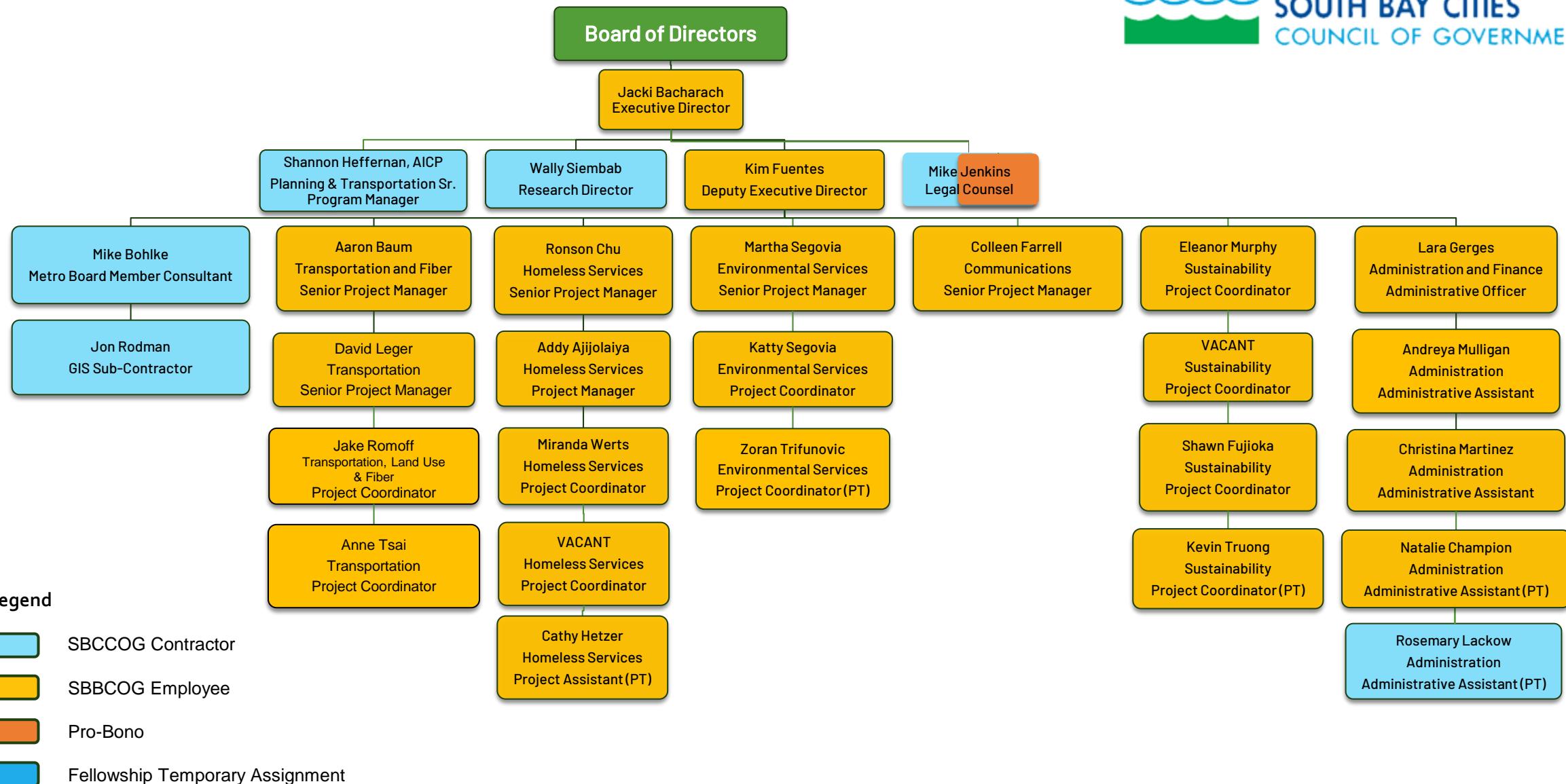


SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

PROPOSED BUDGET
FISCAL YEAR 2025-2026
MAY 12, 2025

SBCCOG Organization Chart



**SBCCOG
BUDGET SUMMARY
PROPOSED BUDGET
FISCAL YEAR 2025-2026**

ACTUAL FY 23-24	MID-YEAR BUDGET FY 24-25	YTD AS OF 03/31/25	PROPOSED BUDGET FY 25-26	INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25	
				AMOUNT	PERCENT
\$ 427,746	\$ 502,300	\$ 502,300	\$ 518,876	\$ 16,576	3.3%
352,986	360,799	280,806	350,064	(10,735)	-3.0%
3,827,607	6,140,500	3,102,374	6,969,181	828,681	13.5%
54,250	-	-	-	-	-
\$ 4,662,589	\$ 7,003,599	\$ 3,885,479	\$ 7,838,121	\$ 834,522	11.9%
