

South Bay Cities Council of Governments

Steering Committee AGENDA

Monday, June 8, 2020
Conducted via Zoom
12:00 pm – 2:00 pm

PUBLIC COMMENTS:

To address the SBCCOG Steering Committee on any agenda item or a matter within the Steering Committee's purview, please provide written comments by 11:00 am, June 8, 2020 via email to natalie@southbaycities.org. All written comments submitted will become part of the official record. Unless otherwise noted in the Agenda, the Public can only provide written comment on SBCCOG related business that is within the jurisdiction of the SBCCOG and/or items listed on the Agenda which will be addressed during the Public Comment portion of the meeting (Item #IV).

ACCESSING THE MEETING:

Register in advance for the Steering Committee meeting using the below link:
<https://scag.zoom.us/meeting/register/tJArdOusqj8oG9aULyxK8prL-sf6ZCYt0rZ>

After registering, you will receive a confirmation email containing information about joining the meeting.

We look forward to your participation, thank you!

- I. INTRODUCTIONS
- II. REPORT OF POSTING OF AGENDA
 - **ACTION:** Receive and file
- III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA
- IV. PUBLIC COMMENT
- V. **CONSENT CALENDAR** – action items noted, remainder are receive & file – 12:05 pm
 - A. Steering Committee – May 11, 2020 meeting minutes attached (Pages 3-7)
 - **ACTION:** Approve
 - B. No Cost Contract Extension with Fehr & Peers for Local Travel Network Project
 - Memo and Contract Amendment attached (Pages 9-10)
 - **ACTION:** Recommend Board approval
 - C. South Bay Environmental Services Center Activities Report – attached (Pages 11-16)
 - D. City Attendance at SBCCOG meetings
 - Matrix attached (Page 17)
- VI. **ACTION ITEMS**
 - E. South Bay Fiber Network – 12:10 pm
 - Work order #2 change order and Work Order #3 – to be available at the meeting
 - Status of Fiber sign-ups
 - El Segundo already connected

- Construction schedule update - Part of Work Order #1 and 2.
 - a. Delay to 6/22 for Phase 1 which includes: Gardena, SBWIB (Gardena), Lomita, Rolling Hills, Rolling Hills Estates, Rancho Palos Verdes & Carson (connection but no service)
 - b. Delay to 7/30 for Phase 2 which includes: Palos Verdes Estates, Torrance, Redondo Beach, Manhattan Beach, Inglewood, Hermosa Beach, Beach Cities Health District, SBWIB (3 sites), Metro
 - c. COVID-19 and access issues were the main reasons for the delay
- **ACTION:** Recommend Board approval of Work Order #2 change order and Work Order #3

F. Legislative Issues – **12:20 pm**

- Legislative Briefing scheduled for July 9
- Legislative Matrix – attached (**Pages 19-22**)
- **ACTION:** Recommend Oppose SB 1120 and host July 9 Leg. Briefing.

G. PACE Financing – **12:30 pm**

- The SBCCOG has been promoting HERO and Ygrene. HERO has been part of the county program and Ygrene has been separate. The County has removed their unincorporated areas from the PACE program but cities are still in.
- Memos attached (**Pages 23-25**)
- Ygrene has asked for a statement of continued support
- **ACTION:** Provide direction

H. Board Meeting agenda development – **12:40 pm**

- June – Election of Officers and Adoption of the Budget & Joe Buscaino re: NLC – draft attached (**Pages 27-28**)
- July – LTN project final
- **ACTION:** Recommend programs of interest for Board presentations

I. Budget – **12:45 pm**

- Budget documents attached with revisions to reflect Board discussion (**Pages 29-40**)
- Further information on personnel will be presented at the meeting
- **ACTION:** Review and recommend Board adoption

J. Approval of Invoices – available at the meeting – **1:00 pm**

- **ACTION:** Approve invoices for payment

VII. INFORMATION ITEMS

K. Telework Workshops – **1:05 pm**

L. Update on Homeless Program and Innovation Project Funding – **1:10 pm**

M. Update on Senior Services – **1:20 pm**

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

- Other updates since agenda distribution – **1:25 pm**

NEXT STEERING COMMITTEE MEETING – Monday, July 13, 2020 @ 12:00 pm @ TBD

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA Monday, May 11, 2020

Attendees: Christian Horvath (Chair, Redondo Beach), Olivia Valentine (1st Vice Chair, Hawthorne), Drew Boyles (2nd Vice Chair, El Segundo), George Chen (Torrance), Ralph Franklin & Jim Butts (Inglewood), Bernadette Suarez (Lawndale), Jim Gazeley (Lomita), John Cruikshank (Rancho Palos Verdes), Britt Huff (Rolling Hills Estates), Cedric Hicks (Carson), Hildy Stern (Manhattan Beach), Stacy Armato (Hermosa Beach). Others: James Hannon (President of South Bay Bicycling Coalition), Don Szerlip (Metro Service Council), Steve Takemoto (South Bay Bicycle Coalition), Mark Dierking (Metro), Omar Pulido (Trifiletti Consulting), SBCCOG: Jacki Bacharach, Kim Fuentes, Steve Lantz, Wally Siembab, Brooke Heri

- I. INTRODUCTIONS
- II. REPORT OF POSTING OF AGENDA
 - **ACTION:** Received and filed
- III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - NONE
- IV. PUBLIC COMMENT – Steve Takemoto – grant to BCHD. Hoping cities to join him. Going to IWG.
- V. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm
Cruikshank/Hicks – SUAREZ ABSTAINED FROM MINUTES
 - A. Steering Committee – April 13, 2020 meeting minutes attached
 - **ACTION:** Approved
 - B. Amendment to Agreement with Agnes Walker
 - Attached is a no cost, time extension amendment
 - **ACTION:** Approved
 - C. Amendment to County Contract re: Sanitation Stations for the Homeless
 - Amendment attached
 - **ACTION:** Approved
 - D. South Bay Environmental Services Center Activities Report – attached
 - E. Transportation Monthly Report - attached
 - F. City Attendance at SBCCOG meetings
 - Matrix attached
- VII. ACTION ITEMS
 - G. Metro Service Council appointments – 12:10 pm
 - 12 applicants have applied for 4 seats. They have been invited for a zoom interview on Friday, May 8. The interview panel is Christian Horvath, Drew Boyles, John Cruikshank, Kenny Kao & Ralph Franklin.
 - **RALPH SPOKE AND DISCUSSED THE REVIEW PROCESS.**
 - **ACTION: RECOMMENDATION TO BOARD – MACH, SILVA, MACKABEE, DURAN – HUFF/GAZELEY**
 - H. Telework Workshops – 12:20 pm
 - Community Development Directors acknowledged being unprepared to suddenly have to manage their staff members working at home. They expressed an interest in the SBCCOG arranging formal training in managing telework.
 - Wally has been in contact with an expert on this subject (Elham Shirazi) and is working out the curriculum.
 - Ms. Shirazi's published costs per seminar is \$1400. We have not decided on a number or cost but the Community Development Directors were interested in having these workshops as soon

as possible.

- **WALLY – TRAININGS FOR SUPERVISORS AND EMPLOYEES. NO PREPARATION WAS DONE – LOTS OF INTEREST**
 - **VALENTINE – WANTS AS MANY PEOPLE AS POSSIBLE**
 - **CRUIKSHANK – IMPORTANT ITEM. NEXT COUNCIL WILL BE QUASI IN PERSON. WANTS TO SEE AGENDA AND GET INPUT. GROUP DISCUSSION IMPORTANT. GREAT INVESTMENT.**
 - **SIEMBAB – HOW TO HANDLE EMPLOYEES REMOTELY IS TELEWORK. WHAT ABOUT SERVICE DELIVERY TOO? HOW DOES FRONT DESK OPERATE. NOT TELEWORK, MORE SERVICE DELIVERY. TRYING TO CATALOGUE WHAT WE ARE LEARNING. LOTS OF SPECIALTIES IN MUNICIPAL GOVERNMENT**
 - **HORVATH - COMPILING THIS INFORMATION IS A PERFECT PLACE FOR SBCCOG**
 - **CHEN – TOO EARLY TO DO THIS. MIGHT BE SECURITY CONCERNS FOR SOME CITIES. DON'T NEED TRAINING FOR ZOOM. COULD BE USEFUL RE: HOW EACH CITY IS DOING COUNCIL MEETINGS AND CLARITY OF VISUALS. TORRANCE HAS BEEN TOLD REDONDO BEACH COUNCIL MEETINGS ARE CLEAR AND TORRANCE IS DEGRADED.**
 - **SIEMBAB – ZOOM IS A COLLABORATIVE WORK TOOL. TELEWORK IS THE RELATIONSHIP BETWEEN MANAGEMENT AND EMPLOYEE.**
 - **CHEN FEELS EACH CITY MANAGER COLLABORATES DIFFERENTLY. WAY TOO EARLY TO DO THIS.**
 - **SIEMBAB – CITIES WANTED THIS.**
 - **HUFF - INSTEAD OF SPENDING \$5000, WALLY COULD DO IT. WHO IS ELHAM SHIRAZI? HOW DOES THE \$1400 WORK? CAN WE USE THEM LATER?**
 - **SIEMBAB – KNOWN SHIRAZI SINCE 90'S. WALLY WILL GET MORE DETAILS.**
 - **HORVATH – SIEMBAB SEND SUMMARY OF QUESTIONS THAT HE HAS ASKED**
 - **ACTION:** SBCCOG staff is requesting authorization to spend up to \$5000 to provide these trainings as soon as curriculum and costs have been worked out as a service to our members. - **VALENTINE/CRUIKSHANK APPROVED, CHEN ABSTAINED**
- HICKS – LOOK AT EACH CITY AND IS THEIR EQUIPMENT UPGRADED ENOUGH TO HANDLE IT. WHO IS CARRIER?**

WILL BE SETTING UP MEETING FOR ECONOMIC DEVELOPMENT DIRECTORS

- I. West Basin Municipal Water District Scope of Work for FY20-21 – **12:30 pm**
 - To be sent separately
 - **ACTION:** Review and provide direction – **TO BOARD**

- J. General Assembly Sponsorships – **12:35 pm**
 - Memo attached - **WALKED THROUGH MEMO.**
 - **STERN/CRUIKSHANK – NOT SURE WHETHER BAGS ARE WORTH IT AND CAN'T USE. DON'T PROMISE BAGS NOW. REMOVE THAT ITEM FROM THE 6.**
 - **FRANKLIN – NO TOTE BAGS. BAGS CONVENIENT AT THE GENERAL ASSEMBLY THO. CONCERNED THAT WE KEEPING THE MONEY. HOW MANY OF THOSE WILL NOT WANT TO SPONSOR IN THE FUTURE BECAUSE OF THAT?**
 - **CHEN – VISITS TAIWAN EVERY YEAR. ENCOURAGE RE-USEABLE BAGS. STILL MAY BE WEARING FACE MASKS – COULD HAVE LOGO ON THAT.**

 - **ACTION:** Provide 2020 sponsors with alternate benefits throughout 2020 – **CRUIKSHANK/HICKS**

- K. Legislative Issues – **12:45 pm**
 - Legislative Matrix – attached
 - **SB 795 HAS BEEN AMENDED – EXPLAIN – RECOMMEND MONITOR – OK**

