

SBCCOG Board of Directors' Meeting

Thursday, June 26, 2025 @ 6:00 pm

Nakaoka Community Center

1670 W. 162nd St., Gardena, CA 90247

PUBLIC COMMENTS:

The Public Comment portion of the meeting is the public's opportunity to provide comments on non-agenda items within the jurisdiction of the SBCCOG/cities and each speaker is limited to three (3) minutes. Comments on agenda items may be made following the staff report on the item and each speaker is limited to three (3) minutes per item. Time allotments may be reduced due to time constraints at the discretion of the Chair. When called on, please state: Your name and residence and the organization you represent, if appropriate. Written comments are also accepted by 5:00 pm the day of the meeting via e-mail to natalie@southbaycities.org Both written and oral comments will be part of the official record.

AGENDA

- I. CALL TO ORDER – 6:00 pm**
Rodney Tanaka, Chair
- II. VERIFY QUORUM AND VOTES NEEDED FOR ACTION (*attachment*) (Page 5)**
- III. CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK**
- IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**
- VI. CONSENT CALENDAR – 6:10 pm**
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. No separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
 - A. May 22, 2025 minutes (*attachments*) – Approve (Pages 6-14)**
 - B. FY25-26 Budget (*attachment*) – Approve (Pages 15-35)**
 - C. Auditing Firm (*attachment*) – Approve (Pages 37-68)**
 - D. Homeless Services Contract Extensions (*attachments*) – Approve (Pages 69-83)**
 - E. Contract with West Basin Municipal Water District for FY25-26 (payment to the SBCCOG) (*attachment*) – Approve (Pages 85-105)**
 - F. FY 25-26 Contract Amendment with Siembab Corporation (*attachment*) – Approve (Pages 107-114)**

G. Chamber of Commerce Memberships (*attachment*) – Approve (Pages 115-116)

H. Legislative Matrix (*attachment*) – Approve (Pages 117-124)

1. Support: SB 726

I. SBCCOG Monthly Reports – Receive and File

1. City Attendance at SBCCOG Meetings (*attachment*) (Page 125)
2. Client Aid Report (*attachment*) (Page 127-128)
3. Media Report (*attachment*) (Pages 129-132)
4. Transportation Report (*attachment*) (Pages 133-138)

VII. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATE

A. SBESC Projects and Programs (*attachment*) (Pages 139-146)

B. Homeless Services

C. Senior Services

D. Transportation Reports – 7:15 pm

1. Transportation Committee report
2. Metro Report – Board member James Butts/Mike Bohlke
3. Micromobility Programs and Projects
 - a. Local Travel Network
 - b. E-Bike Safety Issues

E. REAP 2.0 Updates

1. Housing Trust Feasibility Study
2. Commercial Redevelopment to Housing
3. Mobility Hubs

F. Legislative Briefing – postponed to August 14 – in person or zoom?

G. Destruction of Records (*attachment*) – Approve (Pages 147-149)

H. Office Move (*attachment*) (Pages 151-152)

I. Election of Officers

1. Close nominations from the floor and hold election (*attachment*) (Page 153)

VIII. UPCOMING EVENTS & ANNOUNCEMENTS – 7:55 pm

August 14 Legislative Briefing

IX. AGENCY REPORTS

NOTE: Oral reports will only be made to clarify or amplify written reports

A. League of California Cities & LA Division Legislative Committee (Britt Huff, Jeff Kiernan, Bea Dieringer) (*attachment*) (Pages 155-156)

B. SCAG update (Erik Rodriguez) (*attachment*) (Pages 157-160)

1. Regional Council (Mark Henderson, Jim Gazeley, Drew Boyles)
2. Community, Economic, and Human Development (Mark Henderson, Drew Boyles, Mark Waronek)
3. Transportation (Bill Uphoff, Asam Sheikh)
4. Energy and Environment (Britt Huff) (*attachment*) (Pages 161-162)

C. County Department of Public Health (Alicia Chang) (*attachment*) (Pages 163-189)

D. Santa Monica Bay Restoration Commission (Dean Francois/ Zein Obagi) (*attachment*) (Pages 191-198)

- E. South Bay Association of Chambers of Commerce (Barry Waite)
(*attachment*)(**Pages 199-200**)
- F. AQMD update (Brandee Keith) (*attachment*) (**Page 201**)
- G. Metro Service Council (Don Szerlip) (*attachment*) (**Pages 203-208**)
- H. South Bay Workforce Investment Board (Chris Cagle) (*attachment*)
(**Pages 209-232**)
- I. California Association of Councils of Governments – CALCOG (Britt Huff)
(*attachment*) (**Pages 233-234**)
- J. Area G Emergency Management (Brandy Villanueva)
- K. South Bay Aerospace Alliance (David Bradley/Rodney Tanaka)
- L. Baldwin Hills and Urban Watersheds Conservancy (Katrina Manning)

X. **ADJOURNMENT**

Next Board meeting - Thursday, July 24, 2025
@ 357 Van Ness Way, Suite 90 Torrance

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SBCCOG BOARD MEETINGS: ATTENDANCE 2025

| City | January - 25 | February - 25 | April - 25 | May - 25 | June - 25 |
|--|-----------------------------------|---------------|------------|----------------------------|-----------|
| Carson | | | X | Hicks (AB 2449 virtual) | |
| El Segundo | | Giroux | | Baldino | |
| Gardena | Tanaka | Tanaka | Tanaka | Tanaka | |
| Hawthorne | Monteiro | Monteiro | Monteiro | | |
| Hermosa Beach | Jackson | Jackson | | Jackson | |
| Inglewood | Faulk (AB 2449 virtual) | | Butts | Butts | |
| Lawndale | Suarez | Suarez | Suarez | Suarez | |
| Lomita | Waite | | Uphoff | Uphoff Waite (alt) | |
| Los Angeles | | X | X | X | |
| Manhattan Beach | Lesser | | Tarnay | Tarnay | |
| Palos Verdes Estates | Quinn | Quinn | Quinn | Quinn | |
| Rancho Palos Verdes | | Bradley | Bradley | Bradley | |
| Redondo Beach | | Obagi | Obagi | Waller | |
| Rolling Hills | Dieringer | Dieringer | | | |
| Rolling Hills Estates | Stegura | Stegura | Stegura | Stegura | |
| Torrance | | | Kaji | Mattucci | |
| County of Los Angeles-2 nd District | Waldron (virtual – non voting) | Waldron | | Galiccia | |
| County of Los Angeles- 4 th District | LaMarque | | | LaMarque | |
| | | | | | |
| Number of Active Members | 18 | 17 | 17 | 17 | |
| Quorum Required (50% +1) | 10 | 10 | 10 | 10 | |
| Number of Members Attending | 12 | 11 | 12 | 15 | |

| | | | | | | | | |
|---|----|----|----|----|----|----|----|----|
| For informational purposes: | | | | | | | | |
| Number of members present | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| Number of affirmative votes required for action | 7 | 7 | 8 | 8 | 9 | 9 | 10 | 10 |

This grey chart (number of members present/number of affirmative votes required for action) is just a reference chart and doesn't have anything to do with the actual attendance from the chart above.

South Bay Cities Council of Governments

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS' MEETING MINUTES
THURSDAY, MAY 22, 2025
HELD VIRTUALLY VIA ZOOM & IN-PERSON AT THE SBCCOG OFFICE
2355 CRENSHAW BLVD. SUITE 125, TORRANCE, CA 90501
RECORDING AVAILABLE ONLINE:
[HTTPS://YOUTU.BE/6OQIMNMA3P0?FEATURE=SHARED](https://youtu.be/6OQIMNMA3P0?feature=shared)**

I. CALL TO ORDER

Chair Tanaka of Gardena called the meeting to order at 6:00pm.

II. & III. CONFIRM POSTING OF THE AGENDA

Ms. Bacharach confirmed the posting of the agenda.

MOTION by Board Member Stegura, seconded by Board Member Suarez, to **APPROVE** Board Member Hicks' AB 2449 virtual attendance as a voting member. No Abstentions. No Objections. **MOTION Passes.**

In attendance were the following voting elected officials:

| | |
|---|--|
| Cedric Hicks, Carson (AB 2449) (7:45 departure) | Bill Uphoff, Lomita |
| Ryan Baldino, El Segundo | Barry Waite, Lomita (alternate – nonvoting) |
| Rodney Tanaka, Gardena | Nina Tarnay, Manhattan Beach (6:04pm arrival, 7:20pm departure) |
| Raymond Jackson, Hermosa Beach | Craig Quinn, Palos Verdes Estates |
| James Butts, Inglewood (6:27pm arrival, 7:38pm departure) | David Bradley, Rancho Palos Verdes |
| Bernadette Suarez, Lawndale | Brad Waller, Redondo Beach |
| Jennifer LaMarque, LA County D4 | Debby Stegura, Rolling Hills Estates |
| Irma Galicia, LA County D2 | Aurelio Mattucci, Torrance |

Also, in attendance were the following persons:

| | |
|---|-------------------------------|
| Jeff Kiernan, Cal Cities | Colleen Farrell, SBCCOG |
| Karly Katona, Trifiletti Consulting | David Leger, SBCCOG |
| Martha Tremblay, LA County Sanitation Districts | Jacki Bacharach, SBCCOG |
| Holly Osborne, South Bay resident | Karen Kanda, SBCCOG volunteer |
| Andy Sywak, Metro | Kim Fuentes, SBCCOG |
| Mike Bohlke, Metro | Lara Gerges, SBCCOG |
| Elisa Mendez, Metropolitan Water District of Southern California | Natalie Champion, SBCCOG |
| Emory Ward, City of Inglewood | Ronson Chu, SBCCOG |
| | Wally Siembab, SBCCOG |

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

Ms. Bacharach move Homeless Services up to after the presentation of Homeless Services and to remove Items G & H from the Consent Calendar to the Office Move agenda report.

V.COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no public comments.

VI. CONSENT CALENDAR

- A. April 24, 2025 minutes** (*attachments*) – **Approved**
- B. MOUs for Measure A approved programs** – (funds to the SBCCOG) (*attachments*) – **Approved**
- C. Contract with Studio One Eleven for REAP 2 Commercial Redevelopment Planning Services** (*attachment*) – **Approved**
- D. Contract with Environmental Innovations for SCE Simplified Savings Program for Small and Medium Businesses** (funds to the SBCCOG) (*attachment*) – **Approved**
- E. Contract with Alternative Energy Systems Consulting, Inc. for Cool Roof Feasibility Study and Site Identification Analysis Services** (*attachment*) – **Approved**
- F. Contract Amendment with Siembab Corporation for additional funds** (*attachment*) – **Approved**
- I. Legislative Matrix** (*attachment*) – **Approved**
 - a. Support: AB 986
 - b. Oppose: AB 810
- J. SBCCOG Monthly Reports – Received and Filed**
 - 1. City Attendance at SBCCOG Meetings (*attachment*)
 - 2. Client Aid Report (*attachment*)
 - 3. Media Report (*attachment*)
 - 4. Transportation Report (*attachment*)

MOTION by Board Member Hicks, seconded by Board Member Quinn, to **APPROVE** the Consent Calendar without Items G and H via Roll Call Vote.

Yes: Hicks, Baldino, Tanaka, Jackson, Suarez, Uphoff, Quinn, Waller, Stegura, Mattucci, LaMarque

No: *None*

Abstain: *None*

MOTION Passes.

VII. PRESENTATIONS

A. Sanitation District's Update on the Pure Water California Project

Martha Tremblay of LA County Sanitation Districts and Elisa Mendez of Metropolitan Water District of Southern California presented an overview of the Pure Water Southern California Project, a partnership between the Sanitation Districts and MWD. Ms. Mendez explained that Metropolitan serves as the nation's largest wholesale water provider, delivering water to 19 million people through 26 public member water agencies and supporting a \$1.6 trillion regional economy. The agency imports water from the Northern Sierra and Colorado Rivers while investing in local projects and conservation initiatives. Ms. Tremblay summarized Metropolitan's Climate Adaptation Master Plan for Water (CAMP4W), which provides decision-makers with a roadmap focused on increasing resiliency, flexibility of delivery systems, and equitable access to affordable water. The plan includes comprehensive assessment criteria using quantitative metrics, qualitative information, and gap analysis to evaluate projects based on reliability, resilience, adaptability, affordability, and environmental co-benefits. She detailed the Pure Water Southern California Program, with MWD serving as lead agency to process used water from homes, businesses, and industries in LA County. The program utilizes the Sanitation Districts' AK Warren Water Resource Facility for initial treatment, followed by purification at Metropolitan's advanced water purification facility. The treated water can be stored for use during dry periods, with the program designed to purify 150 million gallons per day or 155,000 acre-feet annually, providing sufficient water for 1.5 million people. This represents one of the largest programs of its kind globally. The partnership involves constructing new infrastructure and utilizing existing facilities, including a new Advanced Water Purification facility in Carson along with a workforce development

center. The presentation covered the placement of conveyance pipelines, pump stations, and spreading facilities throughout the service area. Financial aspects of the \$6.4 billion program were discussed, including current funding sources: \$80 million in state funding, \$7 million in federal grants, \$16.5 million in partner contributions to date, and \$125 million from the USBR Large Scale Water Recycled Grant Program. Additional funding will be sought through state climate bonds and partnership contributions. The Workforce Development Initiative was highlighted, featuring a project labor agreement and pilot programs expected to support 75,000 jobs during construction and 2,460 ongoing operational positions. The program schedule encompasses environmental planning from 2021-2026, design and construction from 2023-2035, and Phase 1 startup and operations from 2033-2035, with coordination with the City of Carson to avoid Olympic Games impacts. The Board received updates on environmental planning review timelines, including the Draft Environmental Impact Report scope available for public review from May 2025 through July 14. Environmental topics addressed in the draft EIR include air quality, noise, cultural resources, and tribal cultural resources, with archaeological consultation planned. Information was provided regarding upcoming community meetings for public engagement.

B. Update on LACAHSa and Redondo Beach, Torrance and Beach Cities Functional Zero Program and Progress

SBCCOG Staff Ronson Chu presented information on the draft LACAHSa funding allocation, explaining that 35% of Measure A funds are dedicated to designated jurisdictions through the Regional Planning and Homeless Prevention (RPHP) program. Mr. Chu described the funding columns and allowable uses, emphasizing that funds must be utilized within each fiscal year budget cycle to be in compliance. Board Member Uphoff inquired about Annual LACAHSa Board priorities which will be developed. Mr. Chu reported that LACAHSa is considering bonding some of the funds. Ms. Bacharach indicated that SBCCOG will monitor fund utilization across member jurisdictions. Mr. Chu informed the Board that a draft MOU was received the previous week and is out for comment. A July 1 execution date is planned but comments are still being received by LACAHSa before they send a final MOU. He also confirmed that funds will be received directly by the SBCCOG. The Board discussed programming strategies, with Mr. Chu citing examples from Inglewood and El Segundo and noting that San Gabriel Valley has identified specific uses for their allocation. Mr. Chu acknowledged that SBCCOG lacks a Housing Trust for fund programming but mentioned RFP project opportunities. Ms. Bacharach emphasized that flexible definitions will be critical for understanding allowable expenditure scope. Mr. Chu presented priority program recommendations, including legal interventions to protect renters and expressed urgency regarding the LA County Homeless Court and Criminal Record Clearing Project, which require continuity funding as current programs end in June. He proposed rental assistance for short-term support to prevent homelessness, suggesting outsourcing to cities with existing programs such as Gardena, Carson, and Torrance. Board Member Uphoff questioned criteria for defining individuals at risk of homelessness and methods for publicizing fund availability. Mr. Chu explained that while LACAHSa defines at-risk populations, he advocated for broader definitions including couch surfers and individuals sleeping in vehicles. Ms. Bacharach expressed concern that narrow definitions could limit innovation in program development. Board member Mattucci suggested programs should address comprehensive scenarios, citing examples of tenants facing IRS garnishment actions that could lead to homelessness. Mr. Chu confirmed that legal assistance funds could support such cases, and Board Member Mattucci inquired whether predatory fee situations would qualify for fund usage. Mr. Chu indicated legal assistance could address these circumstances. Staffing needs were discussed, with Mr. Chu noting requirements for expanded SBCCOG staff including Measure

A Services, LACAHSa support, and housing specialist positions, though administrative and legal support were not included in current planning. Board Member Uphoff asked about rent arrearage support eligibility, and Mr. Chu reported that 30% of homelessness results from eviction events, with legal assistance preventing eviction approximately 80% of the time. Ms. Bacharach inquired about foreclosure assistance, and Board Member Waller asked about mortgage arrearage support. Ms. Bacharach indicated plans to share program information with City Manager offices.

Regarding Functional Zero, Mr. Chu provided an update on functional zero initiatives, explaining the focus on street homelessness and noting that while LA County does not implement functional zero programs, many cities are pursuing various types including senior and veteran-specific programs. He reported that many individuals seek family reconnection services. The Board received updates on Redondo Beach's functional zero status, with median duration at 17 days and inflow of 46 individuals, maintaining functional zero classification. Mr. Chu reported ongoing monitoring of Manhattan Beach, Hermosa Beach, and Torrance, noting they are five months into a six-month data collection period. He confirmed SBCCOG's role as management consultant for functional zero programs.

C.Homeless Services (Moved up from VIII.SBCCOG Program Actions Items. Reports and Updates)

1. Catholic Charities of LA/St. Margaret's Center Time Limited Subsidy MOU
(attachment)

Mr. Chu provided an overview of the Time Limited Subsidy (TLS) program, which was previously approved with \$500,000 in funding at the June 2023 meeting and supplemented with approximately \$800,000 in Measure H carryover funds approved by the Steering Committee in April 2025. The TLS program provides up to 12 months of rental assistance for individuals experiencing or at risk of homelessness. Mr. Chu recommended approval of a Memorandum of Understanding with Catholic Charities of Los Angeles, Inc./St. Margaret's Center to access the TLS program, including a \$25,000 pre-payment for cash flow purposes and invoicing the County for reimbursement, which would enable the program to house an estimated 20-30 additional people in the South Bay region.

MOTION by Board Member Uphoff, seconded by Board Member Butts, to **APPROVE** the Subsidy MOU via Roll Call Vote.

Yes: Hicks, Baldino, Tanaka, Jackson, Butts, Suarez, Uphoff, Tarnay, Quinn, Waller, Stegura, Mattucci, LaMarque

No: None

Abstain: Galicia

MOTION Passes.

VIII.SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATE

A.SBCCOG FY25-26 Budget Presentation and Discussion (attachment)

Ms. Fuentes presented the draft budget to the Board of Directors. Ms. Bacharach noted that the budget would be revised upon receipt of additional funds and indicated that all recommendations and questions from Board members would be incorporated into future iterations. SBCCOG Staff Lara Gerges provided an analysis of the proportional increase in both revenue and expenditures, identifying grants and contracts as the primary revenue sources, followed by dues and general fund reserves. She explained that consultant and staff comprise significant budget components, with 8% of revenue representing pass-through funds distributed to member cities. Ms. Gerges detailed increased funding sources including SCAG REAP 2.0, Metro REAP 2.0, Caltrans

Carson to the Sea Gap Study, SoCalREN Cool Roofs Feasibility and Identification Analysis, LA County REN, and Decarbonization Direct Install programs. Regarding expenditures, Ms. Gerges reported that salaries and benefits account for the largest portion of expenses. She noted anticipated increases in audit fees, rent, and utilities associated with the organization's relocation to new office facilities. Ms. Fuentes presented policy updates including restricted reserve commitments for operational expenses addressing rent increases and salary schedule adjustments that double compensation for salaried positions. She indicated that position expansions would require closer review as SBCCOG considers organizational growth. Board Members Baldino and Quinn asked which positions were eligible for overtime compensation, with Ms. Fuentes confirming that three staff members were overtime-eligible. Ms. Fuentes reported that several grant applications had been submitted, including the Caltrans Adaptation and Planning grant. She noted that the Safe Streets 4 All program and \$11 million in homeless services funding were not programmed into the current budget. Board Member Stegura asked whether moving expenses were included in the budget, and Ms. Fuentes confirmed their inclusion on page 108 under account code 6221.

B.SBESC Projects and Programs (*attachment*)

Ms. Fuentes reported on the outreach team's activities, noting that 100 events were conducted this year as of April with significant engagement results, including obtaining over 100 email addresses at a single event for the contact database, which maintains a high open rate. She highlighted the team's achievements in three key program areas: the Green Business Network certification program, the expansion of kits for kids to school districts, and the commercial direct install program, emphasizing the unique connections these programs foster with cities and businesses. Ms. Fuentes provided updates on environmental compliance and analysis work, reporting that seven greenhouse gas reports had been completed, four resiliency hub analyses for cities had been finalized, and 13 AB 802 compliance reports for buildings over 50,000 square feet had been completed and submitted on behalf of SBCCOG member cities. She addressed staffing challenges related to the AmeriCorps program, explaining that while the program lost federal funding, SBCCOG was able to retain the Civic Spark fellows as part-time, temporary staff, preventing project disruptions. Ms. Fuentes noted potential concerns regarding Energy Star program funding, indicating that staff would continue monitoring federal funding status.

D.Senior Services

Ms. Bacharach reported on GIS initiatives and provided an update regarding a County motion on comprehensive registries for seniors. Ms. Bacharach informed the Board that the organization did not receive the AARP grant for emergency preparedness that had been previously applied for.

E.Transportation Reports

1. Transportation Committee Report

a. Inglewood Transit Connector (ITC) Update & Scope of Work Modification Request (*attachment*) – Approved

Mr. Leger discussed the Inglewood Transit Connector (ITC) Program and referenced the presentation at the Transportation Committee Meeting. He presented three key components of the revised program approach. The first component emphasizes that the rephased solution reflects community priorities, building on past planning efforts grounded in needs consistently identified by Inglewood residents and local businesses, focusing on traffic relief, improved local mobility, and investment in Market Street. The second component highlights consistent communication and ongoing engagement with community input at every stage through consistent updates and outreach to help shape the experience, design, and impact. The third

component addresses Market Street investments by creating a corridor that is more accessible. Additionally, Mr. Leger explained that the project includes a people mover component and indicated that the City recommends the SBCCOG Board approval of the project. Karly Katona, of Trifiletti Consulting, provided additional project details and confirmed readiness to proceed with implementation. She noted that Trifiletti Consulting planned to return in the Fall to discuss Measure M allocation for the project.

MOTION by Board Member Uphoff, seconded by Board Member Stegura, to **APPROVE** the Inglewood Transit Connector (ITC) Update & Scope of Work Modification Request via Roll Call Vote.

Yes: Hicks, Baldino, Tanaka, Jackson, Butts, Suarez, Uphoff, Quinn, Waller, Stegura, Mattucci, Galicia, LaMarque

No: None

Abstain: None

MOTION Passes.

b.I-405 Auxiliary Lane Project (*attachment*) – **Approved**

Mr. Leger presented the I-405 Auxiliary Lane Project, which faces a funding shortfall for completion. Mr. Leger noted that Metro is unwilling to serve as the lead agency for project construction and has requested that the SBCCOG consider providing fiscal oversight for the project. Mr. Leger emphasized that the SBCCOG believes the project is important as it enhances safety throughout the region. He reported that Caltrans indicated the project budget could increase and presented the SBCCOG Board with the following decision options: stop work entirely, pull back from current activities, continue the design phase, or revisit the project once funding is secured. Ms. Bacharach expressed concern that the SBCCOG providing fiscal oversight for a state highway project would be outside the SBCCOG jurisdiction. Mr. Leger responded that the I-405 serves the region beyond the South Bay area, which justifies regional involvement.

MOTION by Board Member Uphoff, seconded by Board Member Waller, to **APPROVE** formally notifying Metro that the SBCCOG will not become the responsible fiscal agency for the I-405 Auxiliary Lane Project (I-105 to Artesia Blvd.) and to de-obligate the remaining funds programmed to the project and return them to the Measure R Highway Program for repurposing via Roll Call Vote.

Yes: Baldino, Tanaka, Jackson, Butts, Suarez, Uphoff, Quinn, Waller, Stegura, Mattucci, Galicia, LaMarque

No: Hicks

Abstain: None

MOTION Passes.

2.Metro Report – Board member James Butts/Mike Bohlke

Board Member Butts reported on Metro's \$9.4 billion budget, representing a 2% increase from the previous year. He noted that \$2.4 billion in new bonds had been issued and that fare revenues were expected to increase. Board Member Butts discussed the free ride programs and projected ridership increases of 3%, while noting Metro's projected fund balance of \$3.75 billion for 2026. He highlighted structural budget challenges facing Metro, particularly due to reduced federal government grants. Andy Sywak of Metro shared that LA County Supervisor Hahn proposed a feasibility study for a water taxi connecting Long Beach and San Pedro for

accessibility during the Olympic events, specifically connecting the J line to San Pedro to a water taxi. Mr. Sywak announced the new Open and Slow Streets Grant program, a \$10 million initiative designed to support car-free street events for cities in preparation for the World Cup and Olympics, including coverage for road closures. He indicated that applications would open in August and offered to share webinar information with Board members. Updates on LAX infrastructure were provided, with Mr. Sywak reporting that the LAX Metro Transit Center, Metro's largest station, is scheduled to open in June 2025, followed by the people mover system opening in January 2026 and noted that Metro has named William "Bill" Scott as the inaugural chief of its new Transit Community Public Safety Department. Board Member Jackson inquired about the shuttle-only lane configuration, specifically asking whether it operates as a dedicated lane or whether it's integrated with other LAX traffic lanes. Metro staff will look into a response to Board Member Jackson's question.

3. Micromobility Programs and Projects

a. Local Travel Network

Ms. Bacharach shared that the SBCCOG is working with several different cities and that Toole Design is the consultant working on the Caltrans Carson to the Sea Gap grant and has already had a kick-off meeting.

b. E-Bike Safety Issues

Ms. Bacharach shared that the Safe Streets 4 All (SS4A) federal grant will cover e-bike safety and ride and drive demonstrations and events in different cities. The start date is unknown.

F. REAP 2.0 Updates

1. Housing Trust Feasibility Study

Ms. Bacharach shared the meeting today of the Housing Trust Feasibility Study Group and that the meeting covered the housing needs assessment. She noted that \$1.33 billion would be needed annually after using all known available funds for the South Bay to meet their RHNA obligation and recommended sharing this information with the legislative offices.

2. Commercial Redevelopment to Housing

Ms. Bacharach shared that Studio One Eleven was approved for this study.

3. Mobility Hubs

Ms. Bacharach shared that she is reviewing the final draft of the RFP for the SBCCOG to get a consultant to work on the mobility hubs. She noted it has to go to Metro for their approval and then it comes back to the SBCCOG for circulating, with the goal to start the RFP process on May 30th.

G. Office Space (attachment)

Mr. Leger reported that the new lease agreement had been approved by the Board and confirmed that the June Board meeting would be conducted off-site. He explained that office furniture planning included conducting an inventory and acquiring items based on organizational needs. Mr. Leger presented the Consent Calendar items recommended by the Steering Committee, providing descriptions of proposed moving services. He presented a breakdown of quotes and associated costs for different types of moves, with pricing dependent on the completion timeline of new office construction.

Moved from Consent Calendar: G. Proposals for Services Related to Office Relocation (attachments) – Approved

- a. Janitorial Services
- b. Moving Services
- c. Cable Removal from Current Office
- d. Xerox Relocation

e. Direct Staff to Determine Appropriate Internet Service and Authorize to Proceed

MOTION by Board Member Uphoff, seconded by Board Member Suarez, to **APPROVE** the proposals for Services Related to the Office Relocation via reverse roll call Vote. No Abstention. No Objections. **MOTION Passes.**

Moved from Consent Calendar: H. IT Equipment & Move Support Proposals *(attachments)*
– Approved

Board Member Uphoff expressed concern that the organization should not be liable for incurring additional costs if the new office facility is not ready for occupancy as scheduled. Ms. Fuentes clarified that rental payments would not be required if the office space is not ready for use.

MOTION by Board Member Jackson, seconded by Board Member Suarez, to **APPROVE** the IT Equipment & Move Support Proposals via Reverse Roll Call Vote. No Abstention. No Objections. **MOTION Passes.**

H.Open Nominations for 25-26 Officers *(attachment)*

Ms. Bacharach explained the nomination process for Board positions, indicating that nominations would be accepted from the floor during the meeting and that Board members could nominate themselves or others. She noted that nominations would remain open until the June meeting. Chair Tanaka confirmed that positions were available for nomination and recognized Board Member Obagi's nomination from the floor. Chair Tanaka inquired whether Board Member Stegura had interest in serving in a position and encouraged other Board members to consider available positions during the open nomination period. Chair Tanaka congratulated Board Member Jackson on his appointment to the California Coastal Commission. Board Member Mattucci raised questions about the process for vetting agenda items for Board consideration, specifically citing emergency preparedness planning for cities without critical resources. Ms. Bacharach responded that the Steering Committee serves as the appropriate setting for vetting agenda items.

IX.UPCOMING EVENTS & ANNOUNCEMENTS

Chair Tanaka announced Gardena's Chief of Police retirement celebration scheduled for June 5th. Board Member Jackson extended an invitation to Board members to attend Fiesta Hermosa taking place during the upcoming weekend. Board Member LaMarque provided information regarding Fleet Week activities and Ms. Bacharach informed the Board that the June Board meeting would not be conducted virtually, indicating an in-person format only since the meeting would be offsite.

X.AGENCY REPORTS

NOTE: Oral reports will only be made to clarify or amplify written reports

1. League of California Cities & LA Division Legislative Committee (Britt Huff, Jeff Kiernan, Bea Dieringer) *(attachment)*
2. SCAG update (Erik Rodriguez) *(attachment)*
 - i. Regional Council (Mark Henderson, Jim Gazeley, Drew Boyles) *(attachment)*
 - ii. Community, Economic, and Human Development (Mark Henderson, Drew Boyles, Mark Waronek)
 - iii. Transportation (Bill Uphoff, Asam Sheikh)

- iv. Energy and Environment (Britt Huff)
- 3. Metro Service Council (David Mach) (*attachment*)
- 4. South Bay Workforce Investment Board (Chris Cagle) (*attachment*)
- 5. AQMD update (Brandee Keith) (*attachment*)
- 6. Area G Emergency Management (Brandy Villanueva)
- 7. California Association of Councils of Governments – CALCOG (Britt Huff)
- 8. County Department of Public Health (Alicia Chang)
- 9. South Bay Aerospace Alliance (David Bradley/Rodney Tanaka)
- 10. Baldwin Hills and Urban Watersheds Conservancy (Katrina Manning)
- 11. Santa Monica Bay Restoration Commission (Dean Francois/ Zein Obagi)
- 12. South Bay Association of Chambers of Commerce (Barry Waite)

XI.ADJOURNMENT

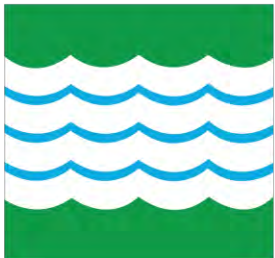
Chair Tanaka adjourned the meeting at 7:57 pm until the next Board Meeting on Thursday, June 26, 2025 at the Nakaoka Community Center in Gardena.

Respectfully Submitted:
Natalie Champion
SBCCOG Staff

South Bay Cities Council of Governments

FY 2025-2026 PROPOSED BUDGET

June 26, 2025



SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS



FISCAL YEAR 25-26 BUDGET

Overview & Comparison to Previous Budget

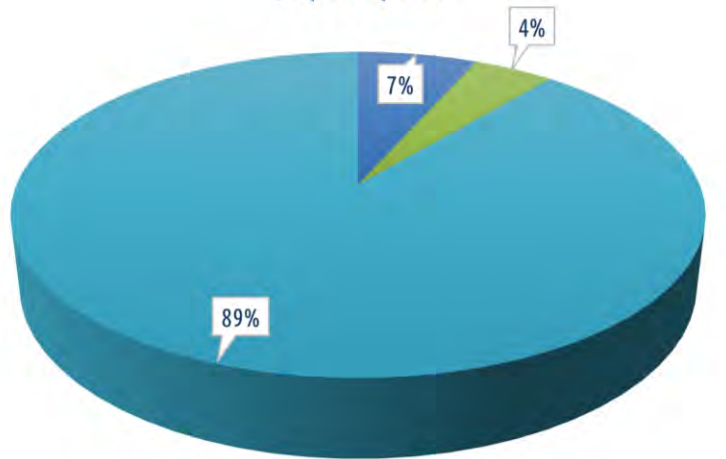
| | Mid-Year Budget FY 24-25 | Proposed Budget FY 25-26 | Amount Change | % Change |
|----------------------------|--------------------------------|--------------------------------|------------------|----------|
| Estimated Revenues | \$7,003,599 | \$7,838,121 | \$834,522 | 11.9% |
| Estimated Expenditures | 6,879,253 | 7,836,692 | \$957,439 | 13.9% |
| Revenues less Expenditures | 124,346 | 1,429 | (122,917) | -98.9% |
| Use of General Fund | 0 | 0 | 0 | 0% |



FISCAL YEAR 25-26 PROPOSED BUDGET

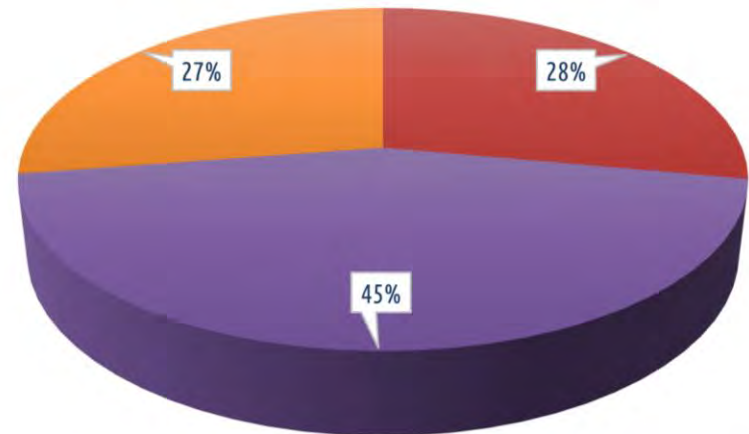
Revenues & Expenditures by Category

ESTIMATED REVENUES FY 2025-2026:
\$7,838,121



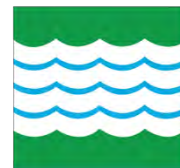
■ Dues ■ Other General Fund Revenues ■ Grants & Contracts

ESTIMATED EXPENDITURES FY 2025-2026:
\$7,836,692



■ Salaries & Benefits ■ Professional/Contractual ■ Supplies & Services

Note: 8% of revenue is passthrough funding to cities.



FISCAL YEAR 25-26 PROPOSED BUDGET

Revenue – 11.9% Increase

Noteworthy Changes in Revenue

SCAG REAP 2.0 (Commercial Redevelopment & Housing Trust)

***Increase** to account for work in new FY (\$401,751)*

Metro REAP 2.0 (Mobility Hubs)

***Increase** to recognize work for this new contract (\$353,050)*

Caltrans Carson to the Sea Gap Study - **New**

***Increase** to account for work in new FY (\$246,000)*

SoCalREN Cool Roofs Feasibility & Identification Analysis - **New**

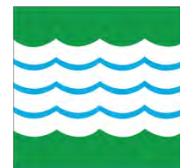
***Increase** due to new funding (\$175,000)*

LA County REN

***Increase** based on funding secured for 2026 (\$56,559)*

LA County - Decarbonization Direct Install - **New**

***Increase** due to new funding (\$51,000)*



FISCAL YEAR 25-26 PROPOSED BUDGET

Expenditure – 13.9% Increase

Noteworthy Changes in Expenditures

Salaries & Benefits

***Increase** based on staffing needs due to increased funding (\$324,731)*

Audit Fees

***Increase** based on proposals from current and prospective auditors (\$8,358)*

Rent & Utilities

***Increase** to align with recently approved lease agreement (\$57,922)*



FY 25-26 Policy Considerations

Policy Updates:



- Restricted Reserve Commitment – increased from **\$347,884** (3 months of FY2022-23's operational expenses) to **\$649,751** (3 months of est. FY2025-26's operational expenses).
 - This revision is a change from the policy which calculated the reserve based on FY22-23 year-end close & remained in effect for five years
 - Due to significant operational changes with the office move, staff felt it was prudent to increase the goal based on est. FY25-26 year-end close
 - Adequate funds are available to cover the amount

- Salary Schedule Increase – in anticipation of minimum wage increase effective **January 1, 2026** (from \$17.00 to \$18.00), the employee salary schedule was adjusted for all positions.
 - This proposed salary schedule would not go into effect until Jan. 1, 2026
 - Per state law, exempt employee salaries must be double of the hourly non-exempt



FY25-26 PROPOSED BUDGET

SALARY SCHEDULE

| POSITION | RANGE | |
|-----------------------------------|--------------|--------------|
| Accountant | \$74,880 | \$87,655 |
| Administrative Assistant (Hourly) | 37,440 | 72,100 |
| Administrative Officer | 97,850 | 133,900 |
| Deputy Executive Director | 123,600 | 169,025 |
| Executive Director | 180,250 | 216,300 |
| Project Coordinator | 74,880 | 79,880 |
| Project Manager | 79,881 | 84,880 |
| Senior Project Manager | 84,881 | 105,472 |
| Program Manager | 105,473 | 115,772 |
| Senior Program Manager | 115,773 | 126,072 |
| Project Assistant (Hourly) | 37,440 | 51,500 |
| Intern (Hourly) | 37,440 | 51,500 |
| Part-Time Staff (Hourly) | \$18.00/hour | \$25.75/hour |

Updated based on anticipated January 2026 minimum wage increases.
The above schedule will be **effective as of January 1, 2026.**



FISCAL YEAR 25-26 PENDING GRANT APPLICATIONS



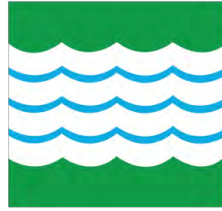
- Several Grants have been submitted & are pending
 - Caltrans Adaptation - **\$350,000**
 - Caltrans Sustainability Planning - **\$399,575**
 - LA 2050 - **\$75,000**



FISCAL YEAR 25-26 BUDGET: CONTRACTS & AWARDED GRANTS NOT YET INCLUDED



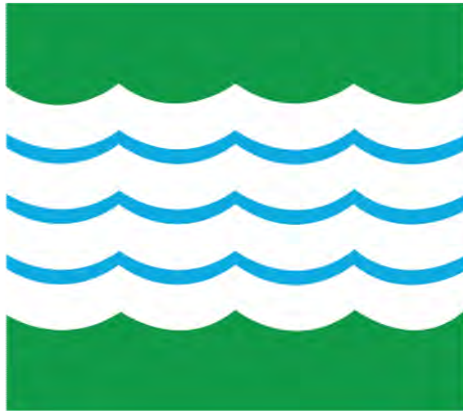
- Two contracts/grants have been awarded, with confirmation that funding will be received in FY25-26. However, due to their unknown timing, they have not yet been incorporated into the FY25-26 budget and will be added in a subsequent amendment.
 - Safe Streets 4 All (SS4A) – three-year grant with a total award of **\$320,000**.
 - Homeless Services – anticipating **\$11,000,000** in FY25-26 with contracts expected in June or July 2025. Recommendations for programming will be presented to the Steering Committee & Board once staff has more information.



SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS



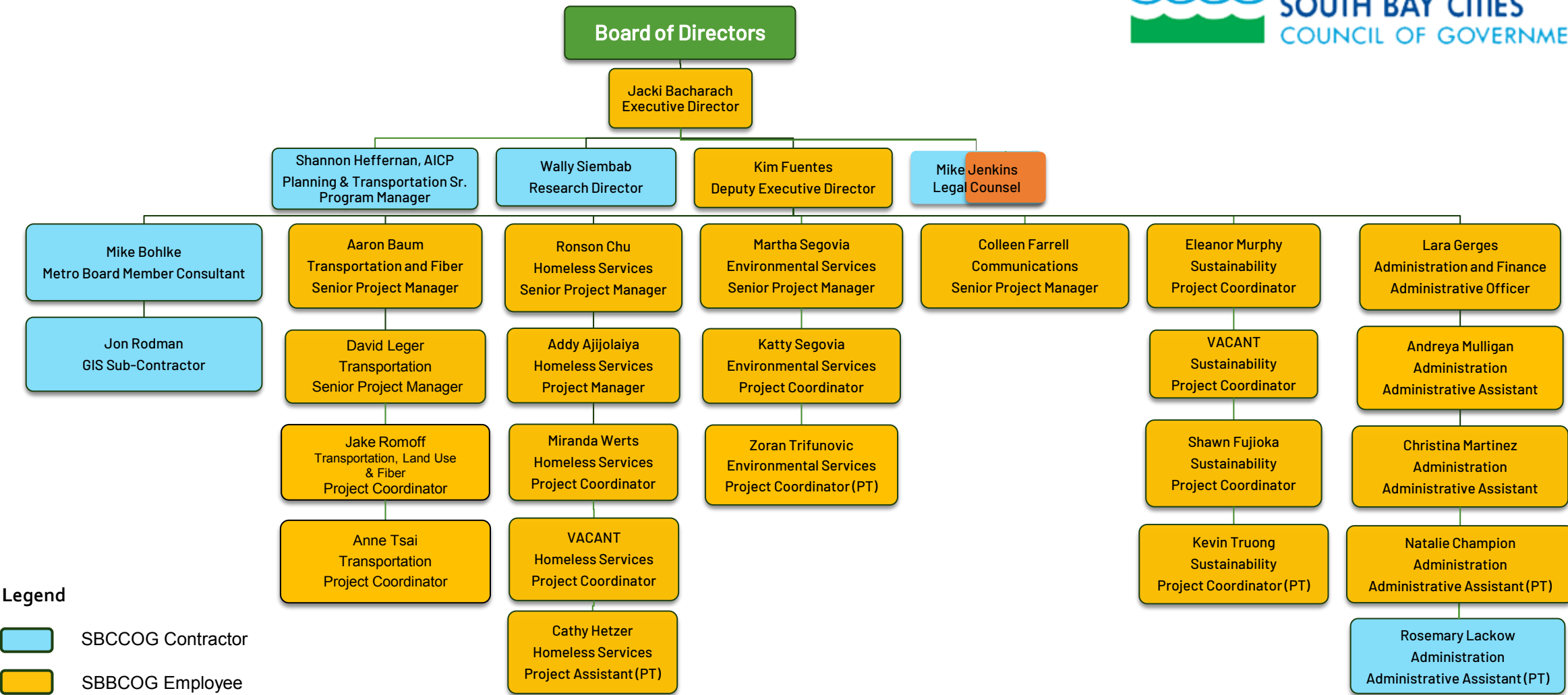
Questions?



SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS

PROPOSED BUDGET
FISCAL YEAR 2025-2026
MAY 12, 2025

SBCCOG Organization Chart



- Legend**
- SBCCOG Contractor
 - SBCCOG Employee
 - Pro-Bono
 - Fellowship Temporary Assignment

**SBCCOG
BUDGET SUMMARY
PROPOSED BUDGET
FISCAL YEAR 2025-2026**

| | ACTUAL FY 23-24 | MID-YEAR BUDGET FY 24-25 | YTD AS OF 03/31/25 | PROPOSED BUDGET FY 25-26 | INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25 | |
|---------------------------------------|---------------------|--------------------------------|--------------------------|--------------------------------|---|---------------|
| | | | | | AMOUNT | PERCENT |
| <u>ESTIMATED REVENUES:</u> | | | | | | |
| Dues | \$ 427,746 | \$ 502,300 | \$ 502,300 | \$ 518,876 | \$ 16,576 | 3.3% |
| Other General Fund Revenues | 352,986 | 360,799 | 280,806 | 350,064 | (10,735) | -3.0% |
| Grants & Contracts Revenues | 3,827,607 | 6,140,500 | 3,102,374 | 6,969,181 | 828,681 | 13.5% |
| Special Assessment | 54,250 | - | - | - | - | - |
| Total Revenues | \$ 4,662,589 | \$ 7,003,599 | \$ 3,885,479 | \$ 7,838,121 | \$ 834,522 | 11.9% |
| <u>ESTIMATED EXPENDITURES:</u> | | | | | | |
| Salaries & Benefits | \$ 1,529,504 | \$ 1,851,369 | \$ 1,342,078 | \$ 2,188,106 | \$ 336,737 | 18.2% |
| Professional/Contractual | 1,089,363 | 2,600,709 | 1,391,733 | 3,496,920 | 896,211 | 34.5% |
| Supplies & Services | 1,869,023 | 2,352,176 | 885,192 | 2,116,266 | (235,909) | -10.0% |
| Other Expenditures | 143,265 | 75,000 | - | 35,400 | (39,600) | -52.8% |
| Total Expenditures | \$ 4,631,155 | \$ 6,879,253 | \$ 3,619,004 | \$ 7,836,692 | \$ 957,439 | 13.9% |
| Revenues less Expenditures | \$ 31,434 | \$ 124,346 | \$ 266,476 | \$ 1,429 | \$ (122,917) | -98.9% |
| Use of General Fund Balance | (31,434) | - | - | N/A | - | N/A |
| | \$ (0) | \$ 124,346 | \$ 266,476 | \$ 1,429 | \$ (122,917) | -98.9% |

RESTRICTED RESERVE COMMITMENT:

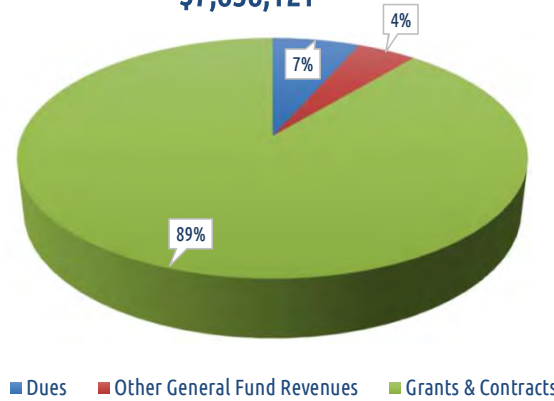
| | |
|--|------------|
| FY 2024-25 Mid-Year Budget | \$ 347,884 |
| FY 2025-26 Proposed Budget | \$ 651,001 |
| Reserve to be evaluated and revised FY 2028-29 | |

FY 25-26 PENDING GRANTS/CONTRACTS APPLIED FOR:

| | |
|-------------------------------------|---------------|
| Homeless Services Measure A Funding | \$ 11,177,189 |
| Caltrans Adaptation | 350,000 |
| Safe Streets 4 All (SS4A) | 400,000 |
| Caltrans Sustainability Planning | 399,575 |

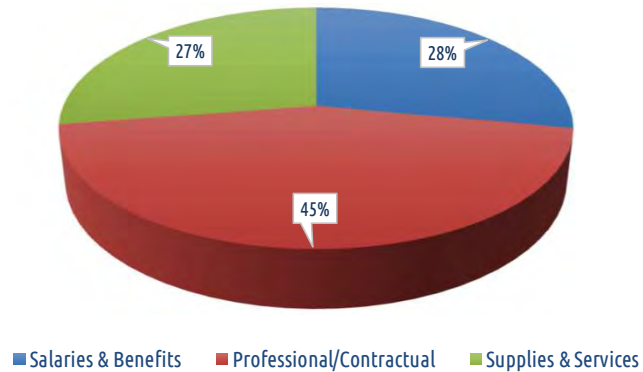
**SBCCOG
ESTIMATED REVENUES / EXPENDITURES CHARTS
PROPOSED BUDGET
FISCAL YEAR 2025-2026**

**ESTIMATED REVENUES FY 2025-2026:
\$7,838,121**



*8% of revenue is passthrough funding

**ESTIMATED EXPENDITURES FY 2025-2026:
\$7,836,692**



REVENUE DETAILS BY ACCOUNT
PROPOSED BUDGET
FISCAL YEAR 2025-2026

| REVENUE SOURCE: | ACCOUNT CODE | ACTUAL FY 23-24 | MID-YEAR BUDGET FY 24-25 | YTD AS OF 03/31/25 | PROPOSED BUDGET FY 25-26 | INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25 | |
|--|--------------|---------------------|--------------------------------|--------------------------|--------------------------------|---|--------------|
| | | | | | | AMOUNT | PERCENT |
| Membership Dues | 4020 | \$ 427,746 | \$ 502,300 | \$ 502,300 | \$ 518,876 | \$ 16,576 | 3.3% |
| Special Assessment | 4026 | 54,250 | - | - | - | - | - |
| General Assembly Sponsorship | 4050 | 69,000 | 60,000 | 40,498 | 60,000 | - | - |
| MTA South Bay Deputy | 4070 | 117,401 | 121,676 | 82,949 | 126,543 | 4,867 | 4.0% |
| Interest Income | 4090 | 107,354 | 105,372 | 82,949 | 90,000 | (15,372) | -14.6% |
| Green Business Assist Program | 4125 | 7,500 | 7,500 | 7,500 | 7,500 | - | - |
| CIMP Dominguez Channel Admin Fee | 4035 | 39,380 | 62,750 | 62,750 | 63,005 | 255 | 0.4% |
| City Staff Refreshment Reimbursements | 4195 | 478 | 936 | 440 | 936 | - | - |
| Room Usage/Rentals | 4899 | 2,838 | 1,800 | 1,800 | 2,080 | 280 | 15.6% |
| Miscellaneous Revenue | 4999 | 9,035 | 765 | 1,920 | - | (765) | -100.0% |
| Sub-total General Fund Revenues | | \$ 834,982 | \$ 863,099 | \$ 783,106 | \$ 868,940 | \$ 5,841 | 0.7% |
| SoCalGas - Energy | 4513 | 67,678 | 115,198 | 74,165 | 150,279 | 35,081 | 30.5% |
| SoCalGas - LADWP | 4517 | - | 23,331 | 26,664 | 40,000 | 16,669 | 71.4% |
| WBMWD Contract | 4520 | 169,895 | 163,260 | 127,418 | 171,370 | 8,110 | 5.0% |
| Sanitation District | 4525 | 36,750 | 49,000 | 24,500 | 49,000 | - | - |
| Water Replenishment District | 4610 | 72,000 | 72,000 | 36,000 | 72,000 | - | - |
| Metro Express Lane | 4546 | 48,000 | 48,000 | 36,000 | 48,000 | - | - |
| Measure R Hwy | 4570 | 28,125 | 23,970 | 22,778 | 28,125 | 4,155 | 17.3% |
| Measure R Transit/Transfer | 4571 | 10,902 | 8,312 | 7,858 | 11,000 | 2,688 | 32.3% |
| Measure M MSP | 4611 | 33,507 | 54,683 | 52,962 | 33,500 | (21,183) | -38.7% |
| Measure M LTN | 4572 | 140,765 | 120,000 | 78,535 | 147,515 | 27,515 | 22.9% |
| MOEV | 4573 | 229 | - | - | - | - | - |
| Integrated Pest Management | 4589 | 10,000 | 10,000 | 3,725 | 10,450 | 450 | 4.5% |
| LA County REN | 4594 | 83,834 | 403,441 | 236,846 | 460,000 | 56,559 | 14.0% |
| REN Cool Roofs Feasibility & Identification Analysis | new | - | - | - | 175,000 | 175,000 | N/A |
| LA County - Decarbonization Direct Install | new | - | - | - | 51,000 | 51,000 | N/A |
| Rolling Hills Organic Waste | 4526 | - | 30,000 | 5,217 | 64,783 | 34,783 | 115.9% |
| Homeless: Street to Housing (formerly PATH) | 4600 | 18,750 | 600,000 | 401,647 | 400,000 | (200,000) | -33.3% |
| Homeless: LA County Innovation Fund | 4602 | 364,093 | - | - | - | - | - |
| Homeless: LA County Local Solutions Fund (Measure H) | 4604 | 1,680,150 | 3,571,324 | 1,446,837 | 800,000 | (2,771,324) | -77.6% |
| Homeless: LA County Local Solutions Fund (Measure A) | new | - | - | - | 3,048,158 | 3,048,158 | N/A |
| South Bay Fiber Network (SBFN)/Broadband | 4612 | 566,007 | 184,186 | 35,259 | - | (184,186) | -100.0% |
| Fiber - State of CA | 4613 | 40,556 | 50,000 | 30,368 | 50,000 | - | - |
| SCAG REAP 2.0 | 4011 | 165,551 | 107,000 | - | 508,751 | 401,751 | 375.5% |
| Metro REAP 2.0 (Mobility Hubs) | 4013 | - | 51,200 | - | 404,250 | 353,050 | 689.6% |
| Caltrans Carson to the Sea Gap Study | new | - | - | - | 246,000 | 246,000 | N/A |
| LATA Grant | 4574 | 43,355 | 455,594 | 455,594 | - | (455,594) | -100.0% |
| Sub-total Grant Revenues | | \$ 3,827,607 | \$ 6,140,500 | \$ 3,102,374 | \$ 6,969,181 | \$ 828,681 | 13.5% |
| Total Revenues | | \$ 4,662,589 | \$ 7,003,599 | \$ 3,885,479 | \$ 7,838,121 | \$ 834,522 | 11.9% |

**EXPENDITURE DETAILS BY ACCOUNT
PROPOSED BUDGET
FISCAL YEAR 2025-2026**

| EXPENDITURE CATEGORY | ACCOUNT CODE | ACTUAL FY 23-24 | MID-YEAR BUDGET FY 24-25 | YTD AS OF 03/31/25 | PROPOSED BUDGET FY 25-26 | INCREASE (DECREASE) PROPOSED BUDGET FY 25-26 / MID-YEAR BUDGET FY 24-25 | |
|--|--------------|---------------------|--------------------------------|--------------------------|--------------------------------|---|----------------------------|
| | | | | | | AMOUNT | PERCENT |
| Salaries/Regular | 6010 | \$ 1,182,030 | \$ 1,476,220 | \$ 1,059,605 | \$ 1,769,518 | \$ 293,298 | 19.9% |
| Salaries/Part-Time | 6030 | 89,352 | 73,000 | 51,984 | 56,000 | (17,000) | -23.3% |
| Overtime | 6011 | 2,228 | 2,500 | 3,422 | 4,000 | 1,500 | 60.0% |
| Medical/Deferred Comp | 6012 | 106,637 | 143,785 | 98,573 | 165,900 | 22,115 | 15.4% |
| Life Insurance | 6013 | 1,803 | 2,570 | 1,701 | 2,166 | (404) | -15.7% |
| Social Security | 6014 | 82,268 | 95,781 | 69,579 | 107,802 | 12,021 | 12.6% |
| Medicare | 6015 | 19,240 | 22,400 | 16,815 | 26,656 | 4,256 | 19.0% |
| FUTA | 6016 | 2,088 | 1,200 | 2,383 | 9,240 | 8,040 | 670.0% |
| California SUI-ER | 6017 | 10,274 | 9,856 | 10,339 | 9,548 | (308) | -3.1% |
| Workers' Comp | 6018 | 11,886 | 11,605 | 9,127 | 11,078 | (527) | -4.5% |
| Employee Phone Stipends | 6019 | 8,870 | 11,295 | 7,669 | 13,035 | 1,740 | 15.4% |
| Vacation/Floating Holiday Payoff | 6020 | 12,829 | 1,156 | 10,881 | 13,163 | 12,007 | 1038.7% |
| Sub-total Salaries & Benefits | | \$ 1,529,504 | \$ 1,851,369 | \$ 1,342,078 | \$ 2,188,106 | \$ 336,737 | 18.2% |
| Office Supplies | 6201 | 3,591 | \$ 7,500 | \$ 4,495 | \$ 7,500 | - | - |
| Postage | 6202 | 536 | 500 | 139 | 500 | - | - |
| Refreshments | 6203 | 16,993 | 24,000 | 16,328 | 24,000 | - | - |
| Dues to Outside Organizations | 6204 | 15,712 | 16,000 | 10,515 | 13,000 | (3,000) | -18.8% |
| Mileage & Parking Reimbursements | 6205 | 4,294 | 5,500 | 3,639 | 5,500 | - | - |
| Meetings/Conferences | 6206 | 8,702 | 10,000 | 4,313 | 10,000 | - | - |
| Special Events/General Assembly | 6224 | 51,772 | 50,000 | 16,015 | 50,000 | - | - |
| Staff Training/Development | 6207 | 1,433 | 10,000 | 7,136 | 15,000 | 5,000 | 50.0% |
| Newsletter | 6208 | 16,240 | 16,000 | 10,771 | 16,000 | - | - |
| Audit Fees | 6209 | 6,120 | 6,642 | 6,642 | 15,000 | 8,358 | 125.8% |
| Contractual Services | 6210 | 1,017,263 | 2,600,709 | 1,391,733 | 3,496,920 | 896,211 | 34.5% |
| Management Services (JB&A) | 6211 | 72,100 | - | - | - | - | - |
| Rent & Utilities | 6212 | (1,755) | 167,928 | 118,251 | 225,850 | 57,922 | 34.5% |
| Equipment Lease | 6213 | 7,602 | 10,000 | 6,669 | 10,000 | - | - |
| Telephone | 6214 | 8,575 | 12,000 | 13,111 | 12,000 | - | - |
| IT Services/Maintenance | 6215 | 38,620 | 38,195 | 30,715 | 47,062 | 8,867 | 23.2% |
| Software/Hardware | 6216 | 27,383 | 26,959 | 13,111 | 36,576 | 9,617 | 35.7% |
| Liability Insurance | 6217 | 2,112 | 3,074 | 3,074 | 3,074 | - | - |
| Subscription/Advertising | 6218 | 1,968 | 2,000 | 1,117 | 2,000 | - | - |
| Specialty Legal Services | 6220 | 27,604 | 50,000 | 23,785 | 50,000 | - | - |
| City Reimbursements (Homeless Services) | 6222 | 1,615,122 | 1,890,877 | 594,882 | 1,568,204 | (322,673) | -17.1% |
| Miscellaneous Expenses | 6225 | 16,399 | 5,000 | 483 | 5,000 | - | - |
| Sub-total Supplies & Services | | \$ 2,958,386 | \$ 4,952,884 | \$ 2,276,926 | \$ 5,613,186 | \$ 660,302 | 13.3% |
| Moving Expenses | 6221 | - | 75,000 | - | 35,400 | (39,600) | -52.8% |
| Sub-total Other Expenditures | | \$ 143,265 | \$ 75,000 | \$ - | \$ 35,400 | \$ (39,600) | -52.8% |
| Total Expenditures | | \$ 4,631,155 | \$ 6,879,253 | \$ 3,619,004 | \$ 7,836,692 | \$ 957,439 | 13.9% ³⁰ |

SBCCOG
APPROVED SALARY SCHEDULE BY POSITION /
LABOR AND SERVICES DISTRIBUTION
PROPOSED BUDGET
FISCAL YEAR 2025-2026

| POSITION | RANGE | |
|-----------------------------------|--------------|--------------|
| Accountant | \$ 74,880 | \$ 87,655 |
| Administrative Assistant (Hourly) | 37,440 | 72,100 |
| Administrative Officer | 97,850 | 133,900 |
| Deputy Executive Director | 123,600 | 169,025 |
| Executive Director | 180,250 | 216,300 |
| Project Coordinator | 74,880 | 79,880 |
| Project Manager | 79,881 | 84,880 |
| Senior Project Manager | 84,881 | 105,472 |
| Program Manager | 105,473 | 115,772 |
| Senior Program Manager | 115,773 | 126,072 |
| Project Assistant (Hourly) | 37,440 | 51,500 |
| Intern (Hourly) | 37,440 | 51,500 |
| Part-Time Staff (Hourly) | \$18.00/hour | \$25.75/hour |

Updated based on anticipated January 2026 minimum wage increases. The above schedule will be effective as of January 1, 2026.

| CONTRACTUAL SERVICES - 6210 | MID-YEAR FY2024-25 | YTD AS OF 03/31/2025 | PROPOSED FY2025-26 | AMOUNT IN/DECREASE | PERCENTAGE IN/DECREASE |
|--|-----------------------|-------------------------|-----------------------|-----------------------|---------------------------|
| Siembab Corporation (Research Director) | \$ 75,000 | \$ 61,501 | \$ 75,000 | - | Same |
| Mike Bohlke (Metro Deputy) | 123,419 | 92,564 | 126,543 | 3,125 | 3% |
| American Dark Fiber (Broadband/Measure M Fiber) | 34,500 | 450 | - | (34,500) | Removed |
| Homeless Services Contractors | 1,822,000 | 907,989 | 2,280,000 | 458,000 | 25% |
| SCAG-REAP 2.0 Commercial Redevelopment (TBD) | 107,000 | - | 255,000 | 148,000 | 138% |
| SCAG-REAP 2.0 Housing Trust (CivicHome) | - | 46,321 | 108,679 | - | New |
| Metro REAP 2.0 (Mobility Hubs) | 51,200 | - | 69,250 | 18,050 | 35% |
| Jon Rodman (GIS Services) | 12,000 | 5,160 | 6,500 | (5,500) | -46% |
| CivicSpark (2 Fellows) | 62,000 | 62,000 | - | (62,000) | Removed |
| Rosemary Lackow (Technical Support Contractor) | 10,000 | 6,622 | 10,000 | - | Same |
| Eide Bailly (Accounting Services) | 55,180 | 37,127 | 49,120 | (6,060) | -11% |
| Eide Bailly (Additional Accounting Ser. as needed) | 18,000 | 2,067 | 18,000 | - | Same |
| Graphic Design | 2,500 | - | 2,500 | - | Same |
| CPS (HR Consulting Firm) | 15,000 | 6,798 | 15,000 | - | Same |
| Shannon Heffernan (Planning Principal at Dudek) | 96,000 | 15,200 | 96,000 | - | Same |
| Toole Design (Caltrans Carson to the Sea Gap Study) | - | - | 149,418 | - | New |
| Cool Roofs Contractor (TBD) | - | - | 150,000 | - | New |
| EcoNomics & Pails (Organic Waste Consultant) | 8,000 | - | 7,000 | (1,000) | -13% |
| Greg Stevens (Technical Energy Engineering, FEI Program) | 8,910 | - | 8,910 | - | Same |
| Additional Consultants or Staff | 100,000 | - | 70,000 | (30,000) | -30% |
| Estimated Expenses FY 2025-2026 | \$ 2,600,709 | \$ 1,243,798 | \$ 3,496,920 | \$ 896,211 | 34% |

SBCCOG
CALCULATION OF ESTIMATED FUND BALANCE
FOR JUNE 30, 2026

| | |
|---|-------------------|
| Fund Balance for June 30, 2024 per Audited Financial Statements | \$ 403,727 |
| Retention & Receivables Not Collected Within 90 Days of the Fiscal Year-End | 463,948 |
| Restricted Reserve Commitment: | (651,001) |
| Adjusted Fund Balance for June 30, 2024 | \$ 216,674 |
| | |
| Adopted Mid-Year Revenue Budget FY 24-245 | 7,029,299 |
| Adopted Mid-Year Expenditure Budget FY 24-25 | (6,879,253) |
| | |
| Expected Change in Fund Balance FY 24-25 | \$ 150,046 |
| | |
| Estimated Fund Balance June 30, 2025 | \$ 366,720 |
| | |
| Proposed Revenue Budget FY 25-26 | 7,838,121 |
| Proposed Expenditure Budget FY 25-26 | (7,836,692) |
| | |
| Estimated Change in Fund Balance FY 25-26 | \$ 1,429 |
| | |
| Estimated Fund Balance June 30, 2026 | \$ 368,149 |

Note: The SBCCOG has received a \$1.2 million advance from the State of California for the fiber network, of which approximately \$178 thousand has been expended. The balance of \$1.02 million is not part of the fund balance and is currently showing as a liability. The liability is offset by cash received. Should the funds not be used, they will be returned to the State.

**SBCCOG
LIST OF ACRONYMS USED
PROPOSED BUDGET
FISCAL YEAR 2025-2026**

| <u>ACRONYM</u> | <u>DEFINITION</u> | <u>ACRONYM</u> | <u>DEFINITION</u> |
|-----------------------|---|-----------------------|--|
| BHSA | Behavioral Health Services Act | LAIF | Local Agency Investment Fund |
| CALCOG | California Council of Governments | LARC | Los Angeles Regional Coalition |
| CAP | Climate Action Plan | LATA | Local Agency Technical Assistance |
| CA-SUI | California State Unemployment Insurance | LGSEC | Local Government Sustainability Energy Coalition |
| CEC | California Energy Commission | LTN | Local Travel Network |
| CIMP | Coordinated Integrated Monitoring Program | MEL | Metro Express Lanes |
| CPUC | California Public Utilities Commission | MTA | Metropolitan Transportation Authority |
| DCWMG | Dominguez Channel Watershed Management Area Group | NPDES | National Pollutant Discharge Elimination System |
| DWP | Department of Water & Power | ODC | Other Direct Costs |
| ETRM | Electronic Reference Technical Manual | PACE | Property Assessed Clean Energy |
| EUC | Energy Upgrade California | PATH | People Assisting the Homeless |
| EV | Electric Vehicle | PUC | Public Utilities Commission |
| EWMP | Enhanced Watershed Management Plan | REAP | Regional Early Action Planning |
| FTE | Full Time Equivalent | REN | Regional Energy Network |
| FUTA | Federal Unemployment Tax Act | SB | South Bay |
| FY | Fiscal Year | SBCCOG | South Bay Cities Council of Governments |
| GA | General Assembly | SBFN | South Bay Fiber Network |
| GBC | Green Building Challenge | SBWIB | South Bay Work Investment Board |
| GBN | Green Business Network | SCAG | Southern California Association of Governments |
| GSW | Golden State Water | SCE | Southern California Edison |
| HERO | Home Energy & Resources Organization | SCG | Southern California Gas |
| HLE | Holiday Light Exchange | SPA | Service Planning Area |
| ICLEI | International Council for Local Environmental Initiatives | SS4A | Safe Streets and Roads for All |
| IIP | Industrial Individual Permittee | VMT | Vehicle Miles Traveled |
| LA | Los Angeles | WBMWD | West Basin Metropolitan Water District |
| LACFD | Los Angeles County Flood District | WRCOG | Western Riverside Council of Government |
| LADWP | Los Angeles Department of Water & Power | WRD | Water Replenishment District |

Budget Summary

The proposed FY2025-26 budget continues to reflect a balanced budget. Both revenues and expenditures are anticipated to increase compared to FY2024-25's mid-year budget: Revenues - \$834,522 (11.9%) and expenditures - \$957,439 (13.9%), resulting in a "revenues less expenditures" balance of \$1,429.

Increases in revenue are primarily due to additional funding from new and existing contracts/grants while increases in expenditures are primarily due to anticipated staffing and contractors/consultants needs to implement programs, overall increases in supplies and services, and budgeting \$75,000 for moving expenses.

The narrative below highlights overall budget changes with explanations for significant variances (+/-5%).

Revenue

The following are explanations of the revenue changes with the corresponding account codes and descriptions of the revenue categories:

- 4090: Interest Income – **Decreased** by \$15,372 to conservatively project future returns on funds administered for partner agencies
- 4899: Room Usage/Rentals – **Increased** by \$280 to account for anticipated office relocation and expanded rentable space
- 4999: Miscellaneous Revenue – **Decreased** by \$765 due to an unexpected one-time refund received in FY2024-25
- 4513: SoCalGas - Energy – **Increased** by \$35,081 to recognize an additional \$250,000 in secured contract funding
- 4517: SoCalGas - LADWP – **Increased** by \$16,669 to reflect a full fiscal year of new funding anticipated for FY2025-26
- 4520: WBMWD Contract – **Increased** by \$8,110 based on expected funding from a new FY2025-26 contract
- 4570: Measure R Hwy – **Increased** by \$4,155 to align with actuals and projected spending based on historical averages
- 4571: Measure R Transit/Transfer – **Increased** by \$2,688 to align with actuals and projected spending based on historical averages
- 4611: Measure M MSP – **Decreased** by \$21,183 following the conclusion of the Inglewood Transit Connector (ITC) funding request
- 4572: Measure M LTN – **Increased** by \$27,515 to support current work
- 4594: LA County (REN) – **Increased** by \$56,559 based on funding secured for 2026 under an 8-year contract
- 4526: Rolling Hills Organic Waste – **Increased** by \$34,783 due to work split between two fiscal years
- 4600: Homeless: Street to Housing – **Decreased** by \$200,000 as this funding source will be consolidated under Measure A
- 4604: LA County Local Solutions Fund (LSF) – **Decreased** by \$2,771,324 as this funding source will be replaced with Measure A
- 4612: South Bay Fiber Network (SBFN)/Broadband – **Decreased** by \$184,186 as this contract is scheduled to end 6/30/2025
- 4011: SCAG REAP 2.0 – **Increased** by \$401,751 to account for work on Commercial Redevelopment and the Housing Trust
- 4013: Metro REAP 2.0 (Mobility Hubs) – **Increased** by \$353,050 to recognize work for this new contract
- 4574: LATA Grant – **Decreased** by \$455,594 as this funding was fully utilized in FY2024-25

Expenditure

The following are explanations of the expenditure changes with the corresponding account codes and descriptions of the expenditure categories:

Salaries & Benefits – **Increased** by \$336,737 to account for staffing needs and projected cost escalations

Supplies & Services – overall **increase** of \$660,302

- 6204: Dues to Outside Organizations – **Decreased** by \$3,000 based on anticipated needs
- 6207: Staff Training/Development – **Increased** by \$5,000 to support current and future employees
- 6209: Audit Fees – **Increased** by \$8,358 based on proposals received from both current and prospective auditors
- 6212: Rent & Utilities – **Increased** by \$57,992 to align with recently approved lease agreement and independently paid utilities
- 6215: IT Services/Maintenance – **Increased** by \$8,867 to support current staffing levels and anticipated organizational needs
- 6216: Software/Hardware – **Increased** by \$9,617 to support current staffing levels and anticipated organizational needs
- 6222: City Reimbursements (Homeless Services) – **Decreased** by \$322,673 to support anticipated city projects
- 6221: Moving Expenses – **Decreased** by \$39,600 to recognize completed payment of security deposit and first month's rent

6210: Contractual Services – overall **increase** of \$896,211 (34%)

- Homeless Services Contractors – **Increased** by \$458,000 in preparation for Measure A implementation
- SCAG-REAP 2.0 – **Increased** by \$148,000 to secure contractor for commercial redevelopment execution
- Metro REAP 2.0 (Mobility Hubs) – **Increased** by \$18,050 to implement work for this new project
- Jon Rodman (GIS Services) – **Decreased** by \$5,500 to adjust based on anticipated needs
- Eide Bailly (Accounting Services) – **Decreased** by \$6,060 to remove \$10,000 for additional services and account for future rate increases
- EcoNomics & Pails (Organic Waste Consultant) – **Decreased** by \$1,000 to account for work conducted over two fiscal years
- Additional Consultants or Staff – **Decreased** by \$30,000 based on anticipated organizational needs

Restricted Reserve Commitment

The restricted reserve commitment has been adjusted from **\$347,884** (which was based on three months of FY2022–23 operational expenses) to **\$651,001**, which is based on three months of estimated FY2025–26 operational expenses.

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South Bay Cities Council of Governments

June 26, 2025

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

SUBJECT: Recommendation for Selection of Auditing Firm

BACKGROUND

The SBCCOG has been contracted with the Pun Group for auditing services since FY2019-20. Our contract has since expired. In accordance with local government agency best practices, we solicited Requests for Proposals (RFPs) to ensure a competitive selection process and to evaluate alternative firms, especially given our long-standing relationship with the same firm.

Requests for Proposals (RFPs) were sent to eight firms at the end of March 2025. The firms solicited were all recommended by other Councils of Governments (COGs): Van Lant & Fankhanel, LLP (VLF); Rogers, Anderson, Malody & Scott, LLP (RAMS); Vaquez + Company, LLP; Gruber and Lopez, Inc.; Holmes & Associates, CPAs; CJ Brown & Company, CPAs; Badawi & Associates, CPAs; and The Pun Group (our current auditing firm). In response, we received four proposals.

ANALYSIS

The four proposals received are for similar services and the costs for each are detailed in the following chart:

| FY | RAMS | Pun Group (Current Firm) | Vasquez | VLF |
|--------------|---------------|------------------------------------|----------------|---------------|
| 2024-25 | 29,800 | 15,000 | 14,500 | 13,575 |
| 2025-26 | 30,700 | 15,750 | 15,000 | 13,575 |
| 2026-27 | 31,600 | 16,538 | 15,500 | 14,150 |
| Total | 92,100 | 47,288 | 45,000 | 41,300 |

While the RFP process aimed to explore new firms, an important observation was made regarding firm responsiveness during the solicitation phase. While other proposals presented more competitive pricing, the Pun Group demonstrated superior responsiveness during the proposal phase, submitting their proposal within two days of solicitation. In contrast, the three other firms took approximately three to nine weeks to provide proposals, frequently requiring multiple follow-ups. This disparity in responsiveness raised concerns regarding future availability and potential impact on timely audit finalization, as a firm's responsiveness strongly indicates their capacity and ability to meet deadlines during the actual audit and ensure timely completion.

Furthermore, the Pun Group has indicated readiness to schedule the FY2024-25 audit, whereas the availability of other firms remains uncertain and/or limited, which could impact audit finalization deadlines.

In addition, our current accounting firm, Eide Bailly, has also recommended continuing with the Pun Group, concurring with the reasons outlined regarding responsiveness, competitive pricing, and familiarity with our operations.

FISCAL IMPACT

The Pun Group's proposed fee of \$15,000 for the FY2024-25 audit aligns with the SBCCOG's proposed budget for FY2025-26.

RECOMMENDATION

Considering the critical importance of timely audit completion and responsiveness for a local government agency of our size, balanced with experience and competitive pricing, the SBCCOG recommends approving a three-fiscal-year contract (FY2024-25 through 2026-27) with The Pun Group, with two optional additional years at the rates outlined in Exhibit A. Maintaining engagement with The Pun Group would ensure continuity and avoid the learning curve associated with onboarding a new firm, thereby minimizing potential delays in issuing audit findings.

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

Sophia Kuo, CPA, MBA

Partner

200 E. Sandpointe Ave., Suite 600, Santa Ana, CA 92707
(949) 777-8809 | sophia.kuo@pungroup.cpa

March 28, 2025

PROPOSAL

Professional Auditing Services



SOUTH BAY CITIES
COUNCIL OF GOVERNMENTS





In Memoriam
Kenneth H. Pun, CPA, CGMA
Founder

WHY CHOOSE THE PUN GROUP LLP?

“ The Pun Group’s most valuable asset is our people, they and their deep experience drive our every interaction with clients. ”

- Big firm expertise, small firm values
- Personal attention meets technical expertise
- A unique firm culture
- Innovation embraced
- Achievable plans to move your organization forward

The Pun Group LLP is recognized for its professionalism, integrity and for providing clients with practical solutions unique to their circumstances and issues. You will receive a superior level of service and a quality audit.

Thank You!

Thank you for allowing us to submit our qualifications to provide you with Professional Auditing Services.

The Pun Group LLP
Certified Public Accountants and Business Advisors

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**For the 5th consecutive year,
The Pun Group has been honored with the
"Best of Accounting" Award.**



The Pun Group ^{LLP} is proud to have won 2025's Best of Accounting® award from ClearlyRated for consistently delivering exceptional service to its clients for the fifth consecutive year.

Winners of such awards have proven to be industry leaders in service quality based entirely on ratings provided by their clients. On average, clients of 2025 Best of Accounting winners are 70% more likely to be satisfied than those who work with non-winning firms.

"I am pleased to introduce the 2025 Best of Accounting winners alongside their validated service ratings on ClearlyRated.com," said ClearlyRated's CEO, Eric Gregg. "These firms have demonstrated a remarkable commitment to delivering amazing experiences despite another year of upheaval and macroeconomic uncertainty. Hats off to these service leaders - it's truly an honor to recognize and celebrate their achievements."

The Pun Group ^{LLP} received satisfaction scores of 9 or 10 out of 10 from 94.1% of their clients, significantly higher than the industry's average of 50%.

Our firm excelled in five key areas: Responsiveness, Quality, Value, Needs Understanding, and Proactive Approach.

About ClearlyRated

Rooted in satisfaction research for professional service firms, ClearlyRated utilizes a Net Promoter® Score survey program to help professional service firms measure their service experience, build an online reputation, and differentiate on service quality.

For the 2nd consecutive year, INSIDE Public Accounting has recognized The Pun Group as one of the Top 500 Firms and one of the fastest-growing firms.

“

“Excellent customer service and staff and partners are expert in their fields.”

Lani H.

State and Local Government Client

“

“The Firm has consistently exceeded our expectations as an auditor.”

Clint O.

State and Local Government Client

“

“We started using Pun Group when the pandemic first started two years ago so had a little apprehension about doing everything remotely with a new firm. But the audit went very well and was completed on time without problem.”

Kevin W.

State and Local Government Client

“

“An excellent partner and amazing service.”

Jim T.

Private Sector Client





March 28, 2025

South Bay Cities Council of Governments
Lara Gerges, Administrative Officer
2355 Crenshaw Blvd., #125
Torrance, CA 90501

Re: RFP for Professional Auditing Services

Dear Lara Gerges:

On behalf of The Pun Group LLP, we are pleased to present our proposal to continue providing Professional Auditing Services to the South Bay Cities Council of Governments (the "SBCCOG") for the fiscal years ending June 30, 2025 through June 30, 2029. We deeply appreciate the trust you have placed in us as your auditors, and we are honored by the opportunity to extend our partnership for another five years.

Over the years, we have developed a comprehensive understanding of SBCCOG's operations, allowing us to deliver high-quality, efficient, and insightful audit services. This familiarity has enabled us to provide valuable observations that support SBCCOG staff and enhance financial transparency. We take great pride in our responsiveness, reliability, and ability to deliver timely, high-quality services that align with your needs. We are gratified that SBCCOG has expressed satisfaction with our work, and we remain committed to upholding the highest standards of professionalism and excellence.

Our Firm remains the right choice for SBCCOG for the following reasons:

In-Depth Understanding of Governmental Audits & Your Needs. The Pun Group specializes in governmental auditing and serves numerous municipalities across California, including Ventura, Coachella, Corona, Fresno, Lakewood, Palm Springs, and more. Our engagement team brings deep expertise in addressing the unique challenges faced by government entities, including regulatory changes, evolving economic conditions, and compliance requirements.



Proven Leadership & Industry Recognition. As a recognized leader in the governmental sector, The Pun Group holds licensure in California, Arizona, and Nevada. Our professionals are highly credentialed, maintaining active CPA licenses and fulfilling all continuing education requirements under U.S. GAO's Government Auditing Standards. We are proud members of the AICPA Government Audit Quality Center, reinforcing our dedication to audit excellence.

We strongly believe that part of our success is credited to our professionals' participation in various industry-leading organizations. Such affiliations are critical to addressing emerging accounting and auditing issues within the industry environment.

South Bay Cities Council of Governments



Commitment to Innovation & Efficiency. We continuously seek ways to enhance audit efficiency and effectiveness through technology, including:

Secure Data File Transfer System – Our use of Suralink streamlines document request management, ensuring a more efficient and transparent process for your team.

AI-Enhanced Auditing – Leveraging artificial intelligence allows us to accelerate audit processes while maintaining accuracy and reducing risks.

Remote & On-Site Capabilities – We provide flexible auditing solutions, whether fully remote, hybrid, or in-person, ensuring uninterrupted service delivery.



Ongoing Knowledge Sharing & Professional Development. As part of our commitment to supporting SBCCOG, we offer complimentary access to our annual Virtual Government Accounting Conference, providing up to 15 CPE hours—nearly double the industry standard. This initiative ensures your team stays informed about emerging accounting and auditing developments at no additional cost.

At The Pun Group, we value diversity, equity, and inclusion, fostering an environment that embraces equal opportunity and professional growth. We are honored to continue our longstanding relationship with SBCCOG and are eager to build on the strong foundation we have established.

This proposal is a firm and irrevocable offer, valid for ninety (90) days following the closing date for proposal submissions. We greatly appreciate your consideration and look forward to continuing to serve SBCCOG with excellence.

I am your primary point of contact for contract negotiations and am authorized to legally bind the Firm. Should you have any questions or require further discussion, please do not hesitate to contact me at (949) 777-8809 or via email at sophia.kuo@pungroup.cpa.

Sincerely,

Sophia Kuo, CPA, MBA | Partner | The Pun Group LLP
200 East Sandpointe Avenue, Suite 600, Santa Ana, CA 92707

Independence

Independence

The Pun Group, LLP upholds strict independence standards that, in many cases, exceed those set by the American Institute of Certified Public Accountants (AICPA). We certify that our firm is fully independent of the South Bay Cities Council of Governments (SBCCOG) and meets all independence requirements established by the U.S. Government Accountability Office's (GAO) Government Auditing Standards and the AICPA.

We have identified no conflicts of interest that would impact our ability to perform the requested services. Should any professional relationships arise during the engagement period, we will promptly provide written notice to the SBCCOG.

Insurance

If selected, The Pun Group, LLP will maintain the required insurance coverage throughout the term of the agreement. Within 10 days of contract execution, we will provide proof of insurance, including verification that our carriers will issue at least 30 days' written notice before any policy cancellation.

Additionally, the South Bay Cities Council of Governments will be named as an additional insured under our policies. A copy of our current certificate of insurance is included in the *Appendices* of this proposal.

License to Practice in California

License to Practice in California

The Firm and all key professional staff are licensed by the State of California to practice as Certified Public Accountants and meet the Continuing Professional Education requirements under US GAO's Government Auditing Standards to perform the proposed audits.

Firm Registration:

California State Board of Accountancy Number – PAR 7601
Federal Identification Number – 46-4016990

Firm Qualifications and Experience

Established in 2012, The Pun Group, LLP stands as a limited liability partnership comprising a team of sixty dedicated professionals who specialize in providing auditing, accounting, and advisory services. Our firm, which includes Certified Public Accountants and Business Advisors, has garnered recognition as one of the foremost accounting entities in Orange County, as acknowledged by the Orange County Business Journal. Additionally, we proudly secure a place among the CalCPA Top 150 firms.

Our distinction within the industry lies in the fusion of hands-on experience and pragmatic knowledge demonstrated by our audit professionals. This combination sets our firm apart. We possess a profound grasp of prevailing regulations and issues bolstered by our technical acumen. Furthermore, our commitment to diligence, integrity, and collaborative teamwork is evident in every engagement we undertake, thus contributing to our clients' success.

The Partners' Group is a distinguished assembly comprising notable professionals such as Frances Kuo, Coley Delaney, Andrew Roth, John Georger Jr., Jim Fritzsche, and Sophia Kuo. We specialize in providing auditing, accounting, and advisory services to numerous governmental entities across the United States. With a collective experience of over two centuries, we have established ourselves as a trusted business ally and have gained recognition as industry leaders in a rapidly expanding market. Our dedication to the field is evident through our work with nearly 100 government and not-for-profit audit clients, demonstrating our unwavering passion and unparalleled municipal experience.

Moreover, our practices adhere to professional standards embraced nationwide within the United States of America, including the rigorous criteria outlined in the *Government Auditing Standards* issued by the Comptroller General of the United States.

The Firm's headquarters are located in Orange County, California, with five branches in San Diego, Walnut Creek, Sacramento (California), Las Vegas (Nevada), and Phoenix (Arizona).

The *Orange County Office*, located at 200 East Sandpointe Avenue, Suite 600, Santa Ana, CA 92707, will perform the requested services for the SBCCOG. However, we may assign additional staff from our other offices to the engagement at no extra cost to the SBCCOG. No subcontractors will be used in this engagement.

Global Capabilities

The Pun Group, LLP is an independent member of Allinial Global, an association of over 100 independent accounting and consulting firms. Based in North America, Allinial Global offers international support by connecting its member firms to providers and global networks of accounting firms worldwide.

OUR FIRM AT A GLANCE



60 full-time auditing, accounting, tax and advisory professionals



One of the fastest growing firms serving California, Nevada and Arizona



Client retention rate: 90 – 95%



6 offices across 3 states



OUR AFFILIATIONS



Full-Time Government Auditors

As full-time government auditors, we understand that governmental entities do not operate independently but in an increasingly complex web of local, state, and federal relationships. We know how these relationships work, what they mean at the local level, and how every public organization's focus on resource management is critical to success.

Also, while many accounting Firms can provide services, not all can build excellent working relationships with their clients. The Pun Group ^{LLP} prides itself on developing lasting, personal relationships with our clients. Our hands-on partner involvement and low personnel turnover are crucial tools to our success and are highly beneficial to the SBCCOG.

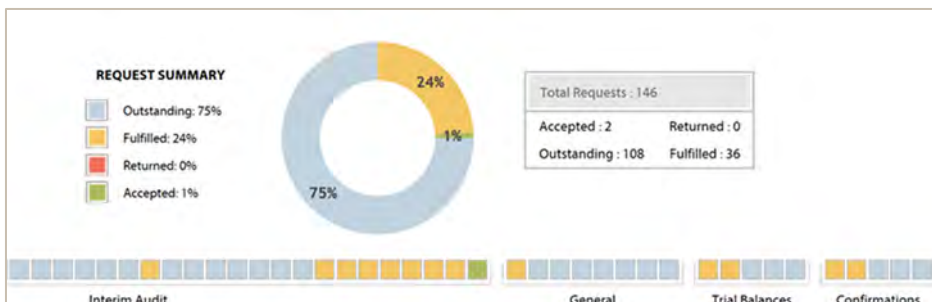
Local Office's Information Technology (IT) Audit Capabilities

The Pun Group ^{LLP} continues our efforts to invest in our IT system to enhance our security further and promote audit efficiency.

Top security for your data is the key to our success. When we have your data virtualized, our Firm takes all the preventive steps to avoid putting your information at risk. Our In-House IT administrator maintains our server to ensure our IT environment is continuously updated with the latest security fixes. Through VPN and Microsoft Remote Desktop, our In-House network administrator can lock down files and system access from a single point, limiting the ability of remote sites to take data from our server.

Access to systems from anywhere and anytime. With more mobility being the norm rather than the exception, our engagement team needs robust access to the engagement files when they are working in your office. Accounting and Auditing Software applications are installed in our "Private" server and can be securely accessed through VPN and Microsoft Remote Desktop. The Firm uses CCH ProSystem fx® Engagement for audit documentation, which allows real-time synchronization of the work papers and instant collaboration quality control review.

Secure Data File Transfer System. In order to improve audit efficiency, workflow management software plays an essential role between your organization and our engagement team. We employ a secure data file transfer system called *Suralink*. *Suralink*'s dynamic request list is integrated with our secure file-hosting system for seamless document-request coordination. It means all our requests are in one place, updated in real-time, and accessible by everyone working on the engagement. As a client, you no longer have to manually maintain a spreadsheet amongst several people, only to repeat the process in a day or two. Not only makes the operation more cost-efficient, but it also enables you and your team to spend your time getting the job done, not reconciling a messy list of outstanding items. The *Suralink* dashboard, as shown below, allows you to visualize the process of document-request fulfillment.



BIG FIRM EXPERTISE. SMALL FIRM VALUES.

Our professional backgrounds at major national firms showed us how to solve complicated business and accounting challenges, but the sense of personal connection was missing.

We launched The Pun Group because we believe every client deserves to work with experienced business advisors and CPAs who have the time – and take the time – to create an authentic connection. Every client is our top priority!



A UNIQUE CULTURE.

"Personalization" is not just a buzzword – it's part of our firm's culture. We take a personal approach to everything we do. We collaborate with our clients, so they're always part of the process. We listen to our staff to make sure they have the right support and resources to do a great job. Getting to know others and discovering how we can serve them better is not just a sign of good business practices; it's a sign of good people.



INNOVATION EMBRACED.

New ideas keep you ahead of the game. From leveraging the value of emerging technologies to further refining trusted processes, we adopt proven solutions to meet your needs.



WHERE YOU GO, WE GO. WHERE YOU GROW, WE GROW.

Our success is defined by how you achieve yours. Partner with accomplished accounting and financial professionals who are laser-focused on taking your business to the next level.

South Bay Cities Council of Governments

Our Services

Our partners and seasoned professionals are always available, guiding clients through their periods of rapid growth as well as difficult times. We are able to do that by offering a portfolio of accounting services that are as diverse as the jurisdictions and entities themselves. The Pun Group LLP has successfully provided professional auditing, accounting, financial reporting, and management advisory/consulting services to a broad spectrum of governmental entities.



ASSURANCE

- Financial statements audits
- Compliance audits
- Performance audits
- Internal audits
- Service organization controls audits



ADVISORY

- Operational reviews/risk advisory services
- Forensic investigation
- Financial condition analysis
- Organizational structure review
- Cash flow analysis
- Debt restructuring consultation
- Litigation restructuring consultation



OTHER SERVICES

- Assistance with the preparation and review of the Annual Comprehensive Financial Report
- Government property lease excise tax compliance review
- Sub-recipient monitoring
- Implementation of new GASB pronouncements
- Audit readiness services
- Contract Finance Director/Accountant services

Joint Venture or Consortium

This project will not be accomplished by a Joint Venture or consortium. No subcontractors will be hired and/or utilized to provide the requested services to the SBCCOG.

Peer Review

As a member of the American Institute of Certified Public Accountants (AICPA), The Pun Group LLP undergoes an independent peer review every three years to ensure the highest standards in audit and accounting practices. This rigorous review evaluates our quality control policies, administrative processes, professional staff, and a representative sample of engagements, including governmental audits. The latest review confirmed our full compliance with AICPA's stringent quality standards, earning us a peer review rating of "Pass." A copy of our most recent peer review is presented on the following page:



Report on the Firm's System of Quality Control

To the Partners of
THE PUN GROUP, LLP
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of The Pun Group, LLP (the firm) in effect for the year ended December 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and audits of employee benefit plans.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Peer Review Report
Page 2 of 2

In our opinion, the system of quality control for the accounting and auditing practice of The Pun Group, LLP in effect for the year ended December 31, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. The Pun Group, LLP has received a peer review rating of *pass*.

GVL LLP

Ontario, California
December 30, 2024

CPAs • Advisors

4120 Concourse, Suite 100, Ontario, CA 91764
909.948.9990 / 800.644.0695 / FAX 909.948.9633
gvl@gylcpa.com
www.gylcpa.com

CPAmerica
Member Crowe Global



Federal or State Desk Review

No federal or state desk reviews or field reviews have been undertaken of any audits performed by the Firm or any of its partners, managers, or professionals during the past three (3) years.

Disciplinary Action

State regulatory bodies or professional organizations have taken no disciplinary action against the Firm or any of its partners, managers, or professionals during the past three (3) years.

The Firm has no conditions such as bankruptcy, pending litigations, planned office closures, mergers, or any organizational conflict of interest that may affect the ability of the Firm to perform the required duties requested by the South Bay Cities Council of Governments.

Partner, Supervisory, and Staff Qualifications and Experience

Who We Are

At The Pun Group, LLP, we take great pride in our long-standing relationship with the South Bay Cities Council of Governments (SBCCOG) and our commitment to delivering high-quality audit services. Our carefully selected engagement team brings extensive governmental auditing experience, ensuring a smooth and efficient audit process. The assigned Engagement and Technical Partners will be actively involved, leading a team with deep expertise in government accounting, compliance, and financial reporting.

Your Engagement Team

Our audit professionals are fully qualified and highly experienced in governmental audits. They possess in-depth knowledge of GASB pronouncements, the Single Audit Act, Uniform Guidance (formerly OMB Circular A-133), and fund operations. Many have held key roles in public accounting and government agencies, allowing them to provide valuable insights, practical solutions, and technical support throughout the engagement.

We understand the complexities of governmental entities and their interconnected relationships at the local, state, and federal levels. Our experience enables us to anticipate challenges, offer proactive recommendations, and ensure compliance with evolving regulations.

Beyond technical expertise, we prioritize strong client relationships. Our low personnel turnover and hands-on partner involvement foster consistency and trust, ensuring the SBCCOG receives personalized service and seamless communication.

Commitment to Independence & Continuity

Recognizing the importance of audit independence, we proactively rotate engagement partners, managers, and supervisors to maintain objectivity while ensuring continuity of service. Any key personnel changes will be communicated in writing, and replacements will meet or exceed the qualifications and experience required to serve the SBCCOG effectively.

We look forward to continuing our partnership and delivering exceptional audit services that align with the SBCCOG's mission and operational needs.



Sophia Kuo, CPA, MBA | Engagement/Lead Partner

Sophia Kuo is an Assurance Services Partner in the Firm who holds an Advanced Certification in Single Audits through the AICPA. She possesses extensive auditing experience, including cities, counties, special districts, and not-for-profit entities. She will work closely with the engagement partners directing and supervising the audit team in its daily activities and tasks. She is a Certified Public Accountant and possesses an MAcc in Accounting and an M.B.A. in Business Administration.

In her capacity as the Engagement/Lead Partner, Ms. Kuo will be overseeing the Engagement Team, developing the audit plan, reviewing fieldwork for quality, approving final reports, and communicating with the designated SBCCOG team.



Frances J. Kuo, CPA, CGMA | Technical/Concurring Partner

Frances Kuo is the Managing Partner at the Firm. She has extensive experience in providing audit and advisory services to local government agencies, including public pension plans, cities, counties, special districts, community colleges, and joint powers authorities, as well as not-for-profit organizations. Ms. Kuo brings a wealth of experience from her background in audits and advisory services in areas such as internal controls, policy development, and accounting system implementation. She is a Certified Public Accountant and a Chartered Global Management Accountant.

In her capacity as Technical/Concurring Partner, Ms. Kuo will assume the critical responsibility of conducting a secondary review of significant high-risk areas, audit reports, and the resolution of noteworthy accounting, auditing, and reporting matters. This pivotal role ensures a comprehensive and meticulous approach to our services.

South Bay Cities Council of Governments



Suzette Reyes, CPA | Engagement Manager

Suzette is an Assurance Services Manager within the Firm. She will secure the effective implementation of the services approach while assisting in the timely delivery of the requested services. She is a Certified Public Accountant.

Ms. Reyes will serve as the primary point of contact for your team and will provide updates on our team's progress to the engagement leaders and you.



Josh Hou, CPA | Senior Auditor

Josh Hou, a Senior Auditor within the Firm, will work alongside Ms. Wu and the engagement team to ensure the seamless execution of audit services. With a Master of Professional Accountancy and a Bachelor of Arts in Accounting, he will contribute to maintaining efficiency, accuracy, and adherence to audit standards throughout the engagement.

Continuing Education and Professional Development

Because of our commitment to providing the highest quality of services to the SBCCOG, we provide our professionals with technical training to ensure our people stay current on topics within the industry sectors and better equip themselves to serve our clients.

All professionals are required to obtain continuing education that exceeds the requirements of the American Institute of Certified Public Accountants (AICPA) and, where applicable, *Government Auditing Standards*. Our professionals participate in continuing education programs through the following means:

- Governmental Accounting and Auditing Conference sponsored by AICPA.
- Webinar sponsored by AICPA Government Audit Quality Center.
- Annual Conference sponsored by California Society Municipal Finance Officers.
- Governmental Accounting and Auditing Conference sponsored by CalCPA.
- The Pun Group in-house training on government-specific topics, including but not limited to GASB updates, Government Auditing Standards Revision, Fraud in State and Local Governments, COSO Internal Control-Integrated Framework, Audit of State and Local Governments, Single Audit, and Mindbridge AI Auditors™.



In 2024, our government professionals received an average of 52 hours of continuing professional education, compared with the 40 hours of accounting industry requirement.

By expanding our knowledge through these seminars/conferences, we can provide the right solutions to our clients.

Quality-Control System

Our Firm meticulously monitors the quality and contents of our reports. The Pun Group ^{LLP} is 100% committed to providing only the highest grade of work possible for our clients and for those who rely on our audits. The Firm strives to exceed professional industry standards because of the continuing respect for our clients and our emphasis on creating long-lasting relationships. The Pun Group ^{LLP} works exclusively with those who share the same moral integrity and values. Our quality-control system has been crafted with excellence in mind. It not only meets AICPA standards but also matches our own elevated standards, which include following various professional development activities.

Engagement Team Resumes

The South Bay Cities Council of Governments deserves experienced professionals who work as a team. The Pun Group ^{LLP} will provide qualified professionals to perform the audit. No subcontractors and/or consultants will be utilized to perform the requested services. Resumes for key engagement team members are presented as follows:

South Bay Cities Council of Governments



Sophia Kuo
CPA, MBA
Engagement/
Lead Partner



EMAIL

sophia.kuo@pungroup.cpa



WEBSITE

www.pungroup.cpa

Expertise:



CITIES



COUNTIES



TRANSPORTATION
AGENCIES



ENTERPRISE
OPERATIONS



HIGHER
EDUCATION



NOT-FOR-PROFIT

Licensed to Practice in:
California

EXPERIENCE

Sophia Kuo is a Partner within The Pun Group, LLP's Assurance division. In her ten years of accounting and auditing experience, Sophia has worked with governmental agencies, not-for-profit entities, and private for-profit entities. She possesses governmental expertise that ranges from GASB audit/reporting, Internal Controls/COSO Framework, Single Audit, Corporate Financial Reporting, Data Analysis, and Taxation.

Ms. Kuo has performed audits and other attestation services for several governmental agencies throughout California. Her portfolio includes cities, counties, redevelopment agencies, public financing authorities, housing authorities, transportation agencies, and special districts. Also, she has helped them publish their Annual Comprehensive Financial Reports in compliance with GASB Statement No. 34.

EDUCATION

Fu Jen Catholic University

B.A. Degree – International Trading and Finance, Emphasis in Finance

Idaho State University

Master of Accounting (MAcc)

Master of Business Administration (M.B.A.)



LEADERSHIP & AFFILIATIONS

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Certified Public Accountants (CalCPA)

RELEVANT EXPERIENCE

- Las Virgenes Municipal Water District
- Central Basin Water District
- City of Desert Hot Springs
- City of Monterey
- City of Perris
- City of Stockton
- City of Visalia
- City of Coachella
- South Orange County Wastewater Authority
- Marina Coast Water District
- Valley Sanitary District
- City of Monterey Park
- City of Pomona
- City of Hercules
- City of Glendora
- City of Culver City

CONTINUING PROFESSIONAL EDUCATION

Various courses are offered by the Firm online through Thompson Reuters, AICPA, and CalCPA Education Foundation, including:

- Governmental and Non-profit Annual Update
- Government Auditing Standards
- GASB Basic Financial Statements for State and Local Governments
- Single Audits: Uniform Guidance (formerly OMB Circular A-133)
- Financial Accounting Standards Board Annual Updates
- Statement on Standards for Accounting and Review Services Updates

Has met/exceeded the current CPE educational requirements to perform audits of governmental agencies.

