

South Bay Cities Council of Governments

SBCCOG Board of Directors' Meeting Thursday, September 22, 2022 @ 6:00 pm 2355 Crenshaw Blvd, Suite 125 Torrance, CA 90501 & virtually via Zoom

PUBLIC COMMENTS:

To address the SBCCOG Board of Directors on any agenda item or a matter within the Board of Directors' purview, please provide written comments by 5:00 pm, September 22, 2022 via email to natalie@southbaycities.org. All written comments submitted will become part of the official record. Unless otherwise noted in the Agenda, the Public can only provide written comment on SBCCOG related business that is within the jurisdiction of the SBCCOG and/or items listed on the Agenda which will be addressed during the Public Comment portion of the meeting (Item #VI).

ACCESSING THE MEETING:

In-person participation is available at the SBCCOG Office located at 2355 Crenshaw Blvd., Suite 125, Torrance, CA 90501.

To participate via Zoom, use the link

Board Members: Receive Zoom meeting credentials in advance of the meeting by using the below link: https://scag.zoom.us/meeting/register/tJld-uorDsghEYyjlRrAPN_G-rVEpc0Lrw

Public: To participate via video conference, use this link: <https://scag.zoom.us/j/968020200> and follow any prompts. To participate via telephone, dial: (669) 900-6833, Meeting ID: 968 020 200; Passcode 398836

AGENDA

- I. **CALL TO ORDER (6:00 PM)**
John Cruikshank, Chair
- II. **VERIFY QUORUM AND VOTES NEEDED FOR ACTION**
- III. **CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK**
- IV. **BROWN ACT DECLARATION** - Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing (*attachment*) – **Approve (Page 3)**
- V. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- VI. **COMMENTS FROM THE PUBLIC (6:05 pm)**
- VII. **CONSENT CALENDAR (6:10 pm)**
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
 - A. **August 25, 2022 minutes** (*attachment*) – **Approve (Pages 5-10)**
 - B. **Revised Job Descriptions** (*attachments*) – **Approve (Pages 11-38)**
 - C. **League of California Cities LA Division Appointment for SBCCOG**

1. Without objection, the Steering Committee is recommending Rolling Hills Estates Mayor Pro Tem Britt Huff for this position – **Approve**

D. Legislative Matrix (attachment) – Receive and file (Pages 39-50)

E. Monthly Reports – Receive and File

1. **Transportation Report (attachment) (Pages 51-55)**
2. **City Attendance at SBCCOG meetings (attachment) (Page 57)**
3. **Media Report (attachment) (Pages 59-60)**
4. **Reports from Outside Agencies (attachments for each at end of the agenda)**
 - a. SCAG Regional Council (Drew Boyles, Mark Henderson, James Gazeley) **(Pages 83-85)**
 - b. SCAG Energy & Environment Committee (Britt Huff) **(Pages 87-88)**
 - c. Metro Service Council (Don Szerlip) **(Pages 89-90)**
 - d. South Bay Workforce Investment Board **(Pages 91-93)**

VIII. PRESENTATIONS – (all prepared presentations will be posted @ www.southbaycities.org)

1. Allcove Youth Center, BCHD (6:15 pm)
2. DPH, Lindsey Lastra (6:35 pm)

IX. TRANSPORTATION REPORTS (6:50 pm)

- A. Metro Report - Board member James Butts/Steve Lantz
- B. Transportation Committee report – Chris Pimentel/Steve Lantz

X. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES (7:00 pm)

- A. Legislative Issues
 1. Ballot Propositions (attachment) – **APPROVE (Pages 61-63)**
 2. Status of South Bay Regional Housing Trust
 3. Ideas for Legislation in the next session
- B. Homeless Services (attachment re: client aid services) – **APPROVE (Pages 65-75)**
- C. SCAG REAP
- D. SBESC projects and programs
 1. South Bay Environmental Services Center Report (attachment) **(Pages 77-81)**
- E. South Bay Fiber Network
- F. Local Travel Network
- G. Senior Services
- H. Other

XI. AGENCY REPORTS (7:45 pm)

NOTE: Oral reports will only be made to clarify or amplify written attachments (No Attachments received)

- A. SCAG
 - i. Community, Economic, & Human Development (Mark Henderson, Drew Boyles, Frank Zerunyan & Mark Waronek)
 - ii. Transportation (James Gazeley)
- B. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeff Kiernan)
- C. Santa Monica Bay Restoration Commission (Bill Brand/Eric Alegria)
- D. KHRH (Hawthorne Airport) Committee re: Community Impacts (Olivia Valentine)
- E. California Association of Councils of Governments - CALCOG (Britt Huff)
- F. South Bay Association of Chambers of Commerce (Olivia Valentine)
- G. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka)

XII. UPCOMING EVENTS & ANNOUNCEMENTS

XIII. ADJOURNMENT

Next Board meeting - Thursday, October 27, 2022

South Bay Cities Council of Governments

September 22, 2022

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, Executive Director

RE: Virtual Meetings under AB 361 – Finding of Imminent Risks

Adherence to Strategic Plan:

Goal D: Organizational Stability. Member Networking and Communications.

On September 16, 2021, Governor Newsom recently signed AB 361, which became effective October 1, 2021 and suspends certain Brown Act requirements during a declared statewide state of emergency. AB 361 also requires that state or local officials have imposed or recommended measures to promote social distancing or a governing body declares that holding a meeting in person would present imminent risks to the health or safety of attendees.

COVID-19 and subsequent mutations continue to spread throughout the County and State. As breakthrough cases for vaccinated individuals also continue to occur, SBCCOG staff recommends that holding fully in-person meetings at this time would pose an imminent risk to the health or safety of those present.

RECOMMENDATION:

With the statewide declaration of emergency that is in place, find that the state of emergency continues to directly impact the ability of members to meet in person and, further, that the County of Los Angeles continues to recommend social distancing measures. Therefore, Brown Act meetings of the South Bay Cities Council of Governments are being held with virtual/teleconference accommodations as meeting fully in-person would present imminent risks to the health or safety of attendees.

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X: Inactive (missed last 3 regular meetings in a row)
Inactive Membership is automatically re-instated by attending a meeting

SBCCOG BOARD MEETINGS: ATTENDANCE 2022

City	Apr - 22 <i>(special)</i>	Apr - 22	May - 22	Jun - 22	Jul - 22	Aug - 22	Sep - 22
Carson	Hicks	Hicks		Hicks	Hicks		
El Segundo	Boyles	Boyles	Boyles	Boyles Pimentel	Boyles	Boyles	
Gardena	Tanaka	Tanaka		Tanaka	Tanaka	Tanaka	
Hawthorne	Valentine	Valentine	Valentine	Valentine	Valentine	Monteiro	
Hermosa Beach	Armato	Armato	Armato	Armato			
Inglewood					Faulk		
Lawndale		Suarez Cuevas	Suarez	Suarez		Suarez	
Lomita	Waite Uphoff	Waite Uphoff	Waite Uphoff	Waite	Waite	Waite	
Los Angeles	X	X	X	X	X	X	X
Manhattan Beach	Stern	Stern	Stern	Stern	Stern	Stern	
Palos Verdes Estates	Roos				Roos	Roos	
Rancho Palos Verdes	Cruikshank	Cruikshank	Cruikshank	Cruikshank	Cruikshank	Cruikshank	
Redondo Beach	Horvath	Horvath	Horvath	Horvath		Obagi	
Rolling Hills		Dieringer	Dieringer		Dieringer	Dieringer	
Rolling Hills Estates	Zuckerman Stegura	Huff	Zuckerman	Zuckerman Huff	Huff	Huff	
Torrance	Chen	Chen	Chen	Chen	Chen	Chen	
County of Los Angeles-2nd District	Ruiz-Delgado	Ruiz-Delgado	Ruiz-Delgado	Ruiz-Delgado		Ruiz-Delgado	
County of Los Angeles- 4th District				LaMarque	LaMarque		
Number of Active Members	16	16	16	16	16	16	17
Quorum Required (50% +1)	9	9	9	9	9	9	9
Number of Members Attending	12	14	12	14	13	13	

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, AUGUST 25, 2022
HELD VIRTUALLY VIA ZOOM & IN-PERSON AT SBCCOG OFFICES
2355 CRENSHAW BLVD. SUITE 125, TORRANCE, CA 90501
(RECORDING AVAILABLE ONLINE: <https://youtu.be/KlZxAtCQmcQ>)**

I. CALL TO ORDER

Chair John Cruikshank called the SBCCOG Board of Directors meeting to order at 6:02 pm.

II. VERIFY QUORUM

In attendance were the following voting elected officials:

Drew Boyles, El Segundo	John Cruikshank, Rancho Palos Verdes
Rodney Tanaka, Gardena (6:15p arrival)	Zein Obagi Jr., Redondo Beach
Alexandre Monteiro, Hawthorne	Bea Dieringer, Rolling Hills
Bernadette Suarez, Lawndale	Britt Huff, Rolling Hills Estates
Barry Waite, Lomita	George Chen, Torrance
Hildy Stern, Manhattan Beach	Alfonso Ruiz-Delgado, LA County D-2
Jim Roos, Palos Verdes Estates	

Also in attendance were the following non-voting elected officials:

Aurelio Mattucci, Torrance
Jon Kaji, Torrance

Also, in attendance were the following persons:

Carrie Tai, Manhattan Beach	David Leger, SBCCOG
Ara Mihranian, Rancho Palos Verdes	Colleen Farrell, SBCCOG
Jeff Kiernan, CalCities	Ronson Chu, SBCCOG
Sarah Patterson, SCAG	Marni Ruhland, SBCCOG
Mark Dierking, Metro	Natalie Champion, SBCCOG
Lindsey Lastra, LA County Dept of Public Health	Jonathan Pacheco Bell, SBCCOG
Ara An, LA County D-2	Pam Lee, Aleshire & Wynder
Jacki Bacharach, SBCCOG	Marc Verville, Public
Kim Fuentes, SBCCOG	Holly Osborne, Public
Steve Lantz, SBCCOG	Tricia Crane, Public
Wally Siembab, SBCCOG	

III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE

Ms. Bacharach confirmed that the agenda was properly posted in the City of Torrance.

IV. BROWN ACT DECLARATION

Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing. Therefore, this meeting is being held virtually as meeting in person would present imminent risks to the health or safety of attendees. (*attachment*) – **Approved**

MOTION by Board Member Huff, seconded by Board Member Monteiro, to **APPROVE** the Brown Act Declaration. No objection. So ordered.

V. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

Ms. Bacharach asked that the Board consider adding a contract amendment to the Consent Calendar that was just received by SBCCOG staff. The no-cost contract extension would extend the ICF contract through the end of December. The contract amendment is available here: https://southbaycities.org/wp-content/uploads/2021/11/HANDOUT_ICF-MOD-4-South-Bay-Cities-Council-of-Governments-20SDSK0034-DRAFT-1.pdf

MOTION by Board Member Huff, seconded by Board Member Obagi to **ADD** the ICF contract extension to the Consent Calendar . No objection. So ordered.

VI. PUBLIC COMMENT

None.

VII. CONSENT CALENDAR

- A. July 28, 2022 Board Meeting Minutes** (*attachment*) – **Approved**
- B. 2022-2023 SBCCOG Budget Revision** (*attachment*) – **Approved**
- C. Silvernest Contract Revision** (*attachment*) – **Approved**
- D. Rancho Palos Verdes Budget Modification Request** (*attachment*) – **Approved**
- E. County Contract Statement of Work re: Regional Homelessness Coordination and Innovation Funds** (*attachment*) – **Approved**
- F. Amended MOU with Metro concerning contract for Metro Board Deputy re: Compensation** (*attachment*) – **Approved**
- G. Legislative Matrix** – (*attachment*) – **Received and filed**
- H. Monthly Reports – Received and filed**
 - 1. Transportation Report (*attachment*)
 - 2. City Attendance at SBCCOG meetings (*attachment*)
 - 3. Media Report (*attachment*)
 - 4. Reports from Outside Agencies (*attachments for each at end of the agenda*)
 - a. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeff Kiernan)
 - b. SPA 8 Dept. of Public Health Report
 - c. Metro Service Council (Don Szerlip)
 - d. South Bay Association of Chambers of Commerce (Olivia Valentine)
 - e. South Bay Workforce Investment Board
- I. ICF Contract Amendment** (added to Consent Calendar) – **Approved**

Board Member Dieringer asked that Item B be pulled from the Consent Calendar for further discussion.

MOTION by Board Member Huff, seconded by Board Member Suarez, to **APPROVE** Consent Calendar Items A and C-I. No objection. So ordered.

REMOVED FROM CONSENT

2022-2023 SBCCOG Budget Revision(*attachment*)

Board Member Dieringer asked if there was a response to her question from the July Board meeting regarding the difference between the mistaken contractual services item and the JB&A contract amount. Ms. Ruhland explained that the figures used in the budget adopted in June compared the amount to the mid-year FY21-22 budget. She further explained that when using the correct figures, after eliminating the double counted expense and the estimated grant revenues from the Shared Mobility contract, the FY22-23 budget results in the use of \$20,628 in unreserved fund balance.

MOTION by Board Member Waite, seconded by Board Member Obagi, to **APPROVE** Consent Calendar Item B. No objection. So ordered.

VIII. PRESENTATIONS

A. Reality of RHNA Housing Target

Mr. Verville provided the Board a presentation on the Regional Housing Needs Assessment (RHNA) framework, assumptions, issues, and outcomes. He began by highlighting that RHNA income-based housing unit requirements reflect policy objectives that do not reflect the market economics of land-use/development. In reality, significantly more market-rate units are developed than required by RHNA in order to meet affordable unit goals. As cities fail to meet these requirements, the state has passed significant legislation curtailing local control over development, culminating in SB 9/SB 10 which effectively eliminated single-family zoning throughout the state. Mr. Verville reviewed his data analysis that highlighted the fact that in order to meet the 6th Cycle RHNA mandate of 21,000 affordable units in the South Bay, over 113,000 market-rate units would be built (compared to the 13,000 in RHNA). For more detail, Mr. Verville's presentation is available here: https://southbaycities.org/wp-content/uploads/2021/11/PRESENTATION_SBCCOG-RHNA-Overview-and-Analysis-Verville-08-25-2022-Final.pdf

Or watch Mr. Verville's presentation here: <https://youtu.be/KIZxAtCQmcQ?t=691>

B. SB 9 Legal Actions

Ms. Lee, from Aleshire & Wynder which is the law firm representing cities that are litigating SB 9, presented an update on SB 9 legal challenges initiated by cities. She began with a brief overview of the state's attempts to address housing issues which culminated in SB 9. She then explained the two lawsuits currently being heard, one by general law cities and one by charter cities. Several South Bay cities are involved: Rancho Palos Verdes (general law cities suit); Carson, Redondo Beach, and Torrance (charter city suit). For more detail, Ms. Lee's presentation is available here: https://southbaycities.org/wp-content/uploads/2021/11/PRESENTATION_SB-9-Legal-Challenge.pdf

IX. TRANSPORTATION REPORTS

A. Metro Report

Mr. Lantz reported on various updates from the Metro Board meeting including their Rail to River Active Transportation Corridor, the Vermont Transit Corridor project, the Countywide Call for Projects, Measure M 3% Local Contribution Guidelines, and the I-105 ExpressLanes project. Detail from Mr. Lantz's updates are available here: https://southbaycities.org/wp-content/uploads/2021/11/PRESENTATION_Steve-Lantz-8.22-Metro-Updates.pdf

Mr. Dierking announced that Metro will be holding a series of community meetings regarding the C Line (Green Line) extension to Torrance. More details are available here: <https://southbaycities.org/wp-content/uploads/2022/08/C-Line-Green-Extension-to-Torrance-Community-Open-House-Meetings.pdf>

B. Transportation Committee Report

Ms. Bacharach reported that a comment letter was submitted to Metro on their I-405 Comprehensive Multi-Modal Corridor Plan. Comments mainly concerned the lack of innovation in the document and little to no information about South Bay initiatives. It also only included goods movement references to the I-710 freeway and not others.

X. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES

A. SCAG REAP

Mr. Pacheco Bell reported on the following REAP projects:

- ADU Acceleration: An ADU survey is nearing completion and will be distributed to all ADU owners and occupants in the 8 participating cities. The project aims to determine how ADUs are being used in the South Bay and the experiences of both owners and occupants. An article on the project will be included in the new South Bay Watch newsletter. There has also been interest on the project from the Daily Breeze.
- Housing Education Forum: An advisory committee was formed to provide guidance on the curriculum and potential speakers. The first meeting was held earlier in the week with a follow-up meeting in mid-September.
- Commercial Redevelopment Into Housing: This projects looks to identify underperforming commercial property and how to convert that to housing. Consultants are working to develop the draft feasibility criteria which will be used to narrow down areas of focus within the 6 participating cities.

Ms. Bacharach added that SCAG is developing guidelines for REAP 2.0, but applications likely won't be accepted until February 2023 at the earliest.

B. Homeless Services

Mr. Chu shared that city managers and homeless staff should have received communication from the County to gauge cities' interest in Project Homekey 3.0. He also reported that SBCCOG staff is looking to organize a tour of a completed Project Homekey site. The Client Aid program continues to be successful and has achieved an 80% housing rate for individuals receiving assistance. The County operates a similar program, but the service providers have explained the delays in receiving funding through that program make it ineffective. This appears to be one reason that the Client Aid program has been succeeding thus far.

C. Legislative Committee Report

1. Update on SBCCOG initiatives: Regional Housing Trust Fund status & legislative funding requests

Ms. Bacharach reported that if SB 1444 passes, there will likely be no funding available at this time. Staff will be putting an estimate together for startup costs, so if the state budget requests are unsuccessful, an assessment might be needed.

She also announced that AB 2432 was signed by the Governor. This bill would allow cities within LA County to adopt Neighborhood Electric Vehicle Plans. This would allow South Bay cities implementing the Local Travel Network to use the terms “neighborhood electric vehicle” or “NEV” in signage or street markings. She added that Assemblymember Muratsuchi authored this bill and that the SBCCOG should consider thanking him for his efforts.

Lastly, Ms. Bacharach noted the Legislative Committee might want to consider an effort to educate South Bay legislators on the items brought up in Mr. Verville’s presentation.

D. SBESC Projects and Programs

1. South Bay Environmental Services Center Report *(attachment)*

Ms. Fuentes reported that SCE continues to roll out their Charge Ready EV program. The SoCalREN also has a program that can complement/augment the SCE program. There is also a \$550M federal grant opportunity that the REN is interested in applying for in partnership with organizations like the SBCCOG. The SBCCOG continues to assist the REN in their Kits for Kids program for 3rd/4th grade classes.

E. South Bay Fiber Network

Ms. Bacharach announced that SBCCOG staff submitted a LATA grant application that would provide planning funding for network expansion and would help pay for a market analysis of the South Bay, with a focus on disadvantaged communities. The SBCCOG continues to work with Carson and Torrance on a wireless pilot project that would bring SBFN coverage to underserved business areas within the cities.

