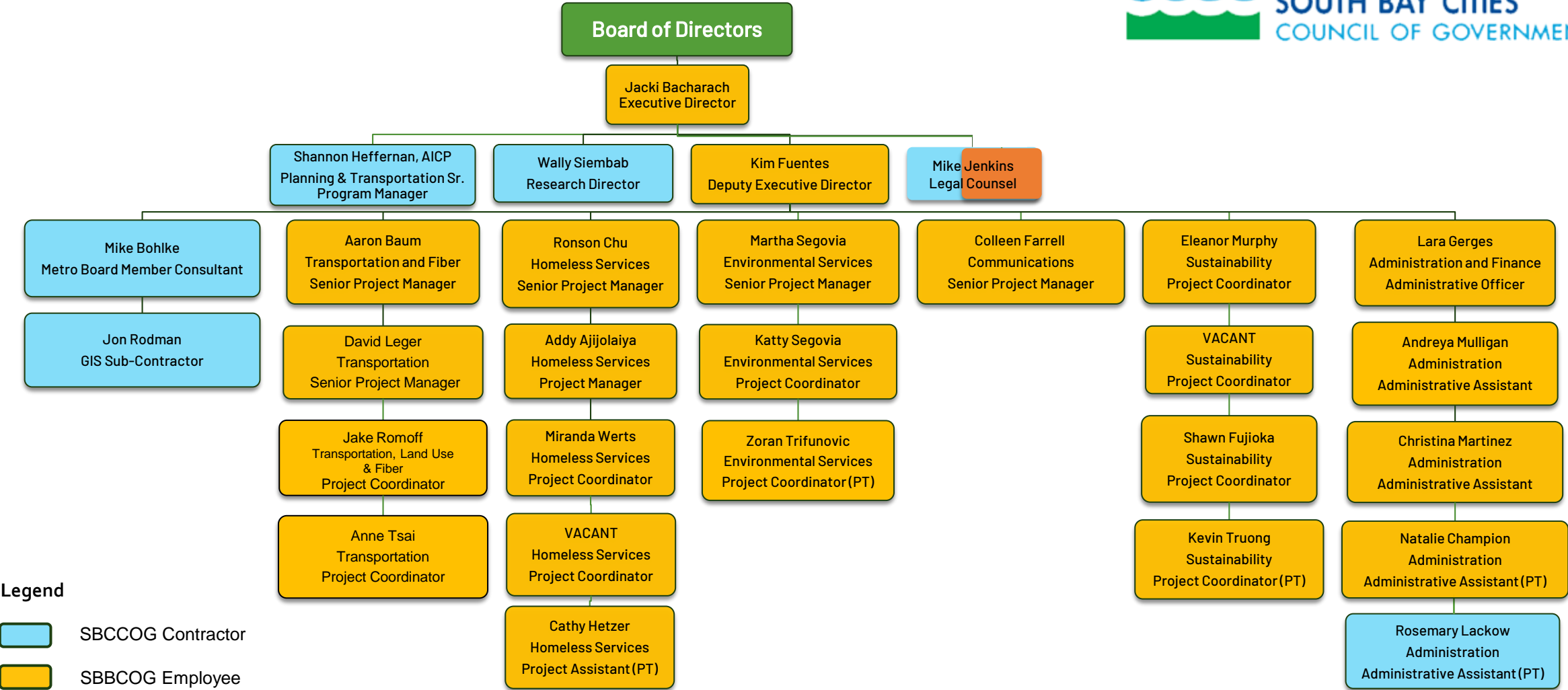






SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

PROPOSED BUDGET
FISCAL YEAR 2025-2026
MAY 12, 2025

SBCCOG Organization Chart



Legend

-  SBCCOG Contractor
-  SBCCOG Employee
-  Pro-Bono
-  Fellowship Temporary Assignment