\$ 1,529,504	\$ 1,851,369	\$ 1,342,078	\$ 2,188,106	\$ 336,737	18.2%
1,089,363	2,600,709	1,391,733	3,496,920	896,211	34.5%
1,869,023	2,352,176	885,192	2,116,266	(235,909)	-10.0%
143,265	75,000	-	35,400	(39,600)	-52.8%
\$ 4,631,155	\$ 6,879,253	\$ 3,619,004	\$ 7,836,692	\$ 957,439	13.9%
\$ 31,434	\$ 124,346	\$ 266,476	\$ 1,429	\$ (122,917)	-98.9%
(31,434)	-	-	N/A	-	N/A
\$ (0)	\$ 124,346	\$ 266,476	\$ 1,429	\$ (122,917)	-98.9%

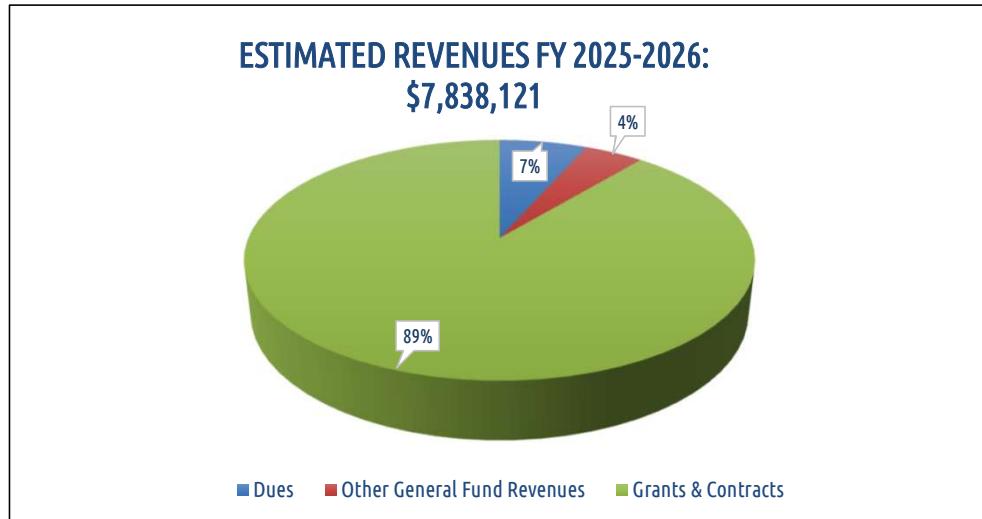
RESTRICTED RESERVE COMMITMENT:

FY 2024-25 Mid-Year Budget	\$	347,884
FY 2025-26 Proposed Budget	\$	651,001
Reserve to be evaluated and revised FY 2028-29		

