



Local Travel Network RFP Pre-Proposal Meeting
March 21, 2022 1:00 P.M. via Zoom

Question: Who was in attendance at the Pre-Proposal Meeting?

Answer:

Aaron Baum (SBCCOG)
David Leger (SBCCOG)
Jon Rodman (SBCCOG)
Amina Karwa (SBCCOG)
Sharon Singleton (KTUA)
Joe Punsalan (KTUA)
Tom Bertulis (KTUA)

Simon Andrews (Graphic Solutions)
Emily Finkel (Fehr & Peers)
Maria Nguyen (Fehr & Peers)
Julia Campbell (Alta Planning)
Amina Hansford (Alta Planning)
Mark Doty (TJKM Associates)

Question: Joe Punsalan (KTUA): Referring to Page 5 Task 6b, can you clarify the zero-emission mobility safety study to rank micro mobility safety by city? Is this referring to just analyzing bicycle-pedestrian - essentially non-motorized collisions?

Answer: Yes and, if available, data on other slow-speed zero-emission modes.

Question: Joe Punsalan (KTUA): For Task 7 Parking Analysis, are we expected to analyze existing and potential parking facilities on the entire LTN or is it for providing specific guidance on low-stress roadway types and different types of parking configurations and scenarios for the guidelines?

Answer: This RFP is to give guidance and technical assistance for Phase 1 – the defined Corridor Project Areas - this will limit the number of streets you will look at. Our expectations are that work products will provide technical guidance, methodology, and best practices that can be applied to Phase 1 Corridor Project Areas and subsequent expansion of the LTN.

Question: Joe Punsalan (KTUA): This question is regarding the proposal checklist, since there is a 20-page limit would you consider a technical approach and methodology as the same as the proposed scope of work with deliverables? Would you consider the two as a one-line item?

Answer: We have these separated so that we can best understand your approach. Respondents are welcome to submit proposals in a format that meets the 20-page limit and provides information requested.

Question: Simon Andrews (Graphic Solutions): Question about the extent of details for signage. Are you looking for guidelines and schematic locations, typical locations on the siting? What is the level of specificity on these things? Are we going to have the structural engineering for these included?...Checking on the level of specificity for all this.

Answer: *What we're envisioning is what a city staff person would need to know to include in an application for funding. The level of detail will provide technical guidance and best practices for city staff that should include: "typical locations" and specs for siting, design and cost information (i.e., the size of the sign, materials needed, and those kinds of specifics) so that a city staff person will know how many signs and what materials are needed for their city project.*

Question: Julia Campbell (Alta Planning): The word 'parking' is generally mentioned a number of times throughout the RFP. Do you have any further definition of what 'parking' means? What types of vehicles, what specifications of parking space? Are you looking for suggestions?

Answer: *We envision parking to support the types of modes as described in the LTN report and reference materials (see RFP attachments). We are looking for guidance, suggestions, and best practices to define and deploy parking infrastructure (when users of these modes reach their destinations. This is not about the rental market so much as it is about personal vehicles. We're looking for creativity to support the use of personally owned slow-speed zero-emission vehicles.*

Question: Sharon Singleton (KTUA): Question about the schedule. There is not a lot of time before the interview so will it be informal, formal presentation, or will there be a Q&A?

Answer: *The interviews will be held via Zoom videoconference. We schedule about 45 minutes to an hour for the interviews. We allow for a presentation with an opportunity for Q&A. Interviews are an opportunity for your company to present your proposals in the best possible way (beyond your written submission) while providing a forum for the SBCCOG to ask clarifying questions about your approach, methodology, and process to achieve the deliverables set out in the RFP.*

Answer: *Regarding the interview notification, the SBCCOG will notify selected finalists for interviews per the RFP posting on Wednesday, April 20; the Zoom link will be sent out at that time.*

PLEASE NOTE: *The scheduled date for interviews has been revised to afford those selected for an interview more time to prepare. The new date is: Tuesday, April 26th with meeting times TBD (see revised Procurement Schedule on website).*