**SBCCOG
BUDGET SUMMARY
PROPOSED BUDGET
FISCAL YEAR 2025-2026**

	ACTUAL FY 23-24	MID-YEAR BUDGET FY 24-25	YTD AS OF 03/31/25	PROPOSED BUDGET FY 25-26	INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25	
					AMOUNT	PERCENT
<u>ESTIMATED REVENUES:</u>						
Dues	\$ 427,746	\$ 502,300	\$ 502,300	\$ 518,876	\$ 16,576	3.3%
Other General Fund Revenues	352,986	360,799	280,806	350,064	(10,735)	-3.0%
Grants & Contracts Revenues	3,827,607	6,140,500	3,102,374	6,969,181	828,681	13.5%
Special Assessment	54,250	-	-	-	-	-
Total Revenues	\$ 4,662,589	\$ 7,003,599	\$ 3,885,479	\$ 7,838,121	\$ 834,522	11.9%
<u>ESTIMATED EXPENDITURES:</u>						
Salaries & Benefits	\$ 1,529,504	\$ 1,851,369	\$ 1,342,078	\$ 2,188,106	\$ 336,737	18.2%
Professional/Contractual	1,089,363	2,600,709	1,391,733	3,496,920	896,211	34.5%
Supplies & Services	1,869,023	2,352,176	885,192	2,116,266	(235,909)	-10.0%
Other Expenditures	143,265	75,000	-	35,400	(39,600)	-52.8%
Total Expenditures	\$ 4,631,155	\$ 6,879,253	\$ 3,619,004	\$ 7,836,692	\$ 957,439	13.9%
Revenues less Expenditures	\$ 31,434	\$ 124,346	\$ 266,476	\$ 1,429	\$ (122,917)	-98.9%
Use of General Fund Balance	(31,434)	-	-	N/A	-	N/A
	\$ (0)	\$ 124,346	\$ 266,476	\$ 1,429	\$ (122,917)	-98.9%

RESTRICTED RESERVE COMMITMENT:

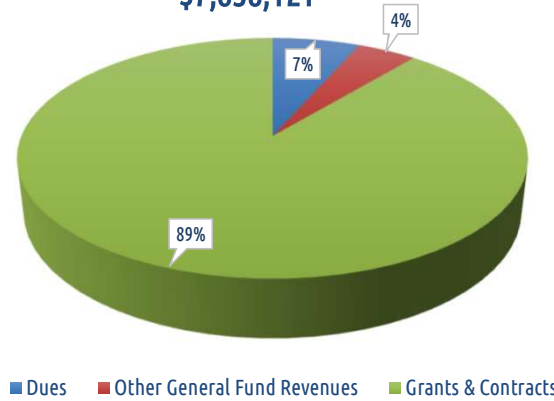
FY 2024-25 Mid-Year Budget	\$ 347,884
FY 2025-26 Proposed Budget	\$ 651,001
Reserve to be evaluated and revised FY 2028-29	

FY 25-26 PENDING GRANTS/CONTRACTS APPLIED FOR:

Homeless Services Measure A Funding	\$ 11,177,189
Caltrans Adaptation	350,000
Safe Streets 4 All (SS4A)	400,000
Caltrans Sustainability Planning	399,575

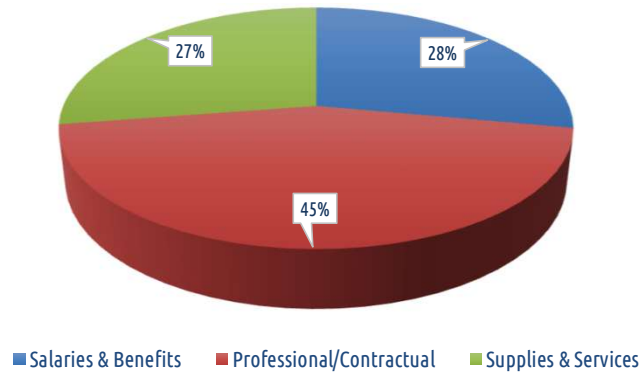
**SBCCOG
ESTIMATED REVENUES / EXPENDITURES CHARTS
PROPOSED BUDGET
FISCAL YEAR 2025-2026**

