



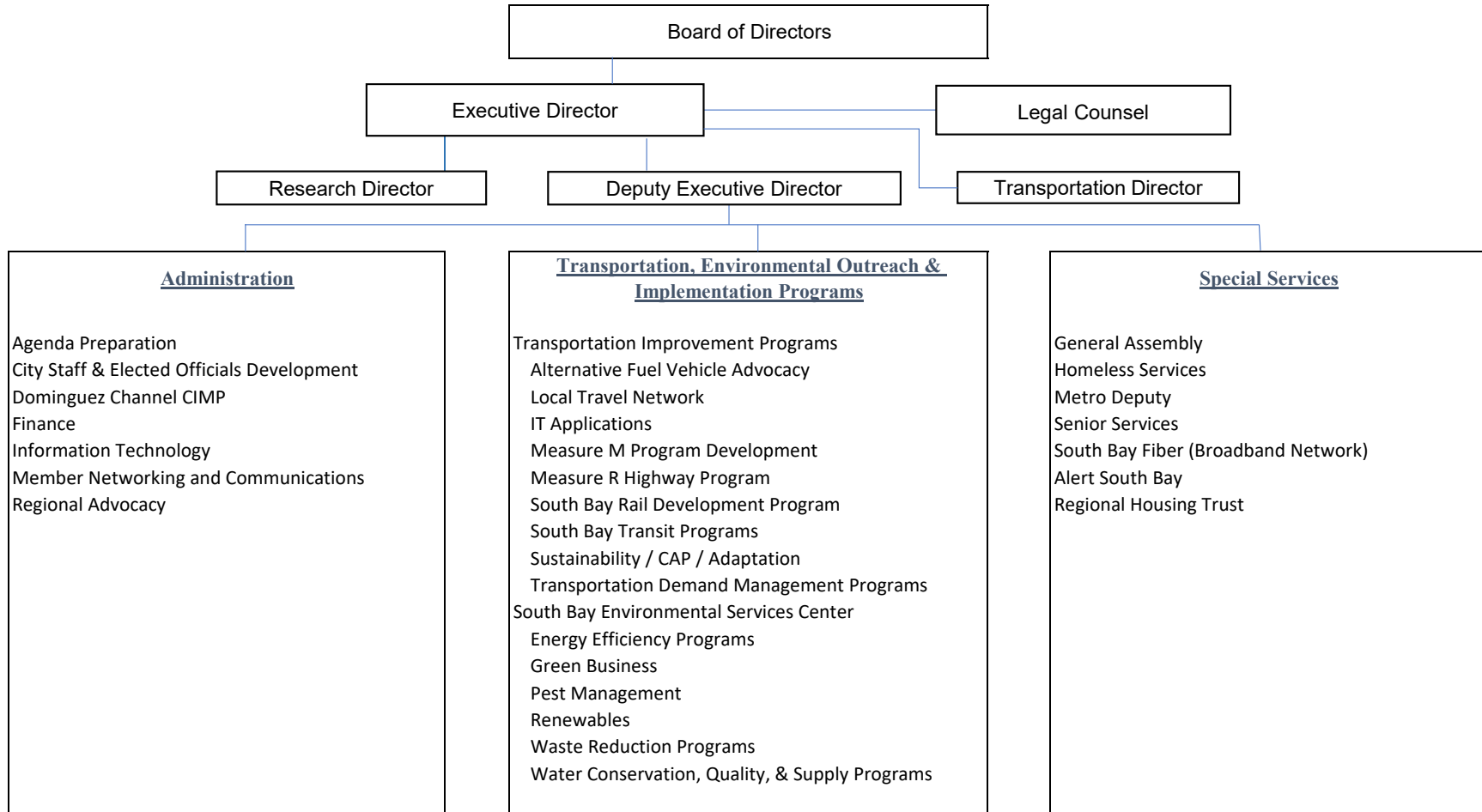
SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

