

South Bay Cities Council of Governments

SBCCOG Board of Directors' Meeting
Thursday, September 24, 2015 @ 6:00 pm
SBCCOG Office
20285 Western Avenue
Torrance, California 90501

To assure a quorum, if you or your alternate representative *cannot* attend the meeting, please contact
SBCCOG Executive Director Jacki Bacharach @ 310-377-8987.
PLEASE NOTE: YOU CAN ALSO FIND SBCCOG AGENDAS ON OUR WEBSITE - www.southbaycities.org

The Board of Directors, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the SBCCOG/SBESC office at 20285 Western Avenue, Torrance, CA90501, during normal business hours.

Unless otherwise noted in the Agenda, the Public can only comment on SBCCOG related business that is within the jurisdiction of cities and/or items listed on the Agenda during the Public Comment portion of the meeting (Item #V). The time limit for comments is three (3) minutes per person. Before speaking to the Board, please come to the podium and state: Your name and residence and the organization you represent, if appropriate.

AGENDA

- I. **CALL TO ORDER & SALUTE TO THE FLAG (6:00 PM)**
Jim Gazeley, Chair
- II. **INTRODUCTIONS**
- III. **CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK**
- IV. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. **COMMENTS FROM THE PUBLIC**
- VI. **CONSENT CALENDAR (6:05 pm)**
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
 - A. **August Board Meeting Minutes (attachment) – Approve (Pages 3-10)**
 - B. **Contract Amendment with Jenkins & Hogin for Reimbursable Services (attachment) – Approve (Pages 11-12)**
 - C. **Contract with Marlon Boarnet for Expert Advice for work on the Strategic Growth Council grant (attachment) – Approve (Pages 13-18)**
 - D. **Correction on Contract with Luskin Center re: CEC ZEV MUD analysis grant previously approved in May, 2015 (attachments) – Approve (Pages 19-25)**
 - E. **Finance Reserve Policy (attachment) – Approve (Pages 27-30)**
 - F. **Resolution 2015-3 Authorizing Investment of Monies in the Local Agency Investment Fund (attachment) – Approve (Pages 31-32)**

- G. **Status of Legislation of Interest to SBCCOG** (*attachment*) – Receive and file (Page 33)
- H. **Correspondence Approved by the Steering Committee – Receive and file**
 - 1. **Comments to CARB re: draft Cap and Trade Auction Proceeds Triennial Investment Plan** (*attachment*) (Pages 35-36)
- I. **Monthly Transportation Report** (*attachment*) – Receive and file (Pages 37-42)
- J. **South Bay Environmental Services Center Report** (*attachment*) – Receive and file (Pages 43-51)

VII. **PRESENTATION**

- 1. **Update on SCAG’s 2016 Regional Transportation Plan and Sustainable Communities Strategy**
 - A. Presentation by SCAG Executive Director Hasan Ikhata (6:10 pm)
- 2. **Findings from the SBCCOG’s Battery Electric Vehicle Project** (*attachment*) (6:35 pm)
 - A. Presentation by Wally Siembab, SBCCOG Research Director (Pages 53-54)

VIII. **SBCCOG ACTION ITEMS, REPORTS & UPDATES – Jacki Bacharach (7:00 pm)**

- A. Homeless Initiative
- B. Green Building Challenge
- C. General Assembly
- D. Meetings with CPUC Commissioner Liane Randolph & Assemblyman Patrick O’Donnell

IX. **TRANSPORTATION REPORTS**

- A. Metro Report by Board member James Butts/Mike Bohlke (7:10 pm)
- B. Service Council report by Ralph Franklin, Chair (7:15 pm)
- C. South Bay Measure R Highway Program, Steve Lantz (7:20 pm)

X. **BOARD MEMBER ANNOUNCEMENTS (7:25 pm)**

XI. **AGENCY REPORTS (7:30 pm)**

- A. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeffrey Kiernan)
- B. South Coast Air Quality Management District (Judy Mitchell, Joe Buscaino & Stan Myles)
- C. SCAG & Committees (*attachment*) (Pages 55-58)
 - Note: Oral Committee Reports will include new information not in the attachment.**
 - 1. Energy and Environment (Judy Mitchell, Jim Osborne)
 - 2. Transportation (Dan Medina, Olivia Valentine)
 - 3. Community, Economic, & Human Development (James Gazeley & Frank Zerunyan)
 - 4. Regional Council (Judy Mitchell, Dan Medina, James Gazeley)
- D. Santa Monica Bay Restoration Commission (Jim Knight/Suzanne Fuentes)
- E. South Bay Association of Chambers of Commerce (Olivia Valentine)
- F. South Bay Workforce Investment Board (Chris Cagle)

XII. **UPCOMING EVENTS & ANNOUNCEMENTS**

- October 8 **Legislative Briefing and Breakfast**
- October 15 **Tour of AQMD Lab**
- November 12 & 13 **Holiday Light Exchange**
- November 12 **BEV Final Report for Stakeholders**

XIII. **OCTOBER SBCCOG COMMITTEE MEETINGS & WORKING GROUPS**

Consult website for specific times and places for other meetings – www.southbaycities.org

XIV. **ADJOURNMENT - Next Board meeting - Thursday, October 22, 2015**

X: Inactive (missed last 3 meetings in a row)
Inactive Membership is automatically re-instated by attending a meeting

SBCCOG MEETINGS: ATTENDANCE 2014 - 2015

City	March - 15	April - 15	May - 15	June - 15	July - 15	Aug - 15	Sept - 15
Carson		Davis-Holmes	Davis-Holmes			Davis-Holmes	
El Segundo	Fuentes	Fuentes	Fuentes				
Gardena		Medina	Medina	Medina	Medina	Medina	
Hawthorne	Valentine	Valentine	Valentine	Valentine	Valentine		
Hermosa Beach		Fangary	DiVirgilio	DiVirgilio	Fangary	Fangary	
Inglewood	Franklin	Franklin	Franklin	Franklin Butts		Butts	
Lawndale	Osborne Pullen-Miles	Osborne	Osborne	Osborne Pullen-Miles	Osborne	Osborne	
Lomita	Gazeley	Gazeley	Gazeley	Gazeley	Gazeley	Gazeley	
Los Angeles	X	Buscaino				Buscaino	
Manhattan Beach	Burton	Lesser	Lesser	Lesser	Howorth	Howorth	
Palos Verdes Estates	Goodhart	Goodhart	Goodhart	Goodhart Vandever	Goodhart	Goodhart	
Rancho Palos Verdes	Knight	Knight	Knight	Knight	Knight	Duhovic	
Redondo Beach		Aust	Aust	Horvath		Emdee Horvath	
Rolling Hills	Dieringer	Dieringer	Dieringer		Dieringer	Dieringer	
Rolling Hills Estates	Huff	Huff	Huff Addleman	Addleman	Huff	Huff	
Torrance	Weideman	Weideman	Weideman	Weideman	Weideman	Weideman	
County of Los Angeles			Napolitano	Riccitiello		Napolitano	

Number of Active Agencies	16	17	17	17	17	17	
Quorum Required (50% +1)	9	9	9	9	9	9	
Number of Agencies Attending	11	16	16	13	11	15	

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, AUGUST 27, 2015
SOUTH BAY CITIES COUNCIL OF GOVERNMENTS THEATER
20285 S. WESTERN AVENUE, 1ST FLOOR, TORRANCE, CA 90501

I. CALL TO ORDER

Chair Gazeley called the SBCCOG Board of Directors meeting to order at 6:00 pm.

II. INTRODUCTIONS

In attendance were the following voting elected officials:

Lula Davis-Holmes, Carson	Jim Goodhart, Palos Verdes Estates
Dan Medina, Gardena	Laura Emdee, Redondo Beach
Hany Fangary, Hermosa Beach	Jerry Duhovic, Rancho Palos Verdes
Jim Butts, Inglewood	Bea Dieringer, Rolling Hills
Jim Osborne, Lawndale	Britt Huff, Rolling Hills Estates
Jim Gazeley, Lomita	Kurt Weideman, Torrance
Joe Buscaino, LA City, CD 15	Steve Napolitano, LA County, SD2
Amy Howorth, Manhattan Beach	

Other Elected Officials present:

Peter Tucker, Hermosa Beach
Jeff Prang, LA County Assessor
Christian Horvath, Redondo Beach

Also in attendance were the following persons:

Tom Brewer, Assemblyman Hadley	Renee Berlin, Metro
Ken Farfsing, Carson	Ray Vizcarra, Redondo Beach
Greg Stevens, GSE Solutions	Jacki Bacharach, SBCCOG
Tom Bakaly, Hermosa Beach	Natalie Champion, SBCCOG
Jeff Kiernan, League of CA Cities	Suzanne Charles, SBCCOG
Steve Burrell, Lomita	Kim Fuentes, SBCCOG
Jacob Haik, Los Angeles	Marcy Hiratzka, SBCCOG
David Roberts, Los Angeles	Rosemary Lackow, SBCCOG
Mark Bloeser, Los Angeles County	Steve Lantz, SBCCOG
Carlos Hernandez, Los Angeles County	Chris Cagle, SBWIB

III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE

Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA – Ms. Bacharach stated that, due to schedule conflicts, Board Member Fangary requested that Item VIII.B be moved up in the agenda, directly following Item VII.1.

MOTION by Board Member Gazeley, seconded by Board Member Osborne, to **approve** moving Item VIII.B up in the agenda to directly follow Item VII.1, as requested by Board Member Fangary. No objection. So ordered.

V. PUBLIC COMMENT – None

VI. CONSENT CALENDAR

- A. July Board Meeting Minutes (attachment) – Approved**

- B. Contracts – summary memo (attachment)**
 - 1. Smart Mobility Demonstration Project with Metro (attachments) – Approved**
 - 2. Amendment with GSE to add Green Building Challenge (attachment) – Approved**
 - 3. Extension with West Basin Municipal Water District (attachment) – Approved**
 - 4. Fund Raising Services with Lisa Rodriguez (attachment) – Approved**
 - 5. Amendment with Jacki Bacharach & Associates (attachments) – Approved**

- C. Status of Legislation of Interest to SBCCOG (attachment) – Received and filed**

- D. Correspondence Approved by the Steering Committee– Received and filed**
 - 1. Resolution 2015-2 – Fix Our Roads (attachment)**
 - 2. Silver Line Service Letter to Metro (attachment)**

- E. Monthly Reports – Received and Filed**
 - 1. South Bay Environmental Services Center Report (attachment)**
 - 2. Transportation Report (attachment)**
 - 3. AQMD July Board report from Judy Mitchell (attachment)**

MOTION by Board Member Emdee, seconded by Board Member Huff, to **approve** the Consent Calendar as submitted. No objection. So ordered

VII. PRESENTATIONS

- 1. Update from LA County Assessor - Jeffrey Prang**, who took office as LA County Assessor in December 2014, emphasized his department’s priorities and how he means to implement them through collaboration with other County Departments. He stated that his office is mistaken for the Tax Collector’s Office, but clarified that his job is to locate and identify the ownership of all taxable property, establish a taxable value for all property subject to property taxation, and produce an assessment roll that shows the assessed values of all property. He stated that his main goal is improved customer service, which he plans to achieve via open data and technology modernization, public access and responsiveness, and community partnership and public education. Recommended strategies for improvement include: optimizing office operations, increasing transparency, enhancing customer service, and updating outdated technology. The Assessor’s office unveiled a new website within the first sixty days of Mr. Prang’s term as Assessor and was the first LA County agency to release data in the County’s Open Data Initiative. This data includes information on 2.6 million assessable parcels, and is the largest release of property data in the nation (all of which may be downloaded for free.) Mr. Prang spoke of the challenges and opportunities of the Assessment Appeals Board, which both focus on improving scheduling, pre-hearing case preparation, and data conversion/reliability. He also spoke of the development of a one-stop public service counter in the Kenneth Hahn Hall of Administration that encompasses the Offices of the Assessor, Tax Collector, and Auditor-Controller, which help taxpayers resolve issues quickly. Mr. Prang also mentioned his involvement in initiating Legislation; he has sponsored SB 434, (Allen) that will close a loophole that permits mobile homeowners to avoid property taxes when converting into permanent structures, and is opposing AB 1157 (Nazarian) which focuses on aircraft assessment. Mr. Prang said that the assessments for all LA County property are published in the Annual Assessment Roll, and are a vital economic indicator for the state of the housing market (which represents 70% of the total Assessment Roll in LA County.) In 2015, the annual assessment roll increased by 6.13% or \$73 billion dollars in gross valuation (the fifth consecutive annual increase in the Assessment Roll.) This is due to an increase in the sale of properties, decline-in-value restoration, and inflation. Mr. Prang then listed South Bay statistics (all SBCCOG *cities*, including San Pedro) that were identified this year: 158,389 single family residences, 33,156 condominiums, 21,151 apartment buildings, 11,125 commercial industrial parcels. 8,900 transfers of property occurred over the last year in the South Bay. Finally, Mr. Prang talked about the Homeowner’s Exemption, a \$7,000 reduction in the taxable value for a qualifying owner-occupied home. The home must have been the principal place of residence of the owner on the lien date, January 1st. To claim the exemption, the homeowner must make a one-time filing of a simple form with the county assessor where the property is located. New property owners will automatically receive a Claim for Homeowners’ Property Tax Exemption. Homeowners’ Exemptions may

also apply to a supplemental assessment if the prior owner did not claim the exemption. Board Member Dieringer asked how the Assessor's office processes improvements made to homes and Mr. Prang said that all building permits must be transferred to the Assessor. He mentioned that some cities are slow or even uncooperative at providing this data. Board Member Dieringer also asked if cities are able to verify that this is being done by permit offices. Mr. Prang said that it is not impossible, but would be complicated, and that he would be able to answer that offline. Board Member Osborne asked for information on Homeowner Exemption and Mr. Prang said that he prefers that LA County residents receive this information from their cities, rather than from the Assessor. He would like to build a public campaign to that effect. Mr. Prang also distributed folders containing literature and forms from his office.

Board Member Butts left the meeting at this time.

