



AGENDA

**Measure R South Bay Highway
Program Oversight Committee**
Monday, January 14, 2013

SBESC
20285 WESTERN AVE.,
TORRANCE, CA 90501

10:30 A.M. - Noon

- I. **CALL TO ORDER / Introductions**
- II. **REPORT OF POSTING OF THE AGENDA** – Receive and File
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA** – Receive and File
- IV. **PUBLIC COMMENT**
- V. **CONSENT CALENDAR**
 - A. **Minutes from November 13, 2012 meeting** (Attachment A) - **Approve**
- VI. **METRO UPDATES** – Metro staff
 - A. **Metro Project Management Information System Update**
 - B. **Status of Caltrans projects agreements**
 - C. **Status of traffic studies**
- VII. **SBHP PROJECT STATUS** – Steve Lantz
 - A. **SBHP Monthly Project Progress Report** (Attachment B) – Receive and file
 - B. **SBHP Monthly Project Issues Report** (Attachment C) – Receive and file
 - C. **SBHP Project Management Course Evaluation Summary** (Attachment D) – Receive and file
- VIII. **Post- Measure J project acceleration policy ramifications for SBHP** – Oral Report – M. Bohlke
- IX. **Final Metro Call for Projects Applications Committing Measure R SBHP Funds** (Attachment E) - **Approve**
- X. **South Bay Highway Program Implementation Plan Update** – Receive and file
- XI. **3-Month Look Ahead** (Attachment F) – Receive and file
- XII. **SBHP Implementation Update Calendar** (Attachment G) – Receive and file
- XIII. **Adjourn to next Measure R SBHP Oversight Committee Meeting** – Monday, February 11, 2013

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**Measure R South Bay Highway
Program Oversight Committee Minutes
November 13, 2012**

Attendees: Jim Goodhart (Chair, PVE), Stephanie Katsouleas (El Segundo), Akbar Farokhi & Alan Leung (Hawthorne), Ken Husting (Los Angeles), Judy Mitchell (Rolling Hills Estates), Rob Beste (IWG Chair, Torrance), Fulgene Asuncion (Metro), Jacki Bacharach & Marcy Hiratzka (SBCCOG), Steve Lantz (SBCCOG transportation consultant), Matt Wisniewski (SBCCOG Coro Fellow), Alan Clelland & Alex Hovsepian (Iteris), Charles Eder (John M. Cruikshank Consultants)

- I. Chair Goodhart called the meeting to order at 10:40 but a quorum was not present. Action items were forwarded without recommendation to the SBCCOG Board of Directors meeting on November 15, 2012.
- II. **REPORT OF POSTING OF THE AGENDA** – (not applicable since there was no quorum)
- III. **ANNOUNCEMENTS OF CHANGES TO THE AGENDA** – (not applicable since there was no quorum)
- IV. **PUBLIC COMMENT** – (not applicable since there was no quorum)
- V. **CONSENT CALENDAR- Minutes from October 8, 2012** (Attachment A) – (not applicable since there was no quorum)
- VI. **METRO UPDATES** – Metro staff
 - A. **Metro Project Management Information System Update** – Fulgene Asuncion reported that Metro is finalizing software changes and populating the new database and will send log-in information to lead agency administrators next week, so November reports can be electronically submitted. Chair Goodhart asked if it is *required* for November, and Ms. Asuncion answered that cities may either send in their reports via email as they have been doing, or they can switch to electronic reporting using the new system is preferred. There is no hard deadline for the switchover yet, as there are still technical issues for Metro to resolve. All South Bay cities have been trained on the new system.
 - B. **Status of Caltrans projects agreements** – Ms. Asuncion said that Metro met with Caltrans last week. Because Caltrans' funding agreement is to cover the environmental studies for the projects, Caltrans is required to complete a project initiation document by June 2013 before moving to the environmental documents. Chair Goodhart noted that MTA has not negotiated funding agreements with Caltrans yet regarding the Caltrans projects on the Project Progress Report. As a result, there are no official due dates available yet. Ms. Asuncion said that MTA's legal staff is still reviewing the boilerplate since Caltrans had additional comments.
 - C. **Status of traffic studies** – Ms. Asuncion said that MTA finalizing its negotiations with its consultant. Metro is hoping to award by the end of November or beginning of December. This traffic study will be a 3-month effort.
- VII. **IWG Committee / IWG Executive Committee Comments** – Rob Beste reported Iteris made a presentation on the results of the ITS data at the IWG meeting in October. The projects submitted for the 2013 Call were also announced. The IWG Executive Committee did not meet in October.
- VIII. **SBHP PROJECT STATUS- Steve Lantz**
 - A. **SBHP Monthly Project Progress Report** (Attachment B) – Steve Lantz explained that only two projects are behind (further details can be found in the following Issues Report). Alan Clelland reported that Redondo Beach is back on schedule (the delay involving the City Attorney has been resolved). Jacki Bacharach questioned if the finish date column reflecting the schedule in the funding agreement necessary management tool. She suggested removing this column. Mr. Lantz said that until Funding Agreements are amended, the SBCCOG does not speculate on projects' deadlines. Ms. Asuncion clarified that Metro will amend a Funding Agreement if a project extends past its lapsing date. Mr. Clelland reminded everyone that the impact of the funding on a delayed schedule can be found in the issues report. Ken Husting suggested adding a column indicating the lead agency's current estimated completion date of each project, and *keeping* the funding agreement finish date

column as well. Ms. Bacharach liked the suggestion. Mr. Lantz said that moving forward, he is going to request that lead agencies include each project's estimated completion date in their monthly narratives. This information will then be added to the Monthly Project Progress Report (Gantt chart) and Jacobs Engineering will have to look for it each month. Stephanie Katsouleas suggested moving completed projects to a new chart or putting them at the bottom of the chart.

- B. SBHP Monthly Project Issues Report (Attachment C)** – Mr. Lantz said that Lawndale's extension of Phase 2 widening to the 405 southbound ramp is not being properly or regularly reported. The delay is due to staff changes, but a new Public Works Director (Nasser Abbaszadeh) has been hired, and the SBCCOG will bring him up to speed. The second issue on the issues report is Redondo Beach's PCH Study Improvements Project, for which there may be new right-of-way and construction cost increases. John Mate will confirm future costs as part of the design phase with completion of 35% plans by May 2013.
- C. Updated SBHP Candidate Projects List (Attachment D)** – Mr. Lantz reported that the final candidates list includes the assessment and ranking that was explained at last month's meeting. The SBCCOG adopted a policy that said, "first priority is to provide the minimum local match for projects that are awarded Metro Call for Projects funds; second priority is to consider projects for which lead agencies submitted Metro Call for Projects applications that were not funded at the level requested in the application; third priority is projects that did not apply for the Call for Projects. Next fall, when the Call for Projects Awards have been announced, the SBCCOG will look at the candidate list for projects that could be funded using available Measure R SBHP funding between 2017 and 2019. Mr. Husting asked for clarification about MTA's point system, wondering if a high score is good, to which Mr. Lantz said yes. Jacki Bacharach pointed out that there is no total of the cost estimate indicated on the list. Mr. Lantz responded that the SBHP match is a not-to-exceed amount that reflects the amount of funds that would be needed if Metro were to fully fund the application.

Mr. Beste clarified that once the Metro decisions are made, the list will be revised to reflect actual awards and SBHP match requirements by year. Mr. Clelland said that a project gets priority in the overall project assessment list, only if it gets funding for the Call. If a project is submitted for the Call and does not get funding for the Call, it goes back into the mix to be assessed with the projects that were not submitted. Mr. Lantz clarified that if a project is submitted and does not receive money for the call, it gets priority consideration before other projects that weren't submitted for the Call. Ms. Katsouleas said that the IWG Executive Committee decided that if a project is over a dollar threshold, the lead agency must apply to the Call before the project can be fully considered. Once the lead agency has met that criteria, the project will continue to move ahead of projects that were not submitted to the Call. Mr. Beste added that large projects should have to go through that two-step process, but smaller and simpler projects should be considered to move them off the list. Mr. Lantz said that MTA requires phases for each project, and South Bay Measure R funds would have to be used for whatever phases are not funded by the Call. Mr. Beste also reminded everyone that projects can reapply in two years. Ms. Katsouleas also said that certain projects that the SBCCOG sees as priorities may not be ready for the 2015 Call. Mr. Lantz concluded by saying that this list was compiled so that the SBCCOG and lead agencies could understand how projects would rank against each other for the Implementation Plan. The projects on this list are subjected to the same ranking criteria to which the early action projects were subjected. This list does not indicate when a lead agency's next opportunity is for funding. It is a resource, a listing identified candidate projects. The projects are assessed, but not yet prioritized in order. Currently, the list is alphabetical by city name.

