

South Bay Cities Council of Governments

SBCCOG Board of Directors' Meeting Thursday, May 26, 2011 @ 6 pm

Light Dinner & Informal Discussion @ 5:30 pm

**City of Rolling Hills Estates
Peninsula Center Library
701 Silver Spur Road**

To assure a quorum, if you or your alternate representative *cannot* attend the meeting, please contact
SBCCOG Executive Director Jacki Bacharach @ 310-377-8987.

PLEASE NOTE: YOU CAN ALSO FIND SBCCOG AGENDAS ON OUR WEB SITE - www.southbaycities.org

The Board of Directors, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the SBCCOG/SBESC office at 15901 Hawthorne Blvd., Suite 400, Lawndale, CA 90260, during normal business hours.

Unless otherwise noted in the Agenda, the Public can only comment on SBCCOG related business that is within the jurisdiction of cities and/or items listed on the Agenda during the Public Comment portion of the meeting (Item #V). The time limit for comments is three (3) minutes per person. Before speaking to the Board, please come to the podium and state: Your name and residence and the organization you represent, if appropriate.

AGENDA

- I. **CALL TO ORDER - Introductions (6:00 PM)**
Judy Mitchell, Chair
- II. **SALUTE TO THE FLAG**
- III. **CONFIRM POSTING OF THE AGENDA BY ROLLING HILLS ESTATES CITY CLERK**
- IV. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. **COMMENTS FROM THE PUBLIC**
- VI. **CONSENT CALENDAR (6:05 PM)**
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
 - A. **April Board Meeting Minutes (attachment) – Approve**
 - B. **Memorandum of Understanding with Los Angeles County for Participation in the California Long Term Energy Strategic Plan Program (attachment) – Approve**
 - C. **Measure R South Bay Hwy Program Phase 1 No-net-change Task and Budget Reallocation within Iteris Contract (attachment) – Approve**
 - D. **Support for AB 1312 (Smyth) and Legislative status (attachment) - Approve**

- E. **Nominating Committee Report** (*attachment*) – **Approve**
- F. **3rd Quarter Financial Report** (*attachments*) – Receive and File

VII. PRESENTATION

- A. **Lessons Learned for Southern California from Recent Major Earthquakes in Chile & Japan** (6:10 pm)
 - 1. Presentation by Debbie Weiser, geologist with the U.S. Geological Survey
- B. **Draft 2011-2012 Budget** (*attachments*) (6:45 pm)
 - 1. For review – to be adopted at the June meeting

VIII. TRANSPORTATION REPORT

- A. Metro Board member report by Pam O'Connor (7:05 pm)
- B. Metro Governance Council report by Ralph Franklin, Chair (7:10 pm)
- C. Measure R Update (7:15 pm)

IX. SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES (*attachment*) (7:20 pm)

- A. Update on current programs and activities
- B. Status of stimulus projects, Energy Leader program & Energy Upgrade Ca., LA County program

X. BOARD MEMBER ANNOUNCEMENTS (7:30 pm)

XI. SBCCOG UPDATE AND COMMITTEE REPORTS – (7:35 pm)

- A. SB 375 status
- B. LUV update

XII. AGENCY REPORTS (7:40 pm)

- A. League of California Cities (Jeffrey Kiernan)
- B. South Coast Air Quality Management District (Judy Mitchell & Stan Myles)
 - 1. Local Government and Business Advisory Group (Sergio Carrillo)
- C. SCAG & Committees (Matt Horton)
 - 1. Energy and Environment (Judy Mitchell, Dan Medina)
 - 2. Transportation (Steve Diels, Judy Dunlap)
 - 3. Community, Economic, & Human Development (James Gazeley & James Butts)
 - 4. Regional Council (Judy Mitchell, Judy Dunlap, James Gazeley)
- D. Los Angeles Regional Water Quality Control Board Report (Mary Ann Lutz) (*attachment*)
- E. South Bay Cities City Managers' Association (Doug Prichard)
- F. South Bay Association of Chambers of Commerce (Susan Rhilinger)
- G. South Bay Workforce Investment Board (John Parsons)

XIII. UPCOMING EVENTS & ANNOUNCEMENTS (7:50 pm)

XIV. JUNE SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult web site for specific times and places – www.southbaycities.org

XV. ADJOURNMENT

Next meeting - Thursday, June 23, 2011



SBCCOG MEETINGS: ATTENDANCE 2010 – 2011

City	Sep-10	Oct-11	Nov-11	Jan-11	Mar-11	Apr-11	May-11
Carson		P		P	P	P	
El Segundo	P		P				
Gardena		P		P	P	P	
Hawthorne	P				P		
Hermosa Beach		P			P		
Inglewood	P	P	P		P		
Lawndale	P			P	P		
Lomita	P		P	P	P	P	
Los Angeles	X	X	X	X	X	X	
Manhattan Beach			P	P	P		
Palos Verdes Estates	P	P	P	P	P	P	
Rancho Palos Verdes				P		P	
Redondo Beach	P	P	P	P	P	P	
Rolling Hills	X	X	P				
Rolling Hills Estates	P	P	P	P	P	P	
Torrance	P	P		P	P	P	
County of Los Angeles	P	P	P	P		P	

P: present

X: inactive (missed last 3 in a row)

Inactive Membership is automatically re-instated by attending a meeting

Number of Active Agencies	15	15	15	16	16	16	
Quorum Required (50% +1)	8	8	8	9	9	9	
Number of Agencies Attending	9	9	9	11	12	9	

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SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, APRIL 28, 2011
PENINSULA CENTER LIBRARY

CALL TO ORDER – INTRODUCTIONS

Chair Mitchell convened the meeting with less than a quorum present at 6:10pm. A quorum was established at 7:20pm with the arrival of Dan Medina at which time a MOTION by Chair Mitchell, seconded by Ellen Perkins, to approve all prior recommendations. No objection. So ordered.

In the interim, Robe Beste, IRWMP South Bay Steering Committee member and Torrance Public Works Director, presented an update on the Integrated Regional Water Management Plan for the Greater Los Angeles County Region. The strategies and goals provided in this plan provide opportunities for cost effective solutions in order to address the water resource needs of Los Angeles County and how they tie together.

In attendance were the following voting members:

Pat Aust, Redondo Beach
Judy Mitchell, Rolling Hills Estates
Susan Rhlinger, Torrance
Dan Medina, Gardena
Julie Ruiz-Raber, Carson

Ellen Perkins, Palos Verdes Estates
Ken Blackwood, Lomita
Anthony Misetich, Rancho Palos Verdes
Steve Napolitano, LA County SD4
Dan Rosenfeld, LA County SD2

Other Elected Officials:

Susan Seamans, Rolling Hills Estates
Jim Gazeley, Lomita

Also in attendance were the following persons:

Alan Patashnick, Metro
Marilyn Lyon, SBESC
Marcy Hiratzka, SBCCOG
Stan Myles, AQMD
Matt Horton, SCAG
Greg Grammer, Rolling Hills Estates
Nicki Coronado, SBCCOG
Steve Lantz, SBCCOG consultant
Leighanne Kirk, West Basin MWD
Jacki Bacharach, SBCCOG

Rosemary Lackow, SBCCOG
Jeff Kiernan, League of CA Cities
Rob Beste, Torrance
Viggen Davidian, Iteris
Mike Bohlke, Metro
Jack Gabig, Gardena Municipal Bus Lines
Brian Raber

Upon confirming a quorum, the following actions were taken:

FLAG SALUTE - LED BY CHAIR JUDY MITCHELL

CONFIRM POSTING OF THE AGENDA BY THE CITY OF ROLLING HILLS ESTATES

Jacki Bacharach confirmed that the agenda was properly posted in the City of Rolling Hills Estates.