ADOPTED BUDGET
FISCAL YEAR 2022-2023

June 13, 2022



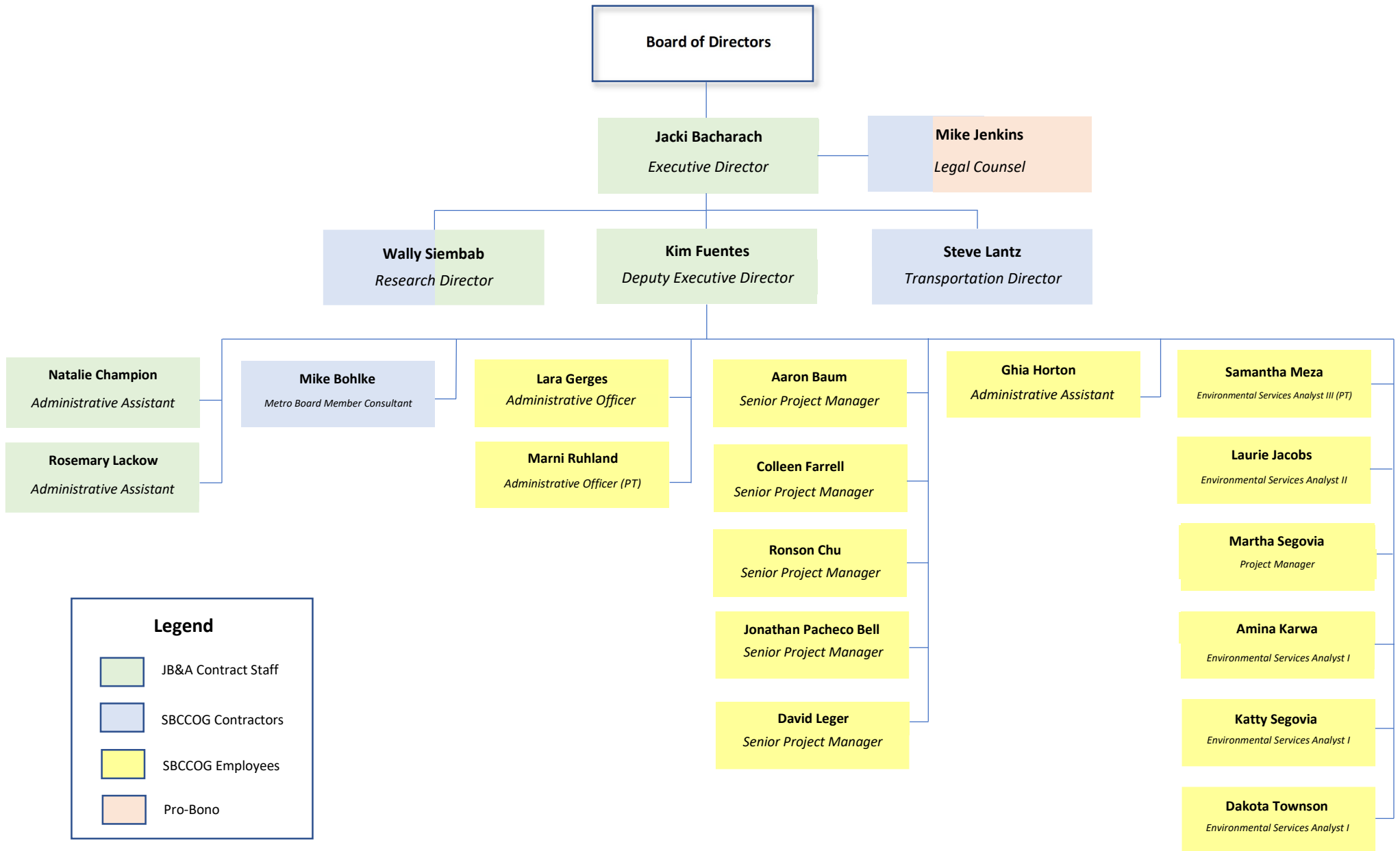
**SBCCOG
ORGANIZATIONAL STRUCTURE
ADOPTED BUDGET
FISCAL YEAR 2022-2023**



- Goal A: Environment, Transportation and Economic Development**
- Goal B: Regional Advocacy**
- Goal C: Member Networking and Communications**
- Goal D: Organizational Stability**