- D. SBHP Project Management Course Update** – Mr. Lantz announced that a course evaluation, certificate of participation, and thank you letter from SBCCOG Chair Franklin were mailed to each course participant. Chair Goodhart asked for an evaluation summary report for the January meeting. Mr. Lantz announced that this course was right on budget, and relayed that Parsons Brinckerhoff has requested that the course materials not be shared with anyone who did not attend.

- X. City of Hawthorne Request for additional Measure R funding for Marine Ave. Project (Attachment E)**
- Alan Leung and Akbar Farokhi from the City of Hawthorne requested additional Measure R SBHP funds and approval to amend the project's funding plan for the Marine Ave / Aviation Blvd. project that was funded as an Early Action initiative. The City has agreed to contribute an extra \$1 million and the City is requesting an additional \$2.1 million in Measure R. The Marine Ave. / Aviation Blvd. Project will mitigate congestion and improve traffic circulation through this intersection. Although the initial scope of the project made improvements within the current right of way, the city now is proposing to widen Marine avenue to increase intersection capacity at Aviation Boulevard and properly align all four legs of the intersection. This will require 23' of dedication from FAA right-of-way on the north side of Marine Avenue to accommodate a second westbound left-turn lane (resulting in double left-turn lanes), a 3rd westbound through lane and a dedicated westbound right-turn pocket. The project will relocate any conflicting utilities

in the widening area such as the three Southern California Edison transmission poles and two West Basin water district water valves. This project will improve several different modes of transportation, improve traffic flow, increase pedestrian safety, and minimize flooding. The FAA is willing to give the City the right-of-way and is negotiating a construction easement if the City takes care of the landscaping (gates and sprinklers). There will be no acquisition costs, since the City is doing these improvements for the FAA. Edison, Northrop Grumman, West Basin, and the Cities of El Segundo and Manhattan Beach are also in the loop, as they are also affected. The project design will be completed at the end of 2014, and the City anticipates 6 months of construction. Mr. Beste commented that the SBCCOG has a contingency for Measure R funds, and if the Board approves this funding request, the money will come from the contingency. Judy Mitchell asked if a lead agency may also ask for Call money, in addition to asking the SBCCOG for assistance. Mr. Husting said that a city may submit a project for the Call and, if it is awarded Call money, the City may ask Metro to allow the City to advance its local matching money ahead of the year in which the Call funding is provided. Mr. Lantz acknowledged the City of Hawthorne for putting together such a thorough and exemplary funding request, as this is the first South Bay city to make a request for additional funds.

- IX. SBHP FY 13 - FY 19 Budget Request** (Attachment F) – Mr. Lantz said that MTA requires the SBCCOG to request (each December) funds for the following Metro fiscal year (which begins July 1.) This budget request reflects a change in the way the SBCCOG is managing the Measure R program. The administrative pieces that were previously handled by the Iteris team under the technical contract will be converted to administrative work to be completed by Steve Lantz and Marcy Hiratzka who are requesting that their time on Measure R be increased to 75% of their hours. This will result in overall cost savings, and the consultants will be able to focus on technical assistance for the program development and project oversight of lead agencies. If both the SBCCOG and MTA Boards approve this, a new funding agreement that goes with the next Cooperative Agreement will be executed. This would happen after January 2013.
- X. Metro Call for Projects Applications Committing Measure R SBHP Funds** (Attachment G) – Mr. Lantz reported that the SBCCOG just received a request for technical assistance to produce a PSRE for 3 new Park and Ride lots in Gardena. The formal letter and estimate for the Iteris task order was received yesterday. Ms. Asuncion noticed that a change needed to be made in the notes column (20% minimum local match for Transit Capital, as opposed to 35% minimum local match for RSTI.) This will be corrected for the Board and IWG meeting packets.
- XI. 3-Month Look Ahead** (Attachment F) – Steve Lantz said that since the lead agencies have now met the requirements for their projects, the SBCCOG will spend the next few months bringing policies back to the Oversight Committee and updating the Implementation Plan. Since Measure J did not pass, the Steering Committee will analyze alternative project acceleration opportunities related to the potential for the SBCCOG to use Measure R funding to accelerate highway projects. The SBCCOG also needs to protect the Measure R money for second and third decade projects from other sub-regions that want to accelerate their projects? Due to the debt service associated with TIFIA loans, there is a risk of not having contingency funds for the out-years of upcoming decades, if others accelerate their projects. Mr. Beste requested that Mike Bohlke, MTA Director O'Connor's Deputy, give a presentation on these protection issues. Chair Goodhart asked if the SBCCOG may borrow TIFIA money directly, and Mr. Lantz answered that the SBCCOG commits its funding to repay MTA for acquiring TIFIA loans on its behalf. Judy Mitchell wanted to know if the SBCCOG is planning for acceleration of rail AND highway, or rail OR highway. Mr. Lantz said that it depends on how big each of those needs end up being.
- XII. SBHP Implementation Update Calendar** (Attachment G) –Chair Goodhart said it would be beneficial to have a monthly narrative from Caltrans. Ms. Asuncion agreed to assist with this. Mr. Lantz posed the question of canceling the December 2012 Oversight meeting and was met with agreement from the Committee, especially since it no longer needs to discuss what would have been the next steps for Measure J. L: Jacki Bacharach said that the SBCCOG would send out a status report in December, and that Mr. Bohlke's presentation should be scheduled for January 2013.
- XIII. Chair Goodhart adjourned the meeting at 11:47am until Monday, January 14, 2013**

Submitted by Marcy Hiratzka

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LEGEND	Description (Attachment B)
Percent Complete by Time Task completed by time	
Funding Agreement	Date Funding Agreement Signed
Planning and Preliminary Design	Project Planning phase develops the concept for the project including the project requirements, the preliminary design addresses the requirements. This phase also includes Project Approval/Environmental Documentation if required for the project to proceed.
PS&E	Plans Specifications and Estimate - This comprises all work to develop construction contract plans, specifications, engineer's estimate, contract bid documents, allocation of funds, contract award, and contract approval
ROW	Right of Way - The Right of Way acquisitions are for the locally preferred concept/alternative are identified
Construction	Construction - All construction related activities.
PC	Projected Project Completion Date
Color Code	Parameters
G	Within 6 months of schedule and on budget
Y	Behind schedule by more than 6 months and/or concerns over expenditures
R	Change in Scope and/or Budget requires Funding Agreement Amendment
C	Project Completed

South Bay Cities Measure R- Project Issues Report

Attachment C

As of January 4, 2013

Old ID F46/MTA ID 06

Sponsor: Redondo Beach

Project Title: PCH Study Improvements: Implement PCH Study Recommendations (11)

Delay (months): 14

Issues: Potential Right of Way/Construction increase; further delay issuing design RFP

Action to be taken: John Mate to continue communication with Project Manager to confirm future costs as part of the design phase

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A (see tabs below for illustrative pie or bar chart)

Please circle the number which best describes your response to the following aspects of the SBCCOG Course:

Excellent-----Poor

	Excellent	Good	Fair	Poor
Overall quality of this course	7	6	1	0
Value of content to you	7	5	1	1
Met your expectations	6	7	0	1
Questions, answers & discussions	8	5	0	1
Group exercises	4	7	2	1
Effectiveness of course facilitator	9	4	0	1
Course logistics & administrative support	10	3	0	1

B

Presenter Evaluation – Gary Griggs

Excellent-----Poor

	Excellent	Good	Fair	Poor
Accuracy of content & knowledge	13	0	1	0
Relevance of content to my work	4	7	2	1
Communicated effectively	12	2	0	0
Well organized & prepared	13	1	0	0
Responsive to participants' questions	13	1	0	0

C

	Too Basic	Too Advanced	Too Complex	Just Right
Content	1	2	5	6

D

	Too Basic	Too Advanced	Too Complex	Just Right
Materials	1	1	3	9

E

	Expert	Knowledgeable	Aware	Novice
How would you rate your knowledge on these topics prior to attending this course?	0	6	6	2

F

Prior to this course, had you participated in training in the following areas?