2. **Quarterly Report on Energy Efficiency** – Greg Stevens of GSE Solutions gave a quarterly update on the energy efficiency activity of the South Bay cities. He said that the South Bay cities will exceed their collective kWh-savings goal by 10% and have already exceeded their therm-savings goal by 40%. Six cities are likely to move up to the next tier of the Energy Leader Program. A chart was shown indicating Energy Leader Program results in each city since 2010. Besides kWh and therms savings, this data includes annual GHG emissions saved and annual energy cost savings. Mr. Stevens spoke of several initiatives in the South Bay, including: SCE plans to convert utility-owned streetlights to LED, cities pursuing the purchase of utility-owned streetlights, and gas incentive programs in LA District 15. In addition, Mr. Stevens said that some South Bay cities are participating in Edison/Gas Company's On-Bill Financing Program, which provides financing for qualifying energy efficiency upgrades, which are then paid over time via charges on utility bills at zero interest with no fees. The loans are bill neutral and must be paid in less than ten years. Mr. Stevens closed by describing the City of Gardena's street light project, the conversion of 241 city-owned street lights to LED. This project is being funded by Edison's On-Bill Financing program for \$142,820, and is expected to be completed in Q4 2015.

VIII. SBCCOG ACTION ITEMS, REPORTS, AND UPDATES

A. Election of Designated Steering Committee Member

1. **Nominating Committee Report** (*attachment*) – **Approved** – On behalf of the Nominating Committee, Board Member Goodhart summarized the Nominating Committee's work to fill the vacancy for one of the four at large Steering Committee positions which was created due to the resignation of former Board Member David Lesser. After a filing period, there were 2 board members interested in filling the vacancy – Horvath and Howorth. The Nominating Committee is recommending that *both* Board Member Horvath and Howorth be elected as at large members of the Steering Committee, making a total of five at large members for this year.

MOTION by Board Member Dieringer, seconded by Board Member Weideman, to **elect** both Redondo Beach Councilmember Christian Horvath, and Manhattan Beach Councilmember Amy Howorth to fill designated seats on the SBCCOG Steering Committee for 2015-2016, increasing for this year the designated seats to five at large members. No objections. So ordered.

B. Measure R – Recommendations on LRTP & Sales Tax to Metro Board (*attachments*)

Jacki Bacharach said that Metro has requested that Councils of Governments in LA County each submit a list of their priorities for a prospective sales tax measure by September 1, 2015. Over the summer, SBCCOG staff held two workshops so that Elected Officials, City Managers, and Public Works staff could determine what the South Bay transportation priorities are. As a result from all of the feedback from these groups, SBCCOG staff has drafted a letter to Metro, as well as a set of recommendations that address South Bay concerns. The recommendations include specific sales tax capital projects and policy changes in the following three areas: Metro's Long-Range Transportation Plan, Metro's Call for Projects process, and the prospective sales tax measure. Ms. Bacharach summarized that the South Bay would like to see: increased focus on neighborhoods, the restoration of local return to 25% for streets and roads, a subvention process instead of Metro's traditional Call for Projects, and repayment of Measure R debt service by the 2039 expiration date of the measure. Board Member Osborne asked if the SBCCOG has taken an official position on the sales tax measure yet, and Ms. Bacharach clarified that the SBCCOG has *not* yet taken an official position. Ms. Bacharach emphasized that the draft letter to Metro and recommendations close with a specific request to Metro for clarification on its Complete

Streets policy. The issue of integrating Complete Streets into the *current* Measure R program has recently generated a lot of discussion in the South Bay, because, several cities, particularly the City of Hermosa Beach, have requested using Measure R funds for improvement projects with Complete Streets elements, but Complete Streets elements are not *currently* an eligible use of Measure R funds. As the South Bay cities and SBCCOG staff have been hearing different interpretations from different departments at Metro as to whether or not Complete Streets project elements are eligible for Measure R funds, the SBCCOG is officially asking for Metro's policy on this, *in writing*, so that Hermosa Beach and other cities who wish for clarification on this issue will know how to proceed with submitting future project requests to the SBCCOG. Ms. Bacharach said that the Board was being asked to approve the letter and list of recommendations as submitted.

Board Member Fangary stated that the City of Hermosa Beach had submitted a letter to the SBCCOG Board of Directors, requesting the Board's support for the City's improvement project on Pacific Coast Highway at Aviation, a project that was designed to utilize elements of Complete Streets (multi-modal improvements for bicycles, vehicles, transit, and pedestrians.) Both Board Member Fangary and Hermosa Beach City Manager, Tom Bakaly, reiterated that this project could be a model for other South Bay Cities' Complete Streets projects, and that the City has a strong relationship with Caltrans, who also wishes to move forward with using Measure R funds to implement this project. Mr. Bakaly asked that the Board not look at this request as the City of Hermosa Beach asking for money, but rather as the City requesting permission to be able to implement the first project of its kind with Measure R funds in the South Bay. He also said that he has heard that other South Bay cities would like to have similar projects funded by Measure R, which only strengthens the City's request for clarification from Metro on this issue and challenges Metro's current Measure R policy which does not accommodate Complete Streets Project elements. Mr. Bakaly said that this should be the SBCCOG Board's decision, and not Metro staff's decision. Board Member Fangary believes that it will be more impactful for Metro if the SBCCOG Board upgrades its request for clarification on Metro's Complete Streets policy by taking an *advocacy position* in support of the project. Board Member Howorth said that, while the Complete Streets concept considers other elements besides the speed of vehicles and mobility throughput, it is still a valuable concept that addresses sustainability and all modes of transportation. She added that when Measure R was created, Complete Streets did not exist, and the SBCCOG Board should provide the opportunity to encompass Complete Streets into Measure R.

Board Member Weideman said that he attended the August 10th workshop that addressed these transportation issues and was under the impression that the recommendations that were being discussed were *general* policies, and did not include specific project requests. He thought that it was unwise to ask for changes in the current Measure R policy regarding Complete Streets in the same letter as our other concerns because it muddled the letter's language and took away from the SBCCOG Board's main requests for the future. He suggested that the Board send a separate letter, specifically and solely asking for clarification on the Complete Streets eligibility within Measure R. Board Member Goodhart said that the language in the letter that requests Metro's clarification on its Complete Streets policy ignores our formal process of evaluating the eligibility of a Measure R project, a process and criteria to which all the other South Bay Measure R projects were subjected. Board Member Goodhart said that this project was never evaluated to his knowledge, and there is no assessment of the implications of making this request. (SBCCOG staff and consultants do the evaluation.) Board Member Fangary disagreed with the idea of submitting two separate letters to Metro. Board Member Dieringer agreed that sending two letters was the best solution, as the majority of the recommendations in the letter are regarding long-term projects and the Complete Streets request is inconsistent. She said that it would be doing the City of Hermosa Beach a disservice by asking for clarification on Complete Streets in the (first) letter, and that clarification on Metro's Complete Streets policy should be asked in a separate letter, without reference to any particular city. Board Member Horvath said that he thought that requesting clarification on Metro's Complete Streets policy in a separate letter strengthened Hermosa Beach's advocacy for the PCH project, because it isolated the issue. He reiterated the need for flexibility in regards to Complete Streets being eligible within the current Measure R program.

SUBSTITUTE MOTION by Board Member Dieringer, seconded by Board Member Weideman, to **amend** the draft letter and list of recommendations to Metro, omitting any request for clarification on Metro's Complete Streets policy, and **send** a second letter to Metro solely asking for clarification on the Complete Streets policy as it pertains to the current Measure R policy, omitting any references to any particular city. No objections. So ordered.

Board Member Fangary excused himself at this time, as he had another event to attend.

Board Member Davis-Holmes stated that the City of Carson's project priorities were not reflected in the "Recommended SBCCOG Sales Tax Capital Projects" portion of the list of recommendations. She asked Carson's Interim City Manager, Ken Farfsing, to speak on behalf of the City of Carson regarding a "Options for Providing Transit Service to the NFL Stadium/Boulevards at South Bay Site." Mr. Farfsing distributed a document that provided a short-range non-rail option, a mid-range rail option, and a long-range rail option; all of which are opportunities to provide transit to and from the proposed NFL stadium in Carson. Board Member Dieringer clarified that neither the stadium in Inglewood, nor in Carson, have been officially approved yet, and remarked that it weakens the SBCCOG Board's position to advocate for things that have not yet come to fruition. Ms. Bacharach said that whether or not the stadiums are approved in those cities, both sites in Inglewood and Carson are zoned as entertainment areas. Board Member Dieringer suggested omitting the word "stadium" and Board Member Howorth suggested including the word "potential stadium" to allow for flexibility. Ms. Bacharach suggested that the language on the recommendations list (eleventh bullet of the "Recommended SBCCOG Sales Tax Capital Projects" section) say, "Build Automated Guideway Transit Line in Inglewood and enhanced bus service to potential visitor-serving site in Carson." Board Member Goodhart remarked that, while projects in underserved areas of the South Bay should be considered for future funding, this was the first time the Board had seen this request from Carson. Board Member Goodhart recommended that the Board return the issue of potential stadium/transit-related projects in Inglewood and Carson to SBCCOG staff for equal consideration across the sub-region. Board Member Weideman reminded the Board that Metro needs to receive the SBCCOG's official request by September 1, 2015, and that sending the item back to SBCCOG staff for further evaluation would result in missing that deadline. **Renee Berlin from Metro confirmed that she did need the South Bay's list as soon as possible because Metro staff needed to take this to the Metro Board in October.** Steve Lantz said that Metro is looking for language (specific projects) that it can use for polling the public on the sales tax measure. Board Member Davis-Holmes asked that the Board not use any language regarding project requests specific to Inglewood. Mr. Lantz and Ms. Bacharach came up with the revised language of "Build mobility improvement projects to serve regional activity centers, including, but not limited to, those in Inglewood, Carson and San Pedro."

On a recommendation by Board member Osborne, it was also agreed to add to the letter that the SBCCOG has no position on a proposed sales tax at this time.

MOTION by Board Member Goodhart, seconded by Board member Dieringer, to **approve** the revised language in the list of recommendations regarding building mobility improvement projects to serve regional activity centers, including, but not limited to Inglewood, Carson, and San Pedro and to include the clause about having no position on the sales tax. No objections. So ordered.

Mr. Farfsing also distributed a letter that had been sent to the Metro Board by the Gateway Water Management Authority in October 2014, requesting that Metro consider an environmental action cleanup program to be included in the new sales tax measure, specifically to address storm water compliance. Mr. Farfsing referred to Orange County's Measure M, which financially assists Orange County municipalities with water quality improvements that have a transportation nexus. Chair Gazeley deferred consideration of this item to the September Steering Committee meeting.

- C. Sub-regional Energy Efficiency Climate Action Plan (EECAP) Reduction Measures (attachment) – Approved** – Jacki Bacharach reported that the SBCCOG received a grant from Edison for energy efficiency climate action planning, and has hired Atkins North America, Inc. as a consultant. Atkins is working with South Bay cities on their individual EECAPs, as well as a sub-regional EECAP. While meeting with Atkins, cities requested new measures not included in the current work program that could be done regionally by the SBCCOG if feasible and if funding can be identified. These include: residential "check-up" audits, energy award program for near net-zero energy homes, and municipal facility water leak detection. Ms. Fuentes added that Atkins contract ends in December and they have provided the technical expertise. Therefore, she requests that cities take their EECAP measures to their commissions and councils, so that they may be adopted by November. It also appears that if cities adopt the measures in their EECAP, most South Bay cities will meet the State GHG reduction goals in 2020 (and remain on track by 2035 for the State's goal of 2050.) Board Member Goodhart asked how the SBCCOG is communicating this request to the cities and Ms. Fuentes said that SBCCOG and Atkins staff are meeting with city staff and City Managers.

MOTION by Board Member Huff, seconded by Board Member Goodhart, to **approve** the SBCCOG reduction measures as part of the work program for climate action planning and direct staff to assess the feasibility of new programs and identify funding.

- D. Homeless Initiative** – Jacki Bacharach reported that Supervisor Ridley-Thomas’ staff will discuss funding the South Bay Homeless Initiative from PATH with Supervisor Knabe’s staff. Supervisor Ridley-Thomas’s office has not yet committed to paying the \$300,000 for the PATH contract, as Supervisor Knabe’s office has. Ms. Bacharach urged South Bay cities in Supervisorial District 2 to make calls to Supervisor Ridley-Thomas’ office.

At this time, Ms. Bacharach asked Tom Brewer from Assemblyman Hadley’s office to give an update on the status of funding for the continuation of the Southern California Regional Occupational Center in Torrance. Mr. Brewer said that on August 15th, the legislation that could have provided funding did not pass.

Board Member Buscaino left the meeting at this time.

IX. METRO TRANSPORTATION REPORTS

- A. Metro Board Report** – Steve Lantz reported that the Metro Board was dark this month. Regarding the South Bay Measure R Highway Program, Mr. Lantz reported that the SBCCOG has been working with the South Bay agencies to develop the annual Metro Measure R SBHP Budget Request. Metro staff has requested that the format of the budget request be changed from an allocation budget to a cash flow based upon when Metro would need to reimburse cities (including LA County and Caltrans) for Measure R-eligible expenditures. Metro is also requesting that the Budget Request reflects projected cash flow BY QUARTER for all existing and new projects, as well as feasibility studies. SBCCOG staff will be working with agency staff on to collect cash flow data for all pre-approved/newly requested projects so that the SBCCOG Board may approve the Budget Request in November.
- B. Service Council Report** – Board Member Goodhart reported that on August 14, the SBSC recognized three Metro employees (custodian and transit operators) who have served the South Bay for many years and are now retiring. The SBSC was given a presentation on the results of an Annual Customer Survey and Fall Survey Preview, both of which capture bus and rail users’ satisfaction of Metro services and system wide trends. 19,793 surveys were completed in spring 2015. Results indicated that train performance was better than bus performance and the South Bay had the second highest rate of general bus ridership satisfaction out of the five service council areas.