F. Local Travel Network

Mr. Leger reported that the first wayfinding design charrette was held earlier in the week and was very well attended. Presentations on the project are scheduled for El Segundo stakeholder groups and the Redondo Beach City Council. Ms. Bacharach added that Chair Cruikshank authored a letter to the editor in response to the LA City mobility plan ballot initiative that highlights the LTN as an alternative option.

G. Senior Services

Board Member Huff reported that the next Senior Services Working Group meeting will be September 27th. Board Member Hicks will be presenting on the City of Carson’s programs.

H. General Assembly Topic – March 23, 2023

Ms. Bacharach reported that staff is working to develop a topic, but an initial consideration is the inclusion of a youth component that would allow young adults to propose questions and/or ideas to cities. Any suggestions on topics or themes should be sent to Ms. Bacharach.

I. Opportunity to Serve – LCCLA Division appointment

Ms. Bacharach explained that Board Member Dieringer is currently the SBCCOG’s delegate to the LA Division of CalCities. She is expected to be appointed Vice-President of the division which means her seat will be vacant. Applications and nominations must be submitted to Ms. Bacharach by August 31st.

J. Other

1. Watch for Summer newsletter

Ms. Farrell briefly shared a digital version of the summer newsletter. Hard copies will be available shortly.

Ms. Bacharach also reported that the SPA 8 working group will now be focusing more on action and less on presentations. The group aims to do more things like connecting elected officials with resources and coordinating field trips.

XI. AGENCY REPORTS

NOTE: Oral reports are only made to clarify or amplify written attachments. All reports that were submitted or handed out are available online here: <https://southbaycities.org/event/board-of-directors-meeting-78/>

XII. UPCOMING EVENTS & ANNOUNCEMENTS

XIII. ADJOURNMENT

Chair John Cruikshank adjourned the meeting at 8:26 pm to Thursday, August 25, 2022, at 6:00 pm.

David Leger, SBCCOG Staff

South Bay Cities Council of Governments

September 22, 2022

TO: SBCCOG Board of Directors
FROM: SBCCOG Steering Committee
SUBJECT: Revised & New Employee Job Descriptions

BACKGROUND

In April 2022, the South Bay Cities Council of Governments (SBCCOG) Board of Directors approved a new employee salary schedule and established revised position classifications. This action was required to comply with Senate Bill 3 which enacted a change to the California minimum wage to be implemented with increases over several years from January 1, 2017, through December 31, 2023. The compensation minimum for salaried workers is tied to the California minimum wage requiring exempt employees to earn a minimum salary equivalent to twice the state minimum wage. Effective January 1, 2023, annual exempt employee salary will be \$62,400 – double the minimum wage of \$15.00/hour (\$30.00/hour x 40 hours/week x 52 weeks = \$62,400).

In addition, job descriptions have not been updated since 2014 and require a comprehensive review to help ensure that positions meet the needs of the organization – which has evolved and experienced tremendous growth over the last eight years. Some current functions did not have job descriptions as the work didn't exist in 2014 and some functions were filled through contractors.

ANALYSIS

SBCCOG staff reviewed current positions, organizational operations, initiatives, programs, and work program. Research was conducted to assess like organizations and compare job descriptions and classification specifications. Organizations found to have positions most similar to the SBCCOG included San Gabriel Valley Council of Governments, County of Los Angeles, and the cities of Los Angeles, Rolling Hills Estates, and Torrance.

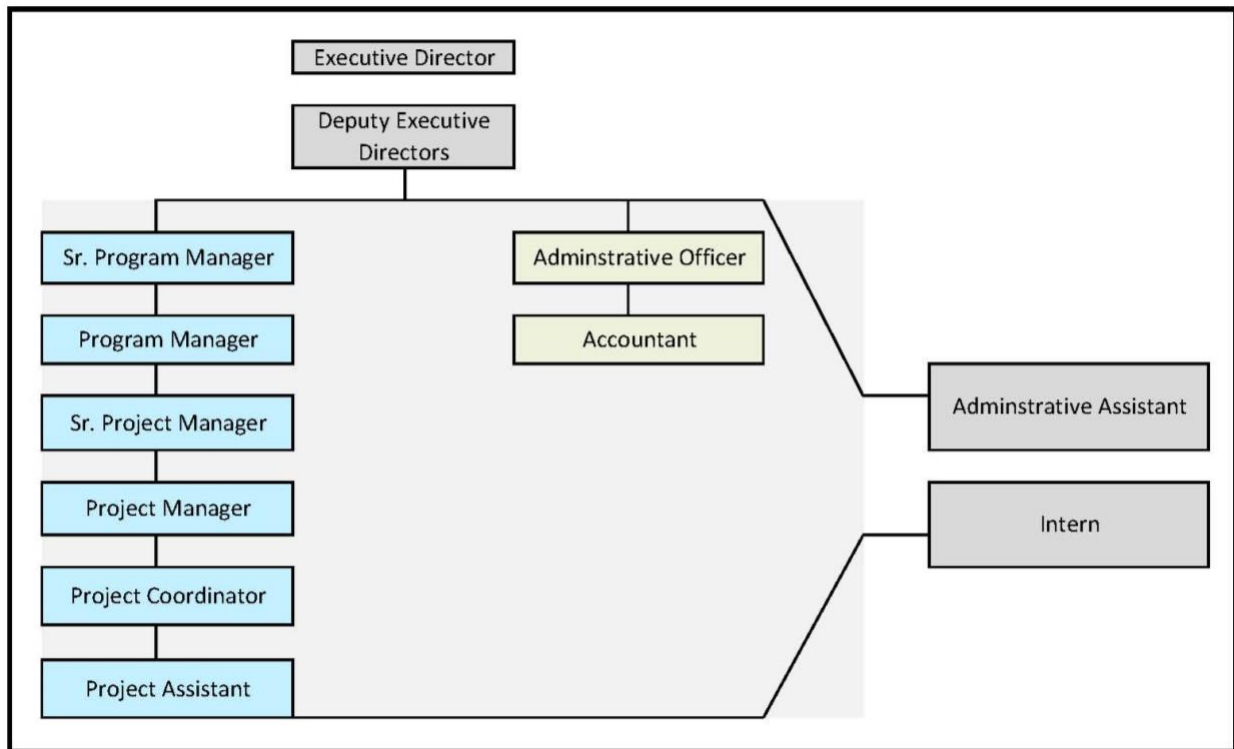
All current positions were revised, and new descriptions were created for new positions. The following is a complete list of the positions:

Accountant	Executive Director	Project Coordinator
Administrative Assistant (hrly)	Intern (hrly)	Project Manager
Administrative Officer	Program Manager	Sr. Program Manager
Deputy Executive Director	Project Assistant (hrly)	Sr. Project Manager

The following chart shows the old positions, action taken, and new positions

Old Positions	Revision	New Positions
Accountant	REVISED	Accountant
Administrative Assistant (hrly)	REVISED	Administrative Assistant
Administrative Officer	REVISED	Administrative Officer
Deputy Executive Director	REVISED	Deputy Executive Director
Environmental Services Analyst I	NAME CHANGE	Project Coordinator
Environmental Services Analyst II	COMBINED WITH PROJECT MANAGER	Project Manager
Environmental Services Analyst III	COMBINED WITH PROJECT MANAGER	Project Manager
Intern	NO CHANGE	Intern
Project Manager	COMBINED WITH	Project Manager
	ESA II & III	
Sr. Project Manager	REVISED	Sr. Project Manager
	NEW	Project Assistant (hrly)
	NEW	Program Manager
	NEW	Sr. Program Manager
	NEW	Executive Director

The image below illustrates career path map and position hierarchy:



Attached are the proposed position descriptions (revised positions with changes indicated in strikethrough and red text are available upon request).

The following chart indicates current staff by position identified by new position title:

Staff		Old Position	New Position
Ghia	Horton	Administrative Assistant	Administrative Assistant
Lara	Gerges	Administrative Officer	Administrative Officer
Marni	Ruhland	Deputy Executive Dir	Deputy Executive Dir
Gillian	Stucki	Intern	Intern
Shawn	Fujioka	Project Coordinator	Project Coordinator
Laurie	Jacobs	Env. Services Analyst II	Project Coordinator
Katty	Segovia	Env. Services Analyst I	Project Coordinator
Dakota	Townson	Env. Services Analyst II	Project Coordinator
Samantha	Meza	Env. Services Analyst III	Project Manager
Martha	Segovia	Env. Services Analyst III	Project Manager
Aaron	Baum	Sr. Project Manager	Sr. Project Manager
Ronson	Chu	Sr. Project Manager	Sr. Project Manager
Colleen	Farrell	Sr. Project Manager	Sr. Project Manager
David	Leger	Sr. Project Manager	Sr. Project Manager
Jonathan	Pacheco Bell	Sr. Project Manager	Sr. Project Manager

RECOMMENDATION

That the Board approve new and revised job descriptions.

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

JOB DESCRIPTION

ACCOUNTANT/HUMAN RESOURCES

Job Summary

Journey-level position responsible for accounting, finance, administrative, and human resources functions with knowledge of standards and processes in these areas and knowledge of employee performance management standards and practices.

Essential Job Functions, Duties, and Responsibilities

Under the supervision of the Administrative Officer, prepares and maintains financial records for the SBCCOG accounts and funds; analyzes and maintains grant and contract billing and financial accounting documents and records; develops reports; maintains and processes payroll; ensures accounting transactions comply with various federal, state and local codes and regulations, including the implementation of government accounting standards board (GASB) pronouncements; supports grant and contract development; performs a range of professional, analytical and technical duties in support of the human resource function; undertakes general office support as needed including answering general inquiries; attends meetings, workshops, and off-site events as needed; assists in the coordination of the volunteer program and volunteers; and performs related duties as assigned.

Example of Duties

- Transactions of data entry to financial systems; ensures financial procedures are followed
- Processes invoice payments
- Reconciles accounting records; generates reports and reviews data for accuracy; prepares journal entries; prepares schedules for audits
- Organizes the annual audit including responding to inquiries and requests and providing support documents and analysis reports as requested
- After obtaining Project Mgr approval, Prepares grant reimbursement invoices; prepares accounts receivable invoices and aging reports
- Reconciles payroll, vendor accounts, and benefits; verifies correct pay rates and leave time; calculates overtime; inputs withholding exemptions, deductions, and pay rate changes
- Performs banking functions, including check deposits
- Prepares and maintains the SBCCOG budget, including adoption, midyear adjustments, and budget to actual analysis.
- Organizes, maintains and updates confidential, specialized, and technical files, documents, and records for personnel
- Supports recruitment function
- Implements and maintains federal, state, and county mandates related to account and human resources including GASB pronouncements, Americans with Disabilities Act, sexual harassment, and discrimination
- Participates in the development, implementation and evaluation of personnel policies and programs
- Maintains safety policies, practices, procedures, and applicable supplies
- Develops and maintains knowledge of programs and activities
- Uses discretion in communicating with others

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Requires at least one (1) year professional experience in public administration, business administration, accounting, finance, or related field. At least 24 semesters or 36 quarter units in accounting. Understanding of GASB pronouncements and business math principles highly desired. Ability to timely perform complex mathematical calculations and financial analyses accurately. Demonstrates critical thinking and the use of discretion in communicating with others. Ability to function independently and as part of a team required. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 8/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

JOB DESCRIPTION

ADMINISTRATIVE ASSISTANT

Job Summary

Paraprofessional level position responsible for a diverse range of support tasks and operational assignments in furtherance of program delivery, communication and outreach, accounting, and administrative operations.

Essential Job Functions, Duties, and Responsibilities

Under direction of the Executive Director or designee, performs routine to moderately difficult clerical assignments as requested, staffs the reception desk, and supports accounting communication functions; responsible for meeting support and logistic; undertakes data entry, reporting, and database management; researches assigned topics or issues; creates process flow-charts; writes and updates procedures; manages calendars and scheduling; prepares correspondence; and works with volunteers and interns on administrative support tasks. Performs other work duties as assigned.

Example of Duties

- Types, formats, edits, revises, proofreads, and processes a variety of materials including correspondence, forms, memorandum, agenda items, reports, agreements, technical and statistical charts, tables, and other specialized and/or technical materials from verbal instruction, rough draft, or other source documents; may compose correspondence and other documents for signature
- Answers phones and greets visitors; responds to or refers general inquiries and complaints to appropriate staff members
- Performs a variety of clerical accounting duties including reconciling receipts and invoices; maintains routine financial records; assists with accounts receivable and accounts payable functions; and may assist in preparation of annual audit
- Ensures that facility is in proper working order including breakroom and storage spaces; and submits requests for service to maintain facilities
- Supports communication efforts including maintaining and updating website; assists with social media presence; composes and sends e-blasts; creates and disseminates newsletter(s); assists with media related efforts working with public affairs staff; and may perform graphic design work utilizing software such as Adobe and Microsoft products
- Supports technology operations including video conferencing, copy machine, computers, phone systems, and other office equipment; ensures that all required equipment supplies are available and in proper working order; coordinates check-out process for equipment; monitors requisitions budget; and submits requests for service to maintain equipment
- Maintains inventory and orders office supplies
- Maintains calendar of activities, meetings, and various events for assigned staff; coordinates activities and meetings with staff, the public, and outside agencies; coordinates and arranges special events as assign
- Schedules use of offices and meeting rooms; assists with setup and cleanup for various meetings and events; contacts vendors for food orders, supplies, and audio-visual equipment
- Provides meeting support with responsibility to post agendas and schedules; processes registrations; attends, takes, transcribes, and properly distributes minutes, notes, or other documentation of actions as requested

- Retrieves, duplicates, scans, distributes, and files a variety of operational, financial, and project records, invoices, and documents; retrieves requested files; creates and maintains physical and electronic files; maintains up-to-date file lists, indexing, and cross-referencing; assists with document retention and destruction
- Upon request, may pick up or deliver documents and or packages as needed
- Coordinates, makes, processes, and confirms transportation and accommodation arrangements for staff; checks and processes expense claims
- Serves as back up to other support positions and assists others with a variety of support assignments or special projects on an as needed basis
- Uses discretion in communicating with others

Classification

The position is non-exempt under the Fair Labor Standards Act.

Qualifications

Requires graduation from high school or GED equivalent required and one (1) to five (5) years related experience; proficiency in MS Office and browser- based research; knowledge of standard office procedures and practices and business math principles; and strong written and verbal communication skills required. College level course work in a related field, college degree, or an equivalent combination of training and experience desired. Demonstrates critical thinking and the use of discretion in communicating with others. Ability to function independently and as part of a team. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 8/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

JOB DESCRIPTION

ADMINISTRATIVE OFFICER

Job Summary

Managerial Executive management level position responsible for planning, organizing, and directing the accounting, finance, administrative, and human resources functions with knowledge of standards and processes in these areas and knowledge of employee performance management standards and practices.

Essential Job Functions, Duties, and Responsibilities

Performs budget reporting, monthly accounting, and payroll services; processes normal cash, billing/vendor invoicing, and receipting activities; undertakes accrual entries; coordinates internal and external audits; undertakes cost accounting to grants - direct and indirect costs; oversees grant expenditure activities; prepares standard financial reports and progress reports; develops annual budget with Executive Director; and performs a range of professional, analytical, and technical duties in support of the human resource function. Performs other work as assigned.

Example of Duties

- Manages and directs the budget and mid-year budget, includes revenue forecasting; supports Executive Director in presentation of the budget to Board of Directors and other committees and working groups as needed
- Prepares, reviews, analyzes, balances and/or reconciles assigned general ledger accounts and other accounting transactions, requiring the interpretation and application of professional accounting theories, principles, and practices; identifies and resolves problems; reviews bank reconciliations for accuracy; prepares financial statements and disclosures; and compiles and reports to the Board of Directors on various financial reports, supporting schedules, and working papers
- Generates and submits for review grant reimbursement invoices consistent with mandated grant agreement requirements; and prepares accounts receivable aging reports
- Maintains accounting records of revenues, expenditures, and special funds; prepares analyses, spreadsheets, schedules, journal entries and reconciliations to produce accurate financial reports; monitors and prepares reports on revenue funds; and performs routine fund and project cost analysis; prepares bank deposits, reviews bank transactions, and updates the general ledger with bank activity
- Develops, reviews, evaluates, updates, generates and/or distributes specialized accounting records, financial reports and spreadsheets; reviews, compiles, calculates and analyzes technical data and information from a variety of sources; identifies discrepancies, resolves issues and/or notifies appropriate sources and ensures issues are resolved; distributes reports in a timely manner; conducts expenditure analyses and reports to Executive Director monthly on spend rate; and researches variances and discrepancies; prepares correcting journal entries
- Reviews and processes general vendor invoices including adding transaction codes, obtaining signature approvals and supporting documentation and tracks accounts payable; prepares journal entries for non-automated transactions; as directed, initiates automated clearing house (ACH) and coordinates with Treasurer for wire transfers to expedite invoice payments; deposits funds in accounts; prepares check payments for mailing and/or disburses checks for delivery; and obtains signatures as needed for proof of delivery
- Reconciles payroll and payroll deductions and the payment of payroll taxes, vendor accounts and retirement benefits; verifies correct pay rates and adequacy of leave time; calculates overtime; and inputs withholding exemptions, employee/employer deductions and pay rate changes
- Prepares, generates and issues 1099s to vendors and W-2 forms for employees

- Responds to inquiries and requests from outside auditors; and provides support documents and analysis reports as requested
- Manages office space lease and facility requests
- Coordinates Information Technology needs and services; provides oversight of vendors (copier, internet, telephone, etc.), and purchasing including equipment (audio, visual, computer) and furniture purchases. Maintains inventory of office equipment and develops equipment replacement schedule
- Coordinates employee benefits, insurance, worker's compensation, and personnel records; manages insurance and liability programs; coordinates human resources activities; responsible for monitoring adherence to illness and injury prevention program
- Manages insurance and liability programs
- Manages programs, contracts, and grants and coordinates with Project/Program Managers to implement contract requirements, manage budget, and monitor expiration; prepares invoices to Scope of Work requirements and reporting for grants; and assists in the preparation and the response to Request for Proposals and Scopes of Work
- Supervises professional and/or technical staff
- Conducts special investigations and organizational reviews as directed by the Executive Director
- Uses discretion in communicating with others

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Bachelor's Degree required plus at least three (3) years or more professional experience in accounting, human resources management, and general business in grant-funded programs, public agency or not-for-profit. Knowledge of principles, practices, and terminology of general, fund and governmental accounting including financial statement preparation and methods of financial control, financial reporting, and grants accounting; generally accepted accounting principles (GAAP); Governmental Accounting Standards Board (GASB), Office of Management and Budget (OMB) circulars and accounting standards and requirements applicable to public agencies, Federal, state, and local laws, regulations and court decisions applicable to financial administration of a public agency and payroll administration; and modern office practices, procedures and equipment including computers and software applications relevant to work performed. Ability to perform complex mathematical calculations and financial analyses accurately and timely. Strong contract management skills and ability to function independently and as part of a team required. Excellent verbal and written communications skills required. Proficiency in Microsoft Office Suite and accounting software required. College level course work in finance, accounting or business, or a related field. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 8/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
JOB DESCRIPTION

DEPUTY EXECUTIVE DIRECTOR

Job Summary

Senior executive position responsible for program design and delivery, managing and motivating staff, and cultivating collaborative relationships with agency and partner organizations.