	Yes	No
Program Management	6	8
Project Delivery Options	3	11
Procurement Options	1	13
Contract Management	5	9
Control & Risk Management	2	12

G

	4 hours once a week for 5 classes	20 hours over one week	20 hours over three consecutive days	Other (explain)
Was the weekly 5-course format convenient or would you have preferred a different schedule for the 20-hour course?	8	2	1	3

H

	Yes	No
Did you find the Project Solve website easy to navigate and use?	12	2

I

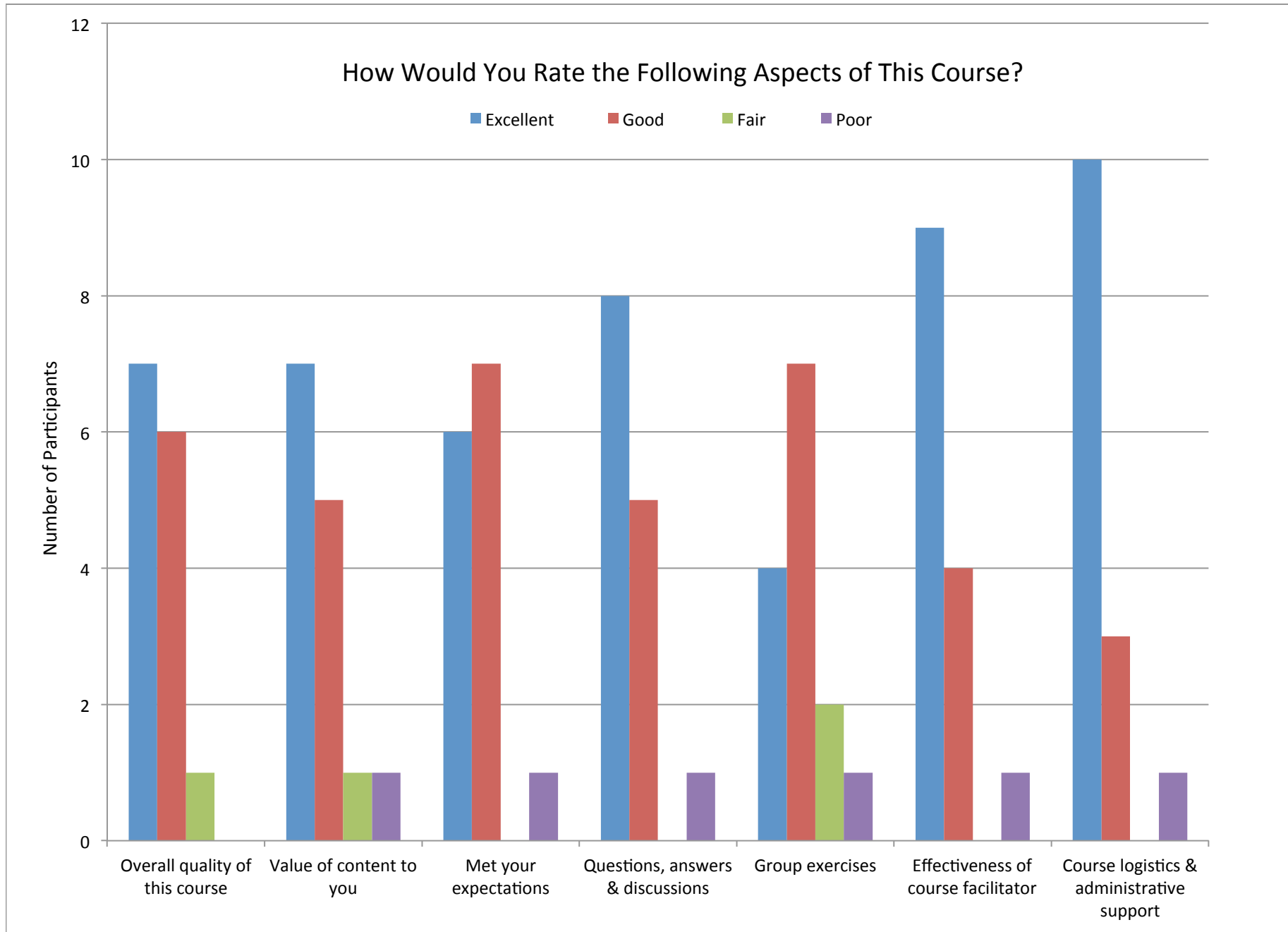
	Yes	No
Was the technical support for the website helpful and responsive?	11	3

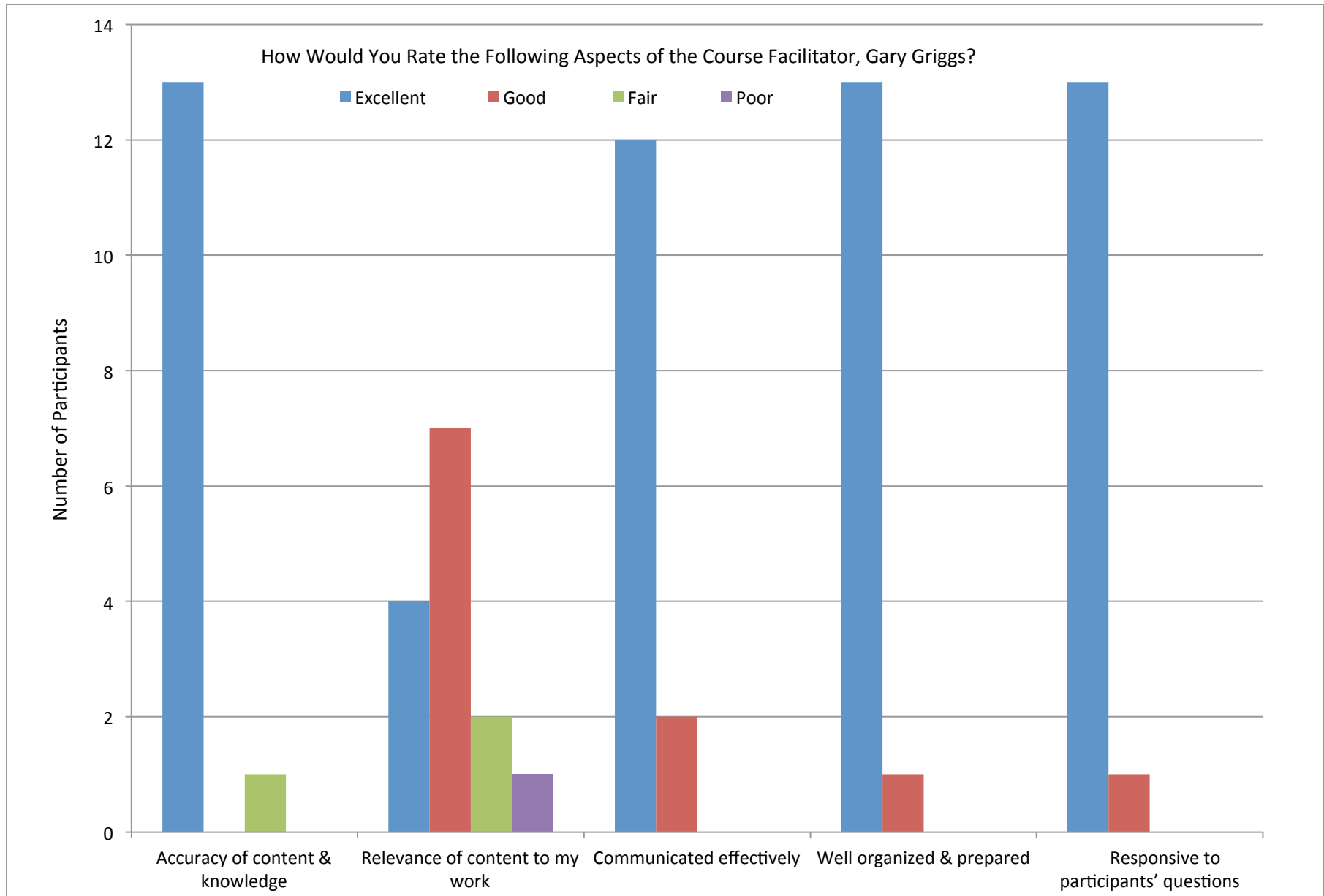
J

	Definitely	Probably	Maybe	Probably Not	Absolutely Not
Would you consider using Project Solve software in managing your projects?	0	3	8	3	0

