

# South Bay Cities Council of Governments

April 13, 2026

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, Executive Director

SUBJECT: Additional Financial Consultant Services

## BACKGROUND:

The South Bay Cities Council of Governments (SBCCOG) amended the contract for Eide Bailly (a certified public accounting firm) in January 2026 to add services to support the organization's finance functions due to staff shortages as well as new program funding for Homelessness and Housing/Prevention. The SBCCOG has contracted with Eide Bailly since 2023 to assist with routine accounting services and has been pleased with the services they have provided. Given the continued growth of SBCCOG programs and the critical and time-sensitive nature of some of these tasks, SBCCOG staff believes having Eide Bailly on-call for additional services through the end of their contract term in October 2026 is necessary.

## ANALYSIS:

SBCCOG staff is recommending an amendment to the Eide Bailly contract for a not-to-exceed budget of \$20,000 for as-needed services for the period of May 1 to October 31, 2026, which is within FY2025-26 Budget under Additional Consultants or Staff and any remaining amount will be budgeted in the FY2026-27 budget. Any services used to support Homelessness and Housing/Prevention will be billed against those contracts. Exhibit A will be the Fifth Amendment to the SBCCOG agreement with Eide Bailly. The services to be covered by the Fifth Amendment include: assistance with FY26-27 budget preparation, contract and grant invoicing, payroll processing/review, and miscellaneous reporting/other tasks.

## RECOMMENDATION:

That the Board of Directors approve the Fifth Amendment to the Eide Bailly contract for additional as-needed services with a not-to-exceed budget of \$20,000 for the period of May 1 to October 31, 2026.

FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

This 5<sup>th</sup> Amendment to the Professional Services Agreement (“Agreement”) is made as of April 23, 2026, by and between the South Bay Cities Council of Governments, a California joint powers authority (“SBCCOG”) and Eide Bailly LLP (“Consultant”).

RECITALS

- A. SBCCOG and Consultant entered into a Professional Services Agreement as of November 1, 2023, wherein SBCCOG engaged the services of the Consultant to assist the SBCCOG with accounting services.
- B. SBCCOG desires to expand the scope of services to include Additional Accounting Services, to include as needed assistance with budget preparation, contract/grant invoicing, payroll processing/review, and miscellaneous reporting and other tasks.
- C. SBCCOG shall pay for Additional Accounting Services based on a not to exceed budget of \$20,000 billed consistent with the actual hours incurred for these additional activities for the period of May 1, 2026, through October 31, 2026.

**NOW, THEREFORE**, in consideration of the foregoing, the parties agree to amend the Agreement as follows:

- The Agreement is hereby amended by expanding the scope of services to include:
  - Additional services as-needed for the period of May 1, 2026, through October 31, 2026, with a total not to exceed budget of \$20,000.

Except as modified above, all other provisions of the Agreement remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed this Agreement to be effective May 1, 2026.

“SBCCOG”  
South Bay Cities Council of Governments

“Consultant”  
Eide Bailly

By: \_\_\_\_\_  
Bernadette Suarez (Signature)  
SBCCOG Chair

By: \_\_\_\_\_  
Brad Rockabrand (Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_