**ESTIMATED REVENUES FY 2025-2026:
\$7,838,121**



*8% of revenue is passthrough funding

**ESTIMATED EXPENDITURES FY 2025-2026:
\$7,836,692**



REVENUE DETAILS BY ACCOUNT
PROPOSED BUDGET
FISCAL YEAR 2025-2026

REVENUE SOURCE:	ACCOUNT CODE	ACTUAL FY 23-24	MID-YEAR BUDGET FY 24-25	YTD AS OF 03/31/25	PROPOSED BUDGET FY 25-26	INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25	
						AMOUNT	PERCENT
Membership Dues	4020	\$ 427,746	\$ 502,300	\$ 502,300	\$ 518,876	\$ 16,576	3.3%
Special Assessment	4026	54,250	-	-	-	-	-
General Assembly Sponsorship	4050	69,000	60,000	40,498	60,000	-	-
MTA South Bay Deputy	4070	117,401	121,676	82,949	126,543	4,867	4.0%
Interest Income	4090	107,354	105,372	82,949	90,000	(15,372)	-14.6%
Green Business Assist Program	4125	7,500	7,500	7,500	7,500	-	-
CIMP Dominguez Channel Admin Fee	4035	39,380	62,750	62,750	63,005	255	0.4%
City Staff Refreshment Reimbursements	4195	478	936	440	936	-	-
Room Usage/Rentals	4899	2,838	1,800	1,800	2,080	280	15.6%
Miscellaneous Revenue	4999	9,035	765	1,920	-	(765)	-100.0%
Sub-total General Fund Revenues		\$ 834,982	\$ 863,099	\$ 783,106	\$ 868,940	\$ 5,841	0.7%
SoCalGas - Energy	4513	67,678	115,198	74,165	150,279	35,081	30.5%
SoCalGas - LADWP	4517	-	23,331	26,664	40,000	16,669	71.4%
WBMWD Contract	4520	169,895	163,260	127,418	171,370	8,110	5.0%
Sanitation District	4525	36,750	49,000	24,500	49,000	-	-
Water Replenishment District	4610	72,000	72,000	36,000	72,000	-	-
Metro Express Lane	4546	48,000	48,000	36,000	48,000	-	-
Measure R Hwy	4570	28,125	23,970	22,778	28,125	4,155	17.3%
Measure R Transit/Transfer	4571	10,902	8,312	7,858	11,000	2,688	32.3%
Measure M MSP	4611	33,507	54,683	52,962	33,500	(21,183)	-38.7%
Measure M LTN	4572	140,765	120,000	78,535	147,515	27,515	22.9%
MOEV	4573	229	-	-	-	-	-
Integrated Pest Management	4589	10,000	10,000	3,725	10,450	450	4.5%
LA County REN	4594	83,834	403,441	236,846	460,000	56,559	14.0%
REN Cool Roofs Feasibility & Identification Analysis	new	-	-	-	175,000	175,000	N/A
LA County - Decarbonization Direct Install	new	-	-	-	51,000	51,000	N/A
Rolling Hills Organic Waste	4526	-	30,000	5,217	64,783	34,783	115.9%
Homeless: Street to Housing (formerly PATH)	4600	18,750	600,000	401,647	400,000	(200,000)	-33.3%
Homeless: LA County Innovation Fund	4602	364,093	-	-	-	-	-
Homeless: LA County Local Solutions Fund (Measure H)	4604	1,680,150	3,571,324	1,446,837	800,000	(2,771,324)	-77.6%
Homeless: LA County Local Solutions Fund (Measure A)	new	-	-	-	3,048,158	3,048,158	N/A
South Bay Fiber Network (SBFN)/Broadband	4612	566,007	184,186	35,259	-	(184,186)	-100.0%
Fiber - State of CA	4613	40,556	50,000	30,368	50,000	-	-
SCAG REAP 2.0	4011	165,551	107,000	-	508,751	401,751	375.5%
Metro REAP 2.0 (Mobility Hubs)	4013	-	51,200	-	404,250	353,050	689.6%
Caltrans Carson to the Sea Gap Study	new	-	-	-	246,000	246,000	N/A
LATA Grant	4574	43,355	455,594	455,594	-	(455,594)	-100.0%
Sub-total Grant Revenues		\$ 3,827,607	\$ 6,140,500	\$ 3,102,374	\$ 6,969,181	\$ 828,681	13.5%
Total Revenues		\$ 4,662,589	\$ 7,003,599	\$ 3,885,479	\$ 7,838,121	\$ 834,522	11.9%