South Bay Cities Council of Governments



Frances J. Kuo
CPA, CGMA

Technical/
Concurring Partner



EMAIL

frances.kuo@pungroup.cpa



WEBSITE

www.pungroup.cpa

Expertise:



CITIES



COUNTIES



TRANSPORTATION
AGENCIES



ENTERPRISE
OPERATIONS



HIGHER
EDUCATION



NOT-FOR-PROFIT

Licensed to Practice in:
California
Arizona

EXPERIENCE

Frances Kuo serves as the Managing Partner at The Pun Group, LLP, bringing over seventeen years of experience in accounting and auditing. Her expertise spans engagements with governmental agencies, not-for-profit entities, and employee benefit plans. Frances excels in conducting financial audits compliant with GAO Yellow Book standards and compliance audits aligned with the Uniform Guidance framework, formerly known as OMB Circular A-133 standards.

In her role, Frances has led audits and provided attestation services to various municipalities across California. Her clientele includes cities, counties, successor agencies of former redevelopment agencies, housing authorities, public financing authorities, special districts, and transportation agencies. Frances's contributions have been pivotal in assisting clients in producing Annual Comprehensive Financial Reports in accordance with GASB Statement No. 34.

Within the firm, Frances takes on the role of an in-house instructor, dedicatedly providing theoretical and on-the-job training to junior staff members. She has played a key role in developing comprehensive training materials covering topics such as the risk-based audit approach, GASB Statement No. 34 reporting, Single Audits, and employee benefit plan audits.

Frances also provides peer review services to other CPA firms under the practice monitoring Program of the AICPA.

EDUCATION

University of California, Riverside

B.S. Degree – Business Administration, Emphasis in Accounting

University of California, Riverside

B.A. Degree – Economics

LEADERSHIP & AFFILIATIONS

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Certified Public Accountants (CalCPA)
- Member, California Society of Municipal Finance Officers (CSMFO)
- Member, Government Finance Officers Association (GFOA)

RELEVANT EXPERIENCE

- City of Coachella
- City of Culver City
- City of Monterey
- City of Palm Springs
- City of Seal Beach
- City of Corona
- City of Desert Hot Springs
- City of Paramount
- City of Santa Clarita
- City of Vernon

CONTINUING PROFESSIONAL EDUCATION

Various courses are offered by the Firm online through Thompson Reuters, AICPA, and CalCPA Education Foundation, including:

- Governmental and Nonprofit Annual Update
- Government Auditing Standards
- GASB Basic Financial Statements for State and Local Governments
- Single Audits: Uniform Guidance (formerly OMB Circular A-133)
- Financial Accounting Standards Board Annual Updates
- Statement on Standards for Accounting and Review Services Updates

Has met/exceeded the current CPE educational requirements to perform audits of governmental agencies.

South Bay Cities Council of Governments



Suzette Reyes
CPA

Engagement
Manager



EMAIL

suzette.reyes@pungroup.cpa



WEBSITE

www.pungroup.cpa

Expertise:



CITIES



TRANSPORTATION
AGENCIES



ENTERPRISE
OPERATIONS



NOT-FOR-PROFIT

Licensed to Practice in:
California

EXPERIENCE

Suzette Reyes is an Assurance Services Manager within The Pun Group LLP, with nine years of accounting and auditing experience.

Ms. Reyes has successfully performed audits and other attestation services for several governmental and nonprofit agencies.

Suzette will perform a significant amount of fieldwork, supervise all staff accountants, participate in the planning phase of the engagement, including the development of the overall audit plan and programs, and be heavily involved in the review and preparation of all reports.

EDUCATION

University of the East - Philippines

B.S. Degree – Accounting

LEADERSHIP & AFFILIATIONS

- Member, California Society of Certified Public Accountants (CalCPA)
- Member, Association of Certified Fraud Examiner (ACFE)

RELEVANT EXPERIENCE

- City of Gardena
- City of Palm Springs
- City of Seal Beach
- City of Monterey
- City of Montebello
- City of Arvin
- City of Dessert Hot Springs
- City of Bell
- City of Vernon
- City of Indio

CONTINUING PROFESSIONAL EDUCATION

Various courses offered by the Firm, online through Thompson Reuters, AICPA, CalCPA Education Foundation, including:

- Governmental and Nonprofit Annual Update
- Government Auditing Standards
- GASB Basic Financial Statements for State and Local Governments
- Single Audits: Uniform Guidance (formerly OMB Circular A-133)
- Financial Accounting Standards Board Annual Updates
- Statement on Standards for Accounting and Review Services Updates

Has met/exceeded the current CPE educational requirements to perform audits of governmental agencies.

South Bay Cities Council of Governments



Josh Hou

CPA

Senior Auditor



EMAIL

josh.hou@pungroup.cpa



WEBSITES

www.pungroup.cpa

Expertise:



CITIES



TRANSPORTATION
AGENCIES



CHILD CARE
AGENCIES



ENTERPRISE
OPERATIONS



NOT-FOR-PROFIT



SINGLE AUDIT
COMPLIANCE

Licensed to Practice
in: California

EXPERIENCE

Josh Hou is a Senior Auditor within The Pun Group LLP, bringing five years of accounting and auditing experience. As a Certified Public Accountant, he has developed a strong foundation in financial reporting, internal controls, and compliance auditing.

Mr. Hou has successfully performed audits and other attestation services for numerous governmental and nonprofit agencies, ensuring adherence to regulatory requirements and industry best practices. His expertise includes evaluating internal controls, assessing financial statement accuracy, and identifying areas for operational improvement. He collaborates closely with engagement teams to drive efficiency and maintain the highest standards of audit quality.

EDUCATION

Azusa Pacific University

Master of Professional Accountancy,

Asbury University

Bachelor of Arts in Accounting,

LEADERSHIP & AFFILIATIONS

- Member, California Society of Certified Public Accountants (CalCPA)
- Member, American Institute of Certified Public Accountants (AICPA)

RELEVANT EXPERIENCE

- City of Gardena
- City of Glendora
- City of Coachella
- City of Montebello
- Orange County Business Council (OCBC)
- City of Seal Beach
- City of Perris
- City of Palm Springs
- San Bernardino County Preschool
- Springboard Nonprofit
- South Bay Regional Public Communications Authority
- South Bay Cities Council of Governments

CONTINUING PROFESSIONAL EDUCATION

Various courses offered by the Firm, online through Thompson Reuters, AICPA, CalCPA, AG Connect, Education Foundation, including:

- Governmental and Nonprofit Annual Update
- Government Auditing Standards
- GASB Basic Financial Statements for State and Local Governments
- Single Audits: Uniform Guidance (formerly OMB Circular A-133)
- Financial Accounting Standards Board Annual Updates
- Statement on Standards for Accounting and Review Services Updates
- Professional Development

Has met/exceeded the current CPE educational requirements to perform audits of governmental agencies.

South Bay Cities Council of Governments

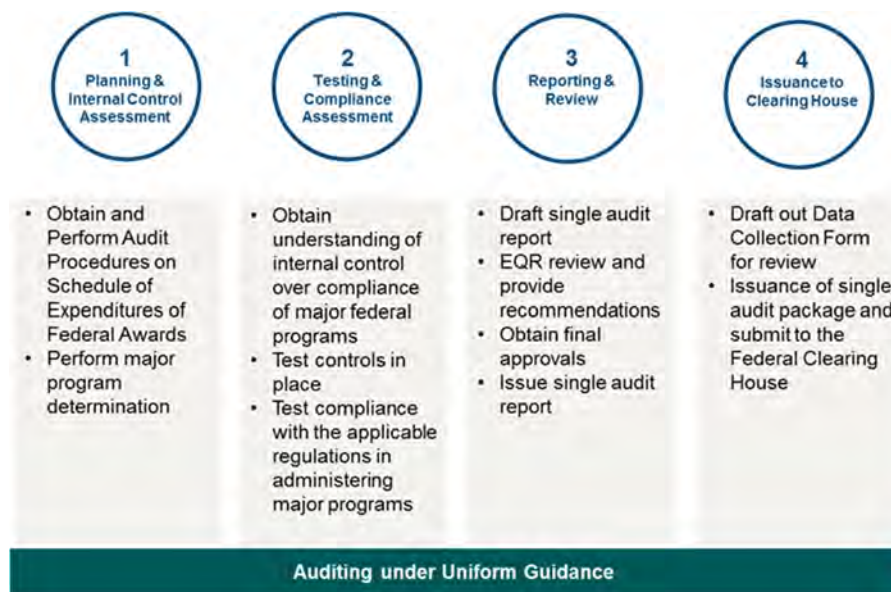
Firm's Experience with Single Audit and Grants

The Pun Group ^{LLP} works with numerous organizations that receive extensive governmental funding and are subject to auditing under Uniform Grant Guidance. This Firm's specialization helps our audit team understand the procedures' nuances and execute the engagement accordingly. We also assist in preparing the data collection form and preparing the reporting package for submission to the federal audit clearinghouse.

The Firm is a member of the AICPA Governmental Audit Quality Center and has demonstrated its commitment to audit quality, including those performed under Government Auditing Standards and Uniform Guidance. Also, we are a recipient of the *Single Audit Resource Center's Award for Excellence*. This award is based on the positive feedback result from our clients in an independent survey, demonstrating our Firm's highest commitment to quality and client satisfaction.

We utilize standardized audit programs from the federal government's Compliance Supplement to ensure that our procedures meet federal standards. Our audit programs are continually updated to reflect the revisions of OMB.

Our Uniform Guidance risk-based approach focuses on areas of higher risk of non-compliance. Such an approach truly reflects the federal government's intent by concentrating on the following four steps:



- 1. Planning & Internal control assessment:** The engagement team will obtain an understanding of the SBCCOG and its operating environment and its internal control over the Schedule of Expenditures of Federal Awards. The engagement team will perform the major program determination and communicate with the SBCCOG management before conducting major program testing.
- 2. Testing & compliance assessment:** The engagement team will obtain an understanding of internal control over compliance on the direct and material compliance requirements for each major program. The engagement will perform testing on internal controls over compliance to ensure the controls are in place working effectively and properly and that the SBCCOG is in compliance with the applicable regulations in administering major programs.
- 3. Reporting & Review:** The engagement team will review and prepare the single audit reports and perform quality control procedures following the Quality Control Standards issued by the AICPA. Any comments will be issued to the management or the Charge with Governance, depending on the magnitude of the issues. Upon obtaining the final approvals from management, the Single Audit report will be issued.
- 4. Issuance to Clearing House:** The engagement team will assist the SBCCOG in drafting the data collection form and completing the final submission, including uploading the audit package to the Federal Clearing House.

South Bay Cities Council of Governments

Our Firm has audited hundreds of millions of dollars in federal expenditures, making our engagement team uniquely experienced in single audits. We are familiar with *grantors*, such as:



- Corporation for National and Community Services
- Department of Agriculture
- Department of Education
- Department of Health and Human Services
- Department of Housing and Urban Development
- Department of Transportation
- Environmental Protection Agency
- Department of Commerce
- Department of Labor
- Department of Homeland Security
- Department of Justice
- Department of Treasury
- Executive Office of the President

Following are a few examples of the types of federal programs our engagement team has experience auditing:

| | Assistance Listings |
|--|------------------------|
| Child and Adult Care Food Program | 10.558 |
| Community Development Block Grants/Entitlement Grants | 14.218 |
| Home Investment Partnership | 14.239 |
| Housing Vouchers Cluster | 14.871 |
| Title XVI Water Reclamation and Reuse Program | 15.504 |
| Equitable Sharing Program | 16.922 |
| WIA/WIOA Adult Program | 17.258 |
| WIA/WIOA Youth Activities | 17.259 |
| WIA/WIOA Dislocated Worker Formula Grants | 17.278 |
| Airport Improvement Program | 20.106 |
| Highway Planning and Construction | 20.205 |
| Federal Transit - Capital Investments Grants | 20.500 |
| Federal Transit - Formula Grants | 20.507 |
| Minimum Penalties for Repeat Offenders for Driving While Intoxicated | 20.608 |
| Capitalization Grants for Clean Water State Revolving Funds Cluster | 66.458 |
| Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers | 93.044 |
| Special Programs for the Aging - Title III, Part C - Nutrition Services | 93.045 |
| Nutrition Services Incentive Program | 93.053 |
| Temporary Assistance for Needy Families (TANF) State Programs | 93.558 |
| Community Service Block Grant | 93.569 |
| Child Care and Development Block Grant | 93.575 |
| Child Care Mandatory and Matching Funds of the Child Care and Development Fund | 93.596 |
| ARRA - Emergency Contingency Fund for Temporary Assistance for Needy Families (TANF) State Programs | 93.714 |
| National Urban Search and Rescue (US&R) Response System | 97.025 |
| Homeland Security Grant Program | 97.067 |

South Bay Cities Council of Governments

Firm's Expertise and Experience in Governmental Accounting Rules and Regulations, Including Implementation of new GASB Pronouncements

The ever-changing landscape of federal laws and compliance requirements has added significant complexity to public accounting. Our GASB Implementation Specialist, Jack Georger, expertly guides clients through new standards and updates to existing ones. Additionally, our partners actively contribute to the development of new standards through committee roles and participation in key industry associations focused on state and local governments.

By staying engaged with industry groups and developments, we ensure our clients and team members are informed about the latest changes. Our professionals bring deep expertise in governmental accounting, auditing, and financial reporting, including GASB pronouncements, the Single Audit Act, Uniform Guidance, and fund operations. With experience as CPAs and leaders within and outside government, we deliver the thought leadership and quality our clients need.

The Firm is well versed and experienced in assisting our clients with the implementation of the applicable GASB pronouncements every year, such as:

- GASB 34
- GASB 54
- GASB 65
- GASB 68
- GASB 75
- GASB 84
- GASB 87
- GASB 91
- GASB 94
- GASB 96
- GASB 100
- GASB 101
- GASB 102

Throughout the engagement, several new GASB pronouncements will become effective. The Engagement Team will pay specific attention to upcoming statements that will become effective and work with the SBCCOG to create a plan to address new standards before the implementation period. This step will allow the finance department staff the needed time to be prepared.

Special Attention: GASB Pronouncements Effective for Reporting Year 2025-2026

GASB Statement No. 101, *Compensated Absences*

This statement updates the recognition and measurement guidance for compensated absences to align with a unified model and revises certain disclosures. It is effective for the City's fiscal year ending June 30, 2025.

GASB Statement No. 102, *Certain Risk Disclosures*

This statement requires governments to assess and disclose risks related to concentrations or constraints that could impact their financial statements. It is effective for the City's fiscal year ending June 30, 2025. Earlier application is encouraged.

GASB Statement No. 103, *Revenue and Expense Recognition*

This statement provides a unified framework for recognizing and measuring revenue and expenses. It is effective for the City's fiscal year ending June 30, 2026. Earlier application is encouraged.

GASB Statement No. 104, *Disclosure of Certain Capital Assets*

This statement requires separate disclosure of certain capital assets, including those held for sale and intangible assets, to improve transparency. It is effective for the City's fiscal year ending June 30, 2026. Earlier application is encouraged.

Specific Audit Approach

Scope of Work, Audit Approach, and Methodology

The South Bay Cities Council of Governments is requesting the Firm to perform Professional Auditing Services and issue opinions on the SBCCOG financial statements. The audits are to be completed in accordance with all applicable and generally accepted auditing standards, including, but not limited to, the following:

- Generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants (AICPA).
- US General Accounting Office's (GAO) Standard for Audit of Governmental Organizations, Programs, Activities, and Functions.
- Local Governments and Governmental Accounting Standards Board (GASB) Pronouncements.
- The standards applicable to financial audits contained in the most current version of the *Generally Accepted Government Auditing Standards* (Yellow Book), issued by the Comptroller General of the United States.
- The provisions of the Single Audit Act as amended in 1996.
- The provisions of the US Office of Management and Budget (OMB) Uniform Guidance (formerly known as Circular A-133), Audits of State and Local Governments and Non-profit Organizations, and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

The Firm will perform the following services:

- ✓ Financial Statement Audits and issuance of an opinion statement on the **Annual Financial Report** of the South Bay Cities Council of Governments. The audit will be conducted in accordance with Generally Accepted *Government Auditing Standards*. The report will be in full compliance with all current GASB pronouncements.
- ✓ If required, Prepare a **Single Audit Report** which will include the following:
 - Report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
 - Report on compliance with requirements applicable to each major program, internal control over compliance, and on the schedule of expenditures of federal awards in accordance with Uniform Guidance, "Audits of State and Local Governments," and the Single Audit Act of 1984 (Public Law 98-502).
 - Schedule of Expenditures of Federal Awards.
 - Notes to Schedule of Expenditures of Federal Awards.
 - Schedule of Findings and Questioned Costs.
 - Any other required schedules or reports.
 - Prepare the Data Collection Form for Reporting on Audits of States, Local Governments, and Non-Profit Organizations.
- ✓ Assist with the implementation of applicable Governmental Accounting Standards Board (GASB) pronouncements.
- ✓ Prepare and submit a management report of comments and recommendations concerning the SBCCOG financial management system based upon observations made during the course of the auditor's examination of the SBCCOG financial statements, records, internal controls, systems, and internal procedures. The engagement team will comment on the nature and impact of any noted instances of non-compliance with applicable state and federal laws and regulations.

South Bay Cities Council of Governments

Provided By Client (PBC) Lists: They will be provided for both interim and final audits according to an agreed-upon timeline between the engagement team and the SBCCOG in order to be reasonably prepared for a field audit. The engagement team will meet with the SBCCOG management during the initial planning stage to discuss audit schedules and review the prior year's audit findings (if any). We will deliver a list of all documents to be provided by the SBCCOG staff. Once such materials are agreed upon by the engagement team and SBCCOG personnel, no other schedules will be requested unless new information comes to light in the course of test work.

Attendance at Meetings and Hearings: The engagement team will participate in as many meetings with staff as needed to perform the work scope tasks, present the audit plan prior to beginning fieldwork, and discuss the draft audit reports. The team will attend public meetings to present and discuss its findings and recommendations. Once all issues of discussion are resolved, the completed Financial Reports, Single Audit report (if applicable), and other reports will be delivered to the SBCCOG according to the agreed-upon schedule.

Proposed Audit Adjustments: All proposed adjusting journal entries by the Firm will be discussed and explained in a timely manner with the designated Finance Department personnel. Such proposed adjustments will be in a format that shows the lowest level of posting detail needed for data entry in the general ledger systems.

Supplemental Reports, Audits, or Agreed-Upon Procedures: Other services, such as agreed-upon procedures, may be deemed necessary. These services will be performed at agreed-upon rates and will be added to a written agreement before commencing audit work. The Firm and the South Bay Cities Council of Governments will discuss and approve the scope and associated costs of these tasks.

Advice and Consultation: Will be provided throughout the year on matters relating to accounting and financial reporting. Such services do not include any task that entails significant research or a formal report.

GASB Implementation: The Firm will provide technical assistance and training in the implementation of applicable GASB pronouncements not yet in effect. We have a dedicated partner, Mr. Jack Georger, who will be responsible for providing advice and consultation for the implementation of these new standards. The Firm will advise the SBCCOG on the applicability of accounting and reporting standards and other accounting issues and provide guidance on new note disclosures, GASB implementations, and other reporting requirements. We will also provide training, resources, and information on topics relevant to the SBCCOG's financial reporting and operations. *(Based on the scope, additional charges may apply.)*

Report of all Irregularities and Illegal Acts: The Firm will make an immediate written report of all irregularities and illegal acts or indications of illegal actions of which we may become aware.

The engagement team will also make all communications to the SBCCOG required by the audit standards under which the engagement is performed.

Working Paper Retention and Access to Working Papers: The Firm will retain, at its own expense, all working papers and reports for a minimum of five (5) years unless the South Bay Cities Council of Governments notifies the Firm in writing of the need to extend the retention period. The Firm will make working papers available upon request by the South Bay Cities Council of Governments or its designees.

Also, we will comply with reasonable requests from successor auditors and allow them to review working papers that relate to matters of continuing accounting significance.

South Bay Cities Council of Governments

Methodology and Segmentation of Engagement

The Firm's audit approach consists of six phases: Engagement Acceptance and General Planning, Planning and Internal Control Evaluation, Fieldwork, Post Fieldwork, Report Preparation and Review, and Final Production.



Benefits

- **Expertise & Experience** – Our team has extensive experience auditing not-for-profit organizations, ensuring accurate and compliant audits.
- **Customized Solutions** – We tailor our audit approach to fit your unique needs and challenges.
- **Efficiency & Timeliness** – We deliver high-quality audits on time, minimizing disruption to your operations.
- **Proactive Risk Management** – We identify and address financial and operational risks early.
- **Strengthening Financial Health** – We improve your financial management and operational efficiency through internal control reviews and recommendations.

- 1. Engagement Acceptance and General Planning:** The engagement partner and manager will meet with SBCCOG management to obtain an update on the current SBCCOG policies and procedures, help identify risk areas and new operations and establish any specific requirements they may have. Our team will work on the identification of unique transactions, implementation of new GASB pronouncements, and develop the audit work plan for the engagement. *Proposed timeline: August of each year.*
- 2. Planning and Internal Control Evaluation:** The engagement team, including the engagement partner, will assess accounting policies adopted by the SBCCOG in order to obtain an understanding of its structure and its operating environment. Also, our team will review internal controls on all significant transaction classes, perform walkthroughs and/or tests of internal controls, perform preliminary analytical procedures, develop an initial risk assessment, evaluate Single Audit compliance, identify any audit issues, and prepare confirmation correspondence. The engagement team and SBCCOG Management will establish expectations, including responsibilities and assignments for the year-end fieldwork, and will hold a progress status meeting at the end of the interim phase. *Proposed timeline: August of each year.*
- 3. Fieldwork:** The engagement team, including the engagement partner, will conduct audit procedures on account balances in the general ledger, finish confirmation procedures, perform data analysis using our AI tools, search for unrecorded liabilities, perform substantial analytical review procedures, complete work on compliance with Federal Assistance, and conclude fieldwork. The engagement team and SBCCOG Management will hold an exit conference at year-end. Periodic update meetings will be held to communicate audit progress to management. *Proposed timeline: October of each year.*
- 4. Post Fieldwork:** During the phase, the engagement team, including the engagement partner, will review all documents and evaluate commitments and contingencies. The team will perform an assessment of the going concern and jointly plan for the next steps. *Proposed timeline: immediately after fieldwork completion.*
- 5. Report Preparation and Review:** The Firm will review and prepare audit reports and perform quality control procedures following the Quality Control Standards issued by the AICPA. We will also examine reports for compliance with GFOA reporting guidelines at no additional cost. Any comments will be recorded in a letter to management. At the SBCCOG's request, the engagement partner and manager will present the audit to SBCCOG's Management and other governing bodies. *Proposed timeline: November of each year.*
- 6. Final Production:** The final phase of our approach entails obtaining the management representation letter and final financial statement report, which may include a final presentation to the SBCCOG's Management and other governing bodies (if applicable). *Proposed timeline: final reports by December of each year,*

The Firm will complete the audit fieldwork and issue all reports within the established timeframe, assuming no internal circumstances within the SBCCOG causes delays in the audit.

South Bay Cities Council of Governments

Level of Staff and Number of Hours to be Assigned to Each Segment of the Engagement

The Pun Group ^{LLP} understands that the SBCCOG is not only looking to employ our auditing services but is also seeking to receive value within that professional relationship. We believe that our value derives from the in-depth knowledge, experience, and commitment that our auditing firm employs. We stress and emphasize “employ” because all of the knowledge and expertise listed on paper will not benefit you unless it is applied. That is why we have developed a plan that we feel will accomplish the objectives of the SBCCOG and your particular needs. Our Firm will utilize the information that you have shared with us and our experience from our previous audits of this nature from various government entities and cities to develop a practical plan for all major areas.

Estimated Total Hours*:

| | Partner(s) | Director/ Manager | Supervisory Staff | Staff | Clerical | Total |
|--|------------|----------------------|----------------------|-----------|----------|------------|
| Engagement Acceptance & General Planning | 0 | 1 | 1 | 2 | 0 | 5 |
| Planning & Internal Control Evaluation | 0 | 1 | 2 | 4 | 0 | 7 |
| Fieldwork | 2 | 5 | 9 | 18 | 2 | 36 |
| Post Fieldwork | 2 | 3 | 6 | 12 | 1 | 24 |
| Report Preparation & Review | 2 | 5 | 9 | 18 | 2 | 36 |
| Final Production | 1 | 2 | 3 | 6 | 1 | 12 |
| Total* | 8 | 16 | 30 | 60 | 6 | 120 |

*Does not include CPE hours related to Governmental Webinars and/or optional services.

Sample Size and Statistical Sampling in This Engagement

Our audit approach combines random and statistical sampling with professional judgment. We design sample sizes that minimize risk and ensure they are representative, providing a solid basis for conclusions.

Leveraging Artificial Intelligence to Enhance Audit Quality

To overcome challenges with traditional audit methods, The Pun Group uses MindBridge™ Artificial Intelligence Platform to analyze large volumes of financial data quickly. This AI tool cross-references numerous criteria, identifying high-risk areas and potential fraud with unmatched efficiency.



Key benefits of using AI include:

- **Fraud Detection:** Running Benford's analysis to identify unusual transaction patterns.
- **Data Coverage:** Ensuring 100% data coverage for more reliable findings.
- **Risk Identification:** Isolating issues early to prevent disruptions.
- **Productivity:** Automating tasks and eliminating manual work for better efficiency.
- **Audit Effectiveness:** Enabling more efficient and accurate audits.

This innovative approach enhances audit quality, ensuring we deliver timely, actionable insights while meeting professional standards for fraud and internal controls.

Data Security and Analytical Approach

As we look to continue our relationship with SBCCOG for the next five years, our engagement team will securely import data from SBCCOG's financial software for analysis and testing in key risk areas, including:

- **Fraud Detection**
- **Kickback & Conflict-of-Interest Schemes**
- **Questionable Invoices & Dormant Accounts**
- **Phantom Vendors & Money Laundering**

South Bay Cities Council of Governments

Analytical Procedures

We will continue to leverage analytical procedures to assess risks, detect anomalies, and ensure financial accuracy. By comparing financial data across prior periods, budgets, and industry benchmarks, we aim to help SBCCOG monitor and improve its financial standing. Our firm surveys local governments to establish key financial indicators, such as service cost-to-revenue ratios, fund balances, and debt-to-capital metrics.

These procedures will remain consistent through three key audit phases:

1. **Risk Assessment** – Understanding operations and identifying high-risk areas.
2. **Substantive Testing** – Using data-driven analysis to test key accounts and transactions.
3. **Final Review** – Ensuring financial statements present SBCCOG's position.

Internal Control Evaluation

Over the next five years, we will continue to evaluate SBCCOG's internal control systems using the COSO framework. This involves identifying deficiencies and providing management with valuable feedback. Our team will:

- **Conduct Walkthroughs** – Review processes such as financial reporting, revenue, purchasing, payroll, and cash handling.
- **Assess Risk** – Evaluating compliance with internal policies and external regulations.
- **Test Controls** – Documenting processes and assessing control effectiveness.

Regulatory Compliance

We will stay updated with all relevant laws and regulations to ensure SBCCOG remains compliant over the next five years. This includes:

- **Single Audit Act & Uniform Guidance**
- **California Government Code & GANN Appropriations Limit**
- **Grant & Contract Compliance Requirements**

Our audit approach will continue to focus on reviewing transactions, selecting applicable grants, and testing for regulatory compliance throughout the extended term.

Audit Sampling & Compliance Testing

Our approach to audit sampling and compliance testing will remain aligned with the AICPA's Audit Sampling Considerations to ensure appropriate sample sizes and thorough testing. Any identified deviations will continue to be documented and communicated clearly.

SBCCOG Staff Participation & Expectations

To ensure smooth audits over the next five years, we will continue to provide a detailed audit request list at the planning stage. Our team will work closely with SBCCOG's staff to streamline data collection and ensure efficient communication. We will hold regular status meetings to ensure transparency and resolve any issues that arise in a timely manner.

Audit Objectives

As we continue to serve SBCCOG, our primary goal remains to *express an independent opinion* on the fairness of SBCCOG's financial statements. Additional objectives for the next five years include:

- **Enhancing internal controls and operational efficiency**
- **Providing ongoing cost-saving recommendations**
- **Ensuring minimal disruption to operations**
- **Offering continuous advisory support**

South Bay Cities Council of Governments

Potential Audit Considerations

Over the next five years, while we do not anticipate any significant challenges, we will remain vigilant in monitoring key areas such as:

- **Investment Compliance** – Ensuring adherence to GASB 31, GASB 34, and investment policy limitations.
- **Financial Reporting Compliance** – Ensuring SBCCOG’s compliance with GASB standards, OPEB liabilities, and infrastructure obligations.
- **Internal Controls & IT Systems** – Regularly evaluating safeguards and risk mitigation strategies.

Our commitment to a structured, transparent, and effective audit process remains strong. We look forward to continuing our successful partnership with SBCCOG, offering reliable service and expertise for the next five years.

Cost Proposal

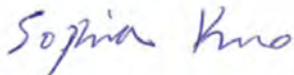
Certification

We are committed to the performance of a high-quality audit at the most reasonable fee level possible, both initially and throughout the engagement. Also, our partners will provide advice and consultation as needed at no additional cost to the South Bay Cities Council of Governments.

Name of Firm: The Pun Group LLP – Certified Public Accountants and Business Advisors
Contact Name: Sophia Kuo, CPA, MBA
Contact Email Address: sophia.kuo@pungroup.cpa

Authorization to Represent the Firm

I, the undersigned, certify I am duly authorized to represent The Pun Group LLP and am empowered to submit this bid. In addition, I certify I am authorized to contract with the South Bay Cities Council of Governments on behalf of the Firm.



March 28, 2025

Sophia Kuo, CPA, MBA | Partner
The Pun Group LLP

Date

Total All-Inclusive Maximum Price

Our proposed fees for Professional Auditing Services for the fiscal years ending June 30, 2025 through June 30, 2029, are as follows:

| All-Inclusive Maximum Price by Report | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 |
|--|------------------|------------------|------------------|------------------|------------------|
| Financial Audit / BFS Preparation | \$ 15,000 | \$ 15,750 | \$ 16,538 | \$ 17,364 | \$ 18,233 |
| Total All-Inclusive Maximum Price | \$ 15,000 | \$ 15,750 | \$ 16,538 | \$ 17,364 | \$ 18,233 |

If required, the fee for a Single Audit of major programs will be \$6,000 each. The number of programs determined to be “major” will be based on OMB Uniform Guidance. The Engagement Team will discuss this with the South Bay Cities Council of Governments’ Management before starting Single Audit work.

South Bay Cities Council of Governments

Out of Pocket Expenses are Included in the Total All-Inclusive Maximum Price and Reimbursement Rates

The Firm's policy is to maintain flexible billing rates to meet the needs of clients and help them control costs. In the interest of continuing our long-term relationship, we will absorb expenses such as travel and printing costs. Additionally, our Partners will be available to provide advice and consultation as necessary to the South Bay Cities Council of Governments. The Firm will also absorb these costs.

Rates for Additional Professional Services

Below are the Firm's hourly billing rates, delineated by staffing levels:

| Hourly Billing Rates | |
|----------------------|--------|
| Partner(s) | \$ 300 |
| Director(s) | \$ 250 |
| Senior Manager(s) | \$ 225 |
| Manager(s) | \$ 200 |
| Supervisor(s) | \$ 175 |
| Senior Accountant(s) | \$ 150 |
| Staff Accountant(s) | \$ 125 |
| Clerical | \$ 100 |

Any supplemental reports, audits, or agreed-upon procedures not covered by this proposal may be added to a written agreement prior to commencing audit work. The Firm and the SBCCOG will discuss and approve the scope and associated costs of these tasks. Any additional work will be performed at the above-quoted hourly rates.

Manner of Payment

Engagement Team members are required to maintain timesheets detailing the date, number of hours, and work performed for every audit task. The Firm will collect these timesheets and bill the South Bay Cities Council of Governments at the rates outlined in the Total All-Inclusive Maximum Price section in four stages: (1) at the conclusion of the planning phase, (2) at the conclusion of the interim phase, (3) at the conclusion of the Year-End phase, (4) and after presentation and acceptance of the final audit reports. Interim billings will cover a period not less than a calendar month. The billing amounts generally break down as follows:

| Work Performed | % of Proposal Amount |
|--|----------------------|
| Planning | 10% |
| Interim | 40% |
| Fieldwork | 40% |
| Presentation and Acceptance of Reports | 10% |

Let's Get to Work!

Benefits of Choosing The Pun Group LLP

The Pun Group LLP is recognized for its professionalism, integrity and for providing clients with practical solutions unique to their circumstances and issues. Our Firm prides itself on being able to provide personalized client services, and with that sentiment in mind, we have carefully chosen our engagement teams. The Pun Group's primary objective is to offer the South Bay Cities Council of Governments solutions and directions led by highly experienced and capable partners who can successfully implement the work and produce the results you expect. This philosophy and mindset allow us to provide a superior level of service and a quality audit.

We trust that this proposal has given you the information needed about the Firm, the engagement team members, the overall audit approach, cost-saving measures, and audit fees. We are committed to exceeding your expectations, and we look forward to bringing our experience and expertise to the South Bay Cities Council of Governments while providing you with the excellent level of service that you expect and deserve.

Thank You

Thank you for the opportunity to present our qualifications to continue providing Professional Auditing Services. Should you have any questions or require further information, please contact:

Sophia Kuo, CPA, MBA
Partner
Email: sophia.kuo@pungroup.cpa
Phone: (949) 777-8809 | Fax: (949) 777-8850

Sincerely,

A handwritten signature in black ink that reads "The Pun Group, LLP". The signature is written in a cursive, flowing style.

The Pun Group LLP
Certified Public Accountants and Business Advisors

Appendix A – Available Training

Strengthen Your Accounting Knowledge: TPG Client Training Webinars

We pride ourselves in leading the governmental auditing profession nationwide and statewide. Members of our team have been assigned to the AICPA and State Government Accounting and Audit committees. Our membership with these two levels of government keeps us current, and such involvement helps our Firm with the constant changes in accounting and auditing standards, laws and regulations, and compliance provisions, which have created an unprecedented complexity in public accounting for state and local governments.

Every year, the Firm hosts a conference to update governmental clients on new technical accounting and financial issues. Since last year, by implementing “Webinars,” we’ve been expanding our horizons and offering our clients 15 hours of Continuing Professional Education (CPE). These sessions are **free of charge** and part of the service package provided to our clients.

CPE courses we offer:



Appendix B – Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | | |
|--|--|--|--|---------------------------------------|--|
| PRODUCER Burnham WGB Insurance Solutions CA Insurance License 0F69771 15901 Red Hill Avenue Tustin CA 92780 | | CONTACT NAME: Sarah Caballero PHONE (A/C, No, Ext): 714-824-8300 E-MAIL: Sarah.Caballero@wgbib.com ADDRESS: Sarah.Caballero@wgbib.com | | FAX (A/C, No): 714-573-1770 | |
| | | INSURER(S) AFFORDING COVERAGE | | NAIC # | |
| | | INSURER A: National Fire Insurance of Har | | 20478 | |
| | | INSURER B: Valley Forge Insurance Company | | 20508 | |
| | | INSURER C: Great Divide Insurance Company | | 25224 | |
| | | INSURER D: Continental Casualty Company | | 20443 | |
| | | INSURER E: Arch Specialty Insurance Compa | | 21199 | |
| | | INSURER F: American Casualty Company of R | | 20427 | |

COVERAGES

CERTIFICATE NUMBER: 877267347

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|------------------------------------|-------------------------|-------------------------|--|
| B | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$0 deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | Y | | 7013134445 | 3/1/2025 | 3/1/2026 | EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000 \$ |
| A | AUTOMOBILE LIABILITY ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 7013117645 | 3/1/2025 | 3/1/2026 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| D | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 | | | 7013136468 | 3/1/2025 | 3/1/2026 | EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ |
| F | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | WC713136289 | 3/1/2025 | 3/1/2026 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER No Deductible E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| C E | E&O - Retro 12/29/11 Cyber | | | CAB2023595 C4LWN095550CYBER2024 | 3/1/2025 7/1/2024 | 3/1/2026 7/1/2025 | 4,000,000 agg Aggregate 2,000,000 3,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Great Divide Insurance Company AM Best Rating A+ XV

Certificate holder(s) is/are named as additional insured per attached endorsements subject to the terms & conditions of the policy:
 General Liability Additional Insured & Waiver of Subrogation # SB146932G
 General Liability Primary & Contributory #CNA80103XX
 Umbrella Policy follows form for General Liability, Auto Liability and Employers Liability
 Auto Primary and Non-Contributory & Waiver of Subrogation #CA00011013
 Auto Designated Insured #IL 02 70 07 20
 See Attached...

CERTIFICATE HOLDER

CANCELLATION

| | |
|--|--|
| | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |

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South Bay Cities Council of Governments

June 26, 2025

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

SUBJECT: Amendments to 7 homeless contracts to extend funding while SBCCOG programs transition from Measure H funding to Measure A.

BACKGROUND

SBCCOG Measure H contracts with our cities and providers expire on June 30, 2025. There is doubt that Measure A contracts from Los Angeles County will be ready by July 1. As such, we need to extend our cities and providers' term to June 30th, 2027 – which is the date the SBCCOG Measure H contract expires with the County.

RECOMMENDATION

Recommend approval of attached MOU Amendments for the following SBCCOG Measure H sub-contracts:

Inglewood Care Coordinator, Redondo Beach Beds, Beach Cities Case Management, Hawthorne Case Management, SHARE! Home to Employment, and the WLCAC and St Margaret's Center Housing Focused Case Management program.

**THIRD AMENDMENT TO MEMORANDUM OF UNDERSTANDING BY AND
BETWEEN THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS AND THE
CITY OF INGLEWOOD REGARDING USE OF ALLOCATED COUNTY
LOCAL SOLUTIONS GRANT FUNDS TO CONTINUE THE INGLEWOOD
HOMELESS COORDINATOR PROJECT**

This Third Amendment to Memorandum of Understanding (the “Third Amendment”), dated as of the 1st of July 2025 (“the Amendment Effective Date”), is by and between the South Bay Cities Council of Governments (“SBCCOG”), a joint powers authority, and the City of Inglewood (“City”), a chartered municipal corporation, (collectively, the “Parties”).

RECITALS

A. The Parties entered into a Memorandum of Understanding dated June 14, 2022 (the "MOU") in order to implement the Inglewood Homeless Coordinator project.

B. The Parties wish to further amend the MOU, by extending the Term and any reporting requirement deadlines of the MOU through June 30, 2027, to maintain support for the project as Los Angeles County and the SBCCOG transition from Measure H funding to Measure A Local Solutions Funds.

C. This Third Amendment does not include any additional funds and has no effect on the financial cost of the MOU to the Parties.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

1. Section I of the MOU, entitled “TERM”, is hereby to amended to read in its entirety as follows:

“I. TERM:

This MOU shall be effective as of June 14, 2022, and shall remain in full force and effect until June 30, 2027 (“Term”), unless sooner terminated or extended, in whole or in part, as provided in the Contract Number HI-23-002 (Exhibit 1).”

2. In all other respects, the MOU, as modified by this Third Amendment, is hereby ratified and reaffirmed and remains in full force and effect.

3. This Third Amendment to Memorandum of Understanding is hereby executed and shall be effective as of the Effective Date, July 1, 2025.

(SIGNATURES ON THE FOLLOWING PAGE)

SOUTH BAY COUNCIL OF GOVERNMENTS

By: _____
Rodney Tanaka, SBCCOG Board Chair

Date: _____

ATTEST:

By: _____
Jacki Bacharach, Executive Director/Board Secretary

CITY OF INGLEWOOD

By: _____
James T. Butts Jr., Mayor

Date: _____

ATTEST:

By: _____
City of Inglewood, City Clerk

APPROVED AS TO FORM

By: _____
Authorized Signer, City Attorney

**THIRD AMENDMENT TO MEMORANDUM OF UNDERSTANDING BY
AND BETWEEN THE SOUTH BAY CITIES COUNCIL OF
GOVERNMENTS AND THE CITY OF REDONDO BEACH REGARDING
THE USE OF ALLOCATED COUNTY LOCAL SOLUTIONS GRANT
FUNDS TO LEASE MOTEL AND SINGLE-ROOM OCCUPANCY (SRO)
BEDS**

This Third Amendment to Memorandum of Understanding (the “Third Amendment”), dated as of the 1st of July 2025 (“the Amendment Effective Date”), is by and between the South Bay Cities Council of Governments (“SBCCOG”), a joint powers authority, and the City of Redondo Beach (“City”), a chartered municipal corporation, (collectively, the “Parties”).

R E C I T A L S

A. The Parties entered into a Memorandum of Understanding dated September 29, 2023 (“MOU”) in order to lease motel and SRO beds.

B. The Parties wish to further amend the MOU, by extending the Term and any reporting requirement deadlines of the MOU through June 30, 2027, to maintain support for the program as Los Angeles County and the SBCCOG transition from Measure H funding to Measure A Local Solutions Funds.

C. This Third Amendment does not include any additional funds and has no effect on the financial cost of the MOU to the Parties

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. Section I of the MOU, entitled “TERM”, is hereby to amended to read in its entirety as follows:

///

“I. TERM:

This MOU shall be effective as of September 29, 2023, and shall remain in full force and effect until June 30, 2027 (“Term”), unless sooner terminated or extended, in whole or in part, as provided in the Contract Number HI-23-002 (Exhibit 1).”

2. In all other respects, the MOU, as modified by this Third Amendment, is hereby ratified and reaffirmed and remains in full force and effect.

3. This Third Amendment to Memorandum of Understanding is hereby executed and shall be effective as of the Effective Date, July 1, 2025.

(SIGNATURES ON THE FOLLOWING PAGE)

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

By: _____
Rodney Tanaka, SBCCOG Board Chair

Date: _____

ATTEST:

By: _____
Jacki Bacharach, Executive Director/Board Secretary

CITY OF REDONDO BEACH

By: _____
Jim Light, Mayor

Date: _____

ATTEST:

By: _____
Eleanor Manzano, City Clerk

APPROVED AS TO FORM:

By: _____
Joy Ford, City Attorney

**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BY AND
BETWEEN THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS AND HARBOR
INTERFAITH SERVICES (HIS) REGARDING ALLOCATED COUNTY
MEASURE H LOCAL JURISDICTION FUNDING TO CONTINUE THE BEACH
CITIES CASE MANAGEMENT PROGRAM**

This First Amendment to Memorandum of Understanding (the “First Amendment”), dated as of the 1st of July 2025 (“the Amendment Effective Date”), is by and between the South Bay Cities Council of Governments (“SBCCOG”), a joint powers authority, and Harbor Interfaith Services (“Provider), a California non-profit corporation, (collectively, the “Parties”)

RECITALS

A. The Parties entered into a Memorandum of Understanding dated July 1, 2024 (the "MOU") in order to implement the Beach Cities Case Management Program.

B. The Parties wish to further amend the MOU, by extending the Term and any reporting requirement deadlines of the MOU through June 30, 2027, to maintain support for the program as Los Angeles County and the SBCCOG transition from Measure H funding to Measure A Local Solutions Funds.

C. This First Amendment does not include any additional funds and has no effect on the financial cost of the MOU to the Parties.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

1. Section I of the MOU, entitled “TERM”, is hereby to amended to read in its entirety as follows:

///

“I. TERM:

This MOU shall be effective as of July 1, 2024, and shall remain in full force and effect until June 30, 2027 (“Term”), unless sooner terminated or extended, in whole or in part, as provided in the Contract Number HI-23-002 (Exhibit 1).”

2. In all other respects, the MOU, as modified by this First Amendment, is hereby ratified and reaffirmed and remains in full force and effect.

3. This First Amendment to Memorandum of Understanding is hereby executed and shall be effective as of the Effective Date, July 1, 2025.

(SIGNATURES ON THE FOLLOWING PAGE)

SOUTH BAY COUNCIL OF GOVERNMENTS

By: _____
Rodney Tanaka, SBCCOG Board Chair

Date: _____

ATTEST:

By: _____
Jacki Bacharach, Executive Director/Board Secretary

HARBOR INTERFAITH SERVICES, INC

By: _____
Tahia Hayslet, Executive Director/CEO

Date: _____

**THIRD AMENDMENT TO MEMORANDUM OF UNDERSTANDING BY
AND BETWEEN THE SOUTH BAY CITIES COUNCIL OF
GOVERNMENTS AND THE CITY OF HAWTHORNE REGARDING THE
USE OF ALLOCATED COUNTY LOCAL SOLUTIONS GRANT FUNDS
TO IMPLEMENT THE CITY’S LOS ANGELES CENTERS FOR
ALCOHOL AND DRUG ABUSE (LACADA) PROJECT**

This Third Amendment to Memorandum of Understanding (the “Third Amendment”), dated as of the 1st of July 2025 (“the Amendment Effective Date”), is by and between the South Bay Cities Council of Governments (“SBCCOG”), a joint powers authority, and the City of Hawthorne (“City”), a chartered municipal corporation, (collectively, the “Parties”).

RECITALS

A. The Parties entered into a Memorandum of Understanding dated January 25th, 2022 (the "MOU") in order to implement the Hawthorne LACADA project.

B. The Parties wish to amend the MOU, by extending the Term and any reporting requirement deadlines of the MOU through June 30, 2027, to maintain support for our programs as Los Angeles County and the SBCCOG transition from Measure H funding to Measure A Local Solutions Funds.

C. This Third Amendment does not include any additional funds and has no effect on the financial cost of the MOU to the Parties.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. Section I of the MOU, entitled “TERM”, is hereby to amended to read in its entirety as follows:

///

“I. TERM:

This MOU shall be effective as of January 25th, 2022, and shall remain in full force and effect until June 30, 2027 (“Term”), unless sooner terminated or extended, in whole or in part, as provided in the Contract Number HI-23-002 (Exhibit 1).”

2. In all other respects, the MOU, as modified by this Third Amendment, is hereby ratified and reaffirmed and remains in full force and effect.

3. This Third Amendment to Memorandum of Understanding is hereby executed and shall be effective as of the Effective Date, July 1, 2025.

(SIGNATURES ON THE FOLLOWING PAGE)

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

By: _____
Rodney Tanaka, SBCCOG Board Chair

Date: _____

ATTEST:

By: _____
Jacki Bacharach, Executive Director/Board Secretary

CITY OF HAWTHORNE

By: _____
Alex Vargas, Mayor

Date: _____

ATTEST:

By: _____
Risk Manager, City of Hawthorne

APPROVED AS TO FORM:

By: _____
Authorized Signer, City Attorney

**THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
BY AND BETWEEN THE SOUTH BAY CITIES COUNCIL OF
GOVERNMENTS AND EMOTIONAL HEALTH ASSOCIATION, INC.
DBA SHARE! COLLABORATIVE HOUSING REGARDING THE USE OF
ALLOCATED COUNTY LOCAL SOLUTIONS GRANT FUNDS TO
PROVIDE SHARED HOUSING AND SUPPORTIVE SERVICES**

This Third Amendment to Memorandum of Understanding (the “Third Amendment”), dated as of the 1st of July 2025 (“the Amendment Effective Date”), is by and between the South Bay Cities Council of Governments (“SBCCOG”), a joint powers authority, and Emotional Health Association, Inc. dba SHARE! Collaborative Housing (“Consultant”), a nonprofit corporation, (collectively, the “Parties”).

R E C I T A L S

A. The Parties entered into a Memorandum of Understanding dated August 1, 2023 (“MOU”) in order to implement the SHARE! services.

B. The Parties wish to amend the MOU, by extending the Term and any reporting requirement deadlines of the MOU through June 30, 2027, to maintain support for the program as Los Angeles County and the SBCCOG transition from Measure H funding to Measure A Local Solutions Funds.

C. This Third Amendment does not include any additional funds and has no effect on the financial cost of the MOU to the Parties.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. Section I of the MOU, entitled “TERM”, is hereby to amended to read in its entirety as follows:

///

“I. TERM:

This MOU shall be effective as of August 1, 2023, and shall remain in full force and effect until June 30, 2027 (“Term”), unless sooner terminated or extended, in whole or in part, as provided in the Contract Number HI-23-002 (Exhibit 1).”

2. In all other respects, the MOU, as modified by this Third Amendment, is hereby ratified and reaffirmed and remains in full force and effect.

3. This Third Amendment to Memorandum of Understanding is hereby executed and shall be effective as of the Effective Date, July 1, 2025.

(SIGNATURES ON THE FOLLOWING PAGE)

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

By: _____
Rodney Tanaka, SBCCOG Board Chair

Date: _____

ATTEST:

By: _____
Jacki Bacharach, Executive Director/Board Secretary

SHARE! COLLABORATIVE HOUSING

By: _____
Brian D. Ulf, CEO

Date: _____

**SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING BY AND
BETWEEN THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS AND WATTS
LABOR COMMUNITY ACTION COMMITTEE (WLCAC) REGARDING
ALLOCATED COUNTY MEASURE H LOCAL JURISDICTION FUNDING TO
CONTINUE THE HOUSING FOCUSED CASE MANAGEMENT PROGRAM**

This Second Amendment to Memorandum of Understanding (the “Second Amendment”), dated as of the 1st of July 2025 (“the Amendment Effective Date”), is by and between the South Bay Cities Council of Governments (“SBCCOG”), a joint powers authority, and Watts Labor Community Action Committee (“Service Provider”), a non-profit corporation, (collectively, the “Parties”)

RECITALS

A. The Parties entered into a Memorandum of Understanding dated June 25, 2024 (the "MOU") in order to implement the Housing Focused Case Management Program.