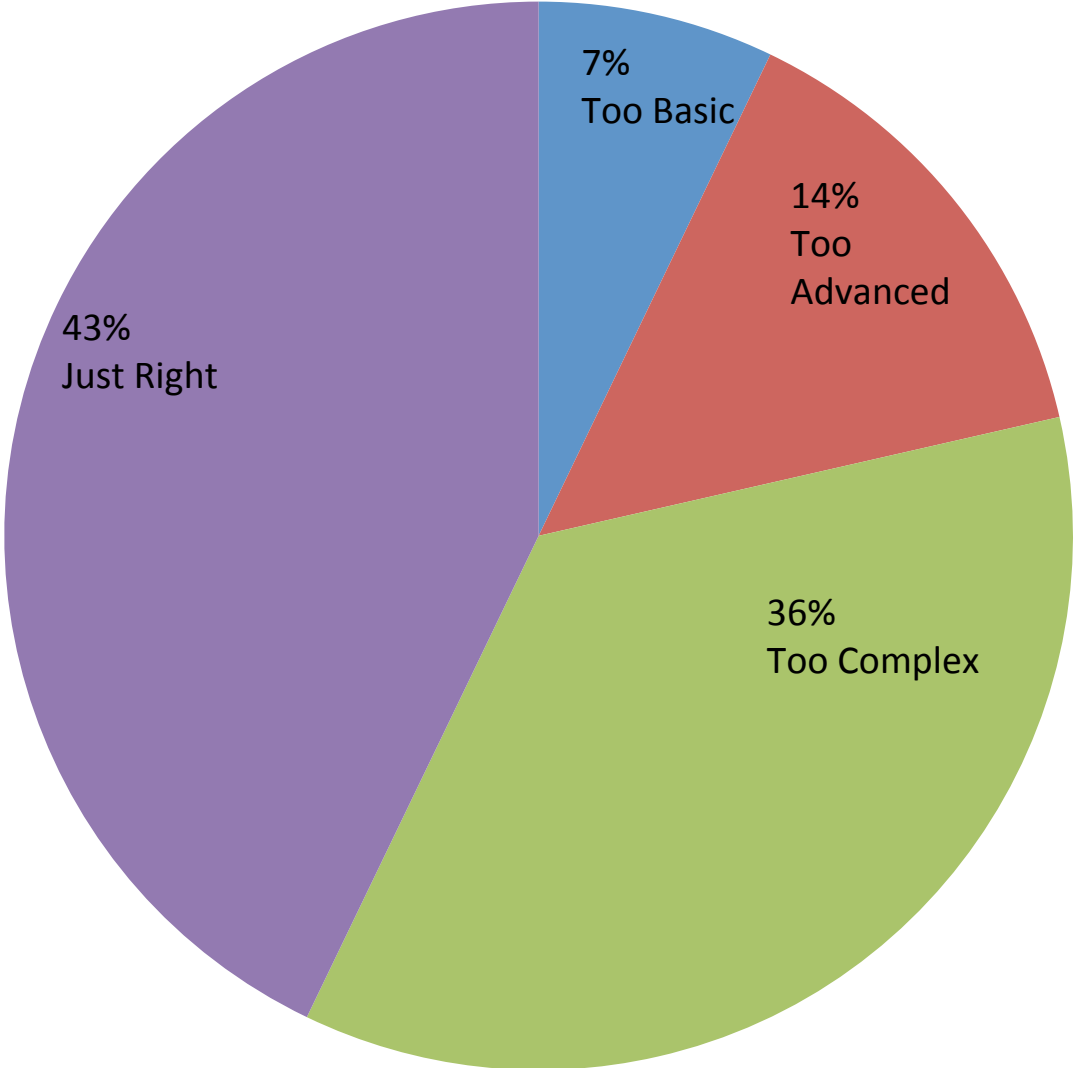
K

	Definitely	Probably	Maybe	Probably Not	Absolutely Not
Would you recommend this workshop to a friend or co-worker?	7	5	0	2	0