EXPENDITURE DETAILS BY ACCOUNT
PROPOSED BUDGET
FISCAL YEAR 2025-2026

EXPENDITURE CATEGORY	ACCOUNT CODE	ACTUAL FY 23-24	MID-YEAR BUDGET FY 24-25	YTD AS OF 03/31/25	PROPOSED BUDGET FY 25-26	INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25	
						AMOUNT	PERCENT
Salaries/Regular	6010	\$ 1,182,030	\$ 1,476,220	\$ 1,059,605	\$ 1,769,518	\$ 293,298	19.9%
Salaries/Part-Time	6030	89,352	73,000	51,984	56,000	(17,000)	-23.3%
Overtime	6011	2,228	2,500	3,422	4,000	1,500	60.0%
Medical/Deferred Comp	6012	106,637	143,785	98,573	165,900	22,115	15.4%
Life Insurance	6013	1,803	2,570	1,701	2,166	(404)	-15.7%
Social Security	6014	82,268	95,781	69,579	107,802	12,021	12.6%
Medicare	6015	19,240	22,400	16,815	26,656	4,256	19.0%
FUTA	6016	2,088	1,200	2,383	9,240	8,040	670.0%
California SUI-ER	6017	10,274	9,856	10,339	9,548	(308)	-3.1%
Workers' Comp	6018	11,886	11,605	9,127	11,078	(527)	-4.5%
Employee Phone Stipends	6019	8,870	11,295	7,669	13,035	1,740	15.4%
Vacation/Floating Holiday Payoff	6020	12,829	1,156	10,881	13,163	12,007	1038.7%
Sub-total Salaries & Benefits		\$ 1,529,504	\$ 1,851,369	\$ 1,342,078	\$ 2,188,106	\$ 336,737	18.2%
Office Supplies	6201	3,591	\$ 7,500	\$ 4,495	\$ 7,500	-	-
Postage	6202	536	500	139	500	-	-
Refreshments	6203	16,993	24,000	16,328	24,000	-	-
Dues to Outside Organizations	6204	15,712	16,000	10,515	13,000	(3,000)	-18.8%
Mileage & Parking Reimbursements	6205	4,294	5,500	3,639	5,500	-	-
Meetings/Conferences	6206	8,702	10,000	4,313	10,000	-	-
Special Events/General Assembly	6224	51,772	50,000	16,015	50,000	-	-
Staff Training/Development	6207	1,433	10,000	7,136	15,000	5,000	50.0%
Newsletter	6208	16,240	16,000	10,771	16,000	-	-
Audit Fees	6209	6,120	6,642	6,642	15,000	8,358	125.8%
Contractual Services	6210	1,017,263	2,600,709	1,391,733	3,496,920	896,211	34.5%
Management Services (JB&A)	6211	72,100	-	-	-	-	-
Rent & Utilities	6212	(1,755)	167,928	118,251	225,850	57,922	34.5%
Equipment Lease	6213	7,602	10,000	6,669	10,000	-	-
Telephone	6214	8,575	12,000	13,111	12,000	-	-
IT Services/Maintenance	6215	38,620	38,195	30,715	47,062	8,867	23.2%
Software/Hardware	6216	27,383	26,959	13,111	36,576	9,617	35.7%
Liability Insurance	6217	2,112	3,074	3,074	3,074	-	-
Subscription/Advertising	6218	1,968	2,000	1,117	2,000	-	-
Specialty Legal Services	6220	27,604	50,000	23,785	50,000	-	-
City Reimbursements (Homeless Services)	6222	1,615,122	1,890,877	594,882	1,568,204	(322,673)	-17.1%
Miscellaneous Expenses	6225	16,399	5,000	483	5,000	-	-
Sub-total Supplies & Services		\$ 2,958,386	\$ 4,952,884	\$ 2,276,926	\$ 5,613,186	\$ 660,302	13.3%
Moving Expenses	6221	-	75,000	-	35,400	(39,600)	-52.8%
Sub-total Other Expenditures		\$ 143,265	\$ 75,000	\$ -	\$ 35,400	\$ (39,600)	-52.8%
Total Expenditures		\$ 4,631,155	\$ 6,879,253	\$ 3,619,004	\$ 7,836,692	\$ 957,439	13.9%