B. The Parties wish to further amend the MOU, by extending the Term and any reporting requirement deadlines of the MOU through June 30, 2027, to maintain support for the program as Los Angeles County and the SBCCOG transition from Measure H funding to Measure A Local Solutions Funds.

C. This Second Amendment does not include any additional funds and has no effect on the financial cost of the MOU to the Parties.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

1. Section I of the MOU, entitled “TERM”, is hereby to amended to read in its entirety as follows:

///

“I. TERM:

This MOU shall be effective as of June 25, 2024, and shall remain in full force and effect until June 30, 2027 (“Term”), unless sooner terminated or extended, in whole or in part, as provided in the Contract Number HI-20-600 (Exhibit 1).”

2. In all other respects, the MOU, as modified by this Second Amendment, is hereby ratified and reaffirmed and remains in full force and effect.

3. This Second Amendment to Memorandum of Understanding is hereby executed and shall be effective as of the Effective Date, July 1, 2025.

SOUTH BAY COUNCIL OF GOVERNMENTS

By: _____
Rodney Tanaka, SBCCOG Board Chair

Date: _____

ATTEST:

By: _____
Jacki Bacharach, Executive Director/Board Secretary

WATTS LABOR COMMUNITY ACTION COMMITTEE (WLCAC)

By: _____
Tim Watkins, CEO

Date: _____

**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BY AND
BETWEEN THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS AND ST.
MARGARET’S CENTER (SMC) REGARDING ALLOCATED COUNTY
MEASURE H LOCAL JURISDICTION FUNDING TO CONTINUE THE HOUSING
FOCUSED CASE MANAGEMENT PROGRAM**

This First Amendment to Memorandum of Understanding (the “First Amendment”), dated as of the 1st of July 2025 (“the Amendment Effective Date”), is by and between the South Bay Cities Council of Governments (“SBCCOG”), a joint powers authority, and Catholic Charities of Los Angeles, Inc./St. Margaret’s Center (“Service Provider”), a non-profit corporation, (collectively, the “Parties”)

RECITALS

A. The Parties entered into a Memorandum of Understanding dated June 25, 2024 (the "MOU") in order to implement the Housing Focused Case Management Program.

B. The Parties wish to further amend the MOU, by extending the Term and any reporting requirement deadlines of the MOU through June 30, 2027, to maintain support for the program as Los Angeles County and the SBCCOG transition from Measure H funding to Measure A Local Solutions Funds.

C. This First Amendment does not include any additional funds and has no effect on the financial cost of the MOU to the Parties.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

1. Section I of the MOU, entitled “TERM”, is hereby to amended to read in its entirety as follows:

///

“I. TERM:

This MOU shall be effective as of June 25, 2024, and shall remain in full force and effect until June 30, 2027 (“Term”), unless sooner terminated or extended, in whole or in part, as provided in the Contract Number HI-23-002 (Exhibit 1).”

2. In all other respects, the MOU, as modified by this First Amendment, is hereby ratified and reaffirmed and remains in full force and effect.

3. This First Amendment to Memorandum of Understanding is hereby executed and shall be effective as of the Effective Date, July 1, 2025.

SOUTH BAY COUNCIL OF GOVERNMENTS

By: _____
Rodney Tanaka, SBCCOG Board Chair

Date: _____

ATTEST:

By: _____
Jacki Bacharach, Executive Director/Board Secretary

CATHOLIC CHARITIES OF LOS ANGELES, INC

By: _____
Rev. Monsignor Gregory Cox, Executive Director

Date: _____

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PROFESSIONAL SERVICES AGREEMENT NO. W3172
between
WEST BASIN MUNICIPAL WATER DISTRICT
and
SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
for
WATER EFFICIENCY PROGRAM OUTREACH AND MARKETING

This Professional Services Agreement ("Agreement") is entered into by and between the West Basin Municipal Water District ("DISTRICT") and South Bay Cities Council of Governments, ("CONSULTANT"). DISTRICT and CONSULTANT, which may be referred to individually as "PARTY" or collectively as "PARTIES", agree as follows:

SECTION 1 - PURPOSE

Under this Agreement, the CONSULTANT shall provide Water Efficiency Program Outreach and Marketing Services.

SECTION 2 - SCOPE OF SERVICES

The CONSULTANT shall, in good workmanlike and professional manner and at its own expense, furnish all of the technical, administrative, professional and other labor, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities necessary to perform and complete the work and provide the services as set forth in Exhibit "A" of this Agreement.

SECTION 3 - TERM

The term of this Agreement shall be for a period of one (1) year commencing July 1, 2025 ("Effective Date") and concluding June 30, 2026.

SECTION 4 - ACCEPTANCE

This Agreement constitutes the DISTRICT'S offer to the CONSULTANT. Unless the CONSULTANT notifies the DISTRICT, in writing to the contrary, the commencement of performance required by this offer shall be conclusive evidence of the CONSULTANT'S approval of, and consent to the terms and conditions of this Agreement.

SECTION 5 - TERMINATION

(a) The DISTRICT may terminate or cancel this Agreement, in whole or in part, without liability to the DISTRICT, if CONSULTANT fails to perform in accordance with the requirements of Section 2 – Scope of Services of this Agreement, or in the event of a substantial breach of any term or condition.

(b) The DISTRICT may also terminate this Agreement, in whole or in part, even though CONSULTANT is not in default hereunder and no breach hereof has occurred, by notice in writing at any time. Such notice shall state the extent and effective date of termination. Upon the receipt by CONSULTANT of such notice, CONSULTANT will, as and to the extent prescribed by the DISTRICT, stop work under the Agreement and the placement of further purchase orders or subcontracts hereunder, terminate work under purchase order and subcontracts outstanding hereunder, and take any necessary action to protect property in the CONSULTANT'S possession in which the DISTRICT has or may acquire an interest. CONSULTANT will be compensated for work performed under the Agreement prior to the effective date of the termination.

SECTION 6 – AGREEMENT ADMINISTRATION

The Project Manager is the DISTRICT'S designated representative responsible for the administration of this Agreement. The Project Manager for this Agreement is:

Gus Meza
(310) 660-6209

The duties of the DISTRICT'S designated representative may be delegated or reassigned at the discretion of the DISTRICT and without alteration to this Agreement.

SECTION 7 - CONSIDERATION

The DISTRICT shall compensate the CONSULTANT on a time-and-material basis at the rates and in the amounts shown in Exhibit "B". Total payments shall not exceed \$ 171,370.00.

SECTION 8 -BILLING

(a) CONSULTANT'S invoices shall be submitted on a monthly basis for the previous month's services.

(b) CONSULTANT shall submit an itemized invoice that includes:

- (1) Date or period of service.
- (2) A complete description of the services performed.

(3) DISTRICT'S Agreement number.
(4) The name of the DISTRICT'S Project Manager.
(5) CONSULTANT'S remittance address.
(6) Name and phone number of CONSULTANT'S accounts receivable representative.

(c) When applicable, CONSULTANT'S invoice shall be accompanied by support documentation sufficient to validate the charges for each invoice item.

(d) CONSULTANT shall submit invoices to the following address:

West Basin Municipal Water District
Attn: Accounts Payable
17140 So. Avalon Blvd., Suite 210
Carson, CA 90746

(e) Incomplete invoices will be returned to the CONSULTANT.

(f) DISTRICT'S payment terms are Net 30 days after receipt of invoice.

SECTION 9 - NOTICES

Notices required or permitted shall be given by personal delivery or by first class mail, postage prepaid.

To: CONSULTANT
South Bay Cities Council of Governments
Attn: Jacki Bacharach
2355 Crenshaw Boulevard, Suite 125
Torrance, CA 90501
Phone: (310)371-7222 x214

To: DISTRICT
West Basin Municipal Water District
Attn: General Manager
17140 South Avalon Boulevard, Suite 210
Carson, CA 90746-1296
Phone: (310) 217-2411

SECTION 10 - OWNERSHIP OF DATA, REPORTS, AND DOCUMENTS

The CONSULTANT shall deliver to the General Manager notes of surveys made, all reports of tests made, studies, reports, plans, a copy of electronic and digital files, and other materials and documents which shall be the property of the DISTRICT. The CONSULTANT is released from responsibility to third parties for the use by DISTRICT of data, reports, and documents on other projects. The CONSULTANT may retain copies of such documents for its own use. The DISTRICT may use or reuse the materials prepared by CONSULTANT without additional compensation to CONSULTANT.

SECTION 11 - CONFIDENTIALITY

Except as required by law, CONSULTANT will not disclose or cause their respective officers, directors, employees, representatives, agents, advisors, or sub-consultants to disclose or use any of the content of negotiations or Confidential Information furnished, or otherwise permitted for review, by one PARTY to the other in connection with the proposed transactions. For purposes of this paragraph, "Confidential Information" means information supplied by one PARTY to the other, except information which is part of public record.

SECTION 12 - FORCE MAJEURE

Any prevention, delay, nonperformance or stoppage due to any of the following causes shall excuse nonperformance for a period equal to the duration of the force majeure event. The causes referred to above are strikes, walkouts, labor disputes, failure of power, irresistible superhuman cause, acts of public enemies of the State or United States, riots, insurrections, civil commotion, governmental restrictions or regulations or controls (except those reasonably foreseeable in connection with the uses contemplated by this Agreement), casualties not contemplated by insurance provisions of this Agreement, or other causes beyond the reasonable control of the PARTY obligated to perform.

SECTION 13 - INDEMNIFICATION

CONSULTANT shall hold harmless, immediately defend at its own expense, and indemnify DISTRICT, its officers, employees, and agents against any and all liability, claims, losses, damages, or expenses, including reasonable attorneys' fees, arising from all acts or omissions to act of CONSULTANT or its officers, agents, or employees in rendering services under this agreement; excluding, however, such liability, claims, losses, damages, or expenses arising from DISTRICT'S sole negligence or willful acts

SECTION 14 - INSURANCE REQUIREMENTS

CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONSULTANT, its agents, representatives, employees or subcontractors.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Business Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if CONSULTANT has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$2,000,000** per accident for bodily injury and property damage.
3. **Workers’ Compensation:** as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

If the CONSULTANT maintains broader coverage and/or higher limits than the minimums shown above, the DISTRICT requires and shall be entitled to the broader coverage and/or the higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the DISTRICT.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The DISTRICT, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts, or equipment

furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, the CONSULTANT's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the DISTRICT, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the DISTRICT, its officers, officials, employees, or volunteers shall be excess of the CONSULTANT's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the DISTRICT.

Waiver of Subrogation

SUPPLIER hereby grants to DISTRICT a waiver of any right to subrogation which any insurer may acquire against DISTRICT, its officers, officials, employees, and volunteers, from SUPPLIER by virtue of the payment of any loss. SUPPLIER agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the DISTRICT has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the DISTRICT for all work performed by the SUPPLIER, its employees, agents, and subcontractors.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the DISTRICT. The DISTRICT may require the CONSULTANT to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or DISTRICT.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A:VII if admitted in the States of California.

Verification of Coverage

CONSULTANT shall furnish the DISTRICT with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to DISTRICT before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

DISTRICT reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

SECTION 15 – LIMITATION OF WAIVER

Except as may be expressly provided in a writing signed by the PARTIES, the failure or delay of either PARTY to insist in any instance on strict performance of any provision of this Agreement shall not be construed as a waiver of any such provision or the relinquishment of any rights under that provision in the future, but the same shall continue and remain in full force and effect.

SECTION 16 – RIGHT TO AUDIT

Following execution of this Agreement and continuing for a period of three years following the completion of performance, DISTRICT shall have the right to audit the CONSULTANT'S invoices and all supporting documentation generated in performance of this agreement.

SECTION 17 - ATTORNEY'S FEES

If any action is instituted to enforce this Agreement, the prevailing party shall be reimbursed all reasonable attorneys' fees, costs of collection, as well as any other costs and expenses incurred in connection with the enforcement effort.

SECTION 18 - ASSIGNMENT

CONSULTANT shall not assign, sell, or otherwise transfer any obligation or interest in this Agreement without the specific written consent of the DISTRICT.

SECTION 19 - INDEPENDENT CONTRACTOR

The PARTIES each acknowledge that they are separate entities, each of which has entered into this Agreement for independent business reasons. The relationships of the PARTIES hereunder are those of independent contractors and nothing contained herein shall be deemed to create a joint venture, employer/employee, partnership or any other relationship.

SECTION 20 - APPLICABLE LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of California.

SECTION 21 - SUBSTITUTION OF SUB-CONSULTANTS

There may be occasion, during the course of this engagement, to substitute or introduce a new sub-consultant in order to satisfy the requirements for a specific task request. Introduction of substitute or new sub-consultants will be allowed, but, is subject to the express written approval of the DISTRICT. Such approval shall not be unreasonably withheld.

SECTION 22 - TIME IS OF THE ESSENCE

Time is of the essence as to each and every provision of this Agreement.

SECTION 23 - INTEGRATION

This Agreement represents the entire understanding of the PARTIES. No prior oral or written understanding shall be of any force or effect with respect to those matters covered by this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date of the latest signature below.

APPROVED:

West Basin Municipal Water District

By: _____ Date _____
Edward J. Caldwell, Esq.
General Manager

APPROVED AS TO FORM:

By: _____ Date _____
Best Best & Krieger, LLP
District Counsel

APPROVED:

CONSULTANT

By: _____ Date _____

Name & Title: _____
(please print)

EXHIBIT A



West Basin Municipal Water District

SCOPE OF WORK

This Scope of Work (SOW) covers the programs and activities that the South Bay Cities Council of Governments (SBCCOG) and its South Bay Environmental Services Center (SBESC) will conduct in partnership and on behalf of West Basin Municipal Water District (West Basin) for a **12-month period, commencing on July 1, 2025 through June 30, 2026.**

This SOW provides for both virtual and in-person options. These options will allow West Basin to continue providing the public with water efficiency and education programs that will help increase local water reliability.

The SOW tasks include, promotion, education, coordination, and implementation of West Basin's programs. With West Basin's prior approval, this agreement can allow for the addition, removal, modification or substitution of programs in the event that the timing, implementation or budgetary process for a specific task makes its implementation infeasible during the duration of this agreement. If programs are added, modified or substituted, the total amounts will not exceed the total approved contractual amount of this agreement.

| | |
|---|-------------------------|
| 1. Outreach Support | \$ 94,860 |
| A. Tabling Events | (\$7,905 per mo.) |
| B. Speakers Bureau | |
| C. Collateral in the Community | |
| D. Digital Communications | |
| E. Volunteer Training | |
| F. SBCCOG Liaison Assistance | |
| 2. Classes, Workshops & Webinars | \$ 16,430 |
| A. Promote and assist with Educational Classes/Webinars/Chats | |
| 3. Program Promotion | \$ 3,950 |
| A. Water Bottle Filling Station Program | |
| 4. Rain Barrel Program | \$ 43,730 |
| 5. GIS Support | \$ 7,900 |
| 6. Green Business Assist Program | \$ 4,500 |
| Total | <u>\$171,370</u> |

Administration & Billing Instructions for SOW

For Task 1 above, Outreach Support category, the SBCCOG will invoice West Basin on a pro-rated monthly basis of \$7,905 per month and all invoices will include the following: a summary of activities (by Director Division), copies of receipts, a year-to-date tracking of budgets and labor hours, copies of articles and press releases, sign-in sheets, photos, and any other back-up documentation that supports the deliverables on the invoice.

Also, the SBESC will include in its monthly reports an estimated number of people reached at each event or webinar. The tasks associated with categories 2 - 5 above will be billed monthly based on a time and materials basis as work is completed, with the exception of Task 6. The Task 6 Green Building Assist Program amount will be billed as a one-time amount of \$4,500.

The SBCCOG staff will also be responsible for scheduling and facilitating various meetings with West Basin Staff. The purpose of the meetings is to increase communication between the agencies, collaborate on various projects and initiatives, and plan proactively. The SBCCOG will prepare an agenda for each meeting and provide the schedules, budgets and other necessary information for each meeting listed below.

1. **Bi-weekly (every two weeks) Project Review Meetings** - SBCCOG staff will provide an agenda and the outreach event schedule to review and discuss during the meeting.
2. **Quarterly Communications Meeting** – SBCCOG will schedule a quarterly meeting with West Basin’s Communications and Water Policy Managers to discuss higher level communications issues.
3. **Monthly Contract Meeting** – SBCCOG staff will schedule a monthly meeting with West Basin’s Project Coordinators to review the contract budget and tasks.

Project Tasks

1. Outreach Support

The SBESC will help communicate West Basin’s program message to the public through its outreach efforts and existing communication channels. **The goal is to maximize participation in West Basin’s programs and drive awareness of water issues. Additionally, the SBESC will strive for equitable outreach to each Division.**

A. Events

1. The SBESC will outreach to the community on behalf of West Basin by staffing a minimum combination of 100 tabling events, virtual events, virtual presentations and meetings. At the request of West Basin, the SBESC will represent West Basin at various outreach tabling events. There may be instances where both the SBESC and West Basin will be tabling at the same event, in that case, both will coordinate to ensure that tabling opportunities are covered and that West Basin is represented.
2. The SBESC will research various outreach/tableting opportunities in each city and L.A. County unincorporated areas, develop a schedule and upload it to a shared drive where West Basin can access it at any time.

B. Speakers Bureau

The SBESC will alert West Basin of any interest for a speaker from all 14 SBCCOG/WB cities and the seven overlapping Los Angeles County unincorporated areas (Del Aire, El Camino Village, Lennox, Rancho Dominguez, West Athens, Westmont, and Wiseburn).

- West Basin has a Speakers Bureau Program, where cities and organizations can request a West Basin speaker. West Basin speakers can cover such topics as recycled water, conservation programs, industry career pathways, and doing business with West Basin.
- The SBESC will direct interested people to West Basin's web page, <https://www.westbasin.org/community/general-public-education/book-a-speaker>, where they can complete the online Speakers Bureau Request Form to book a speaker.
- Other audiences that can book a speaker include city councils, city environmental/sustainability committees, chambers of commerce, service and civic groups, neighborhood councils, and other pertinent groups.

C. Collateral in the Community - SBESC will research locations throughout the community that may have kiosks/informational centers where West Basin programs can be promoted. Once identified, SBESC will place West Basin marketing materials in these locations.

1. Location categories/examples include the following: city facilities, city hall, public works, community centers, libraries, malls, colleges, water retailers, etc.
 - **Place Materials:** SBESC will only use West Basin preprinted materials (no copies) for distribution to locations. In addition, SBESC staff will also check materials for relevancy and expiration dates and replace as needed. This item will be discussed during the bi-weekly meetings, to ensure proper coordination.
 - **Tracking:** SBESC will track distributed marketing material and coordinate with West Basin to maintain an ample supply of materials. The SBESC will maintain a running list of locations and a distribution schedule.
 - **Status Reporting:** Provide West Basin with a monthly update on the status of collateral placements, re-supply needs, and any relevant notes. The SBCCOG will provide West Basin with a one-month advance request for materials and promotional items to allow West Basin adequate time to inventory their materials, assemble, and place orders for additional materials.

Digital Communications – The SBESC will disseminate program information created and provided by West Basin through its existing communication channels, including but not limited to, its website, e-mail blasts, Instagram, LinkedIn, Facebook, X, and other social media. SBESC communications, such as its monthly and quarterly e-newsletters, will also be utilized. All information will be thoroughly reviewed and approved by West Basin and SBCCOG staff. The SBCCOG reserves all editorial rights related to its own publications and website. The SBESC, in coordination with West Basin will conduct up to the following number of activities. Goals depend on information provided by West Basin.

- 30 eblasts / 50 social Media posts / 12 SBESC monthly e-newsletter articles / 1 SBCCOG quarterly newsletter article (South Bay Baywatch)

Editorial Calendar

- Newsletter schedule /editorial calendar is an estimate and subject to change as determined by the SBCCOG. – *the SBESC monthly e-newsletter distribution date is a hard date (15th of every month) unless the 15th falls on a weekend/holiday, it is distributed on the next business day. Please see below.*

| South Bay Watch Publication & Edition - Quarterly | Stories Due | Publish date |
|---|---------------------------|--------------------------------|
| South Bay Watch (SBW) Fall 2024 | 10/4/2024 | 12/7/2024 |
| SBW Winter 2025(pre-GA) | 1/31/2025 | 3/10/2025 |
| SBW – Spring 2025 (post GA) | 5/16/2025 | 6/18/2025 |
| SBW – Summer 2025 | 7/11/2025 | 8/13/2025 |
| SBW – Fall 2025 | 10/3/25 | 12/08/25 |
| SBW Winter 2026 (pre-GA) | 1/09/26 | 3/13/26 |
| SBW Spring 2026 – (post GA) | 5/11/26 | 6/5/26 |
| Green Business Publication & Edition - Quarterly | Stories due from partners | Newsletter Sent (on or before) |
| Green Business Assist Program (GBAP) (summer) | 8/1/25 | 8/29/25 |
| GBAP (fall) | 11/1/25 | 11/26/25 |
| GBAP (winter) | 2/1/26 | 2/27/26 |
| GBAP (spring) | 5/1/26 | 5/29/26 |
| SBESC Newsletter Publication & Edition - Monthly | Stories due from partners | Newsletter Sent (on or before) |
| January 2025 | Wed - 12/30/2024 | Wed - 1/15/2025 |
| February 2025 | Fri - 1/31/2025 | Sat - 2/15/2025 |
| March 2025 | Fri 2/28/2025 | Sat - 3/15/2025 |
| April 2025 | Mon - 3/31/2025 | Tues - 4/15/2025 |
| May 2025 | Wed - 4/30/2025 | Thurs - 5/15/2025 |
| June 2025 | Fri - 5/30/2025 | Sun - 6/15/2025 |
| July 2025 | Mon - 6/30/2025 | Tues - 7/15/2025 |
| August 2025 | Thurs - 7/31/2025 | Fri - 8/15/2025 |
| September 2025 | Fri - 8/29/2025 | Mon - 9/15/2025 |
| October 2025 | Tues - 9/30/2025 | Wed - 10/15/2025 |
| November 2025 | Fri - 10/31/2025 | Sat - 11/15/2025 |
| December 2025 | Tues- 11/25/2025 | Mon - 12/15/2025 |

- West Basin staff will either provide monthly stories to the SBCCOG, or approve any stories developed by the SBCCOG for West Basin. All stories provided for the newsletter will be reviewed and approved by the West Basin Public information team. If West Basin is unable to meet production deadlines, articles will not be included, and contract task goals will be reduced.
- In addition, the SBCCOG will add pertinent conservation program information provided by West Basin to their web site, under the program/conservation section.
- SBCCOG Baywatch Newsletter (Quarterly Issue). West Basin will also have an opportunity to provide one story to the SBCCOG's quarterly Baywatch Newsletter. The topics in this newsletter are typically higher level and deal with important policy issues. Below are the story submission deadlines and estimated publication dates. Word count for articles is between 250 to 850 words depending on layout and photos/images used. Note: West Basin may select one of the following publications opportunities.

| Issue Month | Stories Due | Estimated Newsletter Published |
|-------------|-------------|--------------------------------|
| Spring | TBD | TBD |
| Summer | TBD | TBD |
| Fall | TBD | TBD |
| Winter | TBD | TBD |

*Note: the March issue is the SBCCOG General Assembly publication.

D. Volunteer Training

Work with West Basin staff to schedule 1 to 2 training sessions per year for the SBESC staff and volunteers on West Basin's water efficiency, education and outreach programs. This training will help ensure that accurate and up-to-date information is provided to the public.

If new outreach volunteers are added by the SBCCOG, on-boarding training will include a West Basin element to ensure that all volunteers are adequately informed about West Basin's programs. If volunteers are promoting West Basin programs, then they should be familiar with the programs and where to direct the public to for more information. West Basin staff can also meet with new staff / volunteers for 1-on-1 training sessions, prior to them representing West Basin at events.

E. SBCCOG Liaison Assistance

1. Through this partnership agreement, West Basin may seek the assistant from the SBCCOG's Executive Director and Deputy Executive Director to support West Basin with furthering its water reliability strategies. The SBCCOG is the Joint Power Authority in the South Bay and has fostered positive relationships with local elected officials, board members, committee members, public work directors and others. An important benefit

of this partnership agreement is the ability to leverage relationships to further West Basin's water reliability projects.

- If program support is required, West Basin will contact the SBCCOG's Executive Director and Deputy Executive Director for assistance.
- As needed, the SBESC shall assist West Basin to coordinate and schedule program and project briefings and updates to the SBCCOG Governing Board, Steering Committee, Infrastructure Working Group, local cities, and other organizations.
- SBCCOG staff will provide the SBCCOG Board of Directors, City Managers, and others at the SBCCOG Committee meetings with regular updates on West Basin's water reliability programs. (SBESC will track and document these efforts in the monthly invoicing and reporting)
- The SBESC will assist West Basin with scheduling presentations at the various SBCCOG committees, when requested by West Basin.

2. Classes, Workshops and Webinars

West Basin will coordinate with the SBESC to utilize the various webinar platforms to offer in-person, virtual classes, or hybrid classes.

A. Promote and assist with Educational Classes and Webinars:

The SBESC will work with West Basin staff to promote up to 17 classes that could be either in-person or webinar. West Basin will coordinate with the SBESC staff to provide information on the selected cities, locations, and dates. The SBESC will be the lead with developing and implementing the Zoom webinars for the 4 quarterly West Basin Chats.

1. West Basin Chats

West Basin Chats aim to address residents' questions about the application process for West Basin's water conservation rebate programs. Each chat begins with a brief overview by a West Basin staffer of a featured program, followed by a Q&A session. West Basin will target **up to four (4) quarterly chats** in total per fiscal year. The West Basin Chats are typically scheduled for 30 minutes, with an additional 30 minutes for questions, for a total of one hour.

The SBCCOG staff will utilize Zoom for the each Chat. They will provide the Zoom link to residents and the West Basin staff well ahead of the scheduled Chat. They will also schedule one rehearsal meeting with West Basin staff prior to each Chat, in order to run through the agenda and ensure that the Chat will run smoothly with no issues.

Below are some tentative months and times for the quarterly chats. West Basin staff will schedule the exact dates in coordination with the SBCCOG staff.

| <u>Chat Date</u> | <u>Time</u> |
|------------------|---------------------------|
| <u>July</u> | <u>6:00 PM to 7:00 PM</u> |
| <u>October</u> | <u>6:00 PM to 7:00 PM</u> |
| <u>Jan</u> | <u>6:00 PM to 7:00 PM</u> |
| <u>April</u> | <u>6:00 PM to 7:00 PM</u> |

2. **Landscape Classes**

As a Member Agency of the Metropolitan Water District (MWD), West Basin has the ability to request free landscape classes from MWD. MWD will provide the instructor, but the Member Agency (West Basin) must work with MWD's vendor to schedule the class. West Basin also has to obtain the venue and promote the class. MWD requires a minimum of 40 registrations 2 weeks prior to holding the class.

As a way to leverage partnerships, West Basin has also invited the Water Replenishment District (WRD) to participate in the landscape classes, as a supporting agency.

West Basin has budgeted funds to obtain SBCCOG support for up to nine (9) classes. The support will include ordering and providing refreshments to each class. (**Note:** If the class takes place outside of the SBCCOG's service area, they will only be responsible for ordering the refreshments, and either have the refreshments delivered, or coordinate with West Basin to have them picked up). A SBCCOG staffer will also attend the classes located in its service area and assist with sign-ins at the class, and prepare the refreshment table and the SBCCOG outreach table.

3. **Firescaping Workshops**

The SBESC will assist West Basin with implementing up to four (4) Firescaping Workshops that will be either In-Person, Webinar or Hybrid, utilizing the Zoom Platform. (If any classes are held outside of the SBCCOG's service area, they will provide all the support mentioned below, except they cannot travel and attend outside of their service area)

The SBESC staff will be responsible for the following:

- Establishing an on-line registration form
- Taking registrations at the class
- Promoting the class
- Ordering and setting-up refreshments
- Taking photos of presenters and audience members
- If Webinar or Hybrid:
 - Setting up the Zoom link
 - Assisting the presenters by running and advancing the PowerPoint slides
 - Recording the webinar
 - Muting all the participants to keep noise to a minimum
 - Providing a list of participants to West Basin staff

Virtual Classes

SBESC will coordinate with West Basin to promote and implement potential virtual classes, West Basin Chats and Firescaping Webinars.

- Utilize the Zoom platform to implement the classes. Establish the Zoom registration link and share with the West Basin staff and registrants well ahead of the class.

- Email and remind the participants about the upcoming webinar one day prior to the webinar and on the day of.
- Provide assistance with registration and accessing webinar link, troubleshooting, assisting webinar attendees and other tasks as needed.
- The SBESC will also database the webinar attendees and provide to West Basin. The database will provide their contact information and how they heard of the webinar if provided.

3. Program Promotion

A. Water Bottle Filling Station Program

- The SBCCOG staff will promote West Basin's Water Bottle Filling Station Program to cities, schools, and other public sites.
- The SBCCOG will communicate any interest to West Basin's WBFS manager.
- The SBCCOG staff will review monthly Public Information Committee or West Basin Board Memos to check on the status of the program, and look for opportunities.
- The SBCCOG will develop and update any plotted maps showing all the installed units. This will assist both West Basin and the SBCCOG will developing targeted marketing strategies.

4. Rain Barrel Program

West Basin's Free Rain Barrel Program continues to be very successful throughout West Basin's service area. For FY 2025-2026, West Basin will conduct 5-6 free rain barrel events. Shown below are the tasks that the SBESC will perform in support of this program.

A. Rain Barrel Distribution Events

The SBCCOG will provide the following support.

1. Provide a **minimum of two (2)** SBCCOG staff members and two (2) SBESC volunteers at the event to manage the registration process and assist with other event activities. West Basin will provide the volunteer group(s) for each event and instruct the volunteers to assist with registration, traffic control, loading rain barrels, and other duties.

The SBESC will coordinate with West Basin staff to schedule and support each event. The SBESC will only physically attend events that are located within their service area. For events outside of SBCCOG's service territory, the SBCCOG will provide supporting services such as; providing the registration list, the box of safety vests, and other event items.

SBESC TASKS

- Take RSVPs prior to the event and send out reminder notices.
- Send an acknowledgement email to residents that their registration was received and if they qualify, they will receive a follow-up email one week prior to the event.

- Attend events within their service area and handle the registration process.
- Work with West Basin's volunteers.
- Coordinate with the various partners and vendors as needed.
- Coordinate with West Basin, assign roles and help train volunteers on the various duties at the event.
- Provide snacks, water and refreshments for volunteers at the events.
- Bring safety gear, such as safety vests for the volunteers and staff.
- Take photos of the event, staff, volunteers, Directors, participants, etc.
- Sign guests-in and develop a sign-in list and database to provide to West Basin.
- Track and conduct additional outreach to previous registered participants, (on Interest Lists) who were unable to attend and fulfill their reservation, and provide invitations to future West Basin rain barrel distribution events.
- Database all the registrants and identify the participants. Use the participant database to populate MWD's required spreadsheet, provided by West Basin, and provide both spreadsheets to West Basin.
- Keep rain barrel plotted maps updated utilizing GIS.

5. GIS Support

West Basin allocated 100 hours for this task. In FY 2024-2025, The SBCCOG developed several plotted maps utilizing GIS to show project activity throughout West Basin's service area. They developed maps for West Basin's rain barrel program, Water Bottle Filling Station Program, and the SBCCOG's Green Building Assist Program. The SBCCOG will maintain and update the maps as needed to keep them current. The maps provide great visuals to assist with project targeting and marketing.

6. Green Business Assist Program (GBAP)

The SBCCOG will continue the Green Business Assist Program (GBAP) for contract year 2025-2026 building on the momentum strategies and contacts developed through the Program.

1. The Program will provide business participants with a list of water measures to consider and dedicated staff support for implementation.
2. Measures will include participation in direct install, rebate, incentive, pilot, and educational programs offered by the various program providers such as utility agencies.
3. The Program will include outreach to the business community to support water conservation, education, and participation in rebate programs.
4. Partner materials and press releases will be included in quarterly business e-newsletter.
5. Partner logos will be included on program flyers, website, e-newsletter, and promotional materials.
6. Program will partner with sponsors to provide targeted outreach (e.g. by industry or high usage).
7. Opportunity for West Basin to co-host and speak at program events.
8. Recognition of West Basin as a program partner at outreach events, including City Council and Commission meetings; and
9. Name/logo on signage and invitation at any Green Business Assist Program events.
10. Provide West Basin with a list of water conservation measures that SBESC identified with participants.

11. Promote West Basin programs and rebates.
12. Provide the current list of businesses to West Basin and GIS plot map the businesses per West Basin Division. Maintain updated maps.
13. Alert West Basin of public outreach opportunities.

Additional Activities

- SBCCOG staff will continue to use flyers and letters during various business walks.
- SBCCOG staff will post green business tips on the SBESC website and promote information through Facebook and X (formerly known as Twitter).
- SBCCOG staff will exhibit at various South Bay Cities Business Expo's and provide materials about available certification programs and GBA program at these events.
- A quarterly newsletter will be sent out to over 400 businesses enrolled in the GBAP.
- Checklist of indoor and outdoor water measures are presented to businesses.

Rate Chart

South Bay Cities Council of Governments
2025-2026

Below are the billing rates:

| | |
|-----------------------|-------|
| Executive Director | \$180 |
| Deputy Exec. Director | \$140 |
| Sr. Project Manager | \$107 |
| Project Manager | \$87 |
| Admin. Officer | \$84 |
| Project Coordinator | \$84 |
| Admin. Assistant | \$49 |
| Project Assistant | \$25 |

Average rate w/out Executive Staff: \$79.00

Average rate with Executive Staff: \$97.00

South Bay Environmental Services Center - Agreement Tasks

July 1, 2025 through June 30, 2026

1. Outreach Support

| Task | Labor Hours | | Hourly Rate | | | Total |
|---|-------------|--|-------------|--|--|-----------|
| Administration | 540 | | \$ 79.00 | | | \$ 42,660 |
| Direct Implementation | | | | | | \$ 29,200 |
| Operation Expense | | | | | | \$ 23,000 |
| This category includes SBESC support with tabling events, speakers bureau, collateral in the community, digital | | | | | | |
| | | | | | | \$ 94,860 |

2. Classes, Workshops and Webinars

| Task | Labor Hours | # of Webinars / In-Person Events | Hourly Rate | Lunch Expense | Misc. Expenses | Total |
|---|-------------|----------------------------------|-------------|---------------|----------------|-----------|
| A. Class Assistance | | | | | | |
| West Basin Chats: Implement utilizing Zoom, assist with customer service, marketing, and databasing | 10 | 4 | \$ 79.00 | | | \$ 3,160 |
| Partnership Classes (WRD) | 10 | 9 | \$ 79.00 | \$ 2,000 | | \$ 9,110 |
| Firescaping Workshops | 10 | 4 | \$ 79.00 | \$ 1,000 | | \$ 4,160 |
| | | | | | | \$ 16,430 |

3. Program Promotion

| Task | Labor Hours | | Hourly Rate | | Lunch Expense | Total |
|---|-------------|--|-------------|--|---------------|----------|
| A. Water Bottle Filling Station Program | 50 | | \$ 79.00 | | | \$ 3,950 |
| | | | | | | \$ 3,950 |

4. Rain Barrel Program Support

| Task | Labor Hours | # of Events | Hourly Rate | Lunch | Supplies | Total |
|--|-------------|-------------|-------------|----------|----------|-----------|
| Provide Customer Service | 100 | | \$ 79.00 | | | \$ 7,900 |
| Assist with, and staff 5 Distribution Events | 48 | 5 | \$ 79.00 | \$ 1,360 | \$ 500 | \$ 20,820 |
| Aquire installed photos from residents | 100 | | \$ 79.00 | | | \$ 7,900 |
| Assist with Databasing and follow-up work | 90 | | \$ 79.00 | | | \$ 7,110 |
| | | | | | | \$ 43,730 |

5. GIS Support

| Task | Labor Hours | | Hourly Rate | | | Total |
|-------------|-------------|--|-------------|--|--|----------|
| GIS Support | 100 | | \$ 79.00 | | | \$ 7,900 |
| | | | | | | \$ 7,900 |

6. Green Business Assist Program

| Task | Labor Hours | | Hourly Rate | | | Total |
|-------------------------------|-------------|--|-------------|--|--|----------|
| Green Business Assist Program | | | | | | \$ 4,500 |
| | | | | | | \$ 4,500 |

TOTAL

\$ 171,370

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PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is made as of June 26, 2025 by and between the South Bay Cities Council of Governments, a California joint powers authority ("SBCCOG") and the Siembab Corporation ("Consultant").

RECITALS

A. SBCCOG desires to utilize the services of Consultant as an independent contractor to provide specified professional services to SBCCOG as set forth in Exhibit A, to develop and implement programs for various land use and transportation projects that advance SBCCOG policy.

B. Funding for this master agreement will be defined through a not-to-exceed budget. Professional services provided by the Consultant shall be for various tasks as outlined in Exhibit A, subject to change upon mutual agreement by SBCCOG and Consultant. Compensation provided to Consultant will be funded through grants and contracts received by the SBCCOG where possible.

C. This Agreement shall supersede and replace all prior agreements in place between SBCCOG and Consultant.

D. Consultant represents that it is an independent company in the business of providing the above services and is fully qualified to perform consulting services by virtue of its experience and the training, education and expertise of its principal and due to the specialized nature of these programs, there is justification for a sole source procurement.

NOW, THEREFORE, in consideration of performance by the parties of the covenants and conditions herein contained, the parties hereto agree as follows:

1. Services.

1.1 The nature and scope of the specific services to be performed by Consultant are as described in Exhibit A, attached hereto and incorporated herein by reference.

1.2 SBCCOG agrees to conduct its best effort to assist with the success of the identified programs and understands that the Consultant assumes full responsibility to advise, and provide input, insight, and expertise on, and assist in the creation of the programs.

1.3 SBCCOG and participating agencies shall provide all relevant documentation in their possession to the Consultant upon request in order to minimize duplication of efforts. The SBCCOG staff shall work with the Consultant as necessary to facilitate performance of the services.

2. Term of Agreement. This Contract shall take effect July 1, 2025 and shall continue until June 30, 2026 unless earlier terminated pursuant to the provisions of paragraph 14 herein. The term of this Agreement may be extended by mutual agreement of the parties as may be necessary or desirable to carry out its purposes.

3. Compensation. SBCCOG shall pay for services based on a not to exceed budget of \$75,000. All invoices must be submitted on a time and materials basis. The agreed upon hourly rate for Walter Siembab is \$95/hour to be reviewed annually. SBCCOG must be notified in writing prior to any sub-contracted work by Siembab Corporation. Rates for such services must be pre-approved prior to work commencing. Mileage expenses will be reimbursed at the current Federal rate.

4. Terms of Payment. Consultant shall submit monthly invoices for services rendered and for reimbursable expenses incurred. The invoice should include: an invoice number, the dates covered by the invoice, the hours expended, the amount of funds remaining and a summary of the work performed. SBCCOG shall pay the invoices within sixty (60) days of receipt.

5. Parties' Representatives. Jacki Bacharach shall serve as the SBCCOG's representative for the administration of the project. All activities performed by the Consultant shall be coordinated with this person. Walter Siembab shall be in charge of the project for the Consultant on all matters relating to this Agreement and any agreement or approval made by him/her shall be binding on the Consultant. This person shall not be replaced without the written consent of the SBCCOG.

6. Addresses.

SBCCOG:

South Bay Cities Council of Governments
357 Van Ness Way, Suite 110
Torrance, CA 90501
Attention: Jacki Bacharach, Executive Director

Consultant:

Siembab Corporation
5944 Chariton Avenue
Los Angeles, CA 90056
Attention: Walter Siembab, President

7. Status as Independent Contractor.

A. Consultant is, and shall at all times remain as to SBCCOG, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of SBCCOG or any participating agency or otherwise act on behalf of SBCCOG or any participating agency as an agent except as specifically provided in the Scope of Services. Neither SBCCOG nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner employees of SBCCOG.

B. Consultant shall certify that it has no employees. In the event that it acquires employees, Consultant shall fully comply with the workers' compensation law regarding Consultant and Consultant's employees. Consultant further agrees to indemnify and hold SBCCOG harmless from any failure of Consultant to comply with applicable

worker's compensation laws.

8. Standard of Performance. Consultant shall perform all work at the standard of care and skill ordinarily exercised by members of the profession under similar conditions.

9. Indemnification. Consultant agrees to indemnify the SBCCOG and participating public agencies, their respective officers, staff consultants, agents, volunteers, employees, and attorneys against, and will hold and save them and each of them harmless from, and all actions, claims, damages to persons or property, penalties, obligations, or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the acts, errors or omissions of Consultant, its agents, employees, subcontractors, or invitees, including each person or entity responsible for the provision of services hereunder, except for liability resulting from the sole negligence or wrongful acts of the SBCCOG or a participating agency.

10. Insurance. Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, with an insurance company admitted to do business in California and approved by the SBCCOG (1) a policy or policies of broad-form comprehensive general liability insurance with minimum limits of \$1,000,000.00 combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts by Consultant, its officers, employees, agents, and independent contractors in performance of services under this Agreement; (2) property damage insurance with a minimum limit of \$1,000,000.00; (3) automotive liability insurance, with minimum combined single limits coverage of \$500,000.00; and (4) worker's compensation insurance with a minimum limit of \$500,000.00 or the amount required by law, whichever is greater. SBCCOG and participating public agencies, their respective officers, employees, attorneys, staff consultants, and volunteers shall be named as additional insureds on the policy (ies) as to comprehensive general liability, property damage, and automotive liability. The policy (ies) as to comprehensive general liability, property damage, and automobile liability shall provide that they are primary, and that any insurance maintained by the SBCCOG shall be excess insurance only.

A. All insurance policies shall provide that the insurance coverage shall not be non-renewed, canceled, reduced, or otherwise modified (except through the addition of additional insureds to the policy) by the insurance carrier without the insurance carrier giving SBCCOG thirty (30) day's prior written notice thereof. Consultant agrees that it will not cancel, reduce or otherwise modify the insurance coverage.

B. All policies of insurance shall cover the obligations of Consultant pursuant to the terms of this Agreement; shall be issued by an insurance company which is admitted to do business in the State of California or which is approved in writing by the SBCCOG; and shall be placed with a current A.M. Best's rating of no less than A VII.

C. Consultant shall submit to SBCCOG (1) insurance certificates indicating compliance with the minimum worker's compensation insurance requirements above, and (2) insurance policy endorsements indicating compliance with all other minimum insurance requirements above, not less than one (1) day prior to beginning of performance under this Agreement. Endorsements shall be executed on SBCCOG's appropriate standard forms entitled "Additional Insured Endorsement", or a substantially similar form which the

SBCCOG has agreed in writing to accept.

11. Confidentiality. Parties agree to preserve as confidential all Confidential Information that has been or will be provided to each other.

12. Ownership of Materials. All materials provided by Consultant in the performance of this Agreement shall be and remain the property of SBCCOG and its partner organizations without restriction or limitation upon their use or dissemination by SBCCOG. The Consultant will retain non-exclusive perpetual rights to the use of material developed under this contract.

13. Conflict of Interest. It is understood and acknowledged that Consultant will serve as an agent of the SBCCOG and the participating agencies for the limited purpose of implementation of this project.

14. Termination. Either party may terminate this Agreement without cause upon fifteen (15) days' written notice to the other party. The effective date of termination shall be upon the date specified in the notice of termination, or, in the event no date is specified, upon the fifteenth (15th) day following delivery of the notice. Immediately upon receiving written notice of termination, Consultant shall discontinue performing services. Should the Agreement be breached in any manner, the non-breaching party may, at its option, terminate the Agreement not less than five (5) days after written notification is received by the breaching party to remedy the violation within the stated time or within any other time period agreed to by the parties.

15. Personnel. Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but SBCCOG reserves the right, for good cause, to require Consultant to exclude any employee from performing services on SBCCOG's premises.

16. Non-Discrimination and Equal Employment Opportunity.

A. Consultant shall not discriminate as to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation, in the performance of its services and duties pursuant to this Agreement, and will comply with all rules and regulations of SBCCOG relating thereto. Such nondiscrimination shall include but not be limited to the following: employment, upgrading, demotion, transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

B. Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

17. Assignment. Consultant shall not assign or transfer any interest in this Agreement nor the performance of any of Consultant's obligations hereunder, without the prior written consent of SBCCOG, and any attempt by Consultant to so assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect.

18. Compliance with Laws. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local governments. Each party is responsible for paying its own all federal and state income taxes, including estimated taxes, and all other government taxes, assessments and fees incurred as a result of his/her performance under this Agreement and the compensation paid by or through this Agreement.

19. Non-Waiver of Terms, Rights and Remedies. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by SBCCOG of any payment to Consultant constitute or be construed as a waiver by SBCCOG of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by SBCCOG shall in no way impair or prejudice any right or remedy available to SBCCOG with regard to such breach or default.

20. Resolving Disputes. If a dispute arises under this Agreement, prior to instituting litigation the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in California. Any costs and fees other than attorney fees associated with the mediation shall be shared equally by the parties.

21. Severability. If any part of this Agreement is held unenforceable, the rest of the Agreement will continue in effect provided that the principal purposes of the parties are not thereby frustrated.

22. Notices. Any notices required to be given under this Agreement by either party to the other may be affected by any of the following means: by electronic correspondence (email), by personal delivery in writing by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices must be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by giving written or electronic notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of receipt or the fifth day after mailing, whichever occurs first. Electronic notices are deemed communicated as of actual time and date of receipt. Any electronic notices must specify an automated reply function that the email was received. The email addresses for each party are as follows:

Jacki Bacharach – jacki@southbaycities.org
Walter Siembab – ws@siembab.com

23. Governing Law. This Contract shall be interpreted, construed and enforced in accordance with the laws of the State of California.

24. Counterparts. This Agreement may be executed in any number of

counterparts, each of which shall be deemed to be the original, and all of which together shall constitute one and the same instrument.

25. Entire Agreement. This Agreement, and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between Consultant and SBCCOG. This Agreement supersedes all prior oral or written negotiations, representations or agreements. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by the parties which expressly refers to this Agreement. Amendments on behalf of the SBCCOG will only be valid if signed by the SBCCOG Executive Director or the Chairman of the Board and attested by the SBCCOG Secretary.

26. Exhibits. All exhibits referred to in this Agreement are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

"SBCCOG"
South Bay Cities Council of Governments

"Consultant"
Siembab Corporation

By:

By:

(SBCCOG Chair) (Signature)

(Signature)

Name:

(Typed or Printed Name)

Date: _____

Title: _____

Attest: _____
SBCCOG Secretary

Date: _____

EXHIBIT A

All compensation will be funded through grants received where possible and in no event shall exceed the total contract amount of \$75,000. Consultant shall track billable time and expenses by project and submit a monthly tracker as part of the monthly invoice.

Consultant will execute tasks assigned by SBCCOG in support of new and ongoing SBCCOG

initiatives and programs, including, but not limited to:

- 1) Local Travel Network Program Development: Siembab Corporation shall serve as an advisor. The South Bay Cities Council of Governments (SBCCOG) conducted an implementation plan and “Route Refinement Study” for a sub-regional slow-speed network serving neighborhood electric vehicles, bicycling, walking, and other slow-speed electric and/or active modes and shared use public ZEV fleets.

Compensation for work related to this project will come from Measure M, Caltrans Sustainability Planning Grant, Safe Streets for All, and any other funding or grants the SBCCOG may receive.

- 2) South Bay Fiber Network: Siembab Corporation shall serve as an advisor. Tasks will include working with the SBFN owner/operator on operations and expansion plans as well as monitoring the actions of the California Broadband Council, the California Department of Technology, the California Emerging Technology Fund, the California Advanced Services Fund and the designated Los Angeles Broadband Consortium and identifying funding opportunities as well as submitting comments on the Broadband For All Action Plan and its continuing development; Continuing with applications development with South Bay Cities including but not limited to those involving digital divide, transportation, GIS, economic development, telework, telemedicine, distance education and e-government; Continuing to work with South Bay Fiber Network partners including South Bay Workforce Investment Board and Beach Cities Health District and Los Angeles County; Developing education materials for various audiences, update Smart City Report as appropriate, pursue funding opportunities as they arise and pursue related initiatives at the request of the SBCCOG Executive Director.

Compensation for work related to this project will come from the broadband funds allocated to this project by the State of California and any other funding or grants the SBCCOG may receive.

- 3) Regional Early Action Planning (REAP) Program: The South Bay Cities Council of Governments (SBCCOG) will be receiving funding from SCAG and Metro under the Regional Early Action Program. The Siembab Corporation will be the advisor for 2 of these projects: the Commercial Redevelopment into Housing (Phase 2) and Micromobility Hubs.

Compensation for work related to this project will come from the SCAG/Metro Regional Early Action Program.

- 4) General Technical Advisory Services: Siembab Corporation shall serve as a technical advisor for climate, land use and transportation projects including attending meetings and seminars, drafting proposals, commenting on work products, making presentations, and advising on implementation strategies.