Essential Job Functions, Duties, and Responsibilities

Under direction of the Executive Director, performs responsible administrative and managerial duties; manages elements of various programs activities and functions including strategic planning, organizational development, and budgeting; supervises and develops program staff; develops, manages, and implements agency and partnership programs and services; and oversees contracts and grants including ensuring appropriate reporting. Serves as a key member of the senior staff and provides advice and assistance to the Executive Director. Interacts with Board Members, elected officials, partner representatives, legislators, and other stakeholders. Performs related duties as assigned.

Example of Duties

- Through subordinates, directs and implements projects and programs that promote and advance the mission, vision, guiding principles, and strategic plan organizational goals
- Plans, organizes, manages, integrates, and evaluates the work of assigned staff; with staff, develops, implements, and monitors projects, programs, and initiatives to achieve assigned objectives; and plans, directs and communicates contract administration work requirements and schedules to appropriate support staff to ensure that adequate support is provided
- Selects, trains, and evaluates work products, methods, and procedures used by subordinate staff; establishes performance requirements and professional development targets; monitors staff performance and provides training, coaching, and mentoring for performance improvement; implements progressive discipline to address performance deficiencies in accordance with the personnel policies
- Assists in the development of the annual budget and monitors performance
- Researches grant programs and assists with grant applications; oversees staff in the development of grant budgets, metrics, and grant tracking and reporting systems
- Oversees development of procedures for and performs a variety of professional duties in support of the human resource function including employee recruitment, selection, and onboarding; and provides employee assistance to resolve personnel related issues
- Updates and maintains a variety of policy and procedure manuals
- Maintains administrative oversight of the identification and prioritization of organizational needs, issues, and usage of resources
- Approves plans, research, analysis, findings, staff reports, and policies and presents recommendations

- Monitors and analyzes policy, legislation, and regulatory activities at the local, state, and federal level as directed by the Executive Director
- May be responsible for direct oversight of specific programs or focus areas such as transportation, social services, environmental, and technology initiatives and programs (South Bay Environmental Services Center)
- Acts on behalf of Executive Director in their absence
- Uses discretion in communicating with others

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Requires a minimum of five years of responsible managerial and administrative experience in environmental programs, local government, public administration, or a related field. Candidates will possess at least a Bachelor's degree in a related field. Thorough knowledge of the principles and practices of public administration and local government as well as experience in managing, motivating, and developing employees is required. Knowledge of a diverse range of environmental, transportation, technology, social services, or related programs is highly desirable. Strong verbal and written communication skills, contract, and project management skills, and organizational development skills are desirable.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 8/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
JOB DESCRIPTION

EXECUTIVE DIRECTOR

The Executive Director is a single-incumbent position that serves at the will of the Governing Board. The incumbent performs highly responsible and complex administrative support to the Governing Board, Steering Committee, and Ad hoc and Technical Advisory Committees and manages politically sensitive, confidential, and complex assignments. The Executive Director is accountable for developing, implementing, and executing plans, policies, budgets, and strategies to accomplish the organization's mission, vision, guiding principles, and strategic plan. The incumbent operates within broad general policy guidelines and exercises substantial latitude and discretion to achieve effective and efficient utilization of resources.

Example of Duties

- Plans, organizes, controls, integrates, and evaluates the work of all staff to ensure operations and services comply with the policies and strategic direction set by the Governing Board and with all applicable laws and regulations; participates in developing and implementing organizational goals, objectives, policies, and priorities; enforces and administers the provisions of the By-Laws and Joint Powers Agreement
- Coordinates with legal counsel to ensure that contracts, policies, procedures, and other documents comply with organizational bylaws and Joint Powers Authority as well as local, state, and federal laws
- Provides leadership and professional staff assistance to the Governing Board and Steering Committee and the senior management team
- With staff, implements the strategic plans, goals, and objectives; develops and recommends adoption of the strategic plan, program area plans and other long-range business, financing, and resource plans; directs the development and implementation and monitors the accomplishment of short- and long-term plans, goals, and objectives to achieve board and committee priorities and compliance with applicable laws and regulations
- Directs and evaluates staff performance; establishes performance requirements and professional development targets; regularly monitors staff performance and provides training, coaching, and mentoring for performance improvement; implements the progressive discipline process to address performance deficiencies; performs other staff management activities
- Directs and oversees the creation and maintenance of comprehensive, effective human resource management and employee relations programs, policies, and systems; directs the improvement of management systems, processes, and measurement techniques to improve operations, and effectiveness
- Directs and monitors the implementation of adopted budgets; analyzes and recommends for adoption complex funding mechanisms for programs and organization's participation in regional efforts to gain access to or distribute funds; directs and monitors the development, implementation, and evaluation of plans, policies, systems, financial strategies, and procedures to achieve organizational goals
- Through subordinates, directs, and implements regional planning and programs that promote and advance the mission, goals and objectives of the organization and the sub-region; maintains administrative oversight of the identification and prioritization of regional needs and issues and

usage of resources; approves plans, research, analysis and findings, staff reports and policies and presents recommendations to the Governing Board, the Steering Committee Ad hoc and Technical Advisory Committees

- Directs legislative analysis and advocacy activities; oversees the development of legislative strategy on matters of interest related to agency or member agencies' programs, operations, policies, financing, and other relevant issues; develops funding strategies, proposals, white papers, policy alternatives and strategies; prepares and presents data, reports, and recommendations
- Represents the organization with local and statewide professional organizations and committees and in meetings with elected officials, leadership, governmental agencies, member agencies, partners, and funding agencies including the Southern California Association of Governments, Caltrans, South Coast Air Quality Management District, and Los Angeles County Metropolitan Transportation Authority
- Serves as chief representative in negotiations and dealings with federal, state, and county agencies, other major community, and professional organizations, elected officials from all levels of government, and business and community leaders; serves as primary spokesperson in dealings with the media, often on difficult, sensitive, and potentially volatile situations
- Uses discretion in communicating with others

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Requires at least a Bachelor's degree in a related field and a minimum of eight (8) years of progressively responsible experience in environmental programs, local government, public administration, transportation, or a related field with at least two (2) of the years in highly responsible managerial and administrative position. Thorough knowledge of the principles and practices of public administration and local government as well as the Brown Act and other laws and regulations governing the conduct of public meetings is required. Knowledge of a diverse range of environmental, transportation, technology, social services, or related programs is highly desired. Understanding of principles and practices of organization culture and strategies to maintain efficient operations desired. Strong verbal and written communication skills, contract, and project management skills, and organizational development skills are desirable.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 8/30/2022

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
JOB DESCRIPTION**

INTERN

Job Summary

Intern level position to assist with general programs, projects, research, field work, workshops, marketing, and outreach; assists in the development of reports related to studies, pilot projects, and programs including analyzing, tracking, and monitoring; assists in grant writing; undertakes general program or office support as needed including answering general inquiries; attends meetings, workshops, and off-site events; works with volunteers.

Essential Job Functions, Duties, and Responsibilities

Assists with general programs, projects; studies; and pilots; aids in development of reports; conducts analysis, tracks progress, provides data entry, and monitors activities; conducts literature review; performs field work; presents findings; assists in grant writing.

Example of Duties

- Conducts data analysis
- Prepares reports
- Conducts research
- Assists with marketing and outreach
- Develops content, monitors, and posts on social media channels
- Develops marketing materials
- Assists in event planning and may represent the organization at off-site events
- Takes photos
- Posts website content
- Writes press releases and newsletter articles
- Attends events, meetings, and workshops
- May provide general office support as needed including answering general inquiries; preparing for meetings; and taking minutes
- Works with volunteers
- Uses discretion in communicating with others

Develops and maintains knowledge of programs and activities. Demonstrates critical thinking and the use of discretion in communicating with others. Performs other work as assigned.

Classification

This position is part-time Non-Exempt (hourly) under the Fair Labor Standards Act.

Qualifications

Students must be currently enrolled in a course of study relevant to the focus of the project or work to be performed. Non-student applicants must at least have a bachelor's degree at the start of the internship with at least one degree in a discipline relevant to the focus of the project or work to be performed. Strong written and verbal communication skills, proficiency in browser-based web research, and knowledge of environmental, transportation, social services, and/or sustainability fields of study. Proficient in Microsoft Word and Excel. Ability to function independently and as part of a team required. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to

drive to various locations, may be required to work outdoors, and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties, and skills required.

Date: 8/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
JOB DESCRIPTION

DRAFT - PROGRAM MANAGER

Job Summary

Executive level position responsible for the development of strategies, standards, and processes for implementation of projects, activities, events, workshops, and training related to the environment, social services, technology, and transportation. Also engages with partners, agencies, legislators, and public. Exercises direct supervision over professional, technical, and administrative staff and manages consultants and contractors.

Essential Job Functions, Duties, and Responsibilities

Performs a variety of program management and other support-related duties. Manages and implements projects, contracts, and initiatives. Develops and maintains relationships with member agencies, chambers of commerce, resident groups, partners, and community groups. Directs and conducts research, field work, workshops, and outreach; develops reports; tracks and monitors activities; oversees and prepares invoices; prepares grants, scopes of work, request for proposals (RFP), and request for quotes (RFQ), participates in selection of contractors; and attends meetings, workshops, and off-site events. May supervise and schedule staff, volunteers, contractors, and interns. Performs other work as assigned.

Example of Duties

- Manages and serves as primary contact on a variety of complex programs, contracts, and initiatives such as climate action and adaption planning, greenhouse gas analysis, municipal energy efficiency reduction strategies, water conservation, alternative fuel vehicles, homeless services, senior services, broadband network expansion and applications, and transportation
- Coordinates and negotiates contracts and grants including drafting scopes of work and applications and prepares invoices
- Prepares program budget and ensures that expenditures are consistent with contracts, grants, and organizational requirements; reviews and/or prepares invoices
- Collects and analyzes data and incorporates data in plans and strategies for multiple projects
- Assists in the management of staff work including: assigning, planning, and reviewing work, evaluating work performance, and completing performance evaluations, coordinating activities, maintaining standards, allocating personnel, selecting new employees, training employees, acting on employee problems, and recommending and implementing discipline
- Develops communication strategies and marketing plans and supports communication efforts including developing or contributing to content for website, newsletters, press releases, articles, social media, flyers, videos, etc., distributes information. May direct overall communication efforts
- Articulates key elements of programs and activities and may represent the organization to the community, media, legislators, agencies, and community organizations
- Prepares reports and recommendations for agenda items
- Carries out speaking and training engagements

- Assists and advises member organizations in developing plans, projects, and strategies
- Works with and manages contractors and consultants
- Contributes to the development of South Bay sub-region plans, projects, and strategies
- Responds to program related inquiries and attends or chairs committee, City Council, commission or public workshops and related meetings
- Develops program management and quality control systems
- Monitors and follows legislation and regulations related to assigned areas
- Monitors and reports on regional and State regulatory requirements and trends, research and case law related to programs
- Implements and maintains Federal, State, and local mandates
- Responds to and resolves difficult and sensitive issues
- Works with contractors and consultants
- Uses discretion in communicating with others

The Program Manager is distinguished from the Senior Project Manager by its additional responsibility for exercising greater autonomy and decision-making and coordinating multiple projects or programs having a wider scope and greater impact and exposure. The Program Manager may have oversight of staff, interns, contractors, and volunteers.

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Bachelor's Degree required plus three (3) years or more professional experience in the public sector, grant-funded programs, or not-for-profits in the environmental, energy, social services, technology, transportation, communications, public policy, public administration, or related field and two (2) years of progressively responsible administrative experience in analyzing and resolving problems related to organization, programs, budget, personnel, and systems and procedures. Excellent verbal and written communications skills required. Must be proficient in browser-based web research and Microsoft Office Suite and have the ability to function independently and as part of a team including working with volunteers. Experience in event-planning, writing press releases, and public speaking desirable. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 08/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
JOB DESCRIPTION
DRAFT PROJECT ASSISTANT

Job Summary

Paraprofessional level position responsible for a diverse range of professional, administrative, fiscal, legislative, and analytical support in furtherance of program delivery, communications, outreach, accounting, and administrative operations and program implementation.

Essential Job Functions, Duties, and Responsibilities

Under direction of the Executive Director or designee, performs a variety of professional, administrative, fiscal, legislative, research, and analytical support within assigned program areas; provides staff support to committees and working groups; supports administration and analytical functions including budget preparation and tracking, human resources, marketing and communication, financial management, and grant coordination; conducts research and legislative analysis; and performs related duties as assigned.

Example of Duties

- Supports implementation of special programs and/or projects as assigned Conducts studies and surveys
- Performs data analyses
- Compiles qualitative, statistical, and financial data, analyzes findings, prepares staff reports, and makes recommendations for policies, procedures, and manuals
- Maintains accurate records and files
- Provides information and assistance to the public regarding assigned programs and services
- Assists with the organization and scheduling of meetings, coordinates speakers, prepares agendas, presentations, and meeting packets, disseminates, and posts to website related information
- Attends, provides administrative support, and prepares official minutes, tracks status of action items, retains minutes and records in accordance with the Brown Act for assigned meetings
- Assists with the preparation of and responds to requests for proposals (RFP) and requests for quotes (RFQ)
- Prepares charts, graphics, and illustrations for presentations, performs desktop publishing to produce newsletters, brochures, forms, mailers, and other publications, and writes, edits and designs articles for publications, newsletters, website, social media, and press releases
- Supports grant applications, develops grant metrics, tracking, and reporting systems, prepares grant monitoring reports, and maintains accurate funding accounts
- Assists with logistics of events including working with event facility staff, participants, vendors, and sponsors and works with agencies
- Makes presentations at community events and to other organizations, agencies, special interest groups, state, and local governments, elected officials and the public
- Responds to program inquiries
- Works with interns, contractors, consultants, and volunteers
- Uses discretion in communicating with others

Classification

The position is non-exempt under the Fair Labor Standards Act.

Qualifications

Requires graduation from high school or GED equivalent required and one (1) to three (3) years related experience in administrative analysis and research, community outreach, policy development and/or fiscal administration, or an equivalent combination of education, training, and experience; proficiency in MS Office and browser-based research; knowledge of standard office procedures and practices and business math principles; and strong written and verbal communication skills. College level course work in a related field, college degree, or an equivalent combination of training and experience desired. Experience in local government or a regional governmental agency and knowledge of principles and practices of public and/or business administration are highly desirable. Requires ability to function independently and as part of a team. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 8/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

JOB DESCRIPTION

DRAFT – PROJECT COORDINATOR

Job Summary

Technician level position responsible for the basic implementation of programs, activities, events, workshops, and training related to the environment, transportation, social services, and technology.

Essential Job Functions, Duties, and Responsibilities

Coordinates and plans general level programs, projects, and outreach. Conducts research, field work, workshops, and training; develops reports; tracks and monitors activities; assists with invoicing; undertakes general office support as needed including answering general inquiries; attends meetings, workshops, and off-site events; assists in the coordination of the volunteer program and works with volunteers. Performs other work as assigned.

Example of Duties

- Organizes, facilitates, and coordinates special programs and/or projects as assigned and assists higher-level management by overseeing subsections of larger projects and programs
- Coordinates logistics of events including liaison with event facility staff, participants, vendors, and sponsors and works with agencies
- Participates in the development and implementation of new or revised programs, systems, procedures, and methods of operation
- Responds to complex and sensitive questions and requests for information, provides information and assistance regarding assigned program and service areas, and responds to and resolves inquiries and complaints
- Conducts studies and surveys
- Performs complex data analyses to evaluate the effectiveness of current programs, makes recommendations on process or program enhancements and service areas, and assists with the implementation
- Compiles and interprets qualitative, statistical, and financial data, analyzes findings, and prepares staff reports, policies, procedures, and manuals
- Attends and supports meetings including agenda preparation, tracking registrations and attendees, and taking minutes
- Provides information and assistance to the public regarding assigned programs and services
- Represents the agency, conducts training, and makes presentations to organizations, agencies, special interest groups, state, and local governments, elected officials and the public, and staffs exhibits or booths at community events
- Organizes and schedules meetings, coordinates speakers, prepares agendas, presentations, and meeting packets, disseminates, and posts to website related information
- Provides support for grant development and preparation and responds to request for proposals (RFP), request for quotes (RFQ), and selection of contractors
- Supports communication efforts for assigned programs including contributing to content for website, newsletters, press releases, articles, social media, flyers, videos, etc. and distributes information

- Assists with monitoring legislation, regulations, and regional and State regulations related to assigned areas, and may assist with compliance including form 700s
- Performs technical reviews and analyzes and interprets the impacts of proposed federal and state legislation, regulations, and propositions impacting assigned programs areas
- Prepares written materials, including memos, correspondence, reports, procedural guides, and instructions
- Works with contractors and consultants
- May exercise technical and functional supervision over interns and volunteers
- Uses discretion in communicating with others

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Requires graduation from high school or GED equivalent and one (1) to five (5) years related experience in administrative analysis and research, community outreach, policy development and/or fiscal administration, or an equivalent combination of education, training, and experience; proficiency in MS Office and browser-based research; knowledge of standard office procedures and practices and business math principles; and strong written and verbal communication skills. College level course work in a related field, college degree, or an equivalent combination of training and experience desired. Experience in local government or a regional governmental agency and knowledge of principles and practices of public and/or business administration are highly desirable. Requires ability to function independently and as part of a team. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 08/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
JOB DESCRIPTION

DRAFT - PROJECT MANAGER

Job Summary

Advanced Journey level position responsible for the development of strategies, standards, and processes for implementation of projects, activities, events, workshops, and training related to the environment, water, energy, social services, technology, and transportation. Also engages with partners, agencies, and program customers.

Essential Job Functions, Duties, and Responsibilities

Manages and implements projects and contracts; conducts field work, workshops, and outreach; develops reports related to program implementation, tracking, monitoring, and invoicing and attends meetings, workshops, and off-site events. May supervise and schedule volunteers, interns, and staff. Performs other work as assigned.