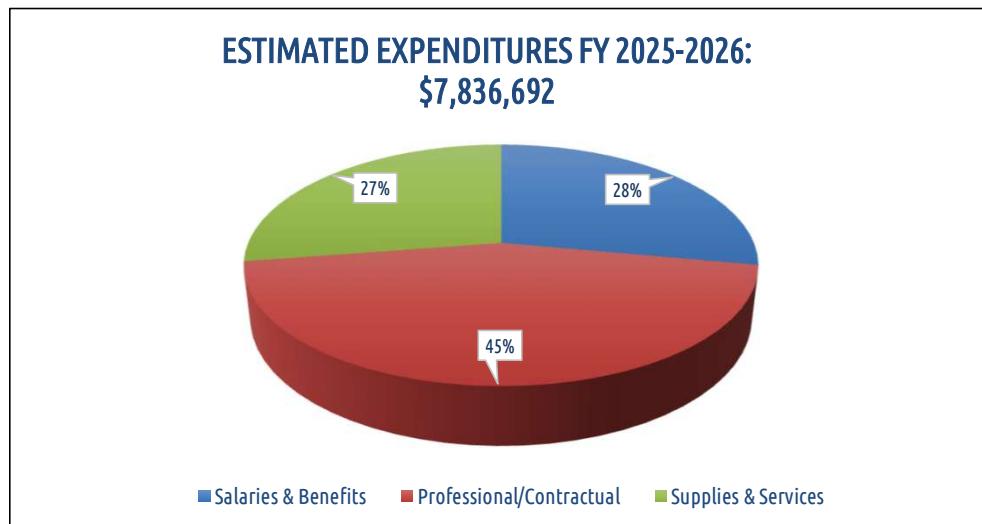
FY 25-26 PENDING GRANTS/CONTRACTS APPLIED FOR:

Homeless Services Measure A Funding	\$	11,177,189
Caltrans Adaptation		350,000
Safe Streets 4 All (SS4A)		400,000
Caltrans Sustainability Planning		399,575