X. BOARD MEMBER ANNOUNCEMENTS

- **Osborne:** Lawndale library concert on Saturday, August 29 at noon (Mitch Chang & T-Dan Hofstedt)
- **Howorth:** The City of Manhattan Beach is hosting an Extended Library Hours Kick-off Party on August 30 at noon. Effective August 30, 2015, the Manhattan Beach Library will be open Sundays from 1 - 5pm.
- **Duhovic:** RPV Coastal Clean-Up Day on September 19 from 9am-noon at Abalone Cove.
- **Davis-Holmes:** On August 28, the City of Carson is holding an event on a freeway off-ramp for the unveiling of "Stadium Way," where the city hopes to build a new NFL stadium for the Chargers and Raiders. Attendees to include NFL, press, elected officials, and selected residents.
- **Medina:** Gardena’s annual Food, Wine and Cigar Festival will be held at noon on Saturday, Sept. 26 on the Gardena City Hall lawn.
- **Weideman:** To mark National Drive Electric Week, the City of Torrance will hold a ribbon cutting ceremony for new ChargePoint electric vehicle charging stations Saturday, Sept. 12, at 9 a.m. in the parking lot behind the Katy Geissert Civic Center Library. Flyers were provided.
- **Gazeley:** Steve Burrell was hired as Lomita’s Interim City Manager.
- **Bacharach:** The SBCCOG is hosting a meeting with CPUC Commissioner Liane Randolph on Friday, September 11 at 3 pm at the SBCCOG office. This is an opportunity for cities to talk directly to a Public Utilities Commissioner about issues that affect your city. Already on the agenda is a discussion of funding programs for renewables and problems with communications when infrastructure is down. If you do plan to attend, besides an RSVP, please send Jacki Bacharach any item you would like discussed so that they may be added to the agenda.
- **Bacharach:** On Monday, September 14 from 10 am to noon, BYD Electric Vehicles will be available for test driving at the SBCCOG office. BYD manufactures their vehicles in LA County (Lancaster) and is currently marketing their vehicles for fleets. Therefore, we are inviting our member agencies to send

representatives to learn more about the vehicle and also test drive it. These vehicles have a range of 186 miles to a charge. They are currently used in the taxi fleets in Chicago and New York. BYD also offers financing for cities.

XI. AGENCY REPORTS

- A. League of California Cities & LA Division Legislative Committee** - Jeffrey Kiernan reported that the Legislature has returned from summer recess until adjournment of the regular session in September. The League is currently focused on the transportation funding package that SBCCOG has endorsed, redevelopment dissolution, and AB718 (sleeping in motor vehicles.) Board Member Dieringer announced that the League's LA Division Legislative Committee formally opposed AB57. This bill would provide that a collocation or siting application for a wireless telecommunications facility is deemed approved if the city or county fails to approve or disapprove the application within the reasonable time periods specified in applicable decisions of the Federal Communications Commission, all required public notices have been provided regarding the application, and the applicant has provided a notice to the city or county that the reasonable time period has lapsed. Mr. Kiernan announced that the League's 2015 Annual Conference will take place in San Jose from September 30-October 2, and also distributed a flyer about the End of Session Signature/Veto Requests Webinar, which is free for members, to be held September 15 at 2pm.
- B. South Coast Air Quality Management District** – Not Present
- C. SCAG & Committees** (*attachment*) – Chair Gazeley said that oral committee reports will include new information not in the provided meeting documents, from now on. No oral reports were given. Board member Valentine submitted a written report, which was distributed.
- D. Santa Monica Bay Restoration Commission** – Not Present
- E. South Bay Association of Chambers of Commerce** – no meeting in August
- F. South Bay Workforce Investment Board** – Chris Cagle distributed the SBWIB's 2014-2015 Q4 summary report. The 2015 Annual Report will be released in January 2016. He also announced that the SBWIB will be holding its annual awards ceremony on October 29 at the Doubletree in Torrance. On September 29, the SBWIB will be holding a meeting for new Councilmembers on services that the SBWIB offers.

XII. UPCOMING EVENTS & ANNOUNCEMENTS

September 9	Informational meeting re: Bikeshare
September 11	Meeting with CPUC Commissioner Liane Randolph
September 14	BYD test drive
September 23	Green Building Challenge Kickoff
September 24	Presentation by SCAG Executive Director Hasan Ikhata, Report on SBCCOG's Battery Electric Vehicle Project Findings
November 12 & 13	Holiday Light Exchange
November 12	BEV Final Report for Stakeholders meeting

XIII. SEPTEMBER SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult website for specific times and places for other meetings – www.southbaycities.org

XIV. ADJOURNMENT

There being no further business, Chair Gazeley adjourned the meeting at 8:06 pm to Thursday, September 24, 2015 at 6:00 pm.

Marcy Hiratzka
Recording Secretary

FIRST AMENDMENT TO SPECIAL LEGAL SERVICES AGREEMENT

This First Amendment to AGREEMENT FOR SPECIAL LEGAL SERVICES ("First Amendment") is made and entered into as of September 28, 2015 by and between the South Bay Cities Council of Governments, a joint powers authority ("SBCCOG") and Jenkins & Hogin, LLP, a limited liability partnership ("J&H").

RECITALS:

A. The parties previously entered into an Agreement for Special Legal Services dated October 23, 2014 ("Agreement"), wherein the SBCCOG retained the services of J&H to provide legal services in connection with Measure R reimbursable projects.

B. The parties now desire to expand the Agreement to include provision of legal services for other reimbursable projects as approved by the SBCCOG Board.

NOW THEREFORE, in consideration of the foregoing, the Agreement is amended as follows:

1. Section 1 (Scope of Services) of the Agreement is amended to read as follows:

The Firm shall provide special counsel legal services in connection with projects funded through Measure R that are eligible for reimbursement from Los Angeles County Metropolitan Transportation Authority and other projects for which the SBCCOG is reimbursed as approved by the SBCCOG Board. The Firm shall use its best efforts to provide legal services in a competent and professional manner. The Firm's services will be billed at \$250/hr.

In all other respects, the Agreement as amended is hereby reaffirmed and in full force and effect.

Jenkins & Hogin, LLP

By: _____
Michael Jenkins

South Bay Cities Council of Governments,
a joint powers authority

By: _____
Chair

ATTEST:

Secretary

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is made as of October 1, 2015 by and between the South Bay Cities Council of Governments, a California joint powers authority ("SBCCOG") and (Marlon Boarnet) ("Consultant").

RECITALS

A. SBCCOG desires to utilize the services of Consultant as an independent contractor to provide specified professional services to SBCCOG as set forth in Exhibit A, to assist the SBCCOG's member agencies in developing the Sustainable South Bay Transportation and Land Use Implementation Framework.

B. The goal of this program is to develop the Sustainable South Bay Transportation and Land Use Implementation Framework as outlined in the grant agreement for the Sustainable Communities Planning Grant, No. 3012-568.

C. Consultant represents that it is fully qualified to perform consulting services by virtue of its experience and the training, education, and expertise of its principals and employees.

NOW, THEREFORE, in consideration of performance by the parties of the covenants and conditions herein contained, the parties hereto agree as follows:

1. **Services.**

1.1 The nature and scope of the specific services to be performed by Consultant are as described in Exhibit A, attached hereto and incorporated herein by reference.

1.2 SBCCOG agrees to conduct its best effort to assist with the success of the program and understands that the Consultant assumes full responsibility to manage and produce the program.

1.3 SBCCOG and participating agencies shall provide all relevant documentation in their possession to the Consultant upon request in order to minimize duplication of efforts. The SBCCOG staff shall work with the Consultant as necessary to facilitate performance of the services.

2. **Term of Agreement.** This Contract shall take effect October 1, 2015 and shall continue until October 31, 2017 unless earlier terminated pursuant to the provisions of paragraph 14 herein. The term of this Agreement may be extended by mutual agreement of the parties as may be necessary or desirable to carry out its purposes.

3. **Compensation.** SBCCOG shall pay for services based on the not to exceed budget of \$25,000 as itemized in Exhibit A.

4. **Terms of Payment.** Consultant shall submit monthly invoices for services rendered and for reimbursable expenses incurred. The invoice should include: an invoice number, the dates covered by the invoice, the hours expended and a summary of the work

performed. SBCCOG shall pay the invoices within sixty (60) days of receipt.

5. Parties' Representatives. Jacki Bacharach shall serve as the SBCCOG's representative for the administration of the project. All activities performed by the Consultant shall be coordinated with this person. (Marlon Boarnet) shall be in charge of the project for the Consultant on all matters relating to this Agreement and any agreement or approval made by him shall be binding on the Consultant. This person shall not be replaced without the written consent of the SBCCOG.

6. Addresses.

SBCCOG:

South Bay Cities Council of Governments
20285 S. Western Ave., Suite 100
Torrance, CA 90501
Attention: Jacki Bacharach, Executive Director

Consultant:

Marlon Boarnet
18 Mann Street
Irvine, CA 92612
Email: mboarnet@cox.net
Phone: 949-547-1811

7. Status as Independent Contractor.

A. Consultant is, and shall at all times remain as to SBCCOG, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of SBCCOG or any participating agency or otherwise act on behalf of SBCCOG or any participating agency as an agent except as specifically provided in the Scope of Services. Neither SBCCOG nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner employees of SBCCOG.

B. Consultant shall fully comply with the workers' compensation law regarding Consultant and Consultant's employees. Consultant further agrees to indemnify and hold SBCCOG harmless from any failure of Consultant to comply with applicable worker's compensation laws.

8. Standard of Performance. Consultant shall perform all work at the standard of care and skill ordinarily exercised by members of the profession under similar conditions.

9. Indemnification. Consultant agrees to indemnify the SBCCOG and participating public agencies, their respective officers, staff consultants, agents, volunteers, employees, and attorneys against, and will hold and save them and each of them harmless from, and all actions, claims, damages to persons or property, penalties, obligations, or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the acts, errors or omissions of Consultant, its agents, employees, subcontractors, or invitees, including each person or entity responsible

for the provision of services hereunder, except for liability resulting from the sole negligence or wrongful acts of the SBCCOG or a participating agency.

10. Insurance.

A. Without limiting Consultant's obligations arising under Section 9 Indemnity, Consultant shall procure and maintain at her sole cost and expense the following insurance, which shall be maintained throughout the term of this Agreement.

i. Automobile Liability Insurance for the vehicle used in performance of this contract with a minimum coverage of \$50,000 for property damage, \$100,000 for injury to one person/single occurrence, and \$300,000 for injury to more than one person/single occurrence.

B. Deductibility Limits for policies referred to in subparagraph A (i) shall not exceed \$5,000 per occurrence.

C. Primary Insurance. The insurance required in subparagraphs A (i) shall be primary and not excess coverage.

D. Evidence of Insurance. Consultant shall furnish SBCCOG satisfactory evidence of the insurance required, issued by an insurer authorized to do business in California. All required insurance policies are subject to approval of the SBCCOG General Counsel. Failure on the part of Consultant to procure or maintain said insurance in full force and effect shall constitute a material breach of this Agreement or procure or renew such insurance, and pay any premiums therefore at Consultant's expense.

11. Confidentiality. Parties agree to preserve as confidential all Confidential Information that has been or will be provided to each other.

12. Ownership of Materials. All materials provided by Consultant in the performance of this Agreement shall be and remain the property of SBCCOG and its partner organizations without restriction or limitation upon their use or dissemination by SBCCOG. The Consultant will retain non-exclusive perpetual rights to the use of material developed under this contract.

13. Conflict of Interest. It is understood and acknowledged that Consultant will serve as an agent of the SBCCOG and the participating agencies for the limited purpose of implementation of this project.

14. Termination. Either party may terminate this Agreement without cause upon fifteen (15) days' written notice to the other party. The effective date of termination shall be upon the date specified in the notice of termination, or, in the event no date is specified, upon the fifteenth (15th) day following delivery of the notice. Immediately upon receiving written notice of termination, Consultant shall discontinue performing services. Should the Agreement be breached in any manner, the non-breaching party may, at its option, terminate the Agreement not less than five (5) days after written notification is received by the breaching party to remedy the violation within the stated time or within any other time period agreed to by the parties.

15. Personnel. Consultant represents that it has, or will secure at its own

expense, all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but SBCCOG reserves the right, for good cause, to require Consultant to exclude any employee from performing services on SBCCOG's premises.

16. Non-Discrimination and Equal Employment Opportunity.

A. Consultant shall not discriminate as to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation, in the performance of its services and duties pursuant to this Agreement, and will comply with all rules and regulations of SBCCOG relating thereto. Such nondiscrimination shall include but not be limited to the following: employment, upgrading, demotion, transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

B. Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

17. Assignment. Consultant shall not assign or transfer any interest in this Agreement nor the performance of any of Consultant's obligations hereunder, without the prior written consent of SBCCOG, and any attempt by Consultant to so assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect.

18. Compliance with Laws. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local governments. Each party is responsible for paying its own all federal and state income taxes, including estimated taxes, and all other government taxes, assessments and fees incurred as a result of his/her performance under this Agreement and the compensation paid by or through this Agreement

19. Non-Waiver of Terms, Rights and Remedies. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by SBCCOG of any payment to Consultant constitute or be construed as a waiver by SBCCOG of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by SBCCOG shall in no way impair or prejudice any right or remedy available to SBCCOG with regard to such breach or default.

20. Resolving Disputes. If a dispute arises under this Agreement, prior to instituting litigation the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in California. Any costs and fees other than attorney fees associated with the mediation shall be shared equally by the parties.

21. Severability. If any part of this Agreement is held unenforceable, the rest of

the Agreement will continue in effect provided that the principal purposes of the parties are not thereby frustrated.

22. Notices. Any notices required to be given under this Agreement by either party to the other may be affected by any of the following means: by electronic correspondence (email), by personal delivery in writing by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices must be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by giving written or electronic notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of receipt or the fifth day after mailing, whichever occurs first. Electronic notices are deemed communicated as of actual time and date of receipt. Any electronic notices must specify an automated reply function that the email was received. The email addresses for each party are as follows:

Jacki Bacharach – jacki@southbaycities.org
Marlon Boarnet – mboarnet@cox.net

23. Governing Law. This Contract shall be interpreted, construed and enforced in accordance with the laws of the State of California.

24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be the original, and all of which together shall constitute one and the same instrument.

