

Climate Action and Energy Action Planning

The South Bay Cities Council of Governments (SBCCOG) has been working with member cities to develop Climate Action (CAP) and Energy Action Plans (EAP) which include updating greenhouse gas (GHG) inventories, setting targets, and identifying energy savings projects to meet the goals of the Energy Leader Program. Jeremy Hyde, Environmental Services Analyst, has been working on these tasks for a little over a year, but his employment with the SBCCOG has recently ended. Staff is currently recruiting to fill his position which is anticipated to be completed by end of May 2012.

During the recruitment period, there are several tasks that need to be accomplished including obtaining water data to add to the community GHG inventories and completing EAPs for Gardena, Hermosa Beach, Lawndale, Manhattan Beach, Redondo Beach, and Rolling Hills Estates so that these cities have the ability to move up to the next level in the Energy Leader Program.

Greg Stevens of GSE Solutions, LLC, currently under contract with the SBCCOG, has been working with Jeremy Hyde over the past year and is familiar with this work. Mr. Stevens has been instrumental in helping to identify energy savings municipal projects which were incorporated into EAP completed by Mr. Hyde. He also has the technical expertise to quantify GHG emissions from water data and is knowledgeable in developing strategies that could be incorporated into the energy sections of cities' CAP.

Program Implementation Plans

In addition to the development of Climate Action and Energy Action Plans, the California Public Utilities Commission recently released their proposed decision on the 2013-2014 Energy Efficiency Transition Period. "The proposed decision gives guidance to the utilities on the 2013-2014 energy efficiency programs, with the overall direction that they should begin a transition away from short-lived energy savings and towards deeper retrofits." This is an area of focus for local governments. As the utilities prepare the Program Implementation Plan and budget for the next two years technical engineering assistance is needed so that we can understand what is achievable for our partnership. This will be critically important as we negotiate with the utilities who are directed to file applications with their proposals for the 2013-2014 programs by July 2, 2012. Greg Stevens has the expertise to give guidance us in this area.

In order to implement the above program related functions during this interim period, Staff is recommending that Mr. Stevens' contract be amended to assist, as needed, with the following tasks:

- Complete EAP for six cities,
- Support water data collection and analysis,
- Develop energy savings strategies and support individual city CAP and EAP efforts.
- Offer guidance of a technical nature in strategizing and planning the program elements of the 2013-2014 Program Implementation Plan for the SBESC.

RECOMMENDATION

Approve amendment to GSE Solutions, LLC Engineering Technical Consulting Services contract to include the above tasks in an additional amount not to exceed \$12,000 on an as needed basis for the next 3 months ending June 30, 2012. This period will allow CAP and EAP work to continue through the interim recruitment period and provide time to work with the new staff member as well as assist with strategic planning for the next program cycle.

Prepared with the assistance of Catherine Showalter and Kim Fuentes

South Bay Cities Council of Governments

April 9, 2012

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach

SUBJECT: Acire Contract for Vanpool Outreach Support

BACKGROUND

The South Bay Cities Council of Governments (SBCCOG) in partnership with Los Angeles County Metropolitan Transportation Authority (Metro) conducts vanpool outreach to cities, businesses, property owners, property management firms, neighborhood associations, and the general public. Under this partnership, South Bay Environmental Services Center (SBESC) staff has been providing informational materials at events, conducting vanpool information and formation meetings, and incorporating the "vanpool" message into all of the outreach activities and marketing materials. This program has successfully reached many businesses and hundreds of residents in the South Bay.

Over the last several months, the SBESC has continued to increase overall program activities including the office move, intensified efforts in Energy Upgrade California and water conservation and heightened focus on Electric Vehicle programs - just to name a few. In addition, staff levels are down and obligations are increasing with April's designation of "Earth Month" and staff requirements to attend more events in support of our programs. With this elevated activity, SBESC staff schedules are full for the month leaving little time to focus on vanpool formation.

In order to implement the vanpool program fully, Staff is recommending contracting with a consulting firm specializing in vanpool formation. Staff contacted Metro and the South Coast Air Quality Management District for recommendations, but to date none have been received. There was no objection from Metro for us to engage a consultant for this assistance. Based on our own experience, Staff identified Acire as a firm that could fulfill our requirements. The SBESC staff has previously worked with Acire with positive results as part of our Metro partnership specifically working to form vanpools. The firm is well known in the industry as a leader in vanpool formation working with cities such as Pasadena.

