

SOUTH BAY ASSOCIATION OF CHAMBERS OF COMMERCE

Board of Directors Meeting — Minutes

Date: Tuesday, May 5, 2026 **Format:** Hybrid (in-person at WSPA offices, West 190th Street; virtual via Zoom)

Call to Order: 8:30 a.m. **Duration:** Approximately 88 minutes

Presiding: Heidi Butzine, Vice Chair / Chair-Elect (Lomita Chamber of Commerce), on behalf of Chair Jeremy Harris (absent)

I. Call to Order, Roll Call & Welcome

Vice Chair Heidi Butzine called the May 5, 2026 regular meeting of the SBACC Board of Directors to order at 8:30 a.m. on behalf of Chair Jeremy Harris, who was unable to attend. Henry Rogers, Chief of Staff, conducted roll call.

Attendance

Officers Present

- Heidi Butzine, Vice Chair / Chair-Elect — Lomita Chamber of Commerce (presiding)
- Julia Parton, Treasurer — Malaga Bank
- J. Vincent, Secretary (noted absent / left early; minutes received on her behalf)

Officers Absent

- Jeremy Harris, Chair — Long Beach Area Chamber of Commerce

Board Members & Chamber Representatives Present

- Mike Stewart, Vice Chair of Economic Development, Carson Chamber of Commerce (in person at WSPA)
- Donna Duperron, Torrance Chamber of Commerce
- Marilyn, Palos Verdes Peninsula Chamber of Commerce
- Karen, Palos Verdes Peninsula Chamber of Commerce
- Mark Warneck, Lomita
- George Kivett
- William
- Barry Waite
- Mike

- Steve¹
- Chad Maen LAX Coastal Chamber of Commerce¹

SBACC Staff

- Henry Rogers, SBACC (in person at WSPA)

Guest Speakers — El Camino College

- Andrea Sala, Executive Director, El Camino College Foundation
- Dr. Brenda Thames, Superintendent/President, El Camino College
- Anne O'Brien, Executive Director of Marketing and Communications, El Camino College
- Jocelyn O'Brien

Office Holders, Agency Representatives & Community Partners Present

- Jeff Kiernan, League of California Cities (Cal Cities)
- Charles Gale, Metropolitan Water District (MWD)
- David Leger, South Bay Cities Council of Governments (SBCCOG)
- Rohan Abraham, Congressional staff
- Cody Bridges, Office of Assemblymember Al Muratsuchi
- Moises Aglipay, Office of Assemblymember Mike Gipson
- Ara An, Office of LA County Supervisor Holly J. Mitchell³
- Ryan Ferguson, Kaiser Permanente
- Gabriela (“Gabby”) Medina, Southern California Gas Company (SoCalGas)
- Jessica Vincent, Chevron
- Kimberly Caballero, California Water Service Company (Cal Water)
- Tracy Maestro, California Water Service Company (Cal Water)
- Kimberly Caceres, PBF Energy
- Victor Ibarra, Marathon Petroleum

II. Guest Speaker — El Camino College

Vice Chair Butzine introduced Andrea Sala, Executive Director of the El Camino College Foundation, accompanied by Dr. Brenda Thames (Superintendent/President) and Anne O’Brien (Executive Director of Marketing and Communications).

Andrea Sala presented the College’s “Join the Conversation” community engagement campaign:

- El Camino has served the South Bay since 1947 and will mark its 80th anniversary next year. The College serves approximately 33,000 students annually across more than 200 degree and certificate programs.
- A fall community survey identified five priorities: upgrading job training and vocational programs (nursing, firefighting, police, skilled trades, welders, construction); preserving safe drinking water; preventing cuts to higher education funding; and maintaining affordable higher education.

- The new Public Safety Center under construction at Crenshaw and Redondo Beach Boulevard will house a fire academy, paramedic and EMT training, and a regional burn tower — eliminating the need for South Bay agencies to travel to Rio Hondo. A regional consortium of fire and police chiefs supports the project.
- The South Bay Intern Program is a paid summer internship in which the College funds student wages so member businesses can host interns at no cost. Pilot launched with South Bay Web; expanding with new funding.
- Other partnership channels: Career Technical Advisory Committees (industry partners advising faculty), the Small Business Development Center (top-rated in the LA region), and emerging AI program partnerships with South Bay aerospace employers.

Dr. Thames and Anne O’Brien answered Board questions on workforce alignment and adult learner programs.

Action: Andrea Sala to send the “Join the Conversation” feedback flyer with QR code to Henry Rogers for distribution to member chambers.