ANNOUNCEMENT OF ANY CHANGES TO THE AGENDA - None

PUBLIC COMMENT – None

CONSENT CALENDAR**A. March Board Meeting Minutes (attachment) – Approve****B. Procedure for Determining Conflict of Interest for SBCCOG Consultants (attachment) - Approve**

MOTION by Board Member Blackwood, seconded by Board Member Aust, to **approve** the Consent Calendar as submitted. No objection. So ordered.

REPORTS FOR ACTION**A. Measure R Highway Program (6 attachments)****1. 1st Six-year Funding Allocation Plan – Approve**

Mr. Lantz reported that three (Caltrans) strategic positioning projects were identified in order to reserve their funding while state and federal funds are available. One large project is a new connector ramp for the northbound 405 to the southbound 110. The second project is the addition of an auxiliary lane near the 405/110 junction, down to Del Amo Boulevard. The third project is ramp improvements in Torrance on 182nd Street. Mr. Lantz said that these three projects are high priority projects and are all part of Caltrans' Project Study Report. \$175 million was given to the SBCCOG by Metro for the next 6 years. A Strategic Positioning Reserve Account was created in order to preserve the balance of funds that will be needed for the next five years. The SBCCOG will be reviewing the entire plan annually. Mr. Lantz requested approval of the recommendation for this First Six-Year Funding Allocation Plan so that it can be submitted for Metro's consideration. Official recommendation and funding charts are attached. Jacki Bacharach reviewed the SBCCOG oversight of the allocation of Measure R funds before any recommendations come to the Board. After Metro approval, cities will start receiving funding agreements, and construction agreements for approval from Metro. The SBCCOG's role will be to monitor the cities' progress after the funds have been allocated to the cities, and assure that projects are completed within five years of the allocation. Ms. Bacharach said that she anticipates the agreements being sent to cities by mid May of 2011, and having Metro approve funding and allocate funds by July. Friendly competition between South Bay Cities is encouraged in order to start the first project! (a free lunch at the Infrastructure Working Group) Mr. Rosenfeld commended Ms. Bacharach and the SBCCOG for being so much further along in this process than any of the other COGs in the county.

MOTION by Board Member Rhilinger, seconded by Board Member Ruiz-Raber, to **approve** the recommended actions to be submitted for Metro Board consideration. No objection. So ordered.

B. Legislation for consideration (Page 27 of attachments)**1. AB 723 (Bradford) – Renewal of Public Goods Charge – Support**

AB 723 is scheduled for a hearing on May 2, 2011. Jacki Bacharach reported that the South Bay Environmental Services Center would be very much affected if the Public Goods Charge was not renewed since the bulk of the Center's funding comes from this source. She asked for elected officials to alert their city staff and to rally support for the passing of this bill.

2. AB 954 (Calderon) & SB 701 (Calderon) – re: Water Districts - Oppose

These two bills concern changing the allocation of assessments for water districts. West Basin MWD has opposed these bills for the last two years, and they asked the Board to oppose the bills this year.

MOTION by Board Member Rhilinger, seconded by Vice Chair Perkins, to **approve** the support of AB 723 and opposition of AB 954 and SB 701. No objection. So ordered.

Jacki Bacharach added that the SBCCOG's Legislative Committee is no longer meeting. Instead the SBCCOG's subject matter groups and city staff are encouraged to bring any legislation to her for the Board's consideration. Chair Mitchell said that the Board will also be monitoring the League of California Cities as a way to remain informed of legislative updates. Board Member Rhilinger also added that she sits on the LA County Division League of CA Cities Legislative Committee, and people are welcome to bring her bills for the Committee's consideration. Ms. Bacharach briefly talked about the City of Manhattan Beach's Plastic Bag Ban hearing before the Supreme Court on May 4, 2011 and the request that she received to

sign on in support of the city's position. Steve Napolitano explained that the issue is compliance with CEQA. The general consensus was for the SBCCOG to not take any action but watch for the results of the hearing.

TRANSPORTATION REPORT

A. Metro Board member report by Pam O'Connor

Mike Bohlke gave the report on behalf of Pam O'Connor. He said that following the second public hearing for the location of the new maintenance yard, which will accommodate the Green Line, Crenshaw, and LAX expansions, the Metro Board approved the Los Angeles site. He said that the decision was met with optimism from the affected cities. Mr. Bohlke said that Director O'Connor drafted a motion on *Health and Active Transportation*, instructing Metro to create an active transportation agenda by November of 2011. The Metro Ad Hoc Sustainability Committee is designing environments that promote walking and bicycling in conjunction with the construction of new rail lines and transit initiatives, to promote public health improvements. The Board also passed the *Bike on Rail Restrictions*, which will remove enough seats in the cars to dedicate space for bicycles and other bulk items. Bicycles will now be allowed on rail cars during peak hours, and this will also improve foot traffic for riders when entering and exiting the rail lines. Mr. Bohlke also reported that a presentation to the South Bay Governance Council on the Artesia Transit Center (ATC), noting that the temporary portable restrooms are in but will require custodial maintenance at least three times a week. He said that the art work has been commissioned for the ATC but is at the conceptual stage, and that the Governance Council may have input. Metro is also following up for the ATC's Multi-Jurisdictional Policing Strategy and is procuring the contract for permanent self-cleaning restrooms at the Center (the units have an automatic interior chemical spray cleaning cycle after each use.) Dan Rosenfeld added that the cost of the new maintenance yard in Los Angeles is \$285 million. Preliminary construction will begin this fall.

B. Gardena Transit Report of Proposed Service Changes, Gardena Transit

Jack Gabig, Director of Transportation at Gardena Municipal Bus Lines (GMBL), gave a presentation on the service changes that the City of Gardena is considering. There are five fixed routes operated in and around Gardena and into Downtown LA. GMBL has a current fleet of 53 hybrid electric buses and carries 10,000 passengers per day. Last year, the GMBL underwent a full system review and found that improvements to service quality and efficiency were needed. Financial pressures were arising as well. Mr. Gabig said that a study was completed in February to address these issues and now Gardena is in the outreach process. The new goal is to focus on service where there is a growing demand and to break away from where ridership would not justify service. Recommendations include bringing two major lines onto the Artesia Transit Center, to cancel Lines 1 and 4 or at least restrict service to weekdays, make enhancements to Lines 2 and 3, and to cancel weekend service for Line 5. Mr. Gabig anticipates that recommendations will be implemented by August. Board Member Blackwood asked if the GMBL uses tap cards, as some other municipal bus lines do. Mr. Gabig answered that GMBL is implementing the smart card system this fall.

SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES

A. Update on current programs and activities ML

Ms. Lyon submitted her report on the last page of attachments. She said that currently eleven cities are at value level for Southern California Edison and The Gas Company's Energy Leader Program for Q1. A future workshop and lunch to acknowledge cities' kWh and therm-saving achievements was announced (date and time TBD). Ms. Lyon also reminded city staff that Greg Stevens, David Magarian, and Jeremy Hyde are available to assist in identifying opportunities for projects and additional savings. Jacki Bacharach explained the basic concept of LA County's Enterprise Energy System (EEMIS.) Cities can opt-in to use the County's software and monitor energy usage in their facilities. This will allow cities to strategize cost-effective measures that significantly impact building efficiency. Cities will be able to procure this program through the SBCCOG for free until December 2013. For larger cities, there is a Phase 2 which involves special meters so that real-time data can be obtained. Ms. Bacharach said that this is also free for cities until Dec. 2013. Ms. Lyon added that facility managers and finance directors would both find this of value. Comparisons with like-facilities will be available for saving money.