SBCCOG
APPROVED SALARY SCHEDULE BY POSITION /
LABOR AND SERVICES DISTRIBUTION
PROPOSED BUDGET
FISCAL YEAR 2025-2026

POSITION	RANGE	
Accountant	\$ 70,699	\$ 87,655
Administrative Assistant (Hourly)	37,440	72,100
Administrative Officer	97,850	133,900
Deputy Executive Director	123,600	169,025
Executive Director	180,250	216,300
Project Coordinator	74,880	79,880
Project Manager	79,881	84,880
Senior Project Manager	84,881	105,472
Program Manager	105,473	115,772
Senior Program Manager	115,773	126,072
Project Assistant (Hourly)	37,440	51,500
Intern (Hourly)	37,440	51,500
Part-Time Staff (Hourly)	\$18.00/hour	\$25.75/hour

Updated based on anticipated January 2026 minimum wage increases.
The above schedule will be effective as of January 1, 2026.

CONTRACTUAL SERVICES - 6210	MID-YEAR FY2024-25	YTD AS OF 03/31/2025	PROPOSED FY2025-26	AMOUNT IN/DECREASE	PERCENTAGE IN/DECREASE
Siembab Corporation (Research Director)	\$ 75,000	\$ 61,501	\$ 75,000	-	Same
Mike Bohlke (Metro Deputy)	123,419	92,564	126,543	3,125	3%
American Dark Fiber (Broadband/Measure M Fiber)	34,500	450	-	(34,500)	Removed
Homeless Services Contractors	1,822,000	907,989	2,280,000	458,000	25%
SCAG-REAP 2.0 Commercial Redevelopment (TBD)	107,000	-	255,000	148,000	138%
SCAG-REAP 2.0 Housing Trust (CivicHome)	-	46,321	108,679	-	New
Metro REAP 2.0 (Mobility Hubs)	51,200	-	69,250	18,050	35%
Jon Rodman (GIS Services)	12,000	5,160	6,500	(5,500)	-46%
CivicSpark (2 Fellows)	62,000	62,000	-	(62,000)	Removed
Rosemary Lackow (Technical Support Contractor)	10,000	6,622	10,000	-	Same
Eide Bailly (Accounting Services)	55,180	37,127	49,120	(6,060)	-11%
Eide Bailly (Additional Accounting Services, as needed)	18,000	2,067	18,000	-	Same
Graphic Design	2,500	-	2,500	-	Same
CPS (HR Consulting Firm)	15,000	6,798	15,000	-	Same
Shannon Heffernan (Planning Principal at Dudek)	96,000	15,200	96,000	-	Same
Toole Design (Caltrans Carson to the Sea Gap Study)	-	-	149,418	-	New
Cool Roofs Contractor (TBD)	-	-	150,000	-	New
EcoNomics & Pails (Organic Waste Consultant)	8,000	-	7,000	(1,000)	-13%
Greg Stevens (Technical Energy Engineering, FEI Program)	8,910	-	8,910	-	Same
Additional Consultants or Staff	100,000	-	70,000	(30,000)	-30%
Estimated Expenses FY 2025-2026	\$ 2,600,709	\$ 1,243,798	\$ 3,496,920	\$ 896,211	34%

SBCCOG
CALCULATION OF ESTIMATED FUND BALANCE
FOR JUNE 30, 2026

Fund Balance for June 30, 2024 per Audited Financial Statements	\$	403,727
Retention & Receivables Not Collected Within 90 Days of the Fiscal Year-End		463,948
Restricted Reserve Commitment:		(651,001)
Adjusted Fund Balance for June 30, 2024	\$	216,674
Adopted Mid-Year Revenue Budget FY 24-245	7,029,299	
Adopted Mid-Year Expenditure Budget FY 24-25	(6,879,253)	
Expected Change in Fund Balance FY 24-25	\$	150,046
Estimated Fund Balance June 30, 2025	\$	366,720
Proposed Revenue Budget FY 25-26	7,838,121	
Proposed Expenditure Budget FY 25-26	(7,836,692)	
Estimated Change in Fund Balance FY 25-26	\$	1,429
Estimated Fund Balance June 30, 2026	\$	368,149