Staff is proposing a short-term contract April through June, 2012 for 20 hours a week for a set rate of \$6,000 per month. This amount is consistent with the partnership contract between Metro and the SBCCOG and funding is available. Acire tasks would include:

- Working from existing lists, Acire will add additional names and then contact employers, homeowner/neighborhood associations, and property management/owners to set up meetings
- Assess vanpool potential through zip code analysis,
- Follow-up from letters sent by elected officials and set up meetings,
- Set up appointments and conduct formation meetings targeting 1-2 meetings per week

- Support SBESC staff at outreach meetings as needed
- Provide vanpool formation training for any new SBESC staff
- Report on activities to be included in Metro quarterly reports

RECOMMENDATION

Approve contract with Acire in an amount not to exceed \$18,000 through June 30, 2012 to provide vanpool outreach and formation services as part of the Metro partnership with the SBCCOG.

Prepared with the assistance of Kim Fuentes

South Bay Cities Council of Governments

April 26, 2012

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

RE: Bills to monitor and for possible action

LAND USE

<p>AB 1627 (Dickinson)</p>	<p>Environmental quality: building standards: vehicle miles traveled : Would enact the Healthy Neighborhoods Act of 2012 and would require the Energy Commission to prescribe, by regulation, standards for reducing vehicle miles traveled by occupants of a building that would be applicable to new residential and nonresidential buildings and modification of existing residential and nonresidential buildings. The bill would require the commission to publish the standards, upon adoption, in the energy conservation manual. The bill would prohibit a local building department from issuing a building permit for a residential or nonresidential building unless the department confirms that the building plan complies with the standards. The bill would authorize a city, county, or city and county to prescribe, by ordinance or resolution, a schedule of fees sufficient to cover the costs incurred in the enforcement of these standards.</p>	<p>OPPOSE (3/22/12) Letter sent</p>	<p>2/23/12 Assembly Business, Professions and Consumer Protection Committee</p>
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TRANSPORTATION

<p>AB 1444 (Feuer)</p>	<p>Environmental quality - Amended to cover record of proceedings (was formerly about rail transit and expedited EIR)</p>	<p>RECOMMEND THIS BILL BE REMOVED</p>	<p>3/29/12 Amended by author and re-referred to Assembly Natural Resources Committee</p>

<p>AB 1446 (Feuer)</p>	<p>Los Angeles County Metropolitan Transportation Authority: transactions and use tax. Would allow L.A. County voters to vote on an extension to the Measure R transit tax which is slated to expire in 27 years. This extension would enable Metro to bond against future Measure R revenues and build those transit projects much earlier than originally contemplated, without relying on federal or state funding. A two-thirds support vote in L. A. County would be needed to pass the tax extension. The amendment was to clarify that there is no limit to the duration of the proposed tax.</p>	<p>MONITOR</p>	<p>3/29/12 Amended by author and re-referred to Assembly Local Government Committee</p>
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FEDERAL

<p>HR 1002 (Lofgren) & S.543 (Wyden)</p>	<p>WIRELESS TAX FAIRNESS ACT - would impose a five year moratorium on all new state and local taxes on wireless service and the providers of such services, and in doing so jeopardize a critical source of future revenue for California cities. Specifically this bill would eliminate the ability of California cities to modify their existing or create new Utility User Tax (UUT) ordinances in response to changes in telecommunications technology utilizing public rights of way.</p> <p>House bill exempts a local tax that has been adopted by the voters in accordance with state law, a League-sponsored amendment. The amendment ensures that local governments maintain the flexibility needed modify tax structures to adapt to changes in telecommunications technology delivery systems.</p> <p>The League continues to oppose the Senate version of the Wireless Tax Fairness Act, S. 543, which at this time does not include the League-sponsored amendment that was included in HR 1002.</p>	<p>MONITOR (9/29/11)</p> <p>8/25/11 – LCC no longer opposed to HR 1002 – still opposed to S 543</p> <p>OPPOSE S.543</p>	<p>HR 1002 – passed House 11/2/11 Received in the Senate and referred to the Committee on Finance</p> <p>S 543 3/10/11 Referred to House Committee on Finance</p>