25. Entire Agreement. This Agreement, and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between Consultant and SBCCOG. This Agreement supersedes all prior oral or written negotiations, representations or agreements. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by the parties which expressly refers to this Agreement. Amendments on behalf of the SBCCOG will only be valid if signed by the SBCCOG Executive Director or the Chairman of the Board and attested by the SBCCOG Secretary.

26. Exhibits. All exhibits referred to in this Agreement are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

"SBCCOG"
South Bay Cities Council of Governments

By: _____
Jim Gazeley

Title: SBCCOG Chair

Date: _____

Attest: _____
SBCCOG Secretary

“Consultant”
Marlon Boarnet

By: _____
Marlon Boarnet

Title: _____

Date: _____

Exhibit A – scope of work

Consultant, Marlon Boarnet, will work with the SBCCOG for up to four hours per month, at an hourly rate of \$250 per hour, for 25 months, starting on October 1, 2015 and ending on October 31, 2017 not to exceed \$25,000.

Consultant, Marlon Boarnet will do the following:

Respond to questions from the SBCCOG, including project director Wally Siembab, related to the “Sustainable South Bay Transportation and Land Use Implementation Framework”,

Consultant will provide expert advice on methods for including land use and transportation considerations in the SBCCOG's climate action plan.

Consultant will review background materials and provide advice and interpretation on the SBCCOG's work plan, including but not limited to reviewing research approaches, interim materials and results of the work, and assisting with research design and the interpretation and communication of results.

South Bay Cities Council of Governments

September 24, 2015

TO: SBCCOG Board of Directors
FROM: Jacki Bacharach, Executive Director
SUBJECT: Correction on Contract with Luskin Center re: CEC ZEV MUD analysis grant previously approved in May 2015.

BACKGROUND

In May 2015, the SBCCOG entered into an agreement with Professor J.R. DeShazo at UCLA's Luskin Center for work regarding the California Energy Commission grant: Electric Vehicle Charging Station (EVCS) Siting and Installation Process in the South Bay Cities.

SBCCOG has been informed by UCLA's Office of Contract & Grant Administration that Mr. DeShazo was not authorized as a signing official for UCLA. The same scope of work is now being contracted between SBCCOG and the Regents of the University of California with Professor J.R. DeShazo as Principal Investigator on the project.

There has been no change to the Term of Agreement, Compensation, and Scope of Work.

RECOMMENDATION:

Approve agreement between SBCCOG and Regents of the University of California effective March 19, 2015 and ending January 30, 2017 for a not to exceed amount of \$111,425.

Attachment: Professional Services Agreement between South Bay Cities Council of Governments and the Regents of the University of California.

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is made as of September 24, 2015 by and between the South Bay Cities Council of Governments, a California joint powers authority ("SBCCOG") and the Regents of the University of California ("Consultant").

RECITALS

A. SBCCOG desires to utilize the services of Consultant as an independent contractor to provide specified professional services to SBCCOG as set forth in Exhibit A, to assist with Electric Vehicle Charging Station (EVCS) Siting and Installation Process in the South Bay Cities.

B. The goals of this program are to (1) provide the SBCCOG prioritization strategies to conduct outreach to MUD owners and homeowners' associations (HOAs) with the greatest potential for tenant demand in EVCS installation with the 15 cities within Southern California Edison (SCE) territory; (2) make accessible a MUD Installation Tool Kit; and, (3) share results with SCE to improve the EVCS installation process.

C. Consultant represents that it is fully qualified to perform consulting services by virtue of its experience and the training, education, and expertise of its principals and employees.

NOW, THEREFORE, in consideration of performance by the parties of the covenants and conditions herein contained, the parties hereto agree as follows:

1. Services.

1.1 The nature and scope of the specific services to be performed by Consultant are as described in Exhibit A, attached hereto and incorporated herein by reference.

1.2 Consultant shall comply with the all the provisions of the California Energy Commission Grant Agreement ARV-14-035, attached hereto as Exhibit B and incorporated herein by reference.

1.3 SBCCOG agrees to conduct its best effort to assist with the success of the program and understands that the Consultant assumes full responsibility to manage and produce the program.

1.4 SBCCOG and participating agencies shall provide all relevant documentation in their possession to the Consultant upon request in order to minimize duplication of efforts. The SBCCOG staff shall work with the Consultant as necessary to facilitate performance of the services.

2. **Term of Agreement.** This Contract shall take effect March 19, 2015 and shall continue until January 30, 2017 unless earlier terminated pursuant to the provisions of paragraph 13 herein. The term of this Agreement may be extended by mutual agreement of the parties as may be necessary or desirable to carry out its purposes.

3. **Compensation.** SBCCOG shall pay for services based on the not to exceed budget

\$111,425.

4. Terms of Payment. Consultant shall submit monthly invoices for services rendered and for reimbursable expenses incurred. The invoice should include: an invoice number, the dates covered by the invoice, the hours expended and a summary of the work performed. SBCCOG shall pay the invoices with sixty (60) days of receipt.

5. Parties' Representatives. Jacki Bacharach shall serve as the SBCCOG's representative for the administration of the project. All activities performed by the Consultant shall be coordinated with this person. The Principal Investigator, J.R. DeShazo shall be in charge of the project for the Consultant on all matters relating to the programmatic/technical aspects of this Agreement. This person shall not be replaced without the written consent of the SBCCOG.

6. Addresses.

SBCCOG:

South Bay Cities Council of Governments
20285 S. Western Ave., Suite 100
Torrance, CA 90501
Attention: Jacki Bacharach, Executive Director

Consultant:

The Regents of the University of California
UCLA Office of Contract and Grant Administration
11000 Kinross Avenue, Suite 211
Los Angeles, CA 90095-1406
Attn: Flora O'Brien, Contract and Grant Officer

With copies to:

UCLA Luskin Center for Innovation 3323 Public Affairs
Building
Box 951656
Los Angeles, CA 90095
Attention: J.R. DeShazo, Director

7. Status as Independent Contractor.

A. Consultant is, and shall at all times remain as to SBCCOG, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of SBCCOG or any participating agency or otherwise act on behalf of SBCCOG or any participating agency as an agent except as specifically provided in the Scope of Services. Neither SBCCOG nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner employees of SBCCOG.

B. Consultant shall fully comply with the State of California workers' compensation law

regarding Consultant and Consultant's employees

8. Standard of Performance. Consultant shall perform all work at the standard of care and skill ordinarily exercised by members of the profession under similar conditions.

9. Indemnification. Consultant agrees to indemnify the SBCCOG and participating public agencies, their respective officers, employees, and agents against, and will hold and save them and each of them harmless from, and all actions, claims, damages to persons or property, or liabilities that may be asserted or claimed arising out of the performance of the Agreement, except for liability resulting from the sole negligence or wrongful acts of the SBCCOG or a participating agency, but only in proportion to and to the extent such actions, claims, damages to persons or property, or liabilities are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its directors, officers, agents or employees.

10. Insurance. Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, self-insurance (1) a policy or policies of broad-form comprehensive general liability insurance with minimum limits of \$1,000,000.00 combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts by Consultant, its officers, employees, and agents, in performance of services under this Agreement; (2) property damage insurance with a minimum limit of \$1,000,000.00; (3) automotive liability insurance, with minimum combined single limits coverage of \$500,000.00; and (4) worker's compensation insurance with a minimum limit of \$500,000.00 or the amount required by law, whichever is greater. SBCCOG and participating public agencies, their respective officers, and employees shall be named as additional insureds on the policy (ies) as to comprehensive general liability, property damage, and automotive liability. The policy (ies) as to comprehensive general liability, property damage, and automobile liability shall provide that they are primary, and that any insurance maintained by the SBCCOG shall be excess insurance only.

A. All insurance policies shall provide that the insurance coverage shall not be non-renewed, canceled, reduced, or otherwise modified (except through the addition of additional insureds to the policy) by the insurance carrier without the insurance carrier giving SBCCOG thirty (30) day's prior written notice thereof. Consultant agrees that it will not cancel, reduce or otherwise modify the insurance coverage.

B. All policies of insurance shall cover the obligations of Consultant pursuant to the terms of this Agreement. Consultant is a self-insured governmental entity.

C. Consultant shall submit to SBCCOG (1) self-insurance certificates indicating compliance with the minimum worker's compensation insurance requirements above, and (2) insurance policy endorsements indicating compliance with all other minimum insurance requirements above, not less than one (1) day prior to beginning of performance under this Agreement. Endorsements shall be executed on SBCCOG's appropriate standard forms entitled "Additional Insured Endorsement", or a substantially similar form which the SBCCOG has agreed in writing to accept.

11. Confidentiality. Parties agree to preserve as confidential all Confidential Information that has been or will be provided to each other, and marked "Confidential" within thirty (30) days of disclosure.

12. Patents and Inventions. Inventorship of developments or discoveries first conceived and actually reduced to practice under this Agreement ("Subject Inventions") will be determined in accordance with U.S. Patent Law. All rights to Subject Inventions made solely by employees of University will belong solely to University. All rights to Subject Inventions made solely by employees of Sponsor will belong solely to Sponsor. All rights to Subject Inventions made jointly by employees of University and employees of Sponsor will belong jointly to University and Sponsor. To the extent that Sponsor pays all direct and indirect costs of University's performance hereunder, and to the extent that the University is legally able, Sponsor will be granted a time-limited first right to negotiate an option or license under University's rights in any Subject Invention that belongs solely to University or under University's undivided interest in any Subject Invention that belongs jointly to University and Sponsor.

13. Conflict of Interest. It is understood and acknowledged that Consultant will serve as an independent contractor under this Agreement.

14. Termination. Either party may terminate this Agreement without cause upon fifteen (15) days' written notice to the other party. The effective date of termination shall be upon the date specified in the notice of termination, or, in the event no date is specified, upon the fifteenth (15th) day following delivery of the notice. Immediately upon receiving written notice of termination, Consultant shall discontinue performing services. SBCCOG shall reimburse Consultant for services performed up to the effective date of termination. Should the Agreement be breached in any manner, the non-breaching party may, at its option, terminate the Agreement not less than five (5) days after written notification is received by the breaching party to remedy the violation within the stated time or within any other time period agreed to by the parties.

15. Personnel. Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but SBCCOG reserves the right, for good cause, to require Consultant to exclude any employee from performing services on SBCCOG's premises.

16. Non-Discrimination and Equal Employment Opportunity.

A. Consultant shall not discriminate as to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation, in the performance of its services and duties pursuant to this Agreement, and will comply with all rules and regulations of SBCCOG relating thereto. Such nondiscrimination shall include but not be limited to the following: employment, upgrading, demotion, transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

B. Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or

sexual orientation.

17. Assignment. Consultant shall not assign or transfer any interest in this Agreement nor the performance of any of Consultant's obligations hereunder, without the prior written consent of SBCCOG, and any attempt by Consultant to so assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect.

18. Compliance with Laws. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local governments. Each party is responsible for paying its own all federal and state income taxes, including estimated taxes, and all other government taxes, assessments and fees incurred as a result of his/her performance under this Agreement and the compensation paid by or through this Agreement

19. Non-Waiver of Terms, Rights and Remedies. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by SBCCOG of any payment to Consultant constitute or be construed as a waiver by SBCCOG of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by SBCCOG shall in no way impair or prejudice any right or remedy available to SBCCOG with regard to such breach or default.

20. Resolving Disputes. If a dispute arises under this Agreement, prior to instituting litigation the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in California. Any costs and fees other than attorney fees associated with the mediation shall be shared equally by the parties.

21. Severability. If any part of this Agreement is held unenforceable, the rest of the Agreement will continue in effect provided that the principal purposes of the parties are not thereby frustrated.

22. Notices. Any notices required to be given under this Agreement by either party to the other may be affected by any of the following means: by electronic correspondence (email), by personal delivery in writing by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices must be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by giving written or electronic notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of receipt or the fifth day after mailing, whichever occurs first. Electronic notices are deemed communicated as of actual time and date of receipt. Any electronic notices must specify an automated reply function that the email was received. The email addresses for each party are as follows:

Jacki Bacharach – jacki@southbaycities.org
Flora O'Brien – flora.obrien@research.ucla.edu
With copies to: J.R. DeShazo - deshazo@ucla.edu

23. Governing Law. This Contract shall be interpreted, construed and enforced in

accordance with the laws of the State of California.

24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be the original, and all of which together shall constitute one and the same instrument.

25. Entire Agreement. This Agreement, and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between Consultant and SBCCOG. This Agreement supersedes all prior oral or written negotiations, representations or agreements. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by the parties which expressly refers to this Agreement. Amendments on behalf of the SBCCOG will only be valid if signed by the SBCCOG Executive Director or the Chairman of the Board and attested by the SBCCOG Secretary.

26. Exhibits. All exhibits referred to in this Agreement are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

"SBCCOG"

"Contractor"

South Bay Cities Council of Governments

The Regents of the University of California

By: _____
James Gazeley, SBCCOG Chair

By: _____
Flora O'Brien, Contract and Grant Officer

Date: _____

Date: _____

Attest: _____
Marcy Hiratzka, SBCCOG Secretary

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South Bay Cities Council of Governments

September 24, 2015

TO: SBCCOG Board of Directors

FROM: SBCCOG Ad Hoc Finance Committee

RE: Financial Reserve Policy and Cash Flow Procedures

Adherence to Strategic Plan:

Goal D: Organizational Stability. Be a high performing organization with a clear path to long-term financial health, staffing continuity and sustained board commitment.

The existing SBCCOG reserve policy needs to be updated to reflect the new budgeting format and procedures. Therefore, the Ad Hoc Finance Committee met on August 31 to discuss the issue and prepare a recommendation. Those present at the meeting were Chair Jim Gazeley, Immediate Past Chair Jim Goodhart, Steering Committee member Britt Huff, PVE City Manager Tony Dahlerbruch, Lomita Interim City Manager Steve Burrell, Lomita Administrative Services Director and SBCCOG Treasurer Patsy Chavez, and Suzanne Charles and Jacki Bacharach from the SBCCOG.