III. Reports from Office Holders, Administrative Agencies, and Community Partners

A. League of California Cities — Jeff Kiernan

- AB 1708 would expand the Homelessness Aid and Prevention (HAP) program to small and medium cities (currently limited to the 14 largest).
- SB 79 — Cal Cities opposed the original transit-oriented development bill in six counties and is requesting that Senator Wiener and the Governor delay implementation until the seventh RHNA cycle.
- New e-bike policy approved by Cal Cities (speed limits, licensing, license plates).
- AB 1768 (Sen. Bryant) — sales tax cap bill; passed Local Government, now in Appropriations with a two-thirds urgency clause. Cal Cities LA County Division opposes the LA County sales tax measure exemption effort.

B. Metropolitan Water District — Charles Gale

- AB 2215 and SB 872 (both supported by MWD) passed policy committees and are in appropriations / suspense; budget timing late May–June.
- Colorado River drought negotiations with seven western states continue; MWD relies on the Colorado for ~20% of supply (~1 million acre-feet annually). The current contingency plan expires year-end. Latest proposal: ~25% supply reduction. Risk of federal Bureau of Reclamation takeover if no agreement.

- MWD board adopted a two-year budget with a 6.2% rate increase for the current and next fiscal year, balancing affordability with rehabilitation of infrastructure that is 80–100 years old in some areas.
- Charles offered to brief member chambers directly on water issues.

C. South Bay Cities Council of Governments — David Leger

- April SBCCOG board approved approximately \$150 million in Measure M transportation funding for South Bay sub-regional projects; Metro approval expected in September.
- Firescaping workshop May 14 at Rolling Hills City Hall — wildfire barrier landscaping and California-friendly low-water vegetation.
- The South Bay Regional Housing Trust held its first board meeting; Debbie Stagura (Rolling Hills Estates) elected Chair and John Kaji (Torrance) elected Vice Chair. Monthly meetings: third Thursday at 3:00 p.m. at the COG office. Trust expects to award its first Measure A / La Casa dollars to an affordable housing project this summer.
- South Bay Economic Roundtable is developing a shared marketing program for the World Cup, Super Bowl, and 2028 Olympics. Inglewood and Carson face a unique challenge as Olympic venues — attendees cannot drive in, breaking traditional venue-revenue assumptions. Larry Cosmont is leading the regional economic strategy.
- Mike and William (both 1984 Olympic veterans) raised concerns that small businesses around 1984 venues “got slaughtered” and asked whether vetted, secured pop-up vendor zones could be permitted near 2028 venues. Vice Chair Butzine and Henry Rogers agreed to schedule a dedicated future agenda item on Olympic business impact.

D. Congressional Staff — Rohan Abraham

- The DHS spending bill was signed by the President, ending the federal shutdown. The bill does not include further ICE/CBP funding.
- FY26 Community Project Funding (CPF) requests approved — 15 projects across the Peninsula and El Segundo, totaling millions of dollars.
- DHS employees are now being paid; office available for questions.
- Senator Ben Allen’s and Senator Laura Richardson’s offices also joined the Zoom session for portions of the meeting.

E. Office of Assemblymember Al Muratsuchi — Cody Bridges

- Staff transitions: Chloe Tachibana has departed; Eric Ponce Furlos now handles Lomita; Cody Bridges handles Redondo Beach; Melissa Ramoso handles Hermosa Beach and Manhattan Beach.
- AB 2148 (AI in Education) — passed Assembly floor; ensures AI cannot replace classroom teachers.
- AB 2741 (Redondo Beach housing element) — currently stuck in Local Government Committee; clarifies land inventory evaluation.
- Dual enrollment town hall Saturday 2:00–4:00 p.m. at El Camino College.

F. Office of Assemblymember Mike Gipson — Moises Aglipay

- Office concluded a March vigil event in Compton; future legislative briefings to follow.

G. Office of LA County Supervisor Holly J. Mitchell — Ara An

- 2nd District is recruiting sponsors, food vendors, and merchandise sellers for the FIFA World Cup Fan Zone at Magic Johnson Park, July 4–5, 2026. Application deadline: May 15, 2026 at 5:00 p.m.
- The Pacific Coast Regional (PCR) Business Finance Office opened in unincorporated View Park / Windsor Hills; provides lending and technical assistance to South LA entrepreneurs.
- PCR distributed \$180,000 through the District’s Business Interruption Fund to over 20 local businesses during the pandemic.

IV. Government Affairs Report — Henry Rogers

Henry Rogers presented seven bills (plus one informational item) for Board action. The full Government Affairs Committee analyses were distributed in the May packet.

A. AB 1979 (Bonta) — Healthcare AI: Clinical Decision Support Systems

SBACC Position: OPPOSE

Discussion: Henry summarized that AB 1979 would treat healthcare chatbots as providers, ban clinical decisions made “solely” on AI output, extend CMIA criminal liability to software developers, and apply to health plans using AI-assisted prior authorization. Concerns: dual liability with HIPAA/FDA; California disadvantage in health-tech investment; slower prior-authorization approvals raising premiums. Ryan Ferguson (Kaiser Permanente) confirmed Kaiser’s opposition. Donna Duperron (Torrance Chamber) added that Torrance Memorial and the California Hospital Association also oppose.