Example of Duties

- Serves as lead for assigned events, programs or activities which may include energy, transportation, social services, or technology related programs and initiatives
- Directs the preparation of reports and makes recommendations on major policy matters regarding the assigned projects
- Prepares and responds to request for proposals (RFP), request for quotes (RFQ), and selection of contractors
- Identifies grant and contract opportunities and drafts scopes of work and grant applications
- Coordinates contracts including issuing task orders, preparation, review, and approval of invoices, and manages budget
- Supports communication efforts for assigned programs including contributing to content for website, newsletters, press releases, articles, social media, flyers, videos, etc. and distributes information
- Carries out speaking and training engagements and undertakes community and public relations, and assists with media relations activities for assigned areas
- Develops communication strategies and marketing plans for assigned areas
- Contributes to and assists with distribution of press releases and articles
- Develops and maintains relationships with member agencies, chambers of commerce, resident groups, and environmentally focused groups and engages with partners, agencies, legislators, and stakeholders in support of program activities
- Monitors and reports on regional and State regulatory requirements and trends, research and case law related to program offerings
- Manages educational, operational, or service programs
- Articulates key elements of all programs and activities, and uses discretion in communicating with others

- Assists with responses to and resolves difficult and sensitive incidents
- Uses discretion in communicating with others

The Project Manager is distinguished from the Project Coordinator by its additional responsibility for exercising greater autonomy and decision-making and coordinating programs having a wider scope and greater impact and exposure.

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Bachelor's Degree required plus three (3) years or more professional experience in an environmental, energy, social services, technology, transportation, communications, public policy, public administration, or related field. Experience in grant-funded programs, government agencies, or not-for-profits in the environmental, social services, technology, or transportation fields is highly desirable. Excellent verbal and written communications skills required. Experience in event-planning, writing press releases, and public speaking, and proficiency in browser-based web research, and Microsoft Office Suite required. Experience with graphic programs desirable. An ability to function independently and as part of a team including working with volunteers required. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 08/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

JOB DESCRIPTION

DRAFT SENIOR PROGRAM MANAGER

Job Summary

Advanced executive level position responsible for the development and management of strategies, standards, processes, and initiatives for implementation of complex programs, activities, and events related to the environment, transportation, social services, and technology. Maintains continuing relations with partners, agencies, and legislators in all matters concerning the administration of programs. Manages supervisory and technical staff and implements basic employee performance management standards and practices.

Essential Job Functions, Duties, and Responsibilities

Manages programs, contracts, and grants; responsible for program planning, budget, implementation, and reporting; identifies opportunities and prepares grants applications; prepares and responds to request for proposals (RFP) and request for quotes (RFQ); advises on policies and procedures; and serves as lead for assigned events, projects, or activities. Develops and maintains relationships with member agencies, chambers of commerce, resident groups, partners, and community groups and coordinates with partners and agencies for project delivery. Interacts with Board Members, government officials, professional and technical colleagues; and serves on committees, taskforces, and technical advisory committees. Recruits and supervises staff, volunteers, interns, and contractors. Performs other work as assigned.

Example of Duties

- Oversees and manages a variety of complex programs, contracts, and initiatives such as climate action and adaption planning, greenhouse gas analysis, municipal energy efficiency reduction strategies, water conservation, alternative fuel vehicles, homeless services, senior services, broadband network expansion and applications, and transportation
- Develops, implements, and evaluates program plans, policies, and procedures to achieve annual goals and objectives
- Establishes, monitors and reports on work standards, productivity levels, budget, and performance measures
- Coordinates and negotiates contracts and grants including drafting scopes of work and applications
- Prepares program budget and ensures that expenditures are consistent with contracts, grants, and organizational requirements; reviews and/or prepares invoices
- Directs the collection and analyzes of data, incorporates into plans and strategies, and makes recommendations to executive management
- Manages the work of staff including: assigning, planning, and reviewing work, evaluating work performance, and completing performance evaluations, coordinating activities, maintaining standards, allocating personnel, selecting new employees, training employees, acting on employee problems, and recommending and implementing discipline

- Develops communication strategies and marketing plans and supports and may direct overall communication efforts including developing or contributing to content for website, newsletters, press releases, articles, social media, flyers, videos, etc. and distributes information
- Communicates with Board on program highlights, achievements, and issues
- Articulates key elements of programs and activities and represents the organization to the community, media, legislators, agencies, and community organizations
- Carries out speaking engagements and training engagements
- Participates on external committees, boards, and task forces, etc., as appropriate
- Assists and advises member organizations in developing plans, projects, and strategies
- Works with and manages contractors and consultants
- Contributes to the development of South Bay sub-region plans, projects, and strategies
- Develops and coordinates program related training
- Responds to program related inquiries and attends or chairs committee, City Council, commission or public workshops and related meetings
- Prepares reports and recommendations for agenda items
- Develops and ensures implementation of project management and quality control systems
- Monitors, follows, and advises on legislation and regulations related to assigned areas
- Implements and maintains Federal, State, and local mandates
- Responds to and resolves difficult and sensitive issues Uses discretion in communicating with others

The Senior Project Manager is distinguished from the Project Manager by their additional responsibility for managing and developing strategies for program development and enhancements and oversight of complex contractual agreements. The Senior Project Manager is responsible for the management of complex educational, operational, or service and oversight of staff, interns, contractors, and volunteers.

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Bachelor's Degree required plus year (5) years or more professional experience, which at least one (2) years of management or supervisory experience in the public sector, grant-funded programs, or non-for-profits in the environmental, energy, social services, technology, transportation, communications, public policy, or public administration or field requiring three (3) years of progressively responsible administrative experience and analytical decision-making skill. Strong contract management and project management skills as well as excellent verbal and written communications skills required. Must have knowledge of basic employee performance management standards and practices. An ability to function independently and as part of a team preferred including managing volunteers. Proficiency in browser-based web research, and Microsoft Office Suite required. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive

to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 08/30/2022

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
JOB DESCRIPTION

DRAFT - SENIOR PROJECT MANAGER

Job Summary

Senior level position responsible for the development of strategies, standards, and processes for implementation of projects, activities, and events related to the environment, transportation, social services, and technology. Engages with partners, agencies, and the public, and implements basic employee performance management standards and practices such as setting goals, reviewing work products, and encouraging communication between manager and employees.

Essential Job Functions, Duties, and Responsibilities

Manages projects, contracts, and grants; responsible for project planning, implementation, and reporting; prepares grant applications; prepares and responds to request for proposals (RFP) and request for quotes (RFQ); and serves as lead for assigned events, projects, or activities. Develops and maintains relationships with member agencies, chambers of commerce, resident groups, partners, and community groups and coordinates with partners and agencies for project delivery. Interacts with Board Members, government officials, professional and technical colleagues; and serves on committees, taskforces, and technical advisory committees. May recruit and supervise volunteers, interns, and staff. Performs other work as assigned.

Example of Duties

- Manages and serves as primary contact on complex projects, contracts, and initiatives such as climate action and adaptation planning, greenhouse gas analysis, municipal energy efficiency reduction strategies, water conservation, alternative fuel vehicles, homeless services, senior services, broadband network expansion and applications, and transportation
- Collects and analyzes data and incorporates data into plans and strategies
- Supports and may direct communication efforts including developing or contributing to content for website, newsletters, press releases, articles, social media, flyers, videos, etc. and distributes information
- Articulates key elements of projects and activities and represents the organization to the community, media, legislators, agencies, and community organizations
- Develops and implements communication strategies and marketing plans
- Carries out speaking and training engagements and undertakes community and public relations, and assists with media relations activities for assigned areas
- Prepares project budget and ensures that expenditures are consistent with contracts, grants, and organizational requirements; reviews and/or prepares invoices
- Works with and manages contractors and consultants
- Develops and coordinates project related training
- Assists and advises South Bay cities in developing plans, projects, and strategies
- Helps develop South Bay sub region plans, projects, and strategies

- Responds to project related inquiries and attends committee, City Council, commission or public workshops and related meetings
- Develops and ensures implementation of project management and quality control systems
- Monitors, follows, reports, and advises on legislation and regulations related to assigned areas
- Assists with responses to and resolves difficult and sensitive incidents
- Uses discretion in communicating with others

The Senior Project Manager is distinguished from the Project Manager by their additional responsibility for managing and developing strategies for project development and enhancements. The Senior Project Manager is responsible for the management of complex educational, operational, or service projects

Classification

The position is exempt under the Fair Labor Standards Act.

Qualifications

Bachelor's Degree required plus five (5) years or more professional experience in the public sector, grant-funded programs, or non-for-profits in the environmental, energy, social services, technology, transportation, communications, public policy, or public administration or field requiring analytical decision-making skill. Strong contract management, project management, and budget skills as well as excellent verbal and written communications skills required. Has knowledge of employee performance management standards and practices. An ability to function independently and as part of a team preferred including managing volunteers. Proficiency in browser-based web research, and Microsoft Office Suite required. Must possess a valid California Driver's License.

Physical Requirements and Working Conditions

While performing the duties of this job, the employee is required to sit and talk or hear and use a telephone and a personal computer with a VDT screen for extended periods of time. The employee is required to drive to various locations, may be required to work outdoors and be exposed to variable weather conditions and noise levels. The employee is occasionally required to stand, walk, stoop, kneel, and use arms, legs, and back to lift and/or move up to 25 pounds.

Job description statements describe the general nature and level of work performed by employees and are not intended as an exhaustive list of all responsibilities, duties and skills required.

Date: 08/30/2022

South Bay Cities Council of Governments

September 22, 2022

TO: SBCCOG Board of Directors
 FROM: SBCCOG Legislative Committee
 RE: Bills to Monitor – Status as of September 14, 2022

Adherence to Strategic Plan:
 Goal B: Regional Advocacy. Advocate for the interests of the South Bay

NOTE: **BOLD recommendation & status**
 indicates bill added since last Board meeting

CANNABIS			
SB 1186 (Wiener)	<p>Medicinal Cannabis Patients’ Right of Access Act. Existing law allows local jurisdictions to regulate cannabis retailers and recognized the critical need for local control, primarily as part of cities/counties’ land-use authority. This bill on and after January 1, 2024, would prohibit a local jurisdiction from adopting or enforcing any regulation that prohibits retail sale by delivery within the local jurisdiction of medicinal cannabis to medicinal cannabis patients or their primary caregivers by medicinal cannabis businesses, as defined, or that has the effect of prohibiting the retail sale by delivery within the local jurisdiction of medicinal cannabis to medicinal cannabis patients or their primary caregivers in a timely and readily accessible manner and in types and quantities that are sufficient to meet demand from medicinal cannabis patients within the local jurisdiction, as specified. The bill, on and after January 1, 2024, would provide that the act may be enforced by an action for writ of mandate brought by a medicinal cannabis patient or their primary caregiver, a medicinal cannabis business, the Attorney General, or any other party otherwise authorized by law. This bill would provide that CEQA</p>	<p>OPPOSE (6/23/22)</p> <p>(Ltr sent 6/30/22)</p> <p>LCC POSITION: OPPOSE</p>	<p>9/9/22 Enrolled and presented to the Governor.</p>

	does not apply to specified actions taken by a local jurisdiction relating to medicinal cannabis businesses, including the repeal of any local regulation prohibiting the operation of medicinal cannabis businesses.		
ENVIRONMENT			
SB 379 (Wiener)	Residential solar energy systems: permitting. Would require every city, county, or city and county to implement an online, automated permitting platform that verifies code compliance and issues permits in real time or allows the city, county, or city and county to issue permits in real time for a residential solar energy system, as defined, that is no larger than 38.4 kilowatts alternating current nameplate rating and a residential energy storage system, as defined, paired with a residential solar energy system that is no larger than 38.4 kilowatts alternating current nameplate rating. This bill would prescribe a compliance schedule for satisfying these requirements, which would exempt a city with a population of fewer than 5,000 and a county with a population of fewer than 150,000, including each city within that county. The bill would require a city with a population of 50,000 or fewer that is not otherwise exempt to satisfy these requirements by September 30, 2024, while cities and counties with populations greater than 50,000 that are not otherwise exempt would be required to satisfy the requirements by September 30, 2023. The bill would require a city, county, or city and county to report to the Energy Commission when it is in compliance with specified requirements, in addition to other information. The bill would require cities and counties to self-certify their compliance with the bill's provisions when applying for specified funds from the Energy Commission, as specified.	OPPOSE (8/8 Steering Committee) LCC POSITION: WATCH	8/30/22 Enrolled and presented to the Governor. Although we're advocates for solar, this would be a large expense for cities (no reimbursement from the state) and would rely on a computer platform to verify code compliance in real time. Depending on the size of the city, it will be required to be implemented by 2023 or 2024
SB 1122 (Allen)	San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy: territory. Current law establishes the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy in the Natural Resources Agency and prescribes the functions and duties of the conservancy with regard to the protection, preservation, and enhancement of specified areas of the Counties of Los Angeles and Orange located along the San Gabriel River and the lower Los Angeles River and tributaries along those rivers. Current law, for	SUPPORT (Ltr sent 3/21/22)	9/6/22 Enrolled and presented to the Governor. Previously supported in last session

	<p>purposes of those provisions, defines “territory” to mean the territory of the conservancy that consists of those portions of the Counties of Los Angeles and Orange located within the San Gabriel River and its tributaries, the lower Los Angeles River and its tributaries, and the San Gabriel Mountains, as described. This bill would additionally include the Dominguez Channel watershed, the coastal watersheds of Manhattan Beach to the Palos Verdes Peninsula, and Santa Catalina Island, as described, within that definition of territory, and would make various related changes to the boundaries of that territory.</p>		
GOVERNANCE			
<p>AB 2449 (B. Rubio)</p>	<p>Open meetings: local agencies: teleconferences. This bill would authorize a local agency to use teleconferencing without complying with those specified teleconferencing requirements if at least a quorum of the members of the legislative body participates in person from a singular location clearly identified on the agenda that is open to the public and situated within the local agency’s jurisdiction. The bill would impose prescribed requirements for this exception relating to notice, agendas, the means and manner of access, and procedures for disruptions. The bill would require the legislative body to implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with federal law. A member of the body shall only participate remotely if: 1) The agenda identifies the member as participating remotely and provides a brief reason why OR the circumstances relating to the need to participate remotely arose after the agenda was posted and those circumstances are publicly disclosed at the meeting before any action is taken 2) the member shall publicly disclose at the meeting before any action is taken whether any other people 18yrs of age or older are present in the room at the remote location with the member and the general nature of the member’s relationship with any such individual and 3) the member shall participate through both audio and visual technology</p>	<p>MONITOR</p> <p>LCC POSITION: REMOVAL OF OPPOSITION</p>	<p>9/6/22 Enrolled and presented to the Governor.</p>
<p>AB 2647 (Levine)</p>	<p>Open meetings: local agencies: teleconferences. The Ralph M. Brown Act requires the meetings of the legislative body of a local</p>	<p>SUPPORT (4/28/22)</p>	<p>8/29/22</p>

	<p>agency be conducted openly and publicly, with specified exceptions. Current law makes agendas of public meetings and other writings distributed to the members of the governing board disclosable public records, with certain exceptions. Current law requires a local agency to make those writings distributed to the members of the governing board available for public inspection at a public office or location that the agency designates. This bill would instead require a local agency to make those writings distributed to the members of the governing board available for public inspection at a public office or location that the agency designates or post the writings on the local agency's internet website in a position and manner that makes it clear that the writing relates to an agenda item for an upcoming meeting.</p>	<p>(Ltr sent 4/29/22)</p> <p>LCC POSITION: SPONSOR</p>	<p>Enrolled and presented to the Governor.</p>
HEALTH			
<p>SB 929 (Eggman)</p>	<p>Community mental health services: data collection. This bill would additionally require the State Department of Health Care Services to report to the Legislature, on or before May 1 of each year, quantitative information relating to, among other things, the number of persons detained for 72-hour evaluation and treatment, clinical outcomes for individuals placed in each type of hold, services provided in each category, waiting periods prior to receiving an evaluation or care, demographic data of those receiving care, and an assessment of all contracted beds. The bill would specify that the information be from each county for some of those data. The bill would require the department to make the report publicly available on the department's internet website. The bill would require the department, on or before July 1, 2023, to convene a stakeholder group to make recommendations on the methods to be used for efficiently providing the department with this information. The bill would specify that the stakeholder group would include, among other organizations, the County Behavioral Health Directors Association of California and the California Hospital Association. The bill would additionally require each other entity involved in implementing the provisions relating to detention, assessment, evaluation, or treatment for up to 72 hours to provide data to the department upon its request, as specified.</p>	<p>SUPPORT (6/23/22)</p> <p>(Ltr sent 6/30/22)</p> <p>LCC POSITION: SUPPORT</p>	<p>9/13/22 Enrolled and presented to the Governor.</p>

HOMELESSNESS			
SB 914 (Rubio)	<p>HELP (Homeless Equity for Left Behind Populations) Act. Would require cities, counties, and continuums of care receiving state funding to address homelessness on or after January 1, 2023, to take specific steps to ensure that the needs of victim service providers and survivors of violence, and a gendered analysis of the causes and consequences of homelessness, are incorporated into homelessness planning and responses. Would also impose other homelessness planning and data analysis requirements on these cities, counties, and continuums of care. Would prohibit victim service providers, as defined, from being required or expected to enter client-level data into specified homeless data systems and would permit any funding provided to cities, counties, and continuums of care to be used to support the development of these data systems and the maintenance of comparable databases, as specified.</p>	<p>SUPPORT (4/28/22)</p> <p>(Ltr sent 4/29/22)</p> <p>LCC POSITION: WATCH</p>	<p>9/6/22 Enrolled and presented to the Governor.</p>
HOUSING			
AB 916 (Salas, Quirk-Silva)	<p>Zoning: accessory dwelling units: bedroom addition. This bill would prohibit a city or county legislative body from adopting or enforcing an ordinance requiring a public hearing as a condition of adding space for additional bedrooms or reconfiguring existing space to increase the bedroom count within an existing house, condominium, apartment, or dwelling. The bill would include findings that ensuring adequate housing is a matter of statewide concern and is not a municipal affair, and that the provision applies to all cities, including charter cities. This bill would instead authorize a local agency to establish a height limitation of 18 feet for those accessory dwelling units located on a lot that has an existing multifamily and multistory dwelling. The bill would specify that a local agency shall ministerially approve an application for a building permit within a residential or mixed-use zone to create not more than 2 accessory dwelling units that are located on a lot that has an existing or proposed multifamily dwelling, but are detached from that multifamily dwelling and are subject to a height limitation of 18 feet.</p>	<p>OPPOSE (5/26/22)</p> <p>(Ltr sent 6/2/22)</p> <p>LCC POSITION: OPPOSE UNLESS AMENDED</p>	<p>9/7/22 Enrolled and presented to the Governor.</p>