Reserve Policy

Consensus was reached that the reserve policy should have a relationship to what the SBCCOG's obligations would be if we had to shut down our operations. A list of estimated unavoidable liabilities was compiled which is as follows:

Lease for the office	\$ 70,000 for 6 months' rent (to look for a sub-tenant)
JB&A contract	\$ 52,710 for 1 ½ months (1 month is required in the contract but Committee felt 1 ½ months was more prudent)
Audit	\$ 6,000
Employee vacation liability	\$ 35,000
Payroll expenses to closeout	\$ 20,000
<u>Lease for copier</u>	<u>\$ 5,000</u>
 TOTAL	 \$188,710, which is approximately 6% of the general operating budget

While the Ad Hoc Finance Committee believes that a 6% reserve is prudent and should be adopted as a reserve policy, the SBCCOG currently only has about 2% of this reserve in a separate investment account. Therefore, the Ad Hoc Finance Committee is recommending that we maintain a 2% reserve for the current fiscal year with the plan to grow it by 2% for the next

two years until we reach the 6% that is desired. It should be noted that our auditor reviewed the reserves and concurred with the recommendation to use the 2% this year and growing it to 6% over time.

The mid-year budget will reflect the dedicated reserves and an unrestricted balance.

Cash Flow Policy

The unrestricted fund balance will be used for cash flow. There should be a process established for going into the reserves, if required, for cash flow purposes.

It was agreed that instead of having a specific cash flow policy, the SBCCOG will create a cash flow procedure which will include approving invoices for payment, but not producing any checks until receivables have been deposited to SBCCOG's cash account. Also, on the invoice summary to the Steering Committee, the cash balance will be indicated starting this month. And finally, these cash flow procedures will be incorporated into an update of the SBCCOG's Financial Policies & Procedures, which will be brought back to the Steering Committee in October.

RECOMMENDATION

Approve the Ad Hoc Committee's recommendations, which are:

- Adopt the attached Financial Reserve Policy
- The reserve policy should have a relationship to what the SBCCOG's obligations would be if we had to shut down our operations which is approximately 6% of the budget.
- The SBCCOG should maintain a 2% reserve for the current fiscal year with the plan to grow it by 2% for the next two years until we reach the 6% that is desired. In February when we consider the dues and annual budget for the coming year, raising the reserves to at least 4% next year should be included.
- A process should be established for cash flow procedures.
- The SBCCOG's Financial Policies & Procedures should be updated and brought back to the Steering Committee in October

South Bay Cities Council of Governments
Financial Reserves Policy
September 2015

Background and Purpose

Fiscal stability is an important factor for all publicly-funded agencies. Sound financial management includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. Such contingencies include, but are not limited to:

- Economic uncertainties including downturns in the local, state or national economy
- Local emergencies and natural disasters
- Loss of major revenue source
- Unanticipated operating or capital expenditures
- Uninsured losses
- Future capital projects
- Vehicle and equipment replacement
- Capital asset and infrastructure repair and replacement

The establishment of prudent financial reserves is important to ensure the long-term financial health of the South Bay Cities Council of Governments (SBCCOG).

Applicability

This policy will apply to the SBCCOG's General Fund.

Reserve for Financial and Economic Uncertainty

The SBCCOG will maintain a Reserve for Financial and Economic Uncertainty equal to no less than 2% of annual General Fund operating expenditures and transfers. Currently these funds, in the amount of \$60,080, are invested in the State of California Local Agency Investment Fund. The Board of Director's approval shall be required before expending any portion of the Reserve for Financial and Economic Uncertainty. Unforeseen circumstances that may require an expenditure of such amounts include, but are not limited to natural disasters, unforeseen deficiencies of a major revenue source, or unexpected operating or capital expenditures.

If any circumstances noted above occur, and the Reserve for Financial and Economic Uncertainty falls below the Board of Directors policy designated level of 2% of General fund operating expenditures and transfers, all excess Unassigned fund balance in future years shall first be used to replenish the Reserve for Financial and Economic Uncertainty until it reaches the policy designated level of 2% of General Fund operating

expenditures and transfers. The Board of Directors shall replenish the Reserve for Financial and Economic Uncertainty prior to expending Unassigned fund balance for other purposes. The goal of the SBCCOG is to have a 6% Reserve for Financial and Economic Uncertainty and to achieve that with annual 2% increases in the fund balance until it is reached.

Annual Adjustment of Reserve Level

The reserve level will be adjusted annually in accordance with this policy. The reserve level will be set at the end of each fiscal year in conjunction with the preparation of the SBCCOG's annual financial statements.

Annual Review of the Policy

The Board of Directors shall annually review the Financial Reserve Policy, and consider such changes, if any, that it deems appropriate. Such review will occur in conjunction with the review and adoption of the annual SBCCOG Budget.

Resolution No. 2015 – 3

**A RESOLUTION OF THE GOVERNING BOARD OF THE SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS AUTHORIZING INVESTMENT OF MONIES
IN THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the South Bay Cities Council of Governments;

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the deposit and withdrawal of South Bay Cities Council of Governments' monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following Board officers holding the title(s) specified herein below or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Patsy Chavez	Treasurer	_____
James Gazeley	Chair	_____
James Knight	1 st Vice Chair	_____
James Osborne	2 nd Vice Chair	_____
James F. Goodhart	Immediate Past Chair	_____

Section 2. This resolution shall remain in full force and effect until rescinded by the Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED, APPROVED, and ADOPTED by the Board of Directors of South Bay Cities Council of Government, Los Angeles County of State of California on this 24th day of September, 2015.

ATTEST:

Jim Gazeley
Chairperson

Marcy Hiratzka
Board Secretary

South Bay Cities Council of Governments

September 24, 2015

TO: SBCCOG Board of Directors

FROM: Steering Committee

RE: Bills to Monitor and for Action – **Status as of September 16, 2015**

Adherence to Strategic Plan

Goal B: Regional Advocacy. Advocate for the interests of the South Bay

New Laws

AJR#11 - Relative to military bases. Recognizes the unique military value of California's defense installations. SBCCOG support

Enrolled and Presented to the Governor:

Economic Development:

AB 306 – Public schools: attendance alternatives: children of military personnel – SBCCOG support

AB 442 – Governor's Military Council – SBCCOG monitor

Election Process:

AB 347 – Los Angeles County City Selection Committee – SBCCOG support

Environment:

SB 485 – County of Los Angeles: sanitation districts. – SBCCOG support

Transportation:

SB 767 – Metro Sales Tax. – SBCCOG monitor

Two Year Bills

Economic Development:

AB 907 – Career training: adult students – SBCCOG support

AB 718 - Local government: powers. Sleeping in vehicles. SBCCOG opposed

SB 786 – Adult education: Adult Education Block Grant Program – SBCCOG support

Environment:

SB 32 – California Global Warming Solutions Act of 2006: emissions limit. – SBCCOG monitor

Transportation:

ACA 4 – Local government transportation projects: special taxes: voter approval. – SBCCOG support

AB 779 – Environmental quality: transit priority areas. SBCCOG opposed but amended. If heard again, SBCCOG should monitor.

No Activity on Federal bills the SBCCOG is monitoring: HR 935 – National Freight Network Trust Fund Act of 2015

HR 1697 – Electric Charging and Refueling Act

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20285 S. Western Ave., #100
Torrance, CA 90501
(310) 371-7222
sbccog@southbaycities.org
www.southbaycities.org

September 14, 2015

Re: DRAFT CAP AND TRADE AUCTION PROCEEDS TRIENNIAL INVESTMENT PLAN

TO: GGRFProgram@arb.ca.gov

Thank you for the opportunity to provide comments on the Second Investment Plan for the auction proceeds from cap and trade revenues. We do understand that the formal comment period ended on September 1 but unfortunately due to our meeting schedule, we did not authorize approval until now. We hope that you will consider our comments as you deliberate.

The South Bay Cities Council of Governments (SBCCOG) works with our cities to promote sustainability and develop strategies for responding to the challenges posed by the changing climate.

Our most notable initiatives are:

- Operating the South Bay Environmental Services Center, which provides energy efficiency and water conservation information to residents and businesses in the South Bay. Most important is our work to facilitate projects in our cities so that they can lead by example and we have 100% participation of our member cities.
- Implementing a demonstration program over four years with funding from the South Coast Air Quality Management District to have residents in the South Bay drive both neighborhood and full speed electric vehicles during which we monitored their use and provided very promising findings in two reports on our website and distributed to stakeholders.
- Preparing climate action plans for each of our fifteen cities as well as implementation strategies.
- Initiating the Green Building Challenge – a competition among South Bay buildings and businesses to drive measurable sustainability improvements in energy, water, waste and transportation.

Therefore, we read the investment plan with great interest and have the following specific comments on two sections.

Transportation and Sustainable Communities - Pages 8 – 13

After our very successful neighborhood electric vehicle demonstration project and learning that these vehicles were popular for local travel and could easily take the place of secondary cars in households, we strongly urge you to seriously consider incentivizing slow speed zero emission vehicles. The reasons:

- Studies show that as we urbanize, we travel less and stay more local. In the South Bay, 70 percent of trips are 3 miles or less and 7 minutes (per Metro analysis)
- Slow Speed zero emission vehicles are less expensive than full speed vehicles and can be a useful circulator and first and last mile vehicle in disadvantaged communities

LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita
Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills
Rolling Hills Estates Torrance Los Angeles District #15 Los Angeles County

- California is experiencing a growing aging population who would be able to retain their independence but would feel more comfortable and safer in a slow speed vehicle.
- Local economies are enhanced by people staying local.
- Slow speed zero emission vehicles could be marketed as the 2nd, 3rd or additional car in a household since very often, multiple cars are needed to ensure that local errands and other needs are taken care of.
- Second vehicles are typically older, less fuel efficient, and provide a more effective target for GhG reductions than a family's primary vehicle.

If California is going to drastically accelerate the conversion to zero emission vehicles, it is imperative that all types of vehicles be promoted in the mix.

Clean Energy and Energy Efficiency - Pages 13 – 17

While California has developed ambitious and laudable statewide goals and strategies, the funding from utility companies for local government partnerships is allocated in silos. The impressive range of grant opportunities being developed by the numerous state agencies is daunting and fragmented for potential applicants. As an example, while the SBCCOG has agreements with our utility companies to reach thousands of people in the South Bay with energy efficiency messages, our funding does not allow us to provide information on renewables at the same time.

The time for silos is over and the state should direct the goal to be reducing GhG emissions and doing it with integrated programs and communications covering all available strategies. That would allow South Bay residents, business and public agencies to have a real one-stop opportunity to choose the strategies that work for them – whether the emissions reductions are achieved with energy efficiency, water/energy, renewables, transportation, energy storage and any other GhG emission reduction measures.

The SBCCOG looks forward to continuing our important sustainability work with CARB to accomplish the State's goals. Once again, we appreciate the opportunity to comment.

Very truly yours,



Jim Gazeley, SBCCOG Chair
Mayor Pro Tem, City of Lomita

cc: Mary Nichols, Chair &
Members of the Board

South Bay Cities Council of Governments

September 24, 2015

TO: SBCCOG Board of Directors

FROM: Steve Lantz, SBCCOG Transportation Director

RE: SBCCOG Transportation Update – September 2015

Adherence to Strategic Plan:

Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

FOLLOW THE MONEY...

FEDERAL

Streamlined Process Proposed To Develop A Long-term Federal Transportation Bill

After months of serial wrangling in both houses, Congress passed a three-month extension of the Highway Trust Fund on July 29th before leaving for the summer recess. The 34th short-term extension in the past decade once again avoided resolution of the long-term transportation system funding shortfalls.

The Senate last month passed a six-year highway bill that included a variety of ways to pay for only the first three years of their legislation. House Republicans want to negotiate with the White House on tax reform to pay for a long-term highway bill. Democrats want to use any savings to reduce the amount of increase in the debt ceiling that will be exceeded in the next few months.

Senator Tom Carper, of Delaware, has proposed increasing the federal gas tax 4 cents each year for the next four years which would raise the federal gas tax from 18.4-cents-a-gallon to 34 cents. Carper noted that, had legislators included an indexing provision in the last law that increased the federal gas tax (in 1993), the tax would have already risen to approximately 30 cents. The U. S. gas tax rate is one of the lowest in the world; rates in other nations range from \$1.25 to \$3.35 per gallon.

Drivers would also continue to pay state gas taxes. Adding California's 42.35-cent gas tax to the 18.4 cent federal tax brings the total to nearly 61-cent-per-gallon, the fourth highest in the nation, behind only Pennsylvania, New York and Hawaii. This does not include the recent addition of extra cap-and-trade taxes resulting from reducing use of fossil fuels under California's AB 32 law or the state gas tax increase currently being debated by the California legislature (see below).

The Brookings Institute published an interesting idea for expediting the deliberations on a long-term bill before the next due date on October 30th. Institute analysts proposed creating the Special Joint Committee on Infrastructure. Members could be the chairs and ranking members of the relevant authorizing and appropriations committees. The committee would also

include the Congressional tax committees, or their designees, and representatives from the Budget Committee chairs and ranking members from each house. The ad hoc committee would be charged with developing a comprehensive bill *and* the means to pay for any increased spending over current law. The resulting bill would be introduced to both houses and considered under rules that would limit amendments and time for debate and lead to an up-or-down vote. The enacted bill would be subject to presidential veto.

FHWA Broadens Design Flexibility For Federal Highway System Bike & Ped. Projects

The Federal Highway Administration (FHWA) released “clarifying” guidance on August 20th regarding the funding, design, and environmental review processes for projects on the Federal Highway System (including South Bay state highways and many arterials). The newly permissive guidance is in a report called "Bicycle and Pedestrian Funding, Design, and Environmental Review: Addressing Common Misconceptions." Major points include:

1. The American Association of State Highway And Transportation Officials’ (AASHTO’s) Policy on Geometric Design of Highways and Streets (the Green Book) is not the only design standard that can be used on federal aid highway projects. States can adopt their own standards or use other sources such as the National Association of City Transportation Officials’ (NACTO’s) Urban Bikeway Design Guide and the Institute of Transportation Engineers’ (ITE’s) Designing Urban Walkable Thoroughfares.
2. Bicycle and pedestrian projects do not need to be within the existing Right of Way (ROW) to be eligible for a Categorical Exclusion under the National Environmental Policy Act (NEPA). The environmental review process for NEPA considers environmental impacts of a proposed project, and doesn’t mandate the siting of a project either within or outside of existing rights-of-way.
3. Federal funds CAN be used to build protected bike lanes and other bicycle or pedestrian projects and for road diets. FHWA printed its own design guide for protected bike lanes.
4. Vehicle lanes DON’T have to be a certain width to receive federal funds. Lanes don’t have to be at least 11 feet wide on the National Highway System or at least nine feet wide on local roads. Also, curb extensions, roundabouts, and trees CAN be used on federally-funded streets.
5. Speed limits DO NOT need to be set using average vehicle speed based on the “85th percentile” rule — the speed that the fastest 15 percent of drivers exceed on a road. FHWA calls the 85th Percentile rule “just one part” of an approach that should consider other factors like pedestrian traffic. FHWA has its own tool for calculating appropriate speed limits.