MOTION: Motion to OPPOSE AB 1979 — moved by George Kivett; seconded by Donna Duperron.

VOTE: Motion carried; all chambers voted aye, no opposition or abstentions recorded.

ACTION: SBACC to issue an opposition letter and join the AB 1979 coalition letter; coalition letter to be emailed to Henry Rogers.

B. AB 2064 (Sharp-Collins) — Discrimination: Criminal History as FEHA / Unruh Protected Class

SBACC Position: OPPOSE

Discussion: The bill would make “criminal history” a FEHA and Unruh-protected class, including arrests without conviction. Concerns: federal ITAR background-check conflicts for South Bay defense and aerospace employers (Northrop Grumman, Raytheon, Boeing, L3Harris); state-licensing conflicts for childcare, finance, and security firms; redundancy with the existing AB 1008 individualized assessment framework. Members noted preference for Assemblymember Tri Ta’s \$5,000 tax credit bill for hiring individuals with criminal convictions as a more constructive alternative.

MOTION: Motion to OPPOSE AB 2064 — moved by Barry; seconded by Mike. (The presiding Vice Chair confirmed “Barry Waite and Mike Stewart” as maker and seconder; Secretary to verify last names against the sign-in sheet.)

VOTE: Motion carried.

ACTION: SBACC to issue an opposition letter to the Assembly Appropriations Committee.

C. AB 2575 (Ortega) — Healthcare Workers: AI Protections

SBACC Position: OPPOSE

Discussion: Companion bill to AB 1979. Provisions include retaliation protection for workers overriding any CDSS recommendation, elimination of the superseding-cause defense for AI developers, and a new patient cause of action bypassing MICRA. Concerns: hospitals unable to enforce consistent clinical protocols; flight of health-tech investment; dual liability with AB 1979; risk to South Bay’s growing digital healthcare corridor. Ryan Ferguson (Kaiser Permanente) explained current AI applications — appointment summarization, sepsis detection, stroke triage, medication safety, cancer screening, readmission risk — emphasizing that physicians retain sole authority for care decisions. Ryan offered to bring a Kaiser physician to a future SBACC AI panel discussion. George noted LA Biomed’s role as a regional AI medical R&D incubator.

MOTION: Motion to OPPOSE AB 2575 — moved by Marilyn Lyon; seconded by Donna Duperron (the second was contested; Vice Chair credited Marilyn as maker and Donna as seconder).

VOTE: Motion carried; Ryan Ferguson opposed the SBACC OPPOSE position on behalf of Kaiser Permanente (Kaiser had separately signed a coalition letter opposing AB 2575).

ACTION: SBACC to issue an opposition letter and join the AB 2575 coalition letter; coalition letter to be emailed to Henry Rogers.

D. AB 2752 (Ávila Farías) — Refinery Policies: Socioeconomic Impact Analysis

SBACC Position: SUPPORT

Discussion: AB 2752 requires BAAQMD and SCAQMD to conduct comprehensive socioeconomic analyses (compliance costs, consumer fuel prices, tax revenue, employment, gasoline supply) before adopting refinery rules; does not weaken environmental authority. Kimberly Caceres (PBF Energy) flagged the bill during the Sacramento trip. Members noted California has gone from 30+ refineries in the 1980s to roughly six; compliance costs of \$4.5–6.5B over six years; the Torrance Refinery is one of the region’s largest employers and a major property-tax contributor.

MOTION: Motion to SUPPORT AB 2752 — moved by Mark Warneck; seconded by Kimberly Caceres.

VOTE: Motion carried; Barry opposed (recorded in chat).

ACTION: SBACC to issue a support letter to the Assembly Natural Resources Committee.

Dissent: Barry argued the bill creates CEQA-like bureaucratic delays that interest groups could weaponize through litigation. Barry referenced the Phillips 66 closure (~600 professional jobs and 300 additional jobs lost; ~10-year redevelopment timeline) as context.

E. SB 1241 (Smallwood-Cuevas) — Skilled & Trained Workforce: Expanded Scope & Enforcement

SBACC Position (per Government Affairs analysis): OPPOSE

Status note: The transcript does not contain explicit discussion or a recorded vote on SB 1241. The Government Affairs Committee analysis distributed in the board packet recommended OPPOSE on grounds of expanded STW scope to development agreements and permits, mandatory maximum penalties, replacement of the “intent to defraud” debarment standard with “material misrepresentation,” and a union-directed complaint pipeline. Secretary to confirm whether action was taken or whether the item was deferred to the June meeting.

ACTION: Henry Rogers to confirm the status of SB 1241 (action taken vs. deferred) before the June 2, 2026 meeting and report back to the Board.