- L. Board Meeting agenda development – **12:50 pm**
 - May – Nomination of Officers and Presentation of the Budget – draft attached
 - **ADD ITEM RE: STATUS OF PHASED RE-OPENING DISCUSSION ITEM**
 - June – Election of Officers and Adoption of the Budget
 - July – LTN project final
 - **ACTION:** Recommend programs of interest for Board presentations

- M. Financial Reserve Policy – **12:55 pm**
 - Memo and policy attached
 - **ACTION:** Recommended Board approval – **FRANKLIN/HUFF**

- N. Budget – **1:05 pm**
 - **WALKED THROUGH THE BUDGET**
 - **CHEN - MORE STAFF – 33% INCREASE. \$100,000 WEB EXPENSE.**
 - **ME – COMMUNICATIONS OFFICER AND WEB OVERHAUL**
 - **KIM – NEED STAFF TO COVER OUR GRANT IMPLEMENTATION. CONSTANT BALANCE BETWEEN GRANT WORK AND COG WORK. CURRENT REN CONTRACT DOESN'T REQUIRE SUBCONTRACTING. WEBSITE DRUPAL NO LONGER SUPPORTED IN THE FALL. NEED TO LOOK AT WEB DESIGN. LOTS OF INFORMATION TO BE TRANSFERRED.**
 - **CHEN – DELIVERABLES NOT MET? KIM – FOR NEW YEAR. FOR 2 ADDITIONAL STAFF WITH 3% INCREASE FOR OUR OWN STAFF. HIRE AS NEEDED PART-TIME.**
 - **CHEN CONCERNED RE: ADDITION AND REPORT – NOT CLEAR WE ARE HIRING PEOPLE. AND WEB DESIGN SEEMS HIGH. CHEN LEFT.**
 - **BOYLES – CONCERNED TOO. REDUCING OPERATING EXPENSES AT CITY. NEW CHANGES? HAVE WE MADE OTHER CHANGES**
 - **KIM – WE ALWAYS HAVE TO MAKE SURE THAT OUR EXPENSES STAY WITHIN OUR GRANTS AND KEEP DUES LOW.**
 - **HUFF – EVENTS – VOLUNTEERS. KIM – USE VOLUNTEERS BUT WITH SBCCOG STAFF PERSON.**
 - **HORVATH – POSSIBLY WILL RENT SOME SPACE – WORKING ON ONE ORGANIZATION. PLEASE SEND ANY OTHER COMMENTS TO JACKI AND KIM BEFORE THE BOARD MEETING.**
 - **ACTION:** Review and provide direction

- O. Approval of Invoices – available at the meeting – **1:15 pm**
 - **ACTION:** Approved invoices for payment – **FRANKLIN/HICKS**

VII. INFORMATION ITEMS

- P. South Bay Fiber Network – **1:20 pm**
 - Status of Fiber sign-ups
 - a. PV Transit is joining
 - b. SBCCOG will be responsible for \$35,000 monthly cost starting in July based on commitments that cities made so they need to sign their agreements with RACE so that the SBCCOG has the funds to pay.
 - Construction schedule update
 - c. June – Work Order #3 – **MODIFIED WORK ORDER #2**
 - d. **COG OFFICE – WORK OFFICE #3 – JUNE/JULY**
 - e. **ACCEPT AUGUST 1 – OUR OFFER IS STILL ON THE TABLE**
 - f. **SET UP MEETING WITH OUR TEAM AND NEW OWNER AND TENANTS IN THE BLDG.**
 - **APPROACHED BY COUNTY CHIEF MEDICAL OFFICER OF DHS – WALLY'S APPLICATIONS PAPER**
 - **ACTION:** Thank you event – celebration & recognition – possibly June/July
 - **ENVY OF THE REGION. COUNTY NEW REPORT ON TELEWORK AND GOING FORWARD**
 - **LET BOARD MEMBERS KNOW WHO HAVEN'T FINALIZED THE AGREEMENTS**

■ **HUFF – CITIES WILL PAY WHEN CONNECTED, NOT BEFORE**

Q. Update on Homeless Program and Innovation Project Funding - **1:25 pm**

- Hygiene funding opportunities – we are in the process of notifying cities of the additional uses for this funding: **STILL HAVEN'T HEARD FROM CARSON**
 - portable hand washing stations (Hawthorne and Torrance have deployed stations)
 - portable toilets
 - portable showers
 - staff time associated with stocking, staffing, and/or cleaning public restroom/shower facilities in order to expand available hours
 - incentives for private businesses to allow persons experiencing homelessness to use their facilities in accordance with public health guidelines
 - **NEW***** purchase of toilet paper, paper towels, soap and hand sanitizer that complies with CDC's recommended percentage of alcohol content (60%+) for purposes of expanding available of hours of public restroom/shower facilities
 - **NEW***** hygiene kits to include: soap, washcloth, no rinse bathing sheets, hand sanitizer, mask
- Homeless Services Task Force meeting is on Wednesday, May 6th from 3-5pm via Zoom.- **ROBUST CONVERSATION, CITIES GOT QUESTIONS ANSWERED. – TALKED ABOUT PROJECT ROOMKEY. SAN PEDRO, LAWDALE, LOMITA ARE 3 LOCATIONS. EACH RESIDENT IS GETTING FULL WRAP AROUND SERVICES AND HOPEFULLY MOVING INTO SUPPORTIVE HOUSING AFTER 90 DAYS.**
- **PROJECT ROOMKEY AS OF 5/5/20 – NEGOTIATIONS WITH HOTEL IN REDONDO BEACH AND ONE IN MANHATTAN BEACH**
- **MEETING WITH HAHN'S OFFICE – STILL WANT HOUSING AND SETTING UP MEETING WITH R/T'OFFICE STAFF**

R. Update on Senior Services – **1:30 pm**

- The next meeting is scheduled for Tuesday, May 26th from 9:30-11:30am via Zoom. The invited speaker will give an update on the statewide Master Plan on Aging.
- As we get more information from the cities, we are updating the "Senior" spreadsheet that identifies what is being provided for their seniors during the COVID-19 pandemic.
- **HUFF – SENIOR SERVICES SHEET IS IMPORTANT.**

S. Office Update on hold until May 15, 2020 – **1:35 pm**

- SBCCOG staff still telecommuting until at least May 15, 2020. Looking into possible staggered schedules
- **BUILDING SOLD TO OMNI NET NEWPORT, LP**

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

- Other updates since agenda distribution – **1:40 pm**

1. **EL SEGUNDO COUNCILMAN PIMENTEL – SUGGESTED SBCCOG LOBBY TO WAIVE PREVAILING WAGE ISSUE. SBCCOG STAFF SURVEYED CITY MANAGERS AND PUBLIC WORKS DIRECTORS. PUBLIC WORKS DIRECTORS DIDN'T WANT TO TAKE THIS ON: MUCH MORE COMPLICATED. STATE AND FEDERAL REQUIREMENT. COULD LOSE OTHER FUNDING. BOYLES – CAST WIDER NET – THEY WILL DO RESEARCH IN EL SEGUNDO AND LET US KNOW**

2. **STEVE LANTZ – METRO SUBCOMMITTEE IS RECOMMENDING CHANGES IN MEASURE R PROGRAM RE: TRANSFERING FUNDS TO TRANSIT. GOING TO JIM BUTTS AND THEN TO METRO BOARD. SUBCOMMITTEE IS MADE UP OF BOARD STAFF PEOPLE. WILL REPORT WHEN IT BECOMES PUBLIC.**

3. **WALLY – REGIONAL COUNCIL AT SCAG ADOPTED RTP/SCS. OUR LETTER WAS SUBMITTED AND RAISED ISSUES THAT THE PLAN IS NOT CURRENT AND SHOULDN'T BE PASSED BASED ON DATA THAT IS NO LONGER CURRENT. EX. TRANSPORTATION FUNDING IS BASED ON 8 TAXES. SCAG PASSED IT WITH 90 DAY PERIOD TO EVALUATE NEW INFORMATION. WE ASKED FOR 1 YEAR. MITCHELL SPOKE UP ON OUR BEHALF.**

4. **FRANKLIN – REQUESTED TO HAVE DAVID LEGER PROVIDE PICTURES. WHO IS WORKING IN THE OFFICE? KIM – WILL SEND VIDEO BY END OF WEEK. DAVID AND KIM WORKING ON ORGANIZING THE OFFICE. SOME STAFF IS USING THE OFFICE EQUIPMENT. CONSTRUCTION ON NEW SPACE IS MOVING FORWARD. WILL TAKE A WHILE. WILL HELP WITH NEED FOR STORAGE. ALL OUT OF SAN PEDRO OFFICE – ONE MORE STORAGE DELIVERY – NOT PAYING FOR STORAGE ANYMORE.**

NEXT STEERING COMMITTEE MEETING – Monday, June 8, 2020 @ 12:00 pm @ SBCCOG office

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South Bay Cities Council of Governments

June 8, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

SUBJECT: No Cost Contract Extension with Fehr & Peers for Local Travel Network Project

Adherence to Strategic Plan:

Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

BACKGROUND

In December 2018, the SBCCOG, in partnership with the City of Inglewood, was awarded a two-year Caltrans' Sustainability Award for \$385, 217 to complete a "Route Refinement Study" for a Slow-Speed Network (aka "Local Travel Network"). This is a planning grant that will define the route segments to create a region-wide network both across and within South Bay cities. The Network is envisioned to accommodate all modes of slow-speed (<25 mph) zero-emission vehicles; both battery-driven and/or human-powered.

The study consists of two (2) primary tasks. The first task is to define the route segments that will become the network. The second task will be to engage local South Bay stakeholders and solicit their input and feedback on the proposed network design. As described in the Caltrans' "Scope of Work, both study elements are informed through the work of Fehr and Peers (a "technical consultant" selected through an RFP process). The consultant's work products are critical to providing the necessary engineering studies, cost-benefit analysis, geo-spatial resources, and memos for both the public stakeholder engagement as well as the planning details for the study's final report. The grant's final report will provide the necessary details for South Bay cities to use to implement the resulting Local Travel Network design.

To date, work has progressed with the Technical Consultant through several mapping and route refinement iterations. Together with SBCCOG Staff, South Bay Cities' staff have been engaged and have provided feedback on the route segments for their respective cities. Unfortunately, however, due to the COVID-19 emergency, work has been slowed in terms of outreach to community stakeholders. All public engagement tasks have been postponed indefinitely. SBCCOG staff anticipates a meeting in June with Caltrans (the funding agency) to discuss and revise (as necessary) the scope of work to accommodate these unforeseen issues. In the interim, the Technical Consultant's "not to exceed" contract of \$150,000 is set to terminate on June 30 with about \$22,000 still available to complete their scope of work.

RECOMMENDATION

That the Board of Directors approve a contract amendment with Fehr and Peers to extend the term of the contract through October 31, 2020 at no increased cost and with all other provisions of the Agreement to remain in full force and effect.

Prepared by Aaron Baum

AMENDMENT TO SBCCOG CONSULTING SERVICES AGREEMENT

This amendment to SBCCOG Consulting Services Agreement is made as of June 25, 2020 by and between the South Bay Cities Council of Governments, a California joint powers authority (“SBCCOG”) and Fehr and Peers (“Consultant”).

