

# South Bay Cities Council of Governments

May 9, 2022

TO: SBCCOG Steering Committee  
FROM: Jacki Bacharach, Executive Director  
SUBJECT: 2022-2023 Draft Budget

## **Adherence to Strategic Plan:**

*Goal D: Organizational Stability.* Be a high performing organization with a clear path to long-term financial health, staffing continuity and sustained board commitment.

## **BACKGROUND**

SBCCOG staff normally presents the draft budget to the Steering Committee and Board in the month of May for comment, makes any changes that are directed by the members, and then brings the final budget back to the Steering Committee and Board in June for adoption,

This year, we have a new Administrative Officer, Lara Gerges, who just started on May 2 and we would like her to be an integral part of the budget development for next year. Therefore, we are proposing a change in our normal schedule.

## **PROPOSED SCHEDULE AND OPTIONS**

Staff would like to use the month of May to develop the draft budget and bring it to the Steering Committee and Board in June. At that time, there can be the following option:

1. Adopt the budget that is presented with minor modifications if there are any
2. Make modifications to the budget as presented and adopt a continuing resolution which would allow the SBCCOG to continue operations for July with the understanding that the budget will be discussed again at the July Steering Committee and adopted at the July Board meeting. (Note: The By-laws say that the budget should be adopted before July 1 but Mike Jenkins, SBCCOG legal counsel, opined that a continuing resolution was a reasonable option.)
3. Hold a special meeting before July 1 to adopt the budget before the new fiscal year begins

## **RECOMMENDATION**

That the SBCCOG Board approve Option 1 or 2 and ask staff to present the draft budget at the June meetings. At that time, if there are more than minor modifications that cannot be fixed at the June Board meeting, a continuing resolution will be presented to continue the budget discussion and adoption to the July meetings.