**SBCCOG
ESTIMATED REVENUES / EXPENDITURES CHARTS
PROPOSED BUDGET
FISCAL YEAR 2025-2026**



*8% of revenue is passthrough funding



REVENUE DETAILS BY ACCOUNT
PROPOSED BUDGET
FISCAL YEAR 2025-2026

REVENUE SOURCE:	ACCOUNT CODE	ACTUAL FY 23-24	MID-YEAR BUDGET FY 24-25	YTD AS OF 03/31/25	PROPOSED BUDGET FY 25-26	INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25	
						AMOUNT	PERCENT
Membership Dues	4020	\$ 427,746	\$ 502,300	\$ 502,300	\$ 518,876	\$ 16,576	3.3%
Special Assessment	4026	\$ 54,250	-	-	-	-	-
General Assembly Sponsorship	4050	\$ 69,000	\$ 60,000	\$ 40,498	\$ 60,000	-	-
MTA South Bay Deputy	4070	\$ 117,401	\$ 121,676	\$ 82,949	\$ 126,543	\$ 4,867	4.0%
Interest Income	4090	\$ 107,354	\$ 105,372	\$ 82,949	\$ 90,000	(\$15,372)	-14.6%
Green Business Assist Program	4125	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	-	-
CIMP Dominguez Channel Admin Fee	4035	\$ 39,380	\$ 62,750	\$ 62,750	\$ 63,005	\$ 255	0.4%
City Staff Refreshment Reimbursements	4195	\$ 478	\$ 936	\$ 440	\$ 936	-	-
Room Usage/Rentals	4899	\$ 2,838	\$ 1,800	\$ 1,800	\$ 2,080	\$ 280	15.6%
Miscellaneous Revenue	4999	\$ 9,035	\$ 765	\$ 1,920	-	(\$765)	-100.0%
Sub-total General Fund Revenues		\$ 834,982	\$ 863,099	\$ 783,106	\$ 868,940	\$ 5,841	0.7%
SoCalGas - Energy	4513	\$ 67,678	\$ 115,198	\$ 74,165	\$ 150,279	\$ 35,081	30.5%
SoCalGas - LADWP	4517	-	\$ 23,331	\$ 26,664	\$ 40,000	\$ 16,669	71.4%
WBWWD Contract	4520	\$ 169,895	\$ 163,260	\$ 127,418	\$ 171,370	\$ 8,110	5.0%
Sanitation District	4525	\$ 36,750	\$ 49,000	\$ 24,500	\$ 49,000	-	-
Water Replenishment District	4610	\$ 72,000	\$ 72,000	\$ 36,000	\$ 72,000	-	-
Metro Express Lane	4546	\$ 48,000	\$ 48,000	\$ 36,000	\$ 48,000	-	-
Measure R Hwy	4570	\$ 28,125	\$ 23,970	\$ 22,778	\$ 28,125	\$ 4,155	17.3%
Measure R Transit/Transfer	4571	\$ 10,902	\$ 8,312	\$ 7,858	\$ 11,000	\$ 2,688	32.3%
Measure M MSP	4611	\$ 33,507	\$ 54,683	\$ 52,962	\$ 33,500	(\$21,183)	-38.7%
Measure M LTN	4572	\$ 140,765	\$ 120,000	\$ 78,535	\$ 147,515	\$ 27,515	22.9%
MOEV	4573	\$ 229	-	-	-	-	-
Integrated Pest Management	4589	\$ 10,000	\$ 10,000	\$ 3,725	\$ 10,450	\$ 450	4.5%
LA County REN	4594	\$ 83,834	\$ 403,441	\$ 236,846	\$ 460,000	\$ 56,559	14.0%
REN Cool Roofs Feasibility & Identification Analysis	new	-	-	-	\$ 175,000	\$ 175,000	N/A
LA County - Decarbonization Direct Install	new	-	-	-	\$ 51,000	\$ 51,000	N/A
Rolling Hills Organic Waste	4526	-	\$ 30,000	\$ 5,217	\$ 64,783	\$ 34,783	115.9%
Homeless: Street to Housing (formerly PATH)	4600	\$ 18,750	\$ 600,000	\$ 401,647	\$ 400,000	(\$200,000)	-33.3%
Homeless: LA County Innovation Fund	4602	\$ 364,093	-	-	-	-	-
Homeless: LA County Local Solutions Fund (Measure H)	4604	\$ 1,680,150	\$ 3,571,324	\$ 1,446,837	\$ 800,000	(\$2,771,324)	-77.6%
Homeless: LA County Local Solutions Fund (Measure A)	new	-	-	-	\$ 3,048,158	\$ 3,048,158	N/A
South Bay Fiber Network (SBFN)/Broadband	4612	\$ 566,007	\$ 184,186	\$ 35,259	-	(\$184,186)	-100.0%
Fiber - State of CA	4613	\$ 40,556	\$ 50,000	\$ 30,368	\$ 50,000	-	-
SCAG REAP 2.0	4011	\$ 165,551	\$ 107,000	-	\$ 508,751	\$ 401,751	375.5%
Metro REAP 2.0 (Mobility Hubs)	4013	-	\$ 51,200	-	\$ 404,250	\$ 353,050	689.6%
Caltrans Carson to the Sea Gap Study	new	-	-	-	\$ 246,000	\$ 246,000	N/A
LATA Grant	4574	\$ 43,355	\$ 455,594	\$ 455,594	-	(\$455,594)	-100.0%
Sub-total Grant Revenues		\$ 3,827,607	\$ 6,140,500	\$ 3,102,374	\$ 6,969,181	\$ 828,681	13.5%
Total Revenues		\$ 4,662,589	\$ 7,003,599	\$ 3,885,479	\$ 7,838,121	\$ 834,522	11.9%