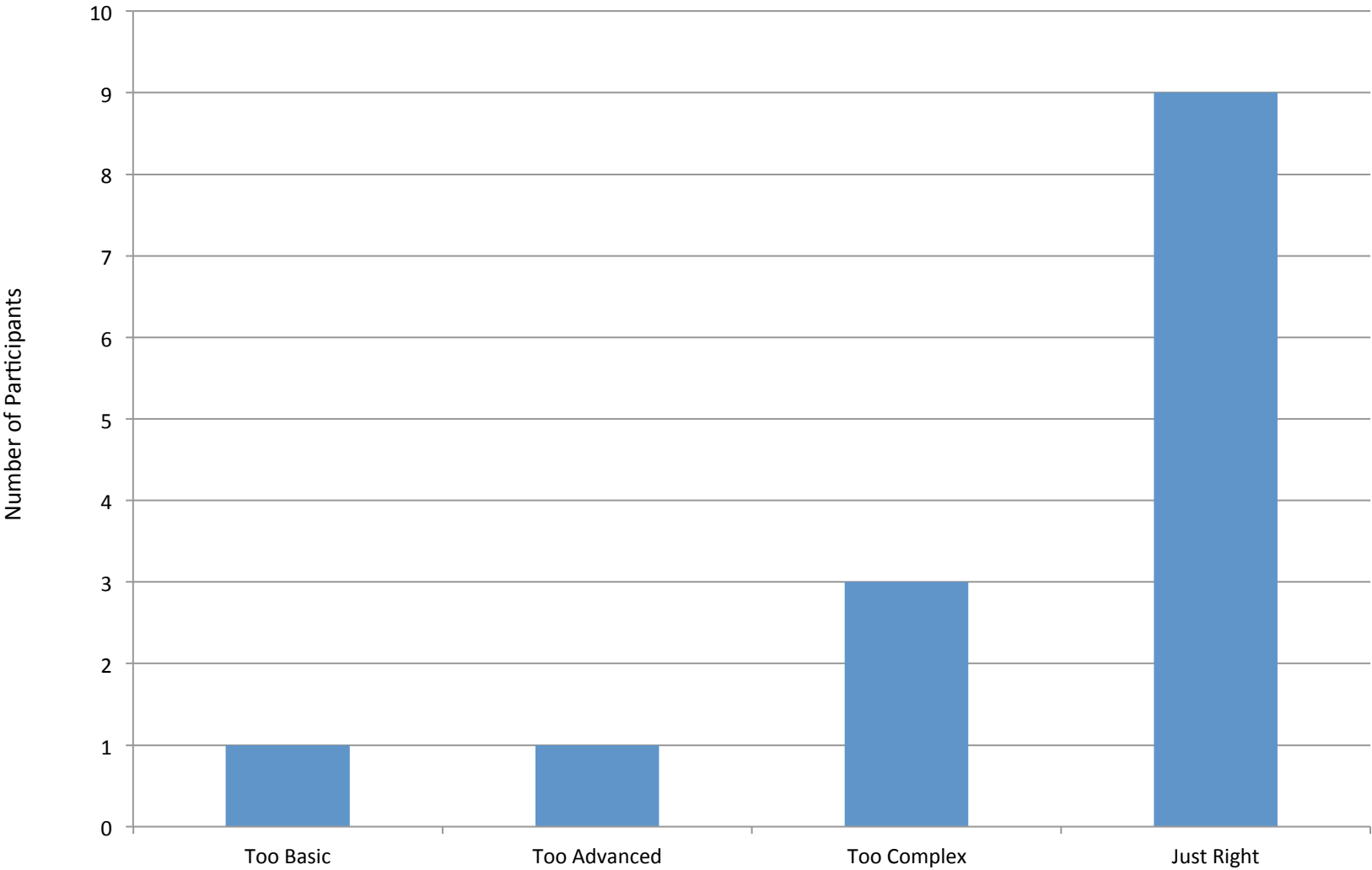




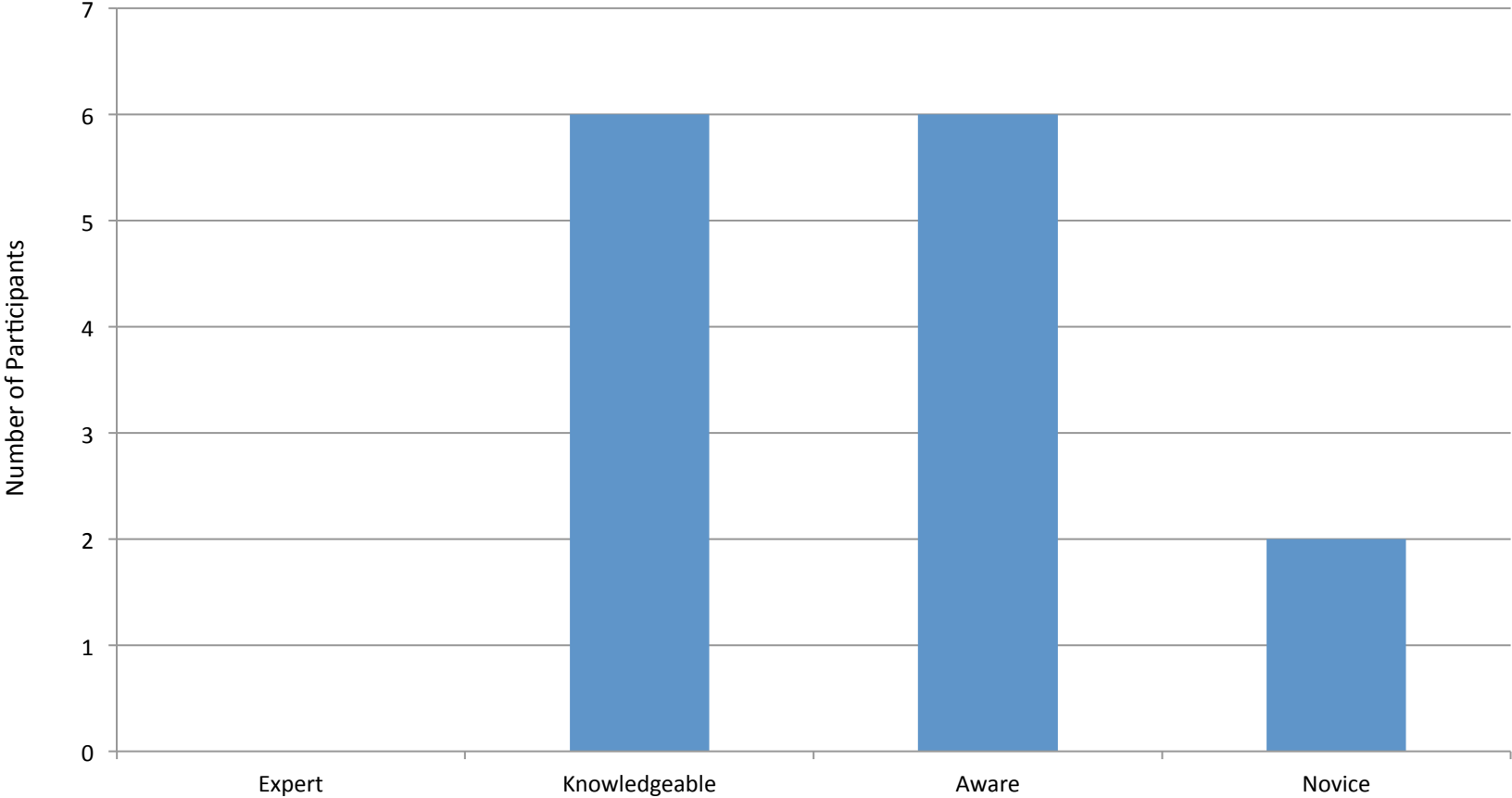
Content



Materials

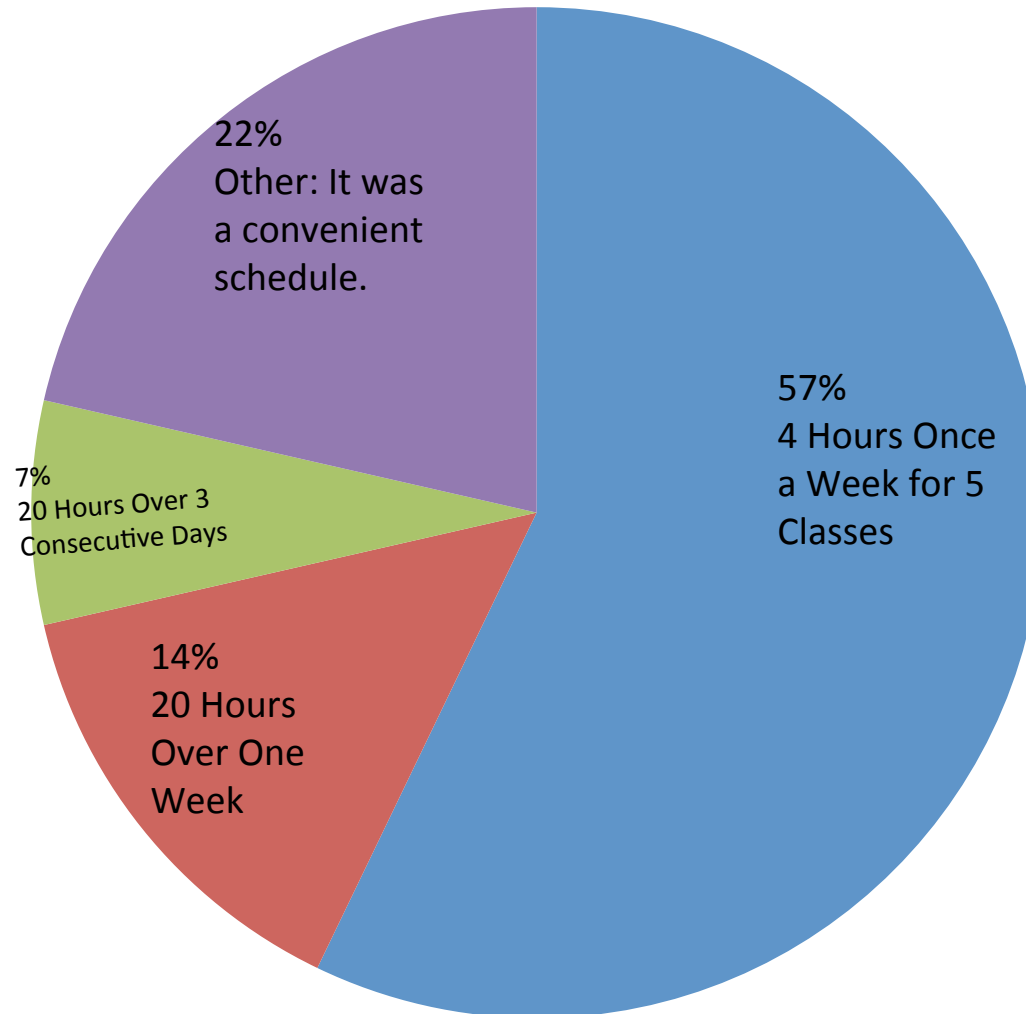


How would you rate your knowledge on these topics prior to attending this course?