Ms. Lyon then spoke about the recent Energy-Makeover Contest that the County was holding in conjunction with Energy Upgrade California. She said that the winners are to be announced May 12 by Senator Ted

Lieu. Ms. Lyon also mentioned West Basin MWD's Water and Energy Smart Expo in EL Segundo on May 21, 2011. In an effort to introduce homeowners to contractors, there will be a table promoting Energy Upgrade California with SBESC staff and participating contractors. Lastly, Ms. Lyon mentioned a sub-program of Energy Upgrade California, called Energy Champions, which will begin in June. The program is designed to reward nonprofit organizations that help encourage homeowners to learn about and take advantage of substantial rebates and incentives for participating in Energy Upgrade California. Rolling Hills Estates Councilmember Seamans requested a presentation for the City's Environmental Advisory Committee.

BOARD MEMBER ANNOUNCEMENTS

- (Ruiz-Raber) April 30- First Annual Children's Day at the South Bay Pavilion in Carson from 11am-2pm
- (Ruiz-Raber) May 7- Cinco de Mayo Celebration at the South Bay Pavilion in Carson from 1-5pm
- (Ruiz-Raber) April 30- Free High-Efficiency Toilet Exchange in Carson from 10am-1pm. Location disclosed to qualifying residents only.
- (Mitchell) May 14- Mayor's Ride in Chandler Park and Boy Scout Pancake Breakfast in RHE
- (Aust) April 29- The City of Redondo Beach's 119th birthday
- (Medina) April 30- Cinco de Mayo Parade and the City's 25th birthday. 10am-4pm from Downtown Gardena Bl to Fukai Park.
- (Rhilinger) The City of Torrance applied as a contestant for the All-American City contest and was selected as a finalist. Next year will be the City of Torrance's centennial birthday.

SBCCOG UPDATE AND COMMITTEE REPORTS

A. SB 375 status

Jacki Bacharach said that SCAG will be sending out growth forecast data request to city planners next week. She also said that Wally Siembab, Special Projects Manager for the SBCCOG, attended a recent Gardena Planning Commission meeting and made a presentation about the South Bay Sustainable Strategy, and that a good discussion resulted from the presentation. Inglewood Planning Director, Linda Tatum, gave presentation to the SBCCOG's Livable Communities group about the new Hollywood Park development.

B. LUV update

Ms. Bacharach stated that the SBCCOG is preparing an interim report for the LUV Program. She reported that the SBCCOG receives at least 3 applications every day. She hopes to use the waiting list to show funding sources that there is a demand for this program.

C. Other

Ms. Bacharach said that in July of 2011, the SBCCOG will host a planning breakfast, inviting legislative district staff, city managers and, elected officials. Ms. Bacharach also reminded everyone that invoices are out for the SBCCOG's 2012 dues and spoke of a very successful quarterly Park & Recreation Directors Meeting in Hermosa Beach on April 27th.

AGENCY REPORTS

A. League of California Cities (Jeffrey Kiernan)

Mr. Kiernan gave a brief report on the budget for Redevelopment, and said that nothing has moved forward. He spoke of Senate Bill 286 by Senator Rod Wright. This bill is sponsored by the California Redevelopment Association and League of California Cities, and acts as an alternative to the Governor's proposal to eliminate redevelopment agencies. The League's LA County Division Board of Directors will discuss this on Monday, May 2, 2011. Mr. Kiernan also said that the League's Legislative Action Days event is happening on May 18 & 19 in Sacramento. Legislative briefings and up-to-date information on the State budget will be presented during this two-day event.

Jacki Bacharach asked about the status of the "Vernon" Bill. Mr. Kiernan answered that AB 46 (by Speaker Perez) provides that a city with a population of less than 150 residents, as of Jan. 1, 2010, would be disincorporated.. This bill has passed the State Assembly and next needs to pass the California Senate. Mr. Kiernan added that the League has not yet taken a position and is monitoring the bill.

B. South Coast Air Quality Management District (Stan Myles)

Stan Myles of AQMD promoted the lawnmower exchange program that will be passing through various LA County cities. New this year is the Go Green! Lawn and Garden Expo. Beginning May 14, a free expo will be held at each exchange event to showcase eco-friendly lawn-care equipment and related green products and services available that save energy, conserve water and help the public maintain the garden they want. The expos are open to the public and no pre-registration is required. Participation in a lawn mower exchange event is not required to attend the Expos.

C. SCAG & Committees (Matt Horton)

Mr. Horton reported that on May 5, SCAG will be holding their Annual General Assembly, where economic strategy will be discussed. Mr. Horton said that comments may be submitted without having to be present at the event. He also mentioned that Pam O'Connor will be instituted as the Incoming SCAG President.

D. South Bay Association of Chambers of Commerce (Susan Rhilinger)

Board Member Rhilinger commented that the last meeting was interesting; the group went through a legislative package.

E. South Bay Workforce Investment Board (John Parsons)

Marilyn Lyon said that the SBESC selected one of the SBWIB's student interns to work at the Center 5 days a week for 4 hours per day until he goes to college in the fall.

UPCOMING EVENTS & ANNOUNCEMENTS

Chair Mitchell reminded everyone of the Climate Adaptation Workshop that will be held at 8am on May 2, 2011 at the Northrop Grumman Presentation Facility in El Segundo.

MAY SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult web site for specific times and places – www.southbaycities.org

ADJOURNMENT

There being no further business, the meeting was ordered adjourned by Chair Mitchell at 7:55pm.

Respectfully submitted,
Marcy Hiratzka

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Memorandum of Understanding

THE CALIFORNIA LONG-TERM ENERGY EFFICIENCY STRATEGIC PLAN (CEESP) MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF LOS ANGELES AND SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)

Whereas Los Angeles County (County) and SBCCOG desire to mutually attain energy efficiency implementation goals throughout the southern California region using funding made available to both by Southern California Edison as authorized by the California Public Utilities Commission; and

Whereas pursuant to Decision 09-09-047, the California Public Utilities Commission (CPUC) authorized Southern California Edison (“SCE”) to conduct strategic plan activities centered on energy efficiency and addressing the “Big, Bold” strategies and related local government goals found in the CPUC’s CEESP¹; and

Whereas based on this authorization, SCE conducted a solicitation seeking to fund activities that would lead to long-term, sustainable changes as opposed to short-term initiatives that would cease to exist once the funding had ended; and

Whereas under SCE’s solicitation the County has been awarded funding for the expansion of the Enterprise Energy Management Information System (EEMIS Expansion), which is owned and operated by the County, and which meets the CEESP intent that local governments lead by example; and

Whereas under SCE’s solicitation the County has been awarded funding to provide support for local governments in developing and implementing energy efficiency programs by developing a local government energy efficiency resources plan and energy efficiency program documents (Local Government Energy Efficiency Resources Plan) which meets the CEESP intent that energy efficiency becomes widespread and typical among local governments; and

Whereas under SCE’s solicitation the County has been instructed to work with the South Bay Cities Council of Governments to solicit their input and feedback in the development and implementation of the Local Government Energy Efficiency Resources Plan; and

Whereas, South Bay Cities Council of Governments was established to have a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the South Bay by the member cities and other local governmental agencies; and

Whereas, Southern California Edison (SCE) has awarded funding to the SBCCOG to implement activities that achieve the goals set forth in the California Long-Term Energy Efficiency Strategic Plan (CEESP) for implementation of an online utility manager for local government agencies;

NOW THEREFORE; The Parties agree to the following Memorandum of Understanding:

¹ Please go to www.californiaenergyefficiency.com for a copy of the CEESP.

I. General Provisions

- A. The Parties to this Memorandum of Understanding are the County of Los Angeles and South Bay Cities Council of Governments.
- B. The Parties agree that all work contemplated under this Memorandum of Understanding must be consistent with the terms of Agreement governing CEESP funding between Southern California Edison and the SBCCOG and between Southern California Edison and Los Angeles County.
- C. The terms contained herein shall commence with the approval of this Memorandum of Understanding by all Parties through the end of the CEESP program defined under Decision 09-09-047 (currently scheduled for October 31, 2012). The end of the CEESP Program may be impacted by any other relevant CPUC Decision.
- D. Should the COG or any participating cities elect to participate in EEMIS Expansion or the Local Government Energy Efficiency Resources Plan beyond the scope of this Memorandum of Understanding (e.g., long-term commitment), a separate agreement, or an amendment to this agreement, will be developed by the parties which will govern the terms and conditions of that commitment.