EXPENDITURE DETAILS BY ACCOUNT
PROPOSED BUDGET
FISCAL YEAR 2025-2026

EXPENDITURE CATEGORY	ACCOUNT CODE	ACTUAL FY 23-24	MID-YEAR BUDGET FY 24-25	YTD AS OF 03/31/25	PROPOSED BUDGET FY 25-26	INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25 AMOUNT	PERCENT
Salaries/Regular	6010	\$ 1,182,030	\$ 1,476,220	\$ 1,059,605	\$ 1,769,518	\$ 293,298	19.9%
Salaries/Part-Time	6030	89,352	73,000	51,984	56,000	(17,000)	-23.3%
Overtime	6011	2,228	2,500	3,422	4,000	1,500	60.0%
Medical/Deferred Comp	6012	106,637	143,785	98,573	165,900	22,115	15.4%
Life Insurance	6013	1,803	2,570	1,701	2,166	(404)	-15.7%
Social Security	6014	82,268	95,781	69,579	107,802	12,021	12.6%
Medicare	6015	19,240	22,400	16,815	26,656	4,256	19.0%
FUTA	6016	2,088	1,200	2,383	9,240	8,040	670.0%
California SUI-ER	6017	10,274	9,856	10,339	9,548	(308)	-3.1%
Workers' Comp	6018	11,886	11,605	9,127	11,078	(527)	-4.5%
Employee Phone Stipends	6019	8,870	11,295	7,669	13,035	1,740	15.4%
Vacation/Floating Holiday Payoff	6020	12,829	1,156	10,881	13,163	12,007	1038.7%
Sub-total Salaries & Benefits		\$ 1,529,504	\$ 1,851,369	\$ 1,342,078	\$ 2,188,106	\$ 336,737	18.2%
Office Supplies	6201	3,591	\$ 7,500	\$ 4,495	\$ 7,500	-	-
Postage	6202	536	500	139	500	-	-
Refreshments	6203	16,993	24,000	16,328	24,000	-	-
Dues to Outside Organizations	6204	15,712	16,000	10,515	13,000	(3,000)	-18.8%
Mileage & Parking Reimbursements	6205	4,294	5,500	3,639	5,500	-	-
Meetings/Conferences	6206	8,702	10,000	4,313	10,000	-	-
Special Events/General Assembly	6224	51,772	50,000	16,015	50,000	-	-
Staff Training/Development	6207	1,433	10,000	7,136	15,000	5,000	50.0%
Newsletter	6208	16,240	16,000	10,771	16,000	-	-
Audit Fees	6209	6,120	6,642	6,642	15,000	8,358	125.8%
Contractual Services	6210	1,017,263	2,600,709	1,391,733	3,496,920	896,211	34.5%
Management Services (JB&A)	6211	72,100	-	-	-	-	-
Rent & Utilities	6212	(1,755)	167,928	118,251	225,850	57,922	34.5%
Equipment Lease	6213	7,602	10,000	6,669	10,000	-	-
Telephone	6214	8,575	12,000	13,111	12,000	-	-
IT Services/Maintenance	6215	38,620	38,195	30,715	47,062	8,867	23.2%
Software/Hardware	6216	27,383	26,959	13,111	36,576	9,617	35.7%
Liability Insurance	6217	2,112	3,074	3,074	3,074	-	-
Subscription/Advertising	6218	1,968	2,000	1,117	2,000	-	-
Specialty Legal Services	6220	27,604	50,000	23,785	50,000	-	-
City Reimbursements (Homeless Services)	6222	1,615,122	1,890,877	594,882	1,568,204	(322,673)	-17.1%
Miscellaneous Expenses	6225	16,399	5,000	483	5,000	-	-
Sub-total Supplies & Services		\$ 2,958,386	\$ 4,952,884	\$ 2,276,926	\$ 5,613,186	\$ 660,302	13.3%
Moving Expenses	6221	-	75,000	-	35,400	(39,600)	-52.8%
Sub-total Other Expenditures		\$ 143,265	\$ 75,000	\$ -	\$ 35,400	\$ (39,600)	-52.8%
Total Expenditures		\$ 4,631,155	\$ 6,879,253	\$ 3,619,004	\$ 7,836,692	\$ 957,439	13.9%