F. SB 1359 (Stern) — Gas Transition Responsibility & Electrification Act

SBACC Position: OPPOSE

Discussion: Henry framed SB 1359 as the most consequential energy bill of the session, scheduled for Senate Appropriations hearing on May 4, 2026 — one day before this Board meeting. The bill conditions the PUC’s universal service obligation on GHG consistency, authorizes retirement of gas distribution infrastructure, imposes a \$10M capital investment screen conflicting with federal PHMSA pipeline safety mandates, prohibits hydrogen blending cost recovery, and imposes full decommissioning surcharges on new gas service connections beginning 2030. Gabriela Medina (SoCalGas) addressed the Board: 21 million customers rely on natural gas, including power plants needed for peak summer grid demand; expedited decommissioning without proper process and customer protection would be irresponsible. George observed that gas appliances remain his lowest household utility cost.

MOTION: Motion to OPPOSE SB 1359 and authorize an opposition letter (dated May 4, 2026) for transmittal to the Senate Appropriations Committee on the day of the hearing — moved by Marilyn Lyon (seconder Donna Duperron; Secretary to confirm).

VOTE: Motion carried unanimously.

ACTION: Henry Rogers to transmit the SBACC opposition letter to Senate Appropriations Committee. (Note: hearing date preceded board authorization; see Bylaw Compliance Notes.)

G. SB 799 (Allen) — South Bay Regional Housing Trust: Governance Modernization

SBACC Position: SUPPORT

Discussion: Authored by Senator Ben Allen; passed Senate 39–0 on January 26, 2026; now in the Assembly. Modernizes the South Bay Regional Housing Trust (SBHRT) JPA — board-size flexibility, alternate seats with conflict-of-interest codes, two expert seats for housing/homelessness professionals, fiscal-year officer election timing. Mark Warneck flagged the bill in Sacramento. David Leger (SBCCOG) added that the Trust seeks separate authority to fund moderate-income / “missing middle” workforce housing — currently outside its low/very-low/extremely-low-income mandate per SB 1444. The Trust requests authority only, not new funding; private partners (e.g., tech companies) fund moderate-income housing in other regional trusts. SBACC’s afternoon meeting with Senator Allen’s staff was noted. William asked whether SBACC would support or table for further discussion.

MOTION: Motion to SUPPORT SB 799 — moved by William; seconded by Mark Warneck.

VOTE: Motion carried unanimously.

ACTION: SBACC to issue a support letter to the Assembly Local Government Committee. SBCCOG to request additional letters of support for the moderate-income housing authority expansion.

H. SB 1361 (Durazo) — Transit-Oriented Housing: Enforceable Development Standards

SBACC Position (per Government Affairs analysis): SUPPORT

Status note: The transcript does not contain explicit discussion or a recorded vote on SB 1361. The Government Affairs Committee analysis distributed in the board packet recommended SUPPORT on grounds of enforceable density and height standards near qualifying transit stops, transit provider protection language closing a documented loophole, mandatory affordability tiers, and direct workforce housing benefits along the Metro C, K, and A lines. Secretary to confirm whether action was taken or whether the item was deferred to the June meeting.

ACTION: Henry Rogers to confirm the status of SB 1361 (action taken vs. deferred) before the June 2, 2026 meeting and report back to the Board.

I. Long Beach Micro Enterprise Home Kitchen Operations (MEHKO / “MICO”) — Informational

Henry presented an informational update on the City of Long Beach’s MEHKO ordinance, approved April 15 on a 5–3 vote. The ordinance permits commercial food service operations in residential zones (≤90 meals/week, <\$100,000 gross revenue) with health-department oversight and business licensing. Celeste Wilson (Long Beach Area Chamber) explained that the Chamber and the Apartment Association proposed self-attestation with post-permit landlord notification, but the Council removed all landlord notification language. George asked about health-department oversight; Henry confirmed home kitchens are regulated similarly to other food businesses. The MEHKO model has been on Long Beach’s docket since 2021. Cooking activity in homes raises fire-liability concerns for landlords; mitigation requires lease language, ideally vetted with legal counsel and the California Apartment Association.

Celeste noted that no South Bay cities are presently considering similar ordinances; several LA cities have adopted them, and Orange County cities (Costa Mesa, Anaheim, Orange) typically follow Long Beach's lead.

ACTION: Board took no formal position; flagged for ongoing monitoring. Celeste Wilson to email Henry Rogers a list of LA cities with operable MEHKO ordinances. Henry Rogers to monitor whether the ordinance is "shopped" to South Bay cities.