RECITALS

- A. SBCCOG and Consultant entered into a Consulting Services Agreement as of May 29, 2019 wherein SBCCOG engaged the services of the Consultant as an independent contractor to provide specified professional services to SBCCOG as set forth in Exhibit A to assist the SBCCOG with completion of a Route Refinement and Planning Study for the South Bay Local “Slow-Speed” Travel Network.
- B. The Term of the contract was June 30, 2020 with a “not to exceed” cost of \$150,000 paid for with funds provided by Caltrans Sustainability Grant.
- C. The parties desire to extend the term of the contract to complete the approved scope of work with no cost increase.
- D. SBCCOG Staff proposes that the balance of the scope of work be completed on or before October 31, 2020.
- E. **NOW, THEREFORE**, in consideration of the foregoing, the parties agree to amend the Agreement as follows: The Agreement is hereby amended by extending the terms of the contract through October 31, 2020.

Except as modified above, all other provisions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this agreement to be affected as of the date first written above.

“SBCCOG”

South Bay Cities Council of Governments

By: _____
Christian Horvath (Signature)
SBCCOG Board Chairman

Date: _____

Attest: _____
SBCCOG Board Secretary

“Contractor”
Fehr and Peers

By: _____
Jeremy Klop

Date: _____

South Bay Cities Council of Governments

June 8, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director
Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – May 2020

Adherence to Strategic Plan:

Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Climate Adaptation

In May, the CivicSpark Fellow worked with cities to develop documents containing staff selected climate adaptation strategies. The Fellow will continue working with cities to finalized documents throughout June. Over the next months, the SBCCOG will continue to support cities as they work towards integrating climate adaptation into their city documents.

Water Conservation

West Basin Municipal Water District Programs (West Basin)

Contract year is July 1, 2019 through June 30, 2020

Task 1. Educational Outreach Support

Exhibit Events

Contract goal: 100 exhibit events, presentations, workshops, networking opportunities, etc.

Status of goal: 104 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of May. **GOAL EXCEEDED**

Staff continues to work with West Basin and community event planners to identify opportunities to provide information virtually.

Water Bottle Filling Station Program

Contract goal: To assist with identifying locations for stations.

Status: Public sites are eligible to install two (2) water bottle filling stations per Tax ID.

West Basin is postponing this program until further notice.

Task 2. Support for Workshops & Events

Educational Classes

Contract goal: minimum of 5 and a maximum of 10

Status of goal: 5 completed; future in person classes are on hold **GOAL MET**

Staff continues to work with West Basin staff to explore holding classes via Zoom.

Rain Barrel Giveaway

Contract goal: 5 events

Status of goal: 5 completed; all future events are on hold **GOAL MET**

SBCCOG staff presented mapping analysis (i.e. GIS) of participation in the rain barrel giveaway covering the program's history (2015 – 2020), detailing high vs. low participation rates among nearly 6,000 documented residences. Additionally, SBCCOG staff shared possible program enhancements which included a pilot partnership between West Basin, Torrance, and LADWP, potential joint rain barrel purchase MOU and new event locations. SBCCOG staff will be meeting with these Partners next month to follow up on the prospect of these proposals.

Task 3. Cash for Kitchens

Revised Contract goal: follow up with 86 prior survey sites (kitchens) to distribute small devices

Status of goal: 0: outreach to business and agencies is on hold per West Basin

West Basin is temporarily postponing the Cash for Kitchens Program, including water efficiency surveys and outreach until further notice.

Task 4. IRWMP & Measure W Assistance

Contract goal: Assist West Basin as needed, including attendance at meetings, taking notes, assisting with reports, etc.

Status of goal: Staff has been attending meetings as they are scheduled.

Task 6. Disadvantaged Communities (DAC) Water-Energy Savings Program (Change & Save)

Contract goal: Support West Basin efforts to conduct 500 energy-water surveys and promote the distribution of 714 high efficiency clothes washers' rebates

Status: SBCCOG supported activities that led to 422 phone and online surveys being completed.

West Basin's consultant, Allegra, continues door-to-door canvassing, and distribution of direct mailers and email flyers to the communities of Inglewood, Lennox, Gardena, Hawthorne, Del Aire, Lynwood, and Carson. SBCCOG staff continues to work with residents to provide rebate application assistance through the So Cal Water Smart website; assist over the phone to complete online surveys; obtain photos of water savings devices after installation; and encourage participation to SBESC callers.

Weekly check-in call meetings are held with Allegra, WBMWD, and SBCCOG staff. SBCCOG and Allegra staff continue to work towards the goal of completing 500 surveys by June 15th. SBCCOG staff is assisting in several ways such as: sending out e-blasts; utilizing SBESC website and social media platforms; sharing the flyer at City networking meetings;

and following up with city staff on referrals and further distribution of Change & Save flyers through their contact database as well as ensuring posting on City website for interested residents.

Torrance Water Contract year is July 1, 2019 through June 30, 2020

Task 1: Support for educational classes - California Friendly Landscape Training (CFLT) or Turf Removal (TR) Class and community events (This goal is dependent upon Torrance establishing classes).

Contract goal: as requested

Status of goal: 7 completed; Previously scheduled classes have been postponed.

Task 2: Cash for Kitchens

Contract goal: 10 new commercial kitchens; 10 follow-up site visits

Status of goal: 3 water survey completed; 10 follow-up site visits completed

Torrance is temporarily postponing the Cash for Kitchens Program, including outreach. SBCCOG staff has submitted the new contract for 2020-2021.

Water Replenishment District of Southern California (WRD)

Contract year is July 1, 2019-September 30, 2020.

Ongoing promotion of WRD programs continues through the SBCCOG's e-newsletters and other social media channels.

Sanitation Districts of LA County (LACSD) Contract year is July 1, 2019-June 30, 2020

Contract goal: 100 exhibit events, workshops, networking opportunities, etc.

Status of goal: 104 exhibit events, presentations, workshops, networking opportunities, etc. as of May **GOAL EXCEEDED**

Contract goal: 1 training for SBCCOG Volunteers on LACSD programs - *Status of goal:* **GOAL MET**

Contract goal: Schedule up to 3 Sanitation Districts-related presentations

Status of goal: 1 has been completed

At this time no future presentations have been scheduled. SBCCOG staff has reached out to LACSD staff to explore virtual presentations and submitted the draft FY2020-21 contract for their staff review.

Los Angeles Department of Water and Power (LADWP)

Contract year is January 1-December 31, 2020.

Contract goals:

- 8-12 targeted special exhibit events - *Status of goal:* 5 completed
- 1 training for SBCCOG Volunteers on LADWP programs - *Status of goal:* To be scheduled after July 2020.
- 6-8 commercial kitchens to be identified for water assessments and conservation training

Status of goal: Staff continues to work with business organizations to identify locations for future assessments and trainings.

Energy

Energy Efficiency Partnership Program – Southern California Gas Company (SCG)

SBCCOG staff met with SCG staff to review program activities and discuss coordination with the Regional Energy Network. SBCCOG staff is also updating the contact list for school districts. The next step is to meet with school district staff, virtually, to discuss gas incentives. The energy engineer completed the benchmarking update reports for the City of Torrance.

Energy Efficiency Partnership Program – Regional Energy Network (REN)

SBCCOG staff continues to meet with the REN staff weekly to discuss program implementation and status. An implementation plan has been developed with key dates to meet with city facility staff – June, Aug., and Nov. At these meetings, city staff will be introduced to the suite of REN programs, obtain information on Green Button Data software, and access assistance for identifying and implementing energy efficiency programs.

SBCCOG continues to promote PACE financing for homeowners.

YGRENE – PACE: Proceeds from Ygrene for 2020 Q1 = \$179.03. Total since the program start in 2015 = \$9,098.88. Payment for 2020 Q2 is expected in August 2020 and will be reported out in September 2020.

Total Lifetime Impacts from program - inception through May 2020			Total Annual Impacts			
District	Estimated Job Years Added	Estimated Annual Total Water Saved (gal)	Estimated Annual Total Electricity Saved (kWh)	Estimated Annual Total Natural Gas Saved (ccf)	Estimated Annual Total Utility Bill Savings (\$)	Estimated Annual Total Carbon Abated (metric tons)
Totals	275.58	4,709,302.19	2,109,330.97	35,268.52	426,865.14	767.22
Carson	93	1,517,686	497,029	12,143	\$112,177	\$202
El Segundo	3	118,646	9,848	86	\$2,489	\$3
Gardena	32	808,823	313,424	3,507	\$58,022	\$105
Hawthorne	32	435,615	210,144	5,592	\$44,795	\$88
Inglewood	26	269,145	156,075	3,459	\$31,819	\$61
Lomita	4	46,770	42,078	222	\$8,118	\$13
Los Angeles District 15*	58	803,203	583,712	7,129	\$112,431	\$198
Redondo Beach	7	57,089	87,323	1,679	\$18,100	\$33
Rolling Hills Estates	2	188,580	1,995	31	\$1,358	\$1
Torrance	19	463,746	207,703	1,421	\$37,556	\$64

HERO – PACE: As of Q4 2019, Western Riverside COG began issuing quarterly reports rather than monthly reports. Proceeds from HERO for 2020 Q1 = \$144.32. Total since program start in 2014 = \$31,270.37. Proceeds for 2020 Q2 will be reported out in Aug 2020.

CA Green Business Network (CAGBN) & South Bay Green Business Assist Program (GBAP):
(Contract period: Torrance – June 30, 2021; Hawthorne - Ongoing)

CAGBN – During the month of May, SBCCOG staff assisted the CAGBN cities of Hawthorne and Torrance in completing the Green Business Network services agreement and CAL EPA work plan.

Contract goals - City of Hawthorne: 20 certified green businesses; *Status of goals:* 20 certified businesses – **GOAL MET**

Contract goals - City of Torrance: 15 certified green businesses; *Status of goals:* 15 certified businesses and 6 additional businesses in the process of becoming certified – **GOAL MET**

New program funding will be available starting July - at which time, the SBCCOG will also receive new goals.

GBAP – SBCCOG continues to provide information to local businesses on opportunities to implement sustainability programs. In addition, businesses received information on the status of our utility partners operations during the COVID-19 pandemic.

As businesses are certified through CAGBN, they also become GBAP participants. GBAP by city: Torrance (60), Lawndale (27), Hawthorne (43), Redondo Beach (16), El Segundo (15), Gardena (15), Carson (12), Inglewood (10), Manhattan Beach (8), Palos Verdes Estates (7), Rancho Palos Verdes (7), Hermosa Beach (5), Rolling Hills Estates (4), Lomita (3), Lennox (2), and Los Angeles County – Community of Westmont (1) for a total of **234** businesses in the program as of the end of May 2020.

Transportation

Shared Mobility Program (Contract period July 1, 2019 – June 30, 2022)

Contract goals: 72 outreach events; 36 vanpool, rideshare, telework meetings or events; 8 Marketing/Media Survey Engagements

Status of goals: 69 outreach events; 5 vanpool or rideshare meetings; 2 Survey Engagement

During May, in response to the COVID-19 emergency, SBCCOG staff moved its public outreach efforts to virtual platforms. Metro Shared Mobility materials and emergency updates to rideshare and vanpool programs along with resources for teleworking were shared through 6 different online meetings. Additionally, SBCCOG staff facilitated a Zoom Webinar, presented by Elham Shirazi of e-Planning, entitled, “Teleworking During COVID-19: Strategies and Best Practices for Employers”. 31 individuals from South Bay Cities and other public agencies in attendance. A video of the presentation has been posted to the SBCCOG website as a telework resource for ETCs and employers in the South Bay.