<p>AB 2011 (Wicks)</p>	<p>Affordable Housing and High Road Jobs Act of 2022. This bill would require a city to submit extensive annual reporting on the status of its general plan and progress in its implementation to State HCD and OPR. This bill would also require draft revisions of housing elements to be submitted to HCD for review prior to adoption. This bill would allow by-right in-fill housing on underutilized commercial sites. 100% affordable housing would be allowed on underutilized commercial sites and anywhere in areas not adjacent to industrial land or on environmentally sensitive land. Mixed-income housing would be focused along commercial corridors wide enough to accommodate density and new transit. At least 15% of units would be required to be affordable to lower income households. For-sale projects could provide 30% of their units for moderate-income households. <i>Although this bill could support efforts such as the SBCCOG's Commercial Redevelopment REAP project, the SBCCOG would oppose the legislation as long as the by-right elements are included.</i></p>	<p>OPPOSE (5/26/22) (Ltr sent 6/2/22) LCC POSITION: OPPOSE</p>	<p>9/6/22 Enrolled and presented to the Governor.</p>
<p>AB 2097 (Friedman)</p>	<p>Residential, commercial, and other development types: parking requirements. This bill would prohibit a public agency from imposing a minimum automobile parking requirement, or enforcing a minimum automobile parking requirement, on residential, commercial, or other development if the development is located on a parcel that is within one-half mile of public transit, as defined for residential or mixed-use developments with 40 or fewer housing units; for residential or mixed-use developments of any size with specified affordability requirements; or commercial or other development. When a project provides parking voluntarily, the bill would authorize a public agency to impose specified requirements on the voluntary parking. The bill would prohibit these provisions from reducing, eliminating, or precluding the enforcement of any requirement imposed on a new multifamily or nonresidential development to provide electric vehicle supply equipment installed parking spaces or parking spaces that are accessible to persons with disabilities. The bill would require the development project to provide parking, as required by local ordinance, for employees and other workers of hotels, motels, bed and breakfast inns, transient lodgings, and event centers.</p>	<p>OPPOSE (4/28/22) (Ltr sent 4/29/22) LCC POSITION: OPPOSE</p>	<p>9/12/22 Enrolled and presented to the Governor.</p>

<p>AB 2221 (Quirk-Silva)</p>	<p>Accessory dwelling units. Existing law requires a local ordinance to require an accessory dwelling unit to be either attached to, or located within, the proposed or existing primary dwelling, as specified, or detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling. This bill would specify that an accessory dwelling unit that is detached from the proposed or existing primary dwelling may include a detached garage. Existing law authorizes a local agency to establish minimum and maximum unit size requirements for attached and detached accessory dwelling units, subject to certain exceptions, including that a local agency is prohibited from establishing limits on lot coverage, floor area ratio, open space, and minimum lot size, that do not permit the construction of at least an 800 square foot accessory dwelling unit, as specified. This bill would additionally prohibit a local agency from establishing limits on front setbacks, as described above. Existing law authorizes a local agency to ministerially approve an application for a building permit within a residential or mixed-use zone to create, among other things, one detached, new construction, accessory dwelling unit that does not exceed 4-foot side and rear yard setbacks, as specified. Existing law authorizes the local agency to impose on the accessory dwelling unit a total floor area limitation of not more than 800 square feet and a height limitation of 16 feet. This bill would specify that a local agency is prohibited from imposing any objective planning standards that conflict with those described above.</p>	<p>OPPOSE (4/28/22) (Ltr sent 4/29/22) LCC POSITION: WATCH</p>	<p>9/12/22 Enrolled and presented to the Governor.</p>
<p>AB 2234 (Rivas)</p>	<p>Planning and zoning: housing: post entitlement phase permits. Would require a local agency to compile a list of information needed to approve or deny a post entitlement phase permit, as defined, to post an example of a complete, approved application and an example of a complete set of post entitlement phase permits for at least 5 types of housing development projects in the jurisdiction, as specified, and to make those items available to all applicants for these permits no later than January 1, 2024.</p>	<p>OPPOSE (8/8/22 Steering Committee) LCC POSITION: OPPOSE UNLESS AMENDED</p>	<p>9/6/22 Enrolled and presented to the Governor.</p>

<p>AB 2295 (Bloom)</p>	<p>Local educational agencies: housing development project. This bill would deem a housing development project an allowable use on any real property owned by a local educational agency, as defined, if the housing development satisfies certain conditions, including other local objective zoning standards, objective subdivision standards, and objective design review standards, as described. The bill would deem a housing development that meets these requirements consistent, compliant, and in conformity with local development standards, zoning codes or maps, and the general plan. The bill, among other things, would authorize the land used for the development of the housing development to be jointly used or jointly occupied by the local educational agency and any other party, subject to specified requirements. The bill would exempt a housing development project subject to these provisions from various requirements regarding the disposal of surplus land. The bill would repeal its provisions on January 1, 2033. This bill would effectively allow education agencies to use their property for housing by-right.</p>	<p>OPPOSE (5/26/22) (Ltr sent 6/2/22) LCC POSITION: SUPPORT IF AMENDED</p>	<p>9/9/22 Enrolled and presented to the Governor.</p>
<p>SB 679 (Kamlager)</p>	<p>Los Angeles County: affordable housing. This bill would create the LA County Affordable Housing Solutions Agency to increase the supply of affordable housing through enhanced regional funding and technical assistance for renter protections, affordable housing preservation, and new affordable housing production. It would be governed by a board of 19 voting members from LA County cities/unincorporated communities. It would also require that Board to form a 11 member citizen oversight committee. LACAHSAs would have the authority to place revenue measures on the ballot.</p>	<p>OPPOSE UNLESS AMENDED (8/10/22 Legislative Committee) (Ltr sent 8/11/22) LCC POSITION: WATCH</p>	<p>9/9/22 Enrolled and presented to the Governor.</p>
<p>SB 897 (Wieckowski)</p>	<p>Accessory dwelling units: junior accessory dwelling units. Would require standards imposed on ADUs be objective, and would define “objective standard” as a standard that involves no personal or subjective judgement by a public official and is uniformly verifiable, as specified. Would increase maximum height limitations that may be imposed by a local agency on an ADU to 25</p>	<p>OPPOSE (4/13/22) (Ltr sent 4/21/22)</p>	<p>9/13/22 Enrolled and presented to the Governor.</p>

	feet if within ½ mile walking distance of major transit stop; require local agencies to reduce parking requirements when ADU permits are submitted along with new multifamily dwelling units; and other changes.	LCC POSITION: OPPOSE	
SB 1444 (Allen/ Muratsuchi)	Joint powers authorities: South Bay Regional Housing Trust. This bill would authorize the establishment of the South Bay Regional Housing Trust, a joint powers authority, by the County of Los Angeles and any or all of the cities within the jurisdiction of the South Bay Cities Council of Governments, with the stated purpose of funding housing to assist the homeless population and persons and families of extremely low, very low, and low income within the South Bay. The bill would authorize the South Bay Regional Housing Trust to fund the planning and construction of housing, receive public and private financing and funds, and authorize and issue bonds. The bill would require that the joint powers agreement establishing the South Bay Regional Housing Trust incorporate specified annual financial reporting and auditing requirements.	SUPPORT (5/26/22) (Ltr sent 6/2/22) LCC POSITION: WATCH	9/13/22 Enrolled and presented to the Governor.
TRANSPORTATION			
AB 2438 (Friedman)	Transportation funding: alignment with state plans and greenhouse gas emissions reduction standards. Current law provides for the funding of projects on the state highway system and other transportation improvements, including under the state transportation improvement program, the state highway operation and protection program, the Solutions for Congested Corridors Program, the Trade Corridor Enhancement Program, and the program within the Road Maintenance and Rehabilitation Program commonly known as the Local Partnership Program. This bill would require the agencies that administer those programs to revise the guidelines or plans applicable to those programs to ensure that projects included in the applicable program align with the California Transportation Plan, the Climate Action Plan for Transportation Infrastructure adopted by the Transportation Agency, and specified greenhouse gas emissions reduction standards.	MONITOR LCC POSITION: NEUTRAL	9/9/22 Enrolled and presented to the Governor.
SB 932 (Portantino)	General Plans: circulation element: bicycle and pedestrian plans and traffic calming plans. Current law states the	OPPOSE (4/28/22)	9/6/22

	<p>Legislature’s intention that a county or city general plan and the elements and parts of that general plan comprise an integrated, internally consistent and compatible statement of policies for the adopting agency. This bill would emphasize the intent of the Legislature to fight climate change with these provisions.</p> <p><i>The bill would make significant, unprecedented, and overly prescriptive changes to the requirements of circulation elements of local general plans; impose costly, unfunded mandates for physical changes to local transportation infrastructure; and expose local governments to significant legal liability..</i></p>	<p>(Ltr sent 4/29/22)</p> <p>LCC POSITION: OPPOSE UNLESS AMENDED</p>	<p>Enrolled and presented to the Governor.</p>
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BALLOT MEASURES

<p>19-0029A1</p> <p>Authorizes New Types of Gambling. Initiative Constitutional and Statutory Amendment</p>	<p>“California Sports Wagering Regulation and Unlawful Gambling Enforcement Act”. Allows federally recognized Native American tribes to operate roulette, dice games, and sports wagering on tribal lands, subject to compacts negotiated by the Governor and ratified by the Legislature. Beginning in 2022, allows on-site sports wagering at only privately operated horse-racing tracks in four specified counties for persons 21 years or older. Imposes 10% tax on sports-wagering profits at horse-racing tracks; directs portion of revenues to enforcement and problem-gambling programs. Prohibits marketing of sports wagering to persons under 21. Authorizes private lawsuits to enforce other gambling laws. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Increased state revenues, potentially reaching the tens of millions of dollars annually, from payments made by facilities offering sports wagering and new civil penalties authorized by this measure. Some portion of these revenues would reflect a shift from other existing state and local revenues.</p>	<p>OPPOSE (2/24/22)</p>	<p>Proposition 26 on November 2022 ballot</p>
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FEDERAL BILLS

<p>S 3788 (Padilla)</p>	<p>Housing for All Act of 2022. Would invest over \$500B over ten years to address homelessness and affordable housing crises by addressing the affordable housing shortage; investing in voucher</p>	<p>SUPPORT (4/28/22)</p>	<p>3/8/22 Senate Committee on Banking, Housing, and Urban Affairs</p>
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House version HR 6989 (Lieu)	and other homeless housing programs; and support innovative locally developed approaches.	(Ltr sent 4/29/22)	3/8/22 House Committees on Financial Services; Judiciary; Energy and Commerce; and Transportation and Infrastructure
HR 6662 (Barragan)	EVs for All Act. Would require Dept. of Energy and Housing & Urban Development develop a program which would provide grants of up to \$1M to public housing agencies, local governments, or non-profits to facilitate EV car sharing services operated at public housing projects.	SUPPORT (2/24/22)	2/10/22 House Subcommittee on Highways and Transit
HR 2307 (Deutsch)	Energy Innovation & Carbon Dividend Act. Imposes a fee on the carbon content of fuels, including crude oil, natural gas, coal, or any other product derived from those fuels that will be used so as to emit greenhouse gases into the atmosphere. The fee is imposed on the producers or importers of the fuels and is equal to the greenhouse gas content of the fuel multiplied by the carbon fee rate. The rate begins at \$15 in 2021, increases by \$10 each year, and is subject to further adjustments based on the progress in meeting specified emissions reduction targets.	REQUEST TO CONGRESSMAN LIEU TO SUPPORT RE-INTRODUCING (12/8/20) (Ltr sent 12/22/20)	4/1/21 Introduced in House Previously supported in last session
HR 1019 (Panetta)	Electric Bicycle Incentive Kickstart for the Environment (E-BIKE) Act. Creates a consumer tax credit that covers 30% of the cost of an electric bicycle (up to \$1,500 credit); applies to new electric bicycles that cost less than \$8,000; is fully refundable, allowing lower-income workers to claim the credit.	SUPPORT (3/8/21)	2/11/21 House Committee on Ways and Means

New Laws

Environment – SB 54 (Allen) – Solid waste: disposable packaging and food ware. - support
Environment – SB 852 (Dodd) - Climate resilience districts: formation: funding mechanisms. - support
Transportation – AB 1946 (Boerner Horvath) - Electric bicycles: safety and training program. - support
Transportation – AB 2432 (Muratsuchi) – Neighborhood Electric Vehicle Plans: Los Angeles County. - support
Governance – SB 1100 (Cortese) – Open meetings: orderly conduct. – monitor

Dead Bills that we were monitoring or had taken a position on:

Environment – SB 1217 (Allen) - **State-Regional Collaborative for Climate, Equity, and Resilience** - monitor
Health – SB 1416 (Eggman) - **Mental Health Services: gravely disabled persons** - support

Health – SB 1154 (Eggman) - **Facilities for mental health or substance use disorder crisis: database** - support
Housing – SB 15 (Portantino) - **Housing development: incentives: rezoning of idle retail sites** - oppose unless amended
Housing – AB 1771 (Mullin) - **The California Housing Speculation Act: income taxes: capital gains: sale or exchange of qualified asset: housing** - (support)
Housing – AB 2218 (Quirk-Silva) - **California Environmental Quality Act: standing: proposed infill housing projects** - monitor
Housing – SB 1067 (Portantino) - **Housing development projects: automobile parking requirements** - oppose
Homeless – AB 2220 (Muratsuchi) - **Homeless Courts Pilot Program** - monitor
Public Safety – AB 2407 (O'Donnell) – **Vehicle tampering: theft of catalytic converters** - support
Public Safety – AB 1737 (Holden) – **Children's camps: safety.** - oppose
Public Safety – SB 930 (Wiener) – **Alcoholic beverages: hours of sale.** - monitor
Public Safety – SB 986 (Umberg) – **Vehicles: catalytic converters.** - monitor
Transportation – AB 2237 (Friedman) - **Transportation Planning: regional transportation improvement plan: sustainable communities strategies: alternative planning strategy: state transportation funding** – oppose was going to be recommended

2022 State Legislative Calendar

- September 30: Last day for Governor to sign or veto bills passed by the Legislature before September 1 and in the Governor's possession on or after September 1



MONTHLY SBCCOG TRANSPORTATION REPORT

COVERING AUGUST 2022

Edited by Steve Lantz

SBCCOG Transportation Director

USDOT Awards \$139 Million For Electric Buses, Charging Infrastructure

On August 11th, USDOT awarded three major federal grants. Metro received a \$104 million federal grant for the purchase and deployment of 160 battery-electric buses as well as for the procurement and installation of on-route and depot charging stations. The funding enables Metro to support the transition to zero emission bus service on routes operating out of Metro's Divisions 9 (El Monte) and 18 (Carson) including the J Line (Silver) Bus Rapid Transit service. The grant also funds workforce training for the operation and maintenance of Metro's growing zero-emission bus fleet.

The Port of Los Angeles received a \$20 million federal grant for a four-lane, rail-roadway grade separation to eliminate a "significant truck access impediment" to the port.

Inglewood received a \$15 million federal grant for the Inglewood Transit Connector Project, aka the "Peoplesmover", connecting the nearly completed Metro Crenshaw/LAX Line to SoFi Stadium and other Inglewood Entertainment District facilities. About 160 local projects around the country will receive grants of as much as \$25 million. In most cases, this is not enough to fund the entire project, but will be helpful in moving them forward and allowing proponents to apply for matching funds for other sources. In California, eight projects will receive grants on this go-round, for a total of about \$120 million.

FHWA Expands "Backbone" EV Charging Program

FHWA added 249 new designations to its Alternative Fuel Corridor program, with those corridors now covering 85 percent of the National Highway System: roughly 190,000 miles out of the total NHS network of 222,000 miles. Under the new National Electric Vehicle Infrastructure formula program, those Alternative Fuel Corridors will serve as the "backbone" for the national EV charging network.

Bi-Partisan "Buy America" Drone Bill Introduced In U. S. Senate

A bipartisan group of senators introduced the Drone Infrastructure Inspection Grant Act on August 8th to increase the use of American-made drones to help inspect and maintain infrastructure projects across the country. The Senate bill comes after a similar version of the bill was introduced in the House in September 2021.

The bill would authorize \$100 million in competitive grants to use American-made drones to perform critical infrastructure, maintenance, or construction projects. Additionally, it would allow \$100 million in workforce grants, specifically for workforce training and education in an effort to prepare the next generation of workers in this sector. Government entities could use the grant funding to purchase drones, buy drone inspection systems and help the capabilities of the government's small unmanned aircraft system program. The grants in both programs would be allocated over two fiscal years.

FHWA To Issue Federal Rules For Reducing GHG Emissions

The Federal Highway Administration plans to issue a notice of proposed rulemaking that requires states and municipalities to track and reduce greenhouse gas or GHG emissions. The new rule would establish a flexible national framework for tracking state-by-state progress by adding a new GHG performance management measure to the existing national performance measures.

Under the proposed "flexible system", state departments of transportation and Metropolitan Planning Organizations would set their own declining targets for on-road greenhouse gas emissions from roadway

travel on the National Highway System. The proposed rules also require state DOTs and MPOs to report biennially on their progress in meeting the declining targets they establish, with FHWA tasked to assess significant progress toward achieving those targets.

The American Association of State Highway and Transportation Officials (AASHTO) plans to analyze the proposed rulemaking more deeply including the potential impact of USDOT's proposed "percent change in tailpipe emissions." AASHTO also plans to use the 90-day regulatory comment period to have conversations between its members and FHWA about FHWA's legal authority to establish a new performance measure as well as how states and FHWA can best work together to reduce GHG emissions.

STATE

California To Ban The Sale Of New Gasoline-Powered Cars By 2035

On August 25th, California put into effect a sweeping plan to prohibit the sale of new gasoline-powered cars by 2035, a groundbreaking move that makes the state the only government in the world that mandates zero-emission vehicles.

The rule, issued by the California Air Resources Board, will require that 100 percent of all new cars sold in the state by 2035 be free of fossil fuel emissions, up from 12 percent today. It sets interim targets requiring that 35 percent of new passenger vehicles sold in the state by 2026 produce zero emissions. That would climb to 68 percent by 2030.

The restrictions are important because not only is California the largest auto market in the United States, but more than a dozen other states typically follow California's lead when setting their own auto emissions standards. The governments of Canada, Britain and at least nine other European countries — including France, Spain and Denmark — have set goals of phasing out the sale of new gasoline-powered vehicles between 2030 and 2040. But none have concrete mandates or regulations like the California rule.

The Alliance for Automotive Innovation, which represents large U.S. and foreign automakers, said California's new electric vehicle sale mandates would be "extremely challenging" to meet because they are directly linked to external factors like inflation, charging and fuel infrastructure, supply chains, labor, critical mineral availability and pricing, and the ongoing semiconductor shortage.

He said automakers wanted to see more electric vehicles on the roads, but called on the state and the federal government to do more to address issues such as the ability to mine critical minerals like lithium and cobalt in the United States, the affordability of electric vehicles and equitable access to fast charging.

California's Current EV Program Unlikely To Reach 2035 Gasless Goal

Affordable and efficient electric vehicles are critical to California's efforts to tackle climate change and clean up its polluted air by 2035. But the state's incentives and rebates for lower-income people who purchase electric cars have suffered from inconsistent and insufficient funding. And the subsidy challenges are being compounded by significant price hikes as the electric cars are in short supply.

New electric cars range in price from \$25,000 to \$180,000. Many models, including Ford's popular Mustang and F150 Lightning electric truck, are sold out, with long waiting lists. In addition, the state's charging network is woefully inadequate.

