

South Bay Cities Council of Governments

June 8, 2026

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, Executive Director

SUBJECT: Increased Budget Additional Financial Consultant Services Contract

BACKGROUND:

The South Bay Cities Council of Governments (SBCCOG) amended the contract with Eide Bailly (a certified public accounting firm) in April 2026 to add services to support the organization's finance functions including assistance with budget preparation, contract/grant invoicing, payroll processing/review, and miscellaneous reporting and other tasks. As these services went into effect, the SBCCOG's Administrative Officer (now Finance Manager) resigned their position with the organization. As staff continues the recruitment process for the Finance Manager, and given the continued growth of SBCCOG programs and the critical and time-sensitive nature of some of these tasks, SBCCOG staff recommends increasing the not to exceed budget for these on-call services.

ANALYSIS:

SBCCOG staff is recommending an amendment to the Eide Bailly contract for an additional \$15,000 for a new not to exceed budget of \$35,000 for as-needed services through the end of the contract on October 31, 2026. This amount is within budget for the FY2025-26 period under Additional Consultants or Staff and has also been budgeted for in the FY2026-27 budget. Any services used to support Homelessness and Housing/Prevention will be billed against those contracts. Exhibit A will be the Sixth Amendment to the SBCCOG agreement with Eide Bailly.

RECOMMENDATION:

That the Board of Directors approve the Sixth Amendment to the Eide Bailly to increase the not to exceed budget for additional as-needed services by \$15,000 for a new total of \$35,000 through October 31, 2026.

SIXTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This 6th Amendment to the Professional Services Agreement (“Agreement”) is made as of June 25, 2026, by and between the South Bay Cities Council of Governments, a California joint powers authority (“SBCCOG”) and Eide Bailly LLP (“Consultant”).

RECITALS

- A. SBCCOG and Consultant entered into a Professional Services Agreement as of November 1, 2023, wherein SBCCOG engaged the services of the Consultant to assist the SBCCOG with accounting services.
- B. SBCCOG and Consultant amended the Agreement in April 2026 to include Additional Accounting Services including assistance with budget preparation, contract/grant invoicing, payroll processing/review, and miscellaneous reporting and other tasks for the period of May 1, 2026, through October 31, 2026. The not to exceed budget for these services was set at \$20,000.
- C. SBCCOG and Consultant now desire to increase the not to exceed budget by \$15,000 (for a new total of \$35,000) for the Additional Accounting Services.

NOW, THEREFORE, in consideration of the foregoing, the parties agree to amend the Agreement as follows:

- The Agreement is hereby amended by:
 - Increasing the not to exceed budget for Additional Accounting Services by \$15,000 for a new total of \$35,000.

Except as modified above, all other provisions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective June 25, 2026.

“SBCCOG”
South Bay Cities Council of Governments

“Consultant”
Eide Bailly

By: _____
Bernadette Suarez (Signature)
SBCCOG Chair

By: _____
Brad Rockabrand (Signature)

Date: _____

Date: _____