Metro Express Lanes (MEL) (Contract period Nov. 15, 2019 – Nov. 14, 2020)

Work continued to organize and plan for a virtual calendar of events where Metro’s MEL program materials will be distributed. During this period, MEL materials were distributed as part of the SBCCOG information packets at 8 SBCCOG virtual outreach events.

II. MARKETING, OUTREACH, & IMPLEMENTATION

Outreach Events

In May/ Virtual Business Event

- 6 Virtual Networking Meetings

For the period July 1, 2019 through May 30, 2020

- 29 Community Events
- 14 Business Events
- 15 residential workshops
- 46 Networking Meetings

Media

Social Media *(during the month of May)*

- **SBCCOG** -- Totals for Social Media (SBCCOG) *(top tweet – right)*
 - Twitter: 244 followers total, 2,500 impressions*
 - Facebook: 123 likes total, 117 impressions
- **SBESC** -- Totals for Social Media *(top tweet – right)*
 - Twitter: 556 followers total, 4,200 impressions*
 - Facebook: 754 likes total, 184 impressions
 - LinkedIn: 134 followers total, 29 impressions

* Impressions: the number of times a post has been viewed during the specified month

Earned Media/Articles/Network TV

- “West Basin Water – Change and Save” – *Culver City Crossroads* (5/5/2020) <https://culvercitycrossroads.com/2020/05/05/west-basin-water-change-and-save/>
- “Facing schedule delays, L.A. Metro seeks \$120 million more for Crenshaw Line” – *Los Angeles Times* (5/26/2020) <https://www.latimes.com/california/story/2020-05-26/crenshaw-line-schedule-delays-budget-overrun-la-metro-construction>
- “Settlements, problems, delays dim any bright side of L.A.’s Crenshaw Line” – *RT&S* (5/26/2020) <https://www.rtands.com/rail-news/settlements-problems-delays-dim-any-bright-side-of-l-a-s-crenshaw-line/>

Volunteer Program

Status of Program: 8.85 hours for May 2020

Grand total as of 5/31/2020 - 20,281.17 (starting April 2008)

Volunteer participation remains low. At present only a few volunteers are contributing to SBCCOG programs working from their homes.

Top Tweet earned 681 impressions

Register for "Small Business Week 2020" via @metrolosangeles now: bit.ly/3b0kzVp pic.twitter.com/Aed8m99u5u



Small Business Week 2020
May 4-8

Top Tweet earned 670 impressions

LOOK @CityofInglewood residents! @WestBasin "Change & Save" program has put MONEY back in your neighbors' POCKETS. Learn more at change-save.com. #Inglewood #SouthBay pic.twitter.com/xbXEEGcgMF



City Attendance at Meetings

May 2020		Cities that attended																
Monthly Meetings	Carson	El Segundo	Gardena	Hawthorne	Hermosa Beach	Inglewood	Lawndale	Lomita	Manhattan Beach	Palos Verdes Estates	Rancho Palos Verdes	Redondo Beach	Rolling Hills	Rolling Hills Estates	Torrance	County of LA	Los Angeles	
City Managers Meeting (5/6)	S. Landers	S. Mitnick			S. Lowenthal				B. Moe		A. Mihanian	J. Hoefgen		G. Grammer	L. Jackson			
City Managers Meeting (5/13)	S. Landers	S. Mitnick			S. Lowenthal				B. Moe			J. Hoefgen		G. Grammer	L. Jackson			
City Managers Meeting (5/20)	S. Landers	S. Mitnick			S. Lowenthal				B. Moe		A. Mihanian	J. Hoefgen		G. Grammer	L. Jackson			
City Managers Meeting (5/27)	S. Landers	S. Mitnick			S. Lowenthal				B. Moe		A. Mihanian	J. Hoefgen	E. Jeng		L. Jackson			
Economic Development Directors' Roundtable Group						S. Garrett									F. Fulton J. Reed			
GIS						E. Moreno			B. Shrewsbury						S. Lai		P. Tsai	
Homeless Service Task Force	K. Bennett	M. Lemus (PD)		C/M A. Monteiro V. Norris J. Romero (PD) J. Saldana K. Mack	C/M S. Armato	L. Jones	M. Reyes	D. Knighton				C/M Horvath J. LaRock W. Windman (PD)		J. Naughton	C. Shortland V. Hoang	D. Wickrema (SD2) N. Powell (SD2) I. Sulic (SD4)	G. Medina (17 min)	
Infrastructure Working Group					M. Gibson				P. Kumar E. Zandvliet		C. Eder	T. Semaan			B. Overstreet A. Reyes	J. Ickis W. Johnson S. Miller		
Planning Directors/Community Dev. (5/14)	A. Betancourt	S. Lee			K. Robertson	C. Jackson			C. Tai	B. Rindge		B. Forbes	M. Elguira	J. Naughton	D. Santana		A. Palacios	
Planning Directors/Community Dev. (5/28)	A. Betancourt	S. Lee			K. Robertson				C. Tai	B. Rindge				J. Naughton				
Senior Services Working Group		R. Delgado	C/M P. Francis C. Theobald	C/M O. Valentine D. Brown		T. Uwal	K. Bell		J. Buike	M. Herrera (PD)		K. Sanchez	D. Aranda	C/M B. Huff A. Davis	D. Reed (11 min)			
Shared Mobility Devices					L. Singleton D. Krause				E. Zandvliet								W. Johnson	
Transit Operators Working Group	J. Jo		D. Pynn									J. Rooney L. Scott						
Special Meetings: Telework Workshop	A. Betancourt	S. Lee T. Weaver M. Watkins M. Shilling			N. De Anda- Scaia V. Godinez				C. Tai P. Kumar		C. Eder	B. Forbes L. Sablan S. Scully		J. Naughton	D. Barnes L. Cessna V. Hoang	W. Johnson		

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South Bay Cities Council of Governments

June 8, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

RE: Bills to Monitor and for Action – **Status as of June 1, 2020**

Legislation in **BOLD** is new to matrix

Adherence to Strategic Plan:

Goal B: Regional Advocacy. Advocate for the interests of the South Bay

FINANCE

SB 795 (Beall)	<p>AMENDED SUBSTANTIALLY: Economic development: housing: workforce development: climate change infrastructure. Would continuously appropriate the sum of \$10,000,000,000 from the General Fund for expenditure over the 2020–21 fiscal year and each of the 4 following fiscal years. Of that amount, would require the Controller to allocate for each of those fiscal years \$1,805,000,000 among various housing programs administered by the Department of Housing and Community Development, the Homeless Housing, Assistance, and Prevention program, and for distribution by the California Workforce Development Board among local agencies to participate in, invest in, or partner with new or existing preapprenticeship training programs established as described above. Would require the Business, Consumer Services, and Housing Agency to establish deadlines for applications and submitting final reports under the Homeless Housing, Assistance, and Prevention program with respect to moneys allocated to programs under the bill.</p>	<p>SUPPORT (5/28/20)</p> <p>SUPPORT (2/27/20)</p>	<p>Senate Appropriations Committee Hearing Date: 6/8/20</p>
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HOUSING

AB 2580 (Eggman)	<p>Conversion of Motels and Hotels. Streamlining. This measure would authorize a development proponent to submit an application for a development for the conversion of a motel, hotel, or commercial use into multifamily housing units to be subject to a</p>	<p>OPPOSE (5/28/20)</p>	<p>Assembly Appropriations Committee Assembly floor 6/2/20</p>
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	streamlined, ministerial approval process, provided that development proponent reserves at least 20% of the proposed housing units for persons and families of low or moderate income.	League will probably be neutral	
AB 3107 (Bloom)	Planning and zoning: general plan: housing development. Notwithstanding any inconsistent provision of a city's or county's general plan, specific plan, zoning ordinance, or regulation, would require that a housing development be an authorized use on a site designated in any element of the general plan for commercial uses if certain conditions apply. Among these conditions, would require that the housing development be subject to a recorded deed restriction requiring that at least 20% of the units have an affordable housing cost or affordable rent for lower income households, as those terms are defined, and located on a site that satisfies specified criteria. Would require the city or county to apply certain height, density, and floor area ratio standards to a housing development that meets these criteria. Would require a jurisdiction to comply with these requirements only until it has completed the rezoning, required as described above, for the 6th revision of its housing element. Would repeal these provisions as of Jan 1, 2030.	OPPOSE (5/28/20) Based on responses from city Community Dev. Directors	Assembly Appropriations Committee Assembly floor 6/2/20
SB 902 (Wiener)	AMENDED 5/21/20: Planning and zoning: housing development: density. would authorize a local government to pass an ordinance, notwithstanding any local restrictions on adopting zoning ordinances, to zone any parcel for up to 10 units of residential density per parcel, at a height specified by the local government in the ordinance, if the parcel is located in a transit-rich area, a jobs-rich area, or an urban infill site, as those terms are defined. Would require the Department of Housing and Community Development, in consultation with the Office of Planning and Research, to determine jobs-rich areas and publish a map of those areas every 5 years, commencing January 1, 2022, based on specified criteria. Would specify that an ordinance adopted under these provisions is not a project for purposes of the California Environmental Quality Act.	OPPOSE BY RIGHT PROVISIONS (5/28/20) (4/23/20) (Ltr sent to Sen.Housing 5/4/20)	Senate Appropriations Committee Hearing Date: 6/8/20
SB 1120 (Atkins)	Subdivisions: tentative maps. Would require a proposed housing development containing 2 residential units to be considered ministerially, without discretionary review or hearing, in zones where allowable uses are limited to single-family residential development if the proposed housing development meets certain requirements, including that the proposed housing development would not require demolition	RECOMMEND OPPOSE	Senate Appropriations Committee Hearing Date: 6/8/20

	or alteration requiring evacuation or eviction of an existing housing unit that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income.		
SB 1299 (Portantino)	Housing Development. Incentives. Rezoning of Idle Retail Sites. Would, upon appropriation by the Legislature, require HCD to administer a program to provide incentives in the form of grants allocated as provided to local governments that rezone idle sites used for a big box retailer or a commercial shopping center to instead allow the development of workforce housing. It provides for 7 years of property tax based on commercial status if changed to housing.	SUPPORT (5/28/20) LCC supports	Senate Appropriations Committee Hearing Date: 6/8/20
SB 1385 (Caballero)	Local Planning. Housing in Commercial Zones. This measure, the Neighborhood Homes Act, would deem a housing development project, as defined, an authorized use on a neighborhood lot that is zoned for office or retail commercial use under a local agency's zoning code or general plan. Would require the density for a housing development under these provisions to meet or exceed the density deemed appropriate to accommodate housing for lower income households according to the type of local jurisdiction, including a density of at least 20 units per acre for a suburban jurisdiction.	MONITOR	Senate Appropriations Committee Hearing Date: 6/8/20