Since 2010, California has allocated more than \$1.84 billion to a hodgepodge of three programs: the Clean Cars 4 All Program, the Clean Vehicle Rebate Project and the Clean Vehicle Assistance Program, according to Air Resources Board data. Over those 12 years, about half a million Californians have received grants or rebates for buying cleaner cars or replacing older cars.

This year's funding for some of the programs ran out in April — the waitlists have been shut down because of the backlogs. And even for the rebates that are still available, EV prices are surging and electric cars are in short supply.

For many, a lack of charging infrastructure in their homes and communities is a big hurdle. About 1.2 million chargers will be needed for the 8 million zero-emission cars expected by 2030. State data shows that currently there are only about 80,000 with another 123,000 on the way — falling far short. In addition, most public charging stations are clustered in urban, coastal areas.

The troubled state subsidy programs raise a crucial question: How can California achieve its mandate that requires 100% of all new cars to be zero emissions when a large portion of the population can't buy them and there is no place to charge them?

Governor Newsom To Consider New Law To Decriminalize Jaywalking

An updated Freedom to Walk Act (AB 2147) was sent to the Governor on August 29th. The bill would prevent police from stopping jaywalkers, except in certain circumstances. A similar bill was vetoed by Gov. Newsom, who cited pedestrian safety in his veto message. Rather than repeal the state's jaywalking law, the new bill seeks to address the governor's concerns by allowing stops "only when a reasonably careful person would realize there is an immediate danger of a collision.

According to data from the California Racial and Identity Profiling Advisory Board, stops for jaywalking disproportionately target people of color and lower-income individuals. Bill supporters claim the bill could prevent such stops from escalating into greater confrontation with law enforcement, citing multiple cases in recent years that have resulted in the death or injury of someone accused of jaywalking.

Ca. Legislature Wants To Give Residents \$1,000 Not To Have A Car

On August 31st the California legislature passed a first-of-its-kind bill (SB 457) to reward low-income residents who live car-free with a \$1,000 refundable tax credit. Governor Gavin Newsom is expected to sign it.

The bill offers the tax credit to single-filers earning up to \$40,000 and joint-filers making up to \$60,000 who live without personal cars. And, because the tax credit is refundable, Golden State residents can claim the full amount even if they don't have \$1,000 in tax liability which provides them money for alternative forms of transportation."

REGION

Metro Previews Animated View Of Green Line To Torrance Options

A new video published to Metro's YouTube channel offers an animated simulation of all three options being considered for the proposed extension of the C (Green) Line from Redondo Beach to Torrance. The video can be viewed at: <https://la.urbanize.city/post/flythrough-video-previews-all-options-metros-c-line-extension-torrance> .

L.A. City 2024 Ballot Measure Would Add Bike Lanes, Bus Lanes, Other Street Safety Measures

Since 2015, L. A. City has installed only 3% of the projects spelled out in the 2015 Mobility Plan, which calls for bus lanes, bike lanes and other improvements on hundreds of miles of city streets. The Los Angeles City Council voted on August 24th to send a measure to the ballot to speed up the installation of bike routes, bus lanes and other transportation projects aimed at making the city safer and more welcoming for bicyclists, pedestrians and bus riders.

The initiative, planned for the 2024 ballot, would force city agencies to make those changes to some of L.A.'s busiest boulevards each time crews do major road work on those streets. Under the measure, the city would be required to implement those upgrades whenever at least one-eighth of a mile of those streets are repaved or receive other major improvements. Minor repairs, such as filling individual potholes, would not trigger installation of the new safety measures. The ballot measure would allow residents to sue the city if officials fail to install projects that are identified in the Mobility Plan. If approved by the voters, the measure could not be repealed by the council.

FEDERAL, STATE & LOCAL TRENDS / INNOVATION

Telework Has Improved Government Workers Team Performance

Research released August 11th by Eagle Hill Consulting showed that, of the 1,001 workers in government agencies surveyed nationally in May, more than half say they telework, either in a fully remote (26%) or hybrid (24%) environment. Forty-six percent of the teleworkers report that team performance has improved since the beginning of the pandemic.

Nearly all (92%) of the respondents believe their manager trusts them to get the job done, and this high level of trust is consistent whether the work is remote, hybrid or in person. Besides trust, teamwork is strengthened by other familiar factors. For top team performance, government workers said they need clear goals and metrics, the ability to share information across the teams, and opportunities to define new ways of working together.

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City Attendance at Meetings

Monthly Meetings	Cities that attended																
	Carson	El Segundo	Gardena	Hawthorne	Hermosa Beach	Inglewood	Lawndale	Lomita	Manhattan Beach	Palos Verdes Estates	Rancho Palos Verdes	Redondo Beach	Rolling Hills	Rolling Hills Estates	Torrance	County of LA	Los Angeles
City Managers Meeting	D. Roberts				S. Lowenthal		S. Moore	R. Smoot			A. Mihranian	M. Witzansky	E. Jeng		A. Chaparyan D. Santana		
Infrastructure Working Group	E.J. Whitman		K. Kwak						E. Zandvliet K. Doherty H. Shi			T. Semaan				K. Pietyak (DPW) A. Choie (DPW)	K. Venegas
Legislative Committee			R. Tanaka		S. Armato								B. Dieringer	D. Stegura			
SPA 8 Working Group			R. Tanaka		S. Armato				H. Stern		E. Alegria						
Transportation Committee		C. Pimentel		O. Valentine		J. Butts			K. Doherty H. Shi		J. Cruikshank	T. Semaan			J. Crump	A. Ruiz-Delgado (SD2) L. Klipp (SD4) V. Gomez (SD4) K. Shamdassani (SD2) H. Hsing (DPW) A. Choie (DPW)	J. Haik (CD 15)

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Media Report – August 2022

The following is a summary of metrics from efforts to promote the SBCCOG via social media, email marketing and earned media (external media) for the month of August.

Social Media Followers – Year-Over-Year Comparison

SBCCOG	2021	2022	Percentage Increase
Twitter	340 followers	411 followers	21%
Facebook	249 (likes)	318 (followers)	N/A “Likes” metric phased out in Jan. 2022 / “Following” metric not recorded in August 2021
LinkedIn	155 followers	310 followers	100%
SBESC	2021	2022	Percentage Increase
Twitter	573	585	2%
Facebook	853 (likes)	853 (followers)	N/A “Likes” metric phased out in Jan. 2022 / “Following” metric not recorded in August 2021

Top Social Media Posts for Each Platform

Channel	Post	Exposure	Engagements (<i>clicks, shares, comments</i>)
SBESC Facebook	NO OUTDOOR WATERING FOR 15 DAYS! Starting Tuesday, Sept. 6, residents and businesses in portions of greater...	17 impressions	1 engagement
SBCCOG Facebook	Yesterday Assembly Bill 2432, sponsored by the SBCCOG and submitted by Assemblymember Al Muratsuchi, was...	5,095 impressions	461 engagements
SBESC Twitter	The SBCCOG team took a field trip to @WRDsocal 's Albert Robles Center for Water Recycling and Environmental Learning in the City of Pico Rivera. Check out the highlights! #savewater 💧	67 impressions	5 engagements
SBCCOG Twitter	South Bay Cities COG @SouthBayCCOG Yesterday AB 2432, sponsored by the SBCCOG and submitted by @AsmMuratsuchi , was signed into law. Cities can now establish a neighborhood electric vehicle (NEV)	557	9 engagements

	transportation plan, taking us a step closer to implementing the South Bay Local Travel Network. https://southbaycities.org/a-local-travel-network-for-the-south-bay/ ... pic.twitter.com/qEqiPOQ6al		
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Top Email Marketing Campaign

Note: open rate industry avg. = 15 to 25%; click-through rate = 2.5% (source: campaignmonitor.com)

Medium	Exposure	Engagements (<i>clicks, shares, comments</i>)
August 2022 SBESC E-Newsletter	17,936 recipients (34% open rate – 5,729)	1% click through rate (127)

Earned Media Placements

Outlet	Link	Headline	Date	Quality	Relevance	Sentiment
2UrbanGirls.com	https://2urbangirls.com/2022-08-job-opportunity-climate-action-planning/	Job Opportunity: Climate Action Planning	8/2/22	High	High	Positive
MSN.com	https://www.msn.com/en-us/news/politics/job-opportunity-climate-action-planning/ar-AA10f222	Job Opportunity: Climate Action Planning	8/2/22	High	High	Positive
Rafu Shimpo	https://rafu.com/2022/08/muratsuchis-bill-will-allow-cities-to-adopt-safety-plans-for-neighborhood-electric-vehicles/	Muratsuchi's Bill Will Allow Cities to Adopt Plans for Neighborhood Electric Vehicles	8/28/22	High	High	Positive

South Bay Cities Council of Governments

September 22, 2022

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, Executive Director
David Leger, Senior Project Manager

SUBJECT: November 8, 2022 Statewide Ballot Measures

Adherence to Strategic Plan:

Goal B: Regional Advocacy. Advocate for the interests of the South Bay.

The California Secretary of State has qualified seven (7) ballot measures for the upcoming November 8, 2022 election. Staff has reviewed and summarized the measures below.

- **Proposition 1: Right to Reproductive Freedom Amendment.** This would amend the state constitution to prohibit the state from interfering with or denying an individual's reproductive freedom, which is defined to include a right to an abortion and a right to contraceptives.
 - Supporters: Gov. Newsom; League of Women Voters; Planned Parenthood Affiliates of California; others
 - Opponents: Republican Party of California; California Conference of Catholic Bishops; others
 - Recommended position: *NEUTRAL - not an impact to cities*

- **Proposition 26: Legalize Sports Betting on American Indian Lands Initiative.** This would expand gambling to include roulette and dice games at tribal casinos; allow sports wagering at horse racetracks and tribal casinos; and includes a Private Attorney General Act provision allowing individuals to bring suit against local card clubs to enforce other gambling laws.
 - Supporters: 20+ American Indian Tribes; Deputy Sheriff's Assoc. of San Diego County; CA Thoroughbred Breeders Assoc.; Los Angeles Urban League; others
 - Opponents: Card clubs; California Contract Cities Assoc.; AFSCME Council 36; others
 - Recommended position: *The SBCCOG previously took an OPPOSE position on Proposition 26 due to its impact on cities such as Gardena that have local card clubs.*

- **Proposition 27: Legalize Sports Betting and Revenue for Homelessness Prevention Fund Initiative.** This would legalize online and mobile sports betting for people 21+ years old and would establish regulations for the mobile sports betting industry. New tax revenue would address homelessness with a specified amount of payments to the State

after expenses. 85% of money that the state receives would go for homelessness and gambling addiction programs

- Supporters: Major League Baseball; Online sports wagering companies; Fresno, Long Beach, Sacramento, Oakland mayors; Big Valley Rancheria Band of Pomo Indians; others
 - Opponents: CA Teachers Assoc.; Sen. Atkins; Asm. Rendon; various chambers of commerce; 60+ California Indian Tribes; others
 - Recommended position: ***NEUTRAL – Benefit to cities is unclear and adequate safeguards are unclear.***
- **Proposition 28: Art and Music K-12 Education Funding Initiative.** This would require an annual source of funding for K-12 public schools for arts and music education equal to at least 1% of Proposition 98 funding provided to schools. No funding sources are identified/imposed, so this would likely be General Fund revenues. An additional portion of the funding would be provided to schools based on economically disadvantaged students. Schools with 500+ students would be required to use 80% of funding for employing teachers, with 20% for training/materials.
 - Supporters: LAUSD; CA Dance Education Assoc.; CA Teachers Assoc.; Universal Music Group; others
 - Opponents: none identified
 - Recommended position: ***NEUTRAL – not a direct impact to cities***
- **Proposition 29: Dialysis Clinic Requirements Initiative.** This would require dialysis clinics to have at least one physician, nurse practitioner, or physician assistant on site while patients are being treated; report data on dialysis-related infections; and not discriminate against patients based on the source of payment for care.
 - Supporters: SEIU-UHW West
 - Opponents: CA Medical Assoc.; CA Chamber of Commerce; American Academy of Nephrology PAs; others
 - Recommended position: ***NEUTRAL – not a direct impact to cities***
- **Proposition 30: Tax on Income Above \$2 Million for Zero-Emissions Vehicles and Wildfire Prevention Initiative.** This would increase the tax on personal income above \$2 million by 1.75% and would dedicate the revenue to zero-emission vehicle subsidies; zero-emission vehicle infrastructure; and wildfire suppression and prevention programs.
 - Supporters: Lyft; CAL FIRE Local 2881; California State Assoc. of Electrical Workers; California Environmental Voters; others
 - Opponents: Gov. Newsom; CA Teachers Assoc.; Howard Jarvis Taxpayers Assoc.; others
 - Recommended position: ***NEUTRAL – Although funding would go towards initiatives supported by the SBCCOG, some view this as a special interest carve-out because Lyft is a major sponsor. They see this as Lyft using taxpayer funding to facilitate their drivers' conversion to zero-emission vehicles. The state previously committed \$10 billion for electric vehicles/infrastructure.***

- **Proposition 31: Flavored Tobacco Products Ban Referendum.** A “yes” vote would uphold the Legislature’s SB 793 which would ban the sale of flavored tobacco products.
 - Supporters: Gov. Newsom; CA Teachers Assoc.; others
 - Opponents: Cigarette/tobacco companies; National Assoc. of Tobacco Outlets; others
 - Recommended position: *NEUTRAL – not a direct impact to cities*

NOTE: This item was on the agenda for the Legislative Committee meeting on September 14 but there was no quorum so the recommendations are from the staff.

RECOMMENDATION

Recommend the Board of Directors reaffirm its oppose position to Proposition 26 and remain neutral on the remainder of the ballot measures for the November election.

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Client Aid

Advancing A Proven Program

September 7, 2022

INNOVATION FUND SUCCESSES

- In a 2019 motion, the Los Angeles County Board of Supervisors created the Measure H Innovation Fund to help Cities and Council of Governments (COGs) find creative solutions to prevent and combat homelessness
- Innovation Fund successes to date include **Homeless Courts** and **Pallet Shelters** – in both instances the models have been duplicated in multiple jurisdictions and additional funding has been secured



INNOVATION FUND SUCCESSES

- After more than a year of implementation, the South Bay Cities COG's Client Aid program can be declared a success and is ready to receive funding outside of the Innovation Fund



CLIENT AID – WHAT IS IT?

- Based on feedback from our agencies and case managers, Client Aid was designed to be immediate funding to promote clients towards their housing goals
 - Client Aid is unique to other solutions such as LAHSA Problem Solving, County Prevention Programs, and other State/Local resources
- The types of aid provided include, but not limited to:
 - Motel stays or One Month Rent (w/ housing plan)
 - Rental/Utility Deposits
 - Rental application/document fees
 - Moving Assistance/Transportation
 - Auto tow/repair/temp insurance to sustain job or safe parking
- The key to the program is that same day access to funds could be provided.
 - \$500 Pre-paid debit cards on hand, and same day check writing

PERFORMANCE RESULTS

- After 13 months (6/2021-6/2022), including a ramp up period, roughly \$30,500 has been disbursed to 27 clients
 - Average payment is roughly \$1,100 per client
- Of the 27 clients, 19 have been permanently housed, 4 have progressed on their housing plan and are actively looking for housing, and 4 have not progressed
 - 70% of Client Aid recipients have been permanently housed to date
- When looking at the overall funding landscape of Measure H, Client Aid is cost effective and can more rapidly house people when compared to similar programs

With Covid and on the Street

- With the winter shelters full, Client Aid got Aaron into a motel, where he shortly tested positive for Covid. Fortunately, he was able to recover while indoors. Once healthy, Aaron was able to find housing using his voucher.

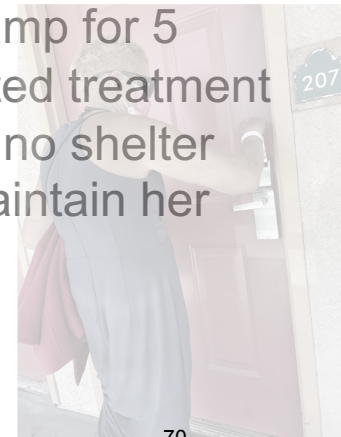


Mother and 3rd Grade Daughter Living in a Car

- The mother suffers from a recent disability and can no longer work. She has a voucher but did not have enough for the security deposit. Client Aid paid for her security deposit right before the Thanksgiving holiday.

405 Lady and Long-Term Mental Health Sufferer

- Known to locals as 405 Lady, she has pan handled on a 405 offramp for 5 years. She had been resistant to services. A recent court mandated treatment stabilized her, and she was now open to services. Unfortunately, no shelter space was available. Client Aid stepped in with a motel stay to maintain her stability. Client has now matched to housing.