V. Chair's Report — 2026 Days of Advocacy (Sacramento)

Vice Chair Heidi Butzine presented the Chair's Report on behalf of Chair Jeremy Harris, covering the SBACC Days of Advocacy trip, April 13–14, 2026:

- 11 participants conducted 6 meetings with state legislators and senior staff. Member chambers represented: Long Beach Area, Redondo Beach, and Lomita; Cal Water also participated. Mark Warneck attended representing his city.
- The delegation discussed SBACC's adopted policy positions and gathered legislative briefings from the California Chamber of Commerce and the Western States Petroleum Association (WSPA). The Cal Chamber morning session was particularly valuable for context on multiple bills.
- The delegation met with Assemblymember Tina McKinnor and Senator Laura Richardson and obtained group photos.
- At the networking dinner, Assemblymember Mike Gibson announced his candidacy for the State Board of Equalization.
- Hosting: Chevron / WSPA sponsored breakfast; Cal Chamber sponsored lunch.
- Vice Chair Butzine credited Henry Rogers for organizing the meetings and logistics, recommended that next year's delegation spend additional time at Cal Chamber, and encouraged broader board participation to strengthen SBACC's Sacramento profile.

VI. Financial Report — April 2026

Treasurer Julia Parton (Malaga Bank) presented the April 2026 financial report. Headline figures:

- Cash on hand: approximately \$21,625 (up from \$18,810 at end of March)
- Total equity: approximately \$58,285 (including outstanding receivables)
- Total accounts receivable: \$37,660 (down from \$40,660)

Treasurer Parton emphasized that accounts receivable aging remains a significant concern, with approximately \$24,230 in invoices past 90 days outstanding — an unsustainable level. She asked Board members with outstanding balances to remit promptly and offered Henry Rogers, Chair Harris, and Vice Chair Butzine as resources for chambers uncertain about their payment status.

Vice Chair Butzine committed to having Henry Rogers transmit the current AR aging report to the Executive Committee, which will help drive collection follow-up. Reducing the 90-day aging is a stated priority.

MOTION: Motion to receive and file the April 2026 financial report — (maker and seconder not identified in the recording; Secretary to confirm).

VOTE: Motion carried.

VII. Approval of Minutes — April 2026

Vice Chair Butzine noted that Secretary J. Vincent had to depart early and presented the April 2026 minutes on her behalf, with a request to correct spelling of guest names. AI-assisted transcription was acknowledged as helpful but requiring manual review.

MOTION: Motion to approve the April 2026 minutes as corrected — moved by Mark Warneck; seconded by Heidi Butzine.

VOTE: Motion carried unanimously; no opposition or abstentions.

ACTION: Henry Rogers / Secretary's office to circulate the corrected April 2026 minutes for the official record.

VIII. New Business / Announcements

No additional new business was raised. The Olympic-business-impact discussion (raised earlier by William and Mike) was deferred to a future agenda.

IX. Adjournment

Vice Chair Butzine adjourned the meeting at approximately 9:58 a.m. (88 minutes from call to order), thanked all attendees, and noted that members were being returned five minutes ahead of schedule.

Next regular meeting: Tuesday, June 2, 2026.

Minutes Prepared By: Henry Rogers, Chief of Staff, SBACC

Submitted for Approval: June 2, 2026 Board Meeting

Executive Summary — May 2026 SBACC Board Meeting

The South Bay Association of Chambers of Commerce Board of Directors convened on Tuesday, May 5, 2026 in hybrid format for approximately 88 minutes. With Chair Jeremy Harris absent, Vice Chair / Chair-Elect Heidi Butzine presided from the Lomita Chamber, supported by Treasurer Julia Parton, Chief of Staff Henry Rogers, and roughly 17–20 board members, agency liaisons, and partner attendees in person at WSPA and via Zoom.

El Camino College opened the meeting. Andrea Sala, Dr. Brenda Thames, and Anne O’Brien presented the College’s “Join the Conversation” community-input campaign, the new Public Safety Center under construction at Crenshaw and Redondo Beach Boulevard, and the South Bay Intern Program — a no-cost summer internship opportunity in which the College funds student wages.

The Board took action on six legislative matters from the Government Affairs Report. SBACC voted to OPPOSE AB 1979 (George/Donna Duperron), AB 2064 (Barry/Mike), AB 2575 (Marilyn/Donna Duperron; Ryan Ferguson opposed on behalf of Kaiser), and SB 1359 (Marilyn; unanimous), authorizing a same-day letter to the May 4 Senate Appropriations hearing on SB 1359. The Board voted to SUPPORT AB 2752 (Mark Warneck/Kimberly Caceres; Barry opposed) and SB 799 (William/Mark Warneck; unanimous). The agenda items on SB 1241 and SB 1361 were not discussed in the recorded portion of the meeting; the Secretary will confirm whether action was taken or the items were deferred to June. The Board also received an informational MEHKO update from the Long Beach Chamber and took no position.

Vice Chair Butzine reported on the April 13–14 Days of Advocacy Sacramento trip — 11 participants, 6 legislative meetings, productive sessions with Cal Chamber and WSPA. The April 2026 minutes were approved as corrected (Mark Warneck moved; Heidi Butzine seconded). Treasurer Parton presented April financials showing \$21,625 in cash, a \$185 monthly net loss, and a continuing AR concern with approximately \$24,230 past 90 days — flagged as a Board priority.