II. Responsibilities of each of the Parties

A. County of Los Angeles – EEMIS Expansion (Scope of all of the responsibilities below are generally described below and as defined in the Agreement between SCE and the County)

1. Training – LA County will provide regular EEMIS training sessions for participating COGs and their member cities.
2. Consulting – LA County will provide a technical resource team to meet with the COGs, their member cities' energy managers, building management staff, and other resources to help develop their facilities' scope of work for implementation onto EEMIS.
3. System Configuration – LA County will ensure that equipment, operating system, and data communications environment is configured, operated, and maintained in accordance with EEMIS software and hardware manufacturers' prescribed requirements.
4. Database Administration – LA County will administer the EEMIS software database, including host equipment and software components.
5. Service Administration – LA County will administer system and software support activities at a central source.

B. County of Los Angeles - Local Government Energy Efficiency Resources Plan (Scope of all of the responsibilities below are generally described below and as defined in the Agreement between SCE and the County),

1. LA County will develop a coordination plan for all local government energy efficiency resource activities and develop an energy efficiency resources plan for participants.
2. LA County will develop recommendations for an organizational structure that can provide energy efficiency services to participants beyond the end of the CEESP program.
3. LA County will provide program documents and energy efficiency assessments and/or audits to participants for energy efficiency pilot projects.
4. LA County will develop an initial list of municipal buildings and energy efficiency pilot projects using existing analyses, audits, or other previous work, and a preliminary budget.
5. LA County will develop procurement, financing and implementation documents for each project on the final SCE approved list of energy efficiency pilot projects.

C. SBCCOG (Scope of all of the responsibilities below are generally described below and as defined in the Agreement between SCE and SBCCOG).

1. Provide a point of contact to the County for both tasks (EEMIS Expansion and Local Government Energy Efficiency Resources Plan).
2. Participate in the development of a Program Management Plan (PMP) for the EEMIS Expansion. This is intended to assess the feasibility of completing both parties' PMPs.
3. Encourage participation by the COGs' member cities in EEMIS Expansion and Local Government Energy Efficiency Resources Plan promotional activities, workshops, training events, orientation meetings, etc.
4. Obtain, generate and maintain data requested by the County regarding cities' municipal building energy usage, other facility technical information, and potential energy efficiency project information which are to be used solely for the implementation of EEMIS Expansion.
5. Manage scope of work, tasks, schedule, budget and other requirements for EEMIS Expansion as defined in the Agreement between SCE and SBCCOG for these tasks.

For the County of Los Angeles

Signed: _____

Date: _____

For the South Bay Cities Council of Governments

Signed: _____

Date: _____

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South Bay Cities Council of Governments

May 26, 2011

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, Executive Director

SUBJECT: Iteris SBHP Contract – Reallocation of Phase 1 Task Budgets

BACKGROUND

In June 2010, the SBCCOG Board approved a contract with Iteris and four sub-contractors to provide technical assistance in the development and implementation of the South Bay Highway Program (SBHP). The contract is for a three year term (through June 30, 2013) with an aggregate value not to exceed \$2,000,000.

The contract has two phases. Phase 1 was awarded on a cost plus fixed fee basis for \$784,035 with a scheduled completion in February 2011 to develop an implementation plan with a list of eligible projects, funding strategies, policies and an administrative structure for project/program management. The balance of the contract, not to exceed \$1,215,965, will be awarded via Task Orders as needed for SBHP program oversight, program development, non-Measure R funding identification and technical support. In addition, the Iteris team will provide project technical assistance during a project's planning and pre-final design phases, if requested by lead agencies.

The Phase 1 schedule has extended to June 30, 2011, four months longer than initially projected due to the complexity of the project list development process, the unanticipated need to obtain resolutions from lead agency City Councils, and the need to support multiple reviews of the policies and the Implementation Plan by the Measure R Oversight Committee and the IWG Executive Committee that were created after the initial Phase 1 scope was developed.

Recognizing the potential cost growth impact on the first phase of this program, COG staff has worked with Iteris to evaluate the initial Phase 1 estimate for reductions as well as mitigating scope changes in the remaining tasks. As a result, certain tasks by Iteris subcontractors originally estimated were determined as not required and some work was shifted to Iteris. Overall this reallocation will enable the cost of the effort to stay within budget and Phase 1 will be completed by June 30, 2011.

SBCCOG staff, consultants and the SBHP Oversight Committee are continuing to ensure that the Phase 1 scope will be completed by June 30, 2011 within the original budget of \$784,035. However, Board approval of the reallocation strategy is needed for a no-net-change amendment to the contract.

RECOMMENDATION

To complete the Phase 1 project tasks by June 30, 2011 without increasing in the initially approved \$784,035 Phase 1 budget, the SBCCOG approves the reallocation of estimated budget assigned in the

SBCCOG/Iteris South Bay Measure R Highway Program Implementation Plan and Program/Project Management Services agreement between specific Phase I task line items in a cumulative amount not to exceed \$140,000.

South Bay Cities Council of Governments

May 26, 2011

TO: SBCCOG Board of Directors

FROM: Steering Committee

RE: Legislative Status and Support

ENVIRONMENTAL

<p>AB 723 (Bradford)</p>	<p>Energy: public goods charge. (1) Under the Public Utilities Act, the Public Utilities Commission (PUC) has regulatory authority over public utilities, including electrical corporations. The act requires the PUC to require an electrical corporation, until January 1, 2012, to identify a separate electrical rate component, commonly referred to as the “public goods charge,” to fund energy efficiency, renewable energy, and research, development, and demonstration programs that enhance system reliability and provide in-state benefits. A violation of the act is a crime. This bill would extend this requirement to January 1, 2016, and would make other technical and conforming changes. Because a violation of the act is a crime, this bill would impose a state-mandated local program. (2) This bill would constitute a change in state statute that would result in a taxpayer paying a higher tax within the meaning of Section 3 of Article XIII A of the California Constitution, and thus would require for passage the approval of 2/3 of the membership of each house of the Legislature.</p>	<p>SUPPORT (4/28/11) (Letter sent 4/29/11) (Letter sent 5/13/11)</p>	<p>4/12/11 Assembly Natural Resources Committee Hearing Date: 5/2/11 (passed) Assembly Appropriations Committee Hearing Date: 5/18/11</p>
<p>AB 954 (Calderon)</p>	<p>Water replenishment districts. The Water Replenishment District Act provides for the formation of water replenishment districts. The act requires the board of directors to make certain determinations in connection with a decision to impose a water replenishment assessment to purchase replenishment water or to remove contaminants from the</p>	<p>OPPOSE (4/28/11) @ REQUEST OF IWG & WBMWD</p>	<p>3/31/2011 Assembly Local Government Committee First hearing canceled at the request of author.</p>

	<p>groundwater supplies of the district. The act requires the water replenishment assessment to be fixed at a uniform rate per acre-foot of groundwater produced within the district.</p> <p>This bill, instead, would require the board of directors of a water replenishment district, upon determining to impose a water replenishment assessment on the production of groundwater from each groundwater basin, except as otherwise provided, to impose the assessment in an amount that is calculated to pay for costs that include the actual cost of replenishing the groundwater basin, removing contaminants from the groundwater basin, and the administrative costs of the district. The charge would be required to be fixed at a uniform rate.</p>		
<p>SB 701 (Calderon)</p>	<p>Central Basin Municipal Water District: <i>directors: report.</i> Would require CBMWD to submit an annual report to the Legislature on the status of the Central Groundwater Basin and associated seawater barrier operations beginning in 2012 and continuing through 2016. The required report is to include a review of all actions by the Department of Water Resources and the Water Replenishment District of Southern California (WRD).</p>	<p>OPPOSE (4/28/11)</p> <p>@ REQUEST OF IWG & WBMWD</p>	<p>4/14/11 Senate Natural Resources & Water Committee Hearing canceled at request of author</p>