CLIENT AID VS LAHSA PROBLEM SOLVING

Program Design	Client Aid vs LAHSA Problem Solving
Application	Client Aid requires a quick email/phone call and then a Google Form. <u>Approval is same day.</u> Problem Solving involves paper forms and signatures. <u>Approval can take a week or more.</u>
Documentation	Client Aid requires receipts and HMIS notation in client notes. Problem Solving requires receipts and case managers to enter notes in both HMIS and separate Problem Solving module.
Funding	Client Aid funding can be <u>same day</u> through both a debit card and/or check writing. Problem Solving is strictly a reimbursement model, with <u>checks not issued for 2-4 weeks.</u>

CHECKS AND BALANCES

Client Aid was designed to provide quick and easy access to funds. It has 6 check points to ensure fiduciary integrity:

- 1) Project Manager and Senior Analyst approve the aid via email or phone conversation with Case Manager.
- 2) Project Manager and Senior Analyst confirm the client is in the HMIS system.
- 3) Receipts and applications verified by administration staff.
- 4) Accountant and Executive Director approve issuance of check.
- 5) Executive Director checks the Google Form tracking spreadsheet monthly.
- 6) The tracking spreadsheet included in the monthly Steering Committee agenda packet for review

Propose to Steering Committee expansion of the Client Aid program, which may include:

- Asking for County to provide sustainable funding for the Client Aid Program
- Seeking \$350,000 annually to assist roughly 250 clients
 - Seeking 1 FTE to assist in program administration



SUPPORTERS OF CLIENT AID

- Mary Agnes Erlandson, Executive Director of St Margaret's Center (CES partner)
- Lila Omura, Redondo Beach Housing Navigator
- Dulce Medina, Hawthorne Program Manager
- Zulma Gent, Torrance Office of the City Manager
- Dianna Espinoza, Homeless Coordinator, City of Gardena
- Christian Horvath, Co-Chair of the Los Angeles County Blue Ribbon Commission on Homelessness

2022 Client Aid Recap Report

Date Submitted	Why this aid is needed and why other options will not work	The Client Aid request best fits the following option	Amount Requested	Client	City in SPA 8	Agency/ City	Outcomes
8/2/22	Mr German does not have discretionary income to spend on his application fees and LAHSA does not provide those funds. 7/15 \$35 8/2 \$35	Application Fees/DMV Fees/Document Assistance	\$70	Charles	Inglewood	St. Margaret's Center	Credit score impeding progress
8/3/22	Daughter lost her job in the pandemic. Is caring for father and mother, both elderly seniors. Mother, due to accident is immobile. Husband left her and took two high school kids...both in Redondo Union High. Daughter owes \$54,000 +5,600 in back rent. Rent relief paying \$54,000 and has been approved. Daughter is paying half of the \$5,600. Cog is helping with August rent. Daughter served eviction 3 day notice, the Cog payment will delay for another month. Daughter starts job with MBUSD on Aug 15. Also need to homeshare 3rd bedroom of the 3 bedroom rental. Homeshare a success.	Rental/Utility Deposits	\$3,200	Elena C	Redondo Beach	Redondo Beach	Permanently Housed
8/4/22	Client is a new to homelessness. Got into car accident and lost his car he was sleeping in. Valerie at HIS could not find a shelter he qualified for. Ronson found him a SHARE bed. We agree to pay \$660 for the first month. Client is able and willing to work -- he has found a job at a car dealership. Needs to be close to his ex-wife and 10 year old daughter in Torrance. Client is also applying for GR.	Rental/Utility Deposits	\$660	Alexander G	Torrance	SBCCOG	Client failed to progress on his housing plan
8/5/22	The participant is in the process of relocating out of his current housing unit. In order to avoid an eviction on his record PATH has decided to move him out before new placement is ready.	1-5 day motel stay	\$770	Colin	El Segundo	PATH	In Shared Housing
8/10/22	Housing application fee to relocate to a new housing unit that accepts housing voucher	Application Fees/DMV Fees/Document Assistance	\$30	Mona	Long beach	PATH	Still looking
8/11/22	Client needs to pay an application fee for a rental unit. LAHSA does not provide this funding and St. Margaret's Center does not have a funding source for application fees.	Application Fees/DMV Fees/Document Assistance	\$40	Nita	Inglewood	St. Margaret's Center	Still looking
8/11/22	88 year old woman lived in Torrance for 60 years but now homeless living on park benches. COG paid for motel stay and storage arrears. Bring her storage units up to date, they are currently past due and in jeopardy of her belongings being seized. 7/1 Motel 8/11 Storage	pay past due storage bill	\$2,591	Mary W	City of Torrance	City of Torrance	Matched to voucher. In Torrance Shelter
8/16/22	Client and disabled adult daughter were stranded in Los Angeles Airport due to mother's contingent employment opportunity not working out. SMC assisted mother to connect to a friend in Palm Springs that agreed to take them in immediately if they could get themselves there. PS Funds generally are not be granted same day nor provide a reimbursement guarantee.	Family Reunification / Friend Support Reunification	\$63	Maria	LENNOX	St. Margaret's Center	Client relocated to Palm Springs
8/18/22	My client is working with the LB VA & they do not have funds for housing applications. US Marine Veteran who has been living in his RV for the last 10 years with his dog Batman. He had parked in the Ralph's /TJ Maxx lot on Hawthorne & 182nd for years. He then moved to Target next to our Pallet Shelter for about a year until recently. He now parks at the 24 Hour Fitness center on RB Blvd/Hawthorne. He was eligible for a VASH Voucher which he received 12/28/21. He has a VA Housing Navigator but they expected him to locate his own unit. His credit is poor & no one would take his large bulldog over 100 pounds.	Application Fees/DMV Fees/Document Assistance	\$40	Michael	Redondo Beach	City of Redondo Beach	Housing imminent 9/12
8/18/22	Client w/RB EHV & was not connected to Housing Navigation. I received a call from the RBPD that a nice couple who both had jobs were living in their vehicle in the Veterans Park lot in RB that wanted services. They accepted right away & were both placed in emergency shelter in Wilmington the very next day. I was able to submit an EHV interest form for both & A. Ewell was thankfully matched after following through with everything. He is currently still at the shelter & is now a "Helper" & has been there over a year. He has a RB Housing voucher & originally was not open to moving anywhere else but just recently was open to other cities. His EHV expires 8/22 & I have 2 other applications in with one here in RB that I should hear back from Monday. 8/18 \$30 8/19 \$35	Application Fees/DMV Fees/Document Assistance	\$65	Antonio	City of Redondo Beach	City of Redondo Beach	In shelter, matched to housing
8/19/22	Participant applied to Redondo Beach Housing Authority 5 years ago & has no housing navigation	Application Fees/DMV Fees/Document Assistance	\$35	Kevin	Redondo Beach	City of Redondo Beach	Still looking
8/23/22	Senior client's application and holding fee to house the participant. Agency funds have ran out for now. Casa Granada Apt complex	Application Fees/DMV Fees/Document Assistance	\$149	Archibald	Redondo Beach	Harbor Interfaith	Application pending
8/29/22	Client does not have funds to pay for security deposit for unit identified in Inglewood. He has been homeless in his vehicle since 2017. SMC first engaged with him as a response to an LAHOP request. At the time he was sleeping in his vehicle. He became voluntarily homeless after a relationship with his roommate broke down and his room-mate subsequently moved out of their shared home. Section 8 applicants have to pay the security deposit upfront before their RTA gets submitted to the PHA.	Rental/Utility Deposits	\$1,287	Jason	Lennox	St. Margaret's Center	Housing imminent
8/30/22	Time sensitive rental application needs immediate funding. Ms House has been experiencing homelessness in her vehicle and a client of SMC since November 2020. Appfolio Unit Viewed by client., 18046 Beneda Lane - B103, Santa Clarita, CA 91351 7/28 \$45 8/3 \$35	Application Fees/DMV Fees/Document Assistance	\$80	Ashley	Lennox	St. Margaret's Center	Still looking
		Total Paid YTD	\$28,050				
		Total Available	\$55,000				
		Total Remaining	\$26,950				
		Total Client Aid Cases YTD	42				
		Total Housed or Sheltered YTD	29				
			69%				

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South Bay Cities Council of Governments

September 22, 2022

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director
Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – August 2022

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Energy Efficiency

Regional Energy Network (SoCalREN); CITY SUPPORT

Contract period is January 1, 2020 - December 31, 2022

Contract goal: Work Plan (including goals) are underway for 2022

The SBCCOG's Energy Efficiency CivicSpark Fellow completed the service term on August 12. Project accomplishments include 11 cities' utility data request (CISR) forms submitted, 9 cities' annual AB802 reports submitted for 2022, 2 agencies newly enrolled in the SoCalREN, and a literature review and workplan to support the SBCCOG and SoCalREN's Facility Equipment Inventory Project. A new Energy Efficiency CivicSpark Fellow will be continuing this work. The next Fellow will start in September 2022.

SBCCOG staff continue to update City ENERGY STAR Portfolio Manager (ESPM) portfolios to ensure utility energy data from SCE and SoCalGas are properly flowing on a monthly basis. Each city portfolio contains property and energy usage of all city-owned buildings, thus providing an opportunity for cities to understand their energy usage in greater detail. To date, SBCCOG staff has met with the following cities to train staff, and grant access to ESPM: Carson, Gardena, Hawthorne, Hermosa Beach, Lawndale, Lomita, Manhattan Beach, Redondo Beach, and Rolling Hills Estates. Data is requested from the utilities using CISR forms which must be signed by city staff. The SBCCOG is coordinating with cities to complete the forms and follow up with the utilities to help ensure requests are being processed.

SBCCOG continues to support SoCalREN agencies to complete city specific comparative energy analysis (CEA) which helps identify energy efficiency projects. To date, CEA reports have been presented to the cities of Gardena, Hawthorne, Hermosa Beach, Lawndale, Manhattan Beach, Rancho Palos Verdes, Redondo Beach, Rolling Hills Estates, Torrance and El Segundo Unified School District, Redondo Beach Unified School District, and Torrance Unified School District.

Currently, the following projects are being pursued by SoCalREN enrolled agencies:

- City of Carson: Pursuing boiler retrofit, HVAC and chiller installation at City Hall and Community Centers. SBCCOG and SoCalREN met with the City this month to discuss Public Power Up (EV Charging Infrastructure) opportunities.
- City of El Segundo: Pursuing project identification at City Hall

- City of Gardena: SoCalREN is finalizing project proposals for City Hall and Nakaoka Community Center to present opportunity and financial metrics to the City
- City of Hawthorne: Pursuing project identification and discussing Public Power Up opportunities with SoCalREN
- City of Lawndale: Pursuing project identification and discussing Public Power Up opportunities with SoCalREN
- City of Manhattan Beach: Energy audits will be completed at Police & Fire Station

Staff continue to meet with SoCalREN and an outside contractor regularly to coordinate a Facility Equipment Inventory pilot project. This project will create an organized system to monitor facilities' energy-using equipment as well as other assets that affect energy efficiency, such as windows. SBCCOG staff will coordinate with some of these cities to arrange for on site visits in the coming months.

Agencies enrolled in SoCalREN to date: Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Lawndale, Lomita, Manhattan Beach, Rancho Palos Verdes, Redondo Beach, Rolling Hills Estates, Torrance, El Segundo Unified School District, Redondo Beach Unified School District, and Torrance Unified School District.

Regional Energy Network (SoCalREN): MULTIFAMILY

Contract period is September 1, 2020 – August 31, 2022

Contract goals: Contact, track progress, and outreach to local community organizations; track number of virtual events held, and number of attendees; distribute program collateral to local community organizations. Discussions are ongoing regarding time extension on the contract.

SBCCOG is assisting a 21-unit condominium property in Rancho Palos Verdes which is interested in adding energy efficiency elements as they upgrade this 50-year-old complex. The HOA reached out to learn more about how they can qualify for the multifamily energy efficiency rebates. ICF will be providing a list of qualified contractors to assess the opportunities.

SBCCOG continues to seek outreach opportunities to promote the multifamily program. SBCCOG staff is following up with cities to identify opportunities and next steps.

Regional Energy Network (SoCalREN): Kits for Kids

SBCCOG staff continue to promote the Kits for Kids SoCalREN program focused on providing energy efficiency education to third and fourth grade students. There have been some ICF staff changes, so we are working with the new group to re-launch the program now as the new school year is starting. SBCCOG staff is working with ICF to update the marketing materials to include testimonials from the Towne Elementary grant award ceremony. Once revisions have been made, the SBCCOG will provide the resource kit to the South Bay school district public information and/or communication contacts.

PACE

SBCCOG continues to promote PACE financing for homeowners through Ygrene. Ygrene announced that the residential PACE offerings were suspended Aug. 15. They believe that this is a temporary suspension. The company continues to support existing projects and complete projects that are in the approval process. For Q1 of 2022 (Jan-Mar services), a full payment of \$24.66 was received. As for Q2 (Apr-Jun), the quarter end report required for invoicing is expected in October.

Water Conservation

West Basin Municipal Water District Programs (West Basin)

Contract period is July 1, 2022, through June 30, 2023

SBCCOG and West Basin staff will meet on September 14 to discuss implementation of programs

Task – Educational Outreach Support - Exhibit Events

Contract goal: 100 exhibit events, presentations, workshops, networking opportunities, etc.

Status of goal: 19 exhibit events, presentations, workshops, networking opportunities, etc.

Task - Speakers Bureau

Contract goal: identify and coordinate 14 speaking opportunities

Status of goal: 2 completed

Task – Water Bottle Filling Station Program

Contract goal: To assist with identifying locations for stations.

(Conduct outreach and marketing for program until grant dollars are fully expended or until West Basin reaches its maximum number of applicants)

Status: Public sites are eligible to install two (2) water bottle filling stations per Tax ID

Currently no applications have been processed for the new contract year. SBCCOG staff continue to do outreach to market the program and reach the goal.

Task - Support for Workshops, Events, & Webinars Educational Classes

Contract goal: 13 physical classes or virtual webinars

Status of goal: 3 completed (virtual classes) 1 in person class.

Staff continue to work with West Basin to hold virtual and in person classes to execute the 2022-23 program year goals.

Task - Commercial Water Efficiency Program

Contract goal: Assist the program consultant in identifying up to 12 commercial sites

Status of goal: 0/12

SBCCOG staff is working with the West Basin team to set up the new program. More details to follow over the next few months.

Task - Rain Barrel Giveaway

Contract goal: 5 Rain barrel distribution events

Status of goal: 0/5

SBCCOG and West Basin staff are finalizing dates for the events, recruiting staff and volunteers, preparing databases and marketing materials in preparation for the rain barrel season.

Water Replenishment District of Southern California (WRD)

The contract period is July 1, 2021-December 31, 2022.

Ongoing promotion of WRD programs continues through SBCCOG's e-newsletters and other social media channels. In addition, SBCCOG posts WRD events on the website and sends out e-blasts to

increase attendance at events. A tour of the Albert Robles Center for Water Recycling and Environmental Learning was conducted for the SBCCOG Partner organizations.

Los Angeles Department of Water and Power (LADWP)

Contract period is July 1, 2021, through July 30, 2023

Task – Community Outreach and Promotional Events

Contract goal: Exhibit or present at 8-12 targeted special events.

Status of goal: 10 exhibit events completed

Task - Commercial Kitchen Water Assessments

Contract goal: Conduct 6-8 commercial kitchens in CD15 for water assessment.

Status of goal: 8 water assessments completed, and materials and packages were distributed

SBCCOG staff is in the process of setting up a meeting with the LADWP to discuss the next 12 months of activity and set new goals.

Waste Reduction

Sanitation Districts of LA County (LACSD)

Contract period is July 1, 2022-June 30, 2023

Educational Outreach Support Exhibit Events

Contract goal: 100 exhibit events, presentations, workshops, networking opportunities, etc.

Status of goal: 18 exhibit events, presentations, workshops, networking opportunities, etc.

Contract goal: Schedule up to 3 Sanitation Districts-related presentations

Status of goal: SBCCOG staff scheduled a total of 0 presentations, 0 presentations have been completed.

SBCCOG is currently working with LACSD to establish new goals for 2022-23.

Green Business

California Green Business Network (CAGBN):

Contract period February 28, 2022 – December 10, 2022

Contract goals: 15 certified business per city (total 30)

*Status of goal: **El Segundo:** 7 certified; 3 enrolled; **Hawthorne:** 8 certified; 2 enrolled; **Torrance:** 3 certified (completed sustainable actions); 2 enrolled (indicated interest in the program & enrolled)*

CAGBN – The SBCCOG is working with the cities of El Segundo, Hawthorne, and Torrance to “green” certify local businesses. SBCCOG staff conducted onsite audits in each of these cities to help identify opportunities for sustainable improvements and connect business owners with utility incentives and programs. The team is also working with city staff to promote businesses that have received certification and reaching out to elected officials for potential business walks.

South Bay Green Business Assist Program (GBAP):

Ongoing

GBAP - SBCCOG continues to provide information to local businesses on opportunities to implement sustainability programs. In addition, businesses receive information on the status of SBCCOG utility partners' operations during the COVID-19 pandemic. GBAP by city: Carson (18), El Segundo (35), Gardena (26), Hermosa Beach (12), Hawthorne (55), Inglewood (20), Lawndale (30), Lennox (10), Lomita (9), Manhattan Beach (10), Palos Verdes Estates (9), Rancho Palos Verdes (11), Redondo Beach (6), Rolling Hills Estates (6), Torrance (64) and Los Angeles County – Community of Westmont (1) for a total of 322 businesses in the program as of August 2022.

Transportation

Metro Express Lanes (MEL) (Contract period November 15, 2019 – November 14, 2022)

South Bay events are being held both virtually and in-person. SBCCOG staff continue to prepare, update, and share the SBCCOG outreach calendar for events that provide opportunities to support the mission and goals of the Metro Express Lane program. In total, the SBCCOG/SBESC distributed MEL materials at 18 events.

II. MARKETING, OUTREACH, & IMPLEMENTATION

Outreach Events

In August

- 3 – Virtual Networking
- 2 - Workshops
- 9 – In Person Event
- 1 – Presentation

For the period July 1, 2022, through August 2022:

- 7 - Virtual Networking
- 12 - Virtual Workshop
- 11 - In-person Community Event
- 0 - Business Event
- 4 - Presentation

Staff continue to meet with SoCalRen, West Basin, and enrolled Agencies to plan community facing outreach upcoming events. The City of El Segundo is doing a hybrid community outreach event on 9/19. The City of Hermosa Beach will be conducting a virtual community event on 10/12.

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SCAG Regional Council Report by Councilman Mark Henderson

New Assignment:

The Racial Equity and Regional Planning Subcommittee is a special committee of the SCAG Regional Council established to identify opportunities to advance racial equity through the policies and strategies in the Connect SoCal Plan and guide how planning and investments over the next 30 years can address and rectify the effects of racially discriminatory policies in the SCAG region. The subcommittee, chaired by past ESJC member Hon. Mark Henderson, will meet over the course of four virtual meetings from September 2022 to January 2023.

CEHD:

Item 8 - Subject: Demographic Workshop and Demographic Update

EXECUTIVE SUMMARY:

This item will provide an update of recently released demographic data for the SCAG region in the context of long-term trends, with a focus on their relationship to Connect SoCal 2024 development. In addition, the 33rd Annual Demographic Workshop will be jointly hosted by SCAG and the USC Sol Price School of Public Policy on September 14 and September 21, 2022.

Item 9 - Connect SoCal 2024 Local Data Exchange and Regional Data Platform Status Update

EXECUTIVE SUMMARY:

On May 23, 2022, SCAG officially launched the Local Data Exchange (LDX) process, which is a local jurisdiction's opportunity to provide input related to the future growth of employment, household, and land use to help the development of Connect SoCal 2024 (i.e., Regional Transportation Plan/Sustainable Communities Strategy or RTP/SCS). The LDX process aims to gather the most updated land use, growth, and other information from local jurisdictions to link local planning with regional plan goals and objectives—namely, the extent to which SCAG is meeting its climate, mobility, economy, and sustainability goals. Throughout 2022, SCAG's Local Information Services Team (LIST) plans to virtually meet one-on-one, with all 197 jurisdictions to provide background on the development of Connect SoCal 2024, discuss the maps in their local context, and provide training on available tools in the Regional Data Platform (RDP). To date, LIST has met and scheduled one-on-one LDX meetings with 90 jurisdictions. Feedback from local jurisdictions is due on December 2, 2022

RC:

Item 9 - Subject: Contracts \$200,000 or Greater: Contract No. 22-052-C01, Connect SoCal 2024 Public and Stakeholder Engagement

EXECUTIVE SUMMARY:

To support outreach and engagement for Connect SoCal 2024, the consultant shall develop a comprehensive stakeholder engagement strategy and execute multiple tasks to support plan development. This project supports the goals and strategies identified in SCAG's adopted Public Participation Plan to ensure that opportunities for public involvement are accessible to all communities. This project will lead to more responsive strategy development for Connect SoCal.