STATE

California Legislature Ponders How to Fund Transportation

The legislature returned from its summer break on August 24th hoping to reach consensus on a wide range of legislative proposals generated during the special legislative session. One major goal is to secure \$6 billion a year to pay for deferred highway and bridge maintenance. Administration officials estimate that \$59 billion is needed for state roads. Local officials estimate an additional \$78 billion is required for cities and counties.

Several state lawmakers have proposed transportation funding bills to help, including:

SBX1-1 would raise the gas and diesel fuel taxes, increase vehicle registration fees and add a \$100 fee for zero-emission vehicles plus a “road access charge” of \$35 to every vehicle. It would also require Caltrans to increase its efficiency by thirty percent.

A constitutional amendment, SCAX1-1, would restrict money collected from motor vehicle taxes to be used only for streets and highways and would prohibit the state from balancing the budget by borrowing funds from transportation, as it has in the past. It could also impose restrictions on using those funds for transit or to mitigate the costs imposed by cars—like reducing greenhouse gas emissions. The bill would require two-thirds support to pass.

Other legislative proposals (SBX 1-7, SBX 1-8, ABX 1-7 and ABX 1-8) would increase funding for highway projects that benefit goods movement or transit programs.

California local government officials, along with allies in labor and business, outlined a proposal on August 11th by which the state, cities and counties could share any new revenue. The plan outlined by local leaders includes many ideas already suggested by Democratic lawmakers, such as raising the gas tax and boosting vehicle registration and license fees.

A State Senate committee endorsed legislation on August 19th that would generate \$4 billion annually for repairs by increasing the state gas tax 12 cents a gallon and boosting annual vehicle registration fees \$35 for most cars. Fees for all-electric vehicles would go up \$100.

The California Chamber of Commerce and the Silicon Valley Leadership Group support raising at least \$6 billion annually by increasing gas and diesel taxes and vehicle registration and license fees. The Bay Area Council proposed indefinitely extending the quarter-cent sales tax portion of Proposition 30, the 2012 measure that Brown championed to pay for the state's once-cash-strapped schools, and dedicating all the revenue to transportation needs.

SB 350 Would Require CARB To Set New Standards To Reduce Transportation Emissions

SB 350, the “Clean Energy and Pollution Reduction Act of 2015”, would increase the statewide Renewable Portfolio Standard goal for generating electricity from renewable energy sources (rather than petroleum) from the current 33% to 50% by 2030. The bill would require the state to cut petroleum use in cars and trucks by 50 percent by 2030, electric utilities to use 50 percent renewable energy by 2030, and for buildings to become twice as energy efficient.

Currently, trends are moving in the wrong direction. Gasoline and diesel sales are ticking up, the sign of a surging economy. The number of miles traveled by vehicles on California highways — a crucial metric for determining whether Californians are getting out of their cars and onto bikes, sidewalks or public transportation—is also rising.

To achieve the new standard, the California Air Resources Board (CARB) would be required, by January 1, 2017, to prepare a strategy and implementation plan.

REGIONAL

Los Angeles / Metro Bike Share Program to Launch by Mid-2016

L. A. City’s **65-station** pilot program of more than 1,000 bikes seems like it will launch in mid-2016 now that Metro and the City have agreed to a partnership. Metro and LA will share the demonstration project net costs with Metro footing the bill for 35 percent and LA picking up the

remaining 65 percent. They'll also be splitting sponsorships—Metro will keep naming rights (think New York's Citi Bike), while LA will have the advertising rights for the future bike hubs. Vendors BTS and BCycle were chosen earlier this summer. One of Metro's demonstration goals is to let bike-sharers use their TAP card to rent a bike since Metro and LA consider the bike share program "a form of public transportation."

L.A. City Council Approves Full Uber And Lyft Services At LAX

Los Angeles City Council on August 26th approved ride-hailing companies to fully operate alongside taxis at Los Angeles International Airport (LAX). Uber Technologies Inc. and Lyft Inc. will be able to both pick up and drop off passengers. Unlike taxis, Uber and Lyft drivers would drop off and pick up passengers only on the upper departure level. The vehicle drivers would be required to wait in a holding area until receiving a request for a ride. No more than 40 drivers would be allowed in the holding area at one time. The LAX permits would require Uber and Lyft to pay the airport a minimum of \$25,000 per month from \$4 fees for each drop-off and pickup.

Before the pick-up services begin, LAX officials will need to negotiate final contracts with the companies that nail down operating and information reporting requirements. Ride-hailing services, like limousine and shuttle drivers, are regulated by the state, which does not require fingerprint background checks. The City Council agreed to ask the California Public Utilities Commission to require fingerprint-based background checks for all for-hire drivers, including those behind the wheel of limousines, shuttles and ride-hail cars. In addition, the Council also instructed the City Attorney to report within a month on what legal authority Los Angeles may have to require fingerprint background checks if state regulators fail to act.

Until the contracts are signed any transportation service can continue to take riders to the airport, but only limousines, shuttles and taxis can pick them up.

Metro Wayfinding Signage Grant Pilot Program Applications Due November 13th

Metro has created a two-year \$500,000 competitive pilot Wayfinding Signage Grant Program to assist agencies in designing and implementing static wayfinding signage on non-Metro properties within one mile of transit stations that will be open as of June 30, 2017.

Metro has also developed Station Wayfinding Signage Guidelines that can be found at: http://www.metro.net/projects/call_projects under the Guidelines and Manuals section. The application is now available on the Metro website at http://www.metro.net/projects/call_projects. Applications are due November 13th.

Long Beach Transit To Extend South Bay Bus Service

Long Beach Transit announced on August 18th that it will extend bus service along its Route 1 to destinations in Carson — South Bay Pavilion, Cal State Dominguez Hills and StubHub Center.

As part of several new service changes that were effective on August 23rd, the last daily outbound Route 1 bus leaving Long Beach Transit Gallery in downtown Long Beach is now scheduled to depart at 9:05 p.m. The last daily inbound Route 1 bus is now scheduled to arrive at the Transit Gallery at 11:10 p.m.

The changes to Route 1's schedule also include service to the Del Amo Blue Line Station and cancellation of stops at Wardlow Station Bay 2 as well as another stop at the southeast corner of where Wardlow Road crosses Magnolia Avenue.

Long Beach Transit also is making service changes on several of its other lines. Additional details can be obtained by calling 562-591-2301, reviewing the service changes on Long Beach Transit's website <http://www.lbtransit.com/services/service-changes.aspx>, or picking up a copy of printed schedules.

L.A. City Council Adopts Historic New Approach In Mobility 2035 Plan

The Los Angeles City Council on August 11th approved the City's Mobility 2035 plan, an historic piece of legislation with a goal of adding about 300 miles of protected bike lanes and nearly 240 additional miles of bus-only lanes that would operate either during rush hour or 24 hours per day. The 200-page plan is a guide for "achieving a transportation system that balances the needs of all road users" in the next 20 years.

The Mobility 2035 Plan's key policy initiatives all steer the city in a new direction, one in which the car is no longer the central driver of the city's transportation policy. The initiatives include:

- Establishing new standards for streets design that "will provide safe and efficient transportation for pedestrians (especially for vulnerable users such as children, seniors and the disabled), bicyclists, transit riders, and car and truck drivers."
- Using data to make transportation decisions, with safety, public health, and equity as top criteria.
- Linking land use and transportation policy.
- Making equity a prime consideration in transportation planning.
- Reducing greenhouse gas emissions "through a more sustainable transportation system."
- Expanding "the role of the street as a public place."

The new plan is meant to meet the requirements of 2008 state legislation calling on local officials to create "complete streets," serving "motorists, pedestrians, bicyclists, children, persons with disabilities, seniors, movers of commercial goods, and users of public transportation, in a manner that is suitable to the rural, suburban or urban context."

One of the 2035 Plan's primary goals is to cut the fatality rate from traffic collisions to zero within 20 years, by improving safety for cyclists and pedestrians while also luring more people out of their cars. In addition to slowing vehicle speed limits, the plan proposes to reshape streets by adding medians, widening sidewalks and putting in dedicated bus and bike lanes, at the expense of car lanes.

As part of the August 11th decision, council members signed off on the Environmental Impact Report Statement of Overriding Considerations, saying that the benefits of the mobility plan will outweigh its more serious environmental impacts. The city's EIR concluded that the plan's projects, if completed by 2035, would result in "unavoidable significant adverse impacts," including additional noise, cut-through traffic and diminished access for emergency vehicles. The report also found that there would be a considerable increase in the percentage of major streets that are highly congested during evening rush hour.

A consortium of opposing community organizations are preparing a legal challenge, saying the city's own analysis shows that the plan, and the accompanying loss of car lanes, will lead to increased traffic congestion and delays by emergency vehicles.

The plan is conceptual and includes no funding for implementation.

What's Being Said About the Proposed L. A. County Transportation Sales Tax

The SBCCOG adopted its recommendations to Metro on August 27th for the design of a potential L. A. County Sales Tax Measure. Other organizations are starting to issue their perspectives on the design “framework” of the measure. The diversity of perspectives, recommendations, and priorities will be featured in this edition and future Transportation Updates.

The Westside Cities Council of Governments (WSSCOG) adopted its priorities on August 20, 2015. It noted that “The WSSCOG supports an iterative process in the development of the potential ballot measure and LRTP update, which may require the WSSCOG to amend the project priorities as more information becomes available from Metro throughout this process.” Current WSSCOG priorities include:

- The Sepulveda Pass Corridor project (a tunnel or two for vehicles and transit), with an equitable share of costs for joint projects with regional significance.
- Dedicated regional funding for active transportation and 1st/Last Mile Connections on the Westside such as a Bicycle Program, a Citywide Bicycle Master Plan, a Livable Boulevards and Streetscapes Program, Mobility Hubs, an Education/Encouragement Program, 1st/Last Mile Program, a Pedestrian Program, and Safe Routes to School.
- The Crenshaw-LAX Line Extension from Exposition Boulevard to West Hollywood/Hollywood or an extension of the Purple line subway to West Hollywood as an alternative.
- Reconfiguration/rationalization of the I-10 Robertson/National area on/off ramps and arterials in the Exposition Light Rail Culver City Station area.
- Lincoln Blvd. improvements for wider bridge, bike lanes, transit lanes, etc
- Sepulveda BRT/Rail Program Transit including the following sub-projects: 1.) Multimodal linkage from Westside to San Fernando Valley and LAX. 2.) Sepulveda BRT Project on Sepulveda Blvd from Wilshire to LAX with a potential upgrade to rail in the long term.
- Westside Subway Purple Line Extension from UCLA to Santa Monica

Investing in Place, is a two-year-old, non-profit organization working to achieves social equity, public health, and environmental policy goals using active transportation to improve neighborhoods and communities. The organization has issued the following key sales tax measure recommendations:

- Develop a data-driven framework that prioritizes funding for projects that advance social equity, enhance public health, and achieve environmental goals;
- Create prioritization investment areas based on income levels and race/ethnicity;
- Better serve transit-dependent populations by maintaining low fares, increasing frequency of service on high-ridership lines, ensuring funding for transit operations, enacting policies that enable development without displacement, and supporting integrated housing and transportation initiatives;
- Increasing funding for Active Transportation and other travel options for low-income and carless households; and
- Supporting Meaningful and Authentic Participation during this process.

South Bay Cities Council of Governments

September 24, 2015

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director
Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report

Adherence to Strategic Plan:

Goal A: Environment, Transportation, and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Climate Action Planning

Climate Action Plans/Energy Efficiency Climate Action Plans (CAP/EECAP)

The contractor, Atkins, is recalculating the draft energy efficiency measures for each of the cities based on second set of city staff meetings and comments. These calculations will be used by the cities over the next three months to adopt energy efficiency measures. Many cities are on track with State greenhouse gas (GHG) reduction goals for both 2020 and 2035. Funding for the Energy Efficiency chapters ends in December, 2015 along with the technical resources that we have to develop this chapter.

Strategic Growth Council Grant

Energy Generation and Storage Chapter - As one of the chapters of a Climate Action Plan, the Energy Generation and Storage chapter will lay out strategies related to renewable energy and energy storage to help cities and their communities maintain their quality of life, while minimizing the use of foreign fossil fuels. Most of the initial strategy presentations to the cities have been completed and feedback has been collected for further strategy refinement. On an ongoing basis, cities will be provided information on these strategies through the EECAP/CAP and Energy Management Working Groups, as well as educational seminars and presentations to elected officials and city staff. If resources permit, field trips to demonstration sites with renewable technologies will also be planned.

Greening and Waste chapters – The SBCCOG staff has met with most of the cities to present and discuss the menu of strategies for the Greening and Solid Waste chapters of the Climate Action Plans. The staff is continuing to research the methodology for calculating greenhouse gas reduction potentials of the strategies. Information gained from city meetings will be used to start the calculation of the greenhouse gas reduction potentials.

CAPCOA Land Use and Transportation (under the direction of Wally Siembab and his team) - strategies and methodologies have been reviewed for: Density, Mixed-Use Development, and Accessibility; Pedestrian and Biking strategies; Parking and Transit Strategies; Electric Vehicle and Telecommuting strategies. In addition, the literature review is completed on other existing methodologies. A document has been created that lists each of these strategies, how the GHG reduction equations are computed, how existing CAPs have incorporated the strategies, and other recent academic work. Work has also begun on developing in-depth Land-use strategies including how to improve upon them, how to incorporate the South Bay Sustainability Strategy, and what additional research needs to be conducted on accessibility and diversity.