Note: The SBCCOG has received a \$1.2 million advance from the State of California for the fiber network, of which approximately \$178 thousand has been expended. The balance of \$1.02 million is not part of the fund balance and is currently showing as a liability. The liability is offset by cash received. Should the funds not be used, they will be returned to the State.

SBCCOG
LIST OF ACRONYMS USED
PROPOSED BUDGET
FISCAL YEAR 2025-2026

<u>ACRONYM</u>	<u>DEFINITION</u>
BHSA	Behavioral Health Services Act
CALCOG	California Council of Governments
CAP	Climate Action Plan
CA-SUI	California State Unemployment Insurance
CEC	California Energy Commission
CIMP	Coordinated Integrated Monitoring Program
CPUC	California Public Utilities Commission
DCWMG	Dominguez Channel Watershed Management Area Group
DWP	Department of Water & Power
ETRM	Electronic Reference Technical Manual
EUC	Energy Upgrade California
EV	Electric Vehicle
EWMP	Enhanced Watershed Management Plan
FTE	Full Time Equivalent
FUTA	Federal Unemployment Tax Act
FY	Fiscal Year
GA	General Assembly
GBC	Green Building Challenge
GBN	Green Business Network
GSW	Golden State Water
HERO	Home Energy & Resources Organization
HLE	Holiday Light Exchange
ICLEI	International Council for Local Environmental Initiatives
IIP	Industrial Individual Permittee
LA	Los Angeles
LACFD	Los Angeles County Flood District
LADWP	Los Angeles Department of Water & Power

<u>ACRONYM</u>	<u>DEFINITION</u>
LAIF	Local Agency Investment Fund
LARC	Los Angeles Regional Coalition
LATA	Local Agency Technical Assistance
LGSEC	Local Government Sustainability Energy Coalition
LTN	Local Travel Network
MEL	Metro Express Lanes
MTA	Metropolitan Transportation Authority
NPDES	National Pollutant Discharge Elimination System
ODC	Other Direct Costs
PACE	Property Assessed Clean Energy
PATH	People Assisting the Homeless
PUC	Public Utilities Commission
REAP	Regional Early Action Planning
REN	Regional Energy Network
SB	South Bay
SBCCOG	South Bay Cities Council of Governments
SBFN	South Bay Fiber Network
SBWIB	South Bay Work Investment Board
SCAG	Southern California Association of Governments
SCE	Southern California Edison
SCG	Southern California Gas
SPA	Service Planning Area
SS4A	Safe Streets and Roads for All
VMT	Vehicle Miles Traveled
WBMWD	West Basin Metropolitan Water District
WRCOG	Western Riverside Council of Government
WRD	Water Replenishment District

Budget Summary

The proposed FY2025-26 budget continues to reflect a balanced budget. Both revenues and expenditures are anticipated to increase compared to FY2024-25's mid-year budget: Revenues - \$834,522 (11.9%) and expenditures - \$957,439 (13.9%), resulting in a "revenues less expenditures" balance of \$1,429.

Increases in revenue are primarily due to additional funding from new and existing contracts/grants while increases in expenditures are primarily due to anticipated staffing and contractors/consultants needs to implement programs, overall increases in supplies and services, and budgeting \$75,000 for moving expenses.

The narrative below highlights overall budget changes with explanations for significant variances (+/-5%).