SBCCOG
APPROVED SALARY SCHEDULE BY POSITION /
LABOR AND SERVICES DISTRIBUTION
PROPOSED BUDGET
FISCAL YEAR 2025-2026

POSITION	RANGE	
Accountant	\$ 70,699	\$ 87,655
Administrative Assistant (Hourly)	37,440	72,100
Administrative Officer	97,850	133,900
Deputy Executive Director	123,600	169,025
Executive Director	180,250	216,300
Project Coordinator	74,880	79,880
Project Manager	79,881	84,880
Senior Project Manager	84,881	105,472
Program Manager	105,473	115,772
Senior Program Manager	115,773	126,072
Project Assistant (Hourly)	37,440	51,500
Intern (Hourly)	37,440	51,500
Part-Time Staff (Hourly)	\$18.00/hour	\$25.75/hour

Updated based on anticipated January 2026 minimum wage increases.
The above schedule will be effective as of January 1, 2026.

CONTRACTUAL SERVICES - 6210	MID-YEAR FY2024-25	YTD AS OF 03/31/2025	PROPOSED FY2025-26	AMOUNT IN/DECREASE	PERCENTAGE IN/DECREASE
Siembab Corporation (Research Director)	\$ 75,000	\$ 61,501	\$ 75,000	-	Same
Mike Bohlke (Metro Deputy)	123,419	92,564	126,543	3,125	3%
American Dark Fiber (Broadband/Measure M Fiber)	34,500	450	-	(34,500)	Removed
Homeless Services Contractors	1,822,000	907,989	2,280,000	458,000	25%
SCAG-REAP 2.0 Commercial Redevelopment (TBD)	107,000	-	255,000	148,000	138%
SCAG-REAP 2.0 Housing Trust (CivicHome)	-	46,321	108,679	-	New
Metro REAP 2.0 (Mobility Hubs)	51,200	-	69,250	18,050	35%
Jon Rodman (GIS Services)	12,000	5,160	6,500	(5,500)	-46%
CivicSpark (2 Fellows)	62,000	62,000	-	(62,000)	Removed
Rosemary Lackow (Technical Support Contractor)	10,000	6,622	10,000	-	Same
Eide Bailly (Accounting Services)	55,180	37,127	49,120	(6,060)	-11%
Eide Bailly (Additional Accounting Services, as needed)	18,000	2,067	18,000	-	Same
Graphic Design	2,500	-	2,500	-	Same
CPS (HR Consulting Firm)	15,000	6,798	15,000	-	Same
Shannon Heffernan (Planning Principal at Dudek)	96,000	15,200	96,000	-	Same
Toole Design (Caltrans Carson to the Sea Gap Study)	-	-	149,418	-	New
Cool Roofs Contractor (TBD)	-	-	150,000	-	New
EcoNomics & Pails (Organic Waste Consultant)	8,000	-	7,000	(1,000)	-13%
Greg Stevens (Technical Energy Engineering, FEI Program)	8,910	-	8,910	-	Same
Additional Consultants or Staff	100,000	-	70,000	(30,000)	-30%
Estimated Expenses FY 2025-2026	\$ 2,600,709	\$ 1,243,798	\$ 3,496,920	\$ 896,211	34%

SBCCOG
CALCULATION OF ESTIMATED FUND BALANCE
FOR JUNE 30, 2026

Fund Balance for June 30, 2024 per Audited Financial Statements	\$ 403,727
Retention & Receivables Not Collected Within 90 Days of the Fiscal Year-End	463,948
Restricted Reserve Commitment:	<u>(651,001)</u>
Adjusted Fund Balance for June 30, 2024	\$ 216,674
Adopted Mid-Year Revenue Budget FY 24-245	7,029,299
Adopted Mid-Year Expenditure Budget FY 24-25	(6,879,253)
Expected Change in Fund Balance FY 24-25	<u>\$ 150,046</u>
Estimated Fund Balance June 30, 2025	\$ 366,720
Proposed Revenue Budget FY 25-26	7,838,121
Proposed Expenditure Budget FY 25-26	(7,836,692)
Estimated Change in Fund Balance FY 25-26	<u>\$ 1,429</u>
Estimated Fund Balance June 30, 2026	<u><u>\$ 368,149</u></u>

Note: The SBCCOG has received a \$1.2 million advance from the State of California for the fiber network, of which approximately \$178 thousand has been expended. The balance of \$1.02 million is not part of the fund balance and is currently showing as a liability. The liability is offset by cash received. Should the funds not be used, they will be returned to the State.