Compensation for work related to this project will be funded through grants received when possible.

Other tasks and projects may be assigned by the SBCCOG upon mutual agreement by both parties.

South Bay Cities Council of Governments

June 26, 2025

TO: SBCCOG Board of Directors
FROM: SBCCOG Steering Committee
RE: FY25-26 Recommendation for Chamber of Commerce Memberships

BACKGROUND

The South Bay Cities Council of Governments (SBCCOG) is currently a member of 14 South Bay Chambers of Commerce (listed below) at a cost of \$2,771.00. Joining the recommended Chambers is essential to the implementation of several of the SBCCOG programs and partner contracts for outreach, education, and implementation -- water, waste, transportation, and energy efficiency. We also enlist the Chambers to support our advocacy positions and grant applications as well as other collaborative efforts.

Due to memberships expiring at varying times throughout the fiscal year, staff provides an annual recommendation to the SBCCOG Board for a set of membership approvals. This action will authorize payment of memberships that become due throughout FY25-26.

The SBCCOG is currently a member of the following Chambers of Commerce:

- South Bay Association of Chambers of Commerce
- Carson Chamber of Commerce
- El Segundo Chamber of Commerce
- Gardena Chamber of Commerce
- Hawthorne Chamber of Commerce
- Hermosa Beach Chamber of Commerce
- Inglewood Chamber of Commerce
- Manhattan Beach Chamber of Commerce
- Palos Verdes Peninsula Chamber of Commerce
- Redondo Beach Chamber of Commerce
- San Pedro Chamber of Commerce
- Torrance Chamber of Commerce
- Wilmington Chamber of Commerce

The SBCCOG has not been a member of the Lomita Chamber of Commerce in many years. Under new leadership over the past few years, the Lomita Chamber of Commerce has become very active again and SBCCOG staff is recommending the organization join this chamber as part of its FY25-26 memberships.

COST

Staff contacted each Chamber to inquire about membership costs and any anticipated dues changes. Several noted that dues will not be increasing. Some Chambers have not yet determined if membership dues will increase, or if so by how much. Due to this uncertainty, the recommended total amount is a not-to-exceed cost based on the anticipated FY25-26 membership dues with just under a 6% buffer. This will allow the SBCCOG to accommodate additional but not yet known membership

cost increases. (See Exhibit A below for a breakdown of anticipated dues for each Chamber of Commerce.)

RECOMMENDATION

Recommend Board approval for membership to join the attached list of Chambers of Commerce at a cost not to exceed \$3,500 which has been budgeted as part of the FY25-26 SBCCOG budget.

Exhibit A

| South Bay Chamber Membership Renewals FY25-26 | | | |
|--|------------------------------------|--------------------------------|-----------------------------------|
| Name | Member in 2024-25 (Y/N) | Dues Paid 2024-2025 | FY 25-26 Expected Dues |
| Carson Chamber of Commerce | Y | \$200.00 | \$205.00 |
| El Segundo Chamber of Commerce | Y | \$305.00 | \$305.00 |
| Gardena Valley Chamber of Commerce | Invoice not received | | \$150.00 |
| Hawthorne Chamber of Commerce | Y | \$150.00 | \$150.00 |
| Hermosa Beach Chamber of Commerce | Y | \$100.00 | \$100.00 |
| Inglewood/Airport Area Chamber of Commerce | Y | \$300.00 | \$300.00 |
| Lomita Chamber of Commerce | N | | \$190.00 |
| Manhattan Beach Chamber of Commerce | Y | \$300.00 | \$300.00 |
| Palos Verdes Peninsula Chamber | Y | \$371.00 | \$371.00 |
| Redondo Beach Chamber of Commerce | Y | \$350.00 | \$350.00 |
| San Pedro Chamber of Commerce | Y | \$210.00 | \$210.00 |
| Torrance Chamber of Commerce | Y | \$385.00 | \$425.25 |
| Wilmington Chamber of Commerce | Y | \$100.00 | \$250.00 |
| South Bay Assoc. of Chambers of Commerce | Y | N/A | N/A |
| Total | | \$2,771.00 | \$3,306.25 |

South Bay Cities Council of Governments

June 26, 2025

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Bills to Monitor – Status as of June 16, 2025

NOTE: **BOLD recommendation & status** indicates bill added since last Board meeting

| | | Position | Bill status |
|--|--|--|---|
| EMERGENCY MANAGEMENT | | | |
| AB 986 (Muratsuchi) | State of emergency and local emergency: landslides and climate change. This bill would enact the California Individual Assistance Act to establish a grant program to provide financial assistance to local agencies, community-based organizations, and individuals for specified costs related to a disaster, as prescribed. The bill would require the director to allocate from the fund, subject to specified conditions, funds to meet the cost of expenses for those purposes. By authorizing increased expenditure of moneys from a continuously appropriated fund for a new purpose, the bill would make an appropriation. | SUPPORT (5/22/25) (letter sent 5/30/25) LCC: SUPPORT | 6/4/25 Senate Committee on Rules for assignment. |
| ENVIRONMENT | | | |
| AB 262 (Caloza) | California Individual Assistance Act. This bill would enact the California Individual Assistance Act to establish a grant program to provide financial assistance to local agencies, community-based organizations, and individuals for specified costs related to a disaster, as prescribed. The bill would require the director to allocate from the fund, subject to specified conditions, funds to meet the cost of expenses for those purposes. By authorizing increased expenditure of moneys from a continuously appropriated fund for a new purpose, the bill would make an appropriation. | SUPPORT (4/7/25) (letter sent 5/2/25) LCC: SPONSOR | 6/11/25 Referred to Senate Committee on Governmental Organization. |
| SB 234 (Niello) | Wildfires: workgroup: toxic heavy metals. This bill would require, upon appropriation by the Legislature, the Department of Forestry and Fire Protection, the Office of Emergency Services, and the Department of Toxic Substances Control, in consultation with | MONITOR LCC: WATCH | 6/5/25 Referred to Assembly Committees on Natural |

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| | specified entities, to form a workgroup related to exposure of toxic heavy metals after a wildfire. The bill would require the workgroup to do certain things, including establishing best practices and recommendations for wildfire-impacted communities and first responders to avoid exposure to heavy metals after a wildfire. The bill would authorize the Department of Forestry and Fire Protection to contract with public universities, research institutions, and other technical experts to support the work of the workgroup. The bill would require the Department of Forestry and Fire Protection, the Office of Emergency Services, and the Department of Toxic Substances Control to report their findings to the Legislature on or before January 1, 2027. | | Resources & Environmental Safety and Toxic Materials |
| FINANCE | | | |
| <u>AB 888</u> (Rubio) | California Safe Homes grant program. This bill would establish the California Safe Homes grant program to be developed by the department to reduce local and statewide wildfire losses, among other things. The bill would require the department to prioritize specified needs when awarding grant funds, and would require eligible program applicants, which would include individuals, cities, counties, and special districts, to meet specified criteria. The bill would establish the Sustainable Insurance Account within the Insurance Fund, which would be continuously appropriated to fund the program. The bill would require 40% of the amount of the gross premiums tax collected from property and casualty insurance above the amount collected from those insurers in 2023 to be deposited into the account. By depositing general fund money into a continuously appropriated account, the bill would make an appropriation. The bill would require the department to collect specified information about the performance of the program and, on or before January 1, 2027, and every 2 years thereafter, to publish a performance report that would be posted to its internet website and submitted to the Legislature. | SUPPORT (4/27/25) (letter sent 4/17/25) LCC: SUPPORT | 6/4/25 Senate Committee on Rules for assignment. |
| GOVERNANCE | | | |

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| AB 259 (Rubio) | Open meetings: local agencies: teleconferences. This bill would eliminate the January 1, 2026 sunset of AB 2449 teleconference rules and allow them until January 1, 2030. | SUPPORT (2/27/25) (letter sent 3/3/25) LCC: SUPPORT | 5/14/25 Referred to Senate Committees on Local Government and Judiciary |
| AB 810 (Irwin) | Local government: internet websites and email addresses. This bill would require special districts, joint powers authorities, and other political subdivisions to adopt “.gov” or “.ca.gov” domains for their websites and email addresses by January 1, 2031. | OPPOSE (5/22/25) LCC: WATCH | 5/23/25 Assembly Committee – hearing postponed by committee. <i>Is now a 2-year bill.</i> |
| SB 220 (Allen) | Los Angeles County Metropolitan Transportation Authority. Beginning January 1, 2029, this bill would expand the board of directors to 18 members by adding the county executive of the County of Los Angeles and 3 public members appointed by the county executive. The bill would also require the authority, within 60 days of an amendment to the charter of the County of Los Angeles to change the number of members of the Los Angeles County Board of Supervisors or to eliminate the office of county executive, to submit a plan to the Legislature for revising the composition of the authority. | OPPOSE (4/27/25) (letter sent 4/17/25) LCC: NO POSITION | 4/28/25 April 28 hearing: Heard for testimony only. <i>Is now a 2-year bill.</i> |
| HOMELESSNESS | | | |
| AB 804 (Wicks) | Medi-Cal: housing support services. This bill would make housing support services for specified populations a covered Medi-Cal benefit when the Legislature has made an appropriation for purposes of the housing support services. The bill would require the department to seek federal approval for the housing support services benefit, as specified. Under the bill, subject to an appropriation by the Legislature, a Medi-Cal beneficiary would be eligible for those services if they either experience homelessness or are at risk of homelessness. Under the bill, the services would include housing transition navigation services, housing deposits, and housing tenancy sustaining services, as defined. | MONITOR LCC: WATCH | 5/23/25 Assembly Committee on Appropriations – held under submission. <i>Is now a 2-year bill.</i> |
| HOUSING | | | |

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| AB 11 (Lee) | The Social Housing Act. This bill would create a state housing authority to build residential development in communities across California to meet the state's RHNA goals for extremely low and very low-income housing, without regard for local housing elements approved by the state. This measure would only require the authority to consult with local jurisdictions' preferences for the specific site of development, the number of stories, the number of units, or the development timeline. The agency would not need to follow local regulations, zoning codes, and height limits. | OPPOSE (4/24/25) (letter sent 4/17/25) LCC: OPPOSE UNLESS AMENDED | 6/11/25 Senate Committees on Housing & Governmental Organization. |
| AB 253 (Ward) | California Residential Private Permitting Review Act: residential building permits. This bill would allow an applicant for specified residential building permits (1-10 residential units and having no floors used for human occupancy more than 40ft above ground level) to contract with or employ a private professional provider to check plans and specifications if the county/city building department estimates a timeframe for this plan-checking function that exceeds 30 days, or does not complete this plan-checking function within 30 days. | OPPOSE (4/24/25) (letter sent 4/17/25) LCC: CONCERNS | 4/23/25 Referred to Senate Committees on Local Government and Housing. |
| AB 306 (Schultz) | Building regulations: state building standards. This bill would prohibit a city or county from making changes to green building standards applicable to residential units from June 1, 2025 to June 1, 2031 unless the California Building Standards Commission deems those changes or modifications necessary as emergency standards to protect health and safety. | OPPOSE (4/27/25) (letter sent 5/2/25) LCC: OPPOSE UNLESS AMENDED | 6/10/25 Re-referred to Senate Committee on Housing. |
| AB 507 (Haney) | Adaptive Reuse: Streamlining: Incentives. This measure would require local governments to ministerially approve adaptive reuse office-to-residential conversion projects statewide. It would also exempt these projects from all impact fees not directly related to the impacts resulting from the site's change of use from non-residential to residential or mixed-use. | OPPOSE (4/27/25) (letter sent 4/17/25) LCC: OPPOSE UNLESS AMENDED | 6/4/25 Referred to Senate Committees on Local Government & Housing |
| AB 647 (Gonzalez) | Housing Development Approvals: Residential Units. This bill would force cities to allow up to eight housing units, only one of which is required to be affordable, on lots with an existing single- | OPPOSE (4/27/25) (letter sent 4/17/25) | 4/30/25 Assembly Committee on Local Government. |

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| | family home or in an area zoned for eight units or less, without any environmental review or public input. | LCC: OPPOSE | <i>Is now a 2-year bill.</i> |
| AB 670 (Quirk-Silva) | Planning and zoning: housing element: converted affordable housing units. This bill would authorize a planning agency to include the number of units in an existing multifamily building that were converted to affordable housing by imposition of long-term affordability covenants and restrictions that require the unit to be available to persons of low, very low, extremely low, or acutely low income at an affordable rent or housing cost for at least 55 years. | SUPPORT (4/27/25) (letter sent 5/2/25) LCC: SUPPORT | 6/4/25 Senate Committee on Rules for assignment. |
| AB 726 (Avila Farias) | Planning and zoning: annual report: rehabilitated units. This bill would allow a local government to include in its annual progress report on RHNA progress, the number of units of existing deed-restricted affordable housing with an average affordability no greater than 45% of area median income that are at least 15 years old and have been substantially rehabilitated with at least \$60,000 per unit in funds awarded from the city or, for unincorporated areas, the county, inclusive of forgiveness of principal or interest on existing debt. The units would not be considered in determining requirements for purposes of an application for streamlined, ministerial approval process under SB 35. | RECOMMEND SUPPORT LCC: SUPPORT | 6/11/25 Referred to Senate Committee on Housing. |
| AB 736 (Wicks) | The Affordable Housing Bond Act of 2026. This bill would create a \$10 billion housing bond to finance affordable rental housing and homeownership programs. | MONITOR LCC: SUPPORT | 6/4/25 Senate Committee on Rules for assignment. |
| AB 874 (Avila Farias) | Mitigation Fee Act: Waiver of Fees: Affordable Rental Housing. This bill would require local agencies to waive all fees or charges for a residential development project that has a 55-year regulatory agreement with at least 49% of the total units reserved for lower-income households at an affordable rent. AB 874 only allows the local agency to collect fees to fund code enforcement, inspection services, or other fees to pay for enforcing local ordinances or state law. | OPPOSE (4/27/25) (letter sent 5/2/25) LCC: PENDING | 3/10/25 Referred to Assembly Committees on Housing & Community Development and Local Government. <i>Is now a 2-year bill.</i> |


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| <u>AB 893</u> (Fong) | Housing Development Projects: Objective Standards: Campus Development Zone. This measure would require local agencies to ministerially approve a residential project for low-income faculty, staff, and students if the project is proposed on parcels within a half-mile radius of a main campus for a UC, CSU, California Community College, or private postsecondary educational institute. | OPPOSE (4/27/25) (letter sent 4/17/25) LCC: OPPOSE UNLESS AMENDED | 6/11/25 Referred to Senate Committees on Housing & Local Government. |
| <u>AB 1154</u> (Carrillo) | Accessory dwelling units: junior accessory dwelling units. This measure would prohibit local agencies from requiring parking on ADUs less than 500 square feet and remove owner-occupancy requirements for some Junior ADUs if they have sanitation facilities separate from the main residence and requires that the rental of a Junior ADU be for a term longer than 30 days, prohibiting them from being used as short term rentals. | OPPOSE (4/24/25) (letter sent 4/17/25) LCC: OPPOSE UNLESS AMENDED | 5/7/25 Referred to Senate Committees on Housing and Local Government. |
| <u>SB 79</u> (Wiener) | Planning and zoning: housing development: transit-oriented development. This bill would require cities to approve higher-density residential projects up to 7 stories near public transit stops ministerially regardless of local zoning codes, limit the use of local development standards on the proposed project, and allow transit agencies full land authority over residential and commercial development on property they own or lease. | OPPOSE (4/27/25) (letter sent 4/17/25) LCC: OPPOSE | 6/4/25 In Assembly. Read first time. Held at Desk. |
| <u>SB 358</u> (Becker) | Mitigation Fee Act: Mitigating Vehicular Traffic Impacts. This bill would require local agencies to reduce traffic impact fees by at least 50% if a proposed development project is located within a transit priority area or if a major transit stop is planned to be completed before or within one year from the scheduled completion and occupancy of the housing development or if the development project is located a half a mile from three or more from the following: a restaurant, coffee shop, supermarket, grocery store, hardware store, park, pharmacy, drugstore, or bar. | OPPOSE (4/27/25) (letter sent 4/17/25) LCC: OPPOSE | 6/9/25 Referred to Senate Committee on Local Government. |
| <u>SB 677</u> (Wiener) | Housing development: streamlined approvals. This bill would limit local government's ability to impose objective standards on SB 9 projects with 1,750 net habitable square feet in the floor area. It would also eliminate local agencies' ability to provide setback requirements, height limits, lot coverage limits, floor area ratios, or any other standard that would limit residential development capacity | OPPOSE (4/27/25) (letter sent 4/17/25) LCC: OPPOSE | 4/23/25 April 22 set for first hearing. Failed passage in Senate Committee on Housing. Reconsideration granted. |

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| | for these projects. Finally, this measure would prohibit local governments from collecting impact fees for projects less than 1,750 square feet. | | <i>Is now a 2-year bill.</i> |
| SB 715 (Allen) | Planning and zoning: regional housing need: methodology: distribution. This bill would remove the requirement to consider housing units lost in declared emergencies in the same jurisdiction, and requires that need from such lost units be allocated to other jurisdictions, not just where the loss occurred. This bill would require reductions in housing allocations for jurisdictions where a high percentage of developable land is located in very high fire risk areas, and these reductions must be factored into draft RHNA allocations and final determinations. This bill would expand reasons a city/county can appeal their RHNA allocation, including the failure to apply the fire risk adjustment. | MONITOR LCC: WATCH | 6/5/25 Referred to Assembly Committees on Housing and Community Development & Local Government. |
| SB 815 (Allen) | Planning and zoning: very high fire risk areas. This bill would require cities and counties update their safety element with a comprehensive retrofit strategy to reduce property loss during wildfires. This bill would require a city/county's general plan land use element be amended to include the locations of very high fire risk areas and feasible implementation measures to protect life and property. This bill would require the State's Office of Land Use and Climate Innovation to collaborate with cities and counties to identify local ordinances, policies, and best practices for land use in very high fire risk areas and to publish these resources in the existing climate adaptation clearinghouse to support local planning. | MONITOR LCC: PENDING | 5/23/25 Senate Committee on Appropriations – held under submission. <i>Is now a 2-year bill.</i> |
| TRANSPORTATION | | | |
| AB 875 (Muratsuchi) | Vehicle removal. This bill would authorize a peace officer to remove an electric bike operated on the highway that is capable of speeds greater than any speed permitted for an electric bicycle as specified. This bill would also authorize a peace officer to remove a bicycle operated by a person who (1) is under 16 years of age and is operating a class 3 electric bicycle or (2) is operating, or riding upon, a class 3 electric bicycle without a helmet, as specified. | SUPPORT (4/27/25) (letter sent 4/17/25) LCC: SUPPORT | 6/11/25 Re-referred to Senate Committee on Public Safety. |
| AB 939 (Schultz) | The Safe, Sustainable, Traffic-Reducing Transportation Bond Act of 2026. This bill would place a bond on the November 2026 general election ballot that, if approved by the voters, would authorize the issuance of bonds in the amount of \$20,000,000,000 | MONITOR LCC: MONITOR | 3/10/25 Referred to Assembly Committee on Transportation. |

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| | pursuant to the State General Obligation Bond Law to finance transit and passenger rail improvements, local streets and roads and active transportation projects, zero-emission vehicle investments, transportation freight infrastructure improvements, and grade separations and other critical safety improvements. | | |
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2025 State Legislative Calendar

- June 15 – Budget bill must be passed by midnight
- July 18 – Last day for policy committees to meet and report bills. Summer Recess begins upon adjournment of session provided Budget bill has been passed
- August 18 – Legislature reconvenes from Summer Recess
- August 29 – Last day for fiscal committees to meet and report bills to the Floor
- September 2-12 – Floor Session Only. No committees, other than conference or Rules committees, may meet for any purpose
- September 5 – Last day to amend on the Floor
- September 12 – Last day for each house to pass bills. Interim Study Recess begins at end of this day's session.
- October 12 – Last day for Governor to sign or veto bills passed by the Legislature on or before September 12 and in the Governor's possession after September 12.

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|  | City Attendance at Meetings | | | | | | | | | | | | | | | | |
| May 2025 | Cities that attended | | | | | | | | | | | | | | | | |
| Monthly Meetings | Carson | El Segundo | Gardena | Hawthorne | Hermosa Beach | Inglewood | Lawndale | Lomita | Manhattan Beach | Palos Verdes Estates | Rancho Palos Verdes | Redondo Beach | Rolling Hills | Rolling Hills Estates | Torrance | County of LA | Los Angeles |
| City Clerks Working Group | K. Bradshaw | | | D. Cucalon J. Post D. Williams-Hunter | | | | K. Gregory | | | | E. Manzano | S. Lopez | | | | |
| Infrastructure Working Group | G. Marquez | C. Ebert | K. Kwak | D. Torado | | | | | E. Zandvliet | | | A. Winje | | | S. Furukawa C. Cho | P. Smith E. Garcia M. Amundson | R. Junken |
| Planning/Community Dev.Directors | | | L. Barentine | D. Brown | | | | C. Villa | | | | | | | J. Castro N. Mitchell | | |
| Steering Committee | C. Hicks | | R. Tanaka | A. Monteiro | R. Jackson | | B. Suarez | B. Uphoff | N. Tarnay | C. Quinn | | Z. Obagi | | B. Huff | J. Kaji | | |
| Transit Operators Working Group | | | | | | | | | | | | B. Magumcia T. Gunn | | | | | |
| Transportation Committee | | C. Pimentel E. Sassoon | R. Tanaka | A. Monteiro S. Acuna D. Torado A. Farokhi J. Ibarra | R. Jackson | J. Butts T. Olmos | | B. Uphoff | N. Tarnay | | D. Fraley | Z. Obagi | | B. Huff | H. Younis D. Mach S. Furukawa J. Lee R. Plumb D. Lim | B. Fish A. Yoon M. Suska E. Garcia | A. Palacios |

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Client Aid Recap

| Date Submitted | Why this aid is needed and why other options will not work | The Client Aid request best fits the following option | Amount Requested | Client | City in SPA 8 | Agency/ City | Outcomes |
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| 5/5/25 | The client is a 62-year-old male who was experiencing homelessness in Inglewood. Mr. Gordon would primarily sleep on the metro or at Edward Vincent Park 700 Warren Ln, Inglewood, CA 90302. He is also a former Inglewood resident. Per client, the client became homeless after his Rapid Rehousing rental assistance ended and he could not afford to pay his monthly rent of \$1500/month. At this point, his rent was much more than what he was receiving from his fixed income of about \$1300 a month. To prevent being evicted, the client left the unit in June 2024 and has been homeless since then. This is for his Security Deposit and furniture | Security Deposit | \$2,516 | Luis | Inglewood | St. Margaret's Center | Housed |
| 5/6/25 | Three siblings, made up of two sisters and one brother, lost their housing in December 2024 when their Torrance landlord decided to sell the home. The siblings began staying in motels in the South Bay and in South LA but soon ran out of money to do so. In February they connected with New Image Shelter, which has provided motel vouchers since mid-February. Clients need security deposit and first month's rent in order to put their tenancy in good standing. Going forward they will be able to sustain their rent with their income. COG to assist w/5k balance of need will be provided by HCFM as a direct program cost. | Moving Assistance | \$5,000 | Joretha | Inglewood | St. Margaret's Center | Housed |
| 5/6/25 | Client is 77 years old and in poor health. She was evicted 5/1. We are working on shelter placement but she has not been matched yet. At this time she has no income. | 1-5 day motel stay due to an immediate acute health, safety, weather related problem, or an after hours/weekend request prior to social worker engagement (approx. \$100/night) | \$1,050 | Margaret | Lawndale | St. Margaret's Center | Sheltered |
| 5/7/25 | Ms. Shireen is a 44-year-old woman who lives at 213 W. Manchester Blvd. #5 Inglewood, CA 90301. She unfortunately is at imminent risk of becoming homeless if she does not pay her outstanding balance. She currently owes \$2,970.71. Starting March 2024, she fell behind her rental payments because she went on bereavement for a death in her family due to COVID. She has been able to pay her rent of \$1,640 but continues to struggle with paying the remaining balance owed with her monthly rent. The client works full-time, so making payments will not be an issue. With this client aid assistance, Ms. Shireen will be able to continue paying her rent without an outstanding balance and stay in her current housing (which is relatively below market rate given that she lives in Inglewood.) Therefore, we are requesting \$2,970.71 in client aid. | Rental/Utility Deposits | \$2,971 | Shireen | Inglewood | St Margarets | Housed |
| 5/7/25 | Request is for one time assistance. She recently had multiple surgeries while going through a divorce and has fallen behind on her rent. Client has since returned to work and is now able with her current income to cover her rent and add expenses moving forward. Harbor Connect will additionally be assisting this client with repairs to her vehicle to ensure she can drive to and from work. | Rental Assistance | \$2,936 | Pauline | San Pedro | Harbor Connects | Housed |
| 5/8/25 | Clients have recently been housed after approximately 7 months experiencing homelessness. 3 of 4 adults are currently looking for work and the 4th is developmentally disabled. | Moving Assistance | \$3,950 | Edith | Inglewood | St. Margaret's Center | Housed |
| 5/12/25 | Client was literally on the streets and has a job and continuing in the streets could risk his work. No shelter was available at the time of outreach. Pending placement in TLS. This is for motel and one month rent. | Motel stay pending SHARE placement | \$4,707 | Joshua | Torrance | Torrance | Re-entered Homelessness |
| 5/13/25 | Ms. C. Kaufman: a young mother currently fleeing from domestic violence. Ms. Kaufman is also unstably housed in Inglewood (occasionally other parts of Los Angeles, but mainly Inglewood) since May 2024. In May 2023, and holds a HACLA voucher. Ms. Kaufman expressed that once her lease ended in May 2024, she began trying to relocate because it was an unsafe neighborhood, and her circumstances got worse once her son's father was released from prison in September 2024. Ms. Kaufman reports that her son's father found out where she lived and has been harassing/ stalking her since his release. Because of this, Ms. Kaufman has not been able to stay in her unit and temporarily stays with friends until she was able to find a new unit. Ms. Kaufman has been approved for a unit at 822 1/2 W 76th St. Los Angeles, CA 90044. Her current barrier is she does not have the financial resources to provide a security deposit. She currently does not have any income as her General Relief assistance was cut off, but she has an orientation scheduled in May 2025 to begin working as a security guard. Therefore, we are requesting \$4,228 in client aid in order to secure the unit and have Ms. Kaufman move in. Owner is entitled to a double security deposit as the 'lic owner' owns 4 or less units. | Security deposit | \$4,228 | Cinnammon | Inglewood | St Margarets | Housed |
| 5/14/25 | Request is to pay for a Storage bill that was due immediately. Client's move was delayed by HACLA and client paid 1st month's rent portion at move in. This would allow him to remove his possessions from the unit into his new housing and no longer have a monthly bill. | Storage | \$172 | Anthony | Redondo Beach | Redondo Beach | Housed |
| 5/16/25 | SMC does not have funding for gas cards for clients. Client is 77 years old and in poor health. She was evicted 5/1. At this time she has no income. She suffers from a heart condition and ulcerative colitis. Case managers have been monitoring her closely pending a shelter bed placement for an ADA bed. Keeping her indoors and out of the weather is of high priority. She is on the waitlist for an ADA bed at Eubanks Shelter, scheduled for a move by 5/9/2025. - Client was also provided with gas for her vehicle. Case managers were notified by the hospital that the client has passed away. | Transportation to appointments or interviews that would progress their re-housing efforts | \$46 | Margaret | Lawndale | St. Margaret's Center | Deceased |
| 5/16/25 | Ms. Mack is a 62-year-old woman, has been working working with St. Margaret's Center since October 2024. Ms. Mack was living in her car in Inglewood and was struggling to get by with her on-going mental health symptoms of depression and BPD. With the help of the SMC's team, we were able to connect her to DMH and get her "document ready" on HMIS. In the meantime, we patiently waited for her match and as of April 2025, Ms. Mack was matched a subsidized senior housing building. ?? She was able to move in as of 5/13/2025. Security deposit is \$315.00 and prorated rent payment for May is \$196.77. | Security deposit and prorated May rent | \$512 | Conchetta | Inglewood | St Margarets | Housed |
| 5/16/25 | Client and her two adult children, Juan and Juanita have been residing in a motel for the past year due to a domestic violence situation involving the father. This has made securing stable housing particularly challenging. Unfortunately, the motel where they have been staying is being sold, and the family has been asked to vacate. Family has been approved for a move to an apartment, and require Security and First month's rent. The current motel management has offered to assist this family with costs associated with moving their possessions to the new residence. No security deposit is on file. | Rental/Utility Deposits | \$4,700 | Felicia | TORRANCE | Torrance | Housed |
| 5/16/25 | Outreach team received a request from a community member that client was homeless and had been sleeping in her vehicle in the church parking lot in Torrance with her cat. Client is 32 years old and suffers from PTSD. She is recently employed and has not yet received her first check. Client was able to apply for a unit in Long Beach and has been approved, but will not be permitted to move in until check is received at the management office. Rent is \$1595 /month. Request is for Security and first month's rent to enable client to purchase some necessary furnishings upon move in. Signed lease will be provided once check is received. | Rental/Utility Deposits | \$3,190 | KATIE | TORRANCE | Torrance | Housed |
| 5/19/25 | Participant has been living in car, secured a PSH voucher at CA hotel. Potential lease signing and move in for the 1st week in April. Requesting security deposit client aid. Ca Hotel allowed participant to move in knowing that security was being provided by an agency. | Security deposit | \$354 | Jameelah | Hawthorne | Hawthorne | Housed |

Client Aid Recap

| Date Submitted | Why this aid is needed and why other options will not work | The Client Aid request best fits the following option | Amount Requested | Client | City in SPA 8 | Agency/ City | Outcomes |
|----------------|--|---|------------------|-----------|-----------------|-----------------------|-------------------------|
| 5/20/25 | 72 year old woman and her husband who have fallen behind on rent. Request is for arrears for April and May rent. They owe \$2,697 for both months. The problem arose when her husband decided to receive his employment income on a pre-paid debit card rather than a paper check and was unaware that all withdrawals incurred fees. This severely impacted their timely rent payments. They have since returned to a paper check that will allow them to maintain stability in an apartment they have been renting since 2017. Client is confident that they have realigned their budget now and will be able to cover expenses starting in June. | Rental Assistance | \$1,277 | JoAnne | Harbor City, LA | Harbor Connects | Housed |
| 5/21/25 | Client is a single adult female who was experiencing Domestic Violence. Case manager requested a 3 day hotel placement to be able to identify property placement. The client was admitted to a DV Shelter. Police reports were filed. | 1-5 day motel stay due to an immediate acute health, safety, weather related problem, or an after hours/weekend request prior to social worker engagement (approx. \$100/night) | \$210 | Tulasi | Hawthorne | St. Margaret's Center | Sheltered |
| 5/21/25 | Family of 4 and their pets were enroute Oregon to Texas for an employment opportunity when their RV broke down in. Family had been staying in their RV. Request for a 4 day motel stay was requested initially. (\$520). Case managers were able to work with the family and arranged for Maria and 2 small children to travel ahead of her husband by bus to the family in Texas. Husband and pets were to remain in LA in order to repair vehicle and then travel to Texas to reunite with family. Bus tickets for mother and 2 small children were requested in the amount of \$381.90 | Motel voucher + reunification transportation assistance | \$902 | Maria | Inglewood | St. Margaret's Center | Housed |
| 5/21/25 | This client was service resistant for a long time in the city of Redondo. She presented challenges for all the multiple case managers from a variety of service providers had attempted to work with her over the years. She finally agreed to accept help and has now completed a long-term rehab program. Request is to purchase a bus ticket to return to Ohio where she will be living with her Aunt and Uncle. The closest bus station is in Erie, PA where family plans to meet her. Neal is scheduled to pick up client from her program and transported her to the downtown bus station. | Moving Assistance | \$489 | Angelique | Redondo Beach | Redondo Beach | Housed |
| 5/22/25 | St. Margaret's Center has been working with a TAY client enrolled in their program since February 2025. She is housed in a unit managed by PATH. Unfortunately, earlier this week she accidentally dropped her keys down the elevator shaft. Her property manager informed her that replacing the keys will cost \$75, which she's currently unable to afford. She's hesitant to leave her apartment for work out of concern for her safety and the security of her belongings. The neighborhood she lives in is not very safe, and she does not have a vehicle to store any valuables. | Recently housed, client support - key replacement | \$77 | Janeise | Westmont | St. Margaret's Center | Housed |
| 5/23/25 | Check is for Security Deposit, Pro-rated rent and 1 full months' worth of rent due to property owner. The client was housed at this property for approximately 6 weeks and then asked to vacate due to destruction and violation of rules of the property. Client was initially to be enrolled in the TLS program. | Rent and security deposit | \$2,206 | Deena | Torrance | Torrance | Re-entered Homelessness |
| 5/23/25 | Irving Ariaza, who is a homeless prevention case. His current landlord in Torrance is raising the rent and wanted to make him responsible for paying certain things at the apartment that are usually a landlord's responsibility. Due to this, my client decided to search for housing elsewhere. Irving identified a room for rent in Redondo Beach and needs assistance only with the first month and security deposit - \$925.00 for security deposit and \$910.00 for one month of rent. His lease starts on June 1, 2025. | Rental/Utility Deposits | \$1,835 | Irving | Torrance | Torrance | Housed |
| 5/23/25 | Client was initially referred to the COG for assistance from Rodney Tanaka's office. The SHARE! case manager was contacted and asked to meet up with this client to assess his needs and to provide services that would help move forward. Housing was located and this request is for rental assistance for the months of April and May, totaling \$1,800 (\$900 per month). His housing subsidy is scheduled to begin on June 1st. Drew is actively seeking employment and is receiving ongoing job support from his Peer Bridgers. | Rent | \$1,800 | DREW | Gardena | SHARE! | Sheltered |
| 5/28/25 | One-night stay for a physically disabled client placed in a motel last night. The client was accepted into Safe Landing next day | Rent and security deposit | \$130 | Warren | Torrance | Torrance | Sheltered |
| 5/28/25 | The client has been experiencing circumstances that were out of her control since the beginning of the 2020 pandemic. It was unfortunate that her employment industry (bartending and catering) was hit the hardest with job insecurity and, ultimately, a dying scene. Then following the pandemic, the entertainment industry went on strike affecting thousands of employees and partnerships which included her catering jobs. Barrier after barrier, the client found herself becoming deeper in debt with her rental payments. We are trying to prevent the client from falling into homelessness because her unit is far below market rate (\$925), especially in a neighborhood like Inglewood and overall Los Angeles. If the client were to be evicted, she will not be able to find a similar unit at this price and possibly will have to leave Inglewood. There would be heavy repercussions if she were to be evicted and stay stranded in an endless cycle of employment instability if she were to become housing insecure. Luckily, she is finally able to maintain a stable income and has been paying her rent. Legal Aide is contributing 20k toward this client's total arrears and provided a letter (in file) that states they are working with the property management company to ensure that the client will not be evicted once payments on her behalf are made. | Rental/Utility Deposits | \$5,000 | Phylicia | Inglewood | St. Margaret's Center | Housed |
| | | | | | | | |
| | | Total Paid 22-25 | \$365,531 | | | | |
| | | Emergency Winter Shelter Motel Program | \$3,667 | | | | |
| | | Total Available 22-25 | \$400,000 | | | | |
| | | Total Remaining | \$30,802 | | | | |
| | | | | | | | |
| | | Total Client Aid Cases | 311 | | | | |
| | | Total Housed or Relocated | 216 | | | | |
| | | Total Sheltered | 45 | | | | |
| | | Total Job Attainment | 9 | | | | |
| | | Total Successful Outcomes | 270 | | | | |
| | | Success Rate | 87% | | | | |
| | | Average \$/Case | \$1,175 | | | | |
| | | | | | | | |



Media Report – May 1 to May 31, 2025

Summary/Highlights: Content from the SBCCOG’s staff and volunteer tour of the LACSD’s water recycling facility proved to be the most engaged and viewed across all social platforms. The SCCOG Instagram account is currently the most engaged among SBCCOG accounts. Followers have grown 623.6% year-over-year.

Social Media – Account Performance

| Platform | Followers | Published Content | Impressions | Engagements |
|---------------|-----------|----------------------|------------------------------------|-------------|
| SBCCOG | | | | |
| X | 533 | 4 | 204 | 7 |
| Facebook | 467 | 5 | 201 | 5 |
| Instagram | 398 | 5 Posts – 11 Stories | 997 (Only stories get impressions) | 32 |
| LinkedIn | 892 | 2 | 325 | 43 |
| SBESC | | | | |
| X | 587 | 11 | 366 | 15 |
| Facebook | 869 | 14 | 167 | 8 |

Social Media Followers – Month-Over-Month and Year-Over-Year Comparison (gray text = last month)

| SBCCOG | 2023 Followers (as of December of 2023) | 2025 Followers (as of 5/31/25) | Month Over Month % Change | Year Over Year % Change |
|------------------|---|--------------------------------|---------------------------|-------------------------|
| X | 479 | 533 534 | -0.2% | +11.3% |
| Facebook | 387 | 467 461 | +1.3% | +20.6% |
| LinkedIn | 493 | 892 886 | +0.7% | +80.9% |
| Instagram | 55 | 398 390 | +2.1% | +623.6% |
| SBESC | 2023 | 2025 | | |
| X | 590 | 587 591 | -0.7% | -0.5% |
| Facebook | 864 | 869 870 | -0.1% | +0.6% |

Individual Post Performance

| Top-Three SBCCOG Facebook Posts | | |
|---|---|-------------------------------|
| 67 Impressions; 4 Engagements | 55 Impressions; 1 Engagements | 42 Impressions; 0 Engagements |
| SBCCOG Event Photos – SBCCOG Volunteer Tour of LACSD Facility | SBCCOG Graphic – Photo Contest Winner Announced | |

| | | |
|--|--|--|
| | | SBCCOG Graphic – Photo Contest Finalists Announced |
|--|--|--|

| Top-Three Performing SBCCOG X Posts | | |
|--|--|---|
| 85 Impressions; 4 Engagements SBCCOG Event Photos – SBCCOG Volunteer Tour of LACSD Facility | 77 Impressions; 3 Engagements Event Flyer – Bicycle Block Party | 26 Impressions; 0 Engagement SBCCOG Event Video– GA Photobooth Video Compilation |

| Top-Three Performing LinkedIn Posts | | |
|--|---|-----|
| 234 Impressions; 38 Engagements SBCCOG Event Photos – SBCCOG Volunteer Tour of LACSD Facility | 91 Impressions; 5 Engagements SBCCOG Graphic – Photo Contest Finalists Announced | N/A |

| Top-Three Performing Instagram Posts | | |
|--|---|--|
| 631 Impressions; 10 Engagements Event Flyer – Bicycle Block Party | 94 Impressions; 7 Engagements SBCCOG Graphic – Photo Contest Finalists Announced | 134 Impressions; 7 Engagement SBCCOG Event Video– GA Photobooth Video Compilation |

| Top-Three Performing SBESC Facebook Posts | | |
|--|---|--|
| 48 Impressions; 5 Engagements SBCCOG Event Photos – SBCCOG Volunteer Tour of LACSD Facility | 6 Impressions; 1 Engagements Graphic/Partner Repost – LADWP Spanish Energy Rebate | 15 Impressions; 0 Engagements Graphic/Partner Repost – LACSD Speakers Bureau Promo |
| Bottom-Three Performing SBESC Facebook Posts | | |
| 7 Impressions; 0 Engagements Graphic/Partner Post – West Basin Chat Promo | 5 Impressions; 0 Engagement Graphic/Partner Post – West Basin \$6 Landscape Rebate | 5 Impressions; 0 Engagement Graphic/Partner Post – LADWP \$500 laundry Machine Rebate |

| Top-Three Performing SBESC X Posts | | |
|--|--|---|
| 24 Impressions; 2 Engagements Graphic/Partner Post – West Basin Chat Promo | 49 Impressions; 1 Engagements Graphic/Partner Repost – RD Teacher Highlight Student Art Contest | 75 Impressions; 0 Engagement Graphic/Flyer/Partner –West Basin Connect with Community |
| Bottom-Three Performing SBESC X Posts | | |
| 20 Impressions; 0 Engagement Graphic/Partner Post – West Basin \$6 Landscape Rebate | 31 Impressions; 0 Engagement SBCCOG Event Photos – SBCCOG Volunteer Tour of LACSD Facility | 27 Impressions; 1 Engagement Graphic/Flyer/Partner –West Basin Water Bottle Filling Station Info |

Top-Email Marketing Campaign

Note: open rate industry avg. = 15 to 25%; click-through rate = 2.5% (source: campaignmonitor.com)

| Content | Exposure | Engagements (Clicks) |
|-----------------------|---|-----------------------------|
| May 2025 E-Newsletter | 17,782 recipients (38% open rate – 6,056) | 1% click through rate (124) |

Confirmed Earned Media Placements

| Outlet | Link | Headline | Date | Publication Quality | Relevance of Message to Brand | Mindshare (Brand Predominance) | Sentiment (Positive or Negative) |
|------------------------|---|---|---------|---------------------|-------------------------------|--------------------------------|----------------------------------|
| Fox 5 San Diego | https://fox5sandiego.com/business/press-releases/einpresswire/811890937/rsg-telecom-to-acquire-south-bay-fiber-network-assets-and-operational-contract-from-american-dark-fiber/ | RSG Telecom to Acquire South Bay Fiber Network Assets and Operational Contract from American Dark Fiber | 5/13/25 | Medium | Medium | Medium | Neutral |
| Daily Breeze | https://www.dailybreeze.com/2025/05/23/hermosa-beach-councilmember-named-to-coastal-commission/ | Hermosa Beach Councilmember Named to Coastal Commission | 5/23/25 | High | Medium | Low | Positive |
| Lake County Record Bee | https://www.record-bee.com/2025/05/24/news-briefs-1152/ | Senate Leader McGuire and Senate Rules Committee appoint Col. Ray Jackson (Ret.) to California Coastal Commission | 5/24/25 | High | Medium | Low | Positive |

Website Analytics – Overall and Top-10 Viewed Pages

| Site | Views | Users | Average Engagement Time |
|--------------------|--------|-------|-------------------------|
| Southbaycities.org | 20,005 | 5,358 | 59s |

| Page | Views | Users | Average Engagement Time |
|--|--------|-------|-------------------------|
| (Not Set) | 11,460 | 353 | 9m34s |
| South Bay Cities Council of Governments | 1,187 | 574 | 25s |
| Request for Qualifications (RFQ): Local Travel Network Project Management & Technical Services - South Bay Cities Council of Governments | 233 | 145 | 31s |
| Officers & Staff | 224 | 171 | 59s |
| Board of Directors Meeting | 205 | 129 | 57s |
| Steering Committee Meeting | 155 | 87 | 29s |
| Request for Proposal - South Bay Cities Council of Governments | 148 | 46 | 41s |
| Media Center - South Bay Cities Council of Governments | 147 | 135 | 4s |
| Events | 141 | 91 | 16s |
| About the South Bay | 134 | 107 | 14s |



MONTHLY SBCCOG TRANSPORTATION REPORT

A summary of recent federal, state, regional and local
developments and trends in transportation

COVERING MAY 2025

Edited by Anne Tsai

Federal

EPA Hails Congressional Disapproval of Biden EPA's California EV Mandate Rule

On May 22, 2025, the U.S. Senate passed three Congressional Review Act (CRA) resolutions disapproving California's vehicle emission waivers that will now move to President Trump's desk for signature. In February, EPA Administrator Zeldin announced alongside President Trump and the newly created National Energy Dominance Council, that the EPA would transmit to Congress three waiver rules granted by the Biden Administration – California's Advanced Clean Cars II, Advanced Clean Trucks, and Heavy-Duty Engine Omnibus NOx.

Similarly, in March, Administrator Zeldin announced the agency will reconsider the Model Year 2027 and Later Light-Duty and Medium-Duty Vehicles regulation and Greenhouse Gas Emissions Standards for Heavy-Duty Vehicles that were put in place during the Biden Administration.

U.S. Department of Transportation Secretary Sean P. Duffy Announces Federal Funding to Get America Building Again with Expansion of Bus Manufacturing, Strips DEI Requirements

On May 15, 2025, the U.S. Department of Transportation announced the availability of approximately \$1.5 billion in competitive grant funding for projects that expand bus manufacturing. This new federal funding from the Federal Transit Administration (FTA) will help create jobs within the industry by building and renovating bus facilities and expanding accessibility for American families utilizing commuter transit.

This year's Notice of Funding Opportunity (NOFO) strips DEI requirements related to climate change, sustainability, environmental justice, and diversity, equity and inclusion (DEI) applied under the Biden Administration.

FTA's Grants for Buses and Bus Facilities Program supports transit agencies in buying and rehabilitating buses and vans and building bus facilities. FTA's Low or No Emission Program helps transit agencies buy or lease buses made in America, purchase equipment, and maintain facilities. The twin programs are announced together, although each has different requirements and funding amounts. In Fiscal Year 2025, approximately \$400 million is authorized for the Buses and Bus Facilities Program and \$1.1 billion is authorized for the Low or No Emission Program.

The Notice of Funding Opportunity (NOFO) focuses on strengthening U.S. bus manufacturing, which can stabilize the cost of new buses and accelerate delivery to the transit agencies that need them. Transit agencies competing for funds are encouraged to consider strategies to

avoid customization, as procuring more standardized bus models will shorten manufacturing timelines and result in more American-built buses getting on the road faster.

State

California Invests Nearly \$1.7 Billion to Improve Safety, Increase Mobility and Bolster Resiliency on the State Highway System

The California Transportation Commission (CTC) has allocated nearly \$1.7 billion to help improve safety, increase mobility for all users and strengthen the state highway system. In addition to these proactive, long-range efforts, the CTC allocated \$86.5 million to repair vital roadways and other transportation infrastructure damaged during recent wildfires and storms in Southern California.

Among the many projects funded by the commission are \$55.1 million in response to the devastating January wildfires in Los Angeles County and the strong Pacific storms that followed, battering charred hillsides and unleashing massive debris flows. Those include:

- \$30.6 million to replace a retaining wall and rebuild a slope drapery protection system near Big Rock Drive in Malibu and reconstruct hillsides above Pacific Coast Highway/State Route 1 (PCH/SR-1) near Mulholland Drive, all of which were impacted by the Palisades Fire and rainstorms.
- \$16.9 million to repair damaged state assets on PCH in the cities of Los Angeles, Santa Monica and Malibu, including slopes, drainage systems, signs, retaining walls and guardrail; and additional measures to prevent debris flows and mudslides on PCH from Entrada Drive to Sweetwater Canyon Drive following the rainstorms.
- \$4.8 million to provide traffic control within the cities of Los Angeles, Santa Monica and Malibu, where residents were forced to evacuate from the Palisades Fire.
- \$2.8 million to make repairs caused by the Franklin and Palisades fires near South Topanga Canyon, including new traffic signals, roadside signs, drainage systems and erosion control.

Of the total statewide allocation this month, nearly \$651 million came via Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017 and approximately \$536 million from the Infrastructure Investment and Jobs Act of 2021 (IIJA).

In District 7, that includes \$150.9 million in SB 1 funds for 30 projects and \$196.6 million in IIJA funds for six projects in Los Angeles and Ventura counties.

Region

LA Metro Opens Rail to Rail Active Transportation Corridor, Connects Communities in Inglewood, South Los Angeles

The Los Angeles County Metropolitan Transportation Authority (Metro) hosted a “rolling dedication” and community fair on May 17 to celebrate the grand opening of the Rail to Rail Active Transportation Corridor, a 5.5-mile multi-modal path and public green space in Inglewood and South L.A. The path, a first-of-its-kind project for Metro, removed unused and blighted railroad tracks to connect the communities serviced by the Metro K Line Fairview Heights Station, the Metro J Line Slauson Station and the Metro A Line Slauson Station via biking and walking paths.

Approved by voters with the passage of Measure M and Measure R, this \$166-million investment represents a significant improvement to the communities in and around South L.A. while positively impacting quality of life and public health. It is the seventh of twenty-eight projects Metro will complete by the ‘28 Olympic and Paralympic Games (28 X ‘28), the Rail to Rail Active Transportation Corridor will serve the communities near the Intuit Dome and SoFi Stadium, two key venues for the Games.

The Rail to Rail Active Transportation Corridor improves community connectivity and encourages active transportation, which can help reduce transportation costs, support the local economy, enhance quality of life, promote public health and decrease greenhouse gas emissions and traffic congestion. Beginning at the intersection of 67th Street and 11th Avenue near the Fairview Heights Metro K Line Station, the path moves east to its current terminus at Slauson Station on the Metro A Line. A total of 17 Metro bus lines, three DASH bus lines and five Metro Bike Share stations provide service along the alignment. It offers rest areas with benches and new shade trees and is located within walking distance of several neighborhood schools, parks and other community amenities.

The project includes improvements that help protect the safety of cyclists and pedestrians moving along and across the Slauson corridor.

Construction of the project included planting 472 new trees, all indigenous species, which will improve air quality, increase the tree canopy and reduce heat absorption. New sustainable landscaping features, such as a new bio-swale, bioretention planters and bio-infiltration planters, manage stormwater and filter pollutants.

Metro is piloting the deployment of community interventional specialists (CIS) along the alignment between 6 a.m. to 10 p.m. CIS provide a friendly and familiar presence on the path and are specifically trained to diffuse and de-escalate issues. Core to the CIS program concept is a local hire initiative, resulting in the positions being filled by members of the community personally invested in its success.