The next regular meeting is Tuesday, June 2, 2026.

Action Items — May 2026 SBACC Board Meeting

#	Task	Responsible Party	Deadline
1	Transmit SBACC opposition letter on SB 1359 to Senate Appropriations Committee (letter dated May 4, 2026)	Henry Rogers, Chief of Staff, SBACC	Immediate
2	Issue SBACC opposition letter on AB 1979 to Assembly Privacy and Consumer Protection Committee	Henry Rogers, Chief of Staff, SBACC	Before June 2, 2026
3	Issue SBACC opposition letter on AB 2064 to Assembly Appropriations Committee	Henry Rogers, Chief of Staff, SBACC	Before June 2, 2026
4	Issue SBACC opposition letter on AB 2575 to Assembly Health Committee	Henry Rogers, Chief of Staff, SBACC	Before June 2, 2026
5	Issue SBACC support letter on AB 2752 to Assembly Natural Resources Committee	Henry Rogers, Chief of Staff, SBACC	Before June 2, 2026
6	Issue SBACC support letter on SB 799 to Assembly Local Government Committee	Henry Rogers, Chief of Staff, SBACC	Before June 2, 2026
7	Confirm status of SB 1241 (action taken vs. deferred) and report back to Board	Henry Rogers, Chief of Staff, SBACC	June 2, 2026
8	Confirm status of SB 1361 (action taken vs. deferred) and report back to Board	Henry Rogers, Chief of Staff, SBACC	June 2, 2026
9	Email AB 1979 coalition letter to Henry Rogers	Coalition partner	As soon as available
10	Email AB 2575 coalition letter to Henry Rogers	Ryan Ferguson, Kaiser / coalition partner	As soon as available
11	Email ECC "Join the Conversation" feedback flyer with QR code	Andrea Sala, ECC Foundation	Before June 2, 2026
12	Connect SBACC with a Kaiser physician for AI-in-healthcare panel	Ryan Ferguson, Kaiser Permanente	Before fall AI programming
13	Email list of LA cities with operable MEHKO / MICO ordinances	Celeste Wilson, Long Beach Area Chamber	Before June 2, 2026
14	Transmit current AR aging report to Executive Committee	Henry Rogers, Chief of Staff, SBACC	Within 1 week
15	Lead collection follow-up on 90+ day balances (Chevron, SCE, Air Products)	Executive Committee with Henry Rogers	Ongoing — June status

16	Reconcile sign-in sheet with attendee roster; verify last names; verify Ara An; confirm SB 1359 seconder; confirm financials motion makers	J. Vincent, Secretary	Before June 2, 2026
17	Circulate corrected April 2026 minutes for official record	Henry Rogers / Secretary's office	Before June 2, 2026
18	Promote dual enrollment town hall, FIFA Fan Zone, firescaping workshop	Member chamber comms	May 14–15, 2026
19	Schedule Olympic / mega-event business impact agenda item	Henry Rogers / Heidi Butzine	Q3 2026 agenda
20	Coordinate SBCCOG support letters for SB 799 moderate-income expansion	Henry Rogers / David Leger (SBCCOG)	Before SB 799 Assembly floor

Board Financial Report — April 2026

Reporting Period: April 1 – April 30, 2026

Prepared By: Henry Rogers, Chief of Staff, SBACC

Presented By: Julia Parton, Treasurer (Malaga Bank)

Financial Overview

April was a month of consolidation rather than growth — modest revenue, controlled expenses, and a small net loss of \$185 against meaningful progress on cash collections. Cash on hand climbed to \$21,625 (up from \$18,810 in March), driven by a \$3,000 collection from WSPA and continued receivables work, even as accounts receivable aging remains the Association’s most important financial pressure point.

Key Metrics

Metric	April 2026	March 2026	Variance
Total Revenue	\$3,501.43	\$11,681.20	-70.0% (timing)
Total Expenses	\$3,686.28	\$3,958.00	-6.9%
Net Income / (Loss)	\$(184.85)	\$7,723.20	n/a
Cash on Hand (total)	\$21,624.67	\$18,809.52	+15.0%
Accounts Receivable	\$37,660.00	\$40,660.00	-7.4%
Accounts Payable	\$1,000.00	\$1,000.00	0.0%
Total Equity	\$58,284.67	\$58,469.52	-0.3%

YTD Net Income / (Loss): \$(3,470.35) — driven primarily by Q1 luncheon and event costs not yet offset by sponsorship collections.