South Bay Cities Council of Governments

Organizational Chart



**SBCCOG
BUDGET SUMMARY
ADOPTED BUDGET
FISCAL YEAR 2022-2023**

	ACTUAL FY 20-21	ADOPTED BUDGET FY 21-22	MID-YEAR BUDGET FY 21-22	YTD AS OF 03/31/22	ADOPTED BUDGET FY 22-23	INCREASE (DECREASE) ADOPTED BUDGET FY22-23/ MID-YEAR BUDGET FY21-22 AMOUNT PERCENT	
<u>ESTIMATED REVENUES:</u>							
Dues	\$ 392,499	\$ 392,500	\$ 392,500	\$ 392,501	\$ 392,500	\$ -	0.00%
Other General Fund Revenues	237,303	223,588	223,662	165,683	236,787	13,125	5.87%
Grant Revenues	2,968,753	3,633,420	3,686,194	1,581,782	4,156,995	470,801	12.77%
Special Assessment	-	-	101,000	101,000	55,250	(45,750)	-45.30%
Total Revenues	\$ 3,598,555	\$4,249,508	\$ 4,403,356	\$ 2,240,966	\$ 4,841,532	\$ 438,176	9.95%
<u>EXPENDITURES:</u>							
Salaries & Benefits	\$ 865,070	\$1,040,620	\$ 1,028,516	\$ 746,174	\$ 1,175,669	\$ 147,153	14.31%
Professional/Contractual	2,625,031	2,634,289	2,143,928	636,092	2,826,017	682,089	31.81%
Supplies & Services	260,111	886,297	1,189,988	463,859	1,243,074	53,086	4.46%
Sub Total Expenditures	\$ 3,750,212	\$4,561,206	\$ 4,362,432	\$ 1,846,125	\$ 5,244,760	\$ 882,328	20.23%
<i>Moving Expenses</i>	9,344	10,000	10,000	748	-	(10,000)	-100.00%
<i>Website Redesign</i>	38,299	20,859	29,356	-	-	(29,356)	-100.00%
Total Expenditures	\$ 3,797,855	\$4,592,065	\$ 4,401,788	\$ 1,846,873	\$ 5,244,760	\$ 842,972	19.15%
Revenues less Expenditures	\$ (199,300)	\$ (342,557)	\$ 1,568	\$ 394,093	\$ (403,228)	\$ (404,796)	-25816.10%
<i>Use of General Fund Balance</i>	199,300	342,557	-	-	403,228	403,228	n/a
	\$ -	\$ -	\$ 1,568	\$ 394,093	\$ (0)	\$ (1,568)	-100.03%

RESERVES:

Contributions to Reserve:	Amount
Prior to FY15-16	\$ 53,372
FY 15-16 Dues Increase & Interest	20,192
FY 16-17 Dues Increase & Interest	20,349
FY 17-18 Dues Increase & Interest	20,939
FY 18-19 Dues Increase & Interest	22,297
FY 19-20 Dues Increase & Interest	22,743
FY 20-21 Contribution	90,000
FY 21-22 Contribution	155,108
Total in LAIF as of 6/30/22	\$ 405,000
<i>Reserve Goal</i>	\$ 405,000

Anticipated Grant Revenue for 2022-2023

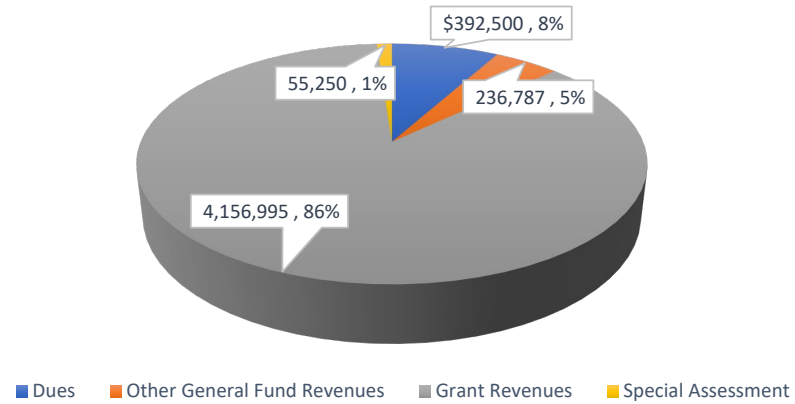
So California Gas Company	\$ 50,000
Homeless - LA County	250,000
	\$ 300,000

Potential Grant Revenue for 2022-2023

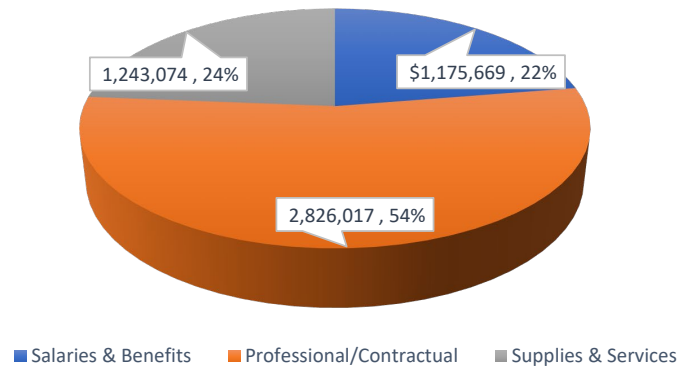
Housing Trust Funds	\$ 50,000,000
State Earmark	5,000,000
Broadband Funding	500,000
	\$ 55,500,000