OTHER

<p>AB 1312 (Smyth)</p>	<p>Child care: exemption from licensure: public recreation programs. This bill would authorize any exempt public recreation program to operate for under 20 hours per week (up from existing 16 hours) and for a total of 14 weeks (up from existing 12 weeks) or less during a 12 month period.</p>	<p>RECOMMEND SUPPORT</p> <p>@ REQUEST OF P & R DIRECTORS</p>	<p>4/26/11 Assembly Human Services Committee Hearing canceled at request of author</p>
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South Bay Cities Council of Governments

May 26, 2011

TO: SBCCOG Board of Directors

FROM: Nominating Committee

RE: Nominating Committee Recommendation for 2011-2012 SBCCOG Officers

The Nominating Committee met and by unanimous consent presents the following slate of officers for the 2011-2012 fiscal year:

Chairman	Ellen Perkins Councilmember, Palos Verdes Estates
1 st Vice Chair	Ralph Franklin Councilmember, Inglewood
2 nd Vice Chair	Dan Medina Councilmember, Gardena

All candidates have agreed to serve if elected.

The Nominating Committee is also recommending that due to the fact that we have reduced the number of SBCCOG committees and in the interest of preparing members to serve as future SBCCOG officers, that they nominate 3 members to serve as at large members of the Steering Committee. This would not be in contradiction to the bylaws which state:

Steering Committee. A Steering Committee is hereby established as a Standing Committee of the Governing Board.

1. The Steering Committee shall be composed of the Chair, 1st Vice-Chair, 2nd Vice-Chair, the Immediate Past Chair of the governing board, the Chair of each standing committee or a designee appointed by the committee chair, and such employees/contractors of the council and staff members of member cities as are designated by the governing board, provided that non-elected employees/contractors of the council and staff members of member cities shall serve ex-officio and shall not have a vote. Any board member or alternate who attends a steering committee meeting shall be able to vote at the meeting which they attend as long as there is no more than one vote cast per member city.

ITEM VI.D.-2

The recommended at large nominees to the Steering Committee are:

Don Brann - Councilmember, El Segundo
Jeff Duclos - Councilmember, Hermosa Beach
Matt Kilroy - Councilmember, Redondo Beach

Those participating in the selection: Judy Mitchell, Susan Rhilinger and Steve Diels.

RECOMMENDATION:

The Board should receive the report of the Nominating Committee and approve the nomination of 3 at large members to the Steering Committee.

Nominations from the floor and election of officers and at large Steering Committee members will be at the June Board meeting.

South Bay Cities Council of Governments Operating Budget vs. Actual Operating Expenses July through March 2011

		<u>Jul - Mar '11</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
(1)	4020 · Dues	172,499.00	230,000.00	75.0%
(2)	4025 · Assessment Climate Action Plan	62,625.00	83,500.00	75.0%
	4050 · General Assembly Sponsorships	27,500.00	35,000.00	78.6%
	4060 · Training		1,000.00	
	4070 · MTA South Bay Deputy Admin	60,765.00	80,410.00	75.6%
	4071 · MTA SB Deputy Travel Reimb		225.00	
(3)	4080 · Staff expenses offset by grants	54,121.00	123,600.00	43.8%
	4090 · Interest Income	732.00	3,000.00	24.4%
	4999 · Uncategorized Income	20.00		
Total Income		<u>378,262.00</u>	<u>556,735.00</u>	<u>67.9%</u>
Expense				
6000 · General Operation Expenses				
	6010 · Staff Team Labor Expense	261,000.00	348,000.00	75.0%
	6021 · Bookkeeping	7,095.00	9,000.00	78.8%
	6022 · Mailing, Parking, Office Suppli	2,482.00	6,000.00	41.4%
	6023 · Meeting Refreshments	2,969.00	5,000.00	59.4%
	6024 · Travel & Arrangements	574.00	1,000.00	57.4%
	6025 · Audit	5,000.00	5,000.00	100.0%
	6026 · Gifts Mementos Awards	229.00	300.00	76.3%
	6027 · Miscellaneous	9.53	1,000.00	1.0%
	6028 · Memberships	2,500.00	2,750.00	90.9%
	6029 · Conferences	950.00	1,000.00	95.0%
	6031 · Newsletter	3,711.75	4,800.00	77.3%
	6032 · Website Expenses		3,000.00	
	6033 · MTA SB Deputy Consultant	63,750.00	85,000.00	75.0%
	6034 · MTA SB Deputy Travel Exp		500.00	
	6041 · General Assembly Expense	11,760.00	16,000.00	73.5%
	6050 · Rent - COG portion	4,500.00	6,000.00	75.0%
Total 6000 · General Operation Expenses		<u>366,530.28</u>	<u>494,350.00</u>	<u>74.1%</u>
6100 · SPECIAL PROJECTS				
	6151 · Data & GIS Application Server		2,500.00	
	6153 · Human Resources- Salary Survey	3,300.00	3,500.00	
	6154 · Training		1,000.00	
	6155 · Consulting	10,863.00	18,000.00	60.4%
	6160 · Climate Action Plan	49,507.00	60,000.00	82.5%
Total 6100 · SPECIAL PROJECTS		<u>63,670.00</u>	<u>85,000.00</u>	<u>74.9%</u>
Total Expense		<u>430,200.28</u>	<u>579,350.00</u>	<u>74.3%</u>
Net Ordinary Income		<u>-51,938.28</u>	<u>-22,615.00</u>	
		<u><u>-51,938.28</u></u>	<u><u>-22,615.00</u></u>	

(1) & (2) 100% dues and CAP Assessments have been collected for FY '10-'11. Accrual method - income deferred to next qtr.

(3) Offset amount no longer includes first \$2500/month grant work by Deputy Executive Director. 3rd Qtr. effect is \$22,500 less than originally budgeted amount.

South Bay Cities Council of Governments
Budget vs. Actual Grant Programs
 July through March 2011