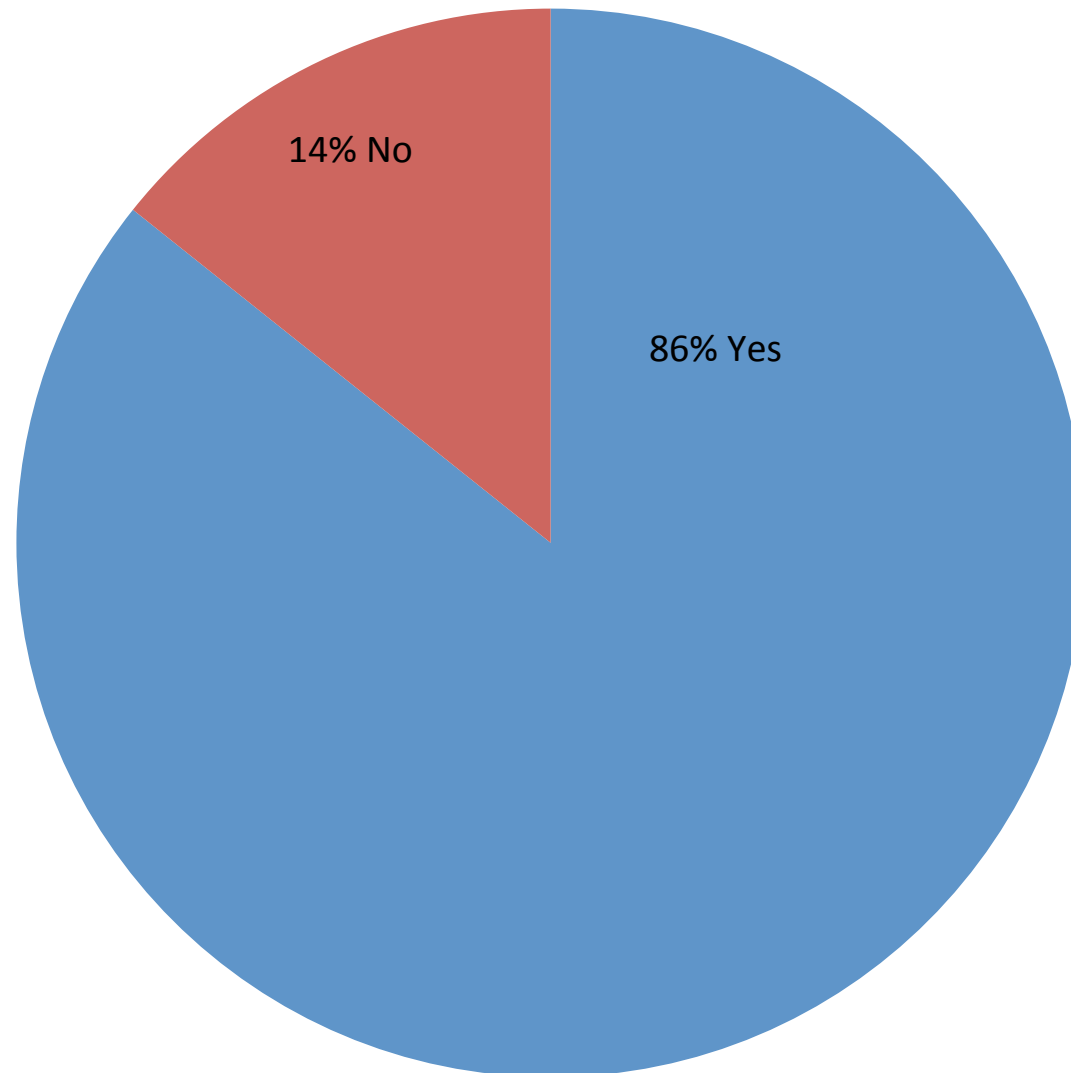




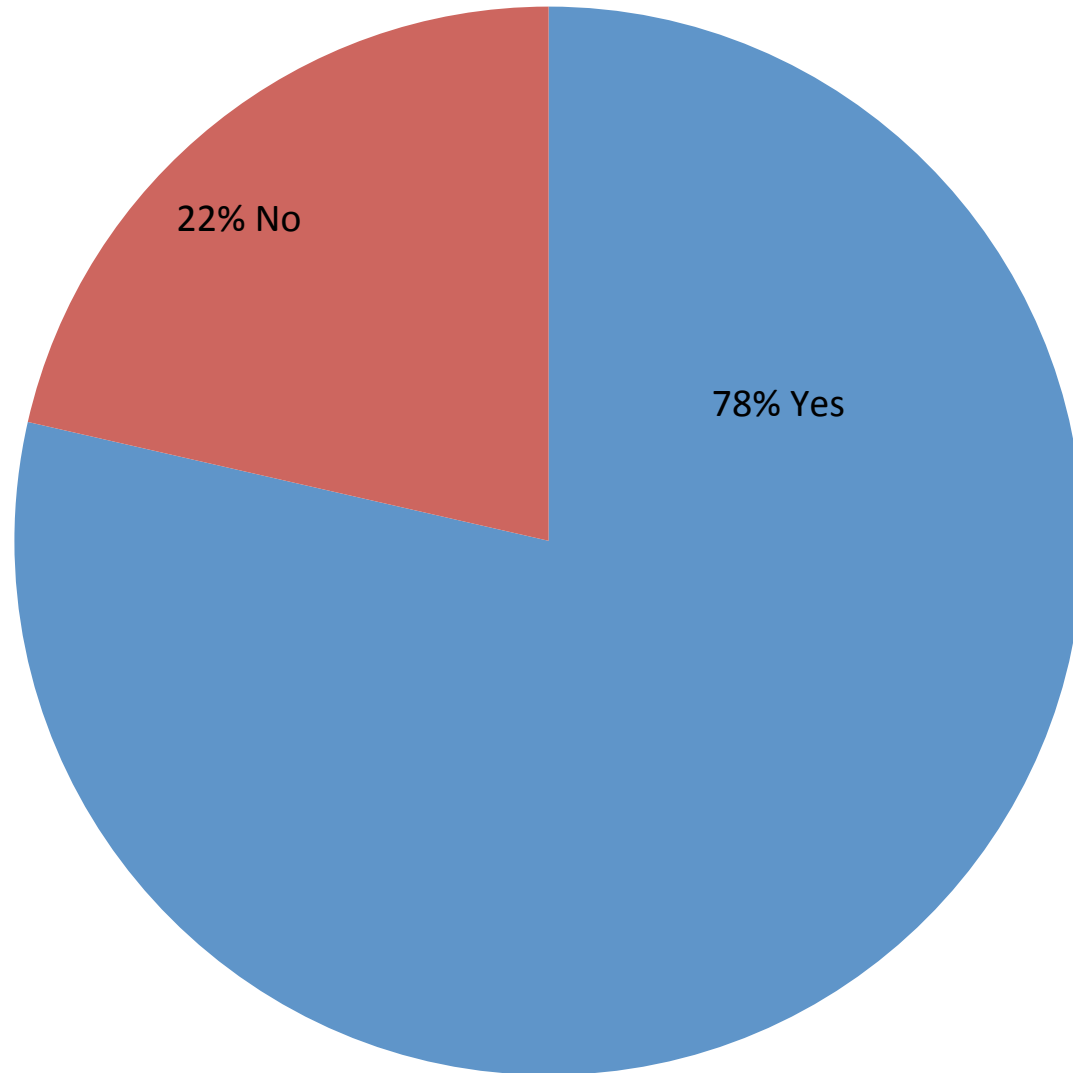
Was the weekly 5-course format convenient or would you have preferred a different schedule for the 20-hour course?