SBCCOG
ESTIMATED REVENUES / EXPENDITURES CHARTS
ADOPTED BUDGET
FISCAL YEAR 2022-2023

ESTIMATED REVENUES FY 2022-2023: \$4,841,532



ESTIMATED EXPENDITURES FY 2022-2023: \$5,244,760



**SBCCOG
ESTIMATED REVENUE DETAILS
ADOPTED BUDGET
FISCAL YEAR 2022-2023**

<u>REVENUE SOURCE:</u>	<u>ACCOUNT CODE</u>	<u>ADOPTED BUDGET FY 21-22</u>	<u>MID-YEAR BUDGET FY 21-22</u>	<u>YTD AS OF 03/31/22</u>	<u>ADOPTED BUDGET FY 22-23</u>	<u>INCREASE (DECREASE) ADOPTED BUDGET FY22-23 / MID-YEAR BUDGET FY21-22</u>	
						<u>AMOUNT</u>	<u>PERCENT</u>
Dues	4020	\$ 392,500	\$ 392,500	\$ 392,501	\$ 392,500	\$ -	0.00%
General Assembly Sponsorship	4050	40,000	40,000	61,750	60,000	20,000	50.00%
MTA South Bay Deputy	4070	106,288	107,618	79,798	105,787	(1,831)	-1.70%
Interest Income	4090	12,000	7,000	2,948	7,000	-	0.00%
Green Business Assist Program	4125	7,500	7,500	7,500	7,500	-	0.00%
Reimbursable Expense	4190	-	3,237	3,237	-	(3,237)	-100.00%
CIMP Dominguez Channel Admin Fee	4035	57,800	57,800	-	56,500	(1,300)	-2.25%
Miscellaneous Revenue	4999	-	507	10,450	-	(507)	-100.00%
Sub-total General Fund Revenues		\$ 616,088	\$ 616,162	\$ 558,184	\$ 629,287	\$ 13,125	2.13%
GBN - Hawthorne	4126	\$ -	\$ 6,500	\$ -	\$ 30,000	23,500	361.54%
GBN - Torrance	4127	-	-	-	30,000	30,000	n/a
GBN - El Segundo	4128	-	6,500	-	23,333	16,833	258.97%
DWP Outreach	4512	40,000	30,000	20,000	40,000	10,000	33.33%
SCG Contract	4513	44,000	44,403	44,403	-	(44,403)	-100.00%
WBMWD Contract	4520	185,204	185,804	153,467	159,680	(26,124)	-14.06%
Sanitation District	4525	49,000	49,000	36,750	49,000	-	0.00%
Torrance Water	4540	29,000	14,500	-	29,000	14,500	100.00%
Water Replenishment District	4610	60,000	60,000	45,000	60,000	-	0.00%
CalTrans LTN	4544	-	-	-	-	-	n/a
Metro Vanpool / Shared Mobility	4545	50,000	47,535	38,536	50,000	2,465	5.19%
Metro Express Lane	4546	48,000	48,000	36,000	48,000	-	0.00%
Measure R	4570	24,450	27,000	15,260	27,000	-	0.00%
Measure R - Transit	4571	-	43,371	-	37,000	(6,371)	-14.69%
Measure M	4611	26,400	92,572	24,682	40,000	(52,572)	-56.79%
Measure M LTN	new	-	-	-	247,520	247,520	n/a
MOEV	new	-	-	-	10,000	10,000	n/a
PACE (Ygrene)	4580	600	600	330	500	(100)	-16.67%
Integrated Pest Management	4589	5,500	5,500	2,375	10,000	4,500	81.82%
Energy Coalition (REN)	4592	180,844	136,760	94,980	183,660	46,900	34.29%
ICF Resources (REN)	4593	20,410	32,095	15,418	48,833	16,738	52.15%
Homeless (PATH)	4600	25,000	25,000	18,092	12,500	(12,500)	-50.00%
Homeless - LA County	4601	79,000	79,000	71,966	79,168	168	0.21%
Homeless - LA County - Innovation Fund	4602	1,038,868	1,256,250	815,122	1,529,898	273,648	21.78%
South Bay Fiber Network (SBN)	4612	1,350,144	1,321,338	87,284	806,798	(514,540)	-38.94%
Fiber - State of CA	4613	75,000	57,970	38,083	75,000	17,030	29.38%
SCAG REAP	4011	302,000	116,496	24,034	530,105	413,609	355.04%
Sub-total Grant Revenues		\$ 3,633,420	\$ 3,686,194	\$ 1,581,782	\$ 4,156,995	\$ 470,801	12.77%
Special Assessment	4026	110,500	101,000	101,000	55,250	(45,750)	-45.30%
Total Estimated Revenues		\$ 4,360,008	\$ 4,403,356	\$ 2,240,966	\$ 4,841,532	\$ 438,176	9.95%