	<u>Jul - Mar '11</u>	<u>Budget</u>	<u>% of Budget</u>	
Ordinary Income/Expense				
Income				
	4510 · PUC SCE/SCG Contract Income	246,378.09	335,552.00	73.43%
(1)	4515 · SCE Strategic Plan Income	11,885.50	68,758.00	17.29%
	4520 · WBMWD Contract Income	83,082.74	130,885.00	63.48%
	4525 · Sanitation District Income	49,000.00	49,000.00	100.0%
	4540 · Torrance Water Income	9,375.00	12,500.00	75.0%
	4545 · Metro Vanpool Income	21,530.82	36,000.00	59.81%
	4550 · SCAQMD NEV LUV Income	87,469.92	202,350.00	43.23%
	4555 · LACEP EECBG EUCLAC Income	187,817.04	204,000.00	92.07%
(2)	4556 · LACEP - CEC Funds Income	1,822.50	36,555.00	4.99%
(2)	4557 · LACEP -DOE RRU BBP Funds Income	11,381.25	42,000.00	27.1%
(2)	4558 · LACO SBCCOG Income	12,403.78	31,250.00	39.69%
(3)	4560 · SBWIB GGB Income	4,450.00	15,000.00	29.67%
	4570 · Measure R Income	70,951.94	112,650.00	62.98%
	4570.1 · Measure R Income - Iteris	602,980.61	790,000.00	76.33%
	Total Income	1,400,529.19	2,066,500.00	67.77%
Expense				
	5100 · PUC Contract SCE/SCG			
	5110 · PUC Contract SCE/SCG Labor	111,380.04		
	5130 · PUC SCE/SCG ODC	115,892.34		
	5100 · PUC Contract SCE/SCG - Other		335,552.00	
	Total 5100 · PUC Contract SCE/SCG	227,272.38	335,552.00	67.73%
(1)	5150 · SCE Strategic Plan Expenses	11,885.50	68,758.00	17.29%
	5200 · WBMWD Expenses			
	5210 · WBMWD Labor Expenses	70,395.37		
	5230 · WBMWD ODC	15,118.35		
	5200 · WBMWD Expenses - Other		130,885.00	
	Total 5200 · WBMWD Expenses	85,513.72	130,885.00	65.34%
	5250 · Sanitation District			
	5251 · Sanitation District Labor	28,149.79		
	5253 · Sanitation District ODC	7,138.61		
	5250 · Sanitation District - Other		49,000.00	
	Total 5250 · Sanitation District	35,288.40	49,000.00	72.02%
	5400 · Torrance Water Expenses			
	5410 · Torrance Water Labor	7,823.68		
	5430 · Torrance Water ODC	1,551.32		
	5400 · Torrance Water Expenses - Other		12,500.00	
	Total 5400 · Torrance Water Expenses	9,375.00	12,500.00	75.0%
	5450 · Metro Vanpool Expenses			
	5451 · Metro Vanpool Labor	15,030.35		
	5453 · Metro Vanpool ODC	5,337.79		
	5450 · Metro Vanpool Expenses - Other		36,000.00	
	Total 5450 · Metro Vanpool Expenses	20,368.14	36,000.00	56.58%
	5500 · SCAQMD NEV LUV Expenses	75,590.52	202,350.00	37.36%
	5550 · LACEP EECBG EUCLAC Exp	189,184.99	204,000.00	92.74%
(2)	5560 · LACEP - CEC Exp	10,467.51	36,555.00	28.64%
(2)	5570 · LACEP -DOE RRU BBP Exp	16,302.95	42,000.00	38.82%
(2)	5580 · LACO SBCCOG	16,385.45	31,250.00	52.43%
	5600 · SBWIB GGB Expenses	9,589.02	15,000.00	63.93%
	6175 · Measure R Expenses	70,951.94	112,650.00	62.98%
	6175.1 · Measure R Expenses - Iteris	602,980.61	790,000.00	76.33%
	Total Expense	1,381,156.13	2,066,500.00	66.84%
	Net Ordinary Income	19,373.06	0.00	
	Net Income	19,373.06	0.00	

(1) Contract work did not start at the beginning of FY. Notice to proceed March 2011

(2) Energy Upgrade California launched in this 3rd Qtr.

(3) SBWIB GGB Contract tasks are billed at task completion.

South Bay Cities Council of Governments
Balance Sheet
 As of March 31, 2011

	Mar 31, 11
ASSETS	
Current Assets	
Checking/Savings	
1010 · Wells Fargo Checking	191,414.66
1020 · LAIF	102,501.07
Total Checking/Savings	293,915.73
Accounts Receivable	
1200 · Accounts Receivable	364,271.66
Total Accounts Receivable	364,271.66
Total Current Assets	658,187.39
Other Assets	
1300 · PrePaid Deposits	5,605.37
1350 · PrePaid Expenses	4,508.38
Total Other Assets	10,113.75
TOTAL ASSETS	668,301.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	136,831.82
Total Accounts Payable	136,831.82
Other Current Liabilities	
1220 · PUC SCE/SCG Contract Reserve	54,412.00
1250 · Deferred Revenue	106,957.83
24000 · Payroll Liabilities	25,151.97
24005 · Health Benefit Liabilities	817.41
Total Other Current Liabilities	187,339.21
Total Current Liabilities	324,171.03
Total Liabilities	324,171.03
Equity	
3000 · Opening Bal Equity	
3020 · SBCCOG General Fund	383,938.60
Total 3000 · Opening Bal Equity	383,938.60
Net Income	-39,808.49
Total Equity	344,130.11
TOTAL LIABILITIES & EQUITY	668,301.14

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SBCCOG Budget FY 2011-2012
7/1/11 - 6/30/12

	ADOPTED 10-11 BUDGET	FY 10-11 Actuals thru 3/31/11	PROPOSED 11-12 BUDGET
Estimated Beginning Fund Balance July 1st	344,000	383,939	311,324
SBCCOG GENERAL OPERATION INCOME			
1 Dues	230,000	230,000	230,000
2 General Assembly Sponsorships	35,000	32,000	30,000
3 Training	1,000		1,000
4 MTA South Bay Deputy Administration	80,410	60,765	80,410
5 MTA South Bay Deputy Travel Reimb.	225	0	225
6 Staff expenses offset by grants *	123,600	54,000	90,000
7 Special Assessment for Climate Action Planning staff	83,500	83,500	62,625
8 Interest	3,000	800	1,200
SUB-TOTAL INCOME:	556,735	461,065	88.99% 495,460
SBCCOG GENERAL OPERATION EXPENSES			
PERSONNEL			
1 Staff Team (for operations & grant administration)	348,000	261,000	348,000
SERVICES AND SUPPLIES			
2a Bookkeeper	9,000	7,094	9,000
2b Mailing, Postage and Supplies	6,000	2,482	6,000
2c Meetings & Refreshments	5,000	2,968	5,000
2d Travel & Arrangements	1,000	574	1,000
2e Conferences	1,000	950	1,000
2f Memberships	2,750	2,500	2,750
2g Audit	5,000	5,000	5,000
2h Gifts and Mementos	300	229	300
2i Office (desk @ SBESC)	6,000	4,500	12,000
2j Miscellaneous	1,000	0	1,000
COMMUNICATIONS			
3a Newsletter	4,800	3,711	4,800
3b Website	3,000	0	2,400
3c MTA South Bay Deputy Consultant	85,000	63,750	85,000
3d MTA South Bay Deputy Consultant Travel	500	0	500
EVENTS			
4 General Assembly	16,000	11,760	16,000
SUB-TOTAL OPERATING EXPENSES:	494,350	366,518	499,750
SPECIAL PROJECTS			
5a Data & GIS Application Server	2,500	2,098	2,500
5b Human Resources - Salary Survey	3,500	3,300	3,300
5c Training	1,000	0	1,000
5d GHG staff person	60,000	49,507	60,000
5e Consulting - Transportation Services	18,000	10,863	13,000
SUB-TOTAL SPECIAL PROJECT EXPENSES:	85,000	65,767	93.88% 79,800
TOTAL EXPENSES:	579,350	432,285	100.03% 579,550
ESTIMATED ENDING FUND BALANCE June 30th	337,765	311,324	227,234
	49.99%	Estimated Ending Fund	39.21%
25% reserve	168,905	25% COG reserve	144,888
	157,500	5% grant reserve	78,750
unallocated	11,360	unallocated	3,597

* Staffing expenses for grant administration paid for by grants:
PUC - SCE/SCG, WBMWWD, MTA Measure R, MTA Vanpool, Sanitation District,
Energy Upgrade California (4), Torrance Water, AQMD & SCE (EEMIS)