SBCCOG
LIST OF ACRONYMS USED
PROPOSED BUDGET
FISCAL YEAR 2025-2026

<u>ACRONYM</u>	<u>DEFINITION</u>	<u>ACRONYM</u>	<u>DEFINITION</u>
BHSA	Behavioral Health Services Act	LAIF	Local Agency Investment Fund
CALCOG	California Council of Governments	LARC	Los Angeles Regional Coalition
CAP	Climate Action Plan	LATA	Local Agency Technical Assistance
CA-SUI	California State Unemployment Insurance	LGSEC	Local Government Sustainability Energy Coalition
CEC	California Energy Commission	LTN	Local Travel Network
CIMP	Coordinated Integrated Monitoring Program	MEL	Metro Express Lanes
CPUC	California Public Utilities Commission	MTA	Metropolitan Transportation Authority
DCWMG	Dominguez Channel Watershed Management Area Group	NPDES	National Pollutant Discharge Elimination System
DWP	Department of Water & Power	ODC	Other Direct Costs
ETRM	Electronic Reference Technical Manual	PACE	Property Assessed Clean Energy
EUC	Energy Upgrade California	PATH	People Assisting the Homeless
EV	Electric Vehicle	PUC	Public Utilities Commission
EWMP	Enhanced Watershed Management Plan	REAP	Regional Early Action Planning
FTE	Full Time Equivalent	REN	Regional Energy Network
FUTA	Federal Unemployment Tax Act	SB	South Bay
FY	Fiscal Year	SBCCOG	South Bay Cities Council of Governments
GA	General Assembly	SBFN	South Bay Fiber Network
GBC	Green Building Challenge	SBWIB	South Bay Work Investment Board
GBN	Green Business Network	SCAG	Southern California Association of Governments
GSW	Golden State Water	SCE	Southern California Edison
HERO	Home Energy & Resources Organization	SCG	Southern California Gas
HLE	Holiday Light Exchange	SPA	Service Planning Area
ICLEI	International Council for Local Environmental Initiatives	SS4A	Safe Streets and Roads for All
IIP	Industrial Individual Permittee	VMT	Vehicle Miles Traveled
LA	Los Angeles	WBMWD	West Basin Metropolitan Water District
LACFD	Los Angeles County Flood District	WRCOG	Western Riverside Council of Government
LADWP	Los Angeles Department of Water & Power	WRD	Water Replenishment District

Budget Summary

The proposed FY2025-26 budget continues to reflect a balanced budget. Both revenues and expenditures are anticipated to increase compared to FY2024-25's mid-year budget: Revenues - \$834,522 (11.9%) and expenditures - \$957,439 (13.9%), resulting in a "revenues less expenditures" balance of \$1,429.

Increases in revenue are primarily due to additional funding from new and existing contracts/grants while increases in expenditures are primarily due to anticipated staffing and contractors/consultants needs to implement programs, overall increases in supplies and services, and budgeting \$75,000 for moving expenses.

The narrative below highlights overall budget changes with explanations for significant variances (+/-5%).