**SBCCOG
EXPENDITURE DETAILS BY ACCOUNT
ADOPTED BUDGET
FISCAL YEAR 2022-2023**

EXPENDITURE CATEGORY	ACCOUNT CODE	ACTUAL FY 20-21	ADOPTED BUDGET FY 21-22	MID-YEAR BUDGET FY 21-22	YTD AS OF 03/31/22	ADOPTED BUDGET FY 22-23	INCREASE (DECREASE) ADOPTED BUDGET FY22-23 / MID-YEAR BUDGET FY21-22	
							AMOUNT	PERCENT
Salaries/Regular	6010	\$ 668,723	\$ 806,450	\$ 777,050	\$ 571,666	\$ 934,070	\$ 157,020	20.21%
Salaries/Part-Time	6030	-	44,520	42,813	-	60,770	17,957	41.94%
Overtime	6011	1,442	1,400	2,000	3,101	7,543	5,543	277.17%
Medical/Deferred Comp	6012	81,400	92,400	89,850	61,950	72,000	(17,850)	-19.87%
Life Insurance	6013	1,449	1,663	1,751	1,083	1,814	63	3.62%
Social Security	6014	41,274	52,760	51,174	38,938	62,649	11,475	22.42%
Medicare	6015	9,653	12,339	11,968	9,107	14,535	2,567	21.45%
FUTA	6016	520	1,094	1,350	677	672	(678)	-50.22%
California SUI-ER	6017	5,372	7,534	9,300	6,101	5,460	(3,840)	-41.29%
Workers' Comp	6018	6,952	8,200	8,000	3,176	8,236	236	2.95%
Employee Reimbursable Expense	6019	6,538	7,260	7,260	7,883	7,920	660	9.09%
Vacation/Floating Holiday Payoff	6020	-	5,000	26,000	42,492	-	(26,000)	-100.00%
Severance Pay	6035	-	-	-	-	-	-	n/a
Accrued Leave - expense	6036	41,747	-	-	-	-	-	n/a
Sub-total Salaries & Benefits		\$ 865,070	\$ 1,040,620	\$ 1,028,516	\$ 746,174	\$ 1,175,669	\$ 147,153	14.31%
Office Supplies	6201	\$ 5,022	\$ 7,500	\$ 5,000	\$ 2,929	\$ 7,500	\$ 2,500	50.00%
Postage	6202	940	1,200	1,200	837	1,280	80	6.67%
Refreshments	6203	520	12,000	2,000	499	12,000	10,000	500.00%
Membership Dues	6204	9,580	11,500	11,500	6,477	11,030	(470)	-4.09%
Mileage Reimbursement	6205	2,037	4,500	4,500	2,263	4,500	-	0.00%
Meetings/Conferences	6206	2,019	6,840	3,000	2,096	6,840	3,840	128.00%
Special Events/General Assembly	6224	24,765	40,000	40,000	700	35,000	(5,000)	-12.50%
Staff Training/Development	6207	42	2,500	2,500	348	2,500	-	0.00%
Newsletter	6208	4,219	11,424	11,424	6,406	12,000	576	5.04%
Audit Fees	6209	6,000	6,000	6,000	6,000	6,000	-	0.00%
Contractual Services	6210	2,209,756	2,214,289	1,733,928	331,092	2,393,417	659,489	38.03%
Management Services	6211	415,275	420,000	410,000	305,000	432,600	22,600	5.51%
Rent	6212	116,208	129,516	130,811	107,930	134,070	3,259	2.49%
Equipment Lease	6213	6,291	7,800	7,800	4,285	5,000	(2,800)	-35.90%
Telephone	6214	7,819	8,611	8,600	4,870	9,600	1,000	11.63%
IT Services/Maintenance	6215	29,589	36,963	32,605	63,350	38,930	6,325	19.40%
Software/Hardware	6216	7,985	14,643	14,445	3,511	9,670	(4,775)	-33.06%
Liability Insurance	6217	2,129	2,300	2,300	2,036	500	(1,800)	-78.26%
Subscription/Advertising	6218	240	1,000	3,800	4,143	3,800	-	0.00%
Miscellaneous Supplies/HLE	6219	142	-	-	-	-	-	n/a
Specialty Legal Services	6220	2,316	5,000	5,000	1,700	15,000	10,000	200.00%
City Reimbursements	6222	30,950	576,000	893,266	242,915	926,854	33,588	3.76%
Miscellaneous Expenses	6225	1,298	1,000	1,000	564	1,000	-	0.00%
Uncollected Accounts Receivable	6226	-	-	3,237	-	-	(3,237)	-100.00%
Sub-Total Supplies & Services		\$ 2,885,142	\$ 3,520,586	\$ 3,333,916	\$ 1,099,951	\$ 4,069,091	\$ 735,175	22.05%
Moving Expenses	6221	9,344	10,000	10,000	748	-	(10,000)	-100.00%
Website Redesign	6032	38,299	20,859	29,356	-	-	(29,356)	-100.00%
Total Operating Expenditures		\$ 3,797,855	\$ 4,592,065	\$ 4,401,788	\$ 1,846,873	\$ 5,244,760	\$ 842,972	19.15%