**SBCCOG 1st Draft Operating Budget
7/1/11 - 6/30/12**

ADDITIONAL INFORMATION

BOOK BALANCE – 7/1/11

Est. \$311,324

INCOME

1. DUES: \$230,000 – No change.
2. GENERAL ASSEMBLY SPONSORSHIPS: \$30,000 – For 10-11, \$38,500 was received in sponsorships. This marks the 2nd year that sponsorships have gone down. For the previous two years, they were over \$40,000. Since opportunities for sponsorships are to some extent based on the subject of the event and with the economy still in recovery, it would appear prudent to lower this number. Also, fund raising has not been the main purpose of this event.
3. TRAINING: \$1,000 – fees collected to pay for SBCCOG sponsored workshops – primarily an in and out item.
4. MTA BOARD DEPUTY ADMINISTRATION: \$80,410 – This is the same as the last 2 years. MTA reimbursement to SBCCOG to pay Pam O'Connor's Board deputy has been \$78,577.54. MTA allows SBCCOG to get up to a 3% administrative fee which is a maximum of \$2,357.33. The Westside and South Bay COGs approved deputy compensation at \$85,000 which required an additional \$8,723 with \$6,890 as the SBCCOG contribution less \$2,300 for the administrative fee for a net contribution of \$4,590. The Westside COG made up the \$1,832 difference.
5. MTA SOUTH BAY DEPUTY TRAVEL REIMBURSEMENT: \$225 – This amount is the same as last year. The current deputy does not anticipate traveling to conferences with the board member and there were no charges to this account. Westside COG would also pay a proportional share of any expenses from this account.
6. STAFF EXPENSES OFFSET BY GRANTS* - \$90,000 Time spent by Executive Director and Deputy Executive Director that is anticipated to be spent on grant administration which is reimbursed to the SBCCOG through the grants.
7. SPECIAL ASSESSMENT FOR GHG STAFF PERSON: \$62,625 – This is a 25% reduction from previous years.
8. INTEREST: \$1,200 – reflects fund balances.

EXPENSES

Personnel

1. STAFF TEAM: \$348,000 – Same as last year. This amount includes costs to Jacki Bacharach & Associates for staffing the SBCCOG. It also includes costs for seeking and overseeing the SBCCOG's grants. The amount also covers SBCCOG office space & utilities, furniture, computer and printer, most office supplies, telephone and fax, mileage, and other overhead. Minimal web site maintenance is also included.

The work of the SBCCOG as reflected in the number of hours worked by the staff continues to increase significantly and is expected to continue. Besides the expanding work of overseeing the South Bay Environmental Services Center and all of the grants that it is receiving, the aggressive Measure R Highway program, monitoring required by AB 32, SB 375 and other legislation affecting cities, other grant solicitations as well as other special projects that arise are all anticipated to be part of the 2011-2012 work program.

Services & Supplies

2a. BOOKKEEPING: \$9,000 – Same as last year. This is for the services of Suzanne Charles for up to 25 hours per month. Grant bookkeeping is covered separately by the grants.

2b. MAILING, POSTAGE, SUPPLIES: \$6,000 – Same as last year.

2c. MEETING REFRESHMENTS: \$5000 – Same as last year. Includes dinners at 10 Board meetings plus lunches at 12 Steering Committee meetings as well as the regular refreshment expenses.

2d. TRAVEL & ARRANGEMENTS: \$1,000 – Same as last year.

2e. CONFERENCES: \$1,000 – Same as last year.

2f. MEMBERSHIPS: \$2,750 – Same as last year. For LA Regional Collaborative (\$250) and Local Government Sustainable Energy Coalition (\$2500)

2g. AUDIT: \$5,000 – Same as last year.

2h. GIFTS & MEMENTOS: \$300 - Same as last year.

2i. OFFICE (DESK @ SBESC): \$12,000 – The SBCCOG has a dedicated room at the Environmental Services Center for secretarial and administrative purposes. This amount is based on square footage, meeting room space and telephone use. (\$1,000/month)

2j. MISCELLANEOUS: \$1,000 - This is to cover unforeseen expenditures.

Communications

3a. NEWSLETTER: \$4,800 – Same as last year – 4 newsletters for issues of 6 pages each with photos, graphs and other special features as required. This cost reflects 2/3 of the cost as 1/3 of the cost is charged to the SBESC grants.

3b. WEB SITE: \$2,400 –The web site is hosted by a consultant who also provides us with a minimum amount of technical support for \$135/month or \$1,620/year which includes hosting a file transfer protocol server (FTP) which is used by the GIS Working Group and other city staff as needed for large documents. The remainder is a miscellaneous amount for maintenance and web site assistance and upgrades.

3c. MTA SOUTH BAY DEPUTY CONSULTANT: \$85,000 – Same as last year. MTA and Westside COG reimburse SBCCOG to pay Pam O’Connor’s Board deputy. SBCCOG nets a 3% administrative fee which will be \$2,300. (See Item #4 Income).

3d. MTA SOUTH BAY DEPUTY CONSULTANT TRAVEL: \$500 – Same as last year. This is paid on a reimbursement basis only and the SBCCOG is reimbursed 45% of the cost by Westside COG. It covers airfare and lodging. MTA pays conference registration fees. (See Item #5 Income).

Events

4. GENERAL ASSEMBLY: \$16,000 – Same as last year.

Special Projects

5a. DATA & GIS APPLICATION SERVER: \$2,500 – Same as last year. Maintenance of server

5b. HUMAN RESOURCES: \$3,300 – This is the annual membership fee for the Salary Survey Consortium that the SBCCOG joins for each of the cities. It is based on \$275/city for 12 cities (Lawndale, Rolling Hills, & Inglewood are not participating and Los Angeles is not a member through the SBCCOG). Dues are the same as last year.

5c. TRAINING: \$1,000 – Same as last year. In and out item to pay facilitators, workshop experts.

5d. -GHG STAFF PERSON: \$60,000. – Same as last year. To be paid from the special assessment and grants. (See Item #7 Income).

5e. CONSULTING – GENERAL TRANSPORTATION SERVICES - \$13,000 - \$1,000/mo. plus expenses – Same as last year. For services of Steve Lantz. He also receives \$5,000/mo from Measure R.

ESTIMATED BALANCE REMAINING

Beginning est. balance 7/1/11	\$ 311,324
PLUS Income	495,460
MINUS Expenses	579,550
EST. BALANCE ENDING 6/30/12	\$ 227,234

RESERVES

SBCCOG policy is to maintain a reserve of 25% of expenditures.

Because of the large number of grants it is recommended that there be a 5% reserve for grants.

Estimated Ending Fund Balance/Total Expenses	39.21%
25% COG Reserve	144,888
5% Grant Reserve	78,750
Unallocated	\$ 3,597

South Bay Cities Council of Governments

May 18, 2011

To: SBCCOG Board of Directors
 From: Marilyn Lyon, SBESC Program Manager
 Re: South Bay Environmental Services Center Update

Partner Program Projects

1. SCE/SCG Energy Efficiency Partnership Program (Energy Leader Tier Levels)

- As municipal energy efficiency stimulus projects are completed, our cities are reaching new enhanced incentive levels. As of Q1, 11 cities are at Value Level, 3 are at Silver and 1 at Gold. Each level has a higher financial reward for completion of energy efficiency projects. During Q2 we expect several of our cities will be moving upward to new levels once energy efficiency projects, Community (commercial & residential) energy savings, Demand Response and Energy Action Plan requirements have all been met. SBESC engineer, staff and our utility partners are available to assist the cities in meeting these requirements to obtain kWh and therm savings.
- A new date of June 30 has been selected for a special recognition luncheon and workshop for the Energy Leader Program key staff for each of our cities. Elected officials are always welcome to attend these events as well.

2. SCE/SCG Energy Action Plan Strategic Plan Support & Climate Action Plans

- Jeremy Hyde is developing a template for and working with cities that need to complete their Energy Action Plans for the Energy Leader Program and as a key element of each city's Climate Action Plan. He has completed all of the city community inventories and will continue working with each city on developing their climate action plan.