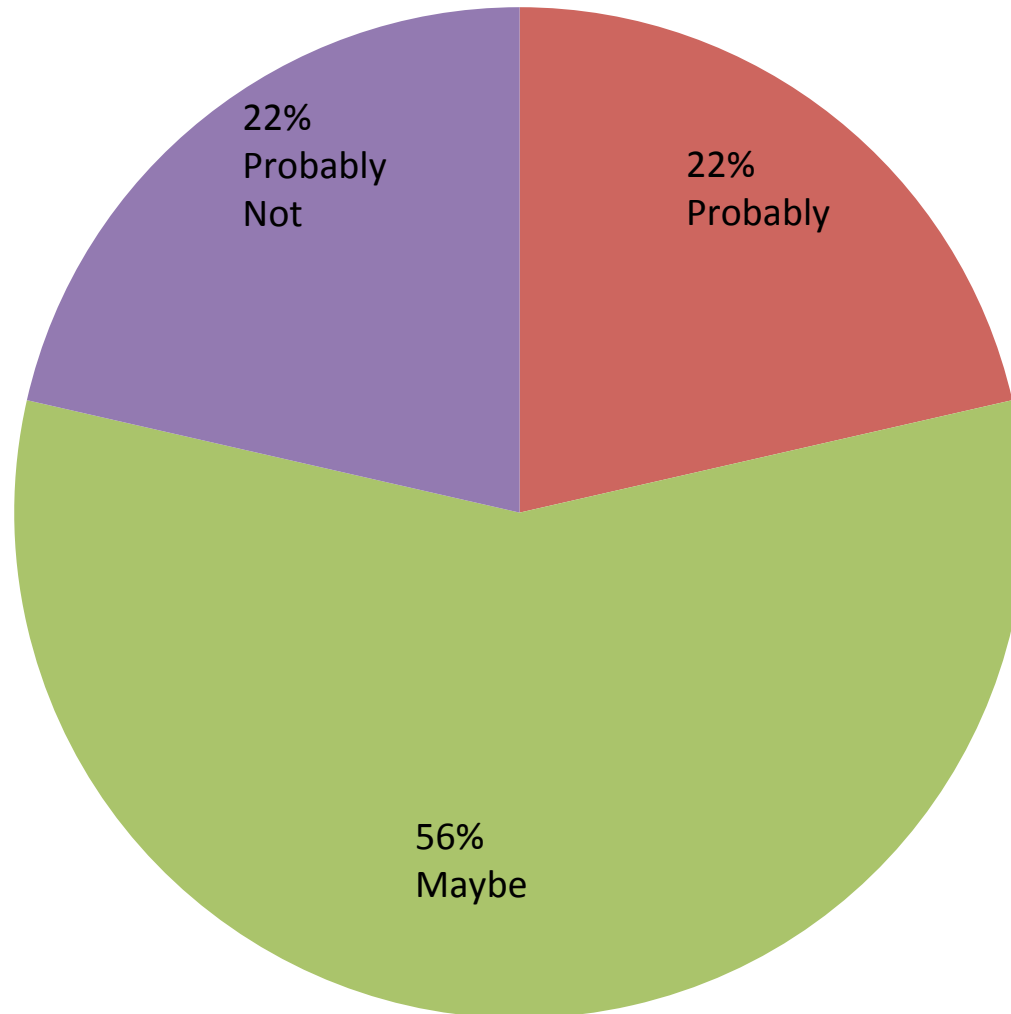
Did you find the Project Solve website easy to navigate and use?



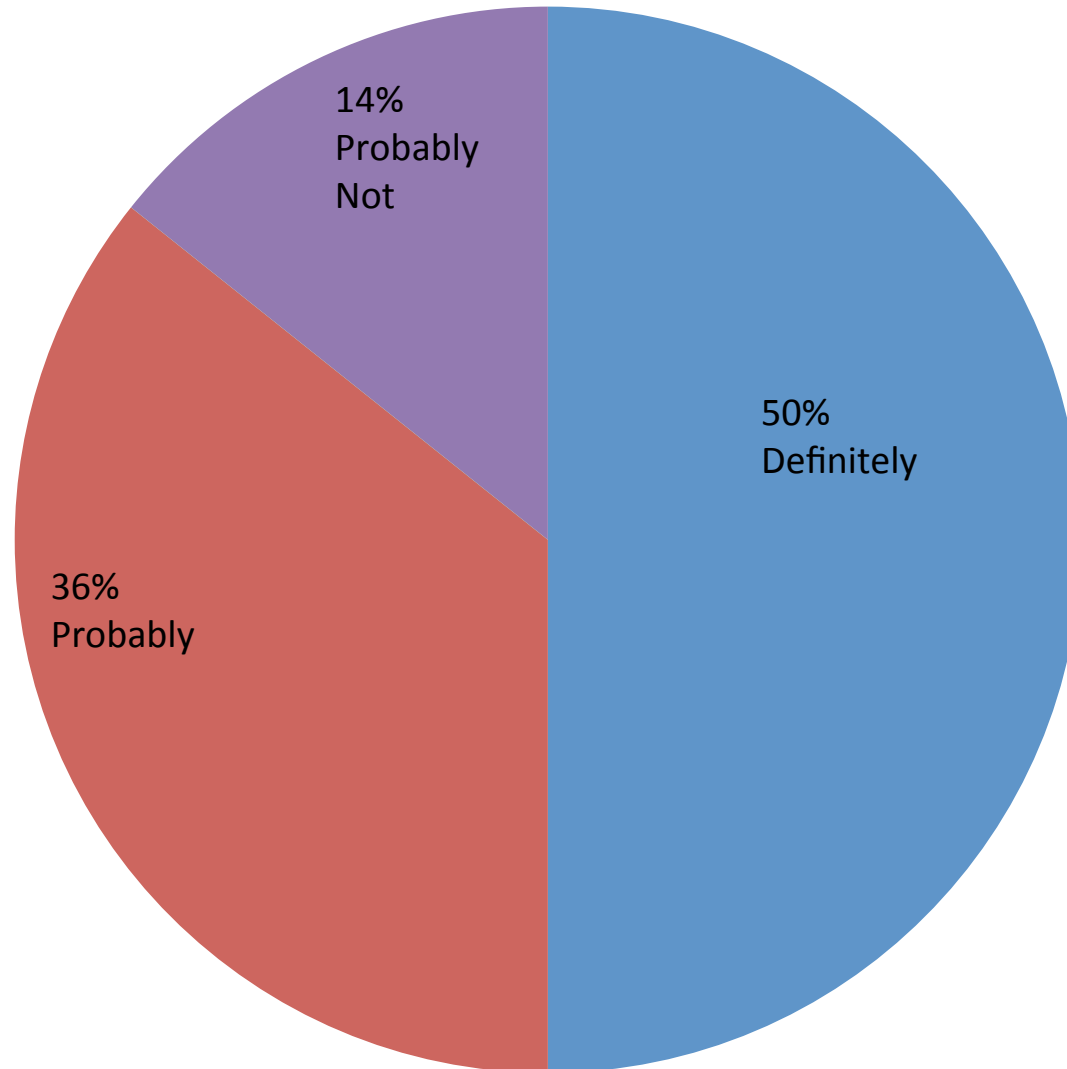
Was the technical support for the website helpful and responsive?



Would you consider using Project Solve software in managing your projects?



Would you recommend this workshop to a friend or co-worker?



South Bay Cities Council of Governments

January 3, 2012

TO: SBCCOG Measure R Oversight Committee
SBCCOG Steering Committee

FROM: Jacki Bacharach, Executive Director
Steve Lantz, SBCCOG Transportation Consultant

SUBJECT: Refined Metro Call for Projects Applications Committing Measure R SBHP Funds

BACKGROUND

The SBCCOG Board of Directors approved an initial list of 2013 Metro Call for Project Applications and committed to provide the required minimum local match from the South Bay Highway Program at its November 15, 2012 meeting. The Steering Committee approved an item on behalf of the Board in which commitments were identified at its December 10, 2012 meeting. Subsequent information has been developed for some of the applications and project study reports regarding project scopes and costs.

The final changes must be approved by the Steering Committee at the January 14, 2013 meeting so that the Call for Project Applications can be submitted by the deadline date of January 18, 2012 and in order for the Metro Committees and Board to approve the use of the Measure R South Bay funds as part of the local match. SBCCOG and the Metro Board eligibility approval for use of the SBHP funds must be made no later than the Metro Board on January 24, 2013.

The recommended revised chart of scope, cost and SBHP commitments is attached as Exhibit 1.

RECOMMENDATION

Staff recommends that the SBCCOG approve the projects listed in Exhibit 1 for use of South Bay Measure R Subfunds as a source of local match in the 2013 CFP applications and authorize the approved list to be transmitted to Metro for consideration at Metro's January 2013 Board Committee meetings and the January 24, 2013 Board Meeting.