FEDERAL

HR 530 (Eshoo)	Accelerating Wireless Broadband Deployment by Empowering Local Communities Act of 2019. Overturns the FCC's September order preempting local authority over small cell wireless infrastructure on January 14, the day the order took effect. Would not preclude future FCC or congressional preemption of cities on wireless infrastructure, but it would halt the FCC's harmful preemption order, which ignored the input of hundreds of local governments. The bill also complements ongoing efforts to overturn the FCC order in federal courts, and the investigation by congressional leaders into alleged attempts by the FCC to thwart that litigation.	SUPPORT & REQUEST CO- SPONSORS (2/11/19) Endorsed by NLC, NATOA, NAC	1/25/19 House Energy & Commerce Committee - Subcommittee on Communications & Technology
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HR 1507 (Blumenauer)	The Bicycle Commuter Act of 2019. Official summary in progress. Would allow cyclists to deduct more than \$50 per month and write off bike-share memberships.	MONITOR	3/5/19 House Ways and Means Committee
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2020 Legislative Session Calendar

June 5 Last day for fiscal committees to hear and report to the floor bills introduced in their house

June 15 Budget Bill must be passed by midnight

June 15 - 19 Assembly Floor session only. No committee may meet for any purpose except for Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees

June 19 Last day for the Assembly to pass bills introduced in that house & Last day for fiscal committee to hear and report to the floor bills introduced in their house

Summer Recess begins for the Assembly upon adjournment, provided Budget Bill has been passed

June 25 Last day for a legislative measure to qualify for the Nov. 3 General Election ballot

July 13 Legislature reconvenes from Summer Recess

July 31 Last day for policy committees to hear and report fiscal bills to fiscal committees

Aug. 7 Last day for policy committees to meet and report bills

Aug. 14 Last day for fiscal committees to meet and report bills

Aug. 17-31 Floor session only. No committee may meet for any purpose except Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees

Aug. 21 Last day to amend bills on the floor

Aug. 31 Last day for each house to pass bills

Final Recess begins upon adjournment

Sept. 30 Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 & in the Governor's possession on or after Sept. 1

Oct. 1 Bills enacted on or before this date take effect January 1, 2021.

Nov. 3 General Election.

Nov. 30 Adjournment sine die at midnight

Dec. 7 2021-22 Regular Session convenes for Organizational Session at 12 noon.

South Bay Cities Council of Governments

June 8, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

SUBJECT: PACE Financing

Adherence to Strategic Plan:

Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

BACKGROUND

For more than five years, the SBCCOG has been working with HERO and Ygrene to promote PACE financing in the South Bay through our regular outreach efforts. These agencies finance the installation of renewable energy projects and energy and water efficiency improvements. We receive .05% of the aggregate principal amount of the projects financed by these two agencies in the South Bay. The proceeds are reported in the South Bay Environmental Services report on the Consent Calendar of the Steering Committee and Board meetings.

PACE has not been without controversy. There has been a continuing concern that contractors may not be providing their clients with all of the information needed to make an informed decision as to whether this financing is right for them. This issue has led to some very negative consequences. HERO and Ygrene have tried to address this issue by implementing improvements to their programs including adding more calls to their clients to be sure that they understand the agreement and educating their contractors.

Recently, there have been articles in news publications about the county dropping out of PACE because they cannot confirm that all of the information is being accurately provided to clients. In checking with County staff, we were told that PACE is technically not officially considered terminated; however, the County is no longer signing new contracts and no longer has active agreements with their Program Administrators (TPAs). There are though still active assessments which are being managed but no new applications/assessments are being taken. This affects county unincorporated areas.

To our knowledge, all of the South Bay cities are still members of HERO. All South Bay cities except Hermosa Beach, Lawndale, Palos Verdes Estates, and Rancho Palos Verdes are members of Ygrene.

The SBCCOG has been asked by Ygrene to re-affirm our support of the PACE financing program. A flyer is attached from Ygrene which outlines the benefits.

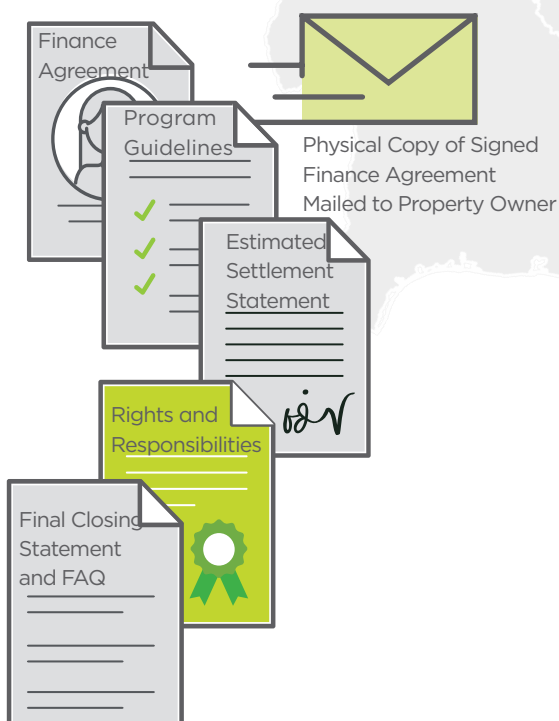
RECOMMENDATION

Provide direction.

Imagine what Ygrene PACE can do for your community, county, and state!

Named one of the top 20 “world-changing” ideas by *Scientific American* magazine, Property Assessed Clean Energy (PACE) is a simple and effective way to finance natural disaster resiliency, energy efficiency, renewable energy, and water conservation upgrades to homes and businesses. Payments for PACE financing are incorporated into and repaid through a special assessment added to a property owner’s property tax bill with terms of up to 30 years. PACE is enabled through a public-private partnership model designed to create local jobs, promote economic development, improve the environment, and protect local communities from natural disasters.

Ygrene, the leading PACE Administrator in the nation, delivers best-in-class PACE financing with the highest standard of consumer protections and a commitment to making it easier for communities to invest in their future. Together, with its many government partners, Ygrene is improving and protecting communities across California, Florida, and Missouri – creating tens of thousands of local jobs, stimulating local economies, protecting communities from natural disasters, saving energy, and making a positive impact on the environment – all without reliance on taxpayer dollars.



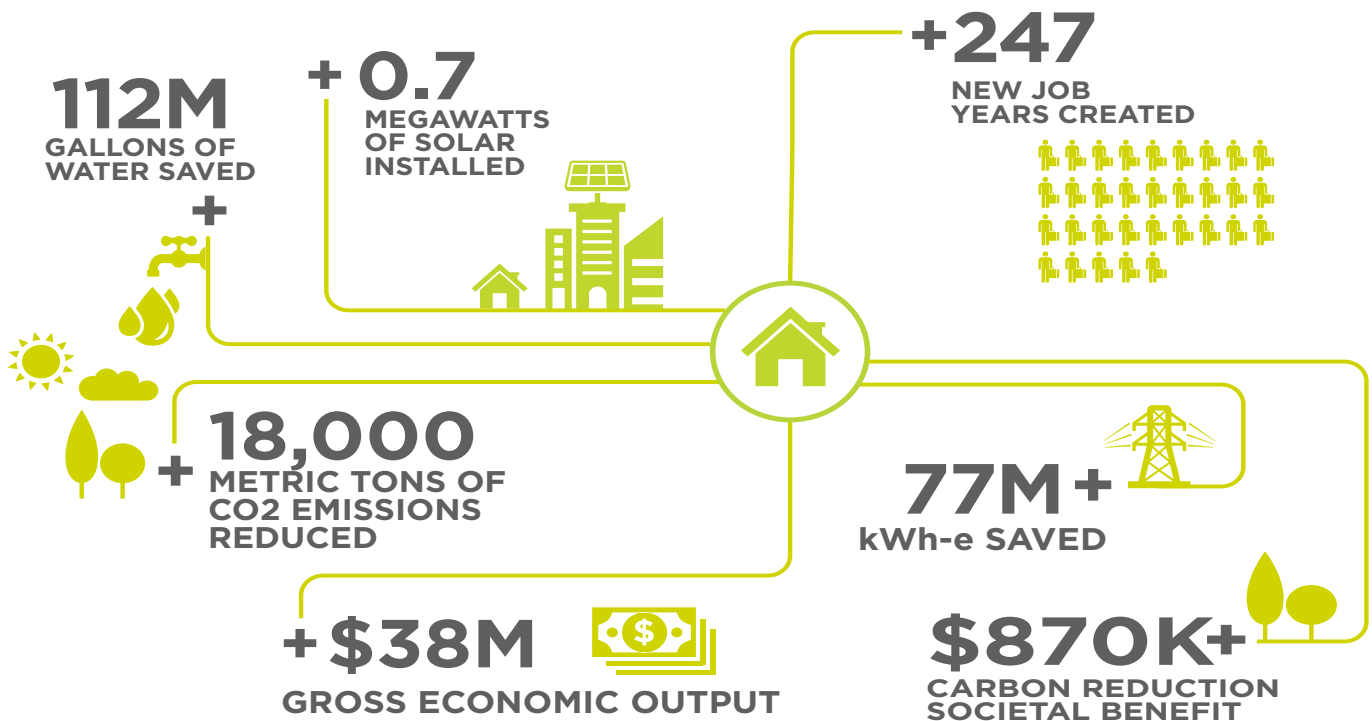
Ygrene is the industry leader in consumer protections:

- ✓ Comprehensive financial disclosures
- ✓ Confirmed terms calls
- ✓ Property owner sign-off required before final contractor payment
- ✓ Rigorous contractor training and oversight
- ✓ Dedicated customer resolutions team
- ✓ Eligible improvements and pricing guidelines

Research Shows PACE is Essential Public Policy

In March 2019, the University of Southern California's Schwarzenegger Institute, part of The Sol Price School of Public Policy, released a regional economic impact analysis of PACE financing by the leading PACE administrator in the country, Ygrene Energy Fund. The report, "Impacts of the Property Assessed Clean Energy (PACE) Program on the Economies of California and Florida," analyzed more than 54,000 PACE property improvement projects in over 500 cities and counties in California and Florida representing over \$1.16 billion in natural disaster resiliency, clean energy, and water conservation investment. The results of the research confirm the tremendous impact of PACE financing as an essential public policy tool that is achieving local economic development and growth, while protecting communities from natural disasters and improving the environment.

Estimated impact of \$20 million in over 590 Ygrene funded energy efficiency, renewable energy, and water conservation property improvement projects across SBCCOG cities.



Data based on University of Southern California Schwarzenegger Institute research, "Impacts of the Property Assessed Clean Energy (PACE) Program on the Economies of California and Florida," utilizing in part Ygrene's proprietary impact model. This represents estimated lifetime impacts of PACE projects funded by Ygrene from inception through May 26, 2020. The full research study is available at <http://schwarzenegger.usc.edu/research>

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**SBCCOG Board of Directors' Meeting
Thursday, June 25, 2020 @ 6:00 pm
Conducted Via Zoom**

PUBLIC COMMENTS:

To address the SBCCOG Board of Directors on any agenda item or a matter within the Board of Directors' purview, please provide written comments by 5:00 pm, June 25, 2020 via email to natalie@southbaycities.org. All written comments submitted will become part of the official record. Unless otherwise noted in the Agenda, the Public can only provide written comment on SBCCOG related business that is within the jurisdiction of the SBCCOG and/or items listed on the Agenda which will be addressed during the Public Comment portion of the meeting (Item #IV).

ACCESSING THE MEETING:

Register in advance for the Board of Directors' meeting using the below link:
https://scag.zoom.us/meeting/register/tJlld-uorDsqhEYyjlRrAPN_G-rVEpc0Lrw

After registering, you will receive a confirmation email containing information about joining the meeting.