3. SCE Local Government Strategic Plan Strategies

- **EEMIS** – This program will provide each city with software for city facilities which, when installed, will allow cities to monitor their energy cost and use. Participation in the basic EEMIS program has no cost to cities. Participation requires signatures from city managers on letters of interest and utility data authorization forms. A template letter of interest and a pre-populated "Customer

Information Authorization Request” form have been sent to city managers along with an EEMIS info sheet.

- **City Training** –The SBCCOG has received funding for training of city staff and elected officials on energy efficiency and new issues and opportunities to be aware of. Some of these trainings will be embedded in existing SBCCOG coordinated meetings such as the Green Task Force. The specific trainings have been proposed by the SBCCOG and are under review by SCE. These trainings should begin in approximately 2-3 months.

4. Energy Upgrade California

- Four funding sources come together for this program to retrofit homes and create contractor and related jobs. See handout at SBCCOG BOD meeting for upcoming workshops and community events promoting this program. SBESC staff is available if your city wishes to conduct an EUC event. Additionally, SBESC staff will speak to homeowner groups if they receive requests. Currently our STEM intern is updating our HOA list in our database to let them know of this opportunity.
- The Energy Champion program to promote EUC is coming in June. It is designed as a fund raiser for non-profit 501©3, 501d faith based organizations or k-12 public or private schools. A sample of the application will be available at the board meeting.
- Energy Upgrade CA Call Center for Los Angeles County – Robin Squier in charge of this and has taken 92 calls during April and to date answered 25 e-mail questions from the www.energyupgradeCA.org website for Los Angeles County.

5. West Basin Municipal Water District

- SBESC staff promotes water conservation programs for residents, businesses and municipalities.
- WaterStar program for children – 409 parents have signed their children up for WaterStar and have received their backpacks full of water conservation information and tools.
- Cash for Kitchen program for commercial kitchens still looking for referrals from city council members for restaurants in your city. This program provides restaurants with free energy and water efficiency equipment. Staff has completed 50 and we need to complete 75 to meet our goal.
- West Basin Water and Energy Smart Expo – SBESC staff will have an Energy Upgrade California booth at the May 21 Expo along with 4 EUC Participating Contractors so that homeowners may ask questions. Mini EUC presentations will be given on the hours at the event as well.
- Ocean Friendly Garden Workshop – SBESC will work with cities that want to host such a workshop for their residents. Please let us know if your city would like to be the location for an upcoming OFG workshop.

6. AQMD

- **LUV** – David Magarian and Wally Siembab are working on mid-term report. LUV data show that replacing 60% of the South Bay second and third vehicles would reduce gasoline consumption by 18 million gallons per year – the

equivalent of planting 1.2 million trees per year. The associated cost savings at today's gas prices would be \$60 million.

7. LA METRO

- **Vanpool** – Grace Farwell-Granger and Martha Segovia have met with LA Metro representative to review basics of the program. New materials will arrive this month and can be co-branded with SBESC. Individuals as well as employers will be approached by staff with an appropriate and timely message of “is a long commute hurting your monthly budget?” or “impacting your employees’ time and budget?” Any cities discontinuing use of MAX may want to refer riders to the Vanpool program.

8. SBWIB

- **Gateways to Green Building/United Way** – Marcy Hiratzka is connecting contractors with graduates of the green building program by placing flyers at city counters and home improvement stores throughout the South Bay.

9. Volunteer Program - Referrals for our volunteer program should go to Martha Segovia martha@sbesc.com Hours for May 643 and for the program since it began in April 2008 - 5,298

A list of upcoming events and workshops promoting our various Partner programs will be handed out at the SBCCOG Board of Directors meeting. If your city needs a speaker or you need any information on SBESC programs and projects, please contact Marilyn Lyon, Program Manager marilyn@sbesc.com or 310-371-7222 ext. 204.

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Los Angeles Regional Water Quality Control Board Report

Prepared by: Mary Ann Lutz, Chair,
 Water Quality Control Board & Mayor, City of Monrovia
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 Date: May 2011

Los Angeles River Metals TMDL Revision to Incorporate WER

On April 19, 2011, the State Board approved an amendment to the Basin Plan revising the Los Angeles River Metals TMDL. The Regional Board previously adopted the amendment on May 6, 2010. The amendment adjusts the copper numeric targets and waste load allocations for the Tillman, LA-Glendale, and Burbank water reclamation plants based on a water-effect ratio (WER). The California Toxics Rule, upon which the numeric targets and waste load allocations are based, allows for certain criteria to be adjusted with a WER to account for site-specific conditions that can affect toxicity. No WER had been developed for the Los Angeles River at the time the TMDL was originally adopted. However, the TMDL allowed for the development of WER studies that could be used to modify the TMDL in the future. The Cities of Burbank and Los Angeles conducted a WER study, which was finalized in June 2008, and this amendment reflects the results of that study. The Cities of Los Angeles and Burbank generally supported the TMDL revision, but had concerns about language in the amendment that required performance-based effluent limitations to be attained regardless of the WER, and submitted comments to the State Board to that effect. The cities were concerned that the language might restrict permit writers in developing future effluent limitations or impair the cities' ability to use water recycling or conservation. However, State Board staff's response to comments clarified the intent of the amendment language and provided assurance that it would not discourage water conservation or recycling. As a result, at the hearing, the cities gave full support for the TMDL. The State Board approved the amendment and encouraged the cities to keep the regional Board apprised of potential changes in treatment processes or effluent limitations that might impact determination of performance-based effluent limits. The approved TMDL revision will become effective upon approval by the Office of Administrative Law and the U.S. EPA.

Kick-off Meeting for Development of Updated Los Angeles County Municipal Separate Storm Sewer System (MS4) Permit

On **Wednesday, May 25, 2011**, Regional Board staff will conduct a workshop to solicit input for MS4 permit development in Los Angeles County. At the meeting, Regional Board staff will:

- Discuss the preliminary schedule for permit development, including other formal and informal opportunities for input by Permittees and interested persons;
- Identify potential alternative permit structures; and
- Outline some of the major technical and policy aspects of permit development.

Permittees and interested persons will have an opportunity to ask questions of Regional Board staff, raise concerns, and provide initial feedback.

Item No. 13, TMDL (Total Maximum Daily Load) for Toxic Pollutants for Dominguez Channel, and the Greater Los Angeles and Long Beach Harbor Waters:

This item contains the Basin Plan Amendment to incorporate a TMDL for Toxic Pollutants in Dominguez Channel and Greater Los Angeles and Long Beach Harbor Waters. This action is being taken to respond to the consent decree between Heal the Bay and the U.S. EPA issued in 1999. Based on the consent decree schedule TMDLs for this area must be approved or established by U.S. EPA by March 24, 2012. Staff has held numerous stakeholder meetings since November of 2004.

According to the Executive Summary staff has also been an active participant in the Ports' Water Resources Action Plan (WRAP) planning process.

The goal of the TMDL is the restoration of water quality in the Dominguez Channel and sediment quality and fish tissue quality in the Greater Harbor Waters by controlling the watershed loading of contaminated sediment to these waters, and remediating accumulated, contaminated bed sediments in the estuaries and Harbor waters.

The TMDL is very complicated and uses a new approach recently adopted by the State Water Board called Sediment Quality Objectives (SQO). The TMDL gives the permitted 20 years to achieve the applicable load and waste load allocations. There will be an opener in six years to review studies, incorporate findings and make any changes necessary to the TMDL.

This is a very complicated TMDL that had numerous, lengthy comments by stakeholders. Regional Board Staff worked very closely with the stakeholders to revise and offer amendments to the TMDL. The Regional Board adopted the TMDL with all of changes requested by the parties and staff. They also made some additional changes to strengthen language to ensure the parties that the opener in six years would in fact be an opportunity to incorporate new data and modeling for the TMDL.

The next LA Regional Water Quality Board Meeting will be held on Thursday, June 2, 2011 at the Metropolitan Water District Hearing Room, Los Angeles, CA.