Revenue

The following are explanations of the revenue changes with the corresponding account codes and descriptions of the revenue categories:

- 4090: Interest Income – Decreased by \$15,372 to conservatively project future returns on funds administered for partner agencies
- 4899: Room Usage/Rentals – Increased by \$280 to account for anticipated office relocation and expanded rentable space
- 4999: Miscellaneous Revenue – Decreased by \$765 due to an unexpected one-time refund received in FY2024-25
- 4513: SoCalGas - Energy – Increased by \$35,081 to recognize an additional \$250,000 in secured contract funding
- 4517: SoCalGas - LADWP – Increased by \$16,669 to reflect a full fiscal year of new funding anticipated for FY2025-26
- 4520: WBMWD Contract – Increased by \$8,110 based on expected funding from a new FY2025-26 contract
- 4570: Measure R Hwy – Increased by \$4,155 to align with actuals and projected spending based on historical averages
- 4571: Measure R Transit/Transfer – Increased by \$2,688 to align with actuals and projected spending based on historical averages
- 4611: Measure M MSP – Decreased by \$21,183 following the conclusion of the Inglewood Transit Connector (ITC) funding request
- 4572: Measure M LTN – Increased by \$27,515 to support current work
- 4594: LA County (REN) – Increased by \$56,559 based on funding secured for 2026 under an 8-year contract
- 4526: Rolling Hills Organic Waste – Increased by \$34,783 due to work split between two fiscal years
- 4600: Homeless: Street to Housing – Decreased by \$200,000 as this funding source will be consolidated under Measure A
- 4604: LA County Local Solutions Fund (LSF) – Decreased by \$2,771,324 as this funding source will be replaced with Measure A
- 4612: South Bay Fiber Network (SBFN)/Broadband – Decreased by \$184,186 as this contract is scheduled to end 6/30/2025
- 4011: SCAG REAP 2.0 – Increased by \$401,751 to account for work on Commercial Redevelopment and the Housing Trust
- 4013: Metro REAP 2.0 (Mobility Hubs) – Increased by \$353,050 to recognize work for this new contract
- 4574: LATA Grant – Decreased by \$455,594 as this funding was fully utilized in FY2024-25

Expenditure

The following are explanations of the expenditure changes with the corresponding account codes and descriptions of the expenditure categories:

Salaries & Benefits – Increased by \$336,737 to account for staffing needs and projected cost escalations

Supplies & Services – overall increase of \$660,302

- 6204: Dues to Outside Organizations – Decreased by \$3,000 based on anticipated needs
- 6207: Staff Training/Development – Increased by \$5,000 to support current and future employees
- 6209: Audit Fees – Increased by \$8,358 based on proposals received from both current and prospective auditors
- 6212: Rent & Utilities – Increased by \$57,992 to align with recently approved lease agreement and independently paid utilities
- 6215: IT Services/Maintenance – Increased by \$8,867 to support current staffing levels and anticipated organizational needs
- 6216: Software/Hardware – Increased by \$9,617 to support current staffing levels and anticipated organizational needs
- 6222: City Reimbursements (Homeless Services) – Decreased by \$322,673 to support anticipated city projects
- 6221: Moving Expenses – Decreased by \$39,600 to recognize completed payment of security deposit and first month's rent

6210: Contractual Services – overall increase of \$896,211 (34%)

- Homeless Services Contractors – Increased by \$458,000 in preparation for Measure A implementation
- SCAG-REAP 2.0 – Increased by \$148,000 to secure contractor for commercial redevelopment execution
- Metro REAP 2.0 (Mobility Hubs) – Increased by \$18,050 to implement work for this new project
- Jon Rodman (GIS Services) – Decreased by \$5,500 to adjust based on anticipated needs
- Eide Bailly (Accounting Services) – Decreased by \$6,060 to remove \$10,000 for additional services and account for future rate increases
- EcoNomics & Pails (Organic Waste Consultant) – Decreased by \$1,000 to account for work conducted over two fiscal years
- Additional Consultants or Staff – Decreased by \$30,000 based on anticipated organizational needs

Restricted Reserve Commitment

The restricted reserve commitment has been adjusted from \$347,884 (which was based on three months of FY2022-23 operational expenses) to \$651,001, which is based on three months of estimated FY2025-26 operational expenses.