A total of 52 security cameras are strategically placed along the alignment and continuously monitored at the Metro Security Operation Center. Additionally, there are nine emergency telephones installed along the alignment.

Phase two of the project, currently referred to as Rail to River Active Transportation Corridor, will extend the path from the A Line Slauson Station approximately four miles east along Randolph Street through the cities of Bell, Maywood, Huntington Park and the unincorporated Florence Firestone community, terminating at the Los Angeles River. It is expected to open in 2027.

Trends

Low-stress roads and bike lanes improve safety, not just comfort

Low stress roads make biking more comfortable, especially for people who are more risk-averse. But do they make biking safer? A new study suggests they do, countering concerns from some transportation officials that these facilities might encourage unsafe riding.

The level of traffic stress (LTS) is used to rate how comfortable streets are for biking. It categorizes roads from LTS 1 (low stress) to LTS 4 (high stress), which are often associated with four types of cyclists, ranging from “no way no how” to “strong and fearless.” Since more than half of people fall into the “interested but concerned” group, the second out of the four categories, low-stress networks are often designed with them in mind.

Comfort and safety don’t always go hand in hand, though. People often drive safer on roads perceived as complex or dangerous. That could explain why some officials worry that adding bike lanes might lure people into unsafe conditions. U.S. Secretary of Transportation Sean Duffy recently voiced that concern, saying at the Work Economy Summit: “If you drive in a congested area where there are bike lanes, it seems to be really dangerous for bikers.”

Fortunately, the evidence points in the opposite direction. A new study of eight metropolitan areas in Arizona from 2015 to 2021 found that lower-stress roads had fewer bike crashes, and when crashes did occur, they were less severe if there was a bike lane.

In that study, the safest roads were those rated LTS 1, which have two lanes or fewer, 25 mph speed limits or lower, and traffic volumes under 750 vehicles per day. The researchers explain, “a cyclist is at an increased risk of being struck by a motorist on roadways in Arizona’s metro regions as the road segment’s perceived stress rises.”

The study also found that each contributing factor—more lanes, higher traffic volumes, and higher speed limits—added to the risk.

Interestingly, although roads classified as LTS 2 also have fewer crashes, the ones that occurred were often more severe, with severity increasing further on LTS 3 and LTS 4 roads. Conventional bike lanes significantly reduce that risk.

Regarding the concerns echoed by Secretary Duffy about bike lanes, the researchers noted: “While the selection of an appropriate design should be made with additional corridor-level considerations, the provision of separated bike facilities on high-speed roads with increased

motor vehicle volumes or further improvements to critical links in the regional bike network that lower LTS may hold promise in unlocking a latent demand for utilitarian cycling that has been suppressed amongst individuals with higher aversions to traffic safety and comfort risks when cycling.”

In plain terms: better bike infrastructure can make biking safer and more comfortable, creating more opportunities for people to ride, while reducing the risk of serious crashes.

The SBCCOG’s Local Travel Network prioritizes low-stress roads and may serve as a preferred route for lower-risk riders.

South Bay Cities Council of Governments

June 26, 2025

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director
Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – May 2025

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Energy Efficiency & Sustainability

Regional Energy Network (SoCalREN) AGENCY SUPPORT

Contract period is January 1, 2025 - December 31, 2025

Contract goal: Work Plan (including goals) underway for 2025

2025 SoCalREN Energy Efficiency Offerings

The SoCalREN offers incentives for the following pieces of equipment (*eligibility and amounts vary based on each incentive*):

- Heat Pump Water Heater
- Tankless Water Heater
- Faucet Aerator
- Laminar Flow Restrictor
- Low-flow Showerhead
- Gas dryer Modulating Valve
- Hot Water Pipe Insulation

Heat Pump Water Heater program incentives will decrease for 75–120-gallon units after **July 31, 2025**. Please contact SBCCOG [immediately](#) to take advantage of this opportunity. The incentive is 100% coverage for disadvantaged areas. **If your city is interested in any of the above, please contact Eleanor Murphy at Eleanor@southbaycities.org.**

Cool Roof Pilot

Funded by the SoCalREN, SBCCOG is hiring a consultant to complete a feasibility study for implementing cool roofs at city facilities in the South Bay. Final site plans will provide information and recommendations on the technology, benefits and co-benefits, funding sources, and site identification. Proposals and interviews were conducted in early May, and a firm was approved by the Board in the May meeting. AESC has been selected as the implementing firm, and a kickoff meeting will be held in the coming weeks.

City staff at the Energy Manager Working Group were briefed on the pilot and potential involvement, including data sharing and site visit coordination.

Facility Equipment Inventory Program (FEI) – SBCCOG staff continue to conduct on-site visits summarized below and work with SoCalREN to implement programs. To date, SBCCOG has inventoried **57** facilities across 15 South Bay cities, 1 school district, and 1 special district. Staff have identified over **940,000** potential kWh savings from lighting retrofits and **112** HVAC units that are overdue for replacement.

Project Status: SBCCOG and SoCalREN project managers are working with the following to help move energy efficiency projects forward:

- City of El Segundo – The SoCalREN has finalized its review of multiple projects. The SoCalREN, SBCCOG, and City staff met to review the opportunities and identify the next steps. While considerable energy and financial bill savings have been identified, the city is currently understaffed and having difficulty moving forward on the projects.
- City of Redondo Beach – Perry Park sports field lighting and Performing Arts Center indoor lighting, are waiting on the city to decide if they would like to move forward.
- LA County Sanitation Districts – Lincus, a technical consulting firm with SoCalREN, has identified 33 projects throughout their district. SBCCOG staff are supporting the potential projects located inside the South Bay territory.

57 – Site Visits Completed for Facility Equipment Inventories in the following agencies:

- | | | |
|------------------------------------|----------------------------|-------------------------------------|
| • BEACH CITIES HEALTH DISTRICT (1) | • INGLEWOOD (8) | • ROLLING HILLS (3) |
| • CARSON (2) | • LAWNSDALE (3) | • ROLLING HILLS ESTATES (2) |
| • EL SEGUNDO (7) | • LOMITA (4) | • TORRANCE (3) |
| • GARDENA (4) | • MANHATTAN BEACH (3) | • HERMOSA BEACH SCHOOL DISTRICT (2) |
| • HAWTHORNE (3) | • PALOS VERDES ESTATES (1) | |
| • HERMOSA BEACH (3) | • RANCHO PALOS VERDES (3) | |
| | • REDONDO BEACH (5) | |

Greg Stevens, Energy Engineer, recently reviewed like-for-like replacements for gas-powered HVAC units identified in the Facility Equipment Inventory (FEI) program and prepared an analysis with recommendations. SBCCOG and SoCalREN will share this analysis and actionable next steps with cities.

Energy Resilience Action Plan (ERAP) Program – The SBCCOG is working with the cities of **Gardena, Hawthorne, Lomita, and Manhattan Beach** to develop Energy Resilience Action Plans. The city specific plans look at near to long-term strategies to support community energy resilience, develop a retrofit plan to transform city owned facilities into community resilience centers, and provide a collection of resilience planning resources and references.

SoCalREN is beginning the process of conducting site audits for up to four facilities per city. SBCCOG Staff in coordination with city staff are beginning community outreach with recently finalized flyers and surveys. Surveys will be distributed to residents throughout the summer at events and facilities to garner feedback on what types of services would be helpful for a resilience hub and create community engagement.

School District Outreach

SoCalREN Enrollments to Date: Centinela Valley Union High School District, El Segundo Unified School District, Hawthorne School District, Hermosa Beach City School District, Lennox Elementary School District, Manhattan Beach Unified School District, Palos Verdes Peninsula School District, Redondo Beach Unified School District and Torrance Unified School District. Some school district Board members attended the SBCCOG General Assembly.

SBCCOG Staff recently met with California State University Dominguez Hills to discuss SoCalREN enrollment and project potential.

FDEEE & Commercial Direct Install

Through the SoCalREN's new commercial programs, administered by Wildan, SBCCOG is supporting the pilot program for the Food Desert Energy Efficiency Equity (FDEEE) and Commercial Direct Install programs in the City of Gardena. These programs provide free energy efficiency measures and installation too hard to reach and low-income low-access businesses. Gardena will be the first full implementation of the program which will be rolled out to the rest of the SoCalREN territory for specific selected sites that meet program criteria.

SBCCOG Staff has begun door-to-door outreach to eligible businesses. The team audited seven businesses within a week from kick-off, and the first round of project proposals should be returned to businesses this month.

Residential Direct Install Program

Through the SoCalREN's residential program, administered by ICF, SBCCOG is supporting implementation of a direct install program this summer in one of the first "rapid start" communities: Wilmington, City of LA in the South Bay. The program hopes to complete installs in over 1,200 homes in the Southern California Region in the first year. The program will expand to other eligible cities and neighborhoods after Summer 2025.

The MOU was recently finalized by the SBCCOG, LA County, and California Energy Commission.

ENERGY STAR Portfolio Manager (ESPM)

SBCCOG staff has contacted all South Bay cities to confirm buildings that require Building Energy Benchmarking (AB802) reporting for buildings greater than 50,000 square feet. These reports are due to the California Energy Commission by June 1. For the 4th year in a row, SBCCOG staff has drafted energy use reports and coordinated city review and approval prior to submitting them to the California Energy Commission on behalf of the cities in an effort to reduce city staff time and resources while meeting compliance.

Institute for Local Government Beacon Awards

SBCCOG is offering support to cities in applying for the Institute for Local Government's annual Beacon Awards. This program honors voluntary efforts by local governments to reduce greenhouse gas emissions, save energy, and adopt policies that promote sustainability. Applications are due by July 15.

If you are interested in the SBCCOG staff helping your city, reach out to Shawn at Shawn@southbaycities.org.

Regional Energy Network (SoCalREN) Multifamily & Kits for Kids

Contract period is January 1, 2025 - December 31, 2025

Contract goals: Contact, track progress, and outreach to local community organizations; track number of virtual events held and attendees; distribute program collateral to local community organizations.

SoCalREN Multifamily Energy Efficiency

SBCCOG continues to share program information with eligible multifamily housing properties. The SBCCOG is working with the County's team to develop case studies highlighting the successful projects in the South Bay region as well as co-branded marketing materials.

Kits for Kids

Schools in disadvantaged areas or which receive Title 1 funding are eligible to participate in the LA County Kits for Kids program, which provides energy efficiency kits (LEDs, faucet aerators, and games) to third- and fourth-grade students to implement at home and \$1000 to teachers who implement the program in their classrooms. This program is completely free. This fall, SoCalREN is increasing program enrollment by 300%.

SBCCOG staff is working to encourage South Bay schools to take advantage of this program. The team is targeting Hawthorne SD, Lennox ESD, and Inglewood USD. There are also eligible schools in Torrance USD, Redondo Beach USD, PVPUSD, Lawndale ESD, and Wiseburn USD, but these districts have not responded to notifications regarding program offerings.

Southern California Gas Company Energy Pathways

Contract period is May 19, 2024 – May 22, 2025

SBCCOG staff continues to work with SoCalGas to promote gas energy efficiency assistance program opportunities and financing support to cities, school districts, and residents. Long time SBCCOG associate, Paulo Morais, SoCalGas Energy Programs Supervisor, Customer Programs, is retiring. Paulo has been a great support for the SBCCOG programs. The SBCCOG does not expect any change in SoCalGas support due to this change and expects to know who will be replacing him by the end of summer. Current day-to-day activities are continuing with the support of Alma Briseno, LA Regional representative.

CivicSpark Fellows

CivicSpark Fellows, a program operated through AmeriCorps, supports the SBESC programs. The program has two Fellows: 1) Kevin who focuses on Energy Efficiency and 2) Zoran who focuses on outreach events and communications. Due to DOGE Federal program cuts, the AmeriCorps agency issued sudden terminations of 98% of state-managed AmeriCorps grants in April. As a result, all California Fellows were furloughed and ordered to pause service until further notice. The SBCCOG hired both Fellows as temporary part-time employees to help ensure there would be no program implementation lapses. As of May 22, new funding was identified by CivicSparks to support their

program, and Kevin has been transferred to CivicSpark's AmeriCorps National Direct Award and will continue service. The SBCCOG has retained Zoran as a part-time temporary employee for the next 16 weeks allowing for more flexibility in his work assignments.

Water Conservation

West Basin Municipal Water District Programs (West Basin)

The contract period is July 1, 2024, through June 30, 2025

SBCCOG and West Basin staff met on May 12 and May 27 to discuss the implementation of programs. A new contract is expected in June. SBCCOG Chair Rodney Tanaka, along with Martha Segovia, attended the West Basin Board meeting to thank them for our continued partnership.

Educational Outreach Support - Exhibit Events

Contract goal: 100 exhibition events, presentations, workshops, networking opportunities, etc.

*Status of goal: **112** event exhibits, presentations, workshops, networking opportunities, etc. **GOAL EXCEEDED***

Support for Workshops, Events, & Webinars Educational Classes

Contract goal: Up to 10 physical classes or virtual webinars

Status of goal: 8 completed

Completed Classes:

Tuesday, May 6, 2025, WB/WRD Garden Design

Thursday, May 8, 2025, Firescaping Workshop

Wednesday, May 21, 2025, WB Chat: Grass Replacement

SBCCOG staff assisted West Basin with registration and email reminders for May 6, West Basin/Water Replenishment District Garden Design; May 8, Firescaping Workshop; and May 21, WB Chat: Grass Replacement classes and workshops.

June Events:

Saturday, June 7, 2025, Philippine Independence Day Celebration -Carson

Saturday, June 7, 2025, Bring It on the BLVD – Downtown Street Fair -Gardena

Rain Barrel Giveaway

Contract goal: 5 Rain barrel distribution events.

Status of goal: 6 Rain barrel program distribution GOAL met

SBCCOG staff have responded to phone inquiries on the dedicated West Basin line and enrolled customers on the Interest List for 2025.

Water Replenishment District of Southern California (WRD)

The contract period is January 1-December 31, 2026

Contract goal: promote WRD programs and support in-person events

Status of goal: ongoing

Ongoing promotion of WRD programs continues through SBCCOG's e-newsletters and other social media channels. In addition, SBCCOG posts WRD events on the website and sends out e-blasts to increase attendance at events. SBCCOG and WRD staff meet to coordinate communication efforts and upcoming informational campaigns.

Completed Classes:

- 5/6/2025, Garden Design – IN PERSON, West Basin & WRD, Carson
- 5/10/2025, Small Space Gardening, IN PERSON, Madrona Marsh, Torrance
- 5/20/2025, Edible Gardening, IN PERSON, Nakaoka Community Center, Gardena

Los Angeles Department of Water and Power (LADWP) under SoCalGas

The contract period is July 1, 2024, through June 30, 2025

Task – Community Outreach and Promotional Events

Contract goal: Exhibit or present at 10 targeted special events

Status of goal: **16** exhibit events completed **GOAL EXCEEDED**

In addition to these events, SBCCOG staff continued to research new community event opportunities in District 15 and to communicate with event planners to secure in-person participation as well as provide information virtually.

Task - Commercial Kitchen Water Assessments

Contract goal: Conduct 8 commercial water kitchen assessments in CD15

Status of goal: 8 water assessments completed; materials and packages were distributed **GOAL MET**

SBCCOG staff will conduct outreach walks in District 15 in the month of June.

Waste Reduction

Sanitation Districts of LA County (LACSD)

Contract period is July 1, 2024-June 30, 2025- Educational Outreach Support Exhibit Events

Contract goal: 100 exhibition events, presentations, workshops, networking opportunities, etc.

Status of goal: **107** Exhibition events, presentations, workshops, networking opportunities, etc. **GOAL EXCEEDED**

Contract goal: Schedule up to 3 Sanitation Districts-related presentations.

Status of goal: 3 presentations scheduled – COMPLETED **GOAL MET**

Presentations Scheduled:

- LACSD Speaker Presentation to Redondo Beach's Public Works and Sustainability Commission – June 23, 2025
- LACSD Speaker Presentation to Torrance Environmental Quality & Energy Conservation Commission – **POSTPONED** to August 2025

The SBCCOG staff conducted research, updated the speakers' bureau master list, and reached out to organizations to schedule presentations on behalf of the Sanitation Districts.

Rolling Hills Organic Waste

Contract period is April 8, 2024 – April 1, 2026

The SBCCOG is working with the City of Rolling Hills to facilitate public education and outreach for their residents on organic waste recycling and food waste prevention. Funded by a CalRecycle SB1383 grant, staff is working with EcoNomics, Inc, technical consultant, to provide outreach content. A kickoff meeting with the EcoNomics, Inc was conducted in May. The first workshop is proposed for July 16 or 22, 2025.

Green Business

South Bay Green Business Assist Program (GBAP): Ongoing

The SBCCOG continues to provide information to local businesses on opportunities to implement sustainability programs while maintaining relationships and communication channels with businesses that have self-identified as environmentally conscience. Businesses receive information on the status of SBCCOG utility partners' programs and information posted on the SBCCOG website through a quarterly e-newsletter. Conversations with LA County and the California Green Business Network were conducted this month to help identify more resources for businesses.

GBAP by city: Carson (18), El Segundo (55), Gardena (26), Hermosa Beach (12), Hawthorne (83), Inglewood (20), Lawndale (30), Lennox (10), Lomita (9), Manhattan Beach (10), Palos Verdes Estates (9), Rancho Palos Verdes (11), Redondo Beach (6), Rolling Hills Estates (6), Torrance (92), Los Angeles County – Community of Westmont (1) and District 15 (11) for a total of **409** businesses in the program as of May 2025.

California Green Business Network

SBCCOG staff have been advocating for the California Green Business Network to be open to all cities and, recently, the SoCalREN announced that they will be paying membership fees for all cities. SBCCOG Staff is discussing roll-out of program promotion and support and met with the City of Rolling Hills Estates to discuss program opportunities.

Climate Action

SBCCOG staff and the CivicSpark Fellow, with support from volunteers, continue to work with cities to finalize the draft greenhouse gas inventory (GHG) reports. Several drafts are under review by city staff. The Fellow is available to present findings to city committees and commissions.

Transportation

Metro Express Lanes (MEL) (Contract period November 18, 2022 – November 17, 2025)

South Bay events are being held both virtually and in person. SBCCOG staff continue to prepare, update, and share the outreach calendar noting events to provide opportunities for Metro to share their Express Lane program. In May, the SBCCOG/SBESC distributed MEL materials at 12 events.

II. VOLUNTEERS

Status of Program: **49.5** hours for May 2025

Some of the volunteer projects for the month of May included supporting outreach events and SBCCOG meetings, updating databases, and conducting program research.

III. MARKETING, OUTREACH, & IMPLEMENTATION

Outreach Events

In May 2025:

- 3- Networking Event
- 8- In Person Community Event
- 1- Business Event
- 4- Workshops Event

Total for the period July 1, 2024, to date:

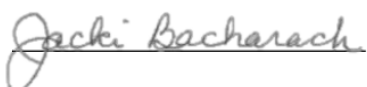
- 37- Networking Event
- 80- In Person Community Event
- 10- Business Event
- 12- Workshops Event

DESTRUCTION LIST APPROVAL

Attached is a Request for Destruction of Records submitted by the SBCCOG Executive Director, dated June 26, 2025 requesting authorization to destroy the records described in the detailed list which is included with the (attached) request.

Pursuant to SBCCOG Resolution No. 00-02 the types of records listed in the SBCCOG's current records retention schedule are authorized for disposition as outlined in that schedule upon the written consent of the Executive Director and Legal Counsel. The review by the Executive Director and Legal Counsel must include the determination that the records requested for destruction no longer have any administrative value, legal value, evidential value, fiscal value, or research and historical value. The resolution also provides that the destruction of any record shall be by disposal, recycling, shredding or other effective method of destruction, as approved by the Executive Director. All records of a sensitive or confidential nature must be shredded, under the direct supervision of the Executive Director.


I have reviewed the list of records described in the attached request for destruction and have found the listed records to be in compliance with the established retention requirements. I have also determined that the subject records no longer have any administrative, legal, evidential, fiscal, or research and historical value. I hereby consent to their destruction and to the department-proposed method of destruction unless otherwise noted below.



SBCCOG Executive Director

Date: June 17, 2025

I have reviewed the list of records described in the attached request for destruction and have found the listed records to be in compliance with the established retention requirements. I have also determined that the subject records no longer have any administrative, legal, evidential, fiscal, or research and historical value. I hereby consent to their destruction.



SBCCOG Legal Counsel

Date: June 17, 2025

REQUEST FOR DESTRUCTION OF RECORDS

Listed below and/or attached is a detailed list of records for which I am requesting destruction. The list includes a description of each record sufficient for identification, including the retention schedule item no., record series title and contents, record dates, retention requirements and destruction date. Unless otherwise directed is the method of destruction proposed.

I hereby certify that the records listed below and/or attached are more than two years old and/or have been retained for the minimum retention period specified in Resolution No. 00-02. I further certify that the records listed no longer have any administrative, legal, evidential, fiscal or research and historic value and do not affect the title to real property or liens thereon, are not court records, are not, to my knowledge, required to be kept further by a statute, are not the minutes, ordinances or resolutions of the SBCCOG Board or of any Committee or Standing Committee, and are no longer required by the SBCCOG. I request authority to destroy same pursuant to Section 34090 of the California Government Code.

| Retention Schedule Item No. | Record Series Title and Contents | Dates of Records | Retention Requirements | Destruction Date |
|------------------------------------|---|-------------------------|-------------------------------|-------------------------|
| 22 | Statements of Economic Interest – City of Carson Appointees | 2002 - 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Gardena Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of El Segundo Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Inglewood Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Hawthorne Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Hermosa Beach Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Lawndale Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Los Angeles Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Lomita Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Manhattan Beach Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Palos Verdes Estates Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Rancho Palos Verdes Appointees | 2001- 2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Redondo Beach Appointees | 2001- 2017 | 4 years | 6/30/2025 |

| | | | | |
|----|--|-----------|---------|-----------|
| 22 | Statements of Economic Interest – City of Rolling Hills Appointees | 2001-2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Rolling Hills Estates Appointees | 2001-2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – City of Torrance Appointees | 2001-2017 | 4 years | 6/30/2025 |
| 22 | Statements of Economic Interest – LA County Appointees | 2008-2017 | 4 years | 6/30/2025 |
| 23 | Statements of Economic Interest – SBCCOG Employees | 2001-2017 | 7 years | 6/30/2025 |

Jacki Bacharach
SBCCOG Executive Director

June 17, 2025
Date

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South Bay Cities Council of Governments

June 26, 2025

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, Executive Director
Kim Fuentes, Deputy Executive Director
David Leger, Senior Project Manager

SUBJECT: Office Move Update – as of June 17, 2025

BACKGROUND

The lease for the South Bay Cities Council of Governments' (SBCCOG) current office expires June 30, 2025, and staff must vacate by that date. Staff continues to prepare for the move in advance of the current lease end date.

New Space: 357 Van Ness Way

- *Lease Agreement* – The lease was approved by the Board at their April 27 meeting and was executed by both parties. The projected commencement date remains July 1.
- *Construction* – Wall framing is underway, and the construction team anticipates both Suite 90 (boardroom space) and Suite 110 (staff space) to be ready for move-in July 1. Staff will use the first two weeks of July to prepare the new office with meetings beginning the week of July 14 (Transportation & Steering Committee meetings).
- *IT* – SBCCOG staff continues to work with Sharp (the SBCCOG's IT services provider) for IT related items. The Board approved components of the IT relocation at their May meeting and the Steering Committee approved relocation and reinstallation of the existing teleconferencing equipment at their June meeting. The current teleconferencing equipment will be split to create two systems for the new small conference rooms. The Steering Committee also approved a proposal for the network cabling vendor at the new location. Sharp will uninstall the current conference room equipment on June 27 and will reinstall after the new office has been cabled, currently estimated for the week of July 1.
- *Boardroom Audio-Visual Equipment* - Staff continues to work with Sharp on a proposal for audio-visual equipment for the new space. Due to the large costs associated with this proposal, SBCCOG staff is surveying city staff to evaluate their city council chamber systems. The delay in approval of this component means that there will be **no** teleconferencing capabilities throughout the month of July at the new office for Transportation Committee, Steering Committee, and Board of Directors meetings, and perhaps not until August Board meeting.
- *Internet* – SBCCOG staff selected a 1GB shared business class internet plan with Spectrum for approximately \$150/month. It is important to note that this shared service means that multiple customers share the same connection which could potentially impact speed and performance, particularly during peak hours. There is no contract required, therefore staff felt it was best to start with this service and determine if it meets the organization's usage needs. Dedicated fiber service, similar to what the SBCCOG has now with the South Bay Fiber Network is also

available but requires a minimum three-year contract. Should the Spectrum service not meet the SBCCOG's needs, staff will further explore potential connections to the South Bay Fiber Network by its new owner and dedicated service options available from AT&T or Spectrum.

- *Office Furniture* – SBCCOG staff expects most furniture at the current location to be moved to the new space. However, due to the fact that the new space is significantly larger, additional furniture will be needed. This may include additional workstations and desks, storage racks, conference room furniture, and other pieces yet to be identified.

Current Space: 2355 Crenshaw Blvd

- *Moving Services* – Mover Services Inc. was selected by the Board at their May meeting. Staff has begun packing the office in preparation for pick-up on June 28th. At this time, it is not clear if a direct move into the new location will be possible. If not, items will go into storage until July 1st and then be moved into the new location.
- *De-cabling* – PCC Network Solutions was selected by the Board at their May meeting. Removal of network cabling is currently anticipated for June 25-June 26.
- *Xerox Equipment* – SBCCOG's Xerox equipment will be relocated and setup by QDox (the current vendor)

BUDGET

Below is the estimated budget and balance based on information currently available. The chart will be updated as actual costs are incurred and any additional items are identified.

| Budget Category | Estimate | Actual |
|--|--------------------|--------------------|
| Security Deposit – Van Ness Way | \$23,760.00 | \$23,760.00 |
| Moving Services | \$9,390.51 | |
| De-Cabling 2355 Crenshaw | \$1,482.08 | |
| Xerox Relocation | \$275.00 | |
| Cabling 357 Van Ness | \$7,810.89 | |
| Conferencing Equipment Redesign and Relocation | \$6,590.51 | |
| Network Equipment & Relocation Support | \$5,715.77 | |
| TOTAL COSTS: | \$55,024.76 | \$23,760.00 |
| TOTAL BUDGET | \$75,000.00 | \$75,000.00 |
| BUDGET REMAINING | \$19,975.24 | \$51,240.00 |
| Other items to be included in the budget: | | |
| Board Room Audio-Visual System | TBD | |
| New office furniture | TBD | |

RECOMMENDATION

Receive and file.

South Bay Cities Council of Governments

June 26, 2025

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director

RE: Nominations for 2025-2026 SBCCOG Officers

It was decided after last year's elections that there would be no Nominating Committee this year. E-mails have been sent to the Board members explaining that nominations would be accepted via email to me or from the floor at the May and June Board of Directors meeting.

To date, two nominations have been received for 2nd Vice Chair.

Chairman: Bernadette Suarez, Lawndale

1st Vice Chair Bill Uphoff, Lomita

2nd Vice Chair Nominees:
Zein Obagi, Redondo Beach
Ray Jackson, Hermosa Beach

All candidates have agreed to serve if elected.

RECOMMENDATION:

The Board should accept additional nominations for all offices from the floor, close nominations, and proceed to the election of officers.

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USE THIS QR CODE FOR LIVE LINKS

ADVOCACY UPDATE + NEW LEGISLATIVE WEBINAR

Legislators passed the main budget bill on Friday, June 13 without having reached an agreement with the Governor. This means that although they met their constitutional requirement to pass a budget by June 15, there is still work to be done and legislative watchers will keep focused on budget trailer bills that will implement the spending in the main budget bill. Cal Cities has an analysis of the legislature's budget [HERE](#) for your review and you can find a lengthy list of the Cal Cities HOT, sponsored, and priority bills [HERE](#).

With just four weeks of legislative action left after the summer recess, Cal Cities is hosting another webinar to maximize your advocacy during and after the summer recess. That webinar will be on **Tuesday, July 29 from 1:30 – 3 PM** and you can register for that event [HERE](#).

LOS ANGELES COUNTY DIVISION ADVOCACY UPDATE

The Los Angeles County Division has directly engaged on 4 bills this year. Two of the bills we are supporting—**AB 1** and **AB 888**—are focused on wildfire resilience and insurance affordability.

- [AB 1](#) would require the Department of Insurance to regularly update the *Safer from Wildfire* regulations, with the goal of helping stabilize—and ultimately reduce—the cost of fire insurance.
- [AB 888](#) would establish the *California Safe Homes Grant Program*, offering funding to property owners to harden their homes against wildfire threats.

The Division is also opposing [AB 470](#), Assembly Member McKinnor's second attempt to allow AT&T and other telecom companies to relinquish their responsibility as the carrier of last resort. In our opposition letter, we emphasized the need for greater investment in landline infrastructure, particularly in fire-prone communities that rely on landlines for emergency communications during power outages.

The Division is closely monitoring [SB 220 \(Allen\)](#), a bill proposing to expand the LA County Metro Transit Board in response to the expansion of the LA County Board of Supervisors under Measure G. Senator Allen has made this a two-year bill in order to assess the implications of an expanded Board of Supervisors and Metro Board. The Division is engaged with the Senator to ensure that city voices are not diluted in whatever form the expanded Metro Board takes.

The Division has also requested meetings with each of the LA County Board of Supervisors to discuss the closure of the LA Central Men's Jail facility and advocate for a replacement of that facility to take the form of a modern Care First Treatment Campus.

UPDATE ON CAL CITIES ACTION ALERTS

Cal Cities issued Action Alerts requesting urgent action from our members on several pieces of legislation, including:

1. **[AB 339 \(Ortega\)](#) Local public employee organizations: notice requirements.**

Requires the governing body of a public agency, board, or commission to give a recognized employee organization written notice of at least 120 days regarding contracts to perform services that are within the scope of work of the job classifications represented by the recognized employee organization.

Status: [Senate Labor, Professions, and Economic Development](#)

2. **[SB 79 \(Wiener\)](#) Transit Orientated Development - OPPOSE**

This measure would require cities to approve higher-density residential projects up to 7 stories near public transit stops ministerially regardless of local zoning codes, limit the use of local development standards on the proposed project, and allow transit agencies full land authority over residential and commercial development on property they own or lease with no requirement for affordable housing built in.

Status: Assembly Housing & Community Development; also referred to Assembly Local Gov, and Natural Resources. SB 79 passed off the Senate Floor on June 2 – you can see how your senator voted [HERE](#). Please now shift your advocacy to your assembly member and seek a commitment from them to vote NO. Note that Assembly Member Muratsuchi is a member of [Nat Resources committee](#).

3. **[AB 650 \(Papan\)](#) Planning and Zoning: Housing Element: RHNA – SPONSOR / SUPPORT**

This bill would allow local governments to begin the housing element update process six months earlier, provide greater certainty and reduce ambiguity in the housing element review process, and ensure that local governments have adequate time to respond to the California Department of Housing and Community Development's (HCD) review letters.

Status: Senate Housing

ANNUAL CONFERENCE REGISTRATION OPEN NOW

Registration is now open for the **Cal Cities 2025 Annual Conference and Expo at the Long Beach Convention Center this October 8 – 10**. There will also be an opportunity to start off the conference by connecting with your regional colleagues at the Los Angeles County Division meeting luncheon on October 8 from 11:30 AM – 1 PM (registration for that lunch will open soon).

If you plan to stay in Long Beach for the Conference, I highly recommend you register now to gain access to our discounted lodging block, WHICH WILL SELL OUT QUICKLY.

[Registration and Details HERE](#)

UPCOMING EVENTS

- [July 29 from 1:30 – 3 PM: Crunch Time at the Capitol: Key Bills for Cities After Summer Recess](#)
- [August 7 from 6 – 8:30 PM: Los Angeles County Division Installation & Dinner \(Palos Verdes Estates\)](#). Join the LA County Division as we install and celebrate our Los Angeles County Division Board of Directors. The nominating committee has recommended Britt Huff from Rolling Hills Estates to be installed as President, Ana Maria Quintana from Bell as Vice President, Bill Uphoff from Lomita as Secretary/Treasurer, and James Bozajian from Calabasas as State Director. South Bay Cities COG representative Barry Waite from Lomita and our other COG representatives will also be installed.
- **[Registration Now Open! October 8 – 10 in Long Beach: The League of California Cities Annual Conference and Expo. \(Long Beach Convention Center\)](#)**



SOUTHERN CALIFORNIA
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David J. Shapiro, Calabasas

Energy & Environment
Rick Denison, Yucca Valley

Transportation
**Mike T. Judge, Ventura County
Transportation Commission**

Subject: SCAG Liaison Report June 2025

To: Board of Directors

From: Erik Rodriguez, SCAG Government Affairs Officer

ACTION

REGIONAL COUNCIL ADOPTS RESILIENCE RESOLUTION

On June 5, the SCAG Regional Council adopted the Resilience Action Resolution, outlining several ongoing and upcoming SCAG efforts to increase resilience and support a thriving and prosperous region. The Regional Council adopted the Resilience Action Resolution in response to an increasing number of events and natural disasters impacting the region's communities, infrastructure, economy, and natural environment. To read more about SCAG's new Regional Action Resolution, read the [June staff report](#).

The June Regional Council meeting also featured a panel discussion (pictured above) on advancing local and regional resilience. The panel featured speakers actively working to advance planning and implementation efforts that strengthen community and infrastructure resilience to hazards:

- Lisa Colicchio, Director of Sustainability, Metrolink
- Mason Thurmond, Programs Manager, Ventura Regional Fire Safe Council

The panel discussion focused on lessons learned, funding strategies, and collaborative models advancing resilience in the region. More information about the panel presentation is also available in the [June staff report](#).

NEWS FROM THE PRESIDENT

SCAG VISITS THE NATION'S CAPITAL FOR LOBBY DAY

President Cindy Allen led a small delegation of SCAG leadership to Washington, D.C., on May 19-22, to advocate for [SCAG's federal legislative priorities](#), including dedicated funding for the 2028 Summer Olympic and Paralympic Games, critical housing programs, resiliency efforts, and [Regional Council-adopted](#) Surface Transportation Reauthorization priorities.

President Allen was joined by Second Vice President Jenny Crosswhite (Santa Paula) and Regional Council members Jan Harnik (Palm Desert) and Thomas Wong (Monterey Park).

The trip began with a series of meetings with members of SCAG's Congressional delegation and staff, and concluded with SCAG's annual California Transportation Reception, co-hosted by the Metropolitan Transportation Commission. The time-honored event, held in the House Transportation and Infrastructure Committee Room, brings together California's transportation leaders and stakeholders in the nation's capital to network and discuss issues of importance to California's transportation and infrastructure needs. The reception drew more than 200 attendees, including members of California's Congressional delegation and legislative and committee staff. House Transportation and Infrastructure Committee Ranking Member Rick Larsen (D-Washington State) joined as guest speaker

NEWS FROM THE EXECUTIVE DIRECTOR

CONNECT SOCAL 2024 UPDATE: CARB ACCEPTS SUSTAINABLE COMMUNITIES STRATEGY

On May 7, the California Air Resources Board (CARB) informed SCAG that it had accepted SCAG's determination that the [Connect SoCal 2024](#) Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) meets CARB's greenhouse gas (GHG) emission reduction targets. CARB's acceptance ensures transportation projects in the SCAG region remain eligible for Senate Bill 1 funding programs.

However, the lengthy review process highlights SCAG's concerns about the need to revisit Senate Bill 375 to better support SCS implementation. On May 21, CARB hosted a statewide workshop on updating the GHG targets for the next RTP/SCS cycle. SCAG submitted a joint public comment letter reiterating concerns about the applicability of the scoping plan scenario to metropolitan planning organization (MPO) targets and the need for clarity on the technical assumptions guiding both target-setting and SCS evaluation. SCAG and other MPOs have requested CARB maintain current targets. Given economic and demographic challenges, along with restrictions on crediting electric vehicle transition, MPOs face growing difficulties meeting current targets.

CARB plans to release a draft target report in fall 2025, followed by a final report and environmental assessment in spring 2026. Updated targets will apply to SCAG's next SCS,

expected in 2028. SCAG will continue to engage with CARB throughout the process and provide updates to policy committees after releasing the draft report.

[Subscribe online](#) to stay informed about key developments and upcoming opportunities as we collaborate to implement Connect SoCal 2024.

SCAG HOSTS INAUGURAL REGIONAL TRANSPORTATION DEMAND MANAGEMENT FORUM TO PREPARE FOR LA28 GAMES

On May 7, SCAG hosted its first Regional Transportation Demand Management (TDM) Forum at SCAG's Downtown Los Angeles office and via Zoom.

Working with the Games Mobility Executive (GME) partners—including the Los Angeles Mayor's Office, the Los Angeles County Metropolitan Transportation Authority, the Los Angeles Department of Transportation, Caltrans, and Metrolink—SCAG is leading the GME TDM Subcommittee to coordinate TDM initiatives across the region for the 2028 Summer Olympic and Paralympic Games.

TDM encompasses a range of strategies designed to reduce demand for roadway travel, particularly by single-occupancy vehicles, by encouraging more efficient transportation options, such as biking, walking, public transit, carpooling, and vanpooling. SCAG is also advancing freight TDM strategies to reduce the effect of event-related congestion on local logistics operations, as well as employing strategies to reduce the effects of last-mile delivery on access to and around venue locations.

The LA28 Games will be an opportunity to rethink transportation networks in Southern California. Recognizing the need to engage regional partners in this work, SCAG established this Regional TDM Forum to begin the significant coordination required for a successful LA28 Games. Topics of discussion included LA28 Games's mobility framework, existing conditions, and partner efforts.

The Regional TDM Forum will be an advisory group, coordinating and collaborating on planning, development, and implementation of regionwide TDM strategies for the LA28 Games. TDM can contribute to a cohesive regional strategy to optimize transportation options, reduce congestion, and enhance mobility across the region during the LA28 Games and support enduring modal shifts and emissions reductions.

Future forum discussions will cover partnership and funding opportunities, regional partner planning and pilot project updates, and steps toward regional TDM coordination.

JUNE

17th Legislative/Communications and Membership Committee

24th Transportation Conformity Working Group

JUNE

2nd Executive/Administration Committee

3rd Regional Council and Policy Committees Postponed

4th Independence Day (SCAG Offices Closed)

15th Housing Working Group

22nd Transportation Conformity Working Group

23rd Modeling Task Force

30th Regional Transit Technical Advisory Committee

SCAG Energy and Environment Committee June 5, 2025 meeting Report

Submitted by Britt Huff, RHE Council member/SBCCOG delegate to EEC

At the June meeting the SCAG EEC focused three information items:

1. Connect SoCal 2024: Implementation Strategies Update

In April 2024, the Regional Council adopted Connect SoCal 2024, SCAG's Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). Connect SoCal 2024 included Implementation Strategies which identify ways SCAG will Lead, Partner, or Support other responsible parties. A report was provided on the progress to date of these implementation activities for which methods vary from collaborative policy leadership, research, or resource roles

The plan identifies a series of outcomes including increased transit ridership; an emphasis on Priority Development Areas that bring housing, jobs, and mobility options closer together; safe and efficient goods movement; and streets that prioritize people and safety. Staff provided the first Implementation Strategies Update to the Policy Committees in November 2024.

2. Connect SoCal 2024: Sustainable Communities Strategy Acceptance and Target Updates

On May 7, 2025, the California Air Resources Board (CARB) notified SCAG staff that they have accepted SCAG's determination that the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy achieves the greenhouse gas (GHG) emission reduction targets set by CARB. This affirms the work by SCAG to integrate land use planning with transportation policies and investments to achieve statewide climate goals. However, the prolonged review process leading up to CARB's acceptance underscores the issues raised by SCAG about the need to revisit the SB 375 framework to better focus on implementation.

3. Water Resolution White Paper

In 2022, the Southern California Association of Governments (SCAG) Regional Council adopted a Water Action Resolution that called for regional collaboration "to address the region's water challenges and catalyze opportunities to ensure a clean, safe, affordable, and reliable water supply for the region."¹ Connect SoCal 2024, SCAG's Regional Transportation Plan/Sustainable Communities Strategy, advances the priorities set forth in the resolution. Namely, the plan's Climate Resilience policies and implementation strategies promote priorities such as sustainable water management, integrated housing and water use planning, and nature-based solutions.

In response to the Water Action Resolution, SCAG developed the Water Resolution White Paper, which provides a preliminary scan of major water management challenges in the region and promising strategies to address them. This helps inform SCAG's future efforts to support member jurisdictions with addressing the region's most pressing water management issues. Findings are based on a combination of desk research and interviews with 22 stakeholders from across the region. More specifically, SCAG spoke with the following types of entities reaching the following geographies:

Stakeholder Types:

- State water agency (1)
- Groundwater management agency (1)
- Water districts, including wholesalers and retailers (6)

- Public works/flood control district (2)
- Regional conservation authority (1)
- Community-based organizations (11)

Geographies Reached:

Findings in this white paper are organized into five sections that align with five indicators for water equity: Reliable, Clean and Safe, Affordable, Accessible, and Resilient.

Water is central to the future growth of the SCAG region. SCAG estimates that there will be an additional two million people living in the region by 2050 (as compared to 2019), and that the region will need additional housing to address current shortages and future need.⁴ Some counties are also experiencing major growth in water-intensive industries due to the mining of local resources such as lithium.⁵ With increased population, housing production, and industrial growth, agencies overseeing housing development, land use planning, and water management will need to coordinate to ensure that water supply and conveyance infrastructure can keep pace with growing demand.

Due to the number of water management entities in the region, increased collaboration within and across counties will require careful coordination. The six-county SCAG region contains hundreds of water agencies—including regulatory agencies, public and private utilities, groundwater management agencies, flood control districts, and more. These agencies are tasked with ensuring that there is an adequate supply of clean water and with managing runoff. Water purveyors rely on a variety of water sources—from imported water from the State Water Project and the Colorado River to groundwater from local aquifers. Water portfolios differ between counties, but also within counties and across local water districts, adding to the complexity of the water management network. Despite this complexity, there is not a unifying, regional vision for water management. This points to an opportunity for regional collaboration.

Meanwhile, water managers are dealing with ongoing and nascent challenges to water reliability, quality, affordability, accessibility, and resilience that require more collaboration and funding to advance integrated strategies. Climate change threatens both imported and local water resources, increasing the uncertainty of the water supply and, at times, requiring coordination across district and county lines to distribute water to areas in need. Water agencies also must grapple with varied histories of industrial pollution and groundwater over-extraction, which affect the viability of some local water sources and require new technologies to mitigate their impacts. Many local jurisdictions are looking to strategies that can address polluted runoff while also storing water during extreme wet periods for use in dry ones—a cycle that is expected to become more frequent with climate change. Lastly, some districts are also in the process of updating their water conveyance infrastructure to replace aging pipes and improve network resilience to seismic and climate hazards. To address these challenges, additional funding will be required. In particular, the \$3.8 billion in funding dedicated to drought, flooding, and water supply in the recently approved State Proposition 4 presents an opportunity for Southern California agencies to collaborate to secure sizable funds for the region.⁶ SCAG's focus on regional coordination and its strength as a convener position the agency to support collaboration among the numerous planning and water management entities working to address these multi-faceted issues in the region. The report reviewed the challenges detailed above and identified existing strategies. The full report can be read on the SCAG website.



Gun Violence Awareness Month

June is recognized as Gun Violence Awareness Month, a time dedicated to raising awareness about the devastating toll of gun violence, advocating for policies that prevent and reduce gun violence, and supporting those directly impacted. Gun violence is a public health crisis that affects individuals, families, and entire communities. Each day in the United States, an average of 125 people are killed by guns, and more than 200 are shot and wounded. Firearms are now the leading cause of death for children and teens in the U.S.

While firearm deaths among Los Angeles County residents have declined over the past two years, the impact remains staggering. In 2023, there were:

- 819 firearm-related deaths
- 2,299 emergency room visits and inpatient hospitalizations for firearm injuries
- An estimated \$9 billion in economic costs from firearm homicides and hospitalized assaults, including both direct (medical care, law enforcement) and indirect (loss of life, productivity) costs

The County Board of Supervisors has highlighted the vital importance of gun safety and its role in keeping our communities safer. This month, the Board unanimously proclaimed:

- June 2025, as Gun Violence Awareness Month
- June 6, 2025, as Gun Violence Awareness Day
- June 6 – 8, 2025, as Wear Orange Weekend

This proclamation underscores the County's commitment to supporting survivors and advocating for sensible gun policy at the local, state, and federal levels.

The Los Angeles County Office of Violence Prevention (OVP) released the 40-point Gun Violence Prevention Platform in June 2022, following horrific mass shootings in Buffalo, New York, and Uvalde, Texas, and significant increases in firearm injuries and deaths in Los Angeles County including a mass shooting in Monterey Park on January 21, 2023. The plan was developed by a diverse group of mental health professionals, emergency room physicians, community and faith leaders, educators, survivors, and public health practitioners with the mission to ensure that communities in Los Angeles County are safe and free from death, injury, and trauma caused by gun violence. The Platform, accessible on the OVP website, provides community organizations, local governments, faith-based groups, parent associations, business leaders, and others with a blueprint for building safer communities. Key components of OVP's current efforts include:

1. Secure firearm storage plays a critical role in preventing firearm injuries and deaths. In 2025, OVP is committed to distributing more than 60,000 free cable gun locks, no questions asked. Nearly 30,000-gun locks have already been distributed countywide to reduce accidental shootings, suicide risk, and firearm theft.
2. OVP has partnered with the Department of Mental Health's Military and Veterans Affairs division to establish a new firearm safety lock distribution point specifically for veterans. Data shows that veterans are particularly vulnerable to gun violence. Veterans in California have the highest rates of gun ownership among the state's residents. Gun-owning veterans had the least gun-safe environment, with 13.9% having a firearm at home loaded and unlocked. The figure is double that for gun-owning non-veteran adults in California. In 2022, 570 veterans in California died by suicide, with 65% involving a firearm.
3. OVP provides education on Gun Violence Restraining Orders (GVROs), one of several legal tools that temporarily remove firearms from individuals at risk of harming themselves or others. GVROs are an essential prevention strategy and have been the focus of OVP trainings and outreach at community events across the County.

Gun violence is preventable, and we all have a role to play. Here's how you can help:

- Practice and promote safe gun storage: Ask your friends and family, 'Are there unlocked guns in the home?' Keep guns safely stored and keep ammunition locked in a separate location. Know the facts about firearm safety and become a community voice against gun violence.
- Normalize mental health conversations. Encourage friends and family to seek help when they are in crisis and provide resources to support their emotional well-being.

Resources to Know and Share

- **988 Suicide Crisis Lifeline** – Call or text 988 for 24/7 mental health support
- **Be Smart for Kids** <https://besmartforkids.org/>
Promotes responsible gun ownership to reduce child gun deaths.
- **BulletPoints Project** <https://www.bulletpointsproject.org/>
Provides clinicians with the knowledge and tools to reduce firearms injuries and deaths among their patients.
- **Everytown for Gun Safety** <https://www.everytown.org/>
Everytown for Gun Safety is an American nonprofit organization that advocates for gun control and against gun violence.
- **Giffords Law Center** <https://giffords.org/people/coalition-to-stop-gun-violence/>
Advocates seek systemic change to reduce gun violence.
- **Hope and Heal Fund** <https://hopeandhealfund.org/>
Supports and amplifies community-driven, public health solutions that have been proven to prevent gun violence.

- **Moms Demand Action** <https://momsdemandaction.org/>
A grassroots movement that fights for public safety measures to protect people from gun violence.
- **Project Child Safe** <https://projectchildsafe.org/>
A program of the National Shooting Sports Foundation to promote firearms safety and education.
- **State Office of Gun Violence Prevention** <https://oag.ca.gov/ogvp/resource-gun-prevention>
An agency that supports the efforts of the State Department of Justice to prevent gun violence and injury.
- **Striving for Safety** <https://strivingforsafety.org/>
Limiting a person's access to means by which they may cause themselves harm is called lethal means safety, and here you'll find information about a range of strategies to promote safety in times of crisis or anticipation of crisis.

Vaccines for Travelers

Whether you're planning a trip abroad or exploring destinations within the United States, staying healthy while traveling starts with preparation. International travel can increase your chances of getting vaccine-preventable diseases that are less common in the United States. Protect yourself and your family while traveling domestically or internationally by getting all routine and recommended vaccinations as well as other critical travel-related preventative care (e.g., malaria prophylaxis, guidance on preventing traveler's diarrhea).

<http://publichealth.lacounty.gov/ip/travelers/index.htm>

Vaccinations should be completed at least one month before travel to allow time for your body to develop immunity. Some vaccines require multiple doses over several weeks to be effective. Additionally, certain travel-specific vaccines are only available at specialized travel clinics and may not be fully covered by insurance, so planning is essential.