DRAFT AGENDA

- I. **CALL TO ORDER (6:00 PM)**
Christian Horvath, Chair
- II. **INTRODUCTIONS**
- III. **CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK**
- IV. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. **COMMENTS FROM THE PUBLIC (6:05 pm)**
- VI. **CONSENT CALENDAR (6:10 pm)**
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
 - A. **May Board Meeting Minutes (attachment) – Approve**
 - B. **No Cost Contract Extension with Fehr & Peers for Local Travel Network Project (attachment) – Approve**
 - C. **Legislation of Interest to SBCCOG (attachment) – Approve**
 - D. **Monthly Reports – Receive and File**
 - 1. **South Bay Environmental Services Center Report (attachment)**
 - 2. **Transportation Report (attachment)**
 - 3. **Reports from Outside Agencies**
 - a. **League of California Cities & La Division Legislative Committee (Bea Dieringer & Jeff Kiernan) (attachment)**
 - b. **SCAG & Committees (attachment)**
 - 1. **Regional Council (Judy Mitchell, Mark Henderson, James Gazeley)**

- c. South Bay Association of Chambers of Commerce (Olivia Valentine) (*attachment*)
- d. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka) (*attachment*)
- e. Metro Service Council Report by Ralph Franklin (*attachment*)

VII. **PRESENTATIONS – (all prepared presentations will be posted @ www.southbaycities.org)**

- A. Experiences with the National League of Cities
 - 1. President, Joe Buscaino

VIII. **TRANSPORTATION REPORTS (7:25 pm)**

- A. Metro Report - Board member James Butts/Mike Bohlke/Steve Lantz

IX. **SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES (7:15 pm)**

- A. Election of Officers (*attachment*) – **Approve**
- B. 2020-21 Budget (*attachments*) – **Approve**
- C. South Bay Fiber Network
 - 1. Work Order #2 change order – **Approve**
 - 2. Work Order #3 - **Approve**
- D. Senior Services
- E. Homeless Services
- F. Other
- G. Sharing City Responses to the Coronavirus and Reopening Strategies and Challenges – discussion

X. **AGENCY REPORTS (7:35 pm)**

NOTE: Oral reports will only be made to clarify or amplify written attachments

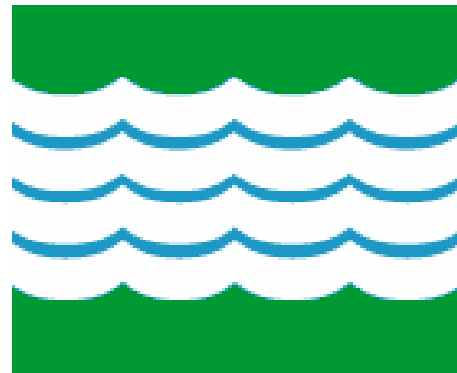
No Attachments received

- A. SCAG Committees
 - 1. Energy and Environment (Judy Mitchell and Jim Osborne)
 - 2. Transportation (James Gazeley, Drew Boyles)
 - 3. Community, Economic, & Human Development (Mark Henderson, Frank Zerunyan & Mark Waronek)
- B. Air Quality Management District (Judy Mitchell, Joe Buscaino & Denny Shaw)
- C. South Bay Workforce Investment Board (Chris Cagle)
- D. Santa Monica Bay Restoration Commission (Bill Brand/Kenneth Kao)
- E. Stormwater Funding
- F. CCCA/LCC Stormwater Funding Options Committee (Hany Fangary)
- G. KHHR (Hawthorne Airport) Committee re: Community Impacts (Olivia Valentine)
- H. California Association of Councils of Governments - CALCOG (Britt Huff)

XI. **UPCOMING EVENTS & ANNOUNCEMENTS**

XII. **ADJOURNMENT**

Next Board meeting - Thursday, July 23, 2020



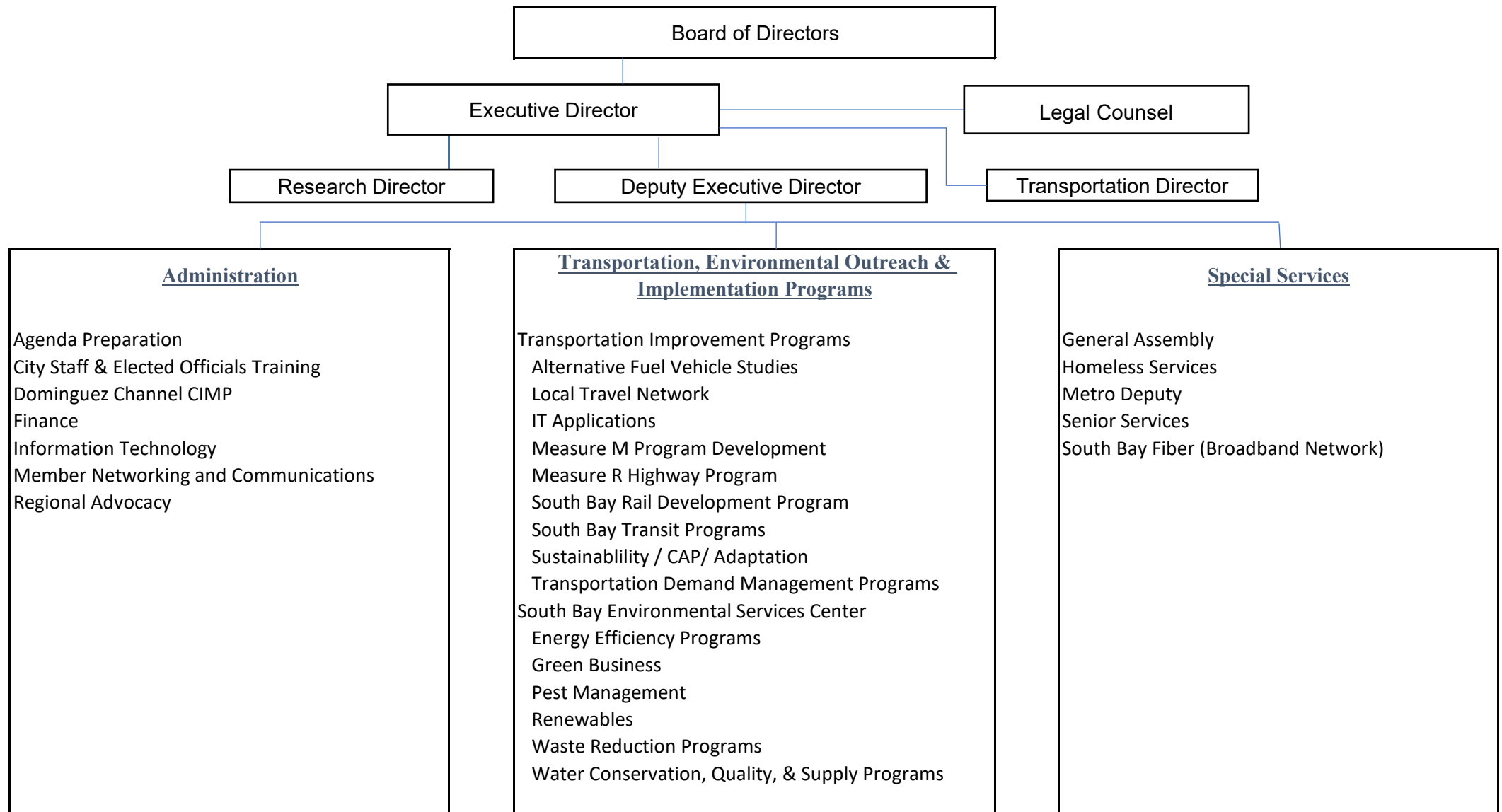
SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

PROPOSED BUDGET
FISCAL YEAR 2020-2021

June 8, 2020



**SBCCOG
ORGANIZATIONAL STRUCTURE
PROPOSED BUDGET
FISCAL YEAR 2020-2021**



- Goal A: Environment, Transportation and Economic Development**
- Goal B: Regional Advocacy**
- Goal C: Member Networking and Communications**
- Goal D: Organizational Stability**

**SBCCOG
BUDGET SUMMARY
PROPOSED BUDGET
FISCAL YEAR 2020-2021**

	ACTUAL FY 18-19	ADOPTED BUDGET FY 19-20	REVISED BUDGET FY 19-20	YTD AS OF 03/31/20	PROPOSED BUDGET FY 20-21	INCREASE (DECREASE) PROPOSED BUDGET FY20-21/ ADOPTED BUDGET FY19-20	
						AMOUNT	PERCENT
<u>ESTIMATED REVENUES:</u>							
Dues	\$ 372,501	\$ 392,500	\$ 392,500	\$ 392,499	\$ 392,500	\$ -	-
Other General Fund Revenues	304,233	257,689	283,234	178,467	246,088	(11,601)	-4.50%
Grant Revenues	1,239,806	1,301,296	4,782,761	2,956,394	5,881,087	4,579,791	351.94%
Total Revenues	\$ 1,916,540	\$ 1,951,485	\$ 5,458,495	\$ 3,527,360	\$ 6,519,675	\$ 4,568,190	234.09%
<u>EXPENDITURES:</u>							
Salaries & Benefits	\$ 671,721	\$ 689,284	\$ 800,955	\$ 444,222	\$ 922,014	\$ 232,729	33.76%
Professional/Contractual	865,337	974,552	3,939,838	2,262,405	4,733,070	3,758,518	385.67%
Supplies & Services	348,940	365,960	274,674	196,537	634,131	268,171	73.28%
Sub Total Expenditures	\$ 1,885,998	\$ 2,029,797	\$ 5,015,467	\$ 2,903,164	\$ 6,289,214	\$ 4,259,418	209.84%
<i>Moving Expenses</i>	-	100,000	100,000	45,519	42,226	(57,774)	-57.77%
<i>Website Redesign</i>	-	-	-	-	100,000	100,000	0.00%
Total Expenditures	\$ 1,885,998	\$ 2,129,797	\$ 5,115,467	\$ 2,948,683	\$ 6,431,440	\$ 4,301,644	201.97%
Estimated Balance (Deficit)	\$ 30,542	\$ (178,312)	\$ 343,028	\$ 578,677	\$ 88,235	\$ 266,546	149.48%

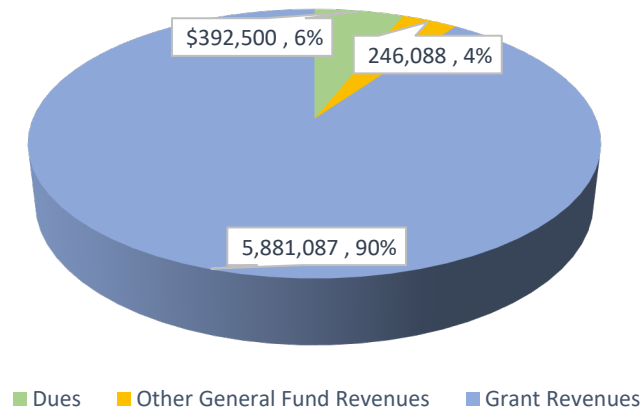
RESERVES:

Contributions to Reserve:	Amount
Prior to FY15-16	\$ 53,372
FY 15-16 Plus Interest Earnings	20,192
FY 16-17 Plus Interest Earnings	20,349
FY 17-18 Plus Interest Earnings	20,939
FY 18-19 Plus Interest Earnings	22,297
FY 19-20 Plus interest Earnings	22,743
FY 20-21 Reserve	90,000
Total in LAIF thru 6/30/21	\$ 249,892