<p>HR 1123 (Richardson)</p>	<p>Transportation Infrastructure Finance and Innovation Act (TIFIA) Expansion Act of 2011 amends Title 23, United States Code, to revise certain infrastructure finance provisions. Enhances the existing program and creates a new bond infrastructure program in keeping with the Metro America Fast Forward Initiative. Increases current authorization of funds made available for the TIFIA program from the current level of \$122 million annually to \$375 million for each of the fiscal years 2011 through 2015 and increases the maximum TIFIA share of project financing from the current rate of 33% to 49%. Mandates use of clean construction equipment. Would constitute an important element in Metro's drive to accelerate the construction of Measure R funded transit and highway projects.</p>	<p>SUPPORT (6/23/11) (Ltr sent 9/1/11 to House Transportation & Infrastructure Comm)</p>	<p>3/17/11 Referred to House Subcommittee on Highways and Transit</p>
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South Bay Cities Council of Governments

SBCCOG Board of Directors' Meeting **Thursday, April 26, 2012 @ 6:00 pm**

NOTE NEW LOCATION

**South Bay Environmental Services Center
20285 Western Avenue
Torrance, California 90501**

To assure a quorum, if you or your alternate representative *cannot* attend the meeting, please contact
SBCCOG Executive Director Jacki Bacharach @ 310-377-8987.
PLEASE NOTE: YOU CAN ALSO FIND SBCCOG AGENDAS ON OUR WEB SITE - www.southbaycities.org

The Board of Directors, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the SBCCOG/SBESC office at 20285 Western Avenue, Torrance, CA90501, during normal business hours.
Unless otherwise noted in the Agenda, the Public can only comment on SBCCOG related business that is within the jurisdiction of cities and/or items listed on the Agenda during the Public Comment portion of the meeting (Item #V). The time limit for comments is three (3) minutes per person. Before speaking to the Board, please come to the podium and state: Your name and residence and the organization you represent, if appropriate.

DRAFT AGENDA

- I. **CALL TO ORDER - Introductions (6:00 PM)**
Ellen Perkins, Chair
- II. **SALUTE TO THE FLAG**
- III. **CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK**
- IV. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. **COMMENTS FROM THE PUBLIC**
- VI. **CONSENT CALENDAR (6:05 PM)**
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
 - A. **March Board Meeting Minutes (attachment) – Approve**
 - B. **Measure R Committee Recommendations:**
 - 1. **Operating Procedures and Responsibilities (attachment) - Approve**
 - 2. **SBCCOG/Metro Cooperative Agreement (attachment) - Approve**
- VII. **PRESENTATION AND POSSIBLE ACTION (6:10 PM)**
 - A. **Annual Work Program – Discussion and Direction**
- IX. **TRANSPORTATION REPORTS**

- A. Metro Report by Board member Pam O'Connor (6:40 pm)
- B. Service Council report by Ralph Franklin, Chair (6:45 pm)
- C. Measure R Oversight Committee Report (Jim Goodhart) (6:50 pm)
 - 1. Review Quarterly Report
- D. SBCCOG report by Steve Lantz, Transportation Consultant (7:00 pm)

X. SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES (7:05 pm)

- A. Update on current programs and activities
- B. Status of stimulus projects, Energy Leader program & Energy Upgrade Ca., LA County program

XI. SBCCOG UPDATE AND COMMITTEE REPORTS – (7:15 pm)

- A. South Bay Sustainable Strategy
 - 1. LUV and other EV issues
 - 2. Compass project and others pending
- B. Staffing for Regional Water Quality Control Board Municipal Representative

XII. BOARD MEMBER ANNOUNCEMENTS (7:25 pm)

XIII. AGENCY REPORTS (7:30 pm)

- A. League of California Cities (Jim Goodhart & Jeffrey Kiernan)
- B. South Coast Air Quality Management District (Judy Mitchell & Stan Myles)
 - 1. Local Government and Business Advisory Group (Sergio Carrillo)
- C. SCAG & Committees (Matt Horton)
 - 1. Energy and Environment (Judy Mitchell, Dan Medina)
 - 2. Transportation (Steve Diels,)
 - 3. Community, Economic, & Human Development (James Gazeley & James Butts)
 - 4. Regional Council (Judy Mitchell, Dan Medina, James Gazeley)
- D. Los Angeles Regional Water Quality Control Board Report (Mary Ann Lutz)
- E. Santa Monica Bay Restoration Commission (Mike Gin)
- F. South Bay Cities City Managers' Association (Carolyn Lehr)
- G. South Bay Association of Chambers of Commerce (Susan Rhilinger)
- H. South Bay Workforce Investment Board (John Parsons)

XIV. UPCOMING EVENTS & ANNOUNCEMENTS (7:45 pm)

XV. MAY SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult web site for specific times and places – www.southbaycities.org

XVI. ADJOURNMENT