Significant Transactions (April 2026)

- Income: \$1,750 continuing membership; \$1,750 new membership; \$3,000 AffiniPay payout (WSPA collection); \$1.43 interest.
- Expenses: \$3,000 professional consulting; \$542.50 accounting (Belmont Shore); \$115 QuickBooks Online subscription; \$100 meeting expenses; \$43.78 AffiniPay merchant fees.
- Cash anomaly: \$800 chargeback from Long Beach Area Chamber on 4/6 was redeposited 4/20; net effect on cash neutral but \$800 remains in the 1–30 day AR bucket.

Accounts Receivable Aging — A Key Concern

Aging Bucket	April Balance	% of Total
Current (not yet due)	\$2,700	7.3%

1–30 days past due	\$6,550	17.8%
31–60 days past due	\$3,380	9.2%
91+ days past due	\$24,230	65.7%
Total A/R Aging	\$36,860	100%

Note: Aging total (\$36,860) differs from balance sheet AR (\$37,660) by \$800 due to the Long Beach Chamber chargeback timing.

Largest 91+ day balances:

- Chevron — \$7,500 (April 2024 and December 2025)
- Southern California Edison — \$5,000 (December 2025) plus \$1,500 in 31–60 day bucket
- Air Products and Chemicals — \$2,500 (February 2025)
- Victor Ibarra — \$2,000 (September 2025)
- Watson Land — \$1,500 (November 2025)
- Smaller chamber balances (Gardena Valley, Hermosa Beach, Wilmington) — combined \$1,700

Four invoices from April 2024 are now over two years old. Per Article III, Section 7(b) of the bylaws, member chamber dues outstanding more than 90 days may trigger expulsion proceedings by 2/3 Board vote — a compliance concern flagged in the Bylaw Compliance Notes section.

Cash Flow Summary

Item	April 2026
Beginning Cash	\$18,809.52
Net Income	\$(184.85)
Decrease in Accounts Receivable	\$3,000.00
Net Cash from Operations	\$2,815.15
Ending Cash	\$21,624.67

At April’s expense run-rate, the Association is holding approximately six months of operating cash — a healthy cushion that will tighten in months with events, insurance renewals, or program costs.

Recommendations

1. Accelerate 91+ day collections. The Executive Committee should personally engage on the largest balances (Chevron \$7,500, SCE \$6,500 total, Air Products \$2,500). Henry Rogers will transmit the current AR report to the Executive Committee within one week.
2. Resolve the oldest invoices. Four invoices over 24 months old should be evaluated for escalation, partial settlement, or write-off; the Board should authorize a course of action at the June 2 meeting.

3. Monitor member chamber balances against Article III, Section 7(b). Chamber receivables in the 91+ day bucket approaching the bylaw expulsion threshold should be brought to the Executive Committee with a recommended response.
4. Diversify revenue streams. April demonstrated what a no-events month looks like (near-break-even). Continued sponsorship cultivation and fall programming planning should begin now.
5. Document the resolution of the Long Beach Chamber chargeback so the \$800 timing item is reconciled out of the aging report by the next reporting cycle.

Bylaw Compliance Notes — May 2026

Compliant Practices

- Hybrid meeting format — held per Article VIII, Section 1(b); electronic participants counted toward quorum per Article VIII, Section 2(b).
- Treasurer’s report — financial condition reported to the Board per Article VI, Section 1(c). Receive-and-file action taken per standard practice.
- Approval of prior month’s minutes — April minutes approved (with corrections); maker (Mark Warneck) and seconder (Heidi Butzine) recorded.
- Government Affairs deliberation — Board took recorded positions on six bills with discussion and motion-vote-action sequencing on each. Maker and seconder identified for five of six action items (significant improvement over historical practice).
- Notice and agenda — meeting was noticed in advance with a published agenda containing action items, consistent with Article VIII, Section 2(a).

Areas Requiring Attention

Issue 1: Last Names Missing for Several Active Board Members

Bylaw Reference: Article V, Section 1; Article VIII, Section 2(b)

Description: The recording captures several active participants by first name only — Marilyn (PVP Chamber), Karen (PVP Chamber), George, William, Barry, Mike, Steve, Chad (LAX Coastal), and Jocelyn O’Brien. Several of these individuals made or seconded motions and recorded dissents, so attribution accuracy matters for the official record.

Recommendation: Secretary should reconcile the formal sign-in sheet against the names captured in these minutes and add last names and chamber affiliations. Going forward, the standing introduction at the start of each meeting should ask each participant to give their full name and chamber.

Follow-up Action: J. Vincent, Secretary — before June 2, 2026 meeting.

Issue 2: “Ara An” — Verify Affiliation

Bylaw Reference: Article VIII, Section 2(b)

Description: The SBACC liaison roster lists Jessalyn Waldron for Supervisor Mitchell’s office, but the May 5 transcript identifies “Ara An” delivering the Mitchell office report. This is likely a new staff assignment but may also reflect a transcription error.