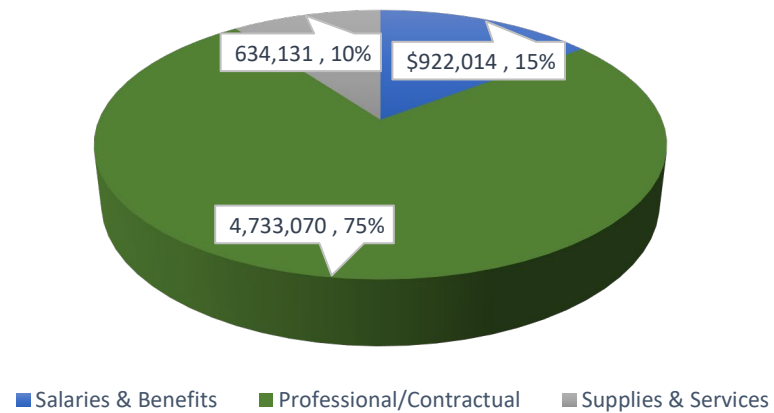
Note:
Both revenue and expenses are higher than usual for both FY19-20 and FY20-21 due to the South Bay Fiber Network project. The majority of the revenue/expense is passed through to American Dark Fiber who was contracted to build network.
Estimates:
FY19-20 - approximately \$2.8m
FY20-21 - approximately \$3.8m

**SBCCOG
ESTIMATED REVENUES / EXPENDITURES CHARTS
PROPOSED BUDGET
FISCAL YEAR 2020-2021**

ESTIMATED REVENUES FY 2020-2021: \$6,519,675



ESTIMATED EXPENDITURES FY 2020-2021: \$6,431,440



**SBCCOG
ESTIMATED REVENUE DETAILS
PROPOSED BUDGET
FISCAL YEAR 2020-2021**

REVENUE SOURCE:	ACCOUNT CODE	ACTUAL FY 18-19	ADOPTED BUDGET FY 19-20	REVISED BUDGET FY 19-20	YTD AS OF 03/31/20	PROPOSED BUDGET FY 20-21	INCREASE (DECREASE) PROPOSED BUDGET FY20-21/ ADOPTED BUDGET FY19-20	
							AMOUNT	PERCENT
Dues	4020	\$ 372,501	\$ 392,500	\$ 392,500	\$ 392,499	\$ 392,500	\$ -	-
General Assembly Sponsorship	4050	62,250	60,000	64,250	64,250	40,000	(20,000)	-33.33%
Holiday Light Exchange	4055	2,250	-	-	1,000	-	-	-
Training	4060	5,000	-	1,000	-	-	-	-
MTA South Bay Deputy	4070	98,877	100,439	100,439	77,161	106,288	5,849	5.82%
Interest Income	4090	29,610	28,800	47,444	23,768	30,000	1,200	4.17%
Green Business Assist Program	4125	12,000	12,000	12,000	12,000	12,000	-	-
Reimbursable Expense	4190	-	300	300	-	-	(300)	-100.00%
CIMP Dominguez Channel Admin Fee	4810	92,958	56,150	57,800	-	57,800	1,650	2.94%
Miscellaneous Revenue	4999	1,288	-	-	288	-	-	-
Sub-total General Fund Revenues		\$ 676,734	\$ 650,189	\$ 675,734	\$ 570,966	\$ 638,588	\$ (11,601)	-1.78%
GBN - Hawthorne	4126	\$ 29,271	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	100.00%
GBN - Torrance	4127	34,500	10,000	24,500	20,000	20,000	10,000	100.00%
SCG Contract	4511	-	-	-	28,109	50,000	50,000	-
SCG-DWP Outreach	4512	40,000	40,000	40,000	30,000	40,000	-	-
WBMWD Contract	4520	149,732	168,980	203,480	115,386	174,980	6,000	3.55%
Sanitation District	4525	49,000	49,000	49,000	36,750	49,000	-	-
Torrance Water	4540	26,250	29,000	29,000	21,750	29,000	-	-
CalTrans LTN	4544	51,588	231,184	231,184	191,191	103,657	(127,527)	-55.16%
Metro Vanpool / Shared Mobility	4545	30,735	50,000	50,000	38,014	50,000	-	-
Metro Express Lane	4546	48,000	48,000	34,000	22,000	48,000	-	-
Measure R	4570	95,781	120,000	88,000	111,902	88,000	(32,000)	-26.67%
PACE (HERO, Ygrene)	4580	3,336	3,320	1,032	835	1,100	(2,220)	-66.87%
Integrated Pest Management	4589	6,000	6,000	2,300	500	2,300	(3,700)	-61.67%
Energy Coalition (REN)	4592	-	-	84,000	-	100,000	100,000	0.00%
Homeless (PATH)	4600	25,000	25,000	25,000	20,119	25,000	-	-
Homeless - LA County	4601	61,238	79,347	72,797	44,755	79,000	(347)	-0.44%
Homeless - LA County- Innovation Fund	4602	-	-	147,937	-	739,685	739,685	-
Water Replenishment District	4610	52,000	50,000	50,000	39,000	50,000	-	-
Measure M	4611	87,299	147,800	108,000	41,413	60,000	(87,800)	-59.40%
South Bay Fiber Network (SBFN)	4612	-	-	3,207,161	1,970,403	4,101,365	4,101,365	-
Fiber - State of CA	4613	-	-	60,000	764	50,000	50,000	-
PUC SCE/SCG Contract	4510	324,500	189,479	199,203	149,191	-	(189,479)	-100.00%
SCG-Strategic Plan Income	4514	8,649	-	5,400	5,438	-	-	-
SCE-Strategic Plan Income	4515	34,597	-	21,708	21,750	-	-	-
SOLSmart	4590	14,050	1,071	950	950	-	(1,071)	-100.00%
Energy Efficiency	4591	6,097	32,071	28,109	26,175	-	(32,071)	-100.00%
SBWIB Broadband Income	4135	41,683	11,044	-	-	-	(11,044)	-100.00%
SBWIB Telework	4136	15,000	-	-	-	-	-	-
EV-LA County	4549	5,500	-	-	-	-	-	-
Sub-total Grant Revenues		\$ 1,239,806	\$ 1,301,296	\$ 4,782,761	\$ 2,956,394	\$ 5,881,087	\$ 4,579,791	351.94%
Total Estimated Revenues		\$ 1,916,540	\$ 1,951,485	\$ 5,458,495	\$ 3,527,360	\$ 6,519,675	\$ 4,568,190	234.09%

**SBCCOG
EXPENDITURE DETAILS BY ACCOUNT
PROPOSED BUDGET
FISCAL YEAR 2020-2021**

EXPENDITURE CATEGORY	ACCOUNT CODE	ACTUAL FY 18-19	ADOPTED BUDGET FY 19-20	REVISED BUDGET FY 19-20	YTD AS OF 03/31/20	PROPOSED BUDGET FY 20-21	INCREASE (DECREASE) PROPOSED BUDGET FY20-21/ ADOPTED BUDGET FY19-20	
							AMOUNT	PERCENT
Salaries/Regular	6010	\$ 524,804	\$ 552,000	\$ 640,000	\$ 358,520	\$ 739,070	\$ 187,070	33.89%
Salaries/Part-Time	6030	-	5,520	9,500	-	5,520	-	-
Overtime	6011	1,346	1,400	1,400	187	1,400	-	-
Medical/Deferred Comp	6012	52,250	67,200	75,600	46,100	92,400	25,200	37.50%
Life Insurance	6013	1,091	1,114	1,091	750	1,663	549	49.30%
Social Security	6014	35,571	34,566	40,594	22,830	46,165	11,598	33.55%
Medicare	6015	8,319	8,084	9,418	5,339	10,797	2,713	33.55%
FUTA	6016	387	491	504	389	743	252	51.36%
California SUI-ER	6017	4,001	3,069	5,208	4,019	5,116	2,047	66.68%
Workers' Comp	6018	7,369	8,200	10,000	3,392	8,200	-	-
Employee Reimbursable Expense	6019	2,585	2,640	2,640	2,695	5,940	3,300	125.00%
Vacation/Floating Holiday Payoff	6020	17,498	5,000	5,000	-	5,000	-	-
Severance Pay	6035	16,500	-	-	-	-	-	-
Sub-total Salaries & Benefits		\$ 671,721	\$ 689,284	\$ 800,955	\$ 444,222	\$ 922,014	\$ 232,729	33.76%
Office Supplies	6201	\$ 12,314	\$ 12,599	\$ 12,599	\$ 5,230	\$ 7,500	\$ (5,099)	-40.47%
Postage	6202	1,237	1,200	1,200	546	1,200	-	-
Refreshments	6203	26,266	25,597	25,597	16,142	25,500	(97)	-0.38%
Membership Dues	6204	10,116	11,500	10,581	9,327	11,500	-	-
Mileage Reimbursement	6205	4,875	4,649	5,058	5,153	6,871	2,222	47.78%
Meetings/Conferences	6206	9,772	6,840	6,840	3,954	6,840	-	-
Special Events/General Assembly	6224	28,716	31,160	31,160	1,286	40,000	8,840	0.28
Staff Training/Development	6207	774	2,500	2,500	524	2,500	-	-
Newsletter	6208	10,369	8,400	11,428	6,712	11,424	3,024	36.00%
Audit Fees	6209	5,000	6,578	6,578	6,578	6,000	(578)	-8.79%
Contractual Services	6210	445,337	554,552	3,523,838	1,951,405	4,313,070	3,758,518	677.76%
Professional Services	6211	420,000	420,000	416,000	311,000	420,000	-	-
Rent	6212	150,544	153,336	82,548	61,591	136,100	(17,236)	-11.24%
Equipment Lease	6213	10,794	11,685	9,832	7,219	9,960	(1,725)	-14.76%
Telephone	6214	7,686	8,610	8,400	6,201	8,400	(210)	-2.44%
IT Services/Maintenance	6215	54,573	63,129	35,811	51,794	36,616	(26,513)	-42.00%
Software/Hardware	6216	12,892	8,777	15,142	6,216	14,133	5,356	61.03%
Liability Insurance	6217	2,226	2,400	2,400	2,248	2,300	(100)	-4.17%
Subscription/Advertising	6218	292	1,000	1,000	200	1,000	-	-
Miscellaneous Supplies/HLE	6219	3,001	-	-	-	-	-	-
Specialty Legal Services	6220	-	5,000	5,000	4,725	10,000	5,000	100.00%
City Reimbursements	6222	-	-	-	-	295,287	295,287	-
Miscellaneous Expenses	6225	(2,507)	1,000	1,000	890	1,000	-	-
Sub-Total Supplies & Services		\$ 1,214,277	\$ 1,340,512	\$ 4,214,512	\$ 2,458,942	\$ 5,367,201	\$ 4,026,688	300.38%
Moving Expenses	6221	-	100,000	100,000	45,519	42,226	(57,774)	-57.77%
Website Redesign	6032	-	-	-	-	100,000	100,000	-
Total Operating Expenditures		\$ 1,885,998	\$ 2,129,797	\$ 5,115,467	\$ 2,948,683	\$ 6,431,440	\$ 4,301,644	201.97%

