



The Salvation Army

Community Integration Services

Street 2 Subsidy Program (S2S)



MARCH 1, 2021

Agenda

- 01 What is Street to Subsidy?
- 02 Who is eligible?
- 03 Who can refer?
- 04 Referral Process
- 05 Services Provided
- 06 Overall Process flow
- 07 Questions
- 08 Contact Information



Street 2 Subsidy

General Overview



Street 2 Subsidy Program (S2S)

The goal of the S2S program is to support a targeted group of households currently experiencing homelessness by providing a time-limited subsidy towards rental costs for households on a fixed income.

The S2S program will also provide case management services consisting of connections to community services, benefits, and support for housing stability.



Who is eligible?

Street 2 Subsidy Program



Eligibility Criteria

- Currently homeless (not currently holding lease/agreement elsewhere)
- Household can be newly housed (no later than 30days)
- Household must be on a fixed income
- Household located a unit either independently or with the assistance of a homelessness services provider, case manager, housing navigator, or outreach team member
- Household must be able to afford unit with the subsidy
- Household will be referred to the program by the assisting staff person (no direct referrals)
- At or below 50% AMI
- Able to perform ADL's or has a home health aide.
- If intensive Case Management Services are required must be connected to Mental Health Provider



What Counts as Fixed Income?

- SSI/SSDI
- Veteran's Service Connection Disability
- VA Non-Service Connection Disability
- Pensions
- Private Disability Insurance
- Social Security Retirement Survivor's benefits
- CAPI (non-citizen's income)
- Minor's or non head of household w/fixed income (for families)



****General Relief/CalWORKs, Child Support, Alimony or employment alone are not allowed sources of fixed income****



Services Provided

Street 2 Subsidy Program



Services Provided

- Security deposit, first and last month's rent and any other fees (such as a key deposit, remotes) *-if required by lease*
- Tailored Rental Assistance based on the household's income, budget and rental cost
- Monthly Subsidized Rental assistance – Household will pay between 60-90% of the rent
- Max assistance period of 5 years. (Eligibility is confirmed each year at annual recertification)
- Case management services to assist with connections to community resources, benefits, landlord mediation, and assistance with accessing affordable housing wait lists



Referral Process

Street 2 Subsidy Program



Referral Process

- Pre-approval: Agency staff pre-submits the person for approval into the S2S program once a unit is acquired
- Agency staff person also completes the Referral Form gathers the necessary documents and sends in to the s2s@usw.salvationarmy.org

○ Referral Form

○ ID

○ Income Verification

○ Homeless Verification

○ Intent to rent form

○ Property Owner's W-9

○ Participant Preliminary Budget Sheet



Referral Process Cont.

Within seventy-two (72) hours The Salvation Army will notify the household and their referring staff person about acceptance into the program and confirm the subsidy amount.

Subsidy amount determination will be based on the participant's expenses, income, and rental amount.



Please do not share this information with your clients. All referrals must come from providers.

Referral Process Cont.

Subsidy Amount Confirmation:

Once acceptance notice has been sent to the referring provider along with the S2S documents that require the household's signatures, The Salvation Army will wait for return of S2S documents and Subsidy Amount Confirmation from household before proceeding with enrollment into the program an introduction call with client.



Process Flow Chart

How does it work?



The **Referring Provider** assists the **household** in finding and applying to a housing unit.

The **Referring Provider** confirms the **household's** eligibility: homeless, fixed income @ 50% AMI or less, found a unit that does not exceed 120% FMR, can perform Activities of Daily Living (ADL).

The **Referring Provider** submits the Shallow Subsidy Referral Form (including recommended subsidy) and supporting documentation to **The Salvation Army** once a unit is located, approved and/or acquired or the household has moved into the unit in the last 14 days.

If accepted into the program, **The Salvation Army** will notify the **household** and **Referring Provider** about acceptance into the program and amount of the awarded subsidy within 72 hours (as long as all of the required documents are received).

Using a sliding scale, **The Salvation Army** will determine the amount of the subsidy based on the household's income and certain expenses. See the *S2S Procedures for more information*.

Within 72 hours of notice of approval, the **Referring Provider** must enter the following information into HMIS:

- Referral Form
- Lease/Rental Agreement or Unit Certification (if lease is not immediately available)
- ID
- Proof of property ownership
- Income Verification
- Habitability Inspection Documentation
- Property Owner's W-9
- Property management agreement to participate form

The Salvation Army and the **Referring Provider** participate in the lease signing with the **household**.

The Salvation Army provides the security deposit and first and last month's rent (if required by lease) and any other fees (such as a key deposit).

The **Referring Provider** maintains the **household** in their program until move-in and receiving notice from **The Salvation Army** staff that they have enrolled the **household** in their program (approx. 30 days).

The **Referring Provider** uploads a legible version of the signed lease into the **household's** file in HMIS, then exits them out of the program, as explained previously.

The Salvation Army continues providing subsidy for up to 5 years with an annual recertification. If the **household's** income increases to 80% AMI, or the **household** locates other subsidized/affordable housing, they are exited from the program.

S2S Contact Information

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