**SBCCOG
APPROVED SALARY SCHEDULE BY POSITION /
LABOR AND SERVICES DISTRIBUTION
ADOPTED BUDGET
FISCAL YEAR 2022-2023**

POSITION	RANGE
Accountant	\$62,400 - \$85,102
Administrative Assistant	30,000 - 70,000
Administrative Officer	95,000 - 130,000
Deputy Executive Director	120,000 - 164,102
Executive Director	175,000 - 210,000
Project Coordinator	62,400 - 72,400
Project Manager	72,400 - 82,400
Senior Project Manager	82,400 - 92,400
Program Manager	102,400 - 112,400
Senior Program Manager	112,400 - 122,400
Part-Time Hourly Staff	15 - 25 / hour

MANAGEMENT SERVICES - 6211	TOTAL AMOUNT
Executive Director (JB) and Staff - Appx. Jacki Bacharach and Associates \$191,600 - Appx. \$241,000 (Subs to JB)	\$ 432,600
CONTRACTUAL SERVICES - 6210	
Transportation Director - Steve Lantz	72,000
Research Director - Siembab Corp.	25,000
Metro Deputy - Mike Bohlke	110,377
Broadband/Measure M Fiber - American Dark Fiber	726,118
Homeless Services Contractors	265,711
SCAG-REAP Contractors	367,091
Measure M LTN Contractors	125,000
LTN GIS - Jon Rodman	11,520
Civic Spark - Two Fellows	58,000
SBFN - Magellan	75,000
Additional Consultants or Staff as Needed on Contracts or Project Development	125,000
Estimated Contractual Services Expenses FY 2022-2023	\$ 2,393,417

**SBCCOG
LIST OF ACRONYMS USED
ADOPTED BUDGET FISCAL
YEAR 2022-2023**

<u>ACRONYM</u>	<u>DEFINITION</u>	<u>ACRONYM</u>	<u>DEFINITION</u>
CA-SUI	California State Unemployment Insurance	LARC	Los Angeles Regional Coalition
CALCOG	California Council of Governments	LGSEC	Local Government Sustainability Energy Coalition
CAP	Climate Action Plan	LTN	Local Travel Network
CEC	California Energy Commission	MEL	Metro Express Lanes
CIMP	Coordinated Integrated Monitoring Program	MTA	Metropolitan Transportation Authority
CPUC	California Public Utilities Commission	LTN	Local Travel Network
DWP	Department of Water & Power	PACE	Property Assessed Clean Energy
EUC	Energy Upgrade California	PATH	People Assisting the Homeless
EV	Electric Vehicle	PUC	Public Utilities Commission
FTE	Full Time Equivalent	REAP	Regional Early Action Planning
FUTA	Federal Unemployment Tax Act	REN	Regional Energy Network
FY	Fiscal Year	SB	South Bay
GA	General Assembly	SBCCOG	South Bay Cities Council of Governments
GBC	Green Building Challenge	SBFN	South Bay Fiber Network
GBN	Green Business Network	SBWIB	South Bay Work Investment Board
GSW	Golden State Water	SCAG	Southern California Association of Governments
HERO	Home Energy & Resources Organization	SCE	Southern California Edison
HLE	Holiday Light Exchange	SCG	Southern California Gas
ICLEI	International Council for Local Environmental Initiatives	WBMWD	West Basin Metropolitan Water District
LA	Los Angeles	WRCOG	Western Riverside Council of Government
LADWP	Los Angeles Department of Water & Power	WRD	Water Replenishment District
LAIF	Local Agency Investment Fund		

**SBCCOG
CALCULATION OF ESTIMATED FUND BALANCE
FOR JUNE 30, 2023**

Fund Balance for June 30, 2021 per Audited Financial Statement		\$	1,211,175
Revised Revenue Budget FY21-22	\$		4,403,356
Less Adjustments:			
General Assembly Sponsorship	\$	29,250	
MTA South Bay Deputy		(1,832)	
PACE (Ygrene)		(100)	
Miscellaneous Revenue		9,943	
Total Revenue Adjustments		37,261	
Adjusted Revised Revenue Budget FY21-22			4,440,617
Revised Expenditure Budget FY21-22			(4,401,788)
Less Adjustments:			
Special Events/General Assembly	\$	5,000	
Staff Training/Development		1,500	
Moving Expenses (Not Incurred)		9,252	
Website Redesign		(1,717)	
Total Expense Adjustments		14,035	
Adjusted Revised Expenditure Budget FY21-22			(4,387,753)
Estimated Fund Balance FY21-22			1,264,039
Adopted Budget FY22-23			
Estimated Revenues		4,841,532	
Estimated Expenditures		(5,244,760)	
Estimated Balance (Revenue over Expenditures)			(403,228)
Less Reserve for Contingencies:			(405,000)
Estimated Fund Balance June 30, 2023			\$ 455,811

Note: The SBCCOG has received a \$1.2 million advance from the State of California for the fiber network, of which \$76,086 has been expended. The balance of \$1.1 million is not part of the fund balance and is currently showing as a liability. The liability is offset by cash received. Should the funds not be used, they will be returned to the State.