Item 12 - Subject: Contracts \$200,000 or Greater: Contract No. 22-062-C01, Strategic Services for SCAG's Broadband Program

EXECUTIVE SUMMARY:

The selected consultant shall assist in providing general strategic services with respect to broadband. Broadband plays a pivotal role in transportation planning by providing an alternative/digital means of transportation via telework, telehealth, and e-commerce. Based on previous studies, broadband can serve as an effective tool to reduce vehicle miles traveled (VMT) impacts. The consultant shall evaluate "dig-smart/dig-once" policies, which advocate for installation of conduit during roadway improvements. Further, the consultant will provide tele-everything/broadband assumptions for the upcoming 2024 Connect SoCal Plan (Regional Transportation Plan/Sustainable Communities Strategy [RTP/SCS]).

Executive Director's Report:

Dear Regional Council Members,

As we close out another successful Regional Council meeting, I wanted to briefly share some highlights from the last month:

On Aug. 10, I travelled to Sacramento with Deputy Director of Planning Jenna Hornstock and our Housing Program Manager Ma'Ayn Johnson to meet with California Department of Housing & Community Development (HCD) Director Gustavo Velasquez and his executive team. The purpose of our trip was to share the progress of our Regional Early Action Planning (REAP) I program, a \$47 million program that we launched with the Regional Council's direction a little over 18 months ago.

The team and I had the opportunity to show that we are on track in delivering the largest technical assistance program we have ever provided in the region, and the only technical assistance program we have ever provided on housing. We also highlighted that we:

- Executed 19 contracts totaling \$7.1 million to support this work to date, mostly in direct support of local housing planning;*
- Executed 15 Memorandum of Understandings with all interested Subregional Councils of Governments (COGs) allocating half of our REAP I funding to the COGs based on their Sixth Cycle Regional Housing Needs Allocation numbers to match resources with units to be accommodated in housing element updates. These agreements support 60 COG-led projects across the region;*

- *Have consultant teams in place working directly with 26 cities who applied through the Sustainable Communities Program including support for Accessory Dwelling Unit programs, the development of Objective Development Standards, and the establishing Housing Supportive Tax Increment Financing Districts.*

All in all, it was a positive meeting that set us up for future collaboration.

These opportunities to meet and share our work are critical in helping us gain better footing with our state partners. We have already seen changes in our work with HCD staff on the REAP2 program development based on our request for support, and our ability to better explain our approaches and how we can best serve our regional general plan amendment.

Also last month, in keeping with our mission to support jurisdictions in meeting our shared current challenges, SCAG was a proud sponsor of the 2022 Mobility 21 Summit, which brought together transportation leaders from all over California, including some of our own. President Harnik, Second Vice President Brown, and many other Regional Council and Policy Committee members attended, and, myself, Chief Operating Officer Darin Chidsey, and Organizational Development Business Unit Lead Nicole Katz, each participated in the breakout sessions and panels.

The conference focused on moving forward together as a region post-pandemic and included major themes like transit and goods movement, with housing being mentioned a number of times.

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SCAG Energy and Environment Committee meeting, Sept. 1, 2022
Report by Britt Huff

Action Items

#1 The EEC Committee voted to recommend that the Regional Council approve the transportation conformity determinations of the proposed Final 2023 FTIP and the proposed Final 2020 Connect SoCal Amendment #2; and directed staff to submit to the Federal Highway Administration and Federal Transit Administration for approvals at its October 6, 2022 meeting

#2 The EEC committee received a report on the **SCAG Water Action Resolution** and voted adoption of the Water Action Resolution of the Southern California Association of Governments that affirms a drought and water shortage emergency in the SCAG Region and calls on local and regional partners to join together to reduce water use; improve water conservation, reuse, and efficiency; and enhance water systems health and resilience.

Information Items

Equity Analysis Update (formerly Environmental Justice Analysis) - Performance Measures: Staff are evaluating the following tools: • Council on Environmental Quality's Climate and Economic Justice Screening Tool⁴ supports federal agencies in identifying communities that are marginalized, underserved, and overburdened by pollution. The current version is still undergoing refinement, but provides socioeconomic, environmental, and climate information to inform decisions that may affect these communities. • Environmental Protection Agency's Environmental Justice Screening and Mapping Tool⁵ provides a nationally consistent dataset and approach for combining environmental and demographic indicators that highlight areas where vulnerable populations may be disproportionately impacted by pollution. • Caltrans Transportation Equity Index⁶ is a forthcoming tool that staff anticipate reviewing later this year. The index aims to identify communities that are underserved and/or burdened by transportation using environmental, accessibility, and socioeconomic indicators.

• Public Health Alliance of Southern California's Healthy Places Index (HPI)⁷ explores community conditions that impact life expectancy in California, such as access to healthcare, housing, education, and more. More than 100 government agencies, health care institutions, and community groups have used the HPI to make more equitable decisions around transportation planning, climate vulnerability, philanthropic grantmaking, and health care needs assessments. • California Office of Environmental Health Hazard Assessment's CalEnviroScreen is a mapping tool that helps identify SB 535 Disadvantaged Communities (DAC)⁸, which are census tracts receiving the highest 25 percent of overall scores based on pollution burdens and socioeconomic disadvantages. SCAG's prior EJ Analysis already considered DACs. • California Tax Credit Allocation Committee (TCAC)/Department of Housing and Community Development (HCD) Opportunity Map⁹ identifies areas in every region of the state whose characteristics have been shown by research to support positive economic, educational, and health outcomes for low-income families—particularly long-term outcomes for children. TCAC adopted this map into its regulations to support policies related to increasing access to the Low-Income Housing Tax Credit (LIHTC) program, and HCD uses it to inform their Multifamily Housing Program and the California Debt Limit Allocation Committee's regulations for 4% LIHTCs.

To the extent that it is possible, SCAG's approach for Connect SoCal 2024 will be aligned with these tools as well as best practices from extensive research and continued communication with many stakeholders.

Green Region Resource Areas Methodology for SCAG's Local Data Exchange

As the region faces unprecedented challenges in balancing housing and employment growth with resource conservation, it is important to coordinate regional land use and transportation strategies and seize opportunities to improve resilience, protect the SCAG region's natural assets, and reduce future risks from climate change. The Green Region Resource Areas (GRRAs), derive from SB 375 statute and Connect SoCal 2020 strategies, depict the region's natural assets, risks from climate change, and highlight areas where future growth could result in negative environmental impacts if left unaddressed. GRRAs consist of ten (10) topic areas, including flood areas; coastal inundation (sea level rise); wildfire risk; open space and parks; endangered species and plants; sensitive habitat areas; natural community and habitat conservation plans; tribal lands; military installations; and farmlands.

A set of performance measures help SCAG evaluate how future changes in the region will impact the most vulnerable. These performance measures help SCAG respond to some key questions, including:

- Will our economy function well for all, particularly people of color and low-income households? (focus: economy)
- Will we grow in ways that encourage livability among prioritized equity populations? (focus: communities)
- Will our region become more connected and accessible for everyone, regardless of race/ethnicity, age, gender, disability, income, etc.? (focus: mobility)
- Will people and our environments, particularly areas that have historic and current public health risks, become healthier?

Metro South Bay Service Council Monthly Meeting Review for September 9, 2022
Overview Compiled by Donald Szerlip, Chairman

A Safety Tip was given by Transportation Planning Manager Scott Green. Minutes for the August 12, 2022 meeting were approved.

An update was provided about Metro Micro by Raj Curry, Manager of Micro Transit. Metro Micro is an on-demand rideshare service for short trips currently within 8 zones. The fleet includes standard, electric and ADA vehicles. Price per trip is \$1 using stored value or TAP cards or cash. This is a pilot program set to expire in December, 2023. Many of the zones were created to replace low performing fixed route service with van-size on-demand pick-up and delivery within the zone. The Micro service is not door-to-door. It uses designated stops for both loading and unloading within each zone. Current zones are LAX/Inglewood; Watts/Compton; UCLA/Westwood; Northwest San Fernando Valley; North Hollywood/Burbank; Highland Park/Eagle Rock/Glendale; Altadena/ Pasadena/ Sierra Madre; and El Monte. Micro exceeded a half million trips in FY 22.

The Council needed to change their meeting dates in October and November. Staff provided the results of surveying Councilmember availability for replacement dates. The Council voted to hold the October meeting on Friday, October 21 at 9:30 AM. The only time most members were available in November would have resulted in only two weeks between meetings. The Council, therefore, opted to explore December for possible dates and will revisit this topic in October.

The Metro Regional Update included Joe Forgiarini, Acting Senior Executive Officer reporting on ridership, service improvements and major efforts being made to hire more operators. The Metro Board has approved a new starting rate for drivers of \$23/hour with a top rate of \$42.07. They also changed the time it takes for advancement so that it could take as little as 5 years to reach the max rate, a major improvement from the previous 11 years. Transportation Planning Manager Scott Green addressed upcoming C Line closures. And finally, Mark Dierking, Community Relations Manager spoke about the opening of the application process for membership to the Metro 2023 Youth Council.

The meeting concluded following Council Member Comments and Public Comments on non-agenda items.

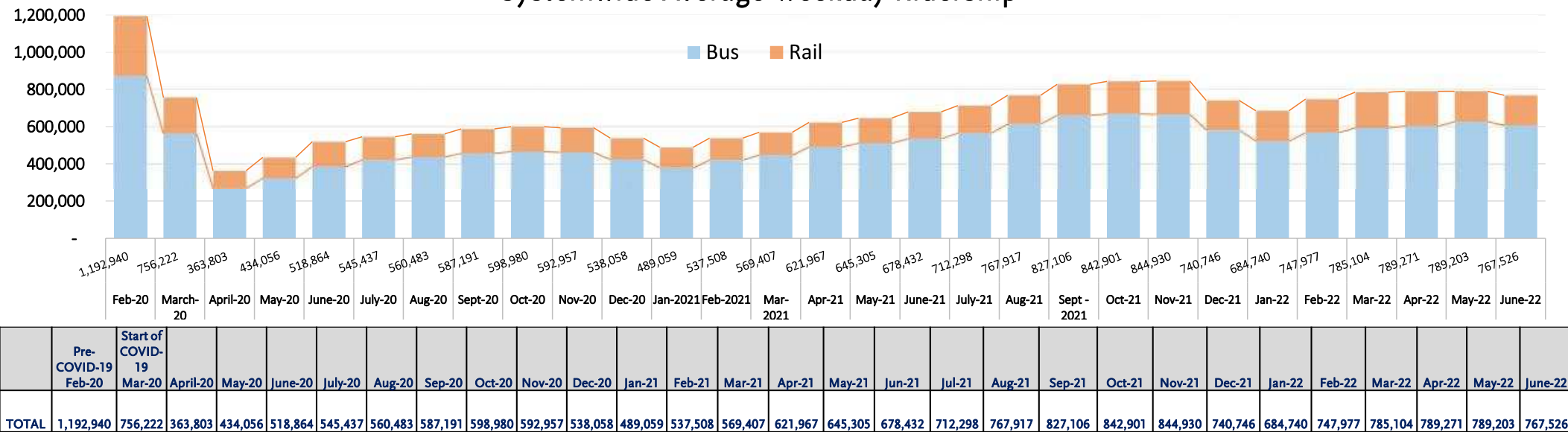
Respectfully submitted September 14, 2022

Donald Szerlip
Chair
Metro South Bay Service Council

Status of Conditions for Service Restoration and Metro Bus Service Levels

	GOAL	STATUS February 2022	STATUS June 2022	● ● ●
Operator COVID Cases	30 or less per month	459 Jan 2022 (month)	104 June 2022 (month)	●
Operator Staffing Level	Bus: 3,667 / Rail: 326 Total: 4,003	Bus: 3,095 / Rail: 310 Total: 3,405	Bus: 3,107* / Rail: 322 Total: 3,429	●
Cancelled Service	2.00% or less per day	Weekday: 11% / Sat: 8% / Sun 20%	Weekday: 2.6% / Sat: 3.9% / Sun: 8.8%	●
Ordered Call Backs	200 or less per week	766 (per week in Jan 2022)	499	●

Systemwide Average Weekday Ridership



Ridership Analysis Relative to Equity Focused Communities (EFC analysis will switch to 2022 EFC map for Sept Oral Report):

- Bus: Percent of all weekday bus activity occurring within Equity Focus Communities increased from 73% in Oct 2019 to 76.3% in May 2022 (bus stop data available month to month)
- Rail: Percent of all weekday rail activity occurring within Equity Focus Communities increased from 51.7% to 59.9% from FY19 to FY21 (rail station data available Fiscal Year level)



South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
(310) 970-7700

South Bay Workforce Investment Board

Update Report – September 2022 for the SBCCOG

Apprenticeship

The SBWIB was awarded a \$5.8 million “Apprenticeship Building America” grant from the U.S. Department of Labor to create a Registered Apprenticeship Hub that will address the increasing demand for skilled professionals throughout California. The SBWIB will implement its Project EFAC (Expanding Flexible Apprenticeship in California) with the goal of growing and expanding apprenticeship throughout the state by helping partners enroll 800 participants into registered apprenticeship programs and another 200 into pre-apprenticeships. In collaboration with its statewide network of employers, industry associations, labor unions, intermediaries, workforce and educational entities and other partners, the SBWIB’s plan is to create apprenticeship programs that prepare candidates for high demand jobs in the Manufacturing, Healthcare, Information Technology/Cybersecurity, Arts/Media and Entertainment, and Clean Energy/Transportation sectors over a four-year period. These industries have not traditionally used Registered Apprenticeship, but have workforce needs that are common throughout the state and represent statewide workforce priorities. The Hub will diligently recruit underrepresented populations from underserved communities, including women, people of color, people with disabilities, veterans, formerly incarcerated individuals, youth, and unemployed or dislocated individuals impacted by COVID.

The SBWIB presented in two sessions about apprenticeship at the California Workforce Association Meeting of the Minds conference in Monterey. One session featured the pre-apprenticeship and apprenticeship pathways created through the partnership between West Los Angeles College, El Camino College, Northrop Grumman in Redondo Beach. The second session with the Foundation for California Community Colleges showcased the SBWIB’s role as an apprenticeship intermediary and the technical and financial resources it can offer to organizations across the state.

Pre-Apprenticeship

Ten students from El Camino College graduated from the Aero-Flex Pre-Apprenticeship Program. As part of the three-track program, they completed Blueprint for Workplace Success, received resume assistance and interviewing training, learned about networking, completed technical skills training through Tooling U-SME, and participated in an eight-week onsite internship at Northrop Grumman in Redondo Beach. The students received certificates of completion and a \$500 stipend during a graduation ceremony at Northrop on August 11th. The company plans to hire some of them in enroll in an apprenticeship. This cohort was funded by The Howmet Aerospace Foundation and California Board of State and Community Corrections.

Fourteen students from Hawthorne High School completed the Aero-Flex Pre-Apprenticeship Program. Over the course of 3 months, students completed Blueprint for Workplace Success, received resume assistance and interviewing training, learned about the Promise Program, completed technical skills training through Tooling U-SME, and completed a six-week work experience with Engineering Teacher Mr. Pacheco in his school workshop. Students received completion certificates and a \$300 stipend during their graduation ceremony at Hawthorne High School on August 29th.

Four female college students completed a pre-apprenticeship program to help them explore careers in advanced manufacturing. This cohort was funded by the James Irvine Foundation and the Howmet Aerospace Foundation to support women, especially women of color, and other individuals with employment barriers, in accessing middle-skill jobs in the advanced manufacturing sector. In addition to receiving work readiness and technical skills training during the program, participants had the opportunity to meet and learn from female professionals across a wide range of roles. The students received certificates of completion and either a \$500 stipend or paid work experience with an employer through the program. Maria Garcia-Granados, Human Resources Director from OSI Optoelectronics in Torrance, was the keynote speaker at their virtual graduation on August 8th and shared her career journey and learnings with the graduates.

27th Annual Awards Ceremony

The SBWIB announced that it will be holding its 27th Annual Awards Ceremony on November 27th at the Torrance Marriott South Bay. The reception will be from 6:00pm to 7:00pm and the dinner program begins at 7:00pm. This will be an opportunity for the SBWIB and South Bay business partners to congratulate and award participants who have successfully made it through various SBWIB programs, received training and found employment. It will also be a chance to acknowledge and thank its many businesses, training providers and community partners. Proceeds generated from the event go towards sustaining and funding various youth-oriented programs and events, including the Inglewood and Hawthorne Teen Centers and the Blueprint for Workplace Success program. Elected officials and one guest are invited to attend at no cost but are asked to RSVP as soon as possible. For more information, please contact the SBWIB at (310) 970-7700 or visit <https://www.sbwib.org/>.

Youth Services

The SBWIB restarted its on-site services for Centinela Valley Unified School District high school students. A staff member is now onsite two days a week at Lloyd Continuation High and one day a week at Hawthorne High, Lawndale High and Leuzinger High. The team is also continuing its partnership with Inglewood Unified School District and El Camino College for this school year. The SBWIB provides work-based learning opportunities to each of the schools, which includes industry guest speakers, industry related field trips, internships and pre-apprenticeships. The SBWIB is working with Centinela Valley Unified School District to host a Academy Expo and Partner Breakfast event on September 22nd.



NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
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September 14, 2022

Contact: Jan Vogel 310-970-7700

U.S. Department of Labor Awards \$5.8 Million Grant To South Bay Workforce Investment Board to Develop A Statewide Apprenticeship Hub

HAWTHORNE – The South Bay Workforce Investment Board, Inc. (SBWIB) has been awarded a \$5.8 million “Apprenticeship Building America” grant from the U.S. Department of Labor to create a Registered Apprenticeship Hub to address the increasing demand for skilled professionals throughout California. The SBWIB will implement its Project called, Expanding Flexible Apprenticeship in California, with the goal of growing and expanding apprenticeship throughout the state by helping partners enroll 800 participants into registered apprenticeship programs and another 200 into pre-apprenticeships.

In collaboration with its statewide network of employers, industry associations, labor unions, intermediaries, workforce and educational entities and other partners, the SBWIB’s plan is to create apprenticeship programs that prepare candidates for high demand jobs in the Manufacturing, Healthcare, Information Technology/Cybersecurity, Arts/Media and Entertainment, and Clean Energy/Transportation sectors over a four-year period. These industries have not traditionally used Registered Apprenticeship, but have workforce needs that are common throughout the state and represent statewide workforce priorities.

“This grant award is definitely a very welcome surprise,” said SBWIB Executive Director Jan Vogel. “We had submitted our project for funding earlier this year, but when the initial grant awards were announced in July, we were excluded. Fortunately, the Labor Department allocated another \$50 million to the apprenticeship campaign, and we were selected,” he further noted.

The Hub will diligently recruit underrepresented populations from underserved communities, including women, people of color, people with disabilities, veterans, formerly incarcerated individuals, youth, and unemployed or dislocated individuals impacted by covid.

The Hub strategy will incorporate the proven and innovative Aero-Flex and Bio-Flex apprenticeship model that West Los Angeles College (WLAC), El Camino College (ECC), and the SBWIB created with guidance from multiple employer partners to meet their workforce needs and demands of emerging technologies. It is employer-centric, market-driven, and uses a multi-sector/ multi-sponsor strategy.

For more information, please visit sbwib.org or call (310) 970-7700.

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