The SBCCOG continues to utilize volunteers to support the CAP efforts in researching and continuing to refine cities’ strategies. Currently, the CAP volunteers are developing the following:

- cost/benefit analysis
- list of cities’ General Plan policies that directly relate to implementing alternative energy and storage
- list of barriers from existing public agencies’ plans
- educational materials

Energy Efficiency

Energy Leader Partnership (ELP)

2015 Status: Completed 547,538 kWh (34.4% of 2015 kWh goal)

2015 Goal: 1,590,000 kWh

2015 paid out incentives to cities: \$76,978.92

Remaining to achieve 2015 goal: 1,042,462 kWh

Below is a summary of anticipated ELP progress for cities that currently have projects in the pipeline along with the estimated completion dates:

City	Current Tier Level	kWh Savings in Project Pipeline	Anticipated Tier Level	Anticipated Timeframe
Carson	Gold	1,094,144	Platinum	Q2 2016
Gardena	Valued	219,909	Silver	Q4 2015
Hawthorne	Gold	48,789	Platinum	Q2 2016
Hermosa Beach	Silver	367,088	Platinum	Q4 2015
Inglewood	Gold	1,452,029	Platinum	Q3 2016
New Addition! - Manhattan Beach	Platinum	51,309	n/a	Q1 2016
Rancho Palos Verdes	Gold	38,269	Gold	Q1 2016
Redondo Beach	Silver	120,916	Gold	Q1 2016
Torrance	Silver	570,779	Gold	Q4 2015

Totaling over 4 million kWh in the pipeline

EEMIS

Extensive analysis of reporting functionalities and preparing reporting mechanisms that make sense to cities is underway at the SBCCOG. Also, anticipated in Fall 2015, EEMIS will have the following enhancements:

- updated dashboard visuals,
- compatibility with multiple browsers (previously only viewable in Internet Explorer), and
- smart phone accessibility

EEMIS in action with Green Charge Networks – A recent energy storage technology that uses peak shaving to minimize costs on cities’ electric bills has received interest from five South Bay cities. This free-of-charge energy storage program offers shared cost-savings paid to cities who qualify with their building demand use. EEMIS reporting functionalities are being used to generate one month of bill data to save city staff time – which normally would be about a week of searching to locate bills and about two days of actually looking through the bill to find accounts for specific facilities.

Energy Management Working Group – The last EMWG was held in early August 2015 and a speaker from Green Charge Networks discussed the energy storage program referenced above. Also, best practices were shared among city staff as well as new projects to be added to pipeline so that cities can take advantage of the financial incentives offered through our partners.

Southern California Gas Company (SCG)

2015 Status: 14,414 therms (144% of 2015 therm goal)

2015 Goal: 10,000 therms

2015 paid out incentives to agencies: \$17,940

Remaining to achieve 2015 goal: **0** therms

Pending projects:

- City of Carson – pool cover and boiler replacement (3,635 therms)
- Marymount California University – solar thermal heating (in planning)
- Torrance USD – boilers (in planning)

Energy Upgrade California Community Outreach Ambassador

Contract goals: 6 outreach events and 6 presentations to be completed by January 1 - December 31, 2015

Status of goals: 4 outreach completed; 6 presentations completed – Goal Met

The Environmental Charter High School (ECHS) Green Ambassador Students partners with the SBCCOG on this program:

ECHS has contract goals as well: 3 outreach events and 3 presentations

Status of ECHS goals: 3 outreach events completed [events completed in March (1), April (1), May(1)]; 3 presentations completed [presentations given in March (1) and May(2)] – Goal Met

Home Upgrade (The Energy Network) Contract period is May 1, 2015 through October 31, 2015
Contract goals: exhibit at 8-10 community events and provide 2-4 workshops/presentations.

Status of goals: 9 outreach events completed; 2 presentations completed (1 additional event has been identified in September; 2 presentations have been scheduled in October)

Green Building Challenge

The GBC website has been populated with the Challenge description, rules, and activities. Outreach meetings to review the program and provide a demo are being held with local businesses, city staff, chambers of commerce and environmental committees/commissions. Meetings held included: Continental Dev. Corp., Watson Land, Beach Cities Health District, Manhattan Village Shopping Center, Mar Ventures, Honda, and Smart & Final. Staff also made presentations to El Segundo Environmental Commission and Torrance Environmental Quality and Energy Conservation Commission. A press release on the launch was issued to local media on August 27. The SBCCOG and our technology partner, Green Per Square Foot, have commenced phone outreach to a list of over 900 buildings and businesses to encourage their participation by informing them of the Challenge and offering a demo.

Golden State Water Company (GSW) has committed to sponsor the program at the \$7,500 level. GSW resources and rebates will be integrated into the Challenge, adding value for participants. Additional partners may be added throughout the program period.

The official online launch of the Challenge is September 1st, with a press event scheduled for Wednesday, September 23, 2015, 9:00 AM at the SBCCOG.

Holiday Light Exchange

SBCCOG staff received 250 shower timers from West Basin Municipal Water District to be handed out with the boxes of LED holiday lights. The value is \$790.50. We received payment for a \$250 sponsorship from Continental Development and a commitment for a \$250 sponsorship from Athens Services. Save the date for the Holiday Light Exchange and All Partner Exhibit Event on November 12 and 13 from 9am to 5pm.

Water Conservation

West Basin Municipal Water District Programs (West Basin) Contract year is Sept. 1 through Aug. 31

Water Reliability (WR) 2020

Contract goal: 427 WR 2020 support cards to be collected by August 31, 2015.

Status of goals: 463 cards collected in total. Goal met.

Contract goal: Up to 40 WR 2020 presentations to be scheduled.

Status of goals: 30 have been scheduled as of Aug. 31, 2015. (Note: this goal is dependent upon West Basin's availability.)

SBCCOG staff continues to contact Commission/ Committee staff liaisons via email to schedule presentations. During August, SBCCOG staff followed up with Homes Associations and leads

which resulted in scheduling Old Torrance Neighborhood Association for September 16; PVE residents for September 30; and Xi Xi Theta Sorority for October 28. Also, 5 Torrance homes associations are checking with their boards to set dates for presentations.

Contract goal: Up to 24 tabletop WR2020 business briefings to be scheduled.
Status of goals: 17/24

August business briefings included a meeting with the Publisher of Herald Publications. Both WBMWD Director Houston and WBMWD staff member Ron Wildermuth presented. During August, SBCCOG staff reached out to Inglewood Chamber of Commerce and to several businesses. Staff will continue to follow-up.

Lunch & Learn educational workshops

Contract goal: complete 2 educational workshops by August 31, 2015
Status of goals: 2 have been completed.

A second workshop on Greywater was hosted by SBCCOG (Client Theater) on August 25th. There were 86 registrations; 49 people attended. Feedback was very positive. West Basin staff will be presenting to the WB Board in September or October and recommend that they budget and fund 5 more workshops next year; one in each of their Divisions.

Cash for Kitchens

Contract goals: 40 kitchen audits to be completed by Aug 31, 2015.
Status as of August 31, 2015: 40 audits completed – Goal Met

Contract goals: 50 follow-up visits at 50 previously audited sites.
Status as of August 31, 2015: 50 follow-up visits completed – Goal Met

Activities for August included SBCCOG staff contacting the following businesses: Akbar Cuisine of India (Hermosa Beach) and Inglewood Unified School District (Inglewood).

Contract goals: 2 training sessions to be completed by August 31, 2015.
Status as of August 31, 2015: 2 training sessions completed – Goal Met. (First training completed on June 26 at the Trump National Golf Club, Rancho Palos Verdes. Second training completed on August 20 at the Inglewood Unified School District, Inglewood).

Rain Barrel

During the month of August, 113 individuals were recorded as indicating interest in the Rain Barrel Giveaway. This information will be used to plan for future giveaways which are currently in the development stages by West Basin.

Car Wash

Contract goal: “Re-sign” for next year the 7 car wash companies that are participating in the program.

Status of goal: 7 of the 7 current car wash companies have renewed - Dominguez Car Wash (Carson), Crenshaw Imperial Car Wash (Inglewood), Lennox Car Wash (Lennox), Carson Car Wash (Carson), Gardena Car Wash (Gardena), Bellagio Car Wash (Lawndale), and Rock n Roll Car Wash (Hermosa Beach). – Goal Met

SBCCOG staff re-visited the following Car Wash business in August to promote the program: Rock n Roll Car Wash (Hermosa Beach)

Contract goal: strive to enroll 2-3 new car wash companies by August 31, 2015.

Status of goal: 2 new car wash companies have signed up - Go Eco Express (Lawndale) and Green Forest Car Wash (Hawthorne). – Goal Met

Weather-Based Irrigation Controller Exchanges

Contract goal: 3 exchanges to be completed by August 31, 2015.

Status: 3 exchanges has been completed. – Goal Met

West Basin's Water Conservation Microsite

West Basin is developing a microsite, specifically for its water conservation programs, to accompany their main website. They have hired a 3rd party contractor (Droplet Technologies) to develop the microsite. SBCCOG staff will be working closely with both West Basin and Droplet Technologies as they develop components of the microsite that will interface with the SBESC's website (e.g. registration forms and interest lists for classes and giveaway events). The microsite is set for a "soft launch" in mid-September.

Water Harvest 2015

We are working with the SBWIB to secure 10-15 high school volunteers to assist at the Water Harvest Festival.

Sanitation Districts

Contract goal: Schedule 5 Sanitation Districts-related presentations to be completed by December 31, 2015.

Status: 5 presentations have been scheduled; 5 presentations have been given.

MWD Caucus Meeting

August meeting focused on the "Mid-Cycle Biennial Budget Update" presented by Gary Breaux, Assistant GM/CFO, MWD. Highlights included: Water Supply Allocation Plan Level 3 was implemented for FY2015-2016 (roughly a 15% reduction in wholesale water use on a regional level and established a surcharge of roughly 4 times the normal price of an acre foot of water for use beyond the allocated amount); sales for May, June, and July 2015 were below forecasted sales; water sales trend is lower than last two calendar years; hydrology for calendar year 2016 is unknown. Emerging issues for FY 2016-2017 and FY 2017-2018: strategy to replenish storage; State Water Contract and California Water Fix; treated water costs; update 10-year forecast (including funding of key priorities while keeping water rates low – target 3% increase overall for both fiscal years).

Transportation

Vanpool Program

Contract goal: 72 outreach events; 18 information/formation meetings to be completed by February 15, 2016.

Status of Goals: 76 outreach events; 16 information/formation meetings

SBCCOG staff distributed Vanpool information at 6 community outreach events in August. Outreach efforts were facilitated between employees from Providence Little Company of Mary

Hospital and employees at the City of Torrance in the hopes of assisting several individuals to find seats on 1 or more of the City’s vanpools. Continued outreach has taken place to assist California State University Dominguez Hills to explore creative ways to expand their van pool program with the City of Carson as well as nearby employers; on-site meetings are expected to take place in late September. Follow-up work continues with the City of Inglewood as well as with Harbor UCLA medical center and the Divco property management group in El Segundo.

Metro Express Lanes (MEL)

The goal of the MEL Contract is to continue to build awareness and increase the number of FasTrak® transponder accounts for vehicles using the I-110 corridor Express Lanes as well as encourage use of the Silver Line bus services and vanpools.

Status: 6 community events; 1 MEL email update; 1 SBCCOG Newsletter
 SBCCOG participated and distributed MEL materials at 6 South Bay community events in August. SBCCOG staff continues to advise the MEL support Team of marketing opportunities in the South Bay though the MEL team has indicated that it will selectively target and allocating marketing resources as they deem appropriate.

II. MARKETING, OUTREACH, & IMPLEMENTATION

Workshops, Trainings & Exchanges

The following chart lists an overview of all workshops held in August 2015:

Event Date	Event Name	No. Attended/ No. of RSVPs	Marketing Info. (how did they hear about the workshop):	Staff Lead
8/22/15	Weather-Based Irrigation Controller (WBIC) Exchange	24/30 (27 controllers exchanged)	Email: 13 Flyer: 3 Friend or Family: 4 Local Publication: 5 Social Media: 1 Website: 2 Other: 2	RD
8/25/15	Residential Greywater Workshop	46/86	Email: 67 Flyer: 3 Friend or Family: 5 Local Publication: 2 Social Media: 4 Website: 6	GFG
8/29/15	Weather-Based Irrigation Controller (WBIC) Exchange	??/??	Email: Flyer: Friend or Family: Local Publication: Social Media: Website: Other:	AB

SCE Workshops – SCE seminar on Basic HVAC is scheduled for October 9, 2015, hosted by SBCCOG.

Palos Verdes Library District – Partnering with West Basin (Water Reliability presentation) and Cal Water Services (update on the drought and water restrictions), the second workshop was given in August on Zero Waste and included the Sanitation Districts. The third workshop will be given in September and will focus on the future of transportation in the South Bay.

Outreach Events

- 5 community events;
 - Scheduled to attend 4 community events in September
- 4 presentations/workshops (overview of SBCCOG);
 - Scheduled to give 1 presentation in September
- Calendar year-to-date through August 2015:
 - 51 - community events
 - 7 - Employee events
 - 7 - Business or business card events
 - 37 - Presentations/workshops

During the month of August staff coordinated with Supervisor Mark Ridley-Thomas' Senior Environmental Deputy Karly Katona, who put us in touch with the Supervisor's Constituent Team to present our SBCCOG programs. They identified groups for us to outreach to in his district.