SBCCOG
ADOPTED BUDGET NARRATIVE
FISCAL YEAR 2022-2023
June 13, 2022

Even with the strong economic recovery this year, both the country and state are experiencing high inflation, mandated minimum wage increases, unprecedented fuel prices, global conflict, stock market fluctuations and housing price concerns. It is against this backdrop that the FY2022-23 budget reflects the outpacing of expenditure increases over revenue increases. Although use of the \$405,000 policy-directed reserve is not needed to balance the budget, it is necessary to use a portion of the unreserved fund balance on hand.

Not included in the budget is additional grant revenue that is anticipated for FY2022-23 in an amount of \$300,000. If received, the additional revenue would significantly narrow the gap between revenues and expenditures. However, it is extremely likely that additional staffing and/or consulting services would be needed to administer the new programs.

The narrative below highlights overall budget changes with explanations for variances +/-5%:

Budget summary: The budget for FY2022-23 reflects a balanced budget. While revenues have increased \$438,176, or 9.95%, expenditures have increased \$842,972, or 19.15%, compared to the FY2021-22 midyear budget. The revenue increase is due primarily to the new Measure M LTN funding and additional funds from Los Angeles County for homeless projects. As stated above, the budget is being balanced using the cash balances that have accrued.

Estimated revenues: As illustrated on the Estimated Revenue Details (page 5), the total General Fund revenues which include dues, are projected to increase by \$13,125, or 2.13%. Revenues from grants increased 470,801, or 12.77%. As stated above, this increase is primarily from funding for the local travel network (LTN) and homeless projects.

Below is an explanation of some of the revenue increases and (decreases) with the corresponding account codes and descriptions on the revenue categories:

- *General Assembly Sponsorship / 4050* – increase of \$20,000 due to a higher level of participation
- *Reimbursable Expense / 4190* – decrease of (\$3,237) reflecting one-time nature of this revenue source
- *Miscellaneous Revenue / 4999* – decrease of (\$507) reflecting one-time nature of this revenue source
- *GBN – Hawthorne / 4126* – increase of \$23,500 due a new contract with the City of Hawthorne
- *GBN – Torrance / 4127* – increase of \$30,000 due a new contract with the City of Torrance
- *GBN – El Segundo / 4128* – increase of \$16,833 due a new contract with the City of El Segundo
- *DWP Outreach / 4512* - increase of \$10,000 reflecting a full contract year
- *SCG Contract / 4513* - decrease of (\$44,403) due to the completed contract with Southern California Gas

SBCCOG
ADOPTED BUDGET NARRATIVE
FISCAL YEAR 2022-2023
June 13, 2022

- *WBMWD / 4520* - decrease of (\$26,124) with reduced funding in the West Basin Municipal Water District contract
- *Torrance Water / 4540* - increase of \$14,500 because of a delayed project start
- *Metro Vanpool/Shared Mobility / 4545* - increase of \$2,465 reflecting a full year of an expected contract renewal
- *Measure R – Transit / 4571* - decrease of (\$6,371) with the Metro finalization of a new contract late in the fiscal year
- *Measure M / 4611* - decrease of (\$52,572) reflecting the expected FY2022-23 spend rate
- *Measure M LTN / new* – increase of \$247,520 for the new LTN funding which replaces the CalTrans LTN funding
- *MOEV / new* – increase of \$10,000 due to a new contract with MOEV Inc.
- *PACE (Ygrene) / 4580* – decrease of (\$100) reflecting the current revenue trend
- *Integrated Pest Management / 4589* – increase of \$4,500 due to a coming new contract with McGowan Consulting
- *Energy Coalition (REN) / 4592* – increase of \$46,900 due to a coming contract renewal with the Energy Coalition
- *ICF Resources (REN) / 4593* – increase of \$16,738 due to a coming contract renewal with ICF Resources
- *Homeless (PATH) / 4600* – decrease of (\$12,500) reflecting possible Los Angeles County funding reductions
- *Homeless – LA County – Innovation Fund / 4602* – increase of \$273,648 with the new Los Angeles County contract
- *South Bay Fiber Network (SBN) / 4612* – decrease of (\$514,540) reflecting the remainder of the Measure M Broadband funding
- *Fiber – State of CA / 4613* – increase of \$17,030 for the FY2022-23 expected drawdown from the \$1.2 million State of California advance
- *SCAG REAP / 4011* – increase of \$413,609 reflecting the expected FY2022-23 spend rate
- *Special Assessment / 4026* – decrease of (\$45,750) due to the invoiced assessment reduction

Adopted Expenditures/Salaries & Benefits: The adopted expenditures (page 6) for the coming fiscal year show an increase of \$842,972, or 19.15%, compared to the FY2021-22 mid-year adopted budget. The salaries and benefits portion of the budget increased \$147,153, or 14.31%, with no additional full-time staffing.