Summary of South Bay Cities FY 13 Metro Call for Projects Applications

(Showing refined cost estimates)

Project Sponsor	Description	Measure R Matching Funds				SBCCOG Steering Committee 12/10/12 not-to-exceed match commitment (\$000)	Notes	Nexus
		Refined Cost Estimates		1/14/13 Refined Matching Funds Requested Total (\$000)				
		FY 2017/18 (\$000)	FY 2018/19 (\$000)					
LA County	ITS Improvements on South Bay arterials	\$153	\$985	\$1,138	\$1,540	\$5.7m total project cost (20% minimum local match for Signal Sync)	This project is an eligible traffic signal upgrade/timing/synchronization to arterials that benefit the freeways in the South Bay.	
Lawndale	Redondo Beach Boulevard improvements from Hawthorne Boulevard to Prairie Avenue	\$1,020	\$1,021	\$2,041	\$2,041	\$5.8m total project cost (35% minimum local match for RSTIt)	This project is an eligible signal and/or intersection improvement to a roadway that will benefit the I-405 freeway.	
Inglewood	Geometric improvements on La Cienega Boulevard and Manchester Boulevard	\$385	\$385	\$770	\$770	\$2.2m total project cost (35% minimum local match for RSTI or Goods Movement)	This project is an eligible intersection improvement and ramp modification from I-405 to Manchester	
Inglewood	Phase V of Inglewood's ITS Upgrades	\$85	\$501	\$586	\$700	\$2.9m total project cost (20% minimum local match for Signal Sync)	This project is an eligible traffic signal upgrade/timing/synchronization improvement project to arterials within one mile and will benefit the I-405 and I-105 freeways.	
Gardena	Construction of at park and ride facility at the southeast corner of Rosecrans Boulevard and Wadkins (vacant lot)	\$213	\$213	\$427	\$427	\$2.1m total project cost (20% minimum local match for Transit Capital)	This project is an eligible Park and Ride facility that reduces congestion and addresses operational efficiency and benefits the I-110 and I-405 freeways by reducing vehicle demand.	
Hawthorne	Signal improvements on Prairie Avenue from I-105 to Marine Avenue, restriping, center median, bikeway, pedestrian refuge, double left-turn lanes, improved signals for vehicles and pedestrians	\$618	\$619	\$1,239	\$2,906	\$4.5 m total eligible project component cost (28% local match requested by Hawthorne toward 35%minimum local match for RSTI)	This is an eligible traffic signal/timing/synchronization of an arterial that will benefit the I-405 freeway	
Hermosa Beach	Roadway, signization, pedestrian lighting improvements, and sidewalk widening on Aviation Boulevard from Prospect Avenue to Pacific Coast Highway and on Pacific Coast Highway (SR-1) from Aviation Boulevard to Herondo Street	\$450	\$450	\$900	\$900	\$4.5m total project cost, \$3m for Ped project and \$1.5 for Enhancement (20% minimum local match for Pedestrian and Transportation Enhancement)	This project is eligible safety, signals and/or intersection improvements of SR-1 and will benefit the I-405 freeway.	
Los Angeles	Improve Anaheim Street from Farragut Avenue to Dominguez Channel	\$1,177	\$1,177	\$2,354	\$2,354	\$6.725m total project cost (35% minimum local match for RSTI)	This project is an eligible street widening that will benefit SR-1 and the I-710 and I-110 freeways	
Torrance and Los Angeles	Add turn lanes on Western Avenue at Sepulveda Boulevard	\$1,041	\$1,041	\$2,082	\$737	\$5.95m total project cost (35% minimum local match for RSTI)	This project is eligible intersection improvements of SR-213 and will benefit the I-110 and I-405 freeways.	
Torrance	Widen 182nd Street, Lomita Boulevard, Spencer Street, and Emerald Street at Hawthorne Boulevard to allow right turn lanes	\$525	\$525	\$1,050	\$1,050	\$3m total project cost (35% minimum local match for RSTI and GMI)	This project is eligible intersection improvements of SR-107 and will benefit the I-405 freeway.	
Totals		\$5,667	\$6,917	\$12,586	\$13,425			

request changed since 12/10/12

South Bay Measure R Highway Program

3-month Look-ahead on Committee Meetings and Decision Milestones

January 2013	February 2012	March 2013
<p>14. Measure R Oversight Committee</p> <ul style="list-style-type: none"> Review Project Progress Review Project Issues Recommend Refined List for FY 13 South Bay Call for Projects Candidate Projects for use of Measure R SBHP funds Review status of South Bay Highway Program Implementation Plan Update Review Measure R acceleration policy ramifications for SBHP <p>14. Steering Committee</p> <ul style="list-style-type: none"> Approve refined List for FY 13 South Bay Call for Projects Candidate Projects for use of Measure R SBHP funds <p>16. IWG Meeting</p> <ul style="list-style-type: none"> Review FY 13 South Bay Call for Projects Candidate Projects for use of Measure R SBHP funds Review Funding Allocation Change Requests Review Metro Call for Projects lessons learned <p>24. Metro Board</p> <ul style="list-style-type: none"> Consider SBCCOG CFP Project Applications eligibility to use Measure R SBHP funds as local match <p>24. SBCCOG Board</p>	<p>11. Measure R Oversight Committee</p> <ul style="list-style-type: none"> Review Project Progress Review Project Issues Approve funding agreement amendments, if any Review SBHP Implementation Plan Quarterly Status Update Review Implementation Plan Policies needing revisions Review need / procurement method for Measure R Technical Bench Consultants Recommend 5-year Metro / SBCCOG CA Funding Agreement scope of work Review final South Bay ITS Plan / Strategic Transportation Element Review Metro Call for Projects Lessons Learned <p>11. Steering Committee</p> <ul style="list-style-type: none"> Review Measure R acceleration policy ramifications for SBHP <p>20. IWG Meeting</p> <p>SBCCOG Board – no meeting ; General Assembly – 2/22/13</p> <p>28. Metro Board</p>	<p>11. Measure R Oversight Committee</p> <ul style="list-style-type: none"> Review Project Progress Review Project Issues Approve funding agreement amendments, if any Review status of South Bay Highway Program Implementation Plan Update Review SBHP Implementation Plan Update Draft Policies Review Measure R website <p>11. Steering Committee</p> <p>20. IWG Meeting</p> <ul style="list-style-type: none"> Review Project Progress Review Funding Allocation Change Requests, if any <p>28. Metro Board</p> <p>28. SBCCOG Board</p> <ul style="list-style-type: none"> Approve 5-year Metro / SBCCOG CA Funding Agreement scope of work

Updated 1/3/13

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2012-2013 South Bay Measure R Annual Update Process

The South Bay Measure R Annual Update process is on a two year cycle of revisions in which the first year (FY2011-12) of the annual update process includes program status reporting, cost adjustments and programming revisions and is considered a minor revision to the South Bay Measure R Highway Program Implementation Plan. The second year (FY 2012-13) of the annual update process is a major revision to the Implementation Plan that includes a review of policies and review of potential new projects to the program. The process also includes annual budget submittals for Metro Measure R sub-funds.

Phase	Committee	Start	End	Jul. '12	Aug. '12	Sep. '12	Oct. '12	Nov. '12	Dec. '12	Jan. '13	Feb. '13	Mar. '13	Apr. '13	May '13	Jun. '13
Program Status Report	IWG	Quarterly		Review			Review				Review			Review	
	Oversight	Quarterly		Review			Review				Review			Review	
	SBCCOG	Annual					Review								
Cost Adjustment	IWG	September	October			Review	Recomm.								
	Oversight	October	November				Review	Recomm.							
	SBCCOG	October	November					Approval							
Programming	IWG	September	October			Review									
	Oversight	October	November				Review	Recomm.							
	SBCCOG	October	November				Review	Approval							
	Metro	January	February								Staff Approval			Board Approval	
Budget Approval	IWG	October	June				Review								Review
	Oversight	November	June						Recomm.						Review
	SBCCOG	November	June						Approval						Review
	Metro	May	May											Approve	
Funding Agreements	Lead Agencies	March	June										Execute funding agreements		