Media

Earned Media Received in August 2015

“Palos Verdes Library and SBESC Present Environmental Impact Workshop” – PV Patch – August 28, 2015

Social Media

As of August 26, 2015 social media following is as follows:

Facebook: 414 likes, 752 impressions*

LinkedIn: 76 followers, 603 impressions

Twitter: 340 followers, 1,954 impressions

**Impressions: the number of times a post has been viewed*

Top Tweet earned 520 impressions

Reuse single-side printed paper for grocery shopping and errands list... [ow.ly/Qr3Mv](https://www.ow.ly/Qr3Mv)

#greentip #EcoMonday

↗ 1 ★ 1

View Tweet activity

View all Tweet activity

Social Media Working Group Meeting

This month's meeting was another well attended meeting with a newcomer from Palos Verdes Estates, representing the City's initiative to move forward with developing a social media presence. Guest speakers Nancy Casanova and Michael Padian were insightful, providing the group with detailed examples of SCE's social media development over the past years as well as access to resources used for measuring and reporting on social media (e.g. Pulse reports). For the group's next meeting, Nextdoor, Southern California Gas Company, and LA County Sheriff's Department are among the targeted guest speakers of interest.

Volunteer Program

Volunteers

Volunteer hours for the month of July 2015 are as follows:

- 308 hours
- Grand total as of 7/31/15 = 14,369.43 (Starting April 2008)

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Battery Electric Vehicle Study

Project Overview

Timeframe: 2 year study: 2012 – 2014

Funded by: South Coast Air Quality Management District

Research Agenda: To test the effect of introducing Battery Electric Vehicles into South Bay Households

Sample: 49 Households, self-selected

Participation: 2 months per household

Data Collection:

GPS Tracking of Household Destinations

- Baseline of Household Destinations: 2 weeks GPS data of household ICE destination before introduction of BEV
- Introduction of BEV: 2 weeks of GPS data of household destinations (ICE + BEV)
- Total: 1 month of monitoring household destinations

Pre/Post Surveys

Mid-Study Interview and Focus Groups

4 BEV Vehicles in Study – average range approximately 80 miles:

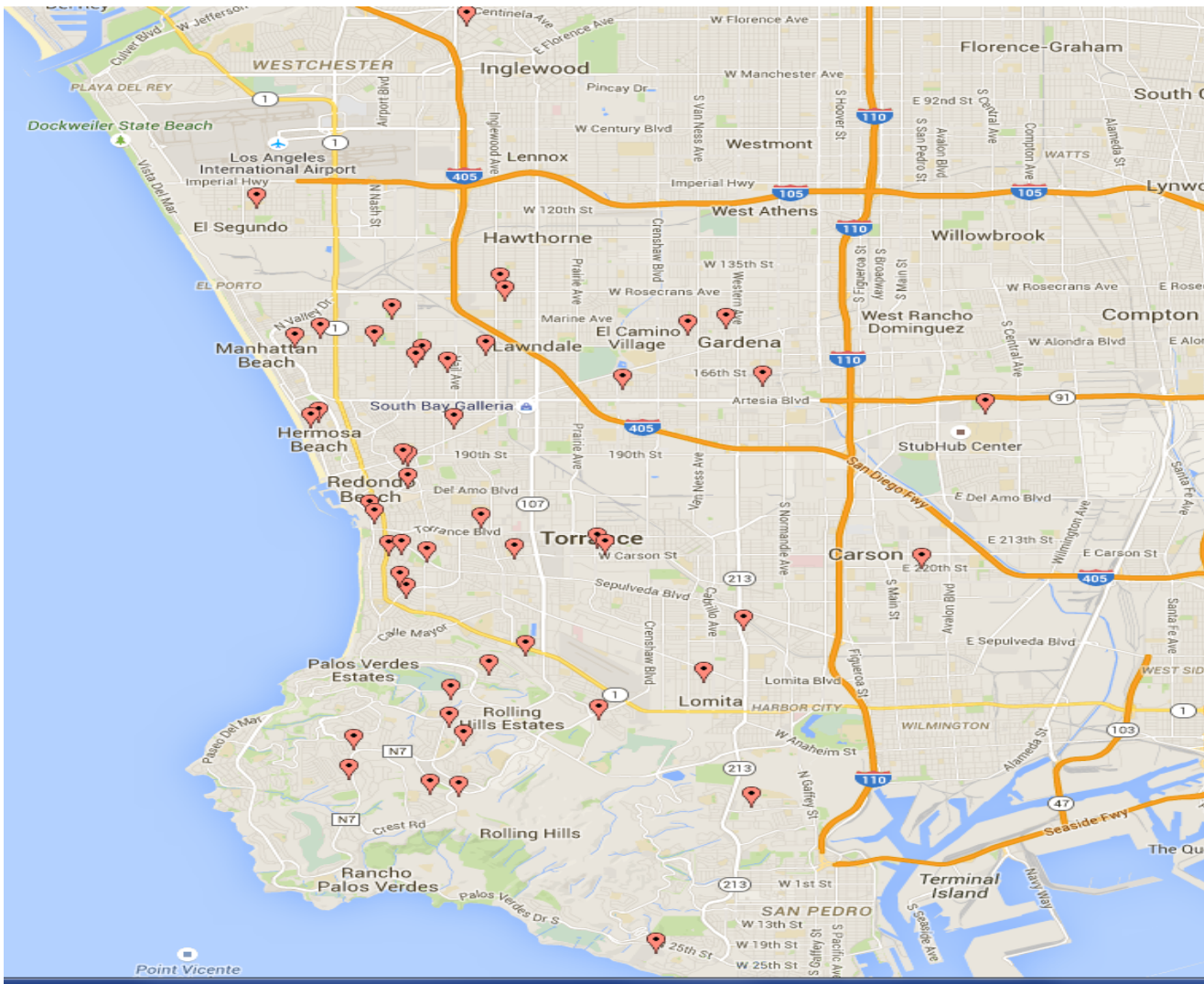
- BMW Active e
- Honda Fit EV
- 2 Nissan Leafs

Glossary of Terms

- ICE Vehicle = Internal Combustion Engine = Standard Gasoline Fueled Cars/Trucks
- Gasoline hybrid (Hybrid) = Prius
- EV - Electric Vehicle = Broad Class of EVs that include PHEV, BEV and FCEV
- PEV - Plug-in Electric Vehicles = Broad Class of PEVs that include both PHEV and BEV
- PHEV - Plug-in hybrid electric vehicle = Volt
- BEV - Battery electric vehicle = Leaf
 - Full speed, medium range electric vehicles = Nissan Leaf, BMW e3, Fiat EV
 - Full speed, long range electric vehicles = Tesla, BYD e6
- FCEV - Fuel cell electric vehicle
- NEV - Slow speed, short range electric vehicles = Neighborhood Electric Vehicles, e-bike
- EVCS = Electric Vehicle Charging Station
- L1 Charging = 110 charging (common household plug) – 7 to 8 hours for full charge
- L2 Charging = 220 charging (often requires an electrical upgrade; provides charging twice as fast as L1) – 3 to 4 vehicles for full charge
- DC 3 Fast Charge = 440 charging (can take an EV in 25 minutes to 80% capacity)
- SBCCOG = South Bay Cities Council of Governments
- SCAQMD – South Coast Air Quality Management District
- ARB = Air Resources Board
- Metro = Los Angeles Metropolitan Transportation Authority
- VMT = Vehicle Miles Travelled

BEV Participants – Who they were and where they lived:

Criteria	Goal	Total Participants	
		Selected	Target Goal +/-
Inland	17	14	-3
Beach	14	20	6
Peninsula	17	13	-4
Low Income (15-50k)	2	5	3
Middle income (50-150k)	30	31	1
High income (150k+)	16	12	-4
Single Family Home	24	29	5
Dwelling w/ Shared Walls - Apartment/Condominium	24	17	-7
110 only wiring	24	39	15
220 wiring available in parking area	24	10	-14
Former LUV participant	6	7	1



Legislation and Policy Affecting Our Region
September 3, 2015

RC Report

HIGHLIGHTS FROM THE REGIONAL COUNCIL MEETING



Randall Winston, Interim Executive Director of the Strategic Growth Council, gives an update on cap-and-trade funding opportunities to the Regional Council.

INFORMATION – CAP-AND-TRADE FUNDING UPDATE

Randall Winston, Interim Executive Director of the Strategic Growth Council, was a special guest at the Regional Council meeting today, providing board members with an update on the new cycle of the Affordable Housing and Sustainable Communities (AHSC) grant program. It is anticipated that funding for FY 2015-2016 will increase from the \$120 million available last year, due to higher-than-expected revenue from the state's cap-and-trade program. Winston acknowledged the low number of projects in the SCAG region that received grants last year, and stressed a commitment to work with Metropolitan Planning Organizations and SCAG to ensure that Southern California is positioned for success in this next round.

Additionally, SCAG is continuing to implement the Affordable Housing & Sustainable Communities Action Plan approved by the RC in July. As part of the Action Plan, SCAG held a regional forum titled, "California Gold: Bringing Cap and Trade Dollars to Southern California," on Aug. 6. The event drew more than 200 attendees, and was aimed at helping cities and stakeholders better understand new funding opportunities from the state's Greenhouse Gas Reduction Fund for programs related to transportation, energy efficiency and natural resources. Panelists also strategized on ways to collaborate on upcoming opportunities.

In the near-term, SCAG plans to develop a concrete set of recommendations on the guidelines for the next round of AHSC grants, will provide outreach and technical assistance to interested applicants and promote collaboration and information sharing at future workshops. SCAG thanks its many partners who helped organize the California Gold event, including LA n Sync, Climate Resolve, LA Thrives, County of Riverside, County of Orange, City of Ventura, City of El Centro and the County of San Bernardino. Presentations and an archival video from the workshop are available on SCAG's [Greenhouse Gas Reduction Fund webpage](#).

ACTION – RC APPROVES JOINT TRAVEL SURVEY

The Regional Council today approved and authorized SCAG to proceed with a Memorandum of Agreement with three other Metropolitan Planning Organizations (MPOs) – the Metropolitan Transportation Commission, Sacramento Council of Governments and San Diego Association of Governments – on a cooperative travel survey. The surveys both monitor general travel characteristics and provide detailed travel behavior information to inform travel models and other planning activities. This collaborative effort between California's four largest MPOs will help pool resources and expertise, while also standardize data collection for more accurate estimates of inter-regional travel.

NEWS FROM THE EXECUTIVE DIRECTOR



SCAG ASKS REGION TO 'GO HUMAN'

SCAG and its regional partners are excited to announce the upcoming launch of “Go Human,” a marketing and advertising campaign to promote roadway safety and encourage members of the public to walk or bike. Funded by a \$2.3 million grant from the 2014 California Active Transportation Program, the primary goals of the “Go Human” campaign are to reduce collisions involving pedestrians and cyclists, while increasing the levels of walking and biking in Southern California. The advertising campaign will launch on Sept. 28 in all six counties and will feature “Go Human” messaging on a variety of media including billboards, buses, radio spots and social media ads, in both English and Spanish. The launch date coincides with the decline in daylight hours, a period when bicycle and pedestrian collisions peak during the year.

The campaign is a collaborative effort with county health departments and County Transportation Commissions in the region, and all marketing materials will be made available for co-branding by local cities and jurisdictions interested in participating. SCAG’s grant also includes the production of toolkits and trainings to promote active transportation and the implementation of open streets and temporary events starting in Spring 2016. For more information on how to participate, please contact Julia Lippe-Klein at lippe-klein@scag.ca.gov.

2016 RTP/SCS DEVELOPMENT UPDATE

As part of the development of the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS), SCAG developed the Policy Growth Forecast, which is a locally-informed growth scenario that maximizes the efficiency of transportation investments and other sustainability factors. Starting in late June and during the month of July 2015, SCAG sought input from local jurisdictions on the distribution of growth under this scenario at the neighborhood, or traffic analysis zone (TAZ) level. The review by jurisdictions of this data is a supplement to the initial round of feedback provided during SCAG’s Bottom-Up Local Input Process, which was conducted in 2013 and 2014. The Policy Growth Forecast builds on input received during that period, as jurisdictional level totals on population, household, and employment growth are carried over from the Local Input Process. Overall, 80 jurisdictions provided input and SCAG’s staff will be working with our local partners to incorporate all of the technical feedback provided by jurisdictions, specifically information on planned development projects and entitlements.

In August, SCAG held two follow-up workshops on the development of the environmental justice analysis for the 2016 RTP/SCS. The workshops, held in downtown Los Angeles and in the City of Ontario, followed a round of focus groups and interviews recently held with stakeholders on SCAG’s environmental justice analysis approach. The workshops were an opportunity for SCAG to provide updates on outreach efforts, modifications to the methodology based on stakeholder feedback and progress on the analysis. During the breakout session, participants were invited to provide input on strategies and solutions to address potential impacts on minority and low income communities from projects included in the 2016 RTP/SCS. SCAG staff is reviewing all of the input received and will post these comments on the [environmental justice webpage](#).

Further resources on the 2016 RTP/SCS are available at: scagrtpscs.net.

CALIFORNIA ASSEMBLY HOLDS LEGISLATIVE HEARING ON INFRASTRUCTURE FINANCE

On Aug. 24, President Cheryl Viegas-Walker and Executive Director Hasan Ikhata both appeared before the State Assembly Transportation and Infrastructure Development Committee to address the subject of “Goods Movement in California: What Do We Need to Support a Vibrant Economy?” The panel hearing was being held as part of the First Extraordinary Session of the Legislature to address the more than \$59 billion backlog in repairs to state and local roads. The panelists briefed the Assembly leadership on the state’s economic needs as it moves forward in developing a comprehensive infrastructure finance proposal. SCAG shared with the committee details on how goods movement works in Southern California, the industry’s importance to the regional, state and national economies; current capacity constraints of the goods movement system; future needs; and to build upon the California Goods Movement Action Plan and implement the Trade Corridor Improvement Fund. Overall, SCAG envisions a goods movement system that can sustainably grow to meet future regional, state and national freight needs in a manner that both attains clean air standards and preserves the quality of life for our communities.



UPCOMING MEETINGS

September

- 7th** Labor Day Holiday (SCAG Offices Closed)
- 15th** Legislative/Communications & Membership Committee
- 17th** Technical Working Group
- 22nd** Transportation Conformity Working Group
- 23rd** Modeling Task Force Meeting

October

- 8th** Regional Council & Policy Committee Meetings
- 15th** Technical Working Group
- 20th** Legislative/Communications & Membership Committee
- 27th** Transportation Conformity Working Group

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