SBCCOG
APPROVED SALARY SCHEDULE BY POSITION /
PROFESSIONAL-CONTRACTOR LABOR DISTRIBUTION
PROPOSED BUDGET
FISCAL YEAR 2020-2021

POSITION	SALARY
Administrative Officer - Tier 1	\$ 91,000
Senior Project Manager - Tier 1	85,000
Accountant - Tier 3	81,000
Project Manager - Tier 3	78,000
Project Manager - Tier 2	71,000
Project Manager - Tier 1	64,000
Environmental Services Analyst III - Tier 3	87,000
Environmental Services Analyst III - Tier 2	82,000
Environmental Services Analyst III - Tier 1	77,000
Environmental Services Analyst II - Tier 3	72,000
Environmental Services Analyst II - Tier 2	67,000
Environmental Services Analyst II - Tier 1	62,000
Environmental Services Analyst I - Tier 3	57,000
Environmental Services Analyst I - Tier 2	53,500
Environmental Services Analyst I - Tier 1	50,500
Administrative Assistant - Tier 3	47,000
Administrative Assistant - Tier 2	40,000
Administrative Assistant - Tier 1	35,000
Part-time Hourly Staff (ESAs for events)	10,000

PROFESSIONAL SERVICES - 6211	TOTAL AMOUNT
Executive Director (JB) and staff - appx. Jacki Bacharach and Associates \$186,000 - appx. \$234,000 (subs to JB)	\$ 420,000
CONTRACTOR SERVICES - 6210	
Transportation Director - Steve Lantz	112,690
Research Director - Siembab Corp.	95,000
Energy Efficiency Engineer - GSE Solutions	50,000
Metro Deputy - Mike Bohlke	110,879
Budget & Finance Consultant - Agnes Walker	8,500
South Bay Fiber Network Contractor - American Dark Fiber	3,811,000
Additional consultants or staff as needed on contracts or project development	125,000
Estimated Contractor Expenses FY 2020-2021	\$ 4,313,070

**SBCCOG
LIST OF ACRONYMS USED
PROPOSED BUDGET
FISCAL YEAR 2020-2021**

<u>ACRONYM</u>	<u>DEFINITION</u>	<u>ACRONYM</u>	<u>DEFINITION</u>
CA-SUI	California State Unemployment Insurance	LADWP	Los Angeles Department of Water & Power
CALCOG	California Council of Governments	LAIF	Local Agency Investment Fund
CAP	Climate Action Plan	LARC	Los Angeles Regional Coalition
CEC	California Energy Commission	LGSEC	Local Government Sustainability Energy Coalition
CIMP	Coordinated Integrated Monitoring Program	MEL	Metro Express Lanes
CPUC	California Public Utilities Commission	MTA	Metropolitan Transportation Authority
DWP	Department of Water & Power	LTN	Local Travel Network
EUC	Energy Upgrade California	PACE	Property Assessed Clean Energy
EV	Electric Vehicle	PATH	People Assisting the Homeless
FTE	Full Time Equivalent	PUC	Public Utilities Commission
FUTA	Federal Unemployment Tax Act	REN	Regional Energy Network
FY	Fiscal Year	SB	South Bay
GA	General Assembly	SBCCOG	South Bay Cities Council of Governments
GBC	Green Building Challenge	SBFN	South Bay Fiber Network
GBN	Green Business Network	SBWIB	South Bay Work Investment Board
GSW	Golden State Water	SCE	Southern California Edison
HERO	Home Energy & Resources Organization	SCG	Southern California Gas
HLE	Holiday Light Exchange	WBMWD	West Basin Metropolitan Water District
ICLEI	International Council for Local Environmental Initiatives	WRCOG	Western Riverside Council of Government
LA	Los Angeles	WRD	Water Replenishment District

Budget summary: Overall, the proposed budget for FY20-21 reflects a projected budget balance of \$88,235: revenue increase of \$4,568,190 or 234.09% and an expenditure increase of \$4,301,644 or 201.97%. Primarily, these increases are due to the South Bay Fiber project which is a pass through for the fiber network construction. A one-time web-site redesign expense of \$100,000 is also proposed.

Estimated revenues: As illustrated on the Estimated Revenue Details (page 4), the total General Fund revenues which include Dues, are projected to decrease by (\$11,601) or (1.78%). Revenues from grants increased \$4,579,791 or 351.94%. As stated above, this increase is due primarily to the South Bay Fiber project.

Below is an explanation of some of the revenue increases and (decreases) with the corresponding account codes and descriptions on the revenue categories:

- *Dues/4020* - remains at same level as current year
- *General Assembly Sponsorship/4050* - estimated decrease of (\$20,000) due to the cancellation of the GA in 2020
- *MTA South Bay Deputy/4070* – increase in reimbursement of \$5,849 reflects estimated increase funded by Metro
- *CalTrans LTN/4544* – decrease of (\$127,527) due to project ending
- *Measure R/4570* - decrease of (\$32,000) due to decrease in program activity
- *PACE programs/4589* - decrease of (\$2,220) due to less participation in program
- *Integrated Pest Management/4589* - decrease of (\$3,700) due to change in scope of services
- *Energy Coalition (REN)/4592* - new contract estimated \$100,000
- *Homeless – LA County, Innovation Fund/4602* – new contract estimated \$739,685; includes \$295,287 of pass through funds for cities
- *Measure M/4611* – decrease of (\$87,800) due to decrease in program activities
- *South Bay Fiber Network (SBFN)/4612* - increase of \$4,101,365; additional funding for network construction
- *Fiber – State of CA/4613* - anticipated spending of \$50,000
- *Contracts ended*
 - *PUC SCE/SCG Contract/4510*
 - *SCE/SCG Strategic Plan/4514-4515*
 - *SolSmart/4590*
 - *Energy Efficiency/4591*
 - *SBWIB Broadband/4135*

Proposed expenditures/Salaries & Benefits: The proposed expenditures (page 5) for the coming fiscal year show a *net* increase of \$4,301,644 or 201.97% compared to the adopted budget in the current year. The Salaries & Benefits portion of the budget increased \$232,729 or 33.76%, which reflects four additional staff.

Below is an explanation of the expenditure increases with the corresponding account codes and descriptions on the various expenditure categories:

- *Salaries/Regular/6010* – \$739,070 reflects proposed budget for 11 positions, up from 7 in the current year
- *Salaries/Part-Time/6030* – provides \$5,520 funding for a part-time employee, as needed, working an average of 20 hours a month to assist with outreach events
- *Medical/Deferred Comp/6012* – \$92,400 includes SBCCOG’s contribution of \$700 per month per employee.
- *Benefits/6013-6017* – as salaries increase, benefits will have a relative increase, especially those benefits based on a percentage of salaries such as: Social Security, Medicare, and California SUI-ER
- *Employee Reimbursable Expense/6019* – \$5,940 provides a cell phone allowance of \$55 per month for nine employees (current year budget is for four employees) who often work in the field; required to telecommute or attend outside meetings
- *Vacation/Floating Holiday Payoff/6020* - \$5,000 provides for payoff in case an employee leaves during the coming fiscal year

Supplies & Services: Overall, the Supplies & Services category shows a *net* increase of \$4,026,688 or 300.38%. As stated above, the expense increase is due primarily to the South Bay Fiber Network.

Below is an explanation of increases or (decreases) and the corresponding account codes and descriptions of the expenses:

- *Office Supplies/6201* – decrease of (\$5,099) based on current expenses: paper, pens, business cards, etc.
- *Membership Dues/6204* – proposed budget \$11,500 paid to 13 Chambers of Commerce in the South Bay, CALCOG, ICLEI, LGSEC, LARC, and Cal Chamber
- *Mileage Reimbursement/6205* – an increase of \$2,222 due to staff increase; provides employee reimbursements for attending events or site visits based on IRS mileage rate
- *Special Events/6224* – \$40,000 proposed for all expenses related to General Assembly; reflects increase of \$8,840 to allow for price increases from vendors
- *Newsletter/6208* – \$11,424, an increase of \$3,024; includes both the Newsletter and the What is the SBCCOG & SBESC handouts
- *Contractual Services/6210* – *net* increase of \$3,758,518; reflects increase in grant-related expenditures, primarily South Bay Fiber Network (SBFN)
- *Professional Services/6211* – \$420,000 for JB&A agreement; no change in budget; however, only \$416,000 was distributed to JB&A in FY19-20 (per request by JB&A to balance total compensation for FY2018-19)
- *Rent/6212* – decrease (\$17,236): annual lease at new location less than annual lease at prior location
- *Equipment Lease/6213* – \$9,960 for Xerox machine per agreement
- *IT Services/Maintenance/6215* – \$36,616, a decrease of (\$26,513) due to change of vendor
- *Software/Hardware/6216* - \$14,133, includes scheduled computer upgrade
- *Miscellaneous Supplies/HLE/6219* – Holiday Light Exchange program cancelled

- *Specialty Legal Services/6220* – \$10,000 for legal services outside of current pro-bono services
- *City Reimbursements/6222* - \$295,287 LA County Homeless Innovation pass through funds for cities
- *Moving Expenses/6221* – \$42,226, balance of \$100,000 from prior year to cover residual moving expenses
- *Website Redesign/6032* - proposed budget of \$100,000, one-time expense

Reserves: Per the newly adopted reserve policy, the target amount for contingencies is \$405,000. As shown on the Budget Summary (page 2), if approved, \$249,892 shall be accumulated in LAIF as of June 30, 2021. This amount includes \$53,372 reserve funds established prior to FY15-16 and \$106,520 from the 5-year dues increase with interest. In addition, \$90,000 to be reserved in FY20-21. In order to reach the target of \$405,000, \$38,777 will be required each year for four additional years.

**SBCCOG
CALCULATION OF ESTIMATED FUND BALANCE
FOR JUNE 30, 2021**

Fund Balance for June 30, 2019 per Audited Financial Statement		\$ 756,750
Revised Revenue Budget FY19-20	\$ 5,458,495	
Less Adjustments:		
Energy Coalition	\$ (84,000)	
Homeless LA County	(147,937)	
Fiber - State of CA	<u>(60,000)</u>	
Total Revenue Adjustments	(291,937)	
Adjusted Revised Revenue Budget FY19-20		5,166,558
Revised Expenditure Budget FY19-20	(5,119,467)	
Less Adjustments:		
Salaries & Benefits (staff not hired)	111,671	
Moving expenses not incurred	<u>42,226</u>	
Total Expense Adjustments	153,897	
Adjusted Revised Expenditure Budget FY19-20		<u>(4,965,570)</u>
Estimated Fund Balance FY19-20		957,738
Proposed Budget FY20-21		
Estimated Revenues	6,519,675	
Estimated Expenditures	<u>(6,431,440)</u>	
Estimated Balance (Revenue over Expenditures)		88,235
Less Reserve for Contingencies:		
FY19-20 (final dues increase with interest)	(22,743)	
FY20-21 as proposed	<u>(90,000)</u>	
Total Proposed Reserve		(112,743)
Proposed carryover balance for moving expenses		<u>(42,226)</u>
Estimated Fund Balance June 30, 2021		<u><u>\$ 891,004</u></u>

Note: The SBCCOG has received a \$1.2 million from the State of California for the fiber network, of which \$764.00 has been expended. This \$1.2 million is not currently part of the fund balance.