Recommendation: Henry Rogers and the Secretary to verify spelling and current role with the Supervisor’s office and update the SBACC liaison roster accordingly.

Follow-up Action: Henry Rogers / J. Vincent — before June 2, 2026 meeting.

Issue 3: Two Agenda Action Items Without Transcript Record (SB 1241 and SB 1361)

Bylaw Reference: Article VIII, Section 2(a)

Description: Both SB 1241 and SB 1361 appear on the noticed May 2026 agenda with full Government Affairs Committee analyses (recommending OPPOSE and SUPPORT respectively), but the transcript contains no discussion or recorded vote on either bill. Henry's report flagged eight bills total ("two healthcare/AI, two employment, two energy, two housing"), but only six were brought to motion in the recorded portion.

Recommendation: Determine whether action was taken (and not captured by the transcript) or whether the items were deferred. If deferred, place both bills on the June 2, 2026 agenda.

Follow-up Action: Henry Rogers, Chief of Staff, SBACC — confirm status and report to Board at the June 2, 2026 meeting.

Issue 4: SB 1359 Letter Dated Before Board Authorization

Bylaw Reference: Article VIII, Section 3(b) (email voting between meetings)

Description: The Senate Appropriations hearing on SB 1359 was scheduled May 4, 2026 — one day before the May 5 Board meeting that authorized the opposition letter. The seconder for the SB 1359 motion was also not identified in the recording.

Recommendation: For time-sensitive legislative matters where the hearing precedes the next regular Board meeting, use the email-voting procedure under Article VIII, Section 3(b). Establish a standing legislative-calendar tracking practice.

Follow-up Action: Henry Rogers / Vice Chair Butzine — establish standing legislative-calendar tracking practice for the 2026–27 session.

Issue 5: Accounts Receivable 91+ Day Aging — Member Chamber Balances Approaching Expulsion Threshold

Bylaw Reference: Article III, Section 7(b) (90-day expulsion provision)

Description: Smaller chamber invoices for Gardena Valley (\$200), Hermosa Beach (\$300), and Wilmington (~\$1,200 combined) are within the 91+ day bucket. The bylaws permit Board expulsion by 2/3 vote for member chambers more than 90 days delinquent; this is rarely the right business response for small balances and instead points to a need for an outreach and resolution protocol.

Recommendation: The Executive Committee should set a written threshold for Article III, Section 7(b) escalation, pursue direct chamber-CEO outreach for current 91+ day chamber balances, and bring any unresolved balances to the Board with a recommended action.

Follow-up Action: Executive Committee (Harris / Butzine / Parton) with Henry Rogers — initial outreach within 30 days; status report at June 2, 2026 meeting.

Issue 6: Secretary Departed Before Adjournment

Bylaw Reference: Article VI, Section 1 (Secretary preserves records, maintains proceedings)

Description: Secretary J. Vincent left the meeting early; minutes were received on her behalf by Vice Chair Butzine. No designated note-taker was named at the time of departure.

Recommendation: When the Secretary must depart early, the Chair should designate a substitute note-taker for the remainder of the meeting and record that designation in the minutes. SBACC’s Chief of Staff is a natural designee.

Follow-up Action: Standing practice — Chair Harris and Secretary J. Vincent, effective June 2, 2026.

Issue 7: Financial Report Motion Maker / Secunder Not Identified

Bylaw Reference: Article VIII, Section 3

Description: The motion to receive and file the April 2026 financial report carried, but neither the maker nor the seconder was identified in the recording. Compared to the legislative motions where attribution was strong, this gap is administrative.

Recommendation: All “receive and file” and minutes-approval motions should follow the same maker/seconder identification protocol as policy motions.

Follow-up Action: Standing practice — Chair / Vice Chair, effective June 2, 2026.

Summary of Recommended Follow-Ups

#	Issue	Owner	Deadline
1	Reconcile attendee roster; add last names for first-name-only participants	J. Vincent, Secretary	Before June 2
2	Verify “Ara An” affiliation with Supervisor Mitchell’s office and update liaison roster	Henry Rogers / Secretary	Before June 2
3	Confirm SB 1241 and SB 1361 status; agenda for June if deferred	Henry Rogers	June 2
4	Establish legislative-calendar email-voting protocol per Article VIII §3(b)	Henry Rogers / Vice Chair	Before next time-sensitive bill
5	Establish AR escalation threshold; outreach on 91+ day chamber balances	Executive Committee + Henry Rogers	June 2 status report
6	Designate substitute note-taker when Secretary departs early	Chair / Secretary	Effective June 2
7	Apply maker/seconder identification protocol to all motions (financial + minutes)	Chair / Vice Chair	Effective June 2

End of May 2026 SBACC Board of Directors Meeting Minutes Package.

Prepared by Henry Rogers, Chief of Staff, SBACC — for approval at the regular meeting on Tuesday, June 2, 2026.