Depending on your travel plans, your doctor may recommend additional vaccines, including:

- Typhoid Fever
- Yellow Fever
- Japanese B Encephalitis
- Meningitis
- Rabies
- Chikungunya
- Cholera
- Tick-borne Encephalitis (TBE)

LA County Public Health Department

6/13/25 Update for South Bay Cities Council of Governments (SBCCOG)

Update on President's Proposed FY26 Budget

The President's Proposed Budget, released on May 30, 2025, includes sweeping cuts to the U.S. Department of Health and Human Services and Centers for Disease Control and Prevention (CDC)—reducing CDC funding by more than \$5 billion (approximately 55% of total budget) and eliminating or consolidating numerous public health programs. These changes would significantly weaken LA County's ability to prevent disease, respond to emergencies, and support vulnerable communities. These cuts would also substantially reduce funding to the network of hundreds of community-based organizations who support public health efforts that keep LA County residents healthy.

For more information, please see the attached [preliminary analysis of the budget's impacts to public health](#).

Update on Federal Budget Reconciliation

With slim majority control of the Senate and the House of Representatives, the Republican Party and the Trump Administration are pushing forward a massive legislative package, titled the "Big, Beautiful Bill", that would extend the expiring 2017 federal tax cuts, provide new tax cuts, and increase defense spending and immigration enforcement. The bill is being considered using the "budget reconciliation" process, a mechanism for passing spending related legislation that is not subject to the 60-vote Senate filibuster threshold, Congress only requires a majority vote to pass this bill. The bill has passed the House and is now being fast-tracked through the Senate.

The bill would offset the cost of extending and increasing tax cuts by significantly cutting entitlement programs, like Medicaid and the Supplemental Nutrition Assistance Program (SNAP), and repealing clean energy tax credits and programs. The bill proposes \$625 billion in funding cuts to Medicaid through changes to eligibility and benefits, as well as new rules governing State contributions to Medicaid. The Congressional Budget Office has estimated that the proposed plan would lead to more than 10 million people losing Medicaid coverage and 7.6 million going uninsured, nationally. Based upon LA County's percentage of national population (~2.87%), this would likely result in more than 200,000 additional uninsured residents.

Of particular concern, proposed changes in Medicaid policies that reduce eligibility include:

- **New work requirements** for able-bodied adults, with some exceptions. While there are some exceptions, including pregnant or postpartum women and individuals with a behavioral health condition, the primary concern is that a work requirement primarily serves as a bureaucratic barrier that requires individuals to frequently prove their eligibility status. When Arkansas implemented a Medicaid work requirement pilot, studies found the majority of individuals who lost coverage were actually employed, but lost coverage due to challenges with paperwork and limited knowledge about the new requirements
- **\$35 co-pays** for individuals covered under the ACA Medicaid expansion. Copays create a barrier to care for individuals who could not afford to pay.
- **Increased frequency of eligibility determinations** for individuals insured under the ACA Medicaid expansion, moving from annually to every six months. Increased bureaucratic review will cause more individuals to lose health coverage, while placing increased administrative burden on states.

- **Limiting retroactive Medicaid coverage.** The proposal reduces the time period for health providers to determine retroactive coverage for individuals from 90 days to 30 days. This significantly impacts the Substance Use Disorder treatment system by making it more challenging for providers to serve individuals if there's reduced likelihood of being reimbursed.
- The bill would also allow federal subsidies for the Affordable Care Act health insurance exchange to expire, making health insurance more expensive for millions of Americans.
- The bill would institute a **\$286 billion cut to SNAP benefits**, which low-income residents rely on for nutrition assistance and other benefits. This includes the elimination of the SNAP Education Program, through which LA County receives \$16 million a year to educate participants on nutrition, working with contracted community partners.
- The bill would also prohibit Planned Parenthood from receiving Medicaid reimbursement for service provided to covered individuals, drastically reducing their ability to provide reproductive and sexual health services. The bill also restricts coverage of gender affirming care for transgender persons.

The House has already passed this legislative package (referred to as HR 1), and it's now in the Senate. While they may make changes to the bill, Senate Leadership are pushing to fast-track and finalize the bill for passage by a self-imposed July 4th deadline.

LA County continues to educate the County legislative delegation on the importance of Medicaid funding for the County's residents and are advocating to the best of our ability to prevent cuts and policies changes that will decrease access to critical services. For additional information on the County's advocacy on Budget reconciliation, please see the attached [Pursuit of County Advocacy Positions](#) from the County's Legislative Affairs and Intergovernmental Relations office.

LA County Department of Public Health Preliminary Analysis of President's FY 26 Budget

Trump Administration's Proposed Budget – Initial Summary of Local Impact to Los Angeles County

The President's Proposed Budget, released on Friday (5/30/25) includes sweeping cuts to the Department of Health and Human Services (HHS) and Centers for Disease Control and Prevention (CDC)—reducing CDC funding by more than \$5 billion (approximately 55% of total budget) and eliminating or consolidating numerous public health programs. These changes would significantly weaken LA County's ability to prevent disease, respond to emergencies, and support vulnerable communities. These cuts would also substantially reduce funding to the network of hundreds of community-based organizations who support LA County residents.

Major Cuts & Local Impact

- **CDC Public Health Infrastructure and Capacity Program (PHIG) – 25% Reduction**

The budget proposes \$260 million (a 25% reduction) for PHIG grant, which provides funding for core public health capacity and infrastructure at the state and local levels. PHIG's flexible model lets health department recipients invest in the people, services, and systems that can address their communities' most pressing needs. \$30.6m for FY25-26, and \$23.2m for FY26-27 currently awarded to DPH for PHIG.

Local Impact: More than 25% reduction in key source of DPH's public health infrastructure funding.

- **CDC Public Health Emergency Preparedness Grant (PHEP) – Reduced by at least 50%, likely higher**

The budget establishes a new CDC Center for Preparedness and Response, funded at \$588 million, which joins together public health preparedness and response functions. Would include the following programs formerly in the Administration for Strategic Preparedness and Response (ASPR): National Disaster Medical System, Preparedness and Response Innovation, and Health Care Readiness and Recovery.

This Center would continue CDC's preparedness and response activities to support state and local capacity to prepare for, respond to, and recover from public health emergencies. Of the total funding for the new Center, \$350 million would support the Public Health Emergency Preparedness (PHEP) program, technical assistance, and related activities.

Local Impact: This appears to be a cut of at least 50% to PHEP, DPH's **primary funding source** for public health emergency planning and response and disaster coordination activities for bioterrorism threats, emerging threats, and public health emergencies. DPH receives over **\$21 million annually** from the PHEP cooperative agreement.

- **CDC Division of HIV/AIDS Prevention – Division Eliminated, Ending the HIV Epidemic Initiative (EHE) moved to AHA**

Cuts \$793.7 million (more than 78%) from domestic HIV prevention programming. \$220 million for EHE moved to Administration for Healthy America (AHA). This would eliminate critical HIV prevention funding for health departments, CBOs and surveillance programs.

Local Impact: Would eliminate \$19.3 million in annual HIV Prevention funding for DPH.

- **HRSA Ryan White AIDS Program – Part F and eliminated**

Moves Ryan White Part A-D to AHA with flat funding. Eliminates funding for Part F AIDS Education and Training Center (AETC) Program, Part F Dental, and Part F Special Projects of National Significance (SPNS). Cut of \$74 million

Local Impact: No direct DPH impact but would lead to cuts to State programs and local CBOs.

- **HHS Office of Minority AIDS – Eliminated**

Local impact: DPH receives \$3.6 million annually.

- **SAMSHA Minority AIDS Initiative – Eliminated**

Local Impact: TBD

- **CDC Viral Hepatitis, STI, TB, Opioids, other disease Programs – Consolidated into AHA Block Grant, \$77m cut in total grant funds.**

Local Impact: Likely substantial funding reductions and increased competition for State funds. TBD how much LA County would receive under new grant structure.

- **CDC Chronic Disease Programs – Eliminated**

\$1.4B CDC division eliminated, including diabetes, hypertension, oral health, and reproductive health programs.

Local Impact: Loss of \$2.5M/year to DPH for chronic disease and Alzheimer's work. Additional losses TBD.

- **Substance Use Prevention, Treatment and Recovery (SUPTR) Block Grant – Reduction in total grant funding**

The Budget proposes consolidating the SUPTRS Block Grant, the Community MH Services Block Grant, and the State Opioid Response Grant into a single, unified Behavioral Health Innovation Block Grant. The consolidation appears to reduce the total grant funding by \$575 million.

Local Impact: TBD, but overall state funding for SUD and MH prevention and treatment likely to be reduced. However, concern that this would put SUD and MH priorities in competition for single State block grant funding source.

- **CDC National Center for Injury Prevention and Control – Partially cut and transferred to AHA**

\$550 million moved into AHA for Injury Prevention and Control. AHA would administer a new consolidated block grant to support activities formerly supported by CDC's domestic violence, sexual violence, domestic violence community projects, and rape education and prevention programs. The budget also continues to support the National Violent Death Reporting System, suicide prevention, and opioid overdose prevention and surveillance activities.

Local Impact: TBD. If funding remains flat for NVRDS and Overdose Data to Action, no direct DPH impact. However, would lead to loss of critical federal research and policy activity on a host of injury prevention and surveillance activities, including firearm injury and mortality.

- **CDC Data Modernization – Flat funding**

Local impact: DPH relies on this program for core public health infrastructure funding.

- **Enhanced Laboratory Capacity (ELC) - Flat funding**

Local Impact: DPH relies on this program for core public health infrastructure funding.

- **Prevention and Public Health Fund – Eliminated**

Previously ~\$1.1B/year nationally to support around 11+% of CDC’s annual budget.

Local Impact: TBD, but expected to result in cuts to state programs that come to DPH. State funds for vaccine preventable disease control, disease surveillance and laboratory capacity, health promotion, and chronic disease prevention, among others that may all be scaled back.

Structural Changes – Administration for a Healthy America (AHA)

Creates a new \$14B agency consolidating SAMHSA, HRSA, ATSDR, and others. While details are still pending, this will lead to many existing grant programs being eliminated or consolidated into larger programs. Significant risk of reduced capacity for areas including to HIV/AIDS treatment, maternal health, mental health, youth services, teen pregnancy prevention, sexual risk avoidance women’s health, and environmental health. There is also no guarantee that previous grant terms and conditions would be honored if programs are transferred to AHA.

Additional Items of Note

- **CDC National Center for Environmental Health – Eliminated**

Local Impact: TBD, but cuts to State programs and loss of critical federal expertise and policy making that informs environmental health programs, standards, and regulations at the State and local level.

- **Global Health Center – Eliminated**

Local Impact: No direct funding impact, but would eliminate key federal program to identify, prevent and contain global health threats that could come to the U.S. Particularly critical with the upcoming World Cup and Olympic Games.

- **HHS Office of Minority Health – Eliminated**

Local Impact: TBD, but loss of critical research, federal coordination and policy guidance.

- **HHS Office of Women’s Health – Eliminated**

Local Impact: TBD, but loss of critical research, federal coordination and policy guidance.

- **SAMSHA Opioid Response Programs – Cut or Eliminated**

SAMSHA folded into the new AHA. Programs eliminated include Includes naloxone distribution, Screening, Brief Intervention and Referral to Treatment, SUD Workforce Support.

Local Impact: TBD, but state funding for overdose prevention and treatment likely to be reduced, impacting LA communities.

- **CDC Office of Health Equity –Eliminated**

Local Impact: no direct DPH funding lost, but loss of federal data tools and research to address health disparities.

CDC Medical Reserve Corps – Eliminated

Local Impact: No direct DPH funding loss, but LA County would lose a **key volunteer base** for emergency and disaster response

Other Key Cuts – No Direct DPH Funding but Local Effects

- **Centers for Medicare and Medicaid (CMS) -\$673 Million cut**

Eliminates health equity-focused activities and Inflation Reduction Act-related outreach and education activities

Local Impact: TBD, but would likely impact State budget, health insurance navigation programs and supports addressing health disparities.

- **National Institutes for Health (NIH) – \$17 Billion Cut**

Local Impact: Loss of research grants to LA universities and hospitals. Reduces scientific capacity across the region.

- **Clean and Drinking Water State Revolving Loan Funds - \$2.46 Billion (90%) Cut**

Local impact: No direct DPH funding loss, but likely cuts to funds to State water infrastructure loan programs

- **EPA Environmental Justice Program Eliminated - \$100 Million cut**

Local Impact: No direct DPH funding loss, but likely cuts to funds to local environmental justice efforts.

- **Cuts to Lead Hazard Reduction and Healthy Homes Funding- \$296 Million cut**

Local Impact: No direct DPH funding loss, but likely cuts to State and local programs addressing lead hazard remediation.

Summary of Primary Impacts to DPH

| Program | Enacted FFY 2025 Level | Proposed FFY 2026 Level | DPH Notes |
|--|---------------------------------------|--|---|
| Public Health Infrastructure and Capacity (PHIG) | \$350 million | \$260 million | DPH current award \$30.6m for FY25-26, and \$23.2m for FY26-27. More than 25% reduction in key source of DPH's public health infrastructure funding. |
| Public Health Emergency Preparedness (PHEP) | \$735 million | \$350 million for PHEP, technical assistance and related activities in the newly created CDC Center for Preparedness and Response | Cut of at least 50% to PHEP, but likely higher. DPH receives over \$21 million annually from the PHEP cooperative agreement. PHEP is DPH's primary funding source for emergency planning and response and disaster coordination activities for bioterrorism threats, emerging threats, and public health emergencies. |
| Substance Use Prevention, Treatment and Recovery Block Grant* | \$2.0 billion | Consolidates funding from several mental health and substance use grants into a new Behavioral Health Innovation Block Grant (\$4 billion). | Appears to be at least a \$575 million (12.5%) cut in total combined grant funding. Local Impact TBD, but state funding for overdose prevention and SUD and MH treatment likely to be reduced. Additional Concern: would put SUD and MH priorities in competition for single State block grant funding source. |

| | | | |
|--|------------------------|---|---|
| CDC Domestic HIV Prevention & Ending the HIV/AIDS Epidemic Initiative (EHE) | \$1.014 billion | Eliminates \$793.7 million CDC HIV Prevention \$220 million for EHE moved to AHA | (78%) cut in national HIV prevention activities. This would eliminate funding for health departments, CBOs and surveillance programs. Would eliminate \$19.3 million in annual HIV Prevention funding for DPH. |
| Ryan White HIV AIDS Program | \$2.571 billion | \$2.489 Billion for Ryan White Aids Part A-D and Ryan White Ending the Epidemic Funding. Eliminates Part F | Ryan White Parts A-D and Ryan White EHE Funding transferred to AHA. Eliminates funding for Part F AIDS Education and Training Center (AETC) Program, Part F Dental, and Part F Special Projects of National Significance (SPNS). Total Cut: \$74 million Local Impact: TBD if any DPH impacts, but likely cuts to State programs and local CBOs. |
| HHS Minority HIV/AIDS Fund | \$60 million | \$0 | Program Eliminated DPH receives \$3.6 million annually. |
| SAMSHA Minority HIV/AIDS Initiative | \$119 million | \$0 | Program Eliminated Local Impact: TBD |
| STI Prevention, Viral Hepatitis, TB Prevention, Opioid Epidemic/Other Diseases | \$377 million | \$300 million for a new consolidated grant program that includes existing grants for STI, viral hepatitis, TB, and the intersection of the opioid epidemic and disease transmission. | Appears to be at least a \$77 million cut to total grant funding. Grants cover prevention efforts, testing, surveillance and disease outbreak detection. Local Impact: Significant funding reduction to local grant awards, at least 20% and likely higher if State uses less favorable methodologies. |

| | | | |
|--|------------------------|---|--|
| CDC Chronic Disease Prevention and Health Promotion | \$1.433 billion | Eliminated, some portions re-allocated to AHA and FDA. | <p>\$1.433 billion CDC division eliminated, including diabetes, hypertension, oral health, and reproductive health programs.</p> <p>Local Impact: Loss of \$2.5M/year to DPH for chronic disease and Alzheimer's work. Additional losses TBD.</p> |
| CDC National Center for Injury Prevention and Control | \$761 million | Eliminated, some portions transferred to AHA. | <p>Local Impact: TBD, DPH funded programs appear to be maintained.</p> <p>DPH receives \$3.2m annually for the Overdose Data to Action grant. Status of that funding under the budget proposal is unclear.</p> <p>DPH receives \$60k to participate in the National Violent Death Reporting System, which is retained.</p> |
| Epidemiology and Laboratory Capacity (ELC) | \$40 million | \$40 million | <p>Flat funding</p> <p>Local Impact: Supports critical public health infrastructure funding to DPH.</p> |
| Public Health Data Modernization Initiative | \$175 million | \$175 million | <p>Flat funding</p> <p>Local Impact: Supports critical public health infrastructure funding to DPH.</p> |
| Title X Family Planning | \$390 million | Eliminated | <p>No direct impact to DPH.</p> <p>Significant cut to family planning and reproductive health services in LA County.</p> |
| Supplemental Nutrition Assistance Program (SNAP) | \$123.3 billion | \$118.1 billion | <p>Local Impact: TBD. Still determining whether this includes cuts to SNAP Education funding, for which DPH receives \$16 million annually.</p> |

Additional Areas of Interest

| Issue Area | Program | Enacted FFY 2025 Level | Proposed FFY 2026 Level | Notes |
|----------------------|---|-------------------------------|---|---|
| Health | Behavioral Health Workforce Programming | \$274 million | \$129 million | |
| | State Opioid Response Grant Program* | \$1.6 billion | \$4 billion for a new Behavioral Health Innovation Block Grant | See information on BH block grant above. |
| | Health Care Readiness and Recovery Program (HCRRP) | \$317 million | \$99 million for HCRRP, National Disaster Medical System, and Preparedness and Response Innovation in the newly created Center for Preparedness and Response | |
| | Community Mental Health Services Block Grant* | \$1.0 billion | \$4 billion for a new Behavioral Health Innovation Block Grant | See information on BH block grant above. |
| | 988 and Behavioral Health Crisis Services | \$602 million | \$520 million | |
| | Maternal and Child Health Block Grant | \$814 million | \$767 million | |
| Child Welfare | Temporary Assistance for Needy Families (TANF) | \$16.7 billion | \$16.7 billion | |
| | Foster Care | \$5.1 billion | \$5.3 billion | |
| | Adoption Assistance | \$4 billion | \$4.4 billion | |
| | Independent Living | \$145 million | \$143 million | |

| | | | | |
|--------------------|---|-----------------|-----------------|--|
| | Promoting Safe and Stable Families | \$482.5 million | \$482.5 million | |
| Homeland Security | State Homeland Security Grants | \$346 million | \$351 million | |
| | Urban Area Security Initiative | \$531 million | \$415.5 million | |
| | Emergency Management Performance Grants (EMPG) | \$375 million | \$319.5 million | |
| | Staffing for Adequate Fire and Emergency Response Grants | \$385 million | \$324 million | |
| | Disaster Relief Fund | \$22.7 billion | \$26.5 billion | |
| Justice | Victims of Crime Act (VOCA) | \$1.5 billion | \$1.9 billion | |
| Food and Nutrition | Supplemental Nutrition Assistance Program (SNAP) | \$123.3 billion | \$118.1 billion | |
| | Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) | \$7.7 billion | \$7.7 billion | |
| | Child Nutrition Programs | \$32 billion | \$36.3 billion | |

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|-----------------------|---|----------------------|----------------------|--|
| Child Care | Child Care and Development Block Grant | \$8.6 billion | \$8.6 billion | |
| Infrastructure | Clean Water State Revolving Fund | \$1.6 billion | \$155 million | No direct DPH funding loss, but likely cuts to funds to State water infrastructure loan programs |
| | Drinking Water State Revolving Fund | \$1.1 billion | \$150 million | No direct DPH funding loss, but likely cuts to funds to State water infrastructure loan programs |



Washington, D.C. – Pursuits of County Advocacy Position on Provisions in the House Approved Federal Budget Reconciliation Package

This report contains pursuits of County advocacy position on provisions in [H.R. 1](#), a comprehensive Budget Reconciliation package that provides a blueprint of federal spending for the next ten years. H.R. 1 was approved by the House of Representatives on May 22, 2025. The Senate is working on its own version of Budget Reconciliation and expects to vote on the package before the end of June.

Pursuits of County Advocacy Position on H.R. 1 Provisions

HEALTH, BEHAVIORAL HEALTH AND PUBLIC HEALTH

Medicaid

Background

- H.R. 1 makes the following changes to Medicaid:
 - **Work requirements** — Requires states to condition Medicaid eligibility and enrollment on compliance with work reporting requirements for adults ages 19 through 64. An individual can meet the requirements by working at least 80 hours a month, completing at least 80 hours of community service, enrolling in school for at least 80 hours a month, or by a combination of these activities totaling at least 80 hours a month. Exceptions are made for pregnant or postpartum women, individuals under the age of 19 or over the age of 64, foster youth and former foster youth under the age of 26, members of a Tribe, individuals who are considered mentally frail, individuals already in compliance with the work requirements under the Temporary Assistance for Needy Families (TANF) program or the Supplemental Nutrition Assistance Program (SNAP), individuals who are a parent or caregiver of a dependent child or an individual with a disability or are incarcerated or recently released from incarceration within the past 90 days.
 - **Medicaid eligibility redeterminations** — Directs states to conduct eligibility determinations for expansion population adults every six months. Current law requires eligibility determinations to take place every 12 months.

- **Retroactive coverage** — Limits Medicaid coverage to 30 days prior to an individual's application date. Current law provides retroactive coverage for up to 90 days.
- **Copays** — Requires states to impose copays of not more than \$35 per service for Medicaid expansion adults with incomes over 100 percent of the federal poverty limit (FPL). Cost-sharing may not exceed five percent of an individual's income, and exceptions are made for primary care, prenatal care, pediatric care, or emergency room care.
- **Federal Medical Assistance Percentage (FMAP)** — Reduces by 10 percent the FMAP for Medicaid expansion states that provide state-only comprehensive coverage to undocumented immigrants and states who cover lawfully present children and pregnant women within the five-year bar and who operate Children's Health Insurance Programs separate from Medicaid.
- **Provider taxes** — Imposes a moratorium on new or increased provider taxes. For California, the current provider tax of 5.05 percent would be frozen.
- **State Directed Payments (SDPs)** — Directs Health and Human Services (HHS) to revise the payment limit for SDPs such that new SDPs in non-Medicaid expansion states would be capped at 110 percent of the Medicare rate and new SDPs in Medicaid expansion states would be capped at 100 percent of the Medicare rate. For all states, payment rates for SDPs submitted or approved prior to the legislation's enactment would be grandfathered in, so long as the total payment under such directed payment does not increase. Roughly one-quarter of the County's Medicaid revenue comes from SDPs, and any reduction would directly hit providers like the County.

County Impact:

- The proposed changes to Medicaid would have negative impacts on County residents who rely on the County's safety net systems for care. These changes will result in loss of access to vital health, behavioral health and public health services, ultimately leading to strained County delivery systems and worsened health outcomes, particularly for the most vulnerable populations. These cuts will also reduce Medicaid spending to providers in the County.
- Medicaid eligibility standard changes, including work requirements, eligibility redeterminations, and limits on retroactive coverage, would lead to loss of coverage for a significant number of County residents.
 - As of April 2025, the vast majority of the 2.2 million Medicaid recipients in the County who are served by the Department of Public Social Services (DPSS) would be potentially impacted by the new Medicaid work requirements. According to the Department of Health Services (DHS), work requirements are expensive to administer with little benefit to the State. Individuals who lose eligibility for Medicaid coverage will likely still seek care at County hospitals and clinics, leading to higher uncompensated care and increased strain on emergency departments.
 - The Department of Mental Health (DMH) notes that increasing the frequency of eligibility redetermination will result in a decrease in Medi-Cal enrollment, leading to an increase in untreated mental illness within the County. DPSS reports that every month, over 20,000 customers lose health coverage due to

- an inability to complete the annual determination process, thus, increasing the frequency of eligibility determinations would increase the number of residents who would lose health coverage by the tens of thousands every month.
- DPSS reports that changes to retroactive coverage may result in financial penalties for individuals who were not covered by health insurance during the transition and result in gaps in medical coverage due to the shift from 90 days to 30 days, forcing individuals to incur costs for not having coverage otherwise. DMH also reports that this would lead to a loss of funding available to reimburse providers, including DMH directly operated services. Shortened eligibility may result in loss of access to care for Medicaid members, possibly resulting in an increase in untreated health and behavioral health conditions in the County.
 - Imposing copayments will lead to a significant number of County Medicaid recipients to choose not to access care due to this new cost burden. This will lead to an increase in untreated health and behavioral health conditions.
 - Any reduction to FMAP would have a fiscal and operational impact on DHS. It would undermine DHS' ability to staff and maintain its high-acuity services. The ripple effect would extend to community-based care, leading to longer appointment wait times, reduced clinic hours, and potential deferral of preventive and primary care services. Cuts to FMAP may also result in the loss of funding for DMH, as it estimates that this change in FMAP rate would result in a loss of \$44M in annual federal revenue.
 - DMH notes that a moratorium on provider taxes would indirectly impact its local mental health safety net system. The restriction on the expansion of state provider taxes in California would limit a potential revenue source for the State Medicaid program, thereby limiting opportunities to bring more funding into the State program overall.
 - According to DHS, any reduction or elimination of SDPs would significantly destabilize healthcare delivery in the County. SDPs account for 25 percent of DHS' operating budget. DHS uses these payments for specific services and patients, such as specialty care that provide life-saving cancer treatments, or for achieving performance targets for health care quality. Cutting these would mean drastic reductions in services at DHS, including potentially needing to close a hospital. Service reductions would also increase financial strain on surrounding hospitals and providers who deliver care to some of the most vulnerable and medically fragile in the communities.

Recommendation

- This Office, DHS, DMH, DPH and DPSS recommend opposing the proposed changes to Medicaid because they would have significant negative impacts on the County's most vulnerable populations.
- Therefore, unless otherwise directed by the Board, because these proposals are contrary to existing policy to support proposals that enhance Medicaid services for the County's most vulnerable residents, **the Washington, D.C. Advocates will oppose H.R. 1 provisions related to Medicaid work requirements, eligibility redeterminations, retroactive coverage, copays, FMAP, provider taxes, and SDPs.**

Disproportionate Share Hospital Funding

Background

- H.R. 1 delays cuts in Medicaid Disproportionate Share Hospital (DSH) from being implemented in Federal Fiscal Year (FFY) 2026 to FFY 2028, to instead take place in FFY 2029 to FFY 2031.
- Medicaid DSH payments are mandatory payments allocated to support hospitals that serve disproportionate numbers of Medicaid patients and other low-income uninsured and underinsured patients.
- Congress has delayed these cuts on several occasions including in the current continuing resolution. Absent additional congressional action, Medicaid DSH allotments will be cut nationwide by \$8 billion for each of FFYs 2026, 2027 and 2028.

County Impact

- Reductions in federal Medicaid support would directly impact the ability of the County system to sustain basic healthcare services and operations, leading the patients the County serves to seek services from other systems at higher cost and resulting in disruptions in care delivery. The pending DSH reductions would be devastating to the County's hospital system, which delivers life-saving care for hundreds of thousands of patients every year.
- According to DHS, if the DSH program is not extended or made permanent, it would result in a \$351 million cut in funding annually over the next three years for the County, requiring reductions in vital healthcare services and/or staff and possible facility closures.
- DHS notes that this would pose a significant threat to fulfilling its safety net mission and would impact the care delivery to County's Medicaid patients.

Recommendation

- This Office and DHS recommend supporting H.R. 1 provision to delay cuts in the DSH program as it would preserve critical funding for continued delivery of critical healthcare services, as well as avoid staff and possible facility closures in the County.
- Therefore, unless otherwise directed by the Board, consistent with existing policy to enhance and reform Medicaid financing and other federal payments for health safety-net providers, including through programs such as disproportionate share hospital payment, **the Washington, D.C. Advocates will support the H.R. 1 provision to delay cuts in DSH funding until FFY 2029 to FFY 2031.**

NUTRITION PROGRAMS

The Supplemental Nutrition Assistance Program

Background

- H.R. 1 makes significant changes to SNAP that would cut nearly \$286 billion in program funding over the next ten years by narrowing eligibility for benefits. The

Congressional Budget Office estimates that these provisions would reduce SNAP participation by about 3 million people nationwide.

- Specifically, H.R. 1:
 - Expands the SNAP work requirement to able-bodied adults without dependents (ABAWD) through age 64 who do not live with dependent children, as well as to adults aged 18 to 64 who live with children age seven or older.
 - Restricts states' ability to waive the work requirements to only those counties with an unemployment rate above 10 percent and reduces the number of monthly exemptions that states could use for people who otherwise would be subject to the work requirements. Requires states to pay at least 5 percent of the cost of SNAP benefits with higher payment requirements based on a state's payment error rates;
 - Requires states to pay a higher share of SNAP administrative costs, reducing the federal reimbursement rate from 50 to 25 percent;
 - Limits future updates to the Thrifty Food Plan, the basis for calculating SNAP;
 - Reduces the tolerance level for SNAP error payments from \$37 to \$0;
 - Limits SNAP benefits to only individuals who reside in the United States and are citizens or lawful permanent residents; and
 - Eliminates SNAP-Ed, which supports healthy diet behaviors and lifestyle habits among low-income individuals.

County Impact

- CalFresh, California's implementation of SNAP, is essential in combating and reducing food insecurity in the County. DPSS reports that approximately 1 million households (approximately 1.6 million individuals) depend on CalFresh for basic nutrition assistance.
- Furthermore, DPSS reports that the provisions in H.R. 1 will have an overwhelming negative effect on the health and well-being of Los Angeles County's most vulnerable residents.
- Specifically, DPSS reports the following impacts:
 - Imposing stricter work requirements severely limits the amount of work requirement exemptions granted to potentially eligible individuals and would result in more ABAWD individuals losing vital food assistance;
 - Removing the ability to request a waiver of ABAWD time limits in a regional area will greatly impact Los Angeles County. The regional landscape is such that while some counties could have a lower employment rate, other counties may be well-above the 10 percent. If Los Angeles County were to have a lower unemployment rate but its bordering counties do not, it would require Los Angeles County to implement this policy despite having a relatively high unemployment rate;
 - Implementing a quality control "zero tolerance" policy for administrative payment errors with the expectation of 100 percent accuracy would impose an unattainable standard as payment errors may result from factors beyond the control of the County, including minor administrative paperwork errors;
 - Requiring state contributions to SNAP benefits and increasing the state share of administrative costs will strain the California State Budget and may result in difficult choices, including reducing or restricting benefits for individuals and

families. California is among ten states where SNAP is locally administered. Los Angeles County administers and invests in SNAP, by funding a portion of the administrative costs and through 7,600 full-time employees; and

- The citizenship restrictions will eliminate eligibility to CalFresh for currently eligible non-citizen individuals/households, such as visa holders with temporary legal status, which includes victims of human trafficking, domestic violence, and other serious crimes.
- The Department of Public Health (DPH) reports that beyond direct education, the SNAP-Ed program also supports a range of broader community initiatives that help improve social and environmental conditions (e.g., access to produce, elimination of food desserts) that are necessary for people to eat healthy and engage in physical activity in the community. SNAP-Ed targets populations most at risk for diet-related health disparities, including children, older adults, and those living in underserved communities.
- DPH reports that if SNAP-Ed is eliminated, the Department would lose nearly \$16 million annually.

Recommendation

- This Office, DPSS, and DPH recommend opposing these SNAP provisions, which would result in the loss of food benefits, SNAP-Ed, and increased food insecurity for low-income individuals and families.
- Therefore, unless otherwise directed by the Board, because this proposal is contrary to the Board-approved federal legislative priority to support proposals that preserve and increase federal funding for human services entitlement programs serving low-income individuals and families and proposals that alleviate financial hardship and address food insecurity, **the Washington, D.C. Advocates will oppose the provisions in H.R. 1 that narrow eligibility for SNAP benefits and similar measures.**

VETERANS AFFAIRS

Repeal of 90/10 Rule

Background

- H.R. 1 would repeal the 90/10 Rule, which requires for-profit institutions of higher education participating in federal student aid programs to derive at least 10 percent of their tuition and fee revenue from nonfederal funds.
- The rule helps to ensure that for-profit institutions are not funded solely by federal monies but also include significant investments by students interested in furthering their education. GI Bill benefits and Defense Department Tuition Assistance programs were not counted as federal dollars for the 90/10 calculation, until the loophole was closed by legislation in 2021.

County Impact

- Without the protection of the rule, for-profit institutions are incentivized to aggressively recruit veterans to maintain access to federal aid, rather than supporting their educational goals.

- The Department of Military and Veterans Affairs (MVA) reports that the repeal of the 90/10 rule would remove one of the few regulatory barriers protecting veterans from being targeted by low-quality, deceptive programs.

Recommendation

- This Office and MVA recommend opposing the repeal of the 90/10 rule to maintain a critical protection for veterans from predatory efforts by for-profit institutions.
- Therefore, unless otherwise directed by the Board, consistent with existing policy to support proposals that provide essential assistance to those who have served in our armed forces, and to protect consumers against fraud, scams and unfair or deceptive business practices, **the Washington, D.C. Advocates will oppose the repeal of the 90/10 Rule.**

IMMIGRATION

New Immigration-Related Fees

Background

- H.R. 1 would significantly raise or impose new fees related to immigration. These new fees include a \$1,000 application fee for migrants to claim asylum, the first time the United States would specifically charge migrants who are seeking asylum.
- The bill would also require a \$550 fee for asylum seekers and people under Temporary Protected Status (TPS) who are applying for an Employment Authorization Document (EAD), as well as a \$550 renewal application fee under a new rule under the bill that asylum EADs must be renewed every six months.
- H.R. 1 would also require a new \$3,500 fee for sponsors of unaccompanied minors.

County Impact

- The proposed new immigration-related fees could trap families in undocumented status and prevent them from participating in the local economy.
- The Department of Consumer and Business Affairs (DCBA) reports that the proposed fees are prohibitively high and would prevent low-income individuals from accessing lawful status, employment, or family reunification.

Recommendation

- This Office and DCBA recommend opposing the new immigration-related fees that would prevent many immigrants from accessing lawful status, employment, and family reunification.
- Therefore, unless otherwise directed by the Board, because this proposal is contrary to existing policy to ensure that immigrants, from unaccompanied children and refugees to longtime County residents in removal proceedings, have the support and services they need to remain and thrive in the Los Angeles region, **the Washington, D.C. Advocates will oppose the new immigration-related fees for asylum, employment authorization and sponsorship for unaccompanied minors.**

INFRASTRUCTURE AND ENVIRONMENT

Inflation Reduction Act (IRA) Funding Recission

Background

- H.R. 1 would rescind \$262 billion in unobligated funds from the Inflation Reduction Act (IRA), primarily for state and local environmental and climate change mitigation initiatives.
- IRA funding contributes to long-term planning for investing in environmental programs and sustainable infrastructure such as:
 - The Green and Resilient Retrofit Program;
 - Neighborhood Access and Equity Grants;
 - Environmental Review Implementation Funds;
 - Federal Highway Administration Low-Carbon Transportation Materials Grants;
 - General Services Administration programs promoting the use of Low-Carbon Materials and Emerging Technologies; and
 - The Federal Aviation Administration's Alternative Fuel and Low-Emission Aviation Technology Program.

County Impact

- The rescission of IRA funding could negatively impact long-term planning and predictable funding sources for numerous County-led or partner-led environmental programs and sustainable infrastructure development.
- Cuts to long-term investment in Low-Carbon and Low-Emission resource and materials development could delay or otherwise impact County efforts to decarbonize, such as promote the shift to unleaded alternative fuels at County-owned general aviation airports.

Recommendation

- This Office, the Department of Public Works, and the Chief Sustainability Office recommend opposing cuts to IRA funding for programs that promote sustainability, decarbonization, and non-carbon alternatives.
- Therefore, unless otherwise directed by the Board, consistent with existing policy to support proposals that promote climate resiliency, the Green Transition, and sustainability in programs, projects, energy production, policy implementation methods, technologies, and jobs, **the Washington, D.C. Advocates will oppose IRA funding recissions.**

SPECIAL EVENTS

Special Events Funding

Background

- H.R. 1 would provide \$1.6 billion in funding to reimburse state and local governments for security, planning, and hosting costs related to the 2026 World Cup and 2028 Olympic Games.

- This funding is provided through the Federal Emergency Management Agency's State Homeland Security Grant Program.

County Impact

- Additional funding for special events could provide reimbursements for costs associated with the impacts of the 2026 World Cup and 2028 Olympic Games on unincorporated areas, such as for mobility improvements and transportation, events-related crime mitigation efforts and task force participation, and public security measures in unincorporated areas adjacent to host venues.

Recommendation

- This Office and the Department of Public Works recommend supporting proposals with funding and resources for costs associated with the provision of services impacted by heightened need to accommodate the 2026 World Cup and 2028 Olympic Games.
- Therefore, unless otherwise directed by the Board, consistent with existing policy to support proposals with funding and resources to accelerate the deployment and maintenance of legacy public infrastructure that supports major international events, including enhancements to transportation systems, street safety and mobility services, as well as enhance public transit options, **the Washington, D.C. Advocates will support the special events funding.**

TAXES

Tax Exemption for Municipal Bonds

Background

- Municipal bonds are debt securities issued by state and local governments or their agencies to finance public projects like building schools, highways, water systems, and hospitals.
- The interest income from most municipal bonds is exempt from federal income tax. The interest may also be exempt from state and local income taxes.
- H.R. 1 preserves the tax exemption of municipal bonds meaning that interest income from municipal bonds would continue to be exempt from federal income tax.

County Impact

- The Treasurer and Tax Collector (TTC) recommends supporting proposals that preserve the tax exemption of municipal bonds as this helps lower borrowing costs for the County, attract investors, and encourage investment in public projects.

Recommendation

- This Office and TTC recommend supporting proposals that preserve the tax exemption of municipal bonds as this helps protect the County's ability to finance infrastructure and public projects at a lower cost. Therefore, unless otherwise directed by the Board, consistent with existing policy to support proposals that help preserve the County's fiscal stability or operations, **the Washington, D.C.**

Advocates will continue to support measures that preserve the tax exemption of municipal bonds.

Extension of Increased Child Tax Credit (CTC) and Temporary Enhancements

Background

- The CTC lets taxpayers reduce their federal income tax liability by a maximum credit amount of \$2,000 per child. Taxpayers with little or no federal income tax liability can potentially receive the refundable portion of the credit, with that portion being known as the additional child tax credit, or ACTC.
- The [*Tax Cuts and Jobs Act*](#) (TCJA) (Public Law 115-97) set the maximum CTC at \$2,000 per child (it had previously been \$1,000) and the maximum ACTC at \$1,700 per child (2025 figure, adjusted for inflation).
- The TCJA also temporarily required the child for whom a taxpayer claims the CTC to have a work-eligible Social Security number (SSN); created a \$500 nonrefundable credit (not adjusted for inflation) for dependents who are not qualifying children; and raised the income level at which the credit begins phasing out, among other changes. All of these changes expire after 2025.
- H.R. 1 would make permanent the TCJA's changes to the CTC, raise the maximum CTC to \$2,500 per child (adjusted for inflation) through 2028, index the maximum CTC to inflation from 2029 onward, and account for one additional year of inflation (that which occurred from 2016 to 2017) in the cost-of-living adjustment calculation for the maximum ACTC.
- Prior to the TCJA, the CTC began phasing out after \$75,000 of income for single filers and \$110,000 for married couples. The TCJA increased the income limits to \$200,000 for single filers and \$400,000 for married couples filing jointly. These increases expire after 2025. H.R. 1 would make these increases permanent.
- H.R. 1 would also require the taxpayer to provide a work-eligible SSN for themselves, their spouse (if married), and the child for whom they are claiming the credit. The credit would generally be disallowed to those married filing separately, with certain exceptions.

County Impact

- The Poverty Alleviation Initiative (PAI) recommends that the County continue to support proposals that increase the CTC, make changes to other CTC parameters, such as the CTC's phase in, to make it available to all low-income families, and make it easier for people to obtain an Individual Taxpayer Identification Number (ITIN) or SSN.

Recommendation

- This Office and PAI recommend supporting proposals that increase the CTC, make changes to other CTC parameters, such as the CTC's phase in, to make it available to all low-income families, and make it easier for people to obtain an ITIN or SSN.
- Therefore, unless otherwise directed by the Board, consistent with existing policy to support proposals that increase resources for low-income individuals and families, alleviate financial hardship, and help prevent, mitigate, and disrupt poverty, **the Washington, D.C. Advocates will continue to support measures**

that increase the CTC, make changes to other CTC parameters, such as the CTC's phase in, to make it available to all low-income families, and make it easier for people to obtain an ITIN or SSN.

Increase Limitation of State and Local Taxes (SALT)

Background

- Individual taxpayers who itemize their deductions may claim a deduction for SALT paid (commonly referred to as a SALT deduction). Eligible tax payments include certain real estate taxes, personal property taxes, and either income taxes or sales taxes.
- The TCJA limited SALT deduction claims to \$10,000 (or \$5,000 for married taxpayers filing separately) for taxes not paid in the carrying on of a trade or business. It also prohibited SALT claims on taxes paid on foreign real property. Both changes are scheduled to expire after the 2025 tax year.
- For tax year 2026, H.R. 1 would limit SALT deduction claims to \$40,400 (or \$20,200 for married taxpayers filing separately). The limitation would be further reduced by an amount equal to 30 percent of a filer's modified adjusted gross income (MAGI) in excess of \$505,000 (or \$202,500 for married taxpayers filing separately). The limitation would not be reduced below \$10,000 (or \$5,000 for married taxpayers filing separately) for taxpayers with MAGI above \$606,333 (or \$303,167 for married taxpayers filing separately).
- H.R. 1 would then increase the limitations of SALT deduction claims by one percent per year for tax year 2027 through tax year 2033, with a permanent limitation in subsequent years set equal to tax year 2033 levels.
- H.R. 1 would prohibit SALT deduction claims for foreign real property taxes other than those paid in a carrying on of a trade or business. Separately, partnerships and S corporations would not be able to claim a SALT deduction for specific taxes.
- Furthermore, H.R. 1 would also establish rules that would limit economic activity from pass-through entities and charitable deductions from resulting in tax payments that are not affected by the SALT deduction limitation.

County Impact

- The Office recommends that the County continue to support proposals that either increase the SALT deduction cap or let it expire altogether as it would provide tax relief for taxpayers in high income and property tax states, like California, reduce double taxation, and give states more flexibility to fund public services.

Recommendation

- This Office recommends supporting proposals that either increase the SALT deduction cap or let it expire altogether as it would provide tax relief for taxpayers in high income and property tax states, reduce double taxation, and give states more flexibility to fund public services.
- Therefore, unless otherwise directed by the Board, consistent with existing policy to support proposals that help preserve the fiscal strength of the county, and promote the well-being of the State and County, **the Washington, D.C. Advocates will continue to support measures that increase the SALT deduction cap or let it expire altogether.**

Next Steps

The Senate is working on its own separate version of a Budget Reconciliation bill and has proposed several changes to the House-passed legislation. Certain sections of the bill have been released, but the sections covering health care (Medicaid and Medicare) and taxes have not. This office will work with affected departments to determine the potential impact of Senate provisions. The Senate is targeting the week of June 23 to consider its bill on the floor.



LEGISLATIVE AFFAIRS AND INTERGOVERNMENTAL RELATIONS

500 West Temple Street, Room 723
Los Angeles, California 90012

legislativeaffairs@ceo.lacounty.gov

<https://ceo.lacounty.gov/legislative-affairs-and-intergovernmental-relations/>

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1) Wildfire Updates

- Los Angeles Regional Water Quality Control Board – full presentation:

https://www.smbrc.ca.gov/calendar/2025/jun/250612_gbmtg_4a_larwqcb.pdf

Ocean Water Quality Results

- Detections of metals and PAHs
 - Arsenic exceeded recreation risk screening level at several sites but within background levels
 - PAHs exceeded Ocean Plan fish consumption objective at 2 sites but within background levels
- No VOCs or PCBs detected



Beach Sediment Sand Monitoring

- Two sampling events: Feb. 25-27 and April 29-30
- 11 beaches and four storm drain/creek outfalls from Zuma Beach to RAT Beach
 - Leo Carillo added as background site for April 29-30 event
- Sediment and sand analyzed for metals, PAHs, and PCBs



Beach Sediment/Sand Results

- Detections of metals and PAHs
 - Arsenic exceeded residential risk screening level but within background levels
- No PCBs detected



Coordination of Multi-agency Monitoring

In the wake of the fires, staff contracted with SCCWRP to coordinate monitoring of other government agencies, academic institutions, and nonprofits

To ensure that appropriate methodologies are used, and high-quality data are generated the project will:

- create and facilitate an interagency, post-wildfire workgroup to ensure that adequate water quality monitoring is performed;
- identify key sites and indicators to be monitored;
- develop a set of recommended sampling and analytical methods, quality assurance and quality control measures, and data reporting requirements;
- coordinate sampling efforts to leverage resources.



- Heal the Bay's Post-Fire Water Quality Testing – full presentation:
https://www.smbrc.ca.gov/calendar/2025/jun/250612_gbmtg_4a_hb.pdf

POST-FIRE WATER QUALITY TESTING

What was tested?

- Bacteria
- Turbidity
- PCBs
- PAHs
- PFAS
- Benzene
- Heavy metals



POST-FIRE WATER QUALITY SAMPLING LOCATIONS

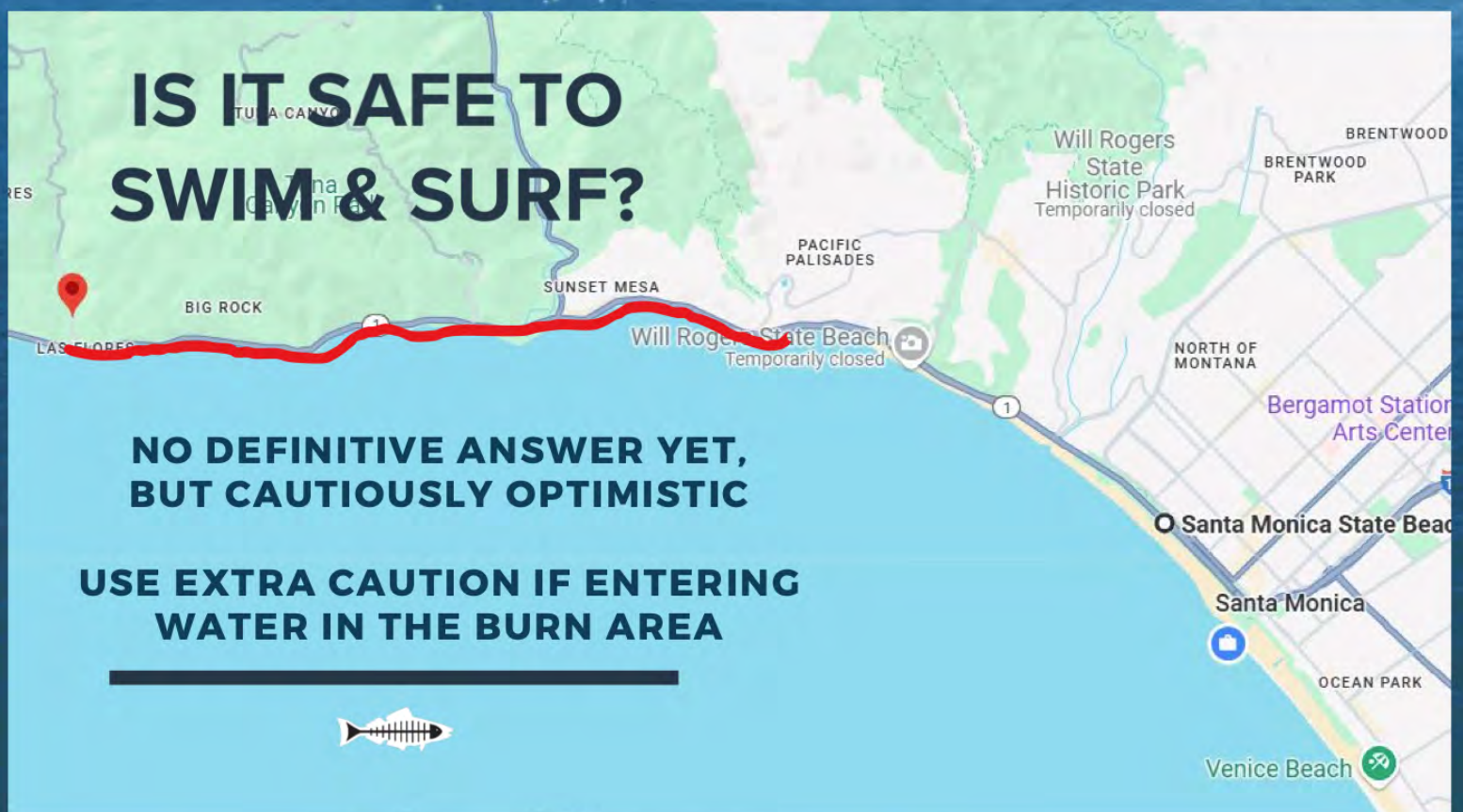


HOW DID HEAL THE BAY ANALYZE THE DATA?