Revenue

The following are explanations of the revenue changes with the corresponding account codes and descriptions of the revenue categories:

- 4090: Interest Income – **Decreased** by \$15,372 to conservatively project future returns on funds administered for partner agencies
- 4899: Room Usage/Rentals – **Increased** by \$280 to account for anticipated office relocation and expanded rentable space
- 4999: Miscellaneous Revenue – **Decreased** by \$765 due to an unexpected one-time refund received in FY2024-25
- 4513: SoCalGas - Energy – **Increased** by \$35,081 to recognize an additional \$250,000 in secured contract funding
- 4517: SoCalGas - LADWP – **Increased** by \$16,669 to reflect a full fiscal year of new funding anticipated for FY2025-26
- 4520: WBMWD Contract – **Increased** by \$8,110 based on expected funding from a new FY2025-26 contract
- 4570: Measure R Hwy – **Increased** by \$4,155 to align with actuals and projected spending based on historical averages
- 4571: Measure R Transit/Transfer – **Increased** by \$2,688 to align with actuals and projected spending based on historical averages
- 4611: Measure M MSP – **Decreased** by \$21,183 following the conclusion of the Inglewood Transit Connector (ITC) funding request
- 4572: Measure M LTN – **Increased** by \$27,515 to support current work
- 4594: LA County (REN) – **Increased** by \$56,559 based on funding secured for 2026 under an 8-year contract
- 4526: Rolling Hills Organic Waste – **Increased** by \$34,783 due to work split between two fiscal years
- 4600: Homeless: Street to Housing – **Decreased** by \$200,000 as this funding source will be consolidated under Measure A
- 4604: LA County Local Solutions Fund (LSF) – **Decreased** by \$2,771,324 as this funding source will be replaced with Measure A
- 4612: South Bay Fiber Network (SBFN)/Broadband – **Decreased** by \$184,186 as this contract is scheduled to end 6/30/2025
- 4011: SCAG REAP 2.0 – **Increased** by \$401,751 to account for work on Commercial Redevelopment and the Housing Trust
- 4013: Metro REAP 2.0 (Mobility Hubs) – **Increased** by \$353,050 to recognize work for this new contract
- 4574: LATA Grant – **Decreased** by \$455,594 as this funding was fully utilized in FY2024-25

Expenditure

The following are explanations of the expenditure changes with the corresponding account codes and descriptions of the expenditure categories:

Salaries & Benefits – **Increased** by \$336,737 to account for staffing needs and projected cost escalations

Supplies & Services – overall **increase** of \$660,302

- 6204: Dues to Outside Organizations – **Decreased** by \$3,000 based on anticipated needs
- 6207: Staff Training/Development – **Increased** by \$5,000 to support current and future employees
- 6209: Audit Fees – **Increased** by \$8,358 based on proposals received from both current and prospective auditors
- 6212: Rent & Utilities – **Increased** by \$57,992 to align with recently approved lease agreement and independently paid utilities
- 6215: IT Services/Maintenance – **Increased** by \$8,867 to support current staffing levels and anticipated organizational needs
- 6216: Software/Hardware – **Increased** by \$9,617 to support current staffing levels and anticipated organizational needs
- 6222: City Reimbursements (Homeless Services) – **Decreased** by \$322,673 to support anticipated city projects
- 6221: Moving Expenses – **Decreased** by \$39,600 to recognize completed payment of security deposit and first month's rent

6210: Contractual Services – overall **increase** of \$896,211 (34%)

- Homeless Services Contractors – **Increased** by \$458,000 in preparation for Measure A implementation
- SCAG-REAP 2.0 – **Increased** by \$148,000 to secure contractor for commercial redevelopment execution
- Metro REAP 2.0 (Mobility Hubs) – **Increased** by \$18,050 to implement work for this new project
- Jon Rodman (GIS Services) – **Decreased** by \$5,500 to adjust based on anticipated needs
- Eide Bailly (Accounting Services) – **Decreased** by \$6,060 to remove \$10,000 for additional services and account for future rate increases
- EcoNomics & Pails (Organic Waste Consultant) – **Decreased** by \$1,000 to account for work conducted over two fiscal years
- Additional Consultants or Staff – **Decreased** by \$30,000 based on anticipated organizational needs

Restricted Reserve Commitment

The restricted reserve commitment has been adjusted from **\$347,884** (which was based on three months of FY2022–23 operational expenses) to **\$651,001**, which is based on three months of estimated FY2025–26 operational expenses.