

# South Bay Cities Council of Governments

July 24, 2025

TO: SBCCOG Board of Directors

FROM: SBCCOG Transportation Committee

**SUBJECT: Local Travel Network Project Management and Technical Services Request for Qualifications – Consultant Bench Selection**

## **BACKGROUND**

Since 2021, the SBCCOG has partnered with its member jurisdictions to implement the South Bay Local Travel Network (LTN). The LTN is SBCCOG's context specific approach to providing a safe, connected, and low stress street network that encourages the use of slow-speed, zero-emission micromobility modes for local trips. To date, the City of El Segundo has implemented an LTN pilot program (November 2023) and is preparing for full implementation of the network. Subsequently, Redondo Beach, Carson, Lomita, and Lawndale are in various stages of implementing the LTN. Over the next few years, other SBCCOG member jurisdictions are anticipated to join the network providing slow-speed infrastructure both within and between their communities.

As an increasing number of member jurisdictions implement the LTN, city staff have expressed challenges in capacity and have looked to the SBCCOG to provide support. To address this demand, the SBCCOG, in consultation with a subcommittee of city public works professionals, solicited a bench of consultants to provide project management and technical assistance to member jurisdictions for engineering, planning and design work to support the implementation of the LTN, including preparation of design solutions to implement core LTN elements as well as ancillary street calming and roadway improvements, developing Measure M LTN project proposals, PS&E design, and delivering final projects. Proposers were asked to provide qualifications across seven (7) disciplines:

1. Planning and Engineering Design to Support Micromobility
2. LTN Enhancement with Bicycle Infrastructure
3. Transportation Planning and Engineering Studies to Support Micromobility Infrastructure on Major Arterials or Streets Above 35 MPH
4. Experimental Roadway Treatments
5. Evaluation of Network
6. Engagement and Outreach Materials
7. Measure M Application and Grant Development

Proposers were invited to submit qualifications for specific disciplines that aligned with their experience and expertise. This process was designed to prequalify proposers for the disciplines in which they chose to participate.

SBCCOG member jurisdictions will have the opportunity to enter into contract agreements with consultants on the prequalified list, saving the cities time and money in the selection process for the specific work that they need among the seven disciplines. Based on SBCCOG member jurisdictions' needs, jurisdictions may also issue an RFP to the prequalified list of consultants (task order or bench solicitation) or opt for a public solicitation.

### **ANALYSIS**

Seven (7) proposals were received and reviewed by the proposal review committee. The SBCCOG received proposal submissions for varying disciplines from Fehr and Peers, GHD, GTS, HW Lochner (formerly KOA), Iteris, MNS, and Toole Design (Table 2).

The SBCCOG review process followed standard RFQ selection protocol and schedule:

- A proposal review committee was formed:
  - SBCCOG staff: Jacki Bacharach, Executive Director; Shannon Heffernan, Contract Planner; Aaron Baum, Senior Project Manager; Anne Tsai, Project Coordinator
  - City staff: Jennifer Howell, Lomita; Ryan Liu, Redondo Beach; Elias Sassoon, El Segundo; Erik Zandvliet, Manhattan Beach
- **June 23<sup>th</sup> - July 2<sup>nd</sup>:** Review committee members were asked to review and score the proposals according to the team's qualifications including related experience with similar projects and projects within the study area, understanding of project goals, and key staff expertise.
- **July 8<sup>th</sup>:** The review committee met via Zoom to review scoring and pre-qualify firms for the consultant bench.

Following deliberation by the review committee, the Fehr & Peers team emerged as the top-ranking firm (Table 1). Fehr & Peers demonstrated the strongest familiarity with the Local Travel Network and technical expertise to support city implementation of the LTN. The review committee discussed the advantages of employing a single consulting firm across multiple city LTN projects to synergize planning and design processes as well as to coordinate inter-city connections. However, the committee also acknowledged the need to maintain flexibility for cities to select the most suitable firms for their individual needs.

With this in mind, and to maintain flexibility for cities, the review committee recommends pre-qualifying all seven proposers for the consultant bench but recommends the top firm Fehr & Peers be recognized as such. Cities may choose to enter into contract agreements with the top-ranking consultant or utilize the review committee rankings (Table 1) to inform the selection of a consultant for their project needs. The SBCCOG and members of the review committee also highly encourage adjacent cities to consider using the same contractor and to consider collaboratively entering joint contracts.

**Team Ranking – Table 1**

	<b>Fehr &amp; Peers</b>	<b>GHD</b>	<b>GTS</b>	<b>HW Lochner</b>	<b>Iteris</b>	<b>MNS</b>	<b>Toole Design</b>
SBCCOG Staff Summary Rank Order Score	2.8	1.3	3.0	4.8	6.3	5.5	3.3
SBCCOG Staff Average Score	88.3	91.0	87.8	80.3	70.0	77.0	86.8
City Staff Summary Rank Order Score	1.8	6.3	4.0	3.0	4.0	5.0	3.8
City Staff Average Score	86.0	68.3	79.5	81.5	80.8	71.8	77.0
<b>Cumulative Summary Rank Order Score</b>	<b>2.3</b>	<b>3.8</b>	<b>3.5</b>	<b>3.9</b>	<b>5.1</b>	<b>5.3</b>	<b>3.5</b>
<b>Cumulative Average Score</b>	<b>87.1</b>	<b>79.6</b>	<b>83.6</b>	<b>80.9</b>	<b>75.4</b>	<b>74.4</b>	<b>81.9</b>

**Table 1.** Review committee rank order and average scores. Rank order describes the average ranking of a firm relative to other firms, with 1 being the highest ranking and 7 being the lowest ranking. Average score describes a firm’s average score evaluated according to a scoring rubric with a maximum of 100 points.

**Disciplines - Table 2**

	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>D7</b>
<b>Fehr &amp; Peers</b> , Street Plans, KPFF, Studio 111	X	X	X	X	X	X	X
<b>GHD</b> , Arellano Associates	X	X	X		X	X	
<b>GTS</b> , Communications LAB, AimTD	X	X	X	X	X	X	X
<b>HW Lochner</b> , Nelson\Nygaard, Arellano Associates, Avant-Garde, National Data Services	X	X	X	X	X	X	X
<b>Iteris</b> , PSOMAS, Alta	X	X	X	X	X	X	X
<b>MNS</b> , Lucci & Associates	X	X	X				X
<b>Toole</b> , PSOMAS, Calstart	X	X	X	X	X	X	X

**Table 2.** Firms responded to at least one of seven disciplines (D1-7), as represented by the matrix. The disciplines are: 1) Planning and Engineering Design to Support Micromobility, 2) LTN Enhancement with Bicycle Infrastructure, 3) Transportation Planning and Engineering Studies to Support Micromobility Infrastructure on Major Arterials or Streets Above 35 MPH, 4) Experimental Roadway Treatments, 5) Evaluation of Network, 6) Engagement and Outreach Materials, and 7) Measure M Application and Grant Development.

### **RECOMMENDATION**

That the SBCCOG Board of Directors approve the LTN Project Management and Technical Services bench of consulting firms for the corresponding disciplines that were submitted with recommendation for Fehr & Peers as the top-ranking firm.

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