Setting an Analysis Baseline

- Marine Life Analysis: Ocean Plan, National Water Quality Criteria, and Action Levels used to assess water quality following the Lahaina Fires in Hawaii.
- Human Health Analysis: Constituents that have human health limits in the Ocean Plan or National Water Quality Criteria

| Pollutant Category | Pollutant | Units | Maximum Limit | Average Limit | Source | Average Limit | Source |
|--------------------|--------------|-------|---------------|---------------|---|---------------|--|
| PCB | PCB | ng/L | - | 0.03 | National Water Quality Criteria: Aquatic Life | 0.019 | California Ocean Plan - Human Health |
| PAH | Phenanthrene | ng/L | 4600 | - | Hawaii Surface Water Action Level - Marine Habitats | 8.8 | California Ocean Plan - Human Health |
| | Anthracene | ng/L | 730 | - | Hawaii Surface Water Action Level - Marine Habitats | | |
| | Fluoranthene | ng/L | 7100 | - | Hawaii Surface Water Action Level - Marine Habitats | | |
| | Fluorene | ng/L | 3900 | - | Hawaii Surface Water Action Level - Marine Habitats | | |
| | Pyrene | ng/L | 10000 | - | Hawaii Surface Water Action Level - Marine Habitats | | |
| Heavy Metals | Beryllium | ug/L | 0.038 | - | Hawaii Surface Water Action Level - Marine Habitats | 0.033 | California Ocean Plan - Human Health |
| | Chromium | ug/L | 8 | 2 | California Ocean Plan - Marine Aquatic Life | 190000 | California Ocean Plan - Human Health |
| | Copper | ug/L | 12 | 13 | California Ocean Plan - Marine Aquatic Life | 1300 | National Water Quality Criteria - Consumption of Organisms |
| | Lead | ug/L | 8 | 2 | California Ocean Plan - Marine Aquatic Life | 15 | California Regulations Related to Drinking Water - Action Level |
| | Nickel | ug/L | 20 | 5 | California Ocean Plan - Marine Aquatic Life | 100 | California Regulations Related to Drinking Water - Maximum Level |

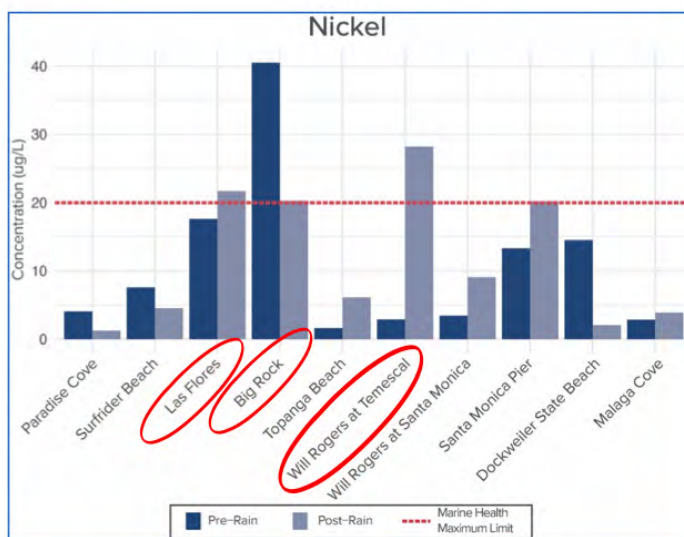
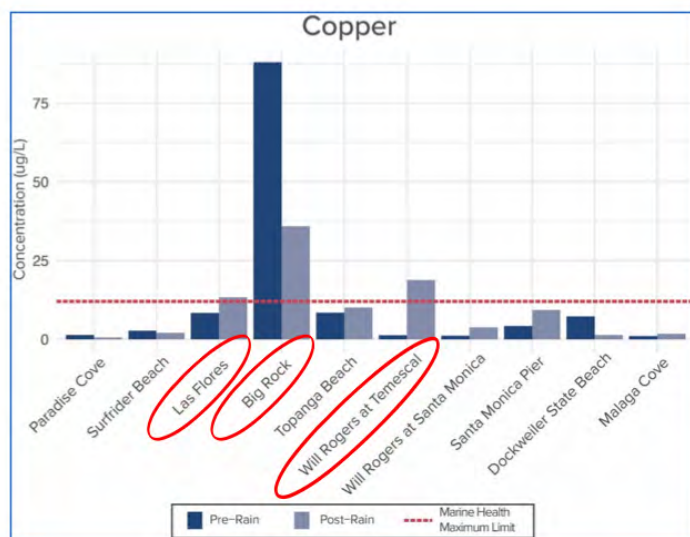


Assessing Risk to Marine Life

Heavy metals can negatively affect organ function, disrupt fertility, impact development, and damage DNA in marine wildlife.



Assessing Risk to Marine Life



FIRE RESPONSE PARTNERSHIPS



- LA County Fire Department and Lifeguards
- USC, UCLA, and CSUN
- LA County Watershed Taskforce
- SCCWRP Post-Fire Regional Monitoring Network
- The Resource Conservation District of the Santa Monica Mountains and US Fish and Wildlife Services
- US Army Corps of Engineers
- Blue Ribbon Commission on Climate Action and Fire Safe Recovery



- Resource Conservation District of the Santa Monica Mountains – full presentation:

https://www.smbrc.ca.gov/calendar/2025/jun/250612_gbmtg_4a_rcdsmm.pdf

Constituents tested from in-situ and grab samples Contributing data to the SCCWRP consortium

In-situ

Depth (cm)

Water and air temperature (°C)

Salinity (ppt)

Dissolved O₂ (mg/l)

pH

LaMotte Colorimeter

Nitrates – N

Nitrites – N

Orthophosphates

Ammonia

LaMotte Turbidity Meter

**Sediment samples collected at all three locations
and sent to UCSC and CSULB**



2) Pure Water LA Presentation – full presentation:

https://www.smbrc.ca.gov/calendar/2025/jun/250612_gbmtg_4b_pwla.pdf



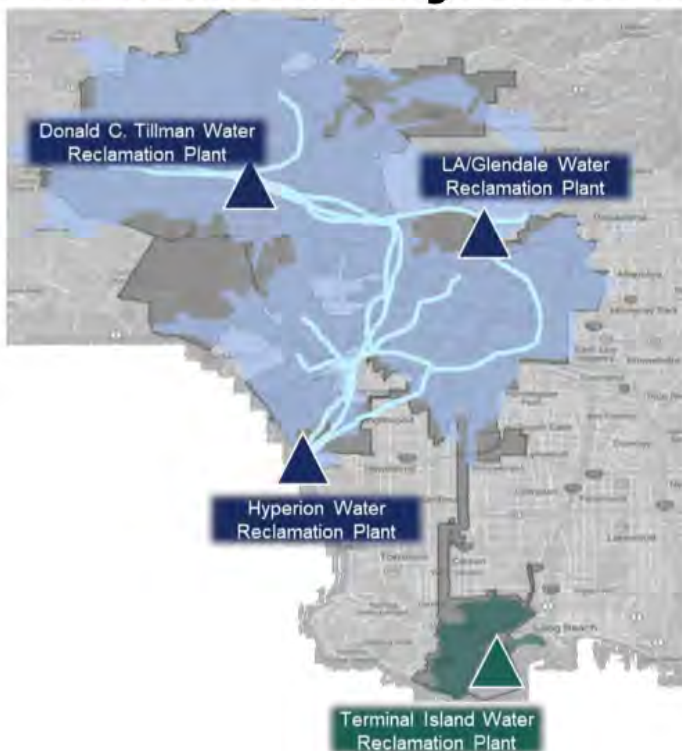
Pure Water Los Angeles Program Update

Christina Jones & Johan Torroledo

June 12, 2025

Santa Monica Bay Restoration Commission

Wastewater System Overview

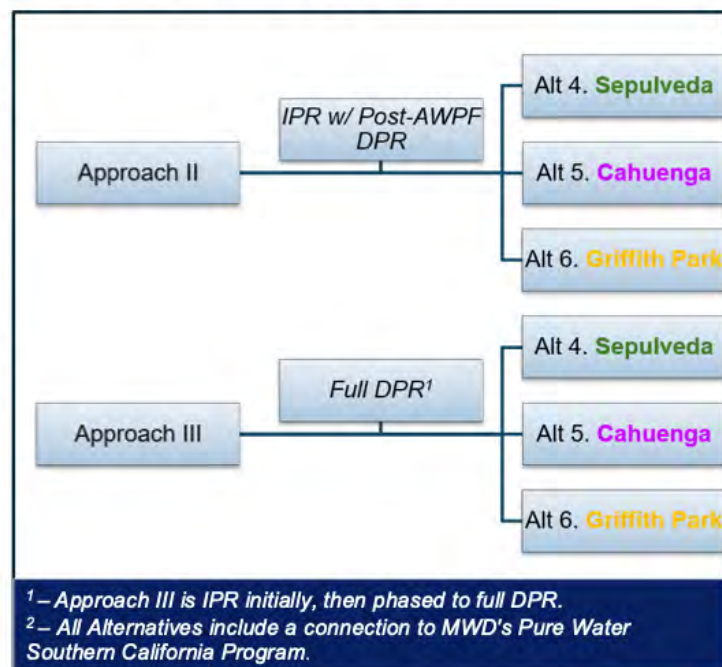


- 4.7 million people
- 600 square miles
- 29 contract agencies
- 6,700 miles of sewers
- Hyperion Water Reclamation Plant treats an average of 270 million gallons per day

Treatment and Conveyance Strategies



DPR Regulations Approved by State on December 19, 2023



South Bay Association of Chambers of Commerce Report – Covering May 2025

Submitted by: Barry Waite

On behalf of the South Bay Association of Chambers of Commerce (SBACC), representing 17 chambers and businesses across the South Bay, I'm pleased to share highlights from our May 2025 Board Meeting, held in-person at the SBCCOG Office in Torrance. This report outlines key discussions, legislative updates, and upcoming initiatives, reflecting our shared commitment to advancing economic vitality and regional collaboration with the SBCCOG.

Meeting Overview

- **Format and Attendance:** The meeting, chaired by Kimberly Caceres, marked SBACC's transition to alternating in-person (odd months) and hybrid (even months) formats, with breakfast provided and RSVPs required. Attendees included board members, chamber representatives, and community partners, fostering robust dialogue on regional priorities.

Key Highlights

1. Guest Speaker – Charles Gale, Metropolitan Water District (MWD)

- Gale provided an overview of MWD's water sources (Colorado River, State Water Project) and highlighted recent atmospheric river storms boosting availability.
- He introduced the Pure Water Southern California Project in Carson, a major recycling initiative to reduce reliance on imported water, aligning with SBCCOG's sustainability goals.
- Gale discussed MWD's climate adaptation planning, integrating resilience into infrastructure, and requested SBACC's support via a policy engagement letter, which we are reviewing for alignment with our advocacy priorities.

2. Government Affairs Report (Henry Rogers)

- **Legislative Focus:** SBACC discussed several bills critical to South Bay businesses, including:
 - **AB 265 (Caloza):** Establishes a \$100 million Small Business Recovery Fund for disaster-affected businesses, supported for its job retention and equity focus.
 - **AB 605 (Muratsuchi):** Incentivizes low-emission port equipment, supported for balancing emissions reduction with economic competitiveness.
 - **SB 38 (Umberg):** Expands Second Chance Program grants for mental health and drug courts, supported for workforce reintegration.
 - **SB 70 (Seyarto):** Raises small business contract thresholds to \$350,000, supported for reducing procurement barriers.
 - **SB 86 (McNerney):** Extends clean energy tax exclusions, supported for job creation in manufacturing.

- **SB 298 (Caballero):** Mandates a seaport alternative fuels plan, supported for port competitiveness and emissions cuts.
- **SB 404 (Caballero):** Regulates metal shredding facilities, supported for environmental clarity and recycling viability.
- **SB 419 (Caballero):** Exempts hydrogen fuel from state taxes, supported for cost savings in logistics.
- **2025 State Budget:** Rogers noted the budget’s focus on fiscal resilience, addressing a \$44 billion deficit with a \$16 billion reserve, prioritizing education, climate, housing, and public safety—key SBACC and SBCCOG concerns.
- **Wildfire Funding:** A \$2.5 billion package was approved, with \$1 billion for immediate relief and \$1.5 billion for preparedness, resonating with our disaster resilience advocacy.
- **South Bay Legislators:** Local legislators secured influential committee roles in tax policy, infrastructure, and environmental compliance, enhancing our region’s voice.
- **Advocacy Events:** Registration opened for SBACC’s Days of Advocacy (April 21–22, 2025) in Sacramento, featuring legislative meetings and a WSPA briefing, complementing SBCCOG’s regional advocacy efforts.

3. Office Holder and Partner Updates

- Representatives from the U.S. Chamber, League of California Cities, MWD, South Coast AQMD, and offices of Supervisors Hahn and Mitchell, Congressmembers Waters, Lieu, and Barragán, and Senators Allen, Richardson, and Gonzalez provided brief reports.
- Assemblymember Muratsuchi’s office highlighted AB 49 (school safety) and AB 84 (charter school audits), plus upcoming events like an E-Bike Town Hall (March 22) and Wildfire Preparedness Event (April 26).
- South Coast AQMD offered free business training on air quality compliance, a resource SBACC will promote to members, supporting SBCCOG’s environmental initiatives.

4. Chair’s Report (Kimberly Caceres)

- **Bylaws and Website Updates:** Committees are modernizing bylaws and enhancing the SBACC website for better member engagement, with updates due by April.
- **Summer Mixer:** Planning is underway for a networking event at South Coast Botanic Garden (August 22 or 29, 2025), fostering business connections aligned with SBCCOG’s community-building goals.



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178
(909) 396-2000 • www.aqmd.gov

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

LEGISLATIVE, PUBLIC AFFAIRS & MEDIA

MEMORANDUM

DATE: June 17, 2025

TO: South Bay Cities Council of Governments

FROM: South Coast AQMD

SUBJECT: June 2025 Agency Updates

South Coast AQMD Updates

Carl Moyer Program Incentive Funding

South Coast AQMD is currently accepting applications for the Carl Moyer Program, including the SOON, the Surplus Off-Road Opt-In for NOx Provision.

- Approximately, \$48 Million in funding is available for 2025 to support projects within South Coast AQMD's jurisdiction.
- Funding is available across several categories, including:
 - On-road vehicles like transit buses, solid waste, public agency/utility vehicles, and emergency vehicles;
 - Off-road vehicles such as construction equipment; and
 - Infrastructure like electric chargers, alternative fuel stations for zero-emission and near zero-emission vehicles.
- The online application deadline is July 1, 2025, at 1:00 p.m. PST.
- South Coast AQMD will offer resources during the application process to provide assistance with program requirements, eligibility, and a tutorial for the online application portal.

For more information, visit the Carl Moyer Program webpage at www.aqmd.gov/moyer.

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Metro South Bay Service Council Monthly Meeting Review for June 13, 2025
Overview Compiled by Donald Szerlip, Chairman

A Safety Tip was given by Transportation Planning Manager Matt Lazo. He reminded everyone to wait on the curb for your bus and do not step out into traffic.

June marked the final meeting for both Ernie Crespo and Rochelle Mackabee. Neither were present as the meeting commenced so we were unable to acknowledge them at that time.

Minutes from the May 9, 2025 meeting were approved.

The Council agreed to go dark in August, 2025.

The Council reelected both Chair Donald Szerlip and Vice-Chair David Mach to serve an additional one-year term in those positions.

After much discussion and revision, the Council unanimously adopted the 2026 Work Plan.

Rochelle Mackabee, having arrived late, was now honored by Metro and the Councilmembers for her years as a member of the Metro South Bay Service Council.

The Council received an overview from Andy Sywak, Community Relations Manager, about the installation of electric charging infrastructure for Zero Emission Busses. The objective is to install charging infrastructure, including electrical cabinets and dispensers, at the Division 18 yard in the South Bay as well as at the West Hollywood Division 7 yard. Both locations are served by Southern CA Edison. Procurement is underway and design plans are anticipated to go to the Board for approval in Winter, 2026 with project completion anticipated by 2028. The Council expressed their concerns about replacing our current 44-foot busses with 40 footers that do not hold as many passengers.

An update was provided by Andy Sywak, Community Relations Manager, about the Public Participation Plan. A report about the structure and implementation for soliciting and receiving public comments on bus schedule changes and infrastructure updates, along with general community outreach to inform and receive feedback, is due to the FTA in fall, 2025. The Council stated they felt more interaction was needed with Religious Community Based Organizations (CBOs) in the South Bay. The Vermont Corridor project was used to illustrate the many ways Metro gets public comments when developing a proposed mobility improvement project.

Wayne Wassell, Service Planning Director, provided an overview of Metro's Transit Service Policy and proposed changes. The policy was last updated in 2022 based upon adoption of the

NextGen Bus Plan. The update in 2025 will include revising rail passenger car load standards for recently purchased cars; ways to reduce bus pass-ups for those using mobility devices; revised stop spacing and consolidation policies; plus the addition of the framework by which Metro operates Metro Micro.

Service changes for June, 2025, as related by Matt Lazo, Transportation Planning Manager, centered around schedule adjustments to match the actual travel times between schedule listed stops. Additionally, route changes and bus bays at the newly opened LAX/MTC station were presented.

Councilmember Bob Wolfe and Chair Donald Szerlip gave reports about the UCLA Los Angeles Transportation Forum they attended which discussed the opportunities, challenges and planning for major events coming to the region.

Regional Updates were presented by Wayne Wassell, Service Planning Director, and Andy Sywak, Community Relations Manager. Highlights included an average systemwide weekday ridership in April, 2025 in excess of 978,000, with Saturday ridership at 95% compared to pre-pandemic usage, and Sundays at more than 100% of the same period. Acknowledgement was given to the passing of the Metro FY2026 budget and the opening of the LAX/Metro Transit Center. Public meetings being held for comments on the recently released Sepulveda Transit Corridor DEIR were listed and a brief overview about the newly revised Inglewood Transit Corridor was given.

The meeting concluded following Council Member Comments and Public Comments on Non-agenda Items.

Respectfully submitted on June 17, 2025

Donald Szerlip
Chair - Metro South Bay Service Council

Metro South Bay Service Council Fiscal Year 2023 Work Plan

The adoption of an annual work plan is a requirement of the Metro Service Council Bylaws. These work plans outline the activities and priorities of each Service Council for the coming fiscal year. The work plan is to include the process and targets for monitoring transit service, and collaborating with Metro's Chief Operations Officer and the Service Development, Scheduling, & Operations department regarding service quality and safety. The plan must be consistent with the Metro Board of Directors adopted mission, vision and goals, and must comply with all Board adopted service standards and service related policies.

Public Involvement

Conduct regular monthly Council meetings

- Staff will work with the Council Chair and Vice-Chair to create the monthly meeting agendas.
- Metro staff will ensure public notifications of meetings, which may include Metro.net, Metro's blog, The Source, Twitter, Facebook, take-ones and newspaper ads in multiple languages.
- Receive public comments received through the Service Council web pages and email address. Staff will share comments with Service Council Members along with the staff response.

Enhance Council Understanding

Monthly meetings

- Quarterly presentations on monthly performance numbers including (but not limited to): on time performance, customer complaints, ridership, miles between road calls, and bus cleanliness; in particular, updates on post-pandemic recovery and impacts to operations, service, and ridership.
- Presentations from Metro Operations and support staff on major projects with effects in the Service Council area or system-wide.
- Presentations from municipal operators as they affect regional transportation.
- Presentation from Metro's safety and security officials as needed.

Site Visits

- At the request of the Council, staff will organize site visits to Divisions assigned to the Service Council area for Council members.
- Staff will periodically invite Councils to participate and assist with station cleanliness evaluations, and report back to their Councils and appointing authorities.

Line Rides

- Staff will assist, if desired, to organize group line rides and assist Councilmembers to make transit line rides as requested. Councilmembers are encouraged to provide reports on individual line rides they have taken at their monthly meetings. Councilmembers are further encouraged to take line rides or view service directly as concepts from the approved NextGen Bus Plan are implemented.
- Staff will report back on actions taken in response to issues reported via line ride forms where follow-up action was requested.

Quarterly Meet and Confer with Metro CEO

- Quarterly meetings with Metro CEO, Senior Executive Officer, Regional Service Councils staff,

and other Service Councils' members.

Training and Conferences

- After attending conferences or trainings as a Service Council representative, Council member(s) will provide an update to their Council at a subsequent meeting

Metro Bus Service Development and Performance/Ongoing NextGen Bus Plan Implementation

- Receive briefing from Service Planning and Scheduling staff regarding potential service changes included the annual June and December shakeups.
- Following each service change cycle in June and December, provide a 6-month update on the effects of the changes to the region's Metro bus lines, and ridership and performance.
- Review line level performance and explore options to improve low performing lines.
- Conduct service rides on lines with poor on-time and other performance issues and talk to Operators to receive and review ideas on how to improve service.
- Provide briefings on the Council area's quarterly Transit Service Providers meetings.
- Provide update on how the bus speed improvement program and whether removing Rapid buses from the system helped with on-time performance and access to bus service.
- Provide updates on security and homelessness initiatives or programs as appropriate.

Operations

- Review FY23 performance targets and receive presentation from Operations staff on plans to achieve and/or exceed these targets based on current conditions.
- Receive quarterly reports on the Station Evaluation Program
- Receive reports about Silver Line fare differentials
- Receive reports about seasonal recreational access

South Bay Projects

- Receive reports about actions being taken to evaluate and upgrade existing Green Line station platforms that cannot be served by three car trains.
- Receive reports regarding work to achieve improvements in power supply at the eastern end of the Green Line and the northern end of the Crenshaw Line.
- Receive updates on proposed solutions for the need to grade separate at least one direction of the wye intersection to facilitate the eventual maximum capacity service options for both lines.
- Receive and provide comments on Green Line EIR when issued
- Receive updates on the connection of the LAWA People Mover to the Metro Green Line and Metro Micro service of the LAX zone. Reports regarding bus bridges along Crenshaw Line operations, bus connections, and interim plans
- Receive updates about I-105 ExpressLanes
- Staff will continue to schedule update presentations on the Crenshaw Line, including Inglewood grade separations, Inglewood People Mover, and any improvements to the Green Line as has been historically done.

Metro Operations Budget

- Receive preliminary information on FY2024 budget as soon as available.

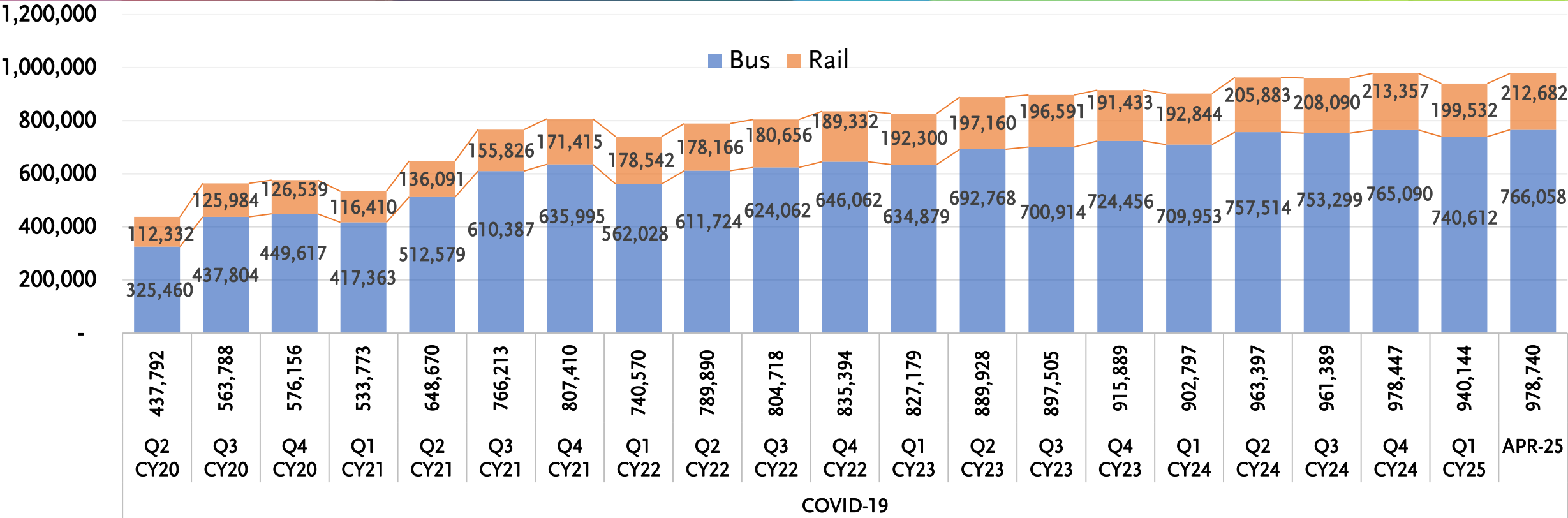
- Review Metro's FY2024 budget with focus on distribution of funds to Service Council area projects and initiatives, and changes in Operations staffing.
- Receive reports from Operations and Office of Management and Budget regarding budget goals and constraints.
- Develop suggested modifications to the budget.

Management of Service Council

- Conduct annual review of Service Council Management staff in June.
- Provide input on Service Councils update and adopt revised bylaws.
- Provide input on Service Council activities for inclusion in quarterly Board Box report to Metro Board.
- Provide input on FY24 Annual Work Plan

Approved June 10, 2022

Systemwide Average Weekday Ridership Update



April Total Ridership % Change 2025 Over 2024:

- Bus: 1.3% Rail: 4.4%
- Monitoring ridership for impacts from Federal workers returning in full time office attendance.

April Average Daily Ridership % of Pre-Pandemic:

| 2025 | 2019 | %Pre-Covid |
|---------------|-----------|------------|
| • DX: 978,740 | 1,201,529 | 81.5% |
| • SA: 703,296 | 738,465 | 95.2% |
| • SU: 594,559 | 591,419 | 100.5% |

| Average Weekday Rail Ridership By Line – February 2025 | | | | | |
|--|---------|------------|---------|------------|---------|
| Line | Feb-25 | % Recovery | Feb-24 | % Recovery | Feb-19 |
| A/E/L | 122,589 | 68.7% | 114,521 | 64.2% | 178,395 |
| B/D | 65,512 | 48.2% | 66,642 | 49.0% | 135,951 |
| C/K | 24,581 | 88.5% | 23,574 | 84.9% | 27,783 |

Note: Recovery compares 2025 and 2024 against 2019 with A/E/L compared as a group due to Regional Connector using Feb 2018 for A Line due to New Blue impacts. K Line started operation in Oct 2022.

Ridership Analysis Relative to Equity Focus Communities (Metro 2022 EFC Map):

- Bus – % of all weekday bus activity within Equity Focus Communities increased from 73% in Oct 2019 to 78.4% in April 2025 (bus stop data available month to month)
- Rail – % of all weekday rail activity within Equity Focus Communities increased from 51.7% in FY19 to 69% in FY24 (rail station data available Fiscal Year level)

South Bay Workforce Investment Board

Update Report for May 2025

The South Bay Workforce Investment Board (SBWIB) continued to advance its mission in May by deepening partnerships with employers, educators, and municipalities to expand workforce opportunities, lowering barriers to entry and expanding career pathways across the region.

On Wednesday, April 30th, over 1,400 high school and college-age students gathered at El Camino College (ECC) for the 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair, presented by the South Bay Workforce Investment Board (SBWIB) in partnership with ECC. The event saw participation from students representing more than 20 local high schools in the South Bay region, as well as several hundred students from El Camino College. In total, over 100 businesses were registered, offering a wide range of employment opportunities to local youth. The job fair provided students with the chance to connect directly with employers, resulting in more than 150 students being offered employment on the spot and over 3,000 job leads provided to attendees. Many of these students were also scheduled for second interviews, significantly increasing their chances of securing meaningful, long-term employment.

Following this initiative, through SBWIB's flagship Aero-Flex Pre-Apprenticeship Program, several new cohorts were launched in partnership with educational and industry leaders. Da Vinci Schools in El Segundo also began pre-apprenticeship training for 20 students, further enhancing youth access to careers in aerospace and advanced manufacturing. Students will travel to Sling Pilot Academy in Torrance to work on airplanes, fly a drone, talk to air traffic controllers, and take an introductory flight and to experience what it would be like to become a commercial pilot. Meanwhile, Northrop Grumman in Redondo Beach launched a new pre-apprenticeship cohort in partnership with El Camino College, bringing 12 students into its aerospace career pathway.

SBWIB continues to lead regional apprenticeship expansion through its Southern California Apprenticeship Network (SCAN). SBWIB holds SCAN networking mixers monthly, the most recent one taking place in Hawthorne. During the May SCAN meeting, SBWIB staff supported Jail Guitar Doors USA, a nonprofit providing arts-based reentry programming, in registering new apprentices, demonstrating the board's commitment to inclusive and nontraditional apprenticeship pathways.

The SBWIB also delivered two high-impact job fairs this month through its One-Stop

Business & Career Centers, collectively serving over 1,500 adult and youth job seekers. On May 22, the City of Gardena partnered with SBWIB to host a job fair at the Nakaoka Community Center, featuring 37 public and private employers. The event resulted in 153 on the spot job offers and 60 candidates advancing to second interviews.

One week later, SBWIB hosted the 5th Annual Connect to the Future Hiring Event in collaboration with the City of Bell Gardens, LA County Department of Public Social Services (DPSS), GAIN, and the Los Angeles County Office of Education (LACOE). This is done to cater to residents across LA County. Held at Veterans Park, the event brought together more than 900 job seekers and 75 major employers. As a result, 55 individuals were hired on the spot, with 74 beginning the hiring process and 69 invited for follow-up interviews. This signature event rotates annually among host cities throughout the region, promoting equitable access to job opportunities.

SBWIB also celebrated the 13th anniversary of the Inglewood Teen Center with an “Aloha” themed community event attended by Inglewood Mayor James T. Butts, Jr., civic leaders, youth, and their families. During the celebration, SBWIB announced that the Teen Center will be temporarily relocated to Morningside High School for two years due to civic improvements planned for the Inglewood Public Library and surrounding facilities.

These efforts reflect SBWIB’s unwavering dedication to preparing youth and adults for high-demand careers, strengthening employer engagement, and ensuring workforce solutions that are inclusive, accessible, and community driven.



NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

May 1, 2025

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

Over 1,400 Students and 100+ Employers Participate in the 25th Annual Job Fair Presented by the South Bay Workforce Investment Board at El Camino College

HAWTHORNE, CA – On Wednesday, April 30th, over 1,400 high school and college-age students gathered at El Camino College (ECC) for the 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair, presented by the South Bay Workforce Investment Board (SBWIB) in partnership with ECC. The event saw participation from students representing more than 20 local high schools in the South Bay region, as well as several hundred students from El Camino College. In total, over 100 businesses were registered, offering a wide range of employment opportunities to local youth.

The job fair provided students with the chance to connect directly with employers, resulting in more than 150 students being offered employment on the spot and over 3,000 job leads provided to attendees. Many of these students were also scheduled for second interviews, significantly increasing their chances of securing meaningful, long-term employment.

SBWIB Executive Director Jan Vogel addressed the attendees, stressing the importance of making a strong first impression. "Look the interviewer in the eye, shake their hand, and take this opportunity to learn about the career pathways that could lead to future employment," Vogel said.

Dr. Brenda Thames, President of El Camino College, also welcomed participants, emphasizing the value of the event for young job seekers. "This job fair process continues to be successful in enabling young job seekers to gain first-time employment," Thames said. This year marked the third consecutive year that SBWIB brought the event to the ECC campus.

Torrance City Councilmember Sharon Kalani reminded students that while landing a job is a goal, the journey itself is just as important. "Today, you've already taken the first step by attending this job fair," Kalani remarked. "The skills you're developing and the connections you're making will serve you well as you move forward in your career."

Beyond meeting employers, students participated in interactive workshops led by major organizations like Disneyland and the FBI. These workshops allowed participants to explore career paths and learn firsthand about the skills and qualifications needed to succeed in these exciting industries.

The Youth Job Fair not only provides immediate employment opportunities but also serves as an important resource for students looking to build long-term career pathways. Many of the employers attending the event were seeking entry-level employees, offering young people a chance to develop essential skills and gain valuable work experience. For many teens, this job fair represents their first real-world job experience, a crucial steppingstone to future success.

This annual event is a cornerstone of SBWIB's commitment to helping young people in the South Bay region develop the skills and experience necessary for career success. By facilitating connections between students and employers, the Job Fair offers a valuable opportunity for youth to learn about different industries, explore career options, and secure their first job – all in one day.

About South Bay Workforce Investment Board (SBWIB)

The South Bay Workforce Investment Board (SBWIB) is a regional workforce development organization that works with businesses, educational institutions, and community partners to help individuals find employment, develop skills, and build sustainable careers. SBWIB offers a variety of programs and services for youth, adults, and businesses, with a focus on providing local talent to meet the needs of the region's employers.

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Photo caption: Over 1,400 high school and college-age students gathered at El Camino College for the 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair presented by the South Bay Workforce Investment Board on Wednesday, April 30th, 2025.







Lawndale High school students at South Bay Workforce Investment Board's 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair at El Camino College.



Hawthorne High school students at South Bay Workforce Investment Board's 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair at El Camino College.



FOR IMMEDIATE RELEASE

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

June 16, 2025

**South Bay Workforce Investment Board Partners
With City of Gardena to Present Annual
Hiring Event That Attracts More Than 630 Job Seekers**

HAWTHORNE – The South Bay Workforce Investment Board (SBWIB) in partnership with the City of Gardena presented its annual Hiring Event May 22, 2025, at the Nakaoka Community Center that attracted more than 630 job seekers and hiring representatives from 37 prominent public and private employers throughout the region. On-the-spot job offers were extended to 153 individuals and 60 others were scheduled for second interviews.

Staff from the SBWIB's Gardena One-Stop Business and Career Center solicited businesses to participate and provided administrative support to process applicants at the check in. Gardena Parks & Recreation staff provided the logistics and set up.

Gardena Mayor Tasha Cerda extended greetings and thanked the employers for attending and providing opportunities for participants to gain employment and learn about ways to start new careers. The Mayor also acknowledged the tremendous support the SBWIB has given to Gardena over the years to improve its economic base while helping people gain sustainable employment.

"As we near the end of the fourth quarter of our program year, I want to acknowledge the partnerships we have with our elected officials in our region who make these job fairs possible and highly successful," noted Jan Vogel, SBWIB Executive Director. "We have enabled more than 500 individuals to gain employment this quarter because they took the time to participate in these hiring events that were organized by our outstanding One-Stop Center job developers and staff members," he concluded.

The SBWIB provides no cost services to adult and youth job seekers and businesses through its four One-Stop Business and Career Centers that serve 11 South Bay cities. It also operates two Teen Centers in Inglewood and Hawthorne. For further information visit www.sbwib.org.

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Photo caption: The South Bay Workforce Investment Board partnered with City of Gardena to present an annual hiring event at the Nakaoka Community Center that attracted more than 630 job seekers.







NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

May 27, 2025

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

SBWIB Celebrates 12th Anniversary of Inglewood Teen Center with Aloha-Themed Event and Announces Temporary Relocation

HAWTHORNE, CA – The South Bay Workforce Investment Board (SBWIB) celebrated a milestone this month, marking the 12th anniversary of the Inglewood Teen Center with an Aloha-themed ceremony that brought together community leaders, youth, and families. The event also served to announce the center’s upcoming temporary relocation to Morningside High School, as the Inglewood Public Library—its current host—prepares for a two-year renovation.

More than 70 attendees joined in the celebration, including Inglewood Mayor James T. Butts, Jr., Field Representative Hayley Hutt on behalf of Assemblymember Tina McKinnor, Dr. James Morris of the Inglewood Unified School District, SBWIB Board Chair Glenn Mitchell, and Employment Development Department (EDD) representatives Giovanni Segura and Ernesto Ochoa. The celebration featured a performance by the Morningside High School Band Strings Ensemble, adding a special musical touch to the occasion and culminating into an annual ping pong tournament.

Mayor Butts reflected on the Teen Center’s profound impact, calling it “the first major youth-focused initiative undertaken by the City of Inglewood,” and praised the long-standing partnership with the SBWIB. Assemblymember McKinnor issued a Certificate of Recognition acknowledging the center’s “outstanding commitment and dedication to youth and their families,” presented by Ms. Hutt during the event.

The celebration also honored three exceptional student volunteers:

- Victor Sanchez – Best Attendance Award
- Skie Daniels – Rising Star Award
- Jaylin Woolfolk – Teen Center Ambassador Award

Each student received a Certificate of Recognition, a voucher for LA Galaxy tickets from SBWIB, and a special commendation from Assemblymember McKinnor.

SBWIB Executive Director Jan Vogel applauded the dedication of the Teen Center staff and assured families that services would continue uninterrupted during the relocation. “Thanks to the support of Dr. Morris and the Inglewood Unified School District, the Teen Center will continue to thrive and serve the community from its temporary home at Morningside High School,” said Vogel. “And when the library reopens, we’ll return to a bigger and more modern facility.”


About the Inglewood Teen Center

The Inglewood Teen Center provides free after-school programs and enrichment activities for local youth aged 13–17. Its programs focus on academic support, college readiness, leadership development, and recreational engagement.

Current Location (through Summer 2025):

101 W. Manchester Blvd.

Inglewood, CA 90301

 (310) 680–3701

Hours of Operation:

Monday–Thursday, 3:00–6:00 PM

(Some evening and weekend events scheduled)

Free Services Include:

- Tutoring and homework assistance
- College preparation workshops
- Leadership training
- Internet and computer access
- Arts & crafts, games, and field trips
- Community service projects

For more information or to enroll, visit www.SBWIB.org or contact the center directly.

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Photo caption: SBWIB celebrates 12th anniversary of Inglewood Teen Center with Aloha-themed event and announces temporary relocation.









FOR IMMEDIATE RELEASE

June 17, 2025

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

**South Bay Workforce Investment Board Presents
Highly Successful Hiring Event That Exposed
Hundreds of Job Seekers to Careers in the Hospitality Industry**

HAWTHORNE – The South Bay Workforce Investment Board (SBWIB) staged a highly successful Hiring Event in partnership with Contemporary Services Corporation (CSC) June 3rd, that attracted more than 370 job seekers to the event that was held at the Watts Labor Community Action Committee Resource Center in Los Angeles.

Of the 291 candidates that received on-site conditional job offers and immediate job offers, 146 applicants completed the subsequent orientation and onboarded with CSC reported, Elisabeth Gutierrez, SBWIB GAIN Program Supervisor.

SBWIB Executive Director Jan Vogel reflected on the success the WIB has had in exposing job seekers to the many exciting opportunities that are available in the hospitality industry. “CSC supports very high – profile events like concerts, major professional and collegiate athletic events festivals, trade shows and conventions,” he said. He also praised the partnership that the SBWIB has received with the DPSS Region VI job development staff that results in highly organized and supportive environment that benefits candidates and employers alike.

Among the many positions the newly hired CSC employees could fill are Event Security, Access Control, Bike Patrol, Guest Services and Parking Attendants.

SBWIB is a regional workforce development organization that partners with businesses, educational institutions and community organizations to help individuals find employment, develop marketable skills and achieve sustainable careers. SBWIB’s no cost services are provided through its four AJCC One-Stop Business and Career Centers that service 11 South Bay cities. For further information visit www.sbwib.org



NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

June 10, 2025

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

Over 900 Job Seekers Attend 5th Annual “Connect to Your Future” Hiring Event

Bell Gardens, CA – More than 900 job seekers connected with over 75 top employers at the 5th Annual Connect to Your Future Hiring Event, hosted by the South Bay Workforce Investment Board (SBWIB) in partnership with the City of Bell Gardens, LA County Department of Public Social Services (DPSS) GAIN Regions, and the Los Angeles County Office of Education (LACOE).

Held at the scenic Veterans Park – Ross Hall & Patio in Bell Gardens, the event offered a welcoming indoor-outdoor venue where job seekers engaged directly with recruiters from companies across a wide range of industries, including Sam’s Club, Starbucks, AltaMed, FedEx, Hyundai, USPS, LAUSD, and Visionworks.

The event produced immediate results: 55 attendees were hired on the spot, 74 began the hiring process, and 69 were invited for follow-up interviews, marking it as one of the most impactful workforce events in the region this year.

In his opening remarks, Bell Gardens Mayor Jorgel Chavez addressed the crowd, encouraging employers to connect attendees with meaningful opportunities: “Go ahead and get some folks to sign up—let’s get them ready with some good jobs and maybe transition to a different career,” he said.

Special emphasis was placed on connecting participants from the LA County DPSS GAIN Transitional Subsidized Employment (TSE) program with employers. SBWIB’s LA County DPSS GAIN Division was on-site to provide resources and guidance to support participants' pathways to sustainable employment. LACOE hosted a professional Resume & Application Lab, helping job seekers improve their resumes and strengthen online application skills.

Attendees also had access to key community resources including America’s Job Center of California (AJCC), Your Image 20/20, The Salvation Army, and the LA City Attorney’s HEART Program. The City of Bell Gardens also provided a complimentary continental breakfast, and

guests enjoyed lunch generously sponsored by Gloria’s Express—courtesy of Owner Juan J. San Juan III.

The event was emceed by LA County Administrator and U.S. Army Sergeant 1st Class Prince James Reed Williams, who energized the crowd and ensured a smooth flow throughout the day.

Support from over 35 volunteers and the City of Bell Gardens Parks & Recreation team was instrumental in the event’s success. Reflecting on the experience, Carolina Hernandez, a Career Development Specialist with The Salvation Army, shared on social media: “This is the most organized and well-executed fair that I have been a part of. Everyone was very pleasant and professional. Good job! Thanks for having us.”

Sponsors included:

Gloria’s Express Huntington Park, Rice Street, Sam’s Club, Starbucks, Carnitas Don Cuco Pacoima, and Martinez Income Tax & Accounting.

This annual hiring event remains a cornerstone of SBWIB’s efforts to connect job seekers—particularly those participating in the LA County DPSS GAIN Division TSE programs—with real employment opportunities and career support.

About the South Bay Workforce Investment Board (SBWIB)

The South Bay Workforce Investment Board (SBWIB) is a regional workforce development leader that connects businesses, educational institutions, and community organizations to empower individuals with skills, employment, and long-term career pathways. Through programs like Aero-Flex and Bio-Flex, SBWIB helps shape the future of work across the Greater Los Angeles Area.

For more information about SBWIB programs and upcoming events, visit: www.sbwib.org

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Photo caption: Over 900 Job Seekers Attend 5th Annual “Connect to Your Future” Hiring Event





South Bay One-Stop Business & Career Centers



No Cost Services

Be Our Next Success Story

Business Services

- Hiring Support
- Recruitment Services
- Customized Training
- Rapid Response
- Layoff Aversions
- Apprenticeships

Adult Services

- Job Placement
- On-the-Job Training
- Veteran Transition
- Apprenticeship
- Career Pathways 180
- Dislocated Worker

Youth Services

- Summer Jobs Program
- Teen Centers
- Pre-Apprenticeship
- College Preparation
- Blueprint for Workplace Success Training



**A WORKFORCE
DEVELOPMENT BOARD**

Inglewood One-Stop

110 S. La Brea Ave.
Inglewood, CA 90301
(310) 680-3700

Gardena One-Stop

16801 S. Western Ave.
Gardena, CA 90247
(310) 538-7070

Torrance One-Stop

1220 Engracia Ave.
Torrance, CA 90501
(310) 680-3830

Carson One-Stop

801 E. Carson St.
Carson, CA 90745
(310) 680-3870



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of California™**

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BIO FLEX



SBWIB.ORG/BIO-FLEX

Unlock exciting career pathways in two of the most innovative industries! Our pre-apprenticeship programs provide hands-on learning experiences, industry-recognized credentials, and direct connections to top employers in Aerospace and Bioscience.

- Connect with leading employers in your chosen industry
- Gain real-world experience and industry-recognized credentials
- Explore work-based learning and career advancement opportunities
- Continue to college, a registered apprenticeship, and/or employment

Requirements to enroll into SBWIB Pre-Apprenticeship Programs:

- Must be 17 or older
- Must live in Los Angeles County
- Other eligibility criteria may apply

Interested in enrolling or have questions?

CONTACT US



Info@sbwib.org



(310) 970-7700



America's **JobCenter**
of California™



A WORKFORCE
DEVELOPMENT BOARD

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This program is provided by equal opportunity employers. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS 1-800-735-2922.
Stevens Amendment Disclosure: SBWIB has programs funded through federal funds. Please visit <https://StevensAmendmentDisclosure.short.gy/2025> for more information.

SPACE-FLEX

Pre-Apprenticeship & Registered Apprenticeship Equitable & Innovative Training Opportunities



To get started today, contact us:

South Bay Workforce Investment Board

www.sbwib.org/space-flex

Email: info@sbwib.org; Phone: (310) 970-7700



This project received \$5,820,000 (0.5% of its total cost) from a grant awarded under the Apprenticeship Building America grant, as implemented by the U.S. Department of Labor's Employment and Training Administration.

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SCAN

Southern California
Apprenticeship Network
(Non-Traditional)

FOR EMPLOYERS, WORKFORCE BOARDS, EDUCATION PROVIDERS, COMMUNITY-BASED ORGS & OTHER INTERESTED PARTNERS.

Explore the benefits of apprenticeship as a strategic workforce recruiting, training and development model while networking and learning. Learn about the resources available to your organization!

SCAN is:

An employer and stakeholder consortium which brings together those interested in **growing and expanding apprenticeship across Southern California** and:

- creates employment opportunities** for job seekers,
- uplifts underrepresented communities** and those with employment barriers,
- provides employers with a quality pipeline of world-class local talent.**

SCAN's purpose:

We provide a forum for business, government, educators, workforce boards, community-based organizations, labor, and other interested parties to come together to **share information, access resources and work together to grow apprenticeship programs** across Southern California and the State—to support the State's apprenticeship enrollment and placement goals of 500,000 apprentices by 2029.

Attend monthly meetings:



Become an Active Member

Monthly virtual SCAN meetings occur the second Thursday of the month from 12:00-1:00pm PT on Teams. The meetings are an opportunity to learn about resources and connect with others across the region around apprenticeship.



Share Apprenticeship Needs

Please email scan@sbwib.org with any suggested topics for future SCAN meetings or areas where you need apprenticeship assistance. We can connect you to the appropriate resources.



Join a Subcommittee

Email scan@sbwib.org to let us know if you have interest in working on a subcommittee. The time commitment is minimal (joining monthly calls) and very critical to the effectiveness of the network.

GET IN TOUCH

contact: Alex Hussain
alex@new-way.solutions

scan@sbwib.org
www.sbwib.org/scan

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Report to the South Bay Cities Council of Governments

by Britt Huff/ SBCCOG delegate to CALCOG
(California Council of Governments)

Submitted to the June 26, 2025 SBCCOG Board of Directors meeting

The CALCOG Board of Directors met in Sacramento on Tuesday, May 27, 2025 after the CALCOG/ Self-Help Counties Coalition 2025 joint Legislative Forum. In partnership with the Self Help Counties Coalition, we convened transportation & housing leaders, policymakers, and thought partners from across California for this annual Joint Legislative Day.

The event sparked a timely, solutions-oriented conversation on the challenges of housing and transportation planning. Guest speakers were: Assembly Transportation Committee Chair Lori Wilson, California Transportation Commissioner Jason Elliott, Senate and Assembly committee staffers Manny Leon and Julia Kingsley, Steve Wertheim from Assemblymember Wicks' office, and Melissa Sparks-Kranz of Cal Cities. Their insights brought valuable depth and political perspective to the day's discussions.

Legislative Day was a strong reminder of the power of partnership. Progress happens when regional and state leaders come together to shape smart, forward-looking transportation policy. **Key Takeaways:**

- **Cap and Trade (now Invest).** The Governor's proposed set-asides for fire safety and high speed rail make preserving existing transit and sustainable community investments challenging. Existing programs are at risk.
- **The Housing, CEQA, VMT, & RTP/SCS Milieu.** How the state's regulatory framework evolves around these related issues is uncertain. But the increased cost of mitigating VMT is starting to affect the number of transportation projects that can be delivered. Meanwhile, CEQA streamlining is intriguing. Thus, CALCOG and SHCC members continue to engage on these issues to shape the most workable solutions.
- **SB 375.** Although legislation is unlikely this year, we expect more than a couple proposals next year. CALCOG is working with all members to develop a universal set of principles that would address all needs.
- **Promises, Promises.** Transformative project delivery requires infrastructure-permitting certainty. Our members, through their plans and voter approved tax measures, have made commitments to their constituents related to specific outcomes. New state policies must account for this context.
- **The SHCC-CALCOG Partnership Remains Strong.** We work hard to collaborate and coordinate our messaging to provide strong representation for our members.

For ongoing updates, you can check out the CALCOG regularly updated [Bill Tracker](#) and explore the policy tab on the [CALCOG Website](#), where you'll find CALCOG's Legislative principles, key resources, and recent letters and positions. For questions about a specific bill, the legislative process, or learn more about CALCOG, contact [Vincenzo Caporale](#), CALCOG's

Government Affairs Analyst. The CALCOG Board of Directors met after the Legislative Forum to review issues discussed and conduct Board business.

CALCOG Receives the CTF 2025 Outstanding Organization Award

On June 12, 2025 the California Transportation Foundation/CTF presented its 2025 Outstanding Organization Award to CALCOG at its 36th Annual Transportation Awards Gala at the Irvine Marriott. The CTC raises funds for Cal Trans highway accident employees and supports transportation causes. The Award was accepted by CALCOG State President, Britt Huff, and CALCOG Executive Director Bill Higgins, along with CALCOG VP Tim Hepburn, and Deputy Director Sabrina Bradbury. The CTC Life Time Achievement Award was presented to Kome Ajise, SCAG Executive Director and former Cal Trans executive.