Below is an explanation of the expenditure increases with the corresponding account codes and descriptions of the various expenditure categories:

- *Salaries/Regular / 6010* – increase of \$157,020 reflects cost-of-living increases to keep pace with mandated minimum wage increases in addition to the changes brought about by staff turnover
- *Salaries/Part-Time / 6030* – increase of \$17,957 is primarily for funding of a part-time intern to assist with homeless services
- *Benefits / 6012-6019* – decrease of (\$7,367) reflects current staffing levels and tax rates

SBCCOG
ADOPTED BUDGET NARRATIVE
FISCAL YEAR 2022-2023
June 13, 2022

- *Vacation/Floating Holiday Payoff / 6020* – decrease of (\$26,000) as the cost of such payoffs have historically been offset by the resulting position vacancies

Professional/Contractual Services: Overall, the professional/contractual services category shows an increase of \$682,089, or 31.81%. The expense increase is due primarily to an increased use of contractors for the implementation of new programs. The Services Distribution Schedule (page 7) details the contractors to be utilized.

Below is an explanation of increases or (decreases) and the corresponding account codes and descriptions of the expenses:

- *Contractual Services / 6210* – increase of \$659,489 primarily for new programs such as homeless services, SCAG-REAP, and Measure M LTN. The contracts for these three services are detailed below.
 - *Homeless Services*
 - *Home Share South Bay* - \$14,000
 - *Client Aid* - \$40,000
 - *To Be Determined (TBD)* - \$211,711
 - *SCAG-REAP*
 - *Black & Veatch* - \$92,431
 - *Studio 111* - \$254,660
 - *TBD Housing Education Program Speakers* - \$20,000
 - *Measure M LTN*
 - *Fehr & Peers* - \$125,000
- *Management Services / 6211* – increase of \$22,600 reflects the committee-recommended increase to the Jacki Bacharach and Associates contract

Supplies & Services: Overall, the Supplies & Services category shows an increase of \$53,086, or 4.46%. The expense increase is due primarily to an increase in city reimbursements through LA County Homeless Innovation.

Below is an explanation of increases or (decreases) and the corresponding account codes and descriptions of the expenses:

- *Office Supplies / 6201* – increase of \$2,500 reflecting a return by staff to the office following the pandemic
- *Postage / 6202* – increase of \$80 due to United States Postal Service expected rate increases
- *Refreshments / 6203* – increase of \$10,000 due to anticipated in-person meetings and trainings during the year
- *Meetings/Conferences / 6206* – increase of \$3,840 in preparation for increased travel and attendance at conferences

SBCCOG
ADOPTED BUDGET NARRATIVE
FISCAL YEAR 2022-2023
June 13, 2022

- *Special Events/General Assembly / 6224* – decrease of (\$5,000) reflecting historical costs (primarily for catering and audio-visual services)
- *Newsletter / 6208* – increase of \$576 reflects current quoted pricing
- *Equipment Lease / 6213* – decrease of (\$2,800) resulting from the recently negotiated copier lease agreement
- *Telephone / 6214* – increase of \$1,000 reflecting current 8X8 and Sprint services
- *IT Services/Maintenance / 6215* – increase of \$6,325 primarily due to the reallocation of expenses from the software/hardware account
- *Software/Hardware / 6216* – decrease of (\$4,775) primarily due to the reallocation of expenses to the IT services/maintenance account
- *Liability Insurance / 6217* – decrease of (\$1,800) reflecting current premium costs
- *Specialty Legal Services / 6220* - increase of \$10,000 allowing for a greater number of special inquiries
- *City Reimbursements / 6222* – although the increase is below 5%, the LA County Homeless Innovation pass through funds are detailed below
 - *Torrance Interim Shelter* - \$180,000
 - *Hawthorne/LA CADA* - \$231,969
 - *Redondo Beach Homeless Court* - \$205,519
 - *Beach Cities Case Managers* - \$146,000
 - *Inglewood Homeless Coordinator* - \$83,366
 - *Gardena Homelessness Plan* - \$80,000
- *Uncollected Accounts Receivable / 6226* – decrease of (\$3,237) due to a one-time FY2021-22 uncollectable accounts receivable invoice write-off
- *Moving Expenses / 6221* – decrease of (\$10,000) because the move is complete
- *Website Redesign / 6032* – decrease of